



**MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.

Meeting Location: Mono Lake Room, 1st Fl., County Civic Center, 1290 Tavern Rd., Mammoth Lakes, CA 93546

**Regular Meeting
March 21, 2023**

9:00 AM Meeting called to order by Chair Duggan.

Supervisors Present: Duggan, Gardner, Kreitz, and Peters (all attended in person, teleconference, or via zoom).

Supervisors Absent: Supervisor Salcido.

The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015, forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>

Pledge of Allegiance led by Supervisor Kreitz.

Mary Booher, Acting CAO:

- Pull items 7e, 8b, and 8d.

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Cory Zila, Tioga Green Owner:

- Discussion on the challenges his business is experiencing during the storms and is asking for assistance, tax diversion/relief.

Kendra Knight, Sustainability Coordinator, Waste Connections - Mammoth Disposal:

- Discussion on SB54 appointment letter.
- Stated she is the contact for any recycling needs.

Supervisor Kreitz:

- Inquired about Federal or State funding for assistance for Mono County businesses.

Mary Booher, Acting CAO:

- Brief discussion Federal Declaration and will go into further detail during Item 7a.

2. RECOGNITIONS

A. Proclamation Recognizing Don Nunn for his years of County Service

Departments: Public Works

(Paul Roten, Public Works Director) - Recognition of Don Nunn, Public Works Maintenance Work Order Tech, for his 14 years of service with Mono County.

Action: Approved proclamation in appreciation and recognition of Don Nunn.

Peters moved; Kreitz seconded

4 Yes, 0 No, 1 Absent

M23-053

Mary Booher, Acting CAO:

- Presented item.

3. COUNTY ADMINISTRATIVE OFFICER

Mary Booher, Acting CAO:

- Introduced new Chief People Officer, Jack Conry.

Jack Conry, Chief People Officer:

- Excited to join Mono County.

4. DEPARTMENT/COMMISSION REPORTS

Janet Dutcher, Finance Director:

- Discussed Property Taxes requirements for mailed taxes and bank closures.

Kathy Peterson, Social Services Director/Interim Director of Public Health:

- Remembered Antelope Valley Senior Barbara "Bobbie" Guterl.

Supervisor Peters:

- Spoke about Barbara "Bobbie" Guterl.

Wendy Sugimura, Community Development Director:

- Report on 3/16 Planning Commission meeting.

Robin Roberts, Behavioral Health Director:

- Provided an update for Governor Newsom's sweeping changes to laws and funding regarding mental health and housing.

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Board Minutes

Departments: Clerk of the Board

Approval of Board minutes from the December 2022 meetings.

Action: 1. Approved the Board minutes from the December 6, 2022, regular meeting. 2. Approved the Board minutes from the December 13, 2022, regular meeting. 3. Approved the Board minutes from the December 20, 2022, regular meeting.

Gardner moved; Kreitz seconded

4 Yes, 0 No, 1 Absent

M23-054

B. Claim for Damages - Donovan Bernard

Departments: Risk Management

On 2/21/2023 the County of Mono received a claim for damages related to an Eastern Sierra Transit Authority (ESTA) vehicle accident on 11/16/2022 at the Lancaster Metrolink Station in Lancaster, CA. This claim is misdirected, as ESTA is a separate legal entity from Mono County.

Action: Denied the claim submitted by West Coast Trial Lawyers on behalf of Donovan Bernard, and directed the Risk Manager, in consultation with County Counsel, to send the notice to the claimant of said denial.

Gardner moved; Kreitz seconded

4 Yes, 0 No, 1 Absent

M23-055

C. County Medi-Cal Administrative Activities (CMAA) / Targeted Case Management (TCM) Host Entity Agreement Between the County of Santa Cruz and County of Mono

Departments: Public Health

Proposed contract with the County of Santa Cruz pertaining to County-Based Medi-Cal Administrative Activities (CMAA) / Targeted Case Management (TCM) Agreement.

Action: Approved, and authorize the Interim Public Health Director to sign, contract with County of Santa Cruz for County-Based Medi-Cal Administrative Activities (CMAA) / Targeted Case Management (TCM) Administration Services for the period July 1, 2022, through June 30, 2025.

Gardner moved; Kreitz seconded

4 Yes, 0 No, 1 Absent

M23-056

D. Public Health Department County Medi-Cal Administrative Activities (CMAA) Participation Agreement Effective July 1, 2021

Departments: Public Health

Proposed contract with the State of California, Department of Health Care Services pertaining to the Participation Agreement between the Department of Health Care Services and the County of Mono for participation in the County

Medi-Cal Administrative Activities program under California's Medi-Cal program. The proposed contract will replace current Contract 21-10014 A01.

Action: Approved, and authorized the Interim Public Health Director to sign, contract with the State of California, Department of Health Care Services pertaining to the Participation Agreement between the Department of Health Care Services and the County of Mono for participation in the County Medi-Cal Administrative Activities program under California's Medi-Cal program. The contract will remain in effect until terminated by either party.

Gardner moved; Kreitz seconded

4 Yes, 0 No, 1 Absent

M23-057

E. SB54 Advisory Board Appointment Letter of Recommendation

Departments: Clerk of the Board

The Plastic Pollution Prevention and Packaging Producer Responsibility Act ("SB 54") requires the Director of the Department of Resources Recycling and Recovery (CalRecycle) to appoint a producer responsibility advisory board by July 1, 2023, for the purpose of identifying barriers and solutions to creating a circular economy and advising the department, producers, and producer responsibility organizations in the implementation of this new law. This item presents a letter of recommendation to CalRecycle SB 54 Implementation Team for the appointment of Kendra Knight to the SB54 Advisory Board.

Action: Approved the letter as presented.

Gardner moved; Kreitz seconded

4 Yes, 0 No, 1 Absent

M23-058

A. Letter to United States Postal Service Regarding June Lake, Lee Vining and Bridgeport Post Offices

Departments: Clerk of the Board

A letter signed by Board Chair Duggan to the United States Postal Service Board of Governors, regarding the ongoing crisis within Mono County with respect to residents' access to mail service.

B. Letter in Support of Application for Grant Funds for Campground Improvements

Departments: Clerk of the Board

Letter of support for the Mammoth Lakes Trails and Public Access Foundation (MLTPA) and its funding proposal to the Sierra Nevada Conservancy's Vibrant Recreation and Tourism Grant Program for support of the "Eastern Sierra Campground Improvements" project as recommended by the Eastern Sierra Sustainable Recreation Partnership (ESSRP) and its Sustainable Recreation

and Tourism Initiative (SRTI). This letter was executed by Chair Duggan pursuant to the County's approved Legislative Platform.

7. REGULAR AGENDA - MORNING

A. Winter Storm Update

Departments: Emergency Management

(Chris Mokracek, Director of Emergency Management) - Presentation by Chris Mokracek providing an update on the impacts of and response to the current winter storms.

Action: None.

Chris Mokracek, Director of Emergency Management:

- Presented item.

Break: 10:28 AM

Reconvened: 10:39 AM

B. County Fees - Workshop

Departments: CAO, Finance

(Mary Booher, Acting County Administrative Officer; Janet Dutcher, Finance Director) - The County engaged Willdan Financial Services to identify and calculate the cost of county services, including specifically the County's current total cost of providing each service. Willdan has completed the fee study and will guide a discussion about their methodology and inputs used in making the calculations, the results of the fee study, recommendations regarding the Board's authority to subsidize fees at less than full cost, and next steps towards adopting an updated master fee schedule in time for the FY 2023-24 budget.

Action: None.

Mary Booher, Acting CAO:

- Introduced item.

Tony Thrasher, Willdan Financial Services:

- Presented item.

Janet Dutcher, Finance Director:

- Provided background.
- Thanked Willdan for their hard work.
- Discussed the Finance Fees.

C. 2022 Mono County Child Care Needs Assessment

Departments: Mono County Child Care Council

(Kevin Lian, Mono County Child Care Council Program Coordinator) - Request for approval of the 2022 Mono County Child Care Needs Assessment,

conducted to assess current and future childcare needs in Mono County in preparation for updating the strategic plan for the Mono County Child Care Council.

Action: Approved 2022 Mono County Child Care Needs Assessment to submit to the California Department of Education.

Gardner moved; Peters seconded

4 Yes, 0 No, 1 Absent

M23-059

Kevin Lian, Mono County Child Care Council Program Coordinator:

- Presented item.

D. Update from Regional Broadband Coordinator on FCC Broadband Map and Federal Affordable Connectivity Program

Departments: CAO

(Scott Armstrong, Regional Broadband Coordinator) - Presentation from Scott Armstrong, Regional Broadband Coordinator with the Eastern Sierra Council of Governments, regarding: 1) the need for residents and business owners to verify their Internet service availability and locations; and 2) the availability of a Federal Affordable Connectivity Program that can help low-income households pay for broadband service and internet-connected devices.

Action: None.

Scott Armstrong, Regional Broadband Coordinator:

- Presented item.

E. Grant Agreement to Mammoth Lakes Housing (MLH) for the Innsbruck Lodge Affordable Housing Project and Appropriations Increase

Departments: CAO, County Counsel, Finance

(Mary Booher, Acting County Administrative Officer) - At the January 18, 2022, Board of Supervisors meeting, the Board made a financial commitment of up to \$550,000 towards MLH's Innsbruck Lodge Affordable Housing project, a project to convert an existing hotel into 15 affordable residential units and one manager's unit. To execute the transfer of funds to MLH, a request is being made for the Board to approve a County grant agreement between the County and MLH, making a revocable grant in an amount not to exceed \$1 million, restricted to the acquisition, construction, and development of seven County-Assisted units. The grant provides for a 55-year use restriction against the property. A request is also being made to increase the appropriations in the County's Affordable Housing fund by \$550,000 so that disbursement can be made directly to MLH. The County's affordable housing fund has an estimated spendable carryover balance of \$1,072,000.

Action: None.

Item not heard.

F. Board Letter to the State Water Resources Control Board Regarding Mono Lake

Departments: County Counsel

(Christopher Beck, Assistant County Counsel) - Letter to the State of California Water Resources Control Board (SWRCB) commenting on the SWRCB's Workshop on the Status of Mono Lake, held on February 15, 2023.

Action: Approved and authorized the Chair to execute letter to the State of California Water Resources Control Board as amended.

Gardner moved; Peters seconded

4 Yes, 0 No, 1 Absent

M23-060

Stacey Simon, County Counsel:

- Presented item.

Supervisor Gardner:

- Moved to approve with the following Board directed revisions to letter:
- Delete the lake level targets (second to last paragraph), and we need to address the diversion schedule.
- Asking the department of water resources board to Hold a follow up hearing this year.
- Emphasize the needed outcome to preserve the gains from this year's wet weather.

G. Educational Incentive Pay for Position of Mono County Sheriff-Coroner

Departments: CAO, Human Resources

(Mary Booher, Acting County Administrative Officer) - Proposed resolution providing educational incentive for position of Mono County Sheriff-Coroner.

Action: Adopted proposed Resolution R23-024, implementing educational incentive pay for position of Sheriff-Coroner of Mono County.

Fiscal Impact: This item increases costs for the remainder of this fiscal year by \$4,449, of which \$3,438 is education incentive and \$1,011 is benefits. If this item is approved, the annual cost of this position will be \$261,385, of which \$170,264 is salary, \$12,770 is education incentive, and \$78,351 is benefits. This is an annual cost increase of \$16,524.

Peters moved; Gardner seconded

4 Yes, 0 No, 1 Absent

R23-024

Mary Booher, Acting CAO:

- Presented item.

H. Appointment of CAO to Boards / Commissions / Committees

Departments: Clerk of the Board

(Scheereen Dedman, Clerk of the Board) - The Mono County Administrative Officer (CAO) needs to be appointed by the Mono County Board of Supervisors in order to serve on any County Boards / Commissions / Committees. In order to avoid any interruption in service, the appointment must be made in title.

Action: Appointed CAO to the Town-County Liaison Committee, and as an alternate to the Local Transportation Committee.

Kreitz moved; Gardner seconded

4 Yes, 0 No, 1 Absent

M23-061

Chair Duggan:

- Presented item.

Moved to item 9.

8. CLOSED SESSION

Closed Session: 12:32 PM

Reconvened: 1:00 PM

Nothing to report out of Closed Session.

A. Closed Session - Labor Negotiations

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Mary Booher, Stacey Simon, Janet Dutcher, Patty Francisco, and Oliver Yee. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

B. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: County of Mono v. Amerisourcebergen Drug Corporation; Cardinal Health, Inc.; McKesson Corporation; Purdue Pharma L.P.; Purdue Pharma, Inc., et al., United States District Court, Eastern District of California, Case No. 2:18-cv-01149-MCE-KJN

C. Closed Session - Public Employment

PUBLIC EMPLOYMENT. Government Code section 54957. Title: County Administrative Officer recruitment.

D. Closed Session - Public Employee Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Counsel.

9. BOARD MEMBER REPORTS

Chair Duggan:

- Attended the RCRC Board meeting via zoom.
- Attended the Golden State Finance meetings via zoom.
- Attended the workshop on Volunteer Shelters.

Supervisor Gardner:

- Last Saturday, March 18 I drove to Mono City via Bishop and Nevada to meet with residents there about the storm situation. It was a good meeting with about 35 members of the community. Concerns expressed during the meeting included better communication from Caltrans about the status of the Hwy 395 clearing above Lee Vining, additional plowing in the Mono City area, when possible, the potential for financial assistance to support storm damage, future planning for how to handle major storms, and interim policies for education of Mono City children. I am pursuing these items with appropriate County and other staff. The Mono City community was appreciative of County efforts during the storms over the past several weeks and has showed much resilience in taking care of each other.

Supervisor Kreitz:

- Met with Michael Smith and Kendra Knight last week.

Supervisor Peters:

- Thanked Supervisor Kreitz for leading a call with the Bridgeport Indian Colony regarding housing.

Supervisor Salcido:

- Absent – no report.

Moved to Item 8.

ADJOURNED at 1:03 in memory of Barbara "Bobbie" Guterl.

ATTEST

**RHONDA DUGGAN
CHAIR OF THE BOARD**

**DANIELLE PATRICK
SENIOR DEPUTY CLERK OF THE BOARD**