



# AGENDA

## BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.  
Meeting Location: Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

### Regular Meeting May 14, 2024

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#### TRIBAL LAND ACKNOWLEDGEMENT

*In respect to the Indigenous People and Tribal Elders, past, and present, the Bridgeport Indian Colony, Mono Lake Kutzadika Tribe, and Utu Utu Gwaitu Tribe are the indigenous People who live within this, their ancestral homeland from time immemorial to the present and have been the caretakers of these lands, waters, and all natural resources for the benefit of the environment and of all living things. We who live in Mono County offer this land acknowledgment with a spirit of mutual respect and collaboration.*

#### TELECONFERENCE INFORMATION

This meeting will be held in person at the location listed above. Additionally, a teleconference location will be available where the public and members of the Board may participate by electronic means.

1. Mammoth Teleconference Location – for meetings held on the first and second Tuesday of each month - Mono Lake Room of the Mono County Civic Center, First Floor, 1290 Tavern Road, Mammoth Lakes, CA. 93546;
2. Bridgeport Teleconference Location – for meetings held on the third Tuesday of each Month - Mono County Courthouse, Second Floor Board Chambers, 278 Main Street, Bridgeport, CA. 93517;
3. Zoom Webinar.

Members of the public may participate via the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below.

#### **To join the meeting by computer:**

Visit <https://monocounty.zoom.us/j/86184622677> or visit <https://www.zoom.us/>, click on "Join A Meeting" and enter the Zoom Webinar ID 861 8462 2677.

To provide public comment, press the "Raise Hand" button on your screen.

#### **To join the meeting by telephone:**

Dial (669) 900-6833, then enter Zoom Webinar 861 8462 2677

To provide public comment, press \*9 to raise your hand and \*6 to mute/unmute.

If you are unable to join the Zoom Webinar of the Board meeting, you may still view the live stream of the meeting by visiting: [https://monocounty.granicus.com/MediaPlayer.php?publish\\_id=714fe04d-98f2-4e11-b476-233e3caea796](https://monocounty.granicus.com/MediaPlayer.php?publish_id=714fe04d-98f2-4e11-b476-233e3caea796)

**NOTE:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5530 or bos@mono.ca.gov. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517) and online at <http://monocounty.ca.gov/bos>. Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board and online.

***UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.***

9:00 AM Call meeting to Order

Pledge of Allegiance

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

Opportunity for the public to address the Board on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.) Please refer to the Teleconference Information section to determine how to make public comment for this meeting via Zoom.

**2. RECOGNITIONS**

**A. Proclamation Designating May 2024 as Mental Health Awareness Month**

Departments: Behavioral Health

10 minutes

(Robin K. Roberts, Behavioral Health Director) - Each year millions of Americans face the reality of living with a mental illness. In designating May 2024 as Mental Health Awareness Month, Mono County joins the national movement to raise awareness about mental health and to provide education and reduce stigma around mental health. Mono County Behavioral Health has planned activities and events to recognize Mental Health Awareness Month.

**Recommended Action:** Adopt proposed proclamation designating May 2024 as Mental Health Awareness Month, receive report on activities planned to recognize Mental Health Awareness Month. Provide any desired direction to staff.

**Fiscal Impact:** None.

**B. Proclamation Designating May 2024 as Art Month**

Departments: Mono Arts Council

10 minutes

(Kristin Reese, MAC Executive Director) - Proclamation recognizing and

celebrating May as Mono County Art Month 2024.

**Recommended Action:** Approve proposed proclamation recognizing and celebrating May as Mono County Art Month 2024.

**Fiscal Impact:** None.

**3. COUNTY ADMINISTRATIVE OFFICER**

CAO Report regarding Board Assignments  
Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

**4. DEPARTMENT/COMMISSION REPORTS**

Receive brief oral report on emerging issues and/or activities.

**5. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

**A. Behavioral Health Advisory Board Appointment**

Departments: Clerk of the Board

Mono County Behavioral Health Advisory Board Appointments. The mission of the Behavioral Health Advisory Board (BHAB) is to support individuals by promoting recovery, self-determination, and wellness in all aspects of life. The Board advises and evaluates the various functions and policies of the Behavioral Health Department that are under the direction of the Behavioral Health Director and jurisdiction of the Mono County Board of Supervisors (BOS).

**Recommended Action:** Make the following appointment to the Mono County Behavioral Health Advisory Board: Jennifer Weaver, term expires May 14, 2027.

**Fiscal Impact:** None.

**B. Updated Memorandum of Understanding with Eastern Sierra Continuum of Care**

Departments: Behavioral Health

Minor updates to previously executed memorandum of understanding (MOU) with Eastern Sierra Continuum of Care, and Inyo County pertaining to the homeless housing, assistance, and prevention program (HHAP) grant funds.

**Recommended Action:** 1). Approve and authorize Chair to sign contract with Eastern Sierra Continuum of Care and Inyo County for the HHAP for the period March 26, 2024, through June 30, 2029. 2). Delegate authority to Chair to approve future minor changes or revisions that do not substantively alter the agreement or significantly change the contract amount and are approved as to

form by County Counsel.

**Fiscal Impact:** The MOU commits Mono County to an expenditure of staff time only.

**C. Budget Adjustment for Mono County Behavioral Health Vehicle Purchase**

Departments: Behavioral Health

A budget adjustment is needed to allow for the purchase of a new vehicle for needed services in the Behavioral Health Wraparound program. The increase in appropriations in budget unit 841 and 650 is covered by Mental Health Services Act (MHSA) fund balance.

**Recommended Action:** Approve budget adjustment for FY 2023-24 as requested or amended, (4/5 vote required).

**Fiscal Impact:** An increase to operating transfers out in the amount of \$75,000 to be offset with Mental Health Services Act fund balance for use to purchase a new vehicle in Fund 650 Fleet for participants of the Wraparound program.

**D. Amendment to Agreement with Anne Sippi Clinic**

Departments: Behavioral Health

Proposed contract amendment with Anne Sippi Clinic Treatment Group pertaining to the provision of transitional social rehabilitation services.

**Recommended Action:** Approve, and authorize Chair, to sign, contract with Anne Sippi Clinic Treatment Group for provision of transitional social rehabilitation services for the period July 1, 2022 through June 30, 2024 and a not-to-exceed amount of \$169,765.

**Fiscal Impact:** The proposed amendment increases the total contract limit from \$157,487 to \$169,765, and the 12 month period not to exceed amount for fiscal year 2023-24 from \$78,831 to \$91,109. This increase totals \$12,278. This contract is paid for with Mental Health Services Act funding under the full-service partnership program.

**E. Exchange Agreement between ParcelQuest and the Mono County Assessor**

Departments: Assessor

Proposed contract with ParcelQuest pertaining to Payment for Data.

**Recommended Action:** Approve and authorize Chair to sign, Exchange Agreement with ParcelQuest.

**Fiscal Impact:** There is no cost to the County other than staff time to provide map data. The agreement generates annual revenue share proceeds to the County dependent on the quantity of data sold by ParcelQuest.

**F. Temporary Closure of a County Road (Sherwin Creek Road) in the Town of Mammoth Lakes for July 4, 2024**

Departments: Public Works - Road Department

The Town of Mammoth Lakes is requesting temporary closure of a county road (Sherwin Creek Rd) for its annual Fourth of July Fireworks celebration. This road closure will be to support traffic control at Highway 203/395 turn off for people returning to Mammoth from the Crowley Lake Fireworks display.

**Recommended Action:** Adopt Resolution Authorizing the Temporary Closure of County Roads for the Town of Mammoth Lakes Fourth of July Fireworks Celebration.

**Fiscal Impact:** None.

**G. Avigation Easement from Parcel Adjacent to Bryant Field**

Departments: Public Works

Resolution Authorizing the County Administrative Officer to Accept and Consent to Recordation of an Avigation Easement Deed for Assessor's Parcel Number 008 070 042

**Recommended Action:** Adopt proposed resolution.

**Fiscal Impact:** None.

**H. Mono County Systemic Safety Curve Signage Project**

Departments: Public Works

This project will install curve warning signs, chevrons, and other curve signage on Lower Rock Creek Road, Benton Crossing Road, Convict Lake Road, Lundy Lake Road, Twin Lakes Road, Eastside Lane, and Cunningham Lane. An executed Program Supplement Agreement (PSA) and adopted Resolution are required to obtain reimbursement of HSIP funds from the state.

**Recommended Action:** Adopt attached resolution "A Resolution of the Mono County Board of Supervisors, State of California, Approving Program Supplement Agreement No 00000A493 Under Administering Agency – State Master Agreement No 09-5497S21 for the Mono County Systemic Safety Curve Signage Project, State Project No. HSIPSL 5947(069)".

**Fiscal Impact:** Total programmed state funding for construction is \$198,500 in the Highway Safety Improvement Program (HSIP). State reimbursement is 100 percent funded with HSIP state funds; no local match is required. Based on the Preliminary Engineer's Cost Estimate of \$320,740, \$122,240 in local transportation funds (SB1 / RMRA) have been allocated to this project to supplement construction, if needed, and to provide funds for contingency and

- I. construction engineering. Exact costs will be based on actual bids received.  
**Approval of Updates to Existing County Job Descriptions and Changes to the Allocation List**

Departments: County Administrative Office

Approval of updates to existing County Job Descriptions and changes to the Allocation List; and request the Board of Supervisors direct the County Administrative Officer or designee to approve future updates to existing County Job Descriptions.

**Recommended Action:** Approval of updates to existing County Job Descriptions and changes to the Allocation List; and request the Board of Supervisors direct the County Administrative Officer or designee to approve future updates to existing County Job Descriptions.

**Fiscal Impact:** None.

- J. **Amending the Allocation List to Add One Licensed Vocational Nurse and one Epidemiologist in the Health and Human Services Department**

Departments: Human Resources

Proposed resolution Amending the Allocation List to Add One Licensed Vocational Nurse and one Epidemiologist in the Health and Human Services Department.

**Recommended Action:** Adopt proposed resolution, Amending the Allocation List to Add One Licensed Vocational Nurse and one Epidemiologist in the Health and Human Services Department.

**Fiscal Impact:** Fiscal impact unknown depending on the qualifications of proposed candidates. Department costs estimated to increase by approximately \$244,500, assuming both positions are hired at step A.

- K. **Amending the Allocation List Deleting One Administrative Services Specialist and Adding One Fiscal/Administrative Services Officer I/II**

Departments: County Administrative Office

Proposed resolution approving reclassification of Deanna Tuetken into the position of Fiscal and Administrative Services Officer II, Step A, in the Department of Community Development and amending the Allocation List to delete one Administrative Services Specialist and add one Fiscal/Administrative Services Officer I/II within that department.

**Recommended Action:** Approve proposed resolution approving reclassification of Deanna Tuetken into the position of Fiscal and Administrative Services Officer II, Step A, in the Department of Community Development, and amending the Allocation List to delete one Administrative Services Specialist and add one Fiscal/Administrative Services Officer I/II within that department.

**Fiscal Impact:**

This item increases costs for the remainder of this fiscal year by \$1,232, of which \$1,085 is salary and \$146 is benefits. If this item is approved, the annual cost of this position will be \$110,894, of which \$88,122 is salary and \$22,772 is benefits. This is an annual cost increase of \$9,566.

**L. Amending the Allocation List Deleting One Substance Use Disorder Counselor I/II/III and Adding One Behavioral Health Services Coordinator and adding One Clinical Supervisor**

Departments: Human Resources

Proposed resolution to amend the allocation list to delete one Substance Use Disorder Counselor I/II/III and adding one Behavioral Health Services Coordinator - SUD I/II/III and to add one Clinical Supervisor.

**Recommended Action:** Approve the proposed resolution to amend the allocation list to delete one Substance Use Disorder Counselor I/II/III and adding one Behavioral Health Services Coordinator - SUD I/II/III and to add one Clinical Supervisor.

**Fiscal Impact:** Exact fiscal impact unknown, depending on qualifications of potential candidates. Estimate of costs increases from a range of \$82,300 to \$108,000, to a range of \$230,000 to \$244,400, assuming applicants are hired at step A of the respective ranges.

**M. Approval of Funding Agreement with Long Valley Fire Protection District**

Departments: County Administrative Office

Proposed agreement with Long Valley Fire District to provide \$100,000 in financial assistance for preliminary design, entitlement, and permitting work related to the construction of Station #2 in Sunny Slopes (515 Owens Gorge Road).

**Recommended Action:** Approve, and authorize Chair to sign, contract with Long Valley Fire District for preliminary design, entitlement, and permitting work for Station #2 for the period April 2024, through March 31, 2027, for \$100,000.

**Fiscal Impact:** Funding for this grant agreement is included in the FY 2023-24 adopted budget.

**N. Monthly Treasury Transaction Report**

Departments: Finance

Treasury Transaction Report for the month ending 3/31/2024.

**Recommended Action:** Approve the Treasury Transaction Report for the month ending 3/31/2024.

**Fiscal Impact:** None.

**O. Quarterly Investment Report**

Departments: Finance

Investment Report for the Quarter ending 3/31/2024.

**Recommended Action:** Approve the Investment Report for the Quarter ending 3/31/2024.

**Fiscal Impact:** None.

**6. CORRESPONDENCE RECEIVED**

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

**A. F.I.M. Corporation Comment Letter on Proposed Sage-Grouse Listing Under the State Endangered Species Act**

Departments: Community Development

F.I.M. Corporation transmitted their comment letter on the California Department of Fish and Wildlife's proposed listing of the Greater Sage-Grouse under the California Endangered Species Act for the Board's information.

**Recommended Action:** None. Provide any desired direction to staff.

**Fiscal Impact:** None.

**B. Request to Backfill Insufficient Educational Revenue Augmentation Funds (ERAF)**

Letter to Senator Padilla regarding the request appropriation for insufficient ERAF amounts in Mono County.

**7. REGULAR AGENDA - MORNING**

**A. Behavioral Health Advisory Board Overview**

Departments: Sheriff's Office / Behavioral Health

30 minutes

(Sheriff Ingrid Braun) - Presentation by Behavioral Health Advisory Board providing an overview of the Board's responsibilities.

**Recommended Action:** None, informational only.



**Fiscal Impact:** None.

**B. PUBLIC HEARING: County Fees**

Departments: Finance

PUBLIC HEARING: 9:00 AM (20 minutes)

(Gerald Frank, Treasurer/Tax Collector Director) - Public hearing regarding changes to County fees.

**Recommended Action:** 1). Conduct Public Hearing; 2). Consider and approve the proposed resolution adopting new fees and changes in existing fees for specific County permits and other services; and 3) Provide any desired direction to staff.

**Fiscal Impact:** Assuming the volume of County service offerings do not decline, the County can expect greater fee revenues.

**C. Mono Arts Council (MAC) Program Update and Resolution Naming Mono Arts Council as Mono County's State-Local Partner for the California Arts Council's State-Local Partnership Program (SLPP)**

Departments: Board of Supervisors

15 minutes

(Kristin Reese, MAC Executive Director) - Proposed resolution designating the Mono Arts Council as Mono County's authorized local partner for the California Arts Council's State and Local Partnership Program (SLPP) and authorizing the Mono Arts Council to apply for and receive funds from the California Arts Council's SLPP.

**Recommended Action:** Adopt proposed resolution. Provide any desired direction to staff.

**Fiscal Impact:** None.

**D. Mono County Sustainable Outdoors and Recreation and CSA1 Trails Proposal for Inyo National Forest**

Departments: Public Works - Sustainable Recreation

30 minutes

(Marcella Rose, Sustainable Recreation Coordinator) - Mono County Sustainable Outdoors and Recreation (MCSOAR) has been working with members of the County's Service Area 1 (CSA1) advisory board to develop a recommendation to the Board regarding the establishment of a connector trail system in southern Mono County in partnership with the Inyo National Forest and BLM Bishop. This item requests Board approval of the initial proposal of this trail system to the Inyo National Forest and BLM Bishop submitted by Mono County, as recommended by the County's CSA1 advisory board.

**Recommended Action:** Approve the proposal for Mono County to submit to the INF and BLM to proceed with the trail connector system.

**Fiscal Impact:** The project proposals commit Mono County to fund the initial environmental review utilizing funds within the County's restricted County Service Area 1 (CSA1) account, up to a total of \$125,000 for both projects (\$75,000 for the Tom's Place connector and \$50,000 for the Hilton Creek connector). If allocated funds are not all expended for environmental review, and one or both projects are ultimately approved, then the remainder would be allocated towards trail construction, maintenance and signage. In-kind staff support would also be dedicated to the project. Recreation is an allowable use of CSA1 funds. The CSA1 included these items in their proposed budget for FY 2024-25.

**E. Discussion of Potential Future Single-Use Water Bottle and Styrofoam Ban**

Departments: County Administrative Office  
20 minutes

(Supervisor Gardner) - Board discussion of a potential future single-use plastic water bottle and Styrofoam ban sponsored by Supervisor Gardner.

**Recommended Action:** Discuss single-use plastic water bottle and Styrofoam ban and provide staff with direction on whether to bring back an item for consideration by the Board.

**Fiscal Impact:** None.

**F. Biomass Facility Update**

Departments: Emergency Management  
30 minutes

(Wendilyn Grasseschi, Wildfire Mitigation Coordinator) - An update on biomass-related grants and possible bioenergy projects.

**Recommended Action:** None, informational only. Receive any direction from the Board.

**Fiscal Impact:** None.

**G. Wildfire Resilience Action Financial Team (WRAFT) Information**

Departments: Emergency Management  
30 minutes

(Wendilyn Grasseschi, Wildfire Mitigation Coordinator) - Update on the Eastern Sierra Climate and Community Resilience Project (ESCCRP) Wildfire Resilience Action Financial Team (WRAFT) and discussion of a proposed MOU among WRAFT and other partners.

**Recommended Action:** Receive the update on the ESCCRP and provide direction to staff regarding whether the WRAFT MOU should be agendized for future consideration and possible approval by the Board.

**Fiscal Impact:** None.

**H. Mono County Jail Facility - Update**

Departments: Public Works

15 minutes

(Paul Roten, Public Works Director) - Presentation by Public Works Director, Paul Roten regarding the progress in constructing a new Mono County Jail on Twin Lakes Road in Bridgeport.

**Recommended Action:** None, informational only.

**Fiscal Impact:** None.

**I. Update to Policies and Procedures Manual - Purchasing and Contracting**

Departments: County Administrative Office and County Counsel

5 minutes

(Sandra Moberly, County Administrative Officer) - Staff update on new sections added to the Mono County Policies and Procedures Manual - Policy L-1: "Department Processes for Preparing Contracts" and L-2: "Purchasing - Documentation and Internal County Review". Discussion of process for updating or revising Manual.

**Recommended Action:** None, informational only.

**Fiscal Impact:** None.

**J. Proposed Purchase of Certain Real Property at 264 Highway 182 Bridgeport, CA 93517 (APN: 008-213-011-000)**

Departments: County Administrative Office

20 minutes

(Tyrone Grandstrand, Housing Opportunities Manager) - Proposed Purchase of Certain Real Property at 264 Highway 182 Bridgeport, CA 93517 (APN: 008-213-011-000)

**Recommended Action:**

Adopt attached resolution authorizing the purchase of the property located at 264 CA 182 Bridgeport, CA 93517, APN: 008-213-011-000

**Fiscal Impact:** The purchase results in the expenditure of \$1,250,000 of local assistance project funding, included in the FY 2023-24 budget for the Affordable Housing fund.

**K. Update of Draft Diversity, Equity, and Inclusion (DEI) Workplan**

Departments: County Administrative Office

10 minutes

(Christine Bouchard, Assistant County Administrative Officer) - Presentation by Assistant County Administrative Officer, Christine Bouchard regarding update on the Diversity, Equity, and Inclusion (DEI) Workplan.

**Recommended Action:** None, informational only.

**Fiscal Impact:** None.

**L. Terms and Conditions of Employment for Danyell LeBrun as Health Services Manager**

Departments: Health and Human Services

5 minutes

(Michelle Raust, Health Human Servies Deputy Director) - The Health and Human Services Department has selected Danyell Lebrun, RN, as its Health Program Manager-Community Health. Ms. Lebrun currently works for the county as a nurse within the Public Health Division. This item seeks Board approval of an agreement regarding the terms and condition of employment for Ms. Lebrun in this new role.

**Recommended Action:** Announce Fiscal Impact. Adopt resolution approving an agreement regarding the terms and conditions of employment of Danyell Lebrun as Health Program Manager-Community Health. Authorize the Board Chair to execute said agreement on behalf of the County.

**Fiscal Impact:** This item increases spending for the remainder of this fiscal year by \$3,012, of which \$2,275 is salary and \$737 is benefits. If this item is approved, the annual cost will be \$195,751, of which \$130,138 is salary and \$65,613 is benefits. The fiscal impact of this item is included in the Health and Human Services FY 2023-24 adopted budget.

**8. CLOSED SESSION**

**A. Closed Session - Labor Negotiations**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Sandra Moberly, Mary Snyder, Christopher Beck, Janet Dutcher, and Christine Bouchard. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

**B. Closed Session - Exposure to Litigation**

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION.  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: one.

**C. Closed Session - Existing Litigation**

County of Mono, et al v. Liberty Utilities, LLC, et al., Case No: 2:21-cv-00834-DAD-KJN, U.S. District Court for the Eastern District of California.

**9. REGULAR AGENDA - AFTERNOON**

**A. Update from Toiyabe Indian Health Project on Coleville Clinic Planning**

Departments: Clerk of the Board, Sponsored by Chair Peters

1:00 PM: 30 minutes (10 minute presentation, 20 minute discussion)

(Dr. Zahid Sheikh, CEO and Earl Lent III, Chief Operating Officer) - In November of 2020, the Mountain View Fire destroyed thousands of acres and over 100 structures in the town of Walker. The fire also destroyed the Toiyabe Indian Health Clinic located in Coleville. The Board of Supervisors will hear an update from Toiyabe leadership, Dr. Zahid Sheikh, CEO and Earl Lent III, Chief Operating Officer, on efforts to rebuild a medical and dental clinic in Coleville.

**Recommended Action:** None, informational only.

**Fiscal Impact:** None.

**B. Water Transfer Criteria to Restore Walker Lake**

Departments: Community Development Department

1 hour

(Wendy Sugimura, Community Development Director) - Presentation on draft General Plan policies on water transfer criteria for the restoration of Walker Lake in Nevada.

**Recommended Action:** Provide feedback to finalize the draft policies for a final round of public outreach prior to consideration of adoption. Provide any desired direction to staff.

**Fiscal Impact:** None. Staff time to work on this project is included in the Community Development budget.

**10. BOARD MEMBER REPORTS**

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

**ADJOURN**