



MEETING MINUTES

TREASURY OVERSIGHT COMMITTEE, COUNTY OF MONO

STATE OF CALIFORNIA

MEETING LOCATION: Mammoth Lakes CAO Conference Room, 3rd Floor, Sierra Center Mall, Suite 306, 452 Old Mammoth Road, Mammoth Lakes, CA 93546

TELECONFERENCE LOCATION: Bridgeport CAO Conference Room, 1st Floor, Annex 1, Room 110, 74 North School Street, Bridgeport, CA 93517

Quarterly Meeting
Monday, November 13, 2017
11:00 AM

Committee Members Present: Janet Dutcher, Gerald Frank, George Savage, Caty Ecklund, Bob Gardner (alternate), Mollie Nugent, Brooke Bien, Daniel Holler (alternate) and Rob Patterson (alternate).

Also Present: Janelle Mills, Secretary

Committee Members Absent: Shields Richardson and Larry Johnston.
Seven out of eight Committee Members present, a quorum was met.

1. CALL MEETING TO ORDER:

The meeting was called to order at 11:10 AM by Janet Dutcher.

2. PUBLIC COMMENTS:

No public comments at this site or the North County teleconference.

3. MINUTES:

A. Review and Approve the Minutes of the May 31, 2017 Treasury Oversight Committee Meeting.

MOTION: Bob Gardner made the motion to approve the minutes of the May 31, 2017 Treasury Oversight Committee Meeting. George Savage seconded the motion.

VOTE: 6 Yeas; 0 Nays; 1 Abstention (Dutcher).

4. QUARTERLY INVESTMENT REPORT:

A. Review the Quarterly Investment Report for the Quarter Ended June 30, 2017. – Gerald Frank.

The Treasury was in compliance with the Mono County Investment Policy on June 30, 2017. The Weighted Average Maturity (WAM) was 662 days.

It is anticipated that the County Treasury will be able to meet the liquidity requirements of its pooled participants for the next six months.

On the last day of the quarter, on a cost basis, the portfolio totaled \$86,848,918 and the market value was \$86,351,134 or 99.427% of cost. The earned interest rate for the quarter ending June 30, 2017 was 1.3665%.

The following charts were gone over; Portfolio Holdings by Security Sector, Distribution by Asset Category-Market Value where CAMP was added to the Local Government category (CAMP and LAIF are now combined), Maturity Distribution, Treasury Cash Balances, Quarterly Yield Comparison and the last page is the Investment Pool Participants. Hilton Creek Fire Protection District joined the Investment Pool during this time period.

B. Review the Quarterly Investment Report for the Quarter Ended September 30, 2017. – Gerald Frank.

The Treasury was in compliance with the Mono County Investment Policy on September 30, 2017. The Weighted Average Maturity (WAM) was 705 days, maximum is 730 days. It is anticipated that the County Treasury will be able to meet the liquidity requirements of its pooled participants for the next six months.

On the last day of the quarter, on a cost basis, the portfolio totaled \$78,838,477 and the market value was \$78,315,461 or 99.337% of cost. The earned interest rate for the quarter ending September 30, 2017 was 1.3751%.

It was noted that a couple of the investments are now disallowed however, there were existing investments already with these companies before they were added to the list. The Pool has a policy of holding investments to maturity, and if those investments were to liquidate Wells Fargo and JP Morgan before maturity, the Pool would experience a loss. These investments will be transitioned out.

On the first page of the Portfolio Holdings by Security Sector page, the listing for Local Government Investment Pools, CAMP has been added with seven million and LAIF with eight million. CAMP has been outperforming LAIF by a few basis points and depending on the performance, money will be moved between the two.

The following charts were gone over; Portfolio Holdings by Security Sector, Distribution by Asset Category-Market Value (with the corrected Local Government Notes, the original did not have the payment applied to it.) There are two outstanding notes to Pool participants, one to Mono County for an accounting system and one for the Protective Measure for election equipment. Next quarter there will be a small note for White Mountain Fire District. Maturity Distribution, Treasury Cash Balances, Quarterly Yield Comparison and the last page is the Investment Pool Participants.

There is opportunity for short term investments. Three and a half million dollars in Treasuries have been invested in the six month (20 basis points over LAIF), ten month and twelve month (26 basis points over LAIF) range which gives a little bit more money and does not affect the WAM.

5. INVESTMENT POLICY; REVIEW AND APPROVE TO AGENDIZE FOR BAORD OF SUPERVISOR MEETING IN JANUARY: - GERALD FRANK

There are three recommended changes:

1. Page 5, E- Negotiable Certificates of Deposit, add the verbiage, “a State or federal credit union”. This will allow investments with credit unions that have good rates and would be federally insured up to the same \$250,000.
2. Page 6, L- Change verbiage to “No more than 20% of the portfolio may be invested in the California Asset Management Program” from No more than 10% of CAMPS portfolio.
- 2.a Page 6, M- Correct the Commercial or Savings Bank code. The numbers were switched. It now reads, “§§53601.8”.
3. Add Deutsche Bank to the Temporary Constraints and Restrictions on Investments list.

MOTION: Bob Gardner made the motion to approve the changes made to the Investment Policy. George Savage seconded the motion. **VOTE: 7 Yeas; 0 Nays**

6. QUESTIONS AND RECOMMENDATIONS:

A. Discuss solution for the difficulty of getting a quorum.

Options: Schedule the meetings on a reoccurring calendar such as the first Monday following every quarter,

Disband the Treasury Oversight Committee.

It was the consensus of the Committee that 11:00 AM is the best time and the third Monday of the month of each quarter. Meeting requests will be sent out.

7. NEXT MEETING DATE:

February date to be announced

8. ADJOURN MEETING:

Meeting was adjourned at 11:45 AM

Respectfully Submitted:

Janelle Mills, Treasury Oversight Committee Secretary