

# Mono County Local Transportation Commission

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PO Box 347  
Mammoth Lakes, CA 93546  
760.924.1800 phone, 924.1801 fax  
[commdev@mono.ca.gov](mailto:commdev@mono.ca.gov)

PO Box 8  
Bridgeport, CA 93517  
760.932.5420 phone, 932.5431 fax  
[www.monocounty.ca.gov](http://www.monocounty.ca.gov)

## AGENDA

July 13, 2020 – 9:00 A.M.

As authorized by Gov. Newsom’s Executive Orders, N-25-20 and N-29-20, the meeting will be accessible remotely by live cast with Commissioners attending from separate remote locations. There is no physical meeting location. This altered format is in observance of recent recommendations by local officials that certain precautions be taken, including social distancing, to address the threat of COVID-19.

You are strongly encouraged to observe the live stream of the LTC at

[http://monocounty.granicus.com/MediaPlayer.php?publish\\_id=50278232-1cd7-468d-b3e9-39c94352b666](http://monocounty.granicus.com/MediaPlayer.php?publish_id=50278232-1cd7-468d-b3e9-39c94352b666)

The meeting may be joined by video at <https://monocounty.zoom.us/j/95905528149> and by telephone at: 669-900-6833 (Meeting ID# is 959 0552 8149) where members of the public shall have the right to observe and offer public comment. If you are unable to join the Zoom webinar and wish to make a public comment prior to the meeting, please submit your comment, limited to 250 words or less, to [cddcomments@mono.ca.gov](mailto:cddcomments@mono.ca.gov) by 3:00 PM on Friday July 10, 2020. Comments longer than 250 words may be summarized, due to time limitations. All comments will be made a part of the record.

An alternate method to access the video meeting is <https://zoom.us/join> and enter Meeting ID: 959 0552 8149.

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE**
  - A. Meeting procedures and format (*Gerry LeFrancois*)
2. **PUBLIC COMMENT**
3. **MINUTES**
  - A. Approval of minutes from May 11, 2020 – **p. 1**
  - B. Deferral of minutes from June 8, 2020 to August 10, 2020 meeting
4. **LOCAL TRANSPORTATION**
  - A. A letter from LTC Co Executive Director requesting use of Highway Infrastructure Program (HIP) funding for Airport Road Rehabilitation Project (*G. LeFrancois*) – **p. 4**
  - B. Authorize spending RSTP Federal Exchange Program for FY 18-19 in the amount of \$94,884 for Lake Mary Sidewalk Project (*Megan Mahaffey, Gerry LeFrancois*) – **p. 6**
5. **CALTRANS: Activities in Mono County & pertinent statewide information** (*Ryan Dermody*)
6. **TRANSIT**
  - A. Yosemite Area Regional Transportation System (YARTS) updates (*Christine Chavez*)
  - B. Eastern Sierra Transit Authority (ESTA) updates (*Phil Moores*)

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### COMMISSIONERS

Jennifer Kreitz Sandy Hogan John Peters Lynda Salcido Fred Stump John Wentworth

7. **ADMINISTRATION**

- A. Yosemite National Park Tioga Pass Road & Tuolumne Meadows improvement project update  
\***NOTE**- item may be moved to later agenda time due to NPS scheduling conflicts (*National Park Service staff*)
- B. Tioga Inn Project - Update and Comments, as requested by John Wentworth (*Gerry LeFrancois*)

8. **COMMISSIONER REPORTS**

9. **INFORMATION**

- A. June Lake Loop Active Transportation grant award – **p. 12**
- B. Sustainable Transportation Planning grant award – **p. 14**

10. **UPCOMING AGENDA ITEMS**

11. **ADJOURN** to August 10, 2020

12. **NOTE:** Although the LTC generally strives to follow the agenda sequence, it reserves the right to take any agenda item – other than a noticed public hearing – in any order, and at any time after its meeting starts. The Local Transportation Commission encourages public attendance and participation.

*In compliance with the Americans with Disabilities Act, anyone who needs special assistance to attend this meeting can contact the commission secretary at 760-924-1804 within 48 hours prior to the meeting in order to ensure accessibility (see 42 USCS 12132, 28CFR 35.130).*

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## DRAFT MEETING MINUTES

May 11, 2020

**COUNTY COMMISSIONERS:** John Peters, Fred Stump, Jennifer Kreitz (joined at 9:08am)

**TOWN COMMISSIONERS:** Sandy Hogan, Lynda Salcido, John Wentworth

**COUNTY STAFF:** Gerry Le Francois, Megan Mahaffey, Michael Draper, April Sall, Melissa Bell

**TOWN STAFF:** Grady Dutton

**CALTRANS:** Ryan Dermody, Austin West, Mark Ackman

**ESTA:** Phil Moores

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE:** Chair Lynda Salcido called the meeting to order at 9:01am in Zoom meeting room and attendees recited the pledge of allegiance to the flag.
  - A. Gerry LeFrancois: Zoom meeting procedures and format.
2. **PUBLIC COMMENT:** No public comments.
3. **MINUTES:** Defer minutes of March 9, 2020. Actions and motions that were not included to be added.
4. **LOCAL TRANSPORTATION**
  - A. Introduction and welcome of Ryan Dermody as new Caltrans District 9 Director by Lynda Salcido.
  - B. **Public Hearing, Unmet Transit Needs:**
    - Public hearing opened by Linda Salcido at 9:14am.
    - Michael Draper: Briefed outreach approach to local communities & unmet transit needs, as defined by LTC.
    - Introduction of SSTAC (Social Services Transportation Advisory Council) members in attendance: Rick Frans (Caltrans), Molly DesBaillets (First 5), Laurel Martin (Disabled Sports Eastern Sierra).
    - Michael Draper: Presented summary and analysis of public transit requests for fiscal year 2020-2021.
    - Public hearing closed by Linda Salcido at 9:41am.
5. **CALTRANS (Activities in Mono County & pertinent statewide information):**
  - Ryan Dermody: Updates on Covid-19 processes, CA state budget funding, current and upcoming projects, and state route openings.
  - Discussion of Covid-19 issues and request by John Wentworth to share cell phone data by Caltrans with EOC (Emergency Operations Center).
  - Request by Fred Stump for update on plowing & openings of SR 208 and Lake Mary Road into Lakes Basin.
  - Austin West: Updates on Long Valley wildlife crossing project.
  - Mark Heckman: Explained winter OND study & results. Next survey will occur mid-July to Mid-August. North County passing lanes project renamed to North Conway passing lanes.

### COMMISSIONERS

Jennifer Kreitz   Sandy Hogan   John Peters   Lynda Salcido   Fred Stump   John Wentworth

## 6. TRANSIT:

### A. Yosemite Area Regional Transportation System (YARTS):

- Sandy Hogan: Explained differences in YARTS and ESTA operations & funding. Updates on YARTS current operations.
- Christine Chavez: Updates will be provided as information develops.

### B. Eastern Sierra Transit Authority (ESTA):

- Phil Moores: Updates on Covid-19 procedures, service changes, current ridership, funding effects, upcoming budget, and Walker-Mammoth dial-a-ride & route.
- Discussion of Lakes Basin & Reds Meadow routes and partnership with Madera County.

### C. Coronavirus Aid, Relief, and Economic Security Act (CARES Act) funding for transit:

- Gerry LeFrancois: Explained potential funding for ESTA and airport through CARES Act.
- Discussion of federal transportation funding & essential transportation service needs.

## 7. ADMINISTRATION:

### D. Tioga Pass Update (item moved to earlier agenda item due to NPS scheduling restraints):

- Jaime Richards: Updates on Yosemite Gateway Coordination Team processes for decision making of phased reopening, staffing, Tioga Pass rough opening plans, and park shuttle operations.

### A. Overview of State Transit Account (STA) and Local Transportation Fund (LTF) estimates:

- Megan Mahaffey: Updates on STA & LTF estimates, effects on revenues from Covid-19,

### B. 2020 State Transportation Improvement Program (STIP) & Memorandum of Understanding (MOU) project update:

- Gerry LeFrancois: Updates on 2020 STIP & MOU projects & funding.

### C. Resolutions of Appreciation:

- Lynda Salcido: Recognition of Brent Green and CD Ritter for work provided to LTC.

## 8. COMMISSIONER REPORTS:

- John Peters: Eastside Lane project.
- John Wentworth: Capital review of Town of Mammoth Lakes projects, Mammoth Lakes Basin & Reds Meadows road opening.
- Sandy Hogan: No updates.
- Jennifer Kreitz: No updates.
- Fred Stump: No updates.
- Lynda Salcido: No updates.

## 9. INFORMATION

### A. US 395 closure at Kramer Junction: Gerry LeFrancois announced Kramer Junction closure.

### B. California Strategic Highway Safety Plan (SHSP) Challenge Area Teams: No updates by Gerry LeFrancois. Information included in packet.

### C. US 395 widening, phase 1: Project work update by Gerry LeFrancois.

**10. UPCOMING AGENDA ITEMS:**

- Fred Stump: Request for STIP projects funding updates and Bishop Airport update.
- Jennifer Kreitz: Request for NPS updates on Tioga Road & Tuolumne Meadows improvement project.
- John Peters: Request for NPS general Yosemite park updates & Civic Center transit update.
- John Wentworth: Request for regular Town of Mammoth Lakes and Mono County updates.

**11. ADJOURN** at 11:24 am to June 8, 2020

*Prepared by Melissa Bell, LTC clerk*

## Mono County Local Transportation Commission

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June 22, 2020

Via Electronic Mail Only

Tony Cano  
Rural Non-MPO Coordinator  
Caltrans Division of Transportation Programming  
Office of Federal Programming and Data Management  
*Antonio.Cano@dot.ca.gov*

Highway Infrastructure Program (HIP) funding for Airport Road Rehabilitation Project (PPNO 2603)

Dear Mr. Cano,

The Mono County Local Transportation Commission (MCLTC) is supportive of using Highway Infrastructure Program (HIP) funds for the Airport Road Rehabilitation Project (PPNO 2603). The County has the following HIP apportionments that are unobligated and would like to put all three fiscal year allocations on this project:

- 17/18 \$36,841 (Z007),
- 18/19 \$51,905 (Z907), and
- 19/20 \$15,070 (Z912).

Please let myself or Chad Senior, Associate Engineer ([cseior@mono.ca.gov](mailto:cseior@mono.ca.gov)), know if there is anything else that needs to be done in order to amend the above funds into the Federal Statewide Transportation Improvement Program (FSTIP).

Sincerely,

*Gerry LeFrancois*

Gerry Le Francois Co-Executive Director  
Mono County Local Transportation Commission

cc: Grady Dutton, Co-Executive Director, MCLTC  
Garrett Higerd, Mono County Engineer  
Forest Becket, District 9, Office Chief, Local Assistance

**ATTACHMENT 3 FSTIP REPROGRAMMING REQUEST**

Agency: Mono County

Title: Airport Road Rehabilitation Project

Description: Road rehabilitation on Airport Road and a portion of Hot Creek Hatchery Road providing access to the Mammoth Yosemite Airport. Existing roads will be widened to provide paved bike lanes.

CTIPS ID: 13000002539

MPO ID: 919000015

	Total	Prior	18/19	19/20	20/21	21/22	22/23	23/24	BEYOND	TOTAL
CMAQ	PE									
	ROW									
	CON									
	Total									
HIP	PE									
	ROW									
	CON									103,814
	Total									103,814
RSTP	PE									
	ROW									
	CON									1,400,000
	Total									1,400,000
Local	PE									
	ROW									
	CON									181,957
	Total									181,957

TOTAL	PE									
	ROW									
	CON									1,685,771
	Total									1,685,771

Comments: Toll Credits requested for 11.47% local match; HIP funds applied from 17/18, 18/19, 19/20.



## COUNTY OF MONO

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P.O. BOX 347, MAMMOTH LAKES, CALIFORNIA 93546  
(760) 924-1836 • FAX (760) 924-1801  
mmahaffey@mono.ca.gov

*Megan Mahaffey*  
Fiscal Analyst

October 15, 2018

To: Mono County Local Transportation Commission

From: Megan Mahaffey, Fiscal Analyst

RE: 2018-2019 Regional Surface Transportation Program (RSTP) Federal Exchange Program

### **RECOMMENDED ACTION**

Authorize spending RSTP Federal Exchange Program for FY 2018-2019 in the amount of \$94,884.00 for the Lake Mary Sidewalk Project

### **DISCUSSION**

The Mono County Local Transportation Commission has a RSTP Federal Exchange Agreement, for \$94,884.00 of federal funds that the Mono County LTC is eligible to spend eligible projects. The RSTP exchange funds must be used for projects as defined in Sections 133(b) and 133(c) of Title 23 of the United States Code (USC) – Highways, and not otherwise excluded by Article XIX – Motor Vehicle Revenues of the State Constitution. Only direct project-related costs are eligible. Local agency overhead and other non-direct charges are ineligible. As per prior RSTP agreements, LTC staff is bringing forward a preferred project for spending the 2018-2019 RSTP exchange for authorization.

Staff recommends the 2018-2019 exchange be spent on Lake Mary Sidewalk Project.

Prior uses of RSTP funds include:

- Mono County Road Striping Materials and Equipment
- Town of Mammoth Lakes Berner Street Lighting
- Town of Mammoth Lakes Main Street Pedestrian Improvements
- Mono County Green Creek Bridge
- Benton Crossing Road Maintenance – Phase 1

### **ATTACHMENT**

- RSTP Federal Exchange Program - Contract



FEDERAL APPORTIONMENT EXCHANGE PROGRAM  
CALIFORNIA DEPARTMENT OF TRANSPORTATION  
REGIONAL TRANSPORTATION PLANNING AGENCY

District: 09  
Agency: Mono County Transportation Commission

Agreement No. X19-6142(028)  
AMS Adv ID:0919000048

THIS AGREEMENT is made on April 10, 2019, by Mono County Transportation Commission, a Regional Transportation Planning Agency (RTPA) designated under Section 29532 of the California Government Code, and the State of California, acting by and through the Department of Transportation (STATE).

WHEREAS, RTPA desires to assign RTPA's portion of federal apportionments made available to STATE for allocation to transportation projects in accordance with Section 182.6 of the Streets and Highways Code (Regional Surface Transportation Program/Regional Surface Transportation Block Grant Program [RSTP/RSTBGP] funds) in exchange for nonfederal State Highway Account funds:

NOW, THEREFORE, the parties agree as follows:

1. As authorized by Section 182.6(g) of the Streets and Highways Code, RTPA agrees to assign to STATE the following portion of its estimated annual RSTP/RSTBGP apportionment:

\$94,884.00 for Fiscal Year 2018/2019

The above referenced portion of RTPA's estimated annual RSTP/RSTBGP apportionment is equal to the estimated total RSTP/RSTBGP apportionment less (a) the estimated minimum annual RSTP/RSTBGP apportionment set for the County under Section 182.6(d)(2) of the Streets and Highways Code, (b) any Federal apportionments already obligated for projects not chargeable to said County's annual RSTP/RSTBGP minimum apportionment, and (c) those RSTP/RSTBGP apportionments RTPA has chosen to retain for future obligation.

2. RTPA agrees the exchange for County's estimated annual RSTP/RSTBGP minimum apportionment under Section 182.6(d)(2) of the Streets and Highways Code will be paid by STATE directly to Mono County.

For Caltrans Use Only

I hereby Certify upon my own personal knowledge that budgeted funds are available for this encumbrance

Accounting Officer	Date	\$
Jessamine Felos	4/8/2019	94,884.00

STATE OF CALIFORNIA. DEPARTMENT OF TRANSPORTATION  
**PROGRAM SUPPLEMENT AND CERTIFICATION FORM**  
 PSCF (REV. 01/2010)

Page 1 of 1

TO: <b>STATE CONTROLLER'S OFFICE</b> Claims Audits 3301 "C" Street, Rm 404 Sacramento, CA 95816	DATE PREPARED: 4/8/2019	PROJECT NUMBER: 0919000048
REQUISITION NUMBER / CONTRACT NUMBER: <b>RQS 09190000148</b>		

FROM: **Department of Transportation**

SUBJECT: **Encumbrance Document**

VENDOR / LOCAL AGENCY:  
**MONO COUNTY TRANSPORTATION COMMISSION**

**\$ 94,884.00**  
 PROCUREMENT TYPE:  
**Local Assistance**

CHAPTER	STATUTES	ITEM	YEAR	PEC / PECT	TASK / SUBTASK	AMOUNT
29	2018	2660-102-0042	2018/2019	2030010850	2240/0400	\$ 94,884.00

**ADA Noti** For individuals with sensory disabilities, this document is available in alternate formats. For information, call (915) 654-6410 or TDD (916) -3880 or write Records and Forms Management, 1120 N. Street, MS-89, Sacramento, CA 95814.

3. Subject to the availability of STATE funds following the receipt of an RTPA invoice evidencing RTPA's assignment of those estimated RSTP/RSTBGP funds under Section 1 to STATE, STATE agrees to pay to RTPA an amount not to exceed \$94,884.00 of non-federal exchange funds ("Funds") that equals the sum of the estimated RSTP/RSTBGP apportionment assigned to State in Section 1 above.

4. RTPA agrees to allocate all of these Funds only for those projects implemented by cities, counties, and other public transportation agencies as are authorized under Article XIX of the California State Constitution, in accordance with the requirements of Section 182.6(d)(1) of the Streets and Highways Code.

5. RTPA agrees to provide to STATE annually by each August 1 a list of all local project sponsors allocated Funds in the preceding fiscal year and the amounts allocated to each sponsor.

6. RTPA agrees to require project sponsors receiving those Funds provided under this AGREEMENT to establish a special account for the purpose of depositing therein all payments received from RTPA pursuant to this Agreement: (a) for cities within their Special Gas Tax Street Improvement Fund, (b) for counties, within their County Road Fund, and (c) for all other sponsors, a separate account.

7. RTPA agrees, in the event a project sponsor fails to use Funds received hereunder in accordance with the terms of this AGREEMENT, to require that project sponsor to return those exchange Funds to RTPA for credit to the account established under Section 6 above. In the event of any such requirement by STATE, RTPA shall provide written verification to STATE that the requested corrective action has been taken.

8. STATE reserves the right to reduce the STATE Funds payment required hereunder to offset such additional obligations by the RTPA or any of its sponsoring agencies against any RSTP/RSTBGP federal apportionments as are chargeable to, but not included in, the assignment made under Section 1 above.

#### 9. COST PRINCIPLES

A) RTPA agrees to comply with, and require all project sponsors to comply with Office of Management and Budget Supercircular 2 CFR 200, Cost Principles for State and Local Government and the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

B) RTPA will assure that its fund recipients will be obligated to agree that (A) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, Et Seq., shall be used to determine the allowability of individual project cost items and (B) Those parties shall comply with Federal Administrative Procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements To State And Local Governments. Every sub-recipient receiving funds as a contractor or sub-contractor under this agreement shall comply with Federal administrative procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

C) Any fund expenditures for costs for which RTPA has received payment or credit that are determined by subsequent audit to be unallowable under Office of Management and Budget Supercircular 2 CFR 200 are subject to repayment by RTPA to STATE. Should RTPA fail to reimburse fund moneys due STATE within 30 days of demand, or within such other period as may be agreed In writing between the parties, hereto, STATE is authorized to intercept and withhold future payments due RTPA and STATE or any third-party source, including but not limited to, the State Treasurer, The State Controller and the CTC. The implementation of the Supercircular will cancel 49 Cfr Part 18.

#### 10. THIRD PARTY CONTRACTING

A) RTPA shall not award a construction contract over \$10,000 or other contracts over \$25,000 [excluding professional service contracts of the type which are required to be procured in accordance with Government Code Sections 4525 (d), (e) and (f)] on the basis of a noncompetitive negotiation for work to be performed using Funds without the prior written approval of STATE.

B) Any subcontract or agreement entered into by RTPA as a result of disbursing Funds received pursuant to this AGREEMENT shall contain all of the fiscal provisions of this Agreement; and shall mandate that travel and per diem reimbursements and third-party contract reimbursements to subcontractors will be allowable as project costs only after those costs are incurred and paid for by the subcontractors.

C) In addition to the above, the preaward requirements of third party contractor/consultants with RTPA should be consistent with Local Program Procedures as published by STATE.

#### 11. ACCOUNTING SYSTEM

RTPA, its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate Fund expenditures by line item. The accounting system of RTPA, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices.

#### 12. RIGHT TO AUDIT

For the purpose of determining compliance with this AGREEMENT and other matters connected with the performance of RTPA's contracts with third parties, RTPA, RTPA's contractors and subcontractors and STATE shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times for three years from the date of final payment of Funds to RTPA. STATE, the California State Auditor, or any duly authorized representative of STATE or the United States Department of Transportation, shall each have access to any books, records, and documents that are pertinent for audits, examinations, excerpts, and transactions, and RTPA shall furnish copies thereof if requested.

13. TRAVEL AND SUBSISTENCE

Payments to only RTPA for travel and subsistence expenses of RTPA forces and its subcontractors claimed for reimbursement or applied as local match credit shall not exceed rates authorized to be paid exempt non-represented State employees under current State Department of Personnel Administration (DPA) rules.


If the rates invoiced are in excess of those authorized DPA rates, then RTPA is responsible for the cost difference and any overpayments shall be reimbursed to STATE on demand.

STATE OF CALIFORNIA  
Department of Transportation

Mono County Transportation Commission

By: \_\_\_\_\_  
Office of Project Implementation  
Division of Local Assistance

Date: \_\_\_\_\_

By:   
Title: MCTC Co-Director  
Date: April 10, 2019

**DEPARTMENT OF TRANSPORTATION****DIVISION OF TRANSPORTATION PLANNING**

P.O. BOX 942874, MS-32  
 SACRAMENTO, CA 94274-0001  
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 FAX (916) 653-0001  
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 www.dot.ca.gov

12



*Making Conservation  
 a California Way of Life.*

June 18, 2020

Gerry LeFrancois  
 Co-Executive Director  
 Mono County Local Transportation Commission  
 P.O. Box 347  
 Mammoth Lakes, CA 93546

Dear Gerry LeFrancois:

On behalf of the California Department of Transportation (Caltrans), Division of Transportation Planning, we are pleased to offer congratulations to the Mono County Local Transportation Commission for the recent award of the following Sustainable Transportation Planning grant:

<b>Road Maintenance and Rehabilitation Account - Sustainable Communities</b>	
<b>Grant Fiscal Year</b>	2020-21
<b>Grant Title</b>	June Lake Loop Active Transportation Plan
<b>Grantee</b>	Mono County Local Transportation Commission
<b>Sub-Recipient(s)</b>	Local Government Commission
<b>Grant Award</b>	\$145,089
<b>In-Kind/Cash Local Match*</b>	\$18,798
<b>Total Project Cost</b>	\$163,887
<b>Grant Expiration</b>	February 28, 2023 - time extensions are not allowed
<b>Final Invoice Due</b>	April 28, 2023

\*Local Match amount must meet the minimum grant requirement. The final contractually agreed upon Local Match and Fund Source are located on the Grant Application Cover Sheet and Project Timeline. Any change to the Local Match amount or Local Match fund source will require an Amendment.

Gerry LeFrancois  
 June 18, 2020  
 Page 2

## Next Steps

- The Caltrans District Grant Manager will schedule a Conditional Award Teleconference, with your agency soon.
  - A list of conditions and project revisions necessary to accept grant funding will be provided at this meeting as well as a follow-up email outlining the discussion.
- The required conditions must be submitted to the Caltrans District Grant Manager no later than October 1, 2020.
  - Failure to satisfy these conditions will result in the forfeiture of grant funds.
- The Caltrans District Grant Manager will review and approve all items required to fulfill the Conditions of Grant Acceptance outlined in the teleconference and follow-up email.
- Once the required conditions are met and agreements in place, the Caltrans District Manager will:
  - Send a Notice to Proceed letter (for MPO/RTPAs, this will happen after the OWP/OWPA formal amendment is processed). **Grant work cannot begin until the Notice to Proceed letter is received by your agency.**
  - Coordinate and schedule a grant kick-off meeting with your agency.

If you have questions concerning your Conditional Grant Award, please contact Austin West, Caltrans District 9 Liaison via email at [Austin.West@dot.ca.gov](mailto:Austin.West@dot.ca.gov).

Sincerely,

**Electronically signed by Erin Thompson**

ERIN THOMPSON  
 Chief, Office of Regional Planning

c: Kelly Karl, Assistant Planner, Mono County Local Transportation Commission  
 Mark Heckman, Transportation Planning Branch Chief, Caltrans District 9  
 Austin West, Associate Transportation Planner- Mono County Liaison, Caltrans District 9  
 Caleb Brock, Associate Transportation Planner, Caltrans Headquarters

**DEPARTMENT OF TRANSPORTATION****DIVISION OF TRANSPORTATION PLANNING**

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14



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 a California Way of Life.*

June 18, 2020

Gerry LeFrancois  
 Co-Executive Director  
 Mono County Local Transportation Commission  
 P.O. Box 347  
 Mammoth Lakes, CA 93546

Dear Gerry LeFrancois:

On behalf of the California Department of Transportation (Caltrans), Division of Transportation Planning, we are pleased to offer congratulations to the Mono County Local Transportation Commission for the recent award of the following Sustainable Transportation Planning grant:

<b>Federal Transit Administration, 5304 - Strategic Partnerships - Transit</b>	
<b>Grant Fiscal Year</b>	2020-21
<b>Grant Title</b>	Short Range Transit Plan and Coordinated Human Service Plan
<b>Grantee</b>	Mono County Local Transportation Commission
<b>Sub-Recipient(s)</b>	Eastern Sierra Transit Authority
<b>Grant Award</b>	\$113,372
<b>In-Kind/Cash Local Match*</b>	\$21,629
<b>Total Project Cost</b>	\$135,000
<b>Grant Expiration</b>	June 30, 2023 - time extensions are not allowed
<b>Final Invoice Due</b>	August 30, 2023

\*Local Match amount must meet the minimum grant requirement. The final contractually agreed upon Local Match and Fund Source are located on the Grant Application Cover Sheet and Project Timeline. Any change to the Local Match amount or Local Match fund source will require an Amendment.



Gerry LeFrancois  
 June 18, 2020  
 Page 2

## Next Steps

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If you have questions concerning your Conditional Grant Award, please contact Rick Franz, Caltrans District 9 Liaison via email at Rick.Franz@dot.ca.gov.

Sincerely,

**Electronically signed by Erin Thompson**

ERIN THOMPSON  
 Chief, Office of Regional Planning

c: Kelly Karl, Assistant Planner, Mono County Local Transportation Commission  
 Mark Heckman, Transportation Planning Branch Chief, Caltrans District 9  
 Rick Franz, Associate Transportation Planner- Transit Planner, Caltrans District 9  
 Caleb Brock, Associate Transportation Planner, Caltrans Headquarters  
 Ed Philpot, Transportation Equity, Caltrans Headquarters