## **About** Mono County Workforce Services

If you own or manage a business or organization, we are here to help build the workforce you need. Mono County's dedicated Workforce Services team helps you save time and money to hire and train staff. We administer three state and federally funded programs that combine wage-paid work, job skills training, and supportive services to help individuals succeed in the workforce, and to help employers find effective solutions to their staffing needs:

- Subsidized Employment
- On-the-Job Training

Our Workforce Services participants may have all or part of their wages subsidized through these programs for a limited time which allows employers the chance to build capacity and try out a new employee with little risk. Small businesses, organizations and non-profits that cannot afford to hire additional staff may benefit from limited-time, no-cost assistance while helping participants gain valuable work skills.



Interested in learning how these programs can help you save money to hire and train new employees? We'd love to talk with you!

Please contact Mono County Workforce Services:

#### **Mammoth Lakes**

P.O. Box 2969 452 Old Mammoth Road - 3rd Floor Mammoth Lakes, CA 93546 760-924-1770

### Bridgeport

P.O. Box 576 – 37 Emigrant Street Bridgeport, CA 93517 760-932-5600

#### Walker

P.O. Box 579 - 107384 US Highway 395 Walker, CA 96107 530-495-1262

#### **Email**

workforceservices@mono.ca.gov

#### Website

www.MonoCounty.ca.gov/ workforce-services

www.MonoCountyEconomic Development.com



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**EMPLOYER'S GUIDE** 

Mono County Workforce Services









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## **EMPLOYER'S GUIDE**

## Hire. Train. Save.

Mono County Workforce Services can help you save time and money hiring and training staff. We administer state and federally funded programs which combine wage-paid work and job skills training to help individuals succeed in the workforce, and to help employers find effective solutions to their staffing needs. Everyone benefits!

# 1. Subsidized Employment

Mono County Department of Social Service's Subsidized Employment program goals are to place Welfare to Work (WTW) participants in subsidized employment positions with private and public sector businesses, so that the participants can obtain valuable work experience, recent work references and eventual unsubsidized employment and self-sufficiency.

In the first six months of subsidized employment, the wage subsidy will be **100% reimbursement.** If any extensions past six months are granted, the wage subsidy will be **50%.** This payment structure is designed to incentivize a quick and effective hiring process for WTW participants.

It's a **win-win:** Participants gain valuable work skills and experience to further their career goals, and the employer benefits from the extra assistance and increased productivity.

## 2. On-the-Job Training

## Reimbursement Equivalent to Training Costs

The On-the-Job Training (OJT) program enables businesses to hire qualified employees and receive a reimbursement for a portion of that employee's wages during the training agreement that is equivalent to their training costs.

## You are the Boss

You decide who to hire, then train your employee to perform their job according to your specifications.

## **Big Savings**

We will reimburse you 50% of each new employee's hourly wages during the training agreement. The *On-the-Job Training* period may vary according to the complexity of the job and the skills of the trainee. The length of the contract may range from 140 to 480 hours.

## A Winning Partnership

By utilizing our On-the-Job Training program, we will not interfere with your work schedule and will make it easy for you to hire the people you need. Our representatives will prepare a contract from your job description. We gather the paperwork, get your approval, and then your new trainee starts to work.









