



# **AGENDA**

## **BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA**

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.  
Meeting Location: Mono Lake Room, 1st Fl., County Civic Center, 1290 Tavern Rd., Mammoth Lakes, CA  
93546

### **Regular Meeting June 18, 2024**

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#### **TRIBAL LAND ACKNOWLEDGMENT**

*In respect to the Indigenous People and Tribal Elders, past, and present, the Bridgeport Indian Colony, Mono Lake Kutzadika Tribe, and Utu Utu Gwaitu Tribe are the indigenous People who live within this, their ancestral homeland from time immemorial to the present and have been the caretakers of these lands, waters, and all natural resources for the benefit of the environment and of all living things. We who live in Mono County offer this land acknowledgment with a spirit of mutual respect and collaboration.*

#### **TELECONFERENCE INFORMATION**

This meeting will be held in person at the location listed above. Additionally, a teleconference location will be available where the public and members of the Board may participate by electronic means.

1. Mammoth Teleconference Location – for meetings held on the first and second Tuesday of each month - Mono Lake Room of the Mono County Civic Center, First Floor, 1290 Tavern Road, Mammoth Lakes, CA. 93546;
2. Bridgeport Teleconference Location – for meetings held on the third Tuesday of each Month - Mono County Courthouse, Second Floor Board Chambers, 278 Main Street, Bridgeport, CA. 93517;
3. Zoom Webinar.

Members of the public may participate via the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below.

To join the meeting by computer:

Visit <https://monocounty.zoom.us/j/86184622677> or visit <https://www.zoom.us/>, click on "Join A Meeting" and enter the Zoom Webinar ID 861 84622 677.

To provide public comment, press the "Raise Hand" button on your screen.

To join the meeting by telephone:

Dial (669) 900-6833, then enter Zoom Webinar 861 84622 677

To provide public comment, press \*9 to raise your hand and \*6 to mute/unmute.

If you are unable to join the Zoom Webinar of the Board meeting, you may still view the live stream of the meeting by visiting: [https://monocounty.granicus.com/MediaPlayer.php?publish\\_id=68a69f03-6511-41ef-ae37-636788b98695](https://monocounty.granicus.com/MediaPlayer.php?publish_id=68a69f03-6511-41ef-ae37-636788b98695)

**NOTE:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5530 or bos@mono.ca.gov. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517) and online at <http://monocounty.ca.gov/bos>. Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board and online.

***UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.***

9:00 AM Call meeting to Order

Pledge of Allegiance

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

Opportunity for the public to address the Board on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.) Please refer to the Teleconference Information section to determine how to make public comment for this meeting via Zoom.

**2. RECOGNITIONS - NONE**

**3. COUNTY ADMINISTRATIVE OFFICER**

CAO Report regarding Board Assignments  
Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

**4. DEPARTMENT/COMMISSION REPORTS**

Receive brief oral report on emerging issues and/or activities.

**5. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

**A. FY 2024-25 Preliminary Budget for Adoption**

Departments: County Administrative Office and Finance

Mono County desires to adopt the Preliminary Budget as a temporary spending plan to operate from July 1, 2024, until a final budget for Fiscal Year 2024-2025 is adopted in September. This will allow Mono County to remain in compliance

with Government Code 29000 et seq. known as the County Budget Act.

**Recommended Action:** Adopt proposed Resolution approving the Preliminary Budget for FY 2024-25 as a temporary spending plan starting July 1, 2024, to remain in effect until the Board adopts a final budget in September. (4/5 vote required)

**Fiscal Impact:** The total fiscal impact is \$168,153,709 in expenditures, of which \$54,370,137 is in the General Fund.

**B. Budget Adjustment for Elections to Increase Ballot Expenses with Revenues Received Above Budget**

Departments: Elections

This budget adjustment is a request for a \$12,240.29 appropriation increase to the Elections budget for ballot expenses offset by election fees that have already been received above budget.

**Recommended Action:** Approve budget adjustment for FY 2023-24 as requested or amended. (4/5 vote required)

**Fiscal Impact:** There is no net impact to the General Fund. The appropriation increase for ballot expenses is funded by election fees revenues received above budget.

**C. Budget Adjustment for Public Works Engineering Division for Traffic Counters**

Departments: Public Works - Engineering

This is a budget adjustment to increase appropriations in the Engineering Division to purchase Stalker traffic counters with expiring Local Transportation Commission funds. The traffic counters are needed to study traffic calming and speed control efforts throughout Mono County.

**Recommended Action:** Approve budget adjustment for FY 2023-24 as requested or amended. (4/5 vote required)

**Fiscal Impact:** The appropriation increase of \$15,000 in the Engineering budget to acquire equipment is funded with a one-time revenue from the Mono County Local Transportation Commission.

**D. Solid Waste Parcel Fee Program**

Departments: Public Works - Solid Waste

Proposed resolution extending and re-establishing the Mono County Solid Waste Fee Program for fiscal year 2024-25 and Fee Agreement with the Town of Mammoth Lakes regarding collection and remission of the fee within Town boundaries.

**Recommended Action:** Adopt proposed resolution and authorize staff to finalize negotiations with the Town of Mammoth Lakes regarding the proposed Fee Agreement and return to the Board for approval of the final agreement at a subsequent meeting.

**Fiscal Impact:** The solid waste parcel fee generates approximately \$800,000 in revenues to the County annually, used primarily to finance the closure-post closure liability.

**E. Special Event Road Closure Authorization to Close Substation Road on June 24, 2024**

Departments: Public Works

The County routinely hosts special events each summer and sometimes the events require road closures. This resolution would grant the Public Works Director the authority to close affected County roads as necessary for the United States Police and Fire Games Event, occurring on June 24, 2024. Road closures would occur after event applications are evaluated and approved by other departments in accordance with their policies. This closure will take place on June 24, 2024, on Substation Road, between the hours of 11:30 am and 1:30 pm.

**Recommended Action:** Adopt proposed resolution.

**Fiscal Impact:** Approximately \$1,000 per event included in the adopted budget. These costs result from the assistance provided by the respective road districts for personnel, equipment, and supplies relating to signage and blockades to effectuate the closures.

**F. Request to Pursue Grant Funding for Disaster Related Plans**

Departments: Emergency Management

Apply for grant funding to hire a consultant to revise the Mono County Emergency Operations Plan and create a Continuity of Operations Plan and an All-Hazards Recovery Plan.

**Recommended Action:** Authorize the Office of Emergency Management to apply for the Fiscal Year 2024 Regional Catastrophic Preparedness Grant Program.

**Fiscal Impact:** The anticipated grant award is \$250,000, with no matching component.

**G. Wood Innovations Grant Biomass Consultant Contract**

Departments: Emergency Management

Proposed contract with TSS Consulting pertaining to the pre-development work necessary for the construction and operation of a 3-megawatt biomass power

plant in the Mammoth Lakes area.

**Recommended Action:** Authorize the Board Chair to sign a contract with TSS Consulting for the pre-development work for a Bio-Mass facility in Mono County.

**Fiscal Impact:** Cost of the contract is \$299,889, which is paid for with USFS Grant Funding.

**H. Amendment to Agreement with Cri-Help, Inc., for the Provision of Residential Substance Use Disorder Treatment Services**

Departments: Behavioral Health

Proposed contract amendment with Cri-Help, Inc. pertaining to the provision of Residential Substance Use Disorder Treatment Services.

**Recommended Action:** Approve, and authorize Chair, to sign contract amendment with Cri-Help, Inc. for provision of Residential Substance Use Disorder Treatment Services, for the period July 1, 2023, through June 30, 2025, and a not-to-exceed amount of \$220,000.

**Fiscal Impact:** The proposed amendment will increase the 12 month not-to-exceed amount from \$75,000 to \$110,000 and the total 2 year contract amount from \$150,000 to \$220,000. There is an available budget remaining in FY 2023-24 and this is included in the Department's requested budget for FY 2024-25. These services are paid for through a combination of funding sources, including the Substance Use Block Grant (SUBG), Drug Medi-Cal (DMC), and 2011 realignment.

**I. Contract with Crestwood Behavioral Health Inc., for the Provision of Residential Treatment Services**

Departments: Behavioral Health

Proposed contract with Crestwood Behavioral Health, Inc. pertaining to Provision of Residential Treatment Services.

**Recommended Action:** Approve, and authorize Chair to sign, contract with Crestwood Behavioral Health, Inc. for provision of residential treatment services for the period July 1, 2024, through June 30, 2025 and a not-to-exceed amount of \$126,655.

**Fiscal Impact:** The total amount of this contract is \$126,655 and is not to exceed \$126,655 per 12-month period. This contract is included in the FY 24/25 proposed budget and is paid for with Mental Health Services Act Full Service Partnership funds.

**J. Grant Funding through Mental Health School Services Act (MHSSA)**

Departments: Behavioral Health

The Mental Health Services Oversight and Accountability Commission is

accepting grant applications for additional funding under the Mental Health School Services Act (MHSSA) grant program. Should the Mono County Board of Supervisors approve moving forward with this grant, Mono County Behavioral Health will submit a competitive grant application for additional funding to sustain current MHSSA-funded activities.

**Recommended Action:** Authorize Mono County Behavioral Health to submit a grant application for additional MHSSA funding.

**Fiscal Impact:** No fiscal impact at this time. Grant amounts range from \$300,000 to \$500,000.

**K. Amendment to Contract with County of Inyo for an Increase in Funds Related to the Senior Services Program**

Departments: Health and Human Services

Proposed contract with Inyo County pertaining to Amendment #2 for an increase in funds related to the Senior Services Program for Fiscal Year 2023-24.

**Recommended Action:** Approve, and authorize Chair to sign, contract with Inyo County for Amendment #2 for Senior Services for the period July 1, 2020, through June 30, 2024, and a not-to-exceed amount of \$984,817.

**Fiscal Impact:** The proposed contract amendment provides an overall increase in funding for Mono County for fiscal year 2023-24. The total contract limit amount for July 1, 2020 through June 30, 2024 is increased from \$660,136 to \$984,814, an increase of \$324,681.

**L. Letter of Support for Eastern Sierra Land Trust's Grant Application to the Wildlife Conservation Board**

Departments: Community Development

Letter of Support for Eastern Sierra Land Trust's application to acquire a conservation easement on eight privately owned properties in Adobe Valley on or near Lake Antelope, east of State Route 120 and about ten miles north of the community of Benton.

**Recommended Action:** Modify the letter as desired, approve the letter of support, and authorize the Chair to sign.

**Fiscal Impact:** A slight reduction in future property taxes due to the preclusion of low-intensity rural uses, which likely would have been minimal given the sensitive resources.

**6. CORRESPONDENCE RECEIVED**

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

**A. Letter of Support - Legislature's Budget Proposal**

Letter of support from Mono County Board of Supervisors to Governor Newsom regarding the urgent need to support Legislature's budget proposal to restore affordable housing and homelessness funding.

**B. Letter of Support - Budget Restorations**

Letter of support from Mono County Board of Supervisors to Governor Newsom regarding budget restorations to CalWORKs, Child Welfare Services, and Adult Protective Services.

**7. REGULAR AGENDA - MORNING**

**A. Update on the California Jobs First Program**

Departments: Board of Supervisors, Sponsored by Supervisor Salcido  
30 minutes

(Steven Frisch, President Sierra Business Council and Elaine Kabala, Eastern Sierra Council of Government Executive Director) - Informational presentation to update the Board of Supervisors on the Sierra Jobs First program implementation and presentation of draft strategic plan goals, strategies and implementation actions identified to date based on community input.

**Recommended Action:** None, informational only.

**Fiscal Impact:** None.

**B. The Ferguson Group (TFG) Update**

Departments: Board of Supervisors  
20 minutes

(Kristi More, Managing Partner of Strategic Development and Grants Services Jeremiah Van Auken, Senior Associate) - The Ferguson Group, LLC. (TFG) would like to provide an update to the Mono County Board of Supervisors on our ongoing advocacy efforts before the federal government and your representatives in Congress.

**Recommended Action:** None, informational only.

**Fiscal Impact:** None.

**C. Authorize County Administrative Officer or Designee to Submit Broadband Technical Assistance Payment Reimbursement Requests**

Departments: Board of Supervisors  
15 minutes

(Scott Armstrong, Regional Broadband Coordinator) - This is a request for the

Board to authorize the County Administrative Officer, Finance Director, and IT Director to submit payment requests for the USDA Broadband Technical Assistance grant. The USDA Rural Utilities Service (RUS) requires that anyone submitting the SF-270 (Request for Advance or Reimbursement) be authorized by that agency's governing board. The Form 675 is the vehicle used to document which individuals are authorized to submit requests for advances or reimbursements to RUS on behalf of an agency.

**Recommended Action:** Authorize the County Administrator, Information Technology Director, and Finance Director to submit SF-270 forms (Request for Advance or Reimbursement) to the US Department of Agriculture Rural Utilities Service on behalf of the County for Broadband Technical Assistance grant reimbursement requests and authorize the Chairperson to sign the Form 675 to document the authorization to submit SF-270 forms for grant reimbursement requests.

**Fiscal Impact:** The County of Mono was awarded an \$83,000 grant in November 2023 for United States Department of Agriculture (USDA) Rural Development (RD) Broadband Technical Assistance (BTA) funding to develop shovel-ready, last-mile, detailed network engineering designs for broadband Internet service in the unincorporated, exceptionally rural, agricultural area of Hammil, California. This is a reimbursement grant with a budget consisting of \$66,000 for contractor design work and \$17,000 for staff time.

**D. Proposed Mono County Comments on Preliminary Environmental Assessment: Removal of Wild Horses Outside the Montgomery Pass Wild Horse Territory (MPWHT)**

Departments: Board of Supervisors, Sponsored by Supervisor Gardner  
20 minutes

Proposed Mono County letter with comments for the Preliminary Environmental Assessment: Removal of Wild Horses Outside the Montgomery Pass Wild Horse Territory.

**Recommended Action:** Approve and authorize Chair to sign proposed comment letter to Inyo National Forest and the Bureau of Land Management regarding wild horse gathering.

**Fiscal Impact:** None.

**E. Contract with Government Finance Officers Association for Internal Business Process Review and Project Management Consulting Services for a New Enterprise Resource Planning System**

Departments: Finance  
20 minutes

(Janet Dutcher, Finance Director) - Proposed contract with Government Finance Officers Association (GFOA) for internal business process review and project management consulting services for implementing a new Enterprise Resource



Planning (ERP) System. The term of the contract is July 1, 2024, through June 30, 2029, for an amount not to exceed \$385,500. The arrangement is organized into three phases. Phase 1 and 2 includes planning, process improvement identification, needs assessment, ERP to software vendors, selection of a new ERP software package, and contract negotiations. Phase 3 includes implementation of the chosen ERP System.

**Recommended Action:** Approve, and authorize the County Administrative Officer to sign, contract with GFOA for internal business process review and project management consulting services for implementing a new ERP System for the period July 1, 2024, through June 30, 2029 and a not-to-exceed amount of \$385,500, and delegate authority to the County Administrative Officer to approve future minor changes or revisions that do not substantially alter the contract and are approved by County Counsel.

**Fiscal Impact:** Up to \$385,500 through June 30, 2029. First year estimate is up to \$193,000. The requested budget for FY 2024-25 includes \$100,000 for this contract. Staff will secure the remaining \$93,000 of the contract during the mid-year budget process.

**F. Mental Health Services Act Fiscal Year 2024-2025 Annual Update**

Departments: Behavioral Health

40 minutes (20 minute presentation, 20 minute discussion)

(Amanda Greenberg, Program Manager) - Presentation by Amanda Greenberg regarding Mental Health Services Act (MHSA) Fiscal Year 2024-25 Annual Update.

**Recommended Action:** Review and approve Annual Update. Provide any desired direction to staff.

**Fiscal Impact:** The MHSA FY 2024-25 Annual Update outlines the planned expenditure of approximately \$4,105,500 in FY 2024-25 plus a one-time expenditure of approximately \$1,577,000 housing project funds. MCBH is working to spend down its MHSA fund balance, as recommended by the Department of Health Care Services. There is no impact to the General Fund.

**G. Eastern Sierra Region Comprehensive Economic Development Strategy (CEDS)**

Departments: Economic Development

30 minutes

(Liz Grans, Mono County Economic Development Manager and Film Commissioner) - Staff update on the Eastern Sierra Region Comprehensive Economic Development Strategy (CEDS).

**Recommended Action:** Receive staff presentation regarding the history and current status of the Eastern Sierra Region Comprehensive Economic Development Strategy (CEDS). Review the draft project list and provide

feedback on additional projects to be added for a potential funding application before the final project list is submitted to the Eastern Sierra Council of Governments (ESCOG) meeting on June 26, 2024. Provide any additional direction to staff.

**Fiscal Impact:** None.

**H. Discussion on Funding Opportunities for Wildfire Resilience and Forest Health Projects**

Departments: Emergency Management

25 minutes

(Wendilyn Grasseschi, Wildfire Mitigation Coordinator) - The Board received a presentation regarding the Eastern Sierra Climate and Community Resilience Project and the Wildfire Resilience Action Financial Team on May 14, 2024 and had a number of questions about project funding. This item provides an opportunity for the Board members to learn more about funding for wildfire resilience and forest health projects.

**Recommended Action:** Receive presentation and provide questions as needed.

**Fiscal Impact:** None.

**I. Proposition 68 Deed Restrictions for Bridgeport, Lee Vining, and Walker Parks**

Departments: Public Works

10 minutes

(Paul Roten, Public Works Director) - Deed restrictions for the Walker Park, Bridgeport Park, and Lee Vining Park Connection are necessary for receipt of Proposition 68 Per Capita Grant funds approved by the Board on January 21, 2020. This item requests signatures on three deed restrictions, having a time limit of 25 to 30 years. The deed restrictions ensure the parks are not sold or leased after completion of the Proposition 68 Grant Improvements.

**Recommended Action:** Approve the three Deed Restrictions for Walker Park, Bridgeport Park, and Lee Vining Park Connection and Board Chair to sign on behalf of the County.

**Fiscal Impact:** Proposition 68 per capita grant funding will be forfeited absent the deed restricting.

**J. Proposed Ordinance Adding Chapter 1.14 (Administrative Subpoenas) to the Mono County Code**

Departments: County Counsel, Code Enforcement

10 minutes

(Christopher Beck, County Counsel) - Proposed ordinance amending the Mono

County Code to authorize county staff to issue administrative subpoenas in connection with county investigations of alleged violations of county regulations.

**Recommended Action:** Introduce, read title, and waive further reading of proposed ordinance. Provide any desired direction to staff.

**Fiscal Impact:** The fiscal impact of implementing the ordinance can be absorbed with current staff resources.

**8. CLOSED SESSION**

**A. Closed Session - Labor Negotiations**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Sandra Moberly, Mary Booher, Christopher Beck, Janet Dutcher, and Christine Bouchard. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

**9. REGULAR AGENDA - AFTERNOON**

**A. Potential Revisions to Short-Term Rental Policies and Regulations**

Departments: Community Development

1.5 hours

(Wendy Sugimura, Community Development Director, Aaron Washco, Planning Analyst, and MIG consultant team) - Presentation on draft General Plan and County Code amendments resulting from the Short-Term Rental Study and subsequent policy direction.

**Recommended Action:** Review and provide direction on draft General Plan and County Code amendments and specific policy questions, direct staff to conduct another round of community outreach, and provide any further desired direction.

**Fiscal Impact:** None at this time. Staff time and consultant budget are included in the FY 2023-24 department budget.

**B. Agreement Regarding Terms and Conditions of Employment for Assistant Community Development Director**

Departments: Community Development

5 minutes

(Wendy Sugimura, Community Development Director) - Proposed resolution approving the terms and conditions of employment of Brent Calloway as Assistant Community Development Director, and prescribing the compensation,

appointment, and conditions of said employment.

**Recommended Action:** Announce Fiscal Impact. Approve proposed Resolution, approving the terms and conditions of employment with Brent Calloway as Assistant Community Development Director, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

**Fiscal Impact:** The estimated cost of this position for the remainder of the fiscal year is \$5,085, of which \$4,075 is salary and \$1,010 is benefits. The total cost of salary and benefits for an entire fiscal year is \$159,667, of which \$123,941 is salary and \$35,726 is benefits. This is included in the Department's FY 2023-24 adopted budget and FY 2024-25 requested budget.

10.

**BOARD MEMBER REPORTS**

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

**ADJOURN**