



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.
Teleconference Only - No Physical Location

Regular Meeting March 1, 2022

TELECONFERENCE INFORMATION

This meeting will be held via teleconferencing with members of the Board attending from separate remote locations. As authorized by AB 361, dated September 16, 2021, a local agency may use teleconferencing without complying with the teleconferencing requirements imposed by the Ralph M. Brown Act when a legislative body of a local agency holds a meeting during a declared state of emergency and local officials have recommended or imposed measures to promote social distancing or the body cannot meet safely in person and the legislative body has made such findings.

Members of the public may participate via the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below. If you are unable to join the Zoom Webinar of the Board meeting, you may still view the live stream of the meeting by visiting
http://monocounty.granicus.com/MediaPlayer.php?publish_id=e42e610c-7f06-4b97-b1d6-739b1ff28cf8

To join the meeting by computer:

Visit <https://monocounty.zoom.us/j/87612982265>

Or visit <https://www.zoom.us/>, click on "Join A Meeting" and enter the Zoom Webinar ID 876 1298 2265.

To provide public comment, press the "Raise Hand" button on your screen.

To join the meeting by telephone:

Dial (669) 900-6833, then enter Zoom Webinar ID 876 1298 2265.

To provide public comment, press *9 to raise your hand and *6 to mute/unmute.

NOTE: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5530 or bos@mono.ca.gov. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517) and online at <http://monocounty.ca.gov/bos>. Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board and online.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Opportunity for the public to address the Board on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.) Please refer to the Teleconference Information section to determine how to make public comment for this meeting via Zoom.

2. RECOGNITIONS - NONE

3. COUNTY ADMINISTRATIVE OFFICER

CAO Report regarding Board Assignments
Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

4. DEPARTMENT/COMMISSION REPORTS

Receive brief oral report on emerging issues and/or activities.

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Board Minutes

Departments: Clerk of the Board

Approval of the Board Minutes from the February 1, 2022 meeting of the Board of Supervisors.

Recommended Action: Approve the Board Minutes from the Regular Meeting on February 1, 2022.

Fiscal Impact: None.

B. First 5 Mono County Appointment Request - Dr. Caryn Slack

Departments: First 5, sponsored by Supervisor Gardner

Request for Board of Supervisors to appoint Dr. Caryn Slack to the First 5 Mono County Children and Families Commission.

Recommended Action: Appoint Dr. Caryn Slack to the First 5 Mono County Children and Families Commission, indefinitely, or until she no longer holds the position of County Health Officer.

Fiscal Impact: None.

C. Monthly Treasury Transaction Report

Departments: Finance

Treasury Transaction Report for the month ending 1/31/2022.

Recommended Action: Approve the Treasury Transaction Report for the month ending 1/31/2022.

Fiscal Impact: None

D. Public Health WeVax+ Subcontract Amendment

Departments: Public Health

Approve, and authorize Bryan Wheeler, Public Health Director, to sign, contract with Public Health Institute for WeVax+ Subcontract Amendment 1 for the period July 1, 2021 through April 30, 2022 and a not-to-exceed amount of \$350,000.

Recommended Action: Approve and authorize Bryan Wheeler, Public Health Director, to sign proposed contract amendment. Authorize Bryan Wheeler, Public Health Director, in consultation with County Counsel, to administer contract. This authorization shall include making minor adjustments to said contract from time to time as the Public Health Director may deem necessary, provided such amendments do not alter the amount not to exceed and do not substantially alter the scope of work or budget and are approved as to form by County Counsel.

Fiscal Impact: There is no impact to the County General Fund. \$350,000 in additional expenditures for the 2021-2022 fiscal year paid for with \$350,000 in new grant revenues. Appropriations approved on October 5, 2021.

6. CORRESPONDENCE RECEIVED

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

A. Letter from U.S. Forest Service to the Lee Vining Chamber of Commerce in Response to their Letter Regarding Forest Closures

A letter from Regional Forester Eberlien to the Lee Vining Chamber of Commerce in response to their letter regarding forest closures sent November 30, 2021.

7. REGULAR AGENDA - MORNING

A. Introduction of Mammoth District Ranger Fred Wong

Departments: Board of Supervisors

10 minutes

(Fred Wong, Mammoth District Ranger) - Introduction of new Mammoth District

Ranger Fred Wong.

Recommended Action: None, informational only.

Fiscal Impact: None.

B. Mono Arts Council Program Update and Resolution Naming Mono Arts Council as Mono County's State-Local Partner for the California Arts Council's State-Local Partnership Program (SLPP)

Departments: Board of Supervisors, Sponsored by Supervisor Corless
15 minutes

(Kristin Reese, MAC Executive Director; Christopher Platt, MAC Board Chair) - Mono Arts Council's mission is to facilitate and encourage art appreciate through education, advocacy and art-inspired programs and events. Mono Arts Council (MAC) provides arts education programs in Mono County schools as well as summer and after-school arts camps and activities. The State-Local Partnership Program (SLPP) provides general operating support and technical assistance for county-designated local arts agencies. The purpose of the SLPP is to foster cultural development on the local level through a partnership between the State and the counties of California.

Recommended Action: Approve a resolution designating Mono Arts Council as the local partner for the California Arts Council's State-Local Partnership Program (SLPP) and supporting Mono Arts Council's 2022 CAC grant application.

Fiscal Impact: None.

C. First 5 Fiscal Year 2020-21 Evaluation Report

Departments: First 5, sponsored by Supervisor Gardner
20 minutes (10 minute presentation; 10 minute discussion)

(Molly DesBaillets, First 5 Executive Director) - Evaluation of services provided to families and children prenatal to five years old in Mono County for Fiscal Year 2020-21.

Recommended Action: Receive a report of activities and evaluation results from First 5 Mono County and provide comments about services to families prenatal to five.

Fiscal Impact: None.

D. Ordinance Amending Mono County Code Chapter 7.90 (First 5)

Departments: County Counsel
15 minutes

(Stacey Simon, County Counsel) - An Ordinance of the Mono County Board of Supervisors amending chapter 7.90, Sections 050 and 060, of the Mono County Code to omit guidance regarding the staggering of initial terms, amend

commission member term lengths, and fix the number of appointed members at seven.

Recommended Action: Introduce, read title, and waive further reading of proposed ordinance. Provide any desired direction to staff.

Fiscal Impact: None at this time.

E. COVID-19 (Coronavirus) Update

Departments: CAO, Public Health

15 minutes

(Robert C. Lawton, CAO, Bryan Wheeler, Public Health Director, Dr. Caryn Slack, Public Health Officer) - Update on Countywide response and planning related to the COVID-19 pandemic.

Recommended Action: None, informational only.

Fiscal Impact: None.

F. Mountain View Fire Update and Review of Emergency Declarations

Departments: Mountain View Fire Emergency Operations Center

10 minutes

(Justin Nalder, MVF EOC Director) - Review of continuing need for Board of Supervisor's November 17, 2020, Declaration of Local Emergency of and Mono County Health Officer's November 19, 2020, Declaration of Local Health Emergency for the Mountain View Fire.

Recommended Action: Hear report from Incident Command and involved staff regarding status of Mountain View Fire response and recovery efforts. Find that there is a need to continue the local state of emergency declared on November 17, 2020 and/or the local health emergency declared on November 19, 2020 (ratified by the Board on November 24, 2020).

Fiscal Impact: Continuation of the declared emergencies supports the County's eligibility for state disaster assistance while debris efforts are still underway. Debris removal costs are eligible for reimbursement only when there is an immediate threat to public health and safety.

G. Conway Ranch Lease Agreement Second Amendment

Departments: Public Works - Solid Waste

10 minutes

(Justin Nalder, Solid Waste Superintendent) - Amendment to the Conway Ranch Cattle Grazing Lease Agreement which allows for the inclusion of the Bowl Meadow into the approved grazing area.

Recommended Action:

- 1) Find that the County's entry into an amended lease agreement for the inclusion of the Bowl Meadow into the approved grazing area is categorically exempt from CEQA pursuant to CEQA Guidelines Section 15301 (Class 1: Existing Facilities); and direct staff to file a Notice of Exemption with the County Clerk's Office
- 2) Approve, and authorize Chair to sign Agreement and Second Amendment to the Conway Ranch Grazing Lease with Hunewill Land and Cattle Company, Inc. for cattle grazing on Conway Ranch for the period, previously agreed upon, ending on December 31, 2026, wherein revenues are collected at \$5/Animal Unit Month (AUM).

Fiscal Impact: None.

H. Solid Waste Transition - CEQA Analysis

Departments: Public Works

5 minutes

(Tony Dublino, Director of Public Works) - Request to expand the scope of the California Environmental Quality Act analysis of the County's upcoming Solid Waste Program transition to include the analysis of a transfer station located at Pumice Valley Landfill.

Recommended Action: Authorize staff to expand the scope of the California Environmental Quality Act (CEQA) Analysis to include a long-haul transfer alternative based at the Pumice Valley Landfill site.

Fiscal Impact: No General Fund Impact. Any cost increase would be covered by the Solid Waste Enterprise Fund.

I. Financial Commitment Resolution for SB844 Jail Construction Project

Departments: Public Works; Finance

15 minutes

(Tony Dublino, Director of Public Works; Janet Dutcher, Finance Director; Emily Fox, Deputy County Counsel) - Resolution committing additional funds to the new Bridgeport jail construction project.

Recommended Action: Adopt proposed resolution. Provide any desired direction to staff.

Fiscal Impact: Commits the County to providing the local matching contribution towards construction of the new jail facility in Bridgeport. In addition to the \$25 million of state provided revenues, the County commits to providing the currently estimated amount of \$6,717,355, consisting of \$440,000 of in-kind contributions (staff time), \$932,813 of cash resources, and \$5,344,542 of proceeds from issuance of Certificates of Participation obligations.

J. Mono County Local Road Safety Plan

Departments: Public Works Engineering

15 minutes

(Chad Senior, Associate Engineer) - Presentation by Chad Senior, Associate Engineer regarding development of a Local Road Safety Plan for Mono County.

Recommended Action: Receive presentation on Mono County's Local Road Safety Plan currently under development. Provide input and direction to staff developing safety plan vision, goals, and emphasis areas. Notify constituents for direct input and participation in the Mono County Road Safety Survey located on the Mono County website.

Fiscal Impact: The Local Road Safety Plan is funded by the Local Transportation Commission (LTC) under the approved Overall Work Program for fiscal year 2021-22. Completion of the plan will not have any direct impact to the General Fund.

K. June Lake Village Speed Limits

Departments: Public Works Engineering

10 minutes

(Paul Roten, County Engineer) - Proposed resolution "A Resolution of the Mono County Board of Supervisors Accepting the Engineering and Traffic Survey and Confirming and Updating Speed Limits in the June Lake Village"

Recommended Action: Adopt Resolution R22-____, "A Resolution of the Mono County Board of Supervisors Accepting the Engineering and Traffic Survey and Confirming and Updating Speed Limits in the June Lake Village". Provide any desired direction to staff.

Fiscal Impact: Posting and Changing signs will be funded by the Road Maintenance and Rehabilitation Account (RMRA), identified as the "June Lake Village Pedestrian Safety Project" in Resolution R21-38 adopted in June of 2021. There will be no direct fiscal impact to the general fund.

8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Opportunity for the public to address the Board on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.) Please refer to the Teleconference Information section to determine how to make public comment for this meeting via Zoom.

9. CLOSED SESSION

A. Closed Session - Labor Negotiations

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section

54957.6. Agency designated representative(s): Bob Lawton, Stacey Simon, Janet Dutcher, John Craig, Patty Francisco, and Oliver Yee. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

B. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION.
Subdivision (a) of Government Code section 54956.9. Name of case: Workers' Compensation claim of Charles Clark.

C. Closed Session - Public Employee Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 1:00 P.M.

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Opportunity for the public to address the Board on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.) Please refer to the Teleconference Information section to determine how to make public comment for this meeting via Zoom.

11. REGULAR AGENDA - AFTERNOON

A. Resolution Closing the Office of the County Clerk - Recorder on 2022 Election Days

Departments: Elections

5 minutes

(Scheereen Dedman, Registrar of Voters) - The Clerk-Recorder's office has seen many changes in staff and workload in the past year. There has also been a national hardship on hiring staff. Due to the increased workload and the struggle to hire additional help including temporary staff and poll workers, the Clerk-Recorder-Registrar is requesting to close the office to the public who are seeking the services of the County Clerk-Recorder on June 7, 2022 and November 8, 2022, the Primary and General Election dates respectively. The office will remain open to the public who are seeking the services of the Registrar of Voters. E-recording will still be completed on those days. By closing the office to the public on election days, it will allow staff to assist with the election fully, including receiving ballots from voters in person, picking up ballots from drop

boxes through out the day, and assisting at poll places if and when needed.

Recommended Action: Approve Resolution R22-__ of the Mono County Board of Supervisors Closing the Office of the County Clerk-Recorder to the Public on the Days of the June 7, 2022, Primary Election and the November 8, 2022, General Election.

Fiscal Impact: None.

B. Employment Agreement - Assistant Assessor

Departments: CAO and Assessor

5 minutes

(Robert C. Lawton, CAO) - Proposed resolution approving a contract with Tracy Morgan as Assistant Assessor, and prescribing the compensation, appointment and conditions of said employment.

Recommended Action: Announce Fiscal Impact. Approve Resolution R22-____, approving a contract with Tracy Morgan as Assistant Assessor, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: Total cost of salary and benefits for FY 2021-22 is \$46,632, of which \$36,585 is salary, and \$10,048 is benefits. This is included in the County Assessor's budget. The cost for an entire fiscal year would be approximately \$139,897 of which \$109,754 is salary and \$30,143 is the cost of benefits.

C. Workshop on Potential Short-Term Rental Moratorium

Departments: Community Development

45 minutes

(Bentley Regehr, Planning Analyst) - Presentation by Bentley Regehr regarding options for a potential short-term rental moratorium.

Recommended Action: Provide any desired direction to staff.

Fiscal Impact: None

D. 2022 - 2024 Information Technology Strategic Plan

Departments: Information Technology

30 minutes (15 minutes presentation; 15 minutes discussion)

(Nate Greenberg, IT Director) - This item will review the progress and accomplishments achieved under the 2019 - 2021 IT Strategic Plan, then provide an overview of the 2022 - 2024 IT Strategic Plan.

Recommended Action: Adopt the 2022 - 2024 Information Technology Strategic Plan

Fiscal Impact: None at this time, though additional funding will ultimately be necessary to support these strategic initiatives.

12.

BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

ADJOURN



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 1, 2022

Departments: Clerk of the Board

TIME REQUIRED

SUBJECT Board Minutes

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Approval of the Board Minutes from the February 1, 2022 meeting of the Board of Supervisors.

RECOMMENDED ACTION:

Approve the Board Minutes from the Regular Meeting on February 1, 2022.

FISCAL IMPACT:

None.

CONTACT NAME: Queenie Barnard

PHONE/EMAIL: 7609325534 / qbarnard@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

| |
|--|
| Click to download |
| DRAFT February 1, 2022 Minutes |

History

| Time | Who | Approval |
|--------------------|------------------------------|----------|
| 2/14/2022 12:34 PM | County Counsel | Yes |
| 2/15/2022 11:34 AM | Finance | Yes |
| 2/25/2022 12:17 PM | County Administrative Office | Yes |



**DRAFT MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.
Teleconference Only - No Physical Location

**Regular Meeting
February 1, 2022**

| Backup Recording | Zoom |
|-------------------------|--------------------------|
| Minute Orders | M22-023 – M22-026 |
| Resolutions | R22-11 – R22-13 |
| Ordinance | ORD22-02 Not Used |

9:00 AM Meeting Called to Order by Chair Gardner.

Supervisors Present: Corless, Duggan, Gardner, Kreitz, and Peters (all attended via teleconference).

Supervisors Absent: None.

The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>.

Pledge of Allegiance led by Supervisor Peters.

Chair Gardner:

- *“You cannot get through a single day without having an impact on the world around you. What you do makes a difference, and you have to decide what kind of difference you want to make.” – Jane Goodall*

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

None.

2. RECOGNITIONS - NONE

3. COUNTY ADMINISTRATIVE OFFICER

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

CAO Report regarding Board Assignments

*Break due to technical issues: 9:03 AM
Reconvened: 9:30 AM*

Bob Lawton, CAO:

- Collective bargaining for some of our contracts
- Variety of meetings on the midyear budget that will come before the Board on 2/22
- Multiagency coordinating committee meeting on a monthly basis – Mono and Inyo CAOs, Bishop’s City Administrator and Town of Mammoth Lakes Administrator
- Follow up meeting with Robert Bendorf on Strategic Plan
- EOC is meeting twice weekly – committed to purchasing more PPE for distribution throughout the community
- Thank you to Ryan Roe who had served for a number of months as the Acting HR Director, Ryan will revert back to his primary role as HR Specialist
- Cheyenne Stone, Assistant to the CAO, will help support the HR department in addition to Patty Francisco, our outside HR Consultant
- Attended CSA 5 Board Meeting in Bridgeport – banner over 395 in Bridgeport
- Introduction of Cheyenne Stone, newly hired Assistant to the CAO

*Break due to technical issues: 9:35 AM
Reconvened: 9:58 AM*

4. DEPARTMENT/COMMISSION REPORTS

Tony Dublino, Director of Public Works:

- Civic Center – reinforcements of the mechanical yard, repaired leaking penetration in the roof, HVAC filtration system
- Requested quotes for a monument sign on Sierra Park Road
- Met with IT to discuss the main meeting room and the audio/visual requirements
- Shared Motor Pool Vehicle system
- Working on frozen pipes in buildings throughout Bridgeport
- Extended job offer for vacant Maintenance Work position

Wendy Sugimura, Community Development Director:

- Planning Commission approved Use Permit for a 12-unit residential complex in June Lake – will be bringing the fee waiver request for the one deed restricted unit to the Board of Supervisors in the future
- As part of the Planning Commission packets, CDD will be publishing a list of the current planning projects that CDD is working on
- Staffing update – retirement of longtime Principal Planner, Gerry LeFrancois, in June

Stacey Simon, County Counsel:

- Recruitment for Deputy/Assistant County Counsel, hoping to extend offer this week to fill vacancy
- Interviews for Law Clerk Legal Intern position

5. CONSENT AGENDA

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Proposed Letter of Support from Mono County Board of Supervisors to CAL FIRE Regarding Wildfire Prevention in the Eastern Sierra: Visitor Education and Outreach Proposal

Departments: Board of Supervisors, Sponsored by Chair Gardner

Proposed Letter of support from Mono County Board of Supervisors to CAL FIRE regarding Wildfire Prevention in the Eastern Sierra: Visitor Education and Outreach proposal to be submitted by the Whitebark Institute.

Action: Approve and authorize the Chair to sign.

Peters motion. Corless seconded.

Vote: 5 yes, 0 no

M22-023

B. Agreement with California State Parks for Services at Rock Creek Sno Park

Departments: Public Works - Roads

Agreement between California Department of Parks and Recreation and Mono County Department of Public Works for the provision of snow removal and ice control services on Rock Creek Road from Hwy 395 to the Rock Creek Snow Park during Sno-Park operating season of 1 October - 30 May.

Action:

1) Adopt resolution R22-11 "A resolution of the Mono County Board of Supervisors authorizing entry into an agreement with California State Parks for snow removal services at Rock Creek SNO-Park."

2) Authorize Public Works Director to sign agreement C21550008 between the California Department of Parks and Recreation and Mono County Public Works.

Peters motion. Corless seconded.

Vote: 5 yes, 0 no

R22-11, M22-024

6. CORRESPONDENCE RECEIVED

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

The Board acknowledged receipt of the correspondence.

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

A. Comment Letter from Lassen County Board of Supervisors to California Natural Resources Agency Regarding Draft "Pathways to 30 x 30" Strategy

Comment Letter from Lassen County Board of Supervisors to California Natural Resources Agency Regarding California Natural Resources Agency Draft "Pathways to 30x30: Accelerating Conservation of California's Nature."

Supervisor Corless:

- For Mono County, there may be less concern around 30x30
- Much of the Eastern Sierra is already in some kind of conserved status, recommendation to Board is to wait and we don't need to prioritize commenting on the draft pathways document at this time

7. REGULAR AGENDA - MORNING

A. Wildfire and Forest Resilience Update

Departments: Board of Supervisors, sponsored by Supervisor Corless (Supervisor Stacy Corless, Regional Fire and Forest Capacity Program Managers Holly Alpert and Rick Kattelmann, Eastern Sierra Climate and Communities Resilience Project Manager Janet Hatfield) - Update on California Wildfire and Forest Resilience Task Force and related activities.

Action: None.

Supervisor Corless:

- Introduced item

Rick Kattelmann, Regional Fire and Forest Capacity Program Manager:

- Provided overview and update on RFFCP

Janet Hatfield, Eastern Sierra Climate and Communities Resilience Project Manager:

- Reviewed the process that's happening locally that tie in directly to the State Wildfire Action Plan as well as Rick and Holly's work with the RFFCP

B. COVID-19 (Coronavirus) Update

Departments: CAO, Public Health

(Robert C. Lawton, CAO, Bryan Wheeler, Public Health Director, Dr. Caryn Slack, Public Health Officer) - Update on Countywide response and planning related to the COVID-19 pandemic.

Action: None.

Bryan Wheeler, Public Health Director:

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

- Presentation (can be found under Supporting Documents on meeting webpage: <https://monocounty.ca.gov/bos/page/board-supervisors-141>)
- Addressed changes to information displayed through the portal – align with one single source of data (CDPH), local data has been put back
- Seasonal flu data

C. Mountain View Fire Update and Review of Emergency Declarations

Departments: Mountain View Fire Emergency Operations Center

(Justin Nalder, MVF EOC Director) - Review of continuing need for Board of Supervisor's November 17, 2020, Declaration of Local Emergency of and Mono County Health Officer's November 19, 2020, Declaration of Local Health Emergency for the Mountain View Fire.

Action: Find that there is a need to continue the local state of emergency declared on November 17, 2020 and/or the local health emergency declared on November 19, 2020 (ratified by the Board on November 24, 2020).

Peters motion. Kreitz seconded.

Vote: 5 yes, 0 no

M22-025

Justin Nalder, MVF EOC Director:

- Recommend continuing local state of emergency and local health emergency – provides for a level of flexibility

Supervisor Peters:

- Request for County Counsel or CAO's Office to follow up with CAL FIRE about where in the process they are in determining the cause of the fire

D. Bridgeport Jail Project - Construction Manager Contract

Departments: Public Works

(Paul Roten, County Engineer; Tony Dublino, Director of Public Works) - Proposed contract with Kitchell CEM pertaining to Construction Management Services in support of the Bridgeport Jail Project.

Action: Approve and authorize the Public Works Director to execute and administer a professional services agreement with Kitchell CEM of Fresno, California, to provide Construction Management and Commissioning Services for the new Jail in Bridgeport in an amount not to exceed \$1,189,166. This authorization shall include making minor amendments to said agreement from time to time as the Public Works Director may deem necessary, provided such amendments do not substantially alter the scope of work or budget and are approved as to form and legality by County Counsel.

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Peters motion. Kreitz seconded.
Vote: 5 yes, 0 no
M22-026

Paul Roten, County Engineer:

- Presented item
- Fixed fee vs hourly
- Reviewed timeframe of phases

Janet Dutcher, Finance Director:

- Staff has been working on Board resolution, awaiting final sign off from BSCC

E. Amendment to Deputy Probation Officers MOU

Departments: Probation

(Karin Humiston, Chief Probation Officer) - Proposed resolution amending the Memorandum of Understanding (MOU) between the County and the Deputy Probation Officers' Association to add Special Assignment Pay for Officers providing Batterers' Intervention Services.

Action: Adopt resolution amending MOU with Deputy Probation Officers Association to add a provision establishing five percent (5%) educational incentive/special assignment pay for up to three certified officers assigned as Batterers Intervention facilitators.

Duggan motion. Gardner seconded.
Vote: 3 yes, 1 no, 1 abstain
R22-12

Roll Call:

Corless - Abstain

Duggan - Yes

Gardner - Yes

Kreitz - No

Peters - Yes

Jeff Mills, Fiscal and Administrative Services Officer:

- Presented item

Jazmin Barkley, Deputy Probation Officer:

- Bilingual officer is currently holding a male and female Spanish class

Supervisor Corless:

- Abstaining from this item – process issue, does not have the information needed to support this
- Would like to see more clearly articulated inter-departmental cooperation and collaboration, bigger picture strategy from County Administration and management

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

team

F. Employment Agreement - Assistant to the County Administrator

Departments: CAO, Human Resources

(Robert C. Lawton, CAO) - Proposed resolution approving a contract with Cheyenne Stone as Assistant to the County Administrator, and prescribing the compensation, appointment and conditions of said employment.

Action: Announce Fiscal Impact. Approve Resolution R22-13, approving a contract with Cheyenne Stone as Assistant to the County Administrator, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: Total cost of salary and benefits for FY 2021-22 is \$44,178, of which \$35,750 is salary, and \$8,428 is benefits. This is included in the County Administrator's budget. The cost for an entire fiscal year would be approximately \$96,389 of which \$78,000 is salary and \$18,389 is the cost of benefits.

Duggan motion. Kreitz seconded.

Vote: 5 yes, 0 no

R22-13

Bob Lawton, CAO:

- Presented item

8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

None.

Moved to Item 10.

9. CLOSED SESSION

Closed Session: 11:50 AM

Reconvened: 1:46 PM

No action to report out of Closed Session.

A. Closed Session - Labor Negotiations

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Bob Lawton, Stacey Simon, Janet Dutcher, John Craig, Patty Francisco, and

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Oliver Yee. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

B. Closed Session - Initiation of Litigation

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code section 54956.9. Number of potential cases: one.

C. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case : *In re William R. Wilson on Habeas Corpus* (California Court of Appeal, Third Appellate District, Case No. C095273.).

D. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: *County of Mono v. City of Los Angeles, et al.* (California Court of Appeal, First Appellate District, Case No. A162590).

E. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: *Abshire et al. v. Newsom et al.* (9th Circuit Court of Appeals, Case No. No. 21-16442).

F. Closed Session - Public Employee Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

10. BOARD MEMBER REPORTS

Supervisor Corless:

- Majority of activity was related to wildfire, no other report

Supervisor Duggan:

- No report, thanked everyone who stepped in as alternates on commissions while out attending to family

Chair Gardner:

- On Wednesday Jan. 19 I participated in the monthly meeting of the Mono Basin Fire Safe Council. Topics discussed included the status of the east escape road from the Mono City area, replacement and relocation of the Lee Vining fire truck

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

banner for the spring and summer, and preparation and use of private ponds in the northeast Mono Basin for water supply in a fire emergency.

- On Thursday, Jan 20 I chaired the regular meeting of the First 5 Commission. Topics discussed at that meeting included childcare needs and the lack of opportunities, approval of several contracts, the 2020-21 First 5 Evaluation and Audit, and the Children's Summit in July.
- Also, on Thursday I participated in the June Lake Chamber of Commerce meeting. Topics at that meeting included continued consideration of a project to highlight the balanced rock landmark along Rt. 158 in the June Lake, planning a TBID presentation in February, and a COVID update.
- On Wednesday, Jan. 26, I participated in the CSAC Government, Finance, and Administration Policy Committee meeting to hear a presentation about the "Taxpayer Protection and Government Accountability Act", which is proposed to be put before the voters. This act would restrict the ability of the California State government and local governments to raise revenue. More information will be forthcoming on the status of this proposal.
- On Thursday Jan. 27 with Supervisor Corless I participated in the quarterly meeting of the Collaborative Planning Team. Besides updates from the attendees, we heard a presentation from both the Town and our County Community Development staffs about the status of housing projects.
- Also, on Thursday I participated in a meeting of the ESSRP partners regarding the future of the Scenic Byway kiosks and other displays along Rt. 395 in the Eastern Sierra. The discussion centered on how to repair and maintain these resources, and what entity could take ownership.
- Finally, yesterday I participated with Supervisor Corless in a meeting of the NACO Public Lands Policy Committee. The primary purpose of the meeting was to review the proposed policy resolutions for the upcoming NACO Legislative Conference.

Supervisor Kreitz:

- January 21, I participated in the regular meeting to the MLH Development and Program Committee. The committee is working with staff in supporting and working on the Project HomeKey project along with other affordable housing development opportunities in our region.
- January 25, I tuned into the California Mortgage Relief webinar. The program is up and running. Owners that are two or more months in arrears on their mortgage payments, including those with reverse mortgages, due to impacts from COVID19, can apply online at camortgagerelief.org or call 888-840-2594.
- January 26th, I participated in a Finance Committee Meeting of the CCRH Board. We further reviewed the 2022 budget, banking policy in light of our REDI work, and the upcoming presentation to the full board at our March meeting.
- Later the 26th, I attended the special meeting of the Mammoth Lakes Town Council where the Council approved a joint Project HomeKey grant application with MLH along with a commitment of up to one million dollars as part of the grant application.
- Thursday, January 27th at watched the MLT Community Coffee. There was a general update on what's happening in the community. Town staff presented on the latest happenings, business owners spoke to demand and surviving the holidays, and an update from MMSA, the Chamber and MLT.

Supervisor Peters:

- 1/21 – attended the Rural Action Caucus NACo meeting
- 1/26 – attended the Human Service and Education Policy Committee, worked with Social Services Director Kathy Peterson and Tom Joseph from Paragon on an

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

interim policy resolution to ask for direct funding from the Federal government to support social services and their role in emergency preparedness, emergency response, and emergency recovery

- 1/27 – attended the IMACA Board of Directors meeting
- Conversations with Babs Kavanaugh and Robert Bendorf about Strategic Planning and Governance
- 1/28 – Attended the NACo Resilient Counties meeting
- Tonight, Antelope Valley RPAC will have Peter Meza with California Department of Insurance presenting about the Fair Plan, Commercial non-renewals, fire recovery and future insurance
- Request to adjourn in memory of John Migliore

Moved to Item 9.

ADJOURNED AT 1:48 PM in memory of John Migliore.

ATTEST

BOB GARDNER
CHAIR OF THE BOARD

QUEENIE BARNARD
ASSISTANT CLERK OF THE BOARD

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE March 1, 2022

Departments: First 5, sponsored by Supervisor Gardner

TIME REQUIRED

SUBJECT First 5 Mono County Appointment
Request - Dr. Caryn Slack

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Request for Board of Supervisors to appoint Dr. Caryn Slack to the First 5 Mono County Children and Families Commission.

RECOMMENDED ACTION:

Appoint Dr. Caryn Slack to the First 5 Mono County Children and Families Commission, indefinitely, or until she no longer holds the position of County Health Officer.

FISCAL IMPACT:

None.

CONTACT NAME: Molly DesBaillets, First 5 Executive Director

PHONE/EMAIL: 760-924-7626 / mdesbaillets@monocoe.org

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Appointment Request - Dr. Slack](#)

History

| Time | Who | Approval |
|--------------------|------------------------------|----------|
| 2/14/2022 10:42 AM | County Counsel | Yes |
| 2/15/2022 11:34 AM | Finance | Yes |
| 2/25/2022 12:18 PM | County Administrative Office | Yes |



Bob Gardner
Commission Chair
Mono County Board of
Supervisors

Stacey Adler, PhD
Commission Vice-Chair
Mono County Superintendent
of Schools

Janice Mendez
Commission Secretary
Project Lead
Community Health in Diabetes
Prevention Bridgeport Indian
Colony

Dr. Kristin Collins
Pediatrician
Sierra Park Pediatrics

Michelle Raust
Program Manager, Child and
Adult Services
Mono County Department of
Social Services

Patricia Robertson
Executive Director
Mammoth Lakes Housing

Date: March 1, 2022

To: Honorable Board of Supervisors

From: Molly DesBaillets, Executive Director First 5 Mono County

Subject: Appointment of Dr. Caryn Slack to the First 5 Mono County
Children and Families Commission

Recommended Action:

The First 5 Mono County Executive Director respectfully requests that the Board of Supervisors appoint Dr. Caryn Slack, Mono County Health Officer to the First 5 Mono Commission, indefinitely or until she no longer holds the position of County Health Officer.

Discussion:

On behalf of the Mono County Children and Families Commission, I respectfully request the Board of Supervisors to appoint Dr. Caryn Slack to the First 5 Mono County Children and Families Commission.

In accordance with Mono County Code, one member shall be the county health officer—Dr. Slack wishes to serve under the above membership category.

Thank you for your consideration of this request.

Fiscal Impact:

None

Molly DesBaillets, MA
Executive Director

Providing leadership in sustaining a network of support for all children, ages 0 through 5 years, and their families. Partnering with the community to improve outcomes in children's health, safety and learning.

P.O. Box 130 ♦ Mammoth Lakes, CA 93546
760-924-7626 ♦ mdesbaillets@monocoe.org monokids.org



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 1, 2022

Departments: Finance

TIME REQUIRED

SUBJECT Monthly Treasury Transaction Report

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Treasury Transaction Report for the month ending 1/31/2022.

RECOMMENDED ACTION:

Approve the Treasury Transaction Report for the month ending 1/31/2022.

FISCAL IMPACT:

None

CONTACT NAME: Gerald Frank

PHONE/EMAIL: 7609325483 / gfrank@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

| |
|--|
| Click to download |
| Treasury Transaction Report for the month ending 1/31/2022 |

History

| Time | Who | Approval |
|--------------------|------------------------------|----------|
| 2/14/2022 10:33 AM | County Counsel | Yes |
| 2/11/2022 4:24 PM | Finance | Yes |
| 2/25/2022 12:19 PM | County Administrative Office | Yes |



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 12/31/2021, End Date: 1/31/2022

| Action | Settlement Date | CUSIP | Face Amount / Shares | Description | Purchase Price | Principal | Interest / Dividends | YTM @ Cost | Total |
|--------------------------------|-----------------|---------------|-------------------------|--|----------------|----------------------|-------------------------|------------|----------------------|
| Buy Transactions | | | | | | | | | |
| Buy | 1/21/2022 | 88579YBH3 | 500,000.00 | 3M Company 2 2/14/2025-25 | 101.53 | 507,650.00 | 4,361.11 | 1.49 | 512,011.11 |
| Buy | 1/24/2022 | 717081EX7 | 500,000.00 | Pfizer Inc 0.8 5/28/2025-25 | 97.56 | 487,800.00 | 622.22 | 1.55 | 488,422.22 |
| Buy | 1/25/2022 | 3130AQHZ9 | 1,000,000.00 | FHLB 1.54 1/25/2027-23 | 100.00 | 1,000,000.00 | 0.00 | 1.54 | 1,000,000.00 |
| Buy | 1/27/2022 | 3130AQKF9 | 1,000,000.00 | FHLB 1.6 1/27/2027-23 | 100.00 | 1,000,000.00 | 0.00 | 1.60 | 1,000,000.00 |
| Buy | 1/31/2022 | 912828Z78 | 1,000,000.00 | T-Note 1.5 1/31/2027 | 99.22 | 992,187.50 | 0.00 | 1.66 | 992,187.50 |
| Subtotal | | | 4,000,000.00 | | | 3,987,637.50 | 4,983.33 | | 3,992,620.83 |
| Deposit | 1/14/2022 | LAIF6000Q | 27,382.05 | Local Agency Investment Fund LGIP | 100.00 | 27,382.05 | 0.00 | 0.00 | 27,382.05 |
| Deposit | 1/31/2022 | FIT | 500,000.00 | Funds in Transit Cash | 100.00 | 500,000.00 | 0.00 | 0.00 | 500,000.00 |
| Deposit | 1/31/2022 | OAKVALLEY0670 | 1,125.96 | Oak Valley Bank Cash | 100.00 | 1,125.96 | 0.00 | 0.00 | 1,125.96 |
| Deposit | 1/31/2022 | OAKVALLEY0670 | 25,848,862.37 | Oak Valley Bank Cash | 100.00 | 25,848,862.37 | 0.00 | 0.00 | 25,848,862.37 |
| Subtotal | | | 26,377,370.38 | | | 26,377,370.38 | 0.00 | | 26,377,370.38 |
| Total Buy Transactions | | | 30,377,370.38 | | | 30,365,007.88 | 4,983.33 | | 30,369,991.21 |
| Sell Transactions | | | | | | | | | |
| Called | 1/14/2022 | 155751CU2 | 585,000.00 | Central Valley Support Services Joint Powers Agenc | 0.00 | 585,000.00 | 11,943.07 | 0.00 | 596,943.07 |
| Subtotal | | | 585,000.00 | | | 585,000.00 | 11,943.07 | | 596,943.07 |
| Matured | 1/12/2022 | 501798LJ9 | 245,000.00 | LCA Bank Corporation 2.3 1/12/2022 | 0.00 | 245,000.00 | 0.00 | 0.00 | 245,000.00 |
| Matured | 1/13/2022 | 3137EADB2 | 1,000,000.00 | FHLMC 2.375 1/13/2022 | 0.00 | 1,000,000.00 | 0.00 | 0.00 | 1,000,000.00 |
| Matured | 1/31/2022 | 084670BF4 | 500,000.00 | Berkshire Hathaway Inc 3.4 1/31/2022 | 0.00 | 500,000.00 | 0.00 | 0.00 | 500,000.00 |
| Subtotal | | | 1,745,000.00 | | | 1,745,000.00 | 0.00 | | 1,745,000.00 |
| Withdraw | 1/11/2022 | LAIF6000Q | 9,000,000.00 | Local Agency Investment Fund LGIP | 0.00 | 9,000,000.00 | 0.00 | 0.00 | 9,000,000.00 |
| Withdraw | 1/25/2022 | LAIF6000Q | 2,500,000.00 | Local Agency Investment Fund LGIP | 0.00 | 2,500,000.00 | 0.00 | 0.00 | 2,500,000.00 |
| Withdraw | 1/27/2022 | LAIF6000Q | 2,500,000.00 | Local Agency Investment Fund LGIP | 0.00 | 2,500,000.00 | 0.00 | 0.00 | 2,500,000.00 |
| Withdraw | 1/31/2022 | OAKVALLEY0670 | 26,006,235.55 | Oak Valley Bank Cash | 0.00 | 26,006,235.55 | 0.00 | 0.00 | 26,006,235.55 |
| Subtotal | | | 40,006,235.55 | | | 40,006,235.55 | 0.00 | | 40,006,235.55 |
| Total Sell Transactions | | | 42,336,235.55 | | | 42,336,235.55 | 11,943.07 | | 42,348,178.62 |
| Interest/Dividends | | | | | | | | | |



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 12/31/2021, End Date: 1/31/2022

| Action | Settlement Date | CUSIP | Face Amount / Shares | Description | Purchase Price | Principal | Interest / Dividends | YTM @ Cost | Total |
|----------|-----------------|-----------|----------------------|--|----------------|-----------|----------------------|------------|-----------|
| Interest | 1/1/2022 | 586840NA4 | 0.00 | Menlo Park City School Dist 1.928 7/1/2024 | | 0.00 | 4,820.00 | 0.00 | 4,820.00 |
| Interest | 1/1/2022 | 299547AQ2 | 0.00 | Evansville Teachers Federal Credit Union 2.6 6/12/ | | 0.00 | 549.85 | 0.00 | 549.85 |
| Interest | 1/1/2022 | 538036HP2 | 0.00 | Live Oak Banking Company 1.85 1/20/2025 | | 0.00 | 391.24 | 0.00 | 391.24 |
| Interest | 1/1/2022 | 76124YAB2 | 0.00 | Resource One Credit Union 1.9 11/27/2024 | | 0.00 | 395.36 | 0.00 | 395.36 |
| Interest | 1/1/2022 | 91435LAB3 | 0.00 | University of Iowa Community Credit Union 3 4/28/2 | | 0.00 | 624.25 | 0.00 | 624.25 |
| Interest | 1/1/2022 | 499724AD4 | 0.00 | Knox TVA Employee Credit Union 3.25 8/30/2023 | | 0.00 | 676.27 | 0.00 | 676.27 |
| Interest | 1/1/2022 | 052392AA5 | 0.00 | Austin Telco FCU 1.8 2/28/2025 | | 0.00 | 380.66 | 0.00 | 380.66 |
| Interest | 1/2/2022 | 15118RUR6 | 0.00 | Celtic Bank 1.35 4/2/2025 | | 0.00 | 285.50 | 0.00 | 285.50 |
| Interest | 1/5/2022 | 32117BCX4 | 0.00 | First National Bank Dama 2.8 5/5/2023 | | 0.00 | 592.14 | 0.00 | 592.14 |
| Interest | 1/7/2022 | 90983WBT7 | 0.00 | United Community Bank 1.65 2/7/2025 | | 0.00 | 348.94 | 0.00 | 348.94 |
| Interest | 1/8/2022 | 89236TFS9 | 0.00 | Toyota Motor Credit Corp 3.35 1/5/2024 | | 0.00 | 8,375.00 | 0.00 | 8,375.00 |
| Interest | 1/8/2022 | 29367SJQ8 | 0.00 | Enterprise Bank & Trust 1.8 11/8/2024 | | 0.00 | 380.66 | 0.00 | 380.66 |
| Interest | 1/8/2022 | 89579NCB7 | 0.00 | Triad Bank/Frontenac MO 1.8 11/8/2024 | | 0.00 | 380.66 | 0.00 | 380.66 |
| Interest | 1/9/2022 | 59452WAE8 | 0.00 | Michigan Legacy Credit Union 3.45 11/9/2023 | | 0.00 | 729.60 | 0.00 | 729.60 |
| Interest | 1/10/2022 | 25460FCF1 | 0.00 | Direct Federal Credit Union 3.5 9/11/2023 | | 0.00 | 740.18 | 0.00 | 740.18 |
| Interest | 1/10/2022 | 59013JZP7 | 0.00 | Merrick Bank 2.05 8/10/2022 | | 0.00 | 426.57 | 0.00 | 426.57 |
| Interest | 1/11/2022 | 61747MF63 | 0.00 | Morgan Stanley Bank 2.65 1/11/2023 | | 0.00 | 3,272.93 | 0.00 | 3,272.93 |
| Interest | 1/11/2022 | 70320KAX9 | 0.00 | Pathfinder Bank 0.7 3/11/2026 | | 0.00 | 148.04 | 0.00 | 148.04 |
| Interest | 1/12/2022 | 501798LJ9 | 0.00 | LCA Bank Corporation 2.3 1/12/2022 | | 0.00 | 2,840.66 | 0.00 | 2,840.66 |
| Interest | 1/12/2022 | 856487AM5 | 0.00 | State Bank of Reeseville 2.6 4/12/2024 | | 0.00 | 549.85 | 0.00 | 549.85 |
| Interest | 1/13/2022 | 66736ABP3 | 0.00 | Northwest Bank 2.95 2/13/2024 | | 0.00 | 623.86 | 0.00 | 623.86 |
| Interest | 1/13/2022 | 69417ACG2 | 0.00 | Pacific Crest Savings Bank 2.85 3/13/2024 | | 0.00 | 602.72 | 0.00 | 602.72 |
| Interest | 1/13/2022 | 15721UDA4 | 0.00 | CF Bank 2 8/13/2024 | | 0.00 | 422.96 | 0.00 | 422.96 |
| Interest | 1/13/2022 | 3137EADB2 | 0.00 | FHLMC 2.375 1/13/2022 | | 0.00 | 11,875.00 | 0.00 | 11,875.00 |
| Interest | 1/14/2022 | 3136G4YL1 | 0.00 | FNMA 0.625 7/14/2025-22 | | 0.00 | 3,125.00 | 0.00 | 3,125.00 |
| Interest | 1/14/2022 | 32114VBT3 | 0.00 | First National Bank of Michigan 1.65 2/14/2025 | | 0.00 | 348.94 | 0.00 | 348.94 |



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 12/31/2021, End Date: 1/31/2022

| Action | Settlement Date | CUSIP | Face Amount / Shares | Description | Purchase Price | Principal | Interest / Dividends | YTM @ Cost | Total |
|----------|-----------------|-----------|----------------------|--|----------------|-----------|----------------------|------------|-----------|
| Interest | 1/14/2022 | 17801GBX6 | 0.00 | City National Bank of Metropolis 1.65 2/14/2025 | | 0.00 | 348.94 | 0.00 | 348.94 |
| Interest | 1/14/2022 | 45581EAR2 | 0.00 | Industrial and Commercial Bank of China USA, NA 2. | | 0.00 | 551.42 | 0.00 | 551.42 |
| Interest | 1/15/2022 | 20143PDV9 | 0.00 | Commercial Bank Harrogate 3.4 11/15/2023 | | 0.00 | 719.03 | 0.00 | 719.03 |
| Interest | 1/15/2022 | 478160CJ1 | 0.00 | Johnson & Johnson 2.625 1/15/2025-17 | | 0.00 | 6,562.50 | 0.00 | 6,562.50 |
| Interest | 1/15/2022 | 061785DY4 | 0.00 | Bank of Deerfield 2.85 2/15/2024 | | 0.00 | 602.72 | 0.00 | 602.72 |
| Interest | 1/15/2022 | 30257JAM7 | 0.00 | FNB Bank Inc/Romney 3 1/16/2024 | | 0.00 | 634.44 | 0.00 | 634.44 |
| Interest | 1/15/2022 | 62384RAF3 | 0.00 | Mountain America Federal Credit Union 3 3/27/2023 | | 0.00 | 624.25 | 0.00 | 624.25 |
| Interest | 1/16/2022 | 740367HP5 | 0.00 | Preferred Bank LA Calif 2 8/16/2024 | | 0.00 | 422.96 | 0.00 | 422.96 |
| Interest | 1/16/2022 | 33640VCF3 | 0.00 | First Service Bank 3.3 5/16/2023 | | 0.00 | 697.88 | 0.00 | 697.88 |
| Interest | 1/16/2022 | 42971GAA9 | 0.00 | High Plains Bank 3 1/16/2024 | | 0.00 | 3,705.21 | 0.00 | 3,705.21 |
| Interest | 1/17/2022 | 219240BY3 | 0.00 | Cornerstone Community Bank 2.6 5/17/2024 | | 0.00 | 549.85 | 0.00 | 549.85 |
| Interest | 1/17/2022 | 3133EH7F4 | 0.00 | FFCB 2.35 1/17/2023 | | 0.00 | 11,750.00 | 0.00 | 11,750.00 |
| Interest | 1/17/2022 | 50116CBE8 | 0.00 | KS Statebank Manhattan KS 2.1 5/17/2022 | | 0.00 | 436.97 | 0.00 | 436.97 |
| Interest | 1/18/2022 | 457731AK3 | 0.00 | Inspire Federal Credit Union 1.15 3/18/2025 | | 0.00 | 243.20 | 0.00 | 243.20 |
| Interest | 1/18/2022 | 00257TBJ4 | 0.00 | Abacus Federal Savings Bank 1.75 10/18/2024 | | 0.00 | 370.09 | 0.00 | 370.09 |
| Interest | 1/18/2022 | 42228LAC5 | 0.00 | Healthcare Systems Federal Credit Union 3.2 1/18/2 | | 0.00 | 3,952.22 | 0.00 | 3,952.22 |
| Interest | 1/18/2022 | 22766ABN4 | 0.00 | Crossfirst Bank 2.05 8/18/2022 | | 0.00 | 426.57 | 0.00 | 426.57 |
| Interest | 1/18/2022 | 48836LAF9 | 0.00 | Kemba Financial Credit Union 1.75 10/18/2024 | | 0.00 | 370.09 | 0.00 | 370.09 |
| Interest | 1/19/2022 | 560507AJ4 | 0.00 | Maine Savings Federal Credit Union 3.3 5/19/2023 | | 0.00 | 697.88 | 0.00 | 697.88 |
| Interest | 1/19/2022 | 310567AB8 | 0.00 | Farmers State Bank 2.35 9/19/2022 | | 0.00 | 488.99 | 0.00 | 488.99 |
| Interest | 1/19/2022 | 3135G0T94 | 0.00 | FNMA 2.375 1/19/2023 | | 0.00 | 11,875.00 | 0.00 | 11,875.00 |
| Interest | 1/20/2022 | 50625LAK9 | 0.00 | Lafayette Federal Credit Union 3.5 11/20/2023 | | 0.00 | 740.18 | 0.00 | 740.18 |
| Interest | 1/20/2022 | 32112UCW9 | 0.00 | First National Bank of McGregor 2.85 2/21/2024 | | 0.00 | 602.72 | 0.00 | 602.72 |
| Interest | 1/22/2022 | 061803AH5 | 0.00 | Bank of Delight 2.85 2/22/2024 | | 0.00 | 602.72 | 0.00 | 602.72 |
| Interest | 1/22/2022 | 33847E3W5 | 0.00 | Flagstar Bank FSB 0.6 7/22/2025 | | 0.00 | 753.14 | 0.00 | 753.14 |



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 12/31/2021, End Date: 1/31/2022

| Action | Settlement Date | CUSIP | Face Amount / Shares | Description | Purchase Price | Principal | Interest / Dividends | YTM @ Cost | Total |
|----------|-----------------|-----------|----------------------|--|----------------|-----------|----------------------|------------|-----------|
| Interest | 1/22/2022 | 92535LCC6 | 0.00 | Verus Bank of Commerce 2.8 2/22/2024 | | 0.00 | 592.14 | 0.00 | 592.14 |
| Interest | 1/22/2022 | 3134GV5V6 | 0.00 | FHLMC 0.6 7/22/2025-22 | | 0.00 | 3,000.00 | 0.00 | 3,000.00 |
| Interest | 1/23/2022 | 938828BJ8 | 0.00 | Washington Federal Bank 2.05 8/23/2024 | | 0.00 | 433.53 | 0.00 | 433.53 |
| Interest | 1/23/2022 | 33766LAJ7 | 0.00 | Firstier Bank 1.95 8/23/2024 | | 0.00 | 412.38 | 0.00 | 412.38 |
| Interest | 1/24/2022 | 90331HNV1 | 0.00 | US Bank NA 3.4 7/24/2023-23 | | 0.00 | 8,500.00 | 0.00 | 8,500.00 |
| Interest | 1/24/2022 | 03753XBD1 | 0.00 | Apex Bank 3.1 8/24/2023 | | 0.00 | 645.05 | 0.00 | 645.05 |
| Interest | 1/24/2022 | 90348JEV8 | 0.00 | UBS Bank USA 3.45 10/24/2023 | | 0.00 | 729.60 | 0.00 | 729.60 |
| Interest | 1/24/2022 | 20726ABD9 | 0.00 | Congressional Bank 2.1 7/24/2024 | | 0.00 | 2,614.82 | 0.00 | 2,614.82 |
| Interest | 1/24/2022 | 3136G4YE7 | 0.00 | FNMA 0.7 7/24/2025-22 | | 0.00 | 3,500.00 | 0.00 | 3,500.00 |
| Interest | 1/25/2022 | 063907AA7 | 0.00 | Bank of Botetourt 1.75 10/25/2024 | | 0.00 | 370.09 | 0.00 | 370.09 |
| Interest | 1/25/2022 | 22230PBY5 | 0.00 | Country Bank New York 3 1/25/2024 | | 0.00 | 634.44 | 0.00 | 634.44 |
| Interest | 1/25/2022 | 330459BY3 | 0.00 | FNB BANK INC 2 2/25/2022 | | 0.00 | 416.16 | 0.00 | 416.16 |
| Interest | 1/26/2022 | 208212AR1 | 0.00 | Connex Credit Union 0.5 8/26/2024 | | 0.00 | 105.74 | 0.00 | 105.74 |
| Interest | 1/26/2022 | 3130AKMD5 | 0.00 | FHLB 0.5 1/26/2026-21 | | 0.00 | 2,500.00 | 0.00 | 2,500.00 |
| Interest | 1/26/2022 | 32065TAZ4 | 0.00 | First Kentucky Bank Inc 2.55 4/26/2024 | | 0.00 | 539.27 | 0.00 | 539.27 |
| Interest | 1/26/2022 | 05465DAE8 | 0.00 | AXOS Bank 1.65 3/26/2025 | | 0.00 | 348.94 | 0.00 | 348.94 |
| Interest | 1/26/2022 | 56065GAG3 | 0.00 | Mainstreet Bank 2.6 4/26/2024 | | 0.00 | 549.85 | 0.00 | 549.85 |
| Interest | 1/26/2022 | 3133EJM48 | 0.00 | FFCB 3.17 1/26/2024 | | 0.00 | 15,850.00 | 0.00 | 15,850.00 |
| Interest | 1/27/2022 | 39115UBE2 | 0.00 | Great Plains Bank 2.8 2/27/2024 | | 0.00 | 592.14 | 0.00 | 592.14 |
| Interest | 1/27/2022 | 32063KAV4 | 0.00 | First Jackson Bank 1.05 3/27/2025 | | 0.00 | 222.05 | 0.00 | 222.05 |
| Interest | 1/27/2022 | 79772FAF3 | 0.00 | San Francisco FCU 1.1 3/27/2025 | | 0.00 | 232.63 | 0.00 | 232.63 |
| Interest | 1/28/2022 | 080515CH0 | 0.00 | Belmont Savings Bank 2.7 2/28/2023 | | 0.00 | 561.82 | 0.00 | 561.82 |
| Interest | 1/28/2022 | 38149MWX7 | 0.00 | Goldman Sachs Bank USA 0.85 7/28/2026 | | 0.00 | 1,062.66 | 0.00 | 1,062.66 |
| Interest | 1/28/2022 | 3130AKPC4 | 0.00 | FHLB 0.6 1/28/2026-21 | | 0.00 | 3,000.00 | 0.00 | 3,000.00 |
| Interest | 1/28/2022 | 59828PCA6 | 0.00 | Midwest Bank of West IL 3.3 8/29/2022 | | 0.00 | 697.88 | 0.00 | 697.88 |
| Interest | 1/28/2022 | 3135G06R9 | 0.00 | FNMA 0.55 1/28/2026-21 | | 0.00 | 2,750.00 | 0.00 | 2,750.00 |
| Interest | 1/29/2022 | 3130ANCA6 | 0.00 | FHLB 1.05 7/29/2026-24 | | 0.00 | 5,250.00 | 0.00 | 5,250.00 |
| Interest | 1/29/2022 | 01748DAX4 | 0.00 | ALLEGIANCE BK TEX HOUSTON 2.15 9/29/2022 | | 0.00 | 447.38 | 0.00 | 447.38 |



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 12/31/2021, End Date: 1/31/2022

| Action | Settlement Date | CUSIP | Face Amount / Shares | Description | Purchase Price | Principal | Interest / Dividends | YTM @ Cost | Total |
|---------------------------------|-----------------|---------------|----------------------|---|----------------|-------------|----------------------|------------|-------------------|
| Interest | 1/29/2022 | 70962LAS1 | 0.00 | Pentagon Federal Credit Union 0.9 9/29/2026 | | 0.00 | 190.33 | 0.00 | 190.33 |
| Interest | 1/29/2022 | 45780PAX3 | 0.00 | Institution for Savings in Newburyport 0.85 7/29/2 | | 0.00 | 179.76 | 0.00 | 179.76 |
| Interest | 1/31/2022 | 710571DS6 | 0.00 | Peoples Bank Newton NC 2 7/31/2024 | | 0.00 | 422.96 | 0.00 | 422.96 |
| Interest | 1/31/2022 | 694231AC5 | 0.00 | Pacific Enterprise Bank 1.15 3/31/2025 | | 0.00 | 243.20 | 0.00 | 243.20 |
| Interest | 1/31/2022 | 29278TCP3 | 0.00 | Enerbank USA 3.2 8/30/2023 | | 0.00 | 665.86 | 0.00 | 665.86 |
| Interest | 1/31/2022 | 67054NAM5 | 0.00 | Numerica Credit Union 3.4 10/31/2023 | | 0.00 | 719.03 | 0.00 | 719.03 |
| Interest | 1/31/2022 | 084670BF4 | 0.00 | Berkshire Hathaway Inc 3.4 1/31/2022 | | 0.00 | 8,500.00 | 0.00 | 8,500.00 |
| Interest | 1/31/2022 | 06426KAM0 | 0.00 | Bank of New England 3.2 7/31/2023 | | 0.00 | 671.30 | 0.00 | 671.30 |
| Interest | 1/31/2022 | 24773RBW4 | 0.00 | Delta National Bank and Trust 0.55 7/21/2025 | | 0.00 | 690.38 | 0.00 | 690.38 |
| Interest | 1/31/2022 | 98138MAB6 | 0.00 | Workers Credit Union 2.55 5/31/2022 | | 0.00 | 530.61 | 0.00 | 530.61 |
| Interest | 1/31/2022 | OAKVALLEY0670 | 0.00 | Oak Valley Bank Cash | | 0.00 | 1,125.96 | 0.00 | 1,125.96 |
| Subtotal | | | 0.00 | | | 0.00 | 163,133.77 | | 163,133.77 |
| Total Interest/Dividends | | | 0.00 | | | 0.00 | 163,133.77 | | 163,133.77 |



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE March 1, 2022

Departments: Public Health

TIME REQUIRED

SUBJECT Public Health WeVax+ Subcontract
Amendment

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Approve, and authorize Bryan Wheeler, Public Health Director, to sign, contract with Public Health Institute for WeVax+ Subcontract Amendment 1 for the period July 1, 2021 through April 30, 2022 and a not-to-exceed amount of \$350,000.

RECOMMENDED ACTION:

Approve and authorize Bryan Wheeler, Public Health Director, to sign proposed contract amendment. Authorize Bryan Wheeler, Public Health Director, in consultation with County Counsel, to administer contract. This authorization shall include making minor adjustments to said contract from time to time as the Public Health Director may deem necessary, provided such amendments do not alter the amount not to exceed and do not substantially alter the scope of work or budget and are approved as to form by County Counsel.

FISCAL IMPACT:

There is no impact to the County General Fund. \$350,000 in additional expenditures for the 2021-2022 fiscal year paid for with \$350,000 in new grant revenues. Appropriations approved on October 5, 2021.

CONTACT NAME: Bryan Wheeler

PHONE/EMAIL: 760-924-1835 / bwheeler@mono.ca.gov

SEND COPIES TO:

Bryan Wheeler, Stephanie Butters

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Staff Report](#)

[Contract Amendment](#)

History

| Time | Who | Approval |
|--------------------|------------------------------|-----------------|
| 2/16/2022 11:49 AM | County Counsel | Yes |
| 2/16/2022 2:52 PM | Finance | Yes |
| 2/25/2022 12:19 PM | County Administrative Office | Yes |



MONO COUNTY HEALTH DEPARTMENT

Public Health

P.O. BOX 476, BRIDGEPORT, CA 93517 PHONE (760) 932-5580 • FAX (760) 924-1831
P.O. BOX 3329, MAMMOTH LAKES, CA 93546 PHONE (760) 924-1830 • FAX (760) 924-1831

DATE: March 1, 2022
TO: Honorable Board of Supervisors
FROM: Bryan Wheeler, Public Health Director
SUBJECT: COVID-19 WeVax+ Subcontract Amendment 1

Recommended Action:

Approve and authorize Bryan Wheeler, Public Health Director, to sign proposed contract. Authorize Bryan Wheeler, Public Health Director, in consultation with County Counsel, to administer contract. This authorization shall include making minor adjustments to said contract from time to time as the Public Health Director may deem necessary, provided such amendments do not alter the amount not to exceed and do not substantially alter the scope of work or budget and are approved as to form by County Counsel.

Discussion:

The WeVax+ Subcontract Agreement and Appropriations were approved on October 5th, 2021. The WeVax+ Subcontract Amendment 1 extends the performance period through April 30, 2022. No other terms have changed.

The WeVax+ funding opportunity is for vaccine-related services to increase vaccination rates amongst communities that the COVID-19 pandemic has disproportionately burdened.

Funding will support conducting vaccine outreach and registration, addressing critical barriers for the specified population to get vaccinated, and large outreach events in the county, including testing, vaccination, and educational materials.

Fiscal Impact:

There is no impact to the County General Fund.

\$350,000 in additional expenditures for the 2021-2022 fiscal year paid for with \$350,000 in new grant revenues. Appropriations approved on October 5th, 2021.

Submitted by Stephanie Butters, Fiscal and Administrative Officer

Reviewd and Approved by Bryan Wheeler, Public Health Director

**SUBCONTRACT
AMENDMENT 1**

The Public Health Institute and **MONO COUNTY PUBLIC HEALTH** are parties to a Subcontract dated October 14, 2021. This Agreement is hereby amended as follows below with changes in bold and italics.

AGREEMENT NUMBER: AR03905 - *AR05748*

PERIOD OF PERFORMANCE: July 1, 2021 through *April 30, 2022*

TOTAL AMOUNT: *Up to* \$350,000.00

AMOUNT FUNDED THIS ACTION: \$0

1. **PERIOD OF PERFORMANCE:** The period of performance for work outlined in this Subcontract is expected to start and end as follows unless amended by both parties:
 - Start Date: July 1, 2021
 - End Date: April 30, 2022
2. **SCOPE OF WORK:** Subcontractor will provide the services and complete the deliverables as outlined in *Exhibit A-1 (Revised Scope of Work & Deliverables)*.
3. **TOTAL AMOUNT:** The maximum amount payable under this Subcontract is for the amount of \$350,000.00 to be paid in accordance with *Exhibit B-1 (Revised Payment Schedule)*.
4. **PAYMENT AND INVOICING:** Subcontractor will invoice PHI for services rendered in accordance with *Exhibit A-1 (Revised Scope of Work & Deliverables)* and according to *Exhibit B-1 (Revised Payment Schedule)*. Upon approval by the PHI's Program Representative of the Subcontractor's invoices, PHI will reimburse Subcontractor up to the total amount specified above. The average time to receive payment is approximately 30 days to allow time for processing by the PHI Program and PHI's Accounts Payable. PHI will have no obligation to pay Subcontractor for invoices submitted more than 30 days after the date of expiration of this Agreement. The invoice will be on letterhead and include: Agreement Number, Subcontractor Name, Subcontractor Mailing Address, Subcontractor Telephone, Invoice Number, Invoice Period, and Signature. Invoices must include a description of deliverables completed and payment amount due for those deliverables as described in *Exhibits A-1 and B-1*. Invoices must be submitted directly to *Aver Wishum (awishum@phi.org) and Lisa Ly (Lisa.Ly@phi.org)*.

All other terms and provisions of the Subcontract shall remain in full force and effect.

| | |
|--|--|
| <p>SUBCONTRACTOR SIGNATURE</p> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <p>Bryan Wheeler Date Public Health Director</p> | <p>PUBLIC HEALTH INSTITUTE</p> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <p>Matthew Marsom Date Sr. VP of Public Policy & Programs Administration</p> |
|--|--|

EXHIBIT A-1
REVISED SCOPE OF WORK & DELIVERABLES

I. Background & Objectives:

California continues to face the ongoing COVID-19 pandemic. Providing access to vaccines to all Californians, particularly those in communities that have been disproportionately burdened by the COVID-19 pandemic, and who may have limited access to quality health care, is critical to the state's ability to fully reopen its economy. Additionally, overcoming vaccine hesitancy amongst certain demographic groups is another important factor that must be addressed for the state to achieve its vaccine related goals. Accordingly, and in the interest of public health, it is critical to provide increased vaccine-related services to the state's historically underserved communities.

The objectives of this program are to: (1) Promote awareness about the state's vaccine efforts and the process to get vaccinated; (2) Publicize locations where the public may receive information regarding COVID-19 vaccines in their native language and assistance in signing up for a vaccine appointment; (3) Increase access to vaccines in communities that have been disproportionately burdened by the COVID-19 pandemic by funding local community health care providers, home health care providers, and establishing mobile vaccination capabilities; (4) Focus funding and efforts in geographic areas and within demographic populations who are least likely to have access to vaccines services, health care, and/or have a high hesitancy towards getting a vaccine.

In working towards these objectives, Subcontractor will provide the following vaccine-related service(s):

Community Health Care Providers

Subcontractor will provide vaccine-related services aimed at increasing vaccination uptake in the communities it serves and in communities highly impacted by COVID-19. Subcontractor will report on the below objectives and the outcomes of each in its progress report and final report. Reporting regarding the use of subcontract funds must include specific details on actions performed related to any targeted zip codes.

| | Objectives | Targeted Zip Codes (Subcontractor to complete) |
|---|--|---|
| 1 | Promote awareness about the state’s vaccine efforts and the process to get vaccinated. | 93546 93517 |
| 2 | Publicize locations where the public may receive information regarding COVID-19 vaccines in their native language and assistance in signing up for a vaccine appointment. | 93546 93517 96107 93512 |
| 3 | Increase access to vaccines in communities that have been disproportionately burdened by COVID-19. | 93546 93517 |
| 4 | Focus efforts in geographic areas and within demographic populations who are least likely to have access to vaccines services, health care, and/or have high rates of vaccine hesitancy. | 93546 93517 |

Subcontractor should track and report on all of the metrics below that are applicable to the services being provided:

- Number of individuals vaccinated
- Number of individuals reached by vaccine outreach
- Number of languages used by subcontractor to create vaccine outreach materials
- Number of languages used by subcontractor to speak with individuals during vaccine outreach

Please check off the activities that you will engage in to support the above objectives:

- Hiring and/or training more or new staff
- Increasing vaccination throughput, streamlining processes, and/or expanding operations to meet vaccine demand
- Providing registration services, education, and/or canvassing to address barriers for vaccination
- Additional activities (to be completed by subcontractor):
one large outreach event in Mammoth Lakes and one in Bridgeport. These events will include testing, vaccination, and educational materials.

Mobile Vaccination

Subcontractor will increase vaccination uptake in communities highly impacted by COVID-19 through mobile vaccination services. Subcontractor will report on the below objectives and the outcomes of each in its progress report and final report. Reporting regarding the use of subcontract funds must include specific details on actions performed related to any targeted zip codes.

| | Objectives | Targeted Zip Codes (Subcontractor to complete) |
|---|--|---|
| 1 | Promote awareness about the state’s vaccine efforts and the process to get vaccinated. | 93546 93517 |
| 2 | Publicize locations where the community may receive information regarding mobile vaccinations in their native language and assistance in signing up for a vaccine appointment. | 93546 93517 96107 93512 |
| 3 | Increase access to vaccines in communities that have been disproportionately burdened by COVID-19. | 93546 93517 |
| 4 | Focus efforts in geographic areas and within demographic populations who are least likely to have access to vaccines services, health care, and/or have high rates of vaccine hesitancy. | 93546 93517 |

Subcontractor should track and report on all of the metrics below that are applicable to the services being provided:

- Number of individuals vaccinated
- Number of individuals reached by vaccine outreach
- Number of languages used by subcontractor to create vaccine outreach materials
- Number of languages used by subcontractor to speak with individuals during vaccine outreach
- Number of mobile vaccine clinics launched by subcontractor
- Number of days mobile vaccine clinics providing vaccines

Please check off the activities that you will engage in to support the above objectives:

- Hiring and/or training more or new staff
- Increasing vaccination throughput, streamlining processes, and/or expanding operations to meet vaccine demand
- Additional activities (to be completed by subcontractor):
one large outreach event in Mammoth Lakes and one in Bridgeport. These events will include testing, vaccination, and educational materials

Outreach, Registrations, and Supports

Subcontractor will increase vaccination uptake in the communities it serves and those hardest hit by COVID-19 through outreach, education, vaccine registration, and support. Subcontractor will report on the below objectives and the outcomes of each in its progress report and final report. Reporting regarding the use of subcontract funds must include specific details on actions performed related to any targeted zip codes.

| | Objectives | Targeted Zip Codes (Subcontractor to complete) |
|---|--|---|
| 1 | Promote awareness about the state’s vaccine efforts and the process to get vaccinated. | 93546 93517 |
| 2 | Publicize locations where the community may receive information regarding COVID-19 vaccines in their native language and assistance in signing up for a vaccine appointment. | 93546 93517 96107 93512 |
| 3 | Increase access to vaccines in communities that have been disproportionately burdened by COVID-19. | 93546 93517 |
| 4 | Focus efforts in geographic areas and within demographic populations who are least likely to have access to vaccines services, health care, and/or have high rates of vaccine hesitancy. | 93546 93517 |

Subcontractor should track and report on all of the metrics below that are applicable to the services being provided:

- Number of individuals reached by vaccine outreach
- Number of languages used by subcontractor to create vaccine outreach materials
- Number of languages used by subcontractor to speak with individuals during vaccine outreach
- Number of vaccine providers supported or engaged

Please check off the activities that you will engage in to support the above objectives:

- Hiring and/or training more or new staff to support registration, education, and/or canvassing
- Conducting vaccine outreach, registration, education, and or canvassing for vaccine provider(s). If you know the specific provider(s) you will be supporting, list those here:

- Addressing key barriers for the specific population to get vaccinated
- Additional activities (to be completed by subcontractor):
one large outreach event in Mammoth Lakes and one in Bridgeport. These events will include testing, vaccination, and educational materials

II. Deliverables & Milestones:

| No. | Deliverable/Milestone | Timeline/Due Date |
|------------|------------------------------|--------------------------|
| 1 | Progress Report | November 15, 2021 |
| 2 | Final Report | <i>May 15, 2022</i> |
| 3 | <i>Final Invoice</i> | <i>May 15, 2022</i> |

EXHIBIT B-1
REVISED PAYMENT SCHEDULE

The Subcontractor will be paid the total amount of \$350,000.00 as follows:

| No. | Deliverable/Milestone | Due Date | Amount |
|---------------------|---------------------------------|------------------|----------------------|
| 1 | Upon fully executed subcontract | 10/14/2021 | \$ 315,000.00 |
| 2 | Submission of progress report | 11/15/2021 | \$ 0 |
| 3 | Submission of final report | <i>5/15/2022</i> | \$ 0 |
| 4 | Submission of final invoice | <i>5/15/2022</i> | \$35,000.00 |
| Total Amount | | | \$ 350,000.00 |

Any unused funds at the end of this Subcontract shall be returned to PHI.



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 1, 2022

TIME REQUIRED

SUBJECT

Letter from U.S. Forest Service to the Lee Vining Chamber of Commerce in Response to their Letter Regarding Forest Closures

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

A letter from Regional Forester Eberlien to the Lee Vining Chamber of Commerce in response to their letter regarding forest closures sent November 30, 2021.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME: Danielle Patrick

PHONE/EMAIL: 760-932-5535 / despinosa@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

| |
|---|
| Click to download |
| <input type="checkbox"/> United States Department of Agriculture - Letter |
| <input type="checkbox"/> Lee Vining Chamber Letter |

History

| Time | Who | Approval |
|--------------------|------------------------------|----------|
| 2/14/2022 10:38 AM | County Counsel | Yes |
| 2/15/2022 11:34 AM | Finance | Yes |
| 2/25/2022 12:19 PM | County Administrative Office | Yes |

File Code: 2400
Date: February 7, 2022

Lee Vining Chamber of Commerce
P.O. Box 130
Lee Vining, CA 93541

Dear Members of the Lee Vining Chamber of Commerce,

Thank you for writing to express your concerns, as well as your understanding and ideas, regarding national forest closures in California that have unfortunately had to occur over the past two historic peak fire seasons. I understand the social and economic impact these decisions have on local communities and tourism and agree this is not a practice we want to become routine.

As you suggest, we use a tiered approach to closures, including over the past two years. Our goal is to keep decision-making at the local level whenever possible. Our first tier often begins with campfire and open flame restrictions determined by Forest Supervisors and District Rangers based on local conditions, as well as closure of specific areas near wildfires to protect the public and provide safe operations for firefighters. Subsequent to local restrictions, we institute further restrictions across regional at-risk areas as fire conditions worsen and availability of firefighting resources becomes limited.

The next tiers include forest closures across specific geographic areas, followed by state-wide closures for very limited time periods, when fire behavior and growth is extreme and there are very limited resources to respond to new wildfire starts. The state-wide closing of national forests is a last resort and only in very dangerous circumstances. With the last two years' drought conditions, for example, we experienced entrapment of citizens during the Creek Fire on the Sierra National Forest and the North Complex Fire on the Plumas National Forest burned over 200,000 acres across a 30-mile span in one night. Such events led us to very difficult decisions in order to keep the public safe.

We did not provide opportunities for public comment. These were temporary, emergency closure orders primarily meant for public and firefighter safety at a time when fire behavior and growth was extreme, there was very limited to no available resources to respond, and any new wildfire start would further exacerbate an already dire situation and put communities and people at risk.

I say all of this only to provide some clarity around our approach the past two years. I agree with you that this trend is concerning and has impacts none of us want. We understand the effect these decisions have on local economies and on recreational use. We want the public to have full access to their national forests and appreciate the wide range of benefits that national forests provide communities and people.



We are open to new ideas in the event we face similar circumstances in the future. I would be glad to meet with you virtually if you are interested in further discussion.

Thank you for the invite to visit Lee Vining. I agree that Lee Vining, and the Inyo National Forest, are areas of incredible beauty. I would enjoy coming to visit you in the near future.

Sincerely,

X Jennifer Eberlien

Signed by: JENNIFER EBERLIEN
JENNIFER EBERLIEN
Regional Forester

From: Claire Landowski <claire@monolake.org>

Sent: Tuesday, November 30, 2021 9:58 AM

To: jennifer.eberlien@usda.gov

Cc: lesley.yen@usda.gov; Heller, Stephanie -FS <stephanie.heller@usda.gov>; Bob Gardner <bgardner@mono.ca.gov>; BOS <BOS@mono.ca.gov>; beaverssportinggoods@yahoo.com; Kim Traynor <kimtraynor@yosemitegatewaymotel.com>

Subject: Lee Vining Chamber of Commerce comment letter re: forest closures

[EXTERNAL EMAIL]

Hello Regional Forester Eberlien,

I'm writing on behalf of the Lee Vining Chamber of Commerce-- we are a small community in the Mono District of the Inyo National Forest, and we would like to comment on the topic of the forest closures that happened in September. A brief letter is attached.

We deeply appreciate the cooperative relationship that our Eastern Sierra communities have with our local forest leadership, and we hope that this letter is a means of continuing that collaboration by opening conversation in our district about the forest closures and how that process could be improved in 2022 and beyond.

Thank you, thank you for all that you and your staff have accomplished during this challenging year, and thank you for reading and considering our comments.

We are wishing you a restful holiday season and all the best in the year ahead.

Sincerely,

Claire Landowski (Secretary/Treasurer, Lee Vining Chamber of Commerce)
on behalf of our chamber members

Claire Landowski (she/her), Office Director
Mono Lake Committee
(760) 647-6595 | (760) 647-6386 x120
51365 Hwy 395 at Third Street, P.O. Box 29, Lee Vining, CA 93541
www.monolake.org | www.monobasinresearch.org

*Saving Mono Lake for future generations through
protection, restoration, education, and science.
Long Live Mono Lake!*



Lee Vining Chamber of Commerce
PO Box 130
Lee Vining CA 93541

To: Jennifer Eberlien, Regional Forester, US Forest Service Pacific Southwest Region
Cc: Lesley Yen, Inyo National Forest Ranger; Stephanie Heller, Mono District Ranger;
Mono County Board of Supervisors

To Regional Forester Eberlien and whom it may concern:

The Lee Vining Chamber of Commerce is the official civic organization representing businesses operating in and around the community of Lee Vining, California. Like the rest of the Eastern Sierra, we are surrounded by the Inyo National Forest. Lee Vining is also the gateway community for the east entrance to Yosemite National Park, and our little community is perched above Mono Lake within the Mono Basin National Forest Scenic Area, our nation's first ever designated scenic area. There is very little non-federal land around Lee Vining; it is managed almost entirely by the US Forest Service, while Mono Lake is overseen by California State Parks, and other smaller parcels are managed by the Bureau of Land Management or the City of Los Angeles. Both our economy and our daily lives are inextricably linked to our public lands.

It is incredibly beautiful here, and the range of recreation opportunities is vast, from backpacking to fishing and boating to mountain biking to birding, and much, much more—we invite you to come visit us anytime. Public lands recreation is, in fact, the primary economic engine for Lee Vining and much of the Eastern Sierra. We love this place and this way of life, and value the cooperative, collaborative relationships between Forest leadership and other agencies and local leaders in sustaining the Eastern Sierra and especially the Mono Basin.

We are writing today, however, to express concern regarding the recent closure of the Inyo National Forest in September and to offer suggestions about how future closures or restrictions might be better communicated and managed to support local communities and our recreation-dependent economy. Our businesses, employees, suppliers and local citizens bear an outsized brunt of the effects of these closures.

We fully recognize that the 2021 fire season was intense and extreme. We are grateful to the Inyo's leadership for the successful management of the Dexter fire and for all the year-round work to steward our forests and protect our communities. We understand why the blanket closure happened, but this was the second year in a row that access to public forest lands has been abruptly and completely closed. We're concerned that this process, which so far has not included any opportunity for public comment or collaboration, could become routine in future years.

P.O. Box 130 • Lee Vining, CA 93541 • (760) 647-6629 • www.leevining.com

Simply put, these closures are devastating for local businesses, and they impose hardship on everyone who lives here. When the forest closes, visitors have nowhere to go for recreation, so they go home, and our economy immediately comes to a standstill. Those that don't simply leave often end up dispersed to remote areas of the forest - illegally recreating and camping outside of established facilities. Complete closure of the forest also punishes those who are following the rules and making good decisions by staying in developed campgrounds, obeying fire restrictions in dispersed camping areas, or simply using the forest as daytime visitors. As residents, too, we're largely restricted from daily activities like walking or biking for exercise, and from subsistence activities like fishing or fuelwood collection. Rather than result in a net increase in public safety, we are concerned that complete "closure" of the forest may result in the opposite - an increase in threats from recreational activities that become clandestine.

For future years, we suggest that the USFS consider implementing a tiered approach to closures. Additionally, given the variation in localized conditions, staffing and recreational use, we believe the Region should rely on the authority of local Forest staff to manage restrictions and closures at the district level. Rather than closing completely, the USFS could instead enact progressive restrictions on the most risky activities and then follow up with strong enforcement. In the Mono Basin, for example, a tiered closure approach could look something like first closing the Inyo to dispersed camping and overnight stays in the wilderness, then closing campgrounds and restricting activities like motorized vehicle use, and finally, as a last resort, closing to all day use.

We hope that, in the future, day use could still be permitted in all but the most extreme cases—it's access to day use that keeps visitors in the area and allows our businesses and the economy to still function. This strategy of allowing day use while restricting overnight dispersed camping was thoughtfully implemented on the neighboring Humboldt-Toiyabe National Forest this season.

Given the extent of the impacts to local businesses and communities, we also urge the USFS to improve communication before, during, and after these closures, especially with local leadership like our District Ranger and County Supervisors. This communication is key! Improving such collaboration and communication at the Regional level with local communities will pay dividends by alleviating a lot of the crunch felt by our local forest recreation staff to interpret regional orders and answer questions from forest users, businesses, and visitors.

Thank you in advance for your consideration of this important issue. As businesses and organizations we are already planning for what will hopefully be an active and productive summer season. We look forward to working with you and our local leaders to also ensure that our communities stay safe and that visitation is well managed.

Sincerely,



Kim Traynor, President
Margie Beaver, Vice President
Claire Landowski, Secretary/Treasurer
And the members of the Lee Vining Chamber of Commerce

P.O. Box 130 • Lee Vining, CA 93541 • (760) 647-6629 • www.leevining.com



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE March 1, 2022

Departments: Board of Supervisors

TIME REQUIRED 10 minutes

PERSONS APPEARING BEFORE THE BOARD Fred Wong, Mammoth District Ranger

SUBJECT Introduction of Mammoth District Ranger Fred Wong

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Introduction of new Mammoth District Ranger Fred Wong.

RECOMMENDED ACTION:

None, informational only.

FISCAL IMPACT:

None.

CONTACT NAME: Queenie Barnard

PHONE/EMAIL: 7609325534 / qbarnard@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

[Click to download](#)

No Attachments Available

History

| Time | Who | Approval |
|--------------------|------------------------------|----------|
| 2/17/2022 1:07 PM | County Counsel | Yes |
| 2/16/2022 2:52 PM | Finance | Yes |
| 2/25/2022 12:18 PM | County Administrative Office | Yes |



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 1, 2022

Departments: Board of Supervisors, Sponsored by Supervisor Corless

TIME REQUIRED 15 minutes

**PERSONS
APPEARING
BEFORE THE
BOARD**

Kristin Reese, MAC Executive
Director; Christopher Platt, MAC
Board Chair

SUBJECT Mono Arts Council Program Update
and Resolution Naming Mono Arts
Council as Mono County's State-
Local Partner for the California Arts
Council's State-Local Partnership
Program (SLPP)

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Mono Arts Council's mission is to facilitate and encourage art appreciate through education, advocacy and art-inspired programs and events. Mono Arts Council (MAC) provides arts education programs in Mono County schools as well as summer and after-school arts camps and activities. The State-Local Partnership Program (SLPP) provides general operating support and technical assistance for county-designated local arts agencies. The purpose of the SLPP is to foster cultural development on the local level through a partnership between the State and the counties of California.

RECOMMENDED ACTION:

Approve a resolution designating Mono Arts Council as the local partner for the California Arts Council's State-Local Partnership Program (SLPP) and supporting Mono Arts Council's 2022 CAC grant application.

FISCAL IMPACT:

None.

CONTACT NAME: Stacy Corless

PHONE/EMAIL: / scorless@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

| |
|------------------------------|
| Click to download |
| Staff Report |
| Resolution |

[MAC Overview](#)

[Ca - Arts: Impact & Local Government Funding Report](#)

History

| Time | Who | Approval |
|--------------------|------------------------------|----------|
| 2/24/2022 9:08 AM | County Counsel | Yes |
| 2/24/2022 10:25 AM | Finance | Yes |
| 2/25/2022 12:19 PM | County Administrative Office | Yes |



March 1, 2022

To: Mono County Board of Supervisors

From: Kristin Reese, Executive Director of Mono Arts Council

Subject: Mono Arts Council Program Update and Resolution naming Mono Arts Council as Mono County's State-Local Partner for the California Arts Council's State-Local Partnership Program (SLPP)

Discussion:

Mono Arts Council's mission is to facilitate and encourage art appreciation through education, advocacy and art-inspired programs and events. Mono Arts Council (MAC) provides arts education programs in Mono County schools as well as summer and after-school arts camps and activities. MAC also produces the Mammoth Lakes Arts on the 4th festival.

The State-Local Partnership (SLP) program is rooted in the California Arts Council's (CAC) vision of strong, sustained public support for the arts. It embodies the CAC's beliefs that the arts are a societal cornerstone that bring people together and build community, and that the CAC has a role to play in increasing access to the arts for Californians who live or work in areas where the arts are scarce, nonexistent, or vulnerable. The State-Local Partnership program provides general operating support and technical assistance for county-designated local arts agencies. The purpose of the SLP program is to foster cultural development on the local level through a partnership between the State and the counties of California. The nature of this partnership includes funding, information exchange, cooperative activities, and leadership. The partnership enables individuals, organizations, and communities to create, present, and preserve the arts of all cultures to enrich the quality of life for all Californians. A local arts agency is defined as the official county-designated organization that supports arts and cultural activity in service to individuals and communities throughout an entire county. Local arts agencies provide financial support, services, or other programming to a variety of arts organizations, individual artists, and the community as a whole. A local arts agency can be an agency of local government, a nonprofit organization, or a hybrid of the two.

Recommended Action:

Approve a resolution designating Mono Arts Council as the local partner for the California Arts Council's State-Local Partnership Program (SLPP) and supporting Mono Arts Council's 2022 CAC grant application.

Fiscal Impact:

None.



R22-__

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS
DESIGNATING MONO ARTS COUNCIL AS THE LOCAL PARTNER FOR THE
CALIFORNIA ARTS COUNCIL'S STATE-LOCAL PARTNERSHIP PROGRAM
(SLPP) AND SUPPORTING MONO COUNCIL FOR THE ART'S COUNCIL'S 2020-
2022 GRANT APPLICATION**

WHEREAS, the California Arts Council and the California State Legislature have established a State and Local Partnership Program designated to provide impactful, local cultural planning and decision making and represent and serve underserved constituents; and

WHEREAS, the Mono Arts Council has continued to strive to meet the artistic and cultural needs of Mono County residents and has done so with great success; and

WHEREAS, continuing the County's affiliation with the California Arts Council will benefit both the Mono Arts Council and all facets of the County's creative community in terms of financial support and representation at the state level; and

NOW, THEREFORE BE IT RESOLVED, that the Mono County Board of Supervisors, a political subdivision of the State of California, does hereby designate the Mono Arts Council as Mono County's authorized Partner to the California Arts Council State and Local Partnership Program; and

BE IT FURTHER, RESOLVED, that the Mono County Board of Supervisors authorizes the Mono Arts Council to submit grant proposals to the California Arts Council and to execute the grant contracts if awarded.

PASSED, APPROVED and **ADOPTED** this _____ day of _____, 2022,
by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32

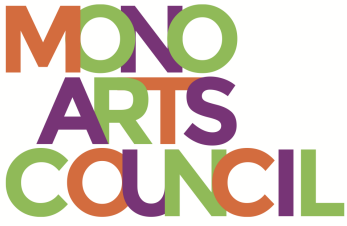
Bob Gardner, Chair
Mono County Board of Supervisors

ATTEST:

APPROVED AS TO FORM:

Clerk of the Board

County Counsel



**Enriching Life
with Arts in the
Eastern Sierra**

P.O. Box 56
437 Old Mammoth Rd
Mammoth Lakes, CA 93546

monoarts.org

Mono Arts Council's mission is to facilitate and encourage arts appreciation through education, advocacy and arts inspired programs and events.

MAC provides visual and performing arts education for K-12 students in school, after school, and during the summer. We ensure every student in Mono County has access to this VITAL part of their education. Arts education increases test scores and attendance. Making art supports good mental health and provides opportunities for social-emotional learning. Our adult programs, including Art & Wine, the Gallery & Community Arts Center, and the Mammoth Lakes Arts on the 4th Festival help us raise money and awareness for arts education and give local and emerging artists a place to showcase their talents.

MAC currently provides one in-school program, Create with the Greats, that reaches every K-8th grade classroom in Mono County. We have several other in-school programs that serve each district, one of which is the Cultural Arts Program that we tested out this year with the Eastern Sierra Unified School District. We provide art instruction to the school based after-school programs in Coleville and Mammoth. Last, we provide kids summer arts programs in Mammoth Lakes and Lee Vining. This year, we will expand to June Lake.

Our Gallery & Community Arts Center is how we connect with our local artist community. We represent over 60 local and regional artists. We host Art & Wine classes to encourage our artists to share their skills and we offer our space as a Community Arts Center where anyone can come and make art during our Open Studio time or join in a knitting circle twice a month.

Our Arts on the 4th Festival will be celebrating its 45th year, and is our primary fundraising event. This community tradition attracts artists and visitors from all over the country to celebrate the holiday with the arts. We support exclusively local bands and have activities for all ages.



California County Local Arts Agency: Impact & Local Government Funding Report

Published January 2020

California Arts Council

1300 I Street, Suite 900, Sacramento, CA 95814

 facebook.com/californiaartscouncil  [@calartscouncil](https://instagram.com/calartscouncil)  [@calartscouncil](https://twitter.com/calartscouncil)

www.arts.ca.gov

January 2020

Produced by the California Arts Council

1300 I Street, Suite 930
Sacramento, CA 95814
www.arts.ca.gov

State of California

Gavin Newsom, *Governor*

California Arts Council

Anne Bown-Crawford, *Executive Director*
Ayanna L. Kiburi, M.P.H., *Deputy Director*

Council Members:

Nashormeh Lindo, *Chair*
Jaime Galli, *Vice-Chair*
Larry Baza
Juan Devis
Jodie Evans
Kathleen Gallegos
Stanlee Gatti
Donn K. Harris
Louise McGuinness

Special thanks to California Arts Council staff members who contributed to this report: Hilary Amnah, Kimberly Brown, Qiana Moore, and Wendy Moran.



Individuals who do not use conventional print materials or require access to materials in languages other than English may contact the California Arts Council at 916-322-6555 or email access@arts.ca.gov to obtain this publication in an alternate format or language.

This publication is available free of charge as a downloadable PDF at www.arts.ca.gov.

TABLE OF CONTENTS

04

About this report

05

Introduction

06

Key findings

08

County local arts
agency structure

09

Local arts agency trends

10

Impact of California's
county local arts agencies

14

Per capita county & municipal arts
funding for county local arts agencies

ABOUT THIS REPORT

This report examines the financial investments county and municipal governments make in county local arts agencies across California. It also explores the impact of county local arts agencies in the communities they serve and the state as a whole.

This is a current survey of county local arts agency impact and local government investment published by the California Arts Council. This report is designed to serve as a tool for local arts and government stakeholders as they consider the impact and investment in the county arts agencies in their communities. It provides an overview of per capita funding provided by county and municipal governments. A county's entire population is referenced for the purposes of calculating per capita investment. The data referenced in this report was provided by the listed agencies in summer 2019.



INTRODUCTION

Creativity is Californian. And the success of our communities in achieving community health, well-being, resilience, and equity relies on our state's arts ecosystem.

This ecosystem — made up of local arts agencies, nonprofit arts organizations, artists, arts educators, community groups, and business partners — is a vital contributor to a region's cultural, economic, civic, and educational fabric. It creates jobs, stimulates dialogue, advances cultural equity, preserves a community's unique identity, and promotes positive change for the future of our state.

The California Arts Council defines a county local arts agency as the official county-designated organization that supports arts and cultural activity in service to individuals and communities throughout an entire county. These agencies provide financial support, services, or other programming to a variety of arts organizations, individual artists, and the community as a whole. A county arts agency can be an agency of local government, a nonprofit organization, or a hybrid of the two.

The state acknowledges the important role county arts agencies play in their communities and invests in all designated county local arts agencies annually through the **State-Local Partnership** grant program. **State grants are designed for general operating support and average \$40,195 annually per organization.**

Although the state recognizes the importance of financially investing in these organizations, county and municipal (city or town) governments do not consistently invest in California's county arts agencies. Some agencies receive no funding from local government, others receive very little funding that may be tied to a specific project or contract for services. Only a few agencies receive a significant portion of their budget from county government.

It is our hope that local governments join the California Arts Council in recognizing the importance of county arts agencies—and the significant impact they have in local communities—through financially investing in them through consistent, sustainable systems.

KEY FINDINGS

LOCAL GOVERNMENT INVESTMENT

For the purposes of this report, California's county designated arts agencies will be referenced as State-Local Partners or SLPs.

62%

SLPs with county funding

63¢

average per capita* investment for SLPs with county funding

37%

SLPs with municipal funding

52¢

average per capita investment for SLPs with municipal funding

* *San Francisco County removed as an outlier with \$41.58 investment per capita*

KEY FINDINGS

USE OF LOCAL GOVERNMENT FUNDS

County

Of the 33 SLPs that receive county funding:



use for general operations



use for projects



use for re-granting purposes



must apply annually to receive their county funding



receive funding from their county's Transient Occupancy Tax revenue

Municipal

Of the 24 SLPs that receive municipal funding:



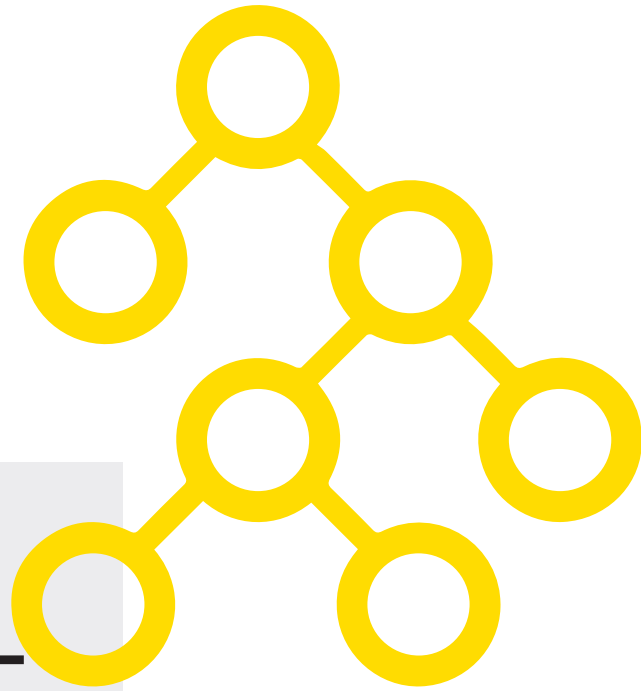
use for general operations



use for projects



use for re-granting purposes



COUNTY LOCAL ARTS AGENCY STRUCTURE

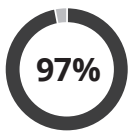
California is home to 53 designated State-Local Partners. Of those agencies:

- 43 are nonprofit organizations
- 10 are units of government

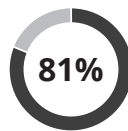
The following counties do not have a designated State-Local Partner at this time: Alpine, Glenn, Kings, San Joaquin, Stanislaus

USE OF LOCAL GOVERNMENT FUNDS

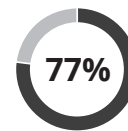
National research from Americans for the Arts illuminates the ever-adapting role of local arts agencies. Their annual study tracks and examines trends in the programs, budgets, and operations of the local arts agency field. Recent highlights reveal that amongst local arts agencies nationally:



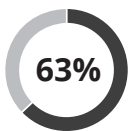
use the arts to address community development issues such as social, education, or economic challenges



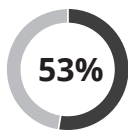
expect the demand for their services to increase over the next two years



provide arts education programs and/or services to the community



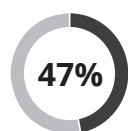
manage one or more cultural facilities (e.g., performance or exhibition spaces, arts centers, galleries, incubators).



work in partnerships with local chambers of commerce



have adopted a diversity, equity, and inclusion statement



work in communities that have integrated the arts into a community-wide planning effort such as a local government master plan or a community foundation's regional needs assessment

IMPACT OF CALIFORNIA'S COUNTY LOCAL ARTS AGENCIES

The California Arts Council's State-Local Partners make up a network of organizations that demonstrate a high economic and cultural impact, as demonstrated by reports from the Cultural Data Profiles of California county arts agencies.

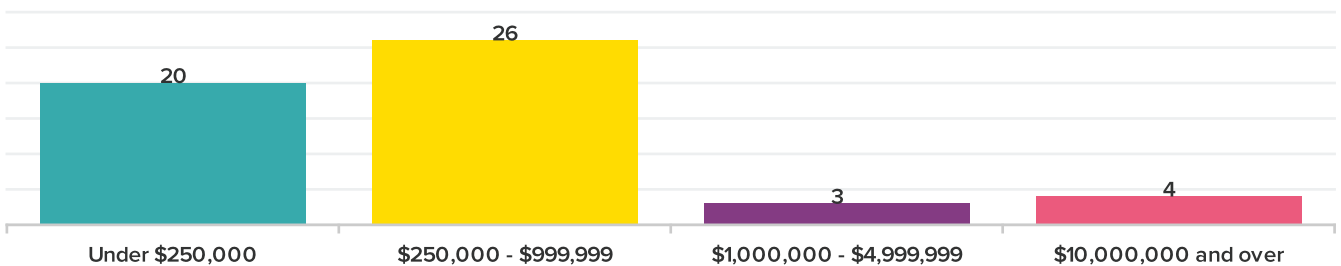
Fiscal Year:
Most Recent

Number of Organizations:
53

Participating Organizations

This report showcases self-reported statistics from SLPs' SMU DataArts Cultural Data profiles. SMU DataArts is a national nonprofit organization that provides grantmakers with services to support decision-making and strengthen the performance, vitality, and impact of the arts and culture sector.

Organizations by Budget Size (Total Expenses)



Employment

SLPs are an important employer in their communities, providing jobs for a wide range of skillful, local jobseekers.

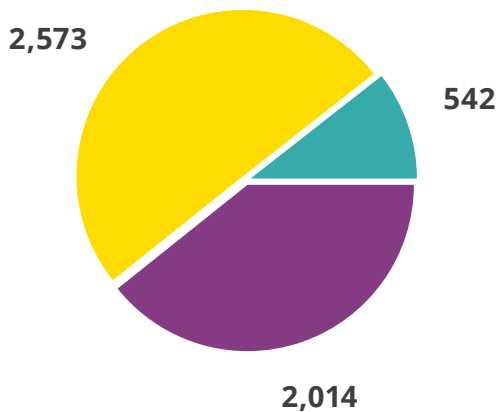
Total Paid Positions

(Full time, part time, independent contractors)

2,014

| | |
|---------------------|--------|
| Total FTEs | 400.95 |
| Total volunteers | 2,573 |
| Total board members | 542 |

Total Statewide SLP Workforce



- Board members
- Volunteers
- Paid positions

Direct Expenditures

SLPs have significant direct economic impact on the communities they serve. In particular, salaries and benefits, which go to local residents, and facilities costs (repairs, rent, etc.), which typically go to local businesses, are direct expenditures that benefit the local economy.

Total Direct Expenditures

\$91,278,465



| | |
|--|--------------|
| ■ Salary & benefits | 29,621,696 |
| ■ Payments to non-staff contractors, performers etc. | \$12,775,772 |
| ■ Occupancy expenses | \$1,901,750 |
| ■ All other expenses | \$46,979,247 |

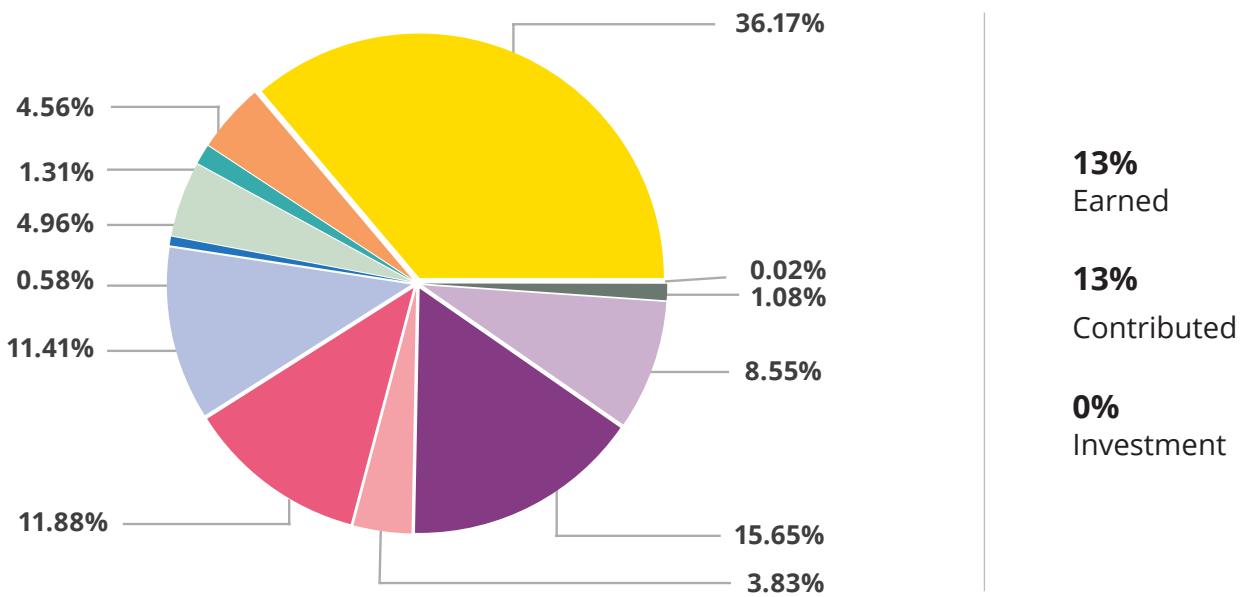
Participating Organizations

Total unrestricted earned and contributed revenue:

\$91,305,287

Total earned and contributed revenue:
(including funds restricted for future use or otherwise not available for operations)

\$98,917,054



13%
Earned

13%
Contributed

0%
Investment

| | | | |
|--|---------------------|--|--------------------|
| ■ Total earned revenue operating - program | \$11,772,710 | ■ Corporate | \$3,713,302 |
| ■ Total earned revenue operating - non-program | \$1,485,596 | ■ Foundation | \$3,865,795 |
| ■ Investment income operating | \$427,180 | ■ Government - City | \$1,246,894 |
| ■ Individual | \$1,614,529 | ■ Government - County | \$5,094,973 |
| ■ Board | \$188,243 | ■ Government - State | \$2,784,507 |
| | | ■ Government - Federal | \$351,191 |
| | | ■ Government - Tribal | \$6,100 |

Figures may not add up to 100% due to rounding and reclassification/transfers.

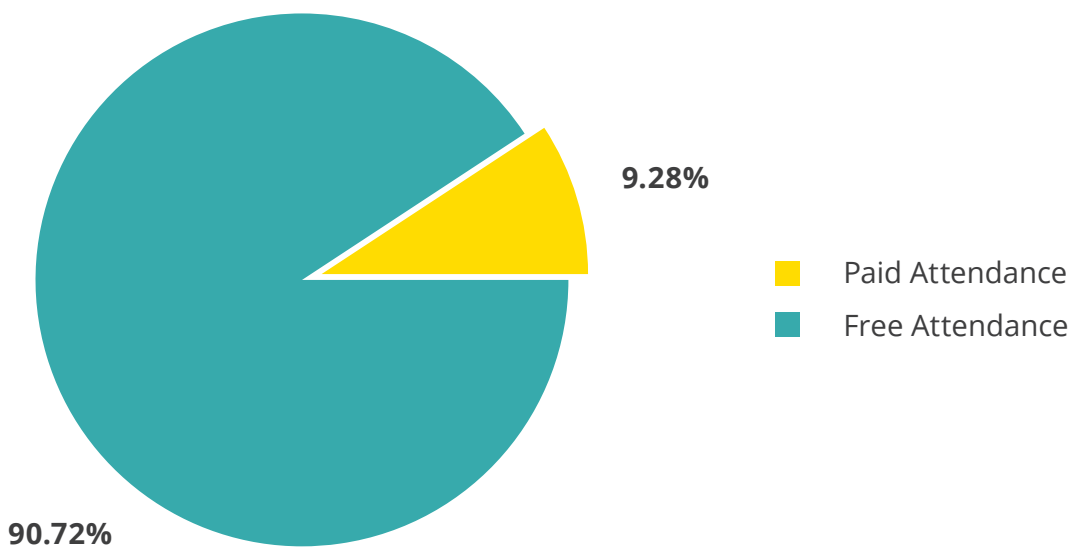
Attendance and Participation

The arts and cultural sector provides meaningful experiences that make communities a better, more enjoyable place in which to live, and a more attractive location for businesses and in-demand workers. Many programs are an essential part of a community's commitment to families, lifelong learning, and 21st-century education for children and youth. Arts and cultural offerings attract tourists, conferences, and other destination-seekers to the area. A high proportion of admissions are free, providing valuable community services.

Total Direct Expenditures

\$2,439,171

| | |
|-----------------|-----------|
| Paid Attendance | 226,280 |
| Free Attendance | 2,212,891 |



PER CAPITA COUNTY & MUNICIPAL ARTS FUNDING FOR COUNTY ARTS AGENCIES

Cash Funding (Organizations listed in ascending order by combined funding totals)

| County | Organization | County Population | FY 19 County | FY 19 Municipal | FY 19 County + Municipal |
|---------------------|---|-------------------|--------------|-----------------|--------------------------|
| Cash Funding | | | | | |
| Calaveras | Calaveras County Arts Council | 45,117 | \$- | \$- | \$- |
| Colusa | Colusa County Arts Council | 22,117 | \$- | \$- | \$- |
| Fresno | Fresno Arts Council | 1,018,241 | \$- | \$- | \$- |
| Humboldt | Humboldt Arts Council | 135,333 | \$- | \$- | \$- |
| Imperial | North County Coalition for the Arts | 190,266 | \$- | \$- | \$- |
| Lake | Lake County Arts Council | 65,071 | \$- | \$- | \$- |
| Lassen | Lassen County Arts Council | 30,150 | \$- | \$- | \$- |
| Modoc | Modoc County Arts Council | 9,602 | \$- | \$- | \$- |
| Sierra | Sierra County Arts Council | 2,987 | \$- | \$- | \$- |
| Solano | Solano County Arts Council | 441,307 | \$- | \$- | \$- |
| Tehama | Tehama Arts Council | 64,387 | \$- | \$- | \$- |
| Tuolumne | Tuolumne County Arts Alliance | 54,590 | \$- | \$- | \$- |
| San Bernardino | Arts Connection | 2,192,203 | \$- | < \$0.01 | < \$0.01 |
| Orange | Arts Orange County | 3,222,498 | < \$0.01 | < \$0.01 | < \$0.01 |
| Ventura | Ventura County Arts Council | 856,598 | \$0.01 | \$0.01 | \$0.02 |
| Riverside | Riverside Arts Council | 2,440,124 | \$0.01 | \$0.01 | \$0.02 |
| Siskiyou | Siskiyou County Arts Council | 44,584 | \$0.02 | \$- | \$0.02 |
| Madera | Madera County Arts Council | 159,536 | \$- | \$0.03 | \$0.03 |
| Merced | Merced County Arts Council | 282,928 | \$- | \$0.04 | \$0.04 |
| San Benito | San Benito County Arts Council | 62,296 | \$0.04 | \$0.01 | \$0.04 |
| Kern | The Arts Council of Kern | 916,464 | \$0.05 | \$- | \$0.05 |
| Contra Costa | Arts & Culture Commission of Contra Costa County* | 1,155,879 | \$0.06 | \$- | \$0.06 |
| Del Norte | Del Norte Assn. for Cultural Awareness | 27,401 | \$0.07 | \$- | \$0.07 |
| Shasta | Shasta County Arts Council | 178,773 | \$- | \$0.09 | \$0.09 |
| Sacramento | Sacramento Metro Arts Commission | 1,546,174 | \$- | \$0.11 | \$0.11 |

California County Local Arts Agency: Impact & Local Government Funding Report | 15

| County | Organization | County Population | FY 19 County | FY 19 Municipal | FY 19 County + Municipal |
|---------------------|---|--------------------------|---------------------|------------------------|---------------------------------|
| Cash Funding | | | | | |
| Yuba | Yuba-Sutter Regional Arts Council | 77,916 | \$0.08 | \$0.03 | \$0.11 |
| Amador | Amador County Arts Council | 38,294 | \$0.13 | \$- | \$0.13 |
| San Luis Obispo | San Luis Obispo County Arts Council | 280,393 | \$0.12 | \$0.02 | \$0.14 |
| Nevada | Nevada County Arts Council | 98,904 | \$- | \$0.15 | \$0.15 |
| San Mateo | San Mateo County Arts Commission | 774,485 | \$0.16 | \$- | \$0.16 |
| Mendocino | Arts Council of Mendocino County* | 89,009 | \$0.28 | \$0.01 | \$0.29 |
| Tulare | Visalia Arts Consortium | 479,112 | \$0.21 | \$0.09 | \$0.30 |
| Santa Clara | Silicon Valley Creates | 1,954,286 | \$0.33 | \$0.02 | \$0.36 |
| Alameda | Alameda County Arts Commission | 1,669,301 | \$0.40 | \$- | \$0.40 |
| El Dorado | Arts and Culture El Dorado | 191,848 | \$0.50 | \$- | \$0.50 |
| Marin | Marin Cultural Association | 262,879 | \$0.52 | \$- | \$0.52 |
| Placer | Arts Council of Placer County | 396,691 | \$0.52 | \$- | \$0.52 |
| Sutter | Yuba-Sutter Regional Arts Council | 96,648 | \$0.08 | \$0.50 | \$0.58 |
| Plumas | Plumas Arts | 19,779 | \$0.61 | \$- | \$0.61 |
| Napa | Arts Council Napa Valley | 140,779 | \$0.43 | \$0.18 | \$0.61 |
| Butte | BCAC.tv - Friends of the Arts (UCEF) | 226,466 | \$- | \$0.74 | \$0.74 |
| Yolo | Yolo County Arts Council | 222,581 | \$0.85 | \$- | \$0.85 |
| Trinity | Trinity County Arts Council | 13,688 | \$0.88 | \$- | \$0.88 |
| Los Angeles | Los Angeles County Arts Commission | 10,253,716 | \$0.93 | \$- | \$0.93 |
| Monterey | Arts Council for Monterey County | 445,414 | \$0.95 | \$- | \$0.95 |
| Santa Cruz | Arts Council Santa Cruz County | 274,871 | \$0.71 | \$0.45 | \$1.16 |
| Santa Barbara | Santa Barbara County Office of Arts and Culture** | 454,593 | \$0.37 | \$1.05 | \$1.41 |
| Sonoma | Creative Sonoma | 500,675 | \$1.45 | \$- | \$1.45 |
| Mono | Mono Arts Council | 13,616 | \$0.29 | \$1.54 | \$1.84 |
| Mariposa | Mariposa County Arts Council | 18,068 | \$3.38 | \$- | \$3.38 |
| Inyo | Inyo Council for the Arts | 18,593 | \$2.47 | \$1.08 | \$3.55 |
| San Diego | City of San Diego Commission for Arts and Culture | 3,351,786 | \$- | \$4.31 | \$4.31 |
| Los Angeles | City of Los Angeles Department of Cultural Affairs*** | 3,990,456 | \$- | \$6.77 | \$6.77 |
| San Francisco | San Francisco Arts Commission | 883,869 | \$41.58 | \$- | \$41.58 |

*Funds projected based on FY18 Data

**Some County Arts Agencies receiving funding from municipalities may only use it within a particular municipality; this produces a per capita amount that may not be accurate to the municipality(ies) served.

***The County of Los Angeles has an additional representative organization in the State-Local Partnership program that serves the population of the City of Los Angeles.

PER CAPITA COUNTY & MUNICIPAL ARTS FUNDING FOR COUNTY ARTS AGENCIES

In-Kind Funding (Organizations listed in ascending order by combined funding totals)

| County | Organization | County Population | FY 19 County | FY 19 Municipal | FY 19 County + Municipal |
|------------------------|--|-------------------|--------------|-----------------|--------------------------|
| In-Kind Funding | | | | | |
| Colusa | Colusa County Arts Council | 22,117 | \$- | \$- | \$- |
| Contra Costa | Arts & Culture Commission of Contra Costa County | 1,155,879 | \$- | \$- | \$- |
| Del Norte | Del Norte Assn. for Cultural Awareness | 27,401 | \$- | \$- | \$- |
| Humboldt | Humboldt Arts Council | 135,333 | \$- | \$- | \$- |
| Imperial | North County Coalition for the Arts | 190,266 | \$- | \$- | \$- |
| Inyo | Inyo Council for the Arts | 18,593 | \$- | \$- | \$- |
| Lake | Lake County Arts Council | 65,071 | \$- | \$- | \$- |
| Los Angeles | Los Angeles County Department of Arts and Culture | 10,253,716 | \$- | \$- | \$- |
| Los Angeles | City of Los Angeles Department of Cultural Affairs | 3,990,456 | \$- | \$- | \$- |
| Mariposa | Mariposa County Arts Council | 18,068 | \$- | \$- | \$- |
| Modoc | Modoc County Arts Council | 9,602 | \$- | \$- | \$- |
| Mono | Mono Arts Council | 13,616 | \$- | \$- | \$- |
| Monterey | Arts Council for Monterey County | 445,414 | \$- | \$- | \$- |
| Napa | Arts Council Napa Valley | 140,779 | \$- | \$- | \$- |
| Orange | Arts Orange County | 3,222,498 | \$- | \$- | \$- |
| Placer | Arts Council of Placer County | 396,691 | \$- | \$- | \$- |
| Plumas | Plumas Arts | 19,779 | \$- | \$- | \$- |
| Sacramento | Sacramento Metro Arts Commission | 1,546,174 | \$- | \$- | \$- |
| San Diego | City of San Diego Commission for Arts and Culture | 3,351,786 | \$- | \$- | \$- |
| San Francisco | San Francisco Arts Commission | 883,869 | \$- | \$- | \$- |
| San Mateo | San Mateo County Arts Commission | 774,485 | \$- | \$- | \$- |
| Santa Barbara | Santa Barbara County Office of Arts and Culture | 454,593 | \$- | \$- | \$- |
| Santa Clara | Silicon Valley Creates | 1,954,286 | \$- | \$- | \$- |
| Santa Cruz | Arts Council Santa Cruz County | 274,871 | \$- | \$- | \$- |
| Siskiyou | Siskiyou County Arts Council | 44,584 | \$- | \$- | \$- |

California County Local Arts Agency: Impact & Local Government Funding Report | 17

| County | Organization | County Population | FY 19 County | FY 19 Municipal | FY 19 County + Municipal |
|------------------------|--------------------------------------|--------------------------|---------------------|------------------------|---------------------------------|
| In-Kind Funding | | | | | |
| Solano | Solano County Arts Council | 441,307 | \$- | \$- | \$- |
| Sonoma | Creative Sonoma | 500,675 | \$- | \$- | \$- |
| Sutter | Yuba-Sutter Regional Arts Council | 96,648 | \$- | \$- | \$- |
| Tehama | Tehama Arts Council | 64,387 | \$- | \$- | \$- |
| Tuolumne | Tuolumne County Arts Alliance | 54,590 | \$- | \$- | \$- |
| Ventura | Ventura County Arts Council | 856,598 | \$- | \$- | \$- |
| Madera | Madera County Arts Council | 159,536 | \$- | \$- | \$- |
| Riverside | Riverside Arts Council | 2,440,124 | \$- | \$- | \$- |
| Tulare | Visalia Arts Consortium | 479,112 | \$- | \$- | \$- |
| San Bernardino | Arts Connection | 2,192,203 | \$- | \$- | \$- |
| Amador | Amador County Arts Council | 38,294 | < \$ 0.01 | < \$ 0.01 | < \$ 0.01 |
| Kern | The Arts Council of Kern | 916,464 | \$0.01 | \$- | \$0.01 |
| Nevada | Nevada County Arts Council | 98,904 | \$0.01 | \$- | \$0.01 |
| Lassen | Lassen County Arts Council | 30,150 | \$0.01 | \$0.01 | \$0.02 |
| Fresno | Fresno Arts Council | 1,018,241 | \$- | \$0.02 | \$0.02 |
| Alameda | Alameda County Arts Commission | 1,669,301 | \$0.02 | \$- | \$0.02 |
| El Dorado | Arts and Culture El Dorado | 191,848 | \$- | \$0.04 | \$0.04 |
| San Luis Obispo | San Luis Obispo County Arts Council | 280,393 | \$- | \$0.06 | \$0.06 |
| Yuba | Yuba-Sutter Regional Arts Council | 77,916 | \$- | \$0.07 | \$0.07 |
| San Benito | San Benito County Arts Council | 62,296 | \$0.03 | \$0.04 | \$0.07 |
| Yolo | Yolo County Arts Council | 222,581 | \$0.08 | \$- | \$0.08 |
| Mendocino | Arts Council of Mendocino County* | 89,009 | \$- | \$0.13 | \$0.13 |
| Butte | BCAC.tv - Friends of the Arts (UCEF) | 226,466 | \$- | \$0.18 | \$0.18 |
| Trinity | Trinity County Arts Council | 13,688 | \$0.33 | \$- | \$0.33 |
| Calaveras | Calaveras County Arts Council | 45,117 | \$0.33 | \$- | \$0.33 |
| Shasta | Shasta County Arts Council | 178,773 | \$- | \$0.54 | \$0.54 |
| Merced | Merced County Arts Council | 282,928 | \$- | \$0.89 | \$0.89 |
| Marin | Marin Cultural Association | 262,879 | \$3.11 | \$- | \$3.11 |
| Sierra | Sierra County Arts Council | 2,987 | \$4.02 | \$- | \$4.02 |

"In-Kind Funding" refers to a payment made with goods or services, rather than currency (e.g., donated office supplies or rent forgiveness).

***Funds projected based on FY18 Data**

PER CAPITA COUNTY & MUNICIPAL ARTS FUNDING FOR COUNTY ARTS AGENCIES

Cash & In-Kind Funding (Organizations listed in ascending order by combined funding totals)

| County | Organization | County Population | FY 19 County | FY 19 Municipal | FY 19 County + Municipal |
|-------------------------------------|---|-------------------|--------------|-----------------|--------------------------|
| All Funding (Cash + In-Kind) | | | | | |
| Colusa | Colusa County Arts Council | 22,117 | \$- | \$- | \$- |
| Humboldt | Humboldt Arts Council | 135,333 | \$- | \$- | \$- |
| Imperial | North County Coalition for the Arts | 190,266 | \$- | \$- | \$- |
| Lake | Lake County Arts Council | 65,071 | \$- | \$- | \$- |
| Modoc | Modoc County Arts Council | 9,602 | \$- | \$- | \$- |
| Solano | Solano County Arts Council | 441,307 | \$- | \$- | \$- |
| Tehama | Tehama Arts Council | 64,387 | \$- | \$- | \$- |
| Tuolumne | Tuolumne County Arts Alliance | 54,590 | \$- | \$- | \$- |
| San Bernardino | Arts Connection | 2,192,203 | \$- | < \$0.01 | < \$0.01 |
| Orange | Arts Orange County | 3,222,498 | < \$0.01 | < \$0.01 | < \$0.01 |
| Lassen | Lassen County Arts Council | 30,150 | \$0.01 | \$0.01 | \$0.02 |
| Fresno | Fresno Arts Council | 1,018,241 | \$- | \$0.02 | \$0.02 |
| Ventura | Ventura County Arts Council | 856,598 | \$0.01 | \$0.01 | \$0.02 |
| Siskiyou | Siskiyou County Arts Council | 44,584 | \$0.02 | \$- | \$0.02 |
| Riverside | Riverside Arts Council | 2,440,124 | \$0.01 | \$0.01 | \$0.02 |
| Madera | Madera County Arts Council | 159,536 | \$- | \$0.03 | \$0.03 |
| Kern | The Arts Council of Kern | 916,464 | \$0.05 | \$- | \$0.05 |
| Contra Costa | Arts & Culture Commission of Contra Costa County* | 1,155,879 | \$0.06 | \$- | \$0.06 |
| Del Norte | Del Norte Assn. for Cultural Awareness | 27,401 | \$0.07 | \$- | \$0.07 |
| Sacramento | Sacramento Metro Arts Commission | 1,546,174 | \$- | \$0.11 | \$0.11 |
| San Benito | San Benito County Arts Council | 62,296 | \$0.07 | \$0.05 | \$0.11 |
| Amador | Amador County Arts Council | 38,294 | \$0.13 | < \$0.01 | \$0.14 |
| Nevada | Nevada County Arts Council | 98,904 | \$0.01 | \$0.15 | \$0.16 |
| San Mateo | San Mateo County Arts Commission | 774,485 | \$0.16 | \$- | \$0.16 |
| Yuba | Yuba-Sutter Regional Arts Council | 77,916 | \$0.08 | \$0.10 | \$0.18 |

California County Local Arts Agency: Impact & Local Government Funding Report | 19

| County | Organization | County Population | FY 19 County | FY 19 Municipal | FY 19 County + Municipal |
|-------------------------------------|---|--------------------------|---------------------|------------------------|---------------------------------|
| All Funding (Cash + In-Kind) | | | | | |
| San Luis Obispo | San Luis Obispo County Arts Council | 280,393 | \$0.12 | \$0.08 | \$0.21 |
| Tulare | Visalia Arts Consortium | 479,112 | \$0.21 | \$0.09 | \$0.30 |
| Calaveras | Calaveras County Arts Council | 45,117 | \$0.33 | \$- | \$0.33 |
| Santa Clara | Silicon Valley Creates | 1,954,286 | \$0.33 | \$0.02 | \$0.36 |
| Alameda | Alameda County Arts Commission | 1,669,301 | \$0.42 | \$- | \$0.42 |
| Mendocino | Arts Council of Mendocino County* | 89,009 | \$0.28 | \$0.14 | \$0.42 |
| Placer | Arts Council of Placer County | 396,691 | \$0.52 | \$- | \$0.52 |
| El Dorado | Arts and Culture El Dorado | 191,848 | \$0.50 | \$0.04 | \$0.54 |
| Sutter | Yuba-Sutter Regional Arts Council | 96,648 | \$0.08 | \$0.50 | \$0.58 |
| Plumas | Plumas Arts | 19,779 | \$0.61 | \$- | \$0.61 |
| Napa | Arts Council Napa Valley | 140,779 | \$0.43 | \$0.18 | \$0.61 |
| Shasta | Shasta County Arts Council | 178,773 | \$- | \$0.63 | \$0.63 |
| Butte | BCAC.tv - Friends of the Arts (UCEF) | 226,466 | \$- | \$0.92 | \$0.92 |
| Merced | Merced County Arts Council | 282,928 | \$- | \$0.92 | \$0.92 |
| Los Angeles | Los Angeles County Department of Arts and Culture | 10,253,716 | \$0.93 | \$- | \$0.93 |
| Yolo | Yolo County Arts Council | 222,581 | \$0.94 | \$- | \$0.94 |
| Monterey | Arts Council for Monterey County | 445,414 | \$0.95 | \$- | \$0.95 |
| Santa Cruz | Arts Council Santa Cruz County | 274,871 | \$0.71 | \$0.45 | \$1.16 |
| Trinity | Trinity County Arts Council | 13,688 | \$1.21 | \$- | \$1.21 |
| Santa Barbara | Santa Barbara County Office of Arts and Culture** | 454,593 | \$0.37 | \$1.05 | \$1.41 |
| Sonoma | Creative Sonoma | 500,675 | \$1.45 | \$- | \$1.45 |
| Mono | Mono Arts Council | 13,616 | \$0.29 | \$1.54 | \$1.84 |
| Mariposa | Mariposa County Arts Council | 18,068 | \$3.38 | \$- | \$3.38 |
| Inyo | Inyo Council for the Arts | 18,593 | \$2.47 | \$1.08 | \$3.55 |
| Marin | Marin Cultural Association | 262,879 | \$3.63 | \$- | \$3.63 |
| Sierra | Sierra County Arts Council | 2,987 | \$4.02 | \$- | \$4.02 |
| San Diego | City of San Diego Commission for Arts and Culture | 3,351,786 | \$- | \$4.31 | \$4.31 |
| Los Angeles | City of Los Angeles Department of Cultural Affairs*** | 3,990,456 | \$- | \$6.77 | \$6.77 |
| San Francisco | San Francisco Arts Commission | 883,869 | \$41.58 | \$- | \$41.58 |

"In-Kind Funding" refers to a payment made with goods or services, rather than currency (e.g., donated office supplies or rent forgiveness).

***Funds projected based on FY18 Data**

****Some County Arts Agencies receiving funding from municipalities may only use it within a particular municipality; this produces a per capita amount that may not be accurate to the municipality(ies) served.**

*****The County of Los Angeles has an additional representative organization in the State-Local Partnership program that serves the population of the City of Los Angeles.**

Creativity is Californian





**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 1, 2022

Departments: First 5, sponsored by Supervisor Gardner

TIME REQUIRED 20 minutes (10 minute presentation;
10 minute discussion) **PERSONS APPEARING BEFORE THE BOARD** Molly DesBaillets, First 5 Executive Director

SUBJECT First 5 Fiscal Year 2020-21
Evaluation Report

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Evaluation of services provided to families and children prenatal to five years old in Mono County for Fiscal Year 2020-21.

RECOMMENDED ACTION:

Receive a report of activities and evaluation results from First 5 Mono County and provide comments about services to families prenatal to five.

FISCAL IMPACT:

None.

CONTACT NAME: Molly DesBaillets

PHONE/EMAIL: 760-924-7626 / mdesbaillets@monocoe.org

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

| |
|---|
| Click to download |
| FY 2020-21 Evaluation Report - Letter |
| Evaluation Final Report - First 5 |
| Annual Evaluation Report - Final |

History

| Time | Who | Approval |
|--------------------|----------------|----------|
| 2/14/2022 10:41 AM | County Counsel | Yes |

2/17/2022 1:59 PM

Finance

Yes

2/25/2022 12:18 PM

County Administrative Office

Yes



Bob Gardner
Commission Chair
Mono County Board of
Supervisors

Stacey Adler, PhD
Commission Vice-Chair
Mono County Superintendent
of Schools

Dr. Tom Boo
Mono County Health Officer

Dr. Kristin Collins
Pediatrician
Mammoth Hospital

Michelle Raust
Program Manager, Child and
Adult Services
Mono County Department of
Social Services

Patricia Robertson
Executive Director
Mammoth Lakes Housing

Date: March 1, 2022

To: Honorable Board of Supervisors

From: Molly DesBaillets, Executive Director First 5 Mono County

Subject: FY 2020-21 Evaluation Report

Subject

Evaluation of services provided to families and children prenatal to five years old in Mono County for Fiscal Year 2020-21

Recommendation

Receive a report of activities and evaluation results from First 5 Mono County and provide comments about services to families prenatal to five.

Fiscal Impact

None

Discussion

The California Children and Families Act (also known as Proposition 10 or "First 5") was enacted in 1998, increasing taxes on tobacco products to provide funding for services to promote early childhood development from prenatal to age 5. The Mono County Board of Supervisors created the Mono County Children and Families Commission, First 5 Mono, in 1999 to:

- Evaluate the current and projected needs of young children and their families.
- Develop a strategic plan describing how to address community needs.
- Determine how to expend local First 5 resources.
- Evaluate the effectiveness of funded programs and activities.

First 5 Mono County currently receives around \$350,000 a year from tobacco tax funds including annual allocations and Small Population County Funding Augmentations. Around \$100,000 a year comes from Mono County Social Services and Behavioral Health for high-needs home visiting and Peapod Playgroups. First 5 Mono also collaborates with Mono County with additional funding of around 250,000 to: 1) provide funding through CDBG for child care in Bridgeport, and, 2) Strengthen the quality and frequency of home visiting services to meet Parents as Teachers evidence-based model requirements.

Molly DesBaillets, MA
Executive Director

Providing leadership in sustaining a network of support for all children, ages 0 through 5 years, and their families. Partnering with the community to improve outcomes in children's health, safety and learning.



FY 2020-21 Evaluation Report



Vision

All Mono County children will thrive in supportive, nurturing, and loving environments, enter school healthy and ready to learn, and be capable of reaching their full potential.

Mission

First 5 Mono County will be a leader in a community-oriented and family-centered support network for children prenatal to age five and their families, and is charged with improving outcomes in children's health, safety, and learning.

Goal

Enhance the network of support services for families with children ages 0 to 5

TABLE OF CONTENTS

Overview.....1

Programs and Evaluation

Improved Family Functioning

 Home Visiting.....7

Improved Child Development

 School Readiness.....16

 Family Behavioral Health.....21

 Childcare Quality.....24

Child Health

 Oral Health.....29

 Child Safety.....32

Appendices

I, Home Visiting.....34

II, Early Literacy.....40

III, Peapod Playgroups.....41

IV, Childcare Quality.....43

V, Child Health.....45

VI, Results and Indicators.....46

VII, Fiscal Overview.....49

VIII, Mono County 2019 Child Care Portfolio.....50

IX, California Racial Disparity Rankings by County.....52

Overview

The California Children and Families Act (also known as Proposition 10 or “First 5”) was enacted in 1998, which increased tobacco product taxes to fund services promoting early childhood development from prenatal to age 5. The Mono County Children and Families Commission, First 5 Mono, was created in 1999 as a County Commission by the Mono County Board of Supervisors to:

- Evaluate current and projected needs of children birth to five years old.
- Develop a strategic plan describing how to address community needs.
- Determine how to expend local First 5 resources.
- Evaluate the effectiveness of funded programs and activities.

In Fiscal Year 20-21, First 5 Mono received an annual baseline revenue from First 5 California of \$350,000 which includes tobacco tax allocations and Small Population County Funding Augmentations (SPCFA). Partner agencies like First 5 California, California Department of Education, and Mono County contribute additional funding. The 2019-2024 Strategic Plan guides Commission investments and helps meet statutory requirements by describing how Proposition 10 fund expenditures seek to promote a comprehensive and integrated system of early childhood development services.

The 2020-21 Evaluation Report helps fulfill the intended function of First 5 Mono, meets state and local requirements, and evaluates funded programs for the purposes of guiding quality improvement and fund allocation. The report includes data and analysis of the 20 indicators in the 2019-2024 Strategic Plan, logic models, findings, and conclusions. Guiding the format of the 2020-21 Evaluation Report are: Small Population County Funding Agreement requirements, example content from First 5 California, and First 5 California supported feedback from Child Trends on the 18-19 Evaluation Report.

Demographics

The US Census estimates for Mono County¹ are as follows:

| | Population | 0-5 Population |
|------|------------|----------------|
| 2018 | 14,250 | 691, 5% |
| 2019 | 14,444 | 693, 5% |

¹ <https://www.census.gov/quickfacts/monocountycalifornia> The Census Bureau will not release its standard 2020 ACS 1-year estimates because of the impacts of the COVID-19 pandemic on data collection. Experimental estimates, developed from 2020 ACS 1-year data, will be available on the [ACS Experimental Data webpage](#) no later than November 30th

Childhood poverty declined in Mono County between 2016 and 2018, as reported in the most recent Childcare Portfolio for Mono County from 2019: 7% of the 0-5 population was living in poverty, a decrease from 13% in 2016 (Appendix IX, Page 50). With the devastating economic impacts of COVID-19, the number of children living in poverty in Mono County shifted suddenly and dramatically after March 2019 due in large part to closures of hotels and restaurants in the primarily tourism-based local economy. As businesses reopened, employment rebounded and families' economic standing improved. The Child Tax Credit further supported the economic recovery of families with young children in Mono County. While the economy has largely rebounded since the COVID 19 pandemic began, children and families continued to struggle as evidenced by the downward trend for 45% of First 5 Mono Indicators.

Families' economic well being was dramatically impacted by the COVID 19 pandemic. After a decline in childhood poverty in Mono County's 0-5 population from 13% in 2016 to 7% in 2018 (Mono County Childcare Portfolio, 2019 appendix IX, page 50) COVID closures lead to job loss, unstable work schedules, and lack of care for children due to the closure of all licensed care and school in the County. The downward trend of 40% of First 5 Mono indicators begins to draw the picture of the struggles families faced. As businesses began to re-open the economy began to recover, but families continued to struggle to find affordable housing and childcare and access to stable employment with a living wage.

This Annual Evaluation report seeks to clearly illuminate issues of equity affecting the birth to 5 population in Mono County for the purposes of addressing racial and ethnic inequity in Mono County. A 2020 Race Matters report ranks Mono County 3rd worst in the State on an equity index (see pp.52), a data point future Commission efforts will seek to impact. Alongside nationwide and local movements to build systemic equity, First 5 Mono staff continued to participate in Racial Equity Diversity and Inclusion work through the First 5 Association and the Mono County Office of Education. Trainings moved beyond the individual to agency and community levels. This report demonstrates high levels of Hispanic families' participation in Home Visiting—First 5 Mono's largest investment. To continue Commission improvement in this area, an equity audit will be considered in the 2021-22 fiscal year.

INVESTMENT AREAS, PROGRAMS, & INDICATORS

Table 1 shows investment areas, programs, percent of the 0-5 population served, and associated outcomes for FY 2020-21. Numbers for each program are unduplicated, but across programs numbers include duplicates unless otherwise noted.

Table 1: Investment Areas, Programs, and Indicators

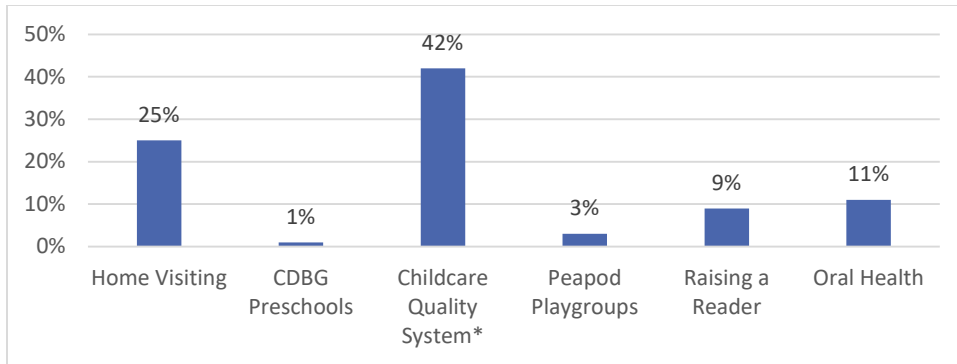
| Investment Area | Program, % served | Indicators (number from pp 46-48) | | |
|-----------------------------|--|---|---|--|
| | | Achieved, 20% | Static/ Unknown, 40% | Needs improvement, 40% |
| Improved Family Functioning | Home Visiting: Welcome Baby and Healthy Families, 25% | <ul style="list-style-type: none"> Higher participation rates children 0-1 (2) | <ul style="list-style-type: none"> School readiness rate (9) Expected BMI (16*) Higher breastfeeding rates (15*) | <ul style="list-style-type: none"> Higher participation rates children 0-5 (3) Developmental Screening rates (4*) Parents get developmental and parenting education (14*) |
| Improved Child Development | School Readiness: CDBG Preschool, 1% Raising a Reader, 9%, Transition to School: 81% | <ul style="list-style-type: none"> Families attended Round Up (10) | <ul style="list-style-type: none"> Preschool attendance by K entry (8*) School readiness rate (9) Kindergarteners assessed for readiness (13) | <ul style="list-style-type: none"> Literacy programs accessed (11) Preschool slot availability (12) |
| | Family Behavioral Health: Peapod Playgroups, 2% | <ul style="list-style-type: none"> Parents satisfied (1) | <ul style="list-style-type: none"> Parents participated in Peapod (19) | <ul style="list-style-type: none"> Parents get developmental and parenting education (14*) |
| | Childcare Quality, 17% (omitting estimated 28% duplication) | <ul style="list-style-type: none"> Provider permit attainment rate (6) Developmental screening rate (4*) | | <ul style="list-style-type: none"> Childcare availability (7) Children in high quality care (5) |
| Child Health | Oral Health, 11% | | <ul style="list-style-type: none"> Annual dental screening rate (17*) Low number of Children at K entry with untreated dental problems (18*) | |
| | Child Safety, 5% | | | <ul style="list-style-type: none"> Children provided helmets through Safe Kids (20) |

*Reporting rate below 60%

Italics are indicators listed in multiple investment areas.

Bold italics indicate items counted in overall percentage.

Table 2: Percent of the 0-5 Population Served by First 5 Funded Program

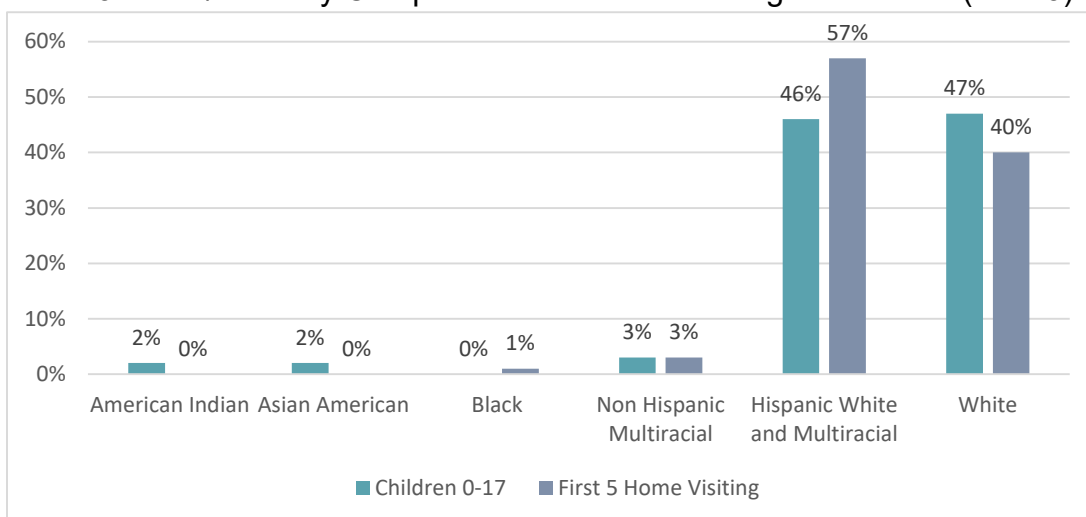


* Childcare Quality System includes children served through Home Visiting and Playgroups, 17% of children were served in participating licensed care sites.

Demographics

To better understand if First 5 Mono programs serve proportional numbers of children by race and ethnicity, Table 3 shows home visiting participation compared to the 0-17 population. Compared to the percentage of children in the County, in FY 19-20 home visiting served more Hispanic children, but less American Indian, Asian American, and White children. The same percent of Non-Hispanic Multiracial children were served.

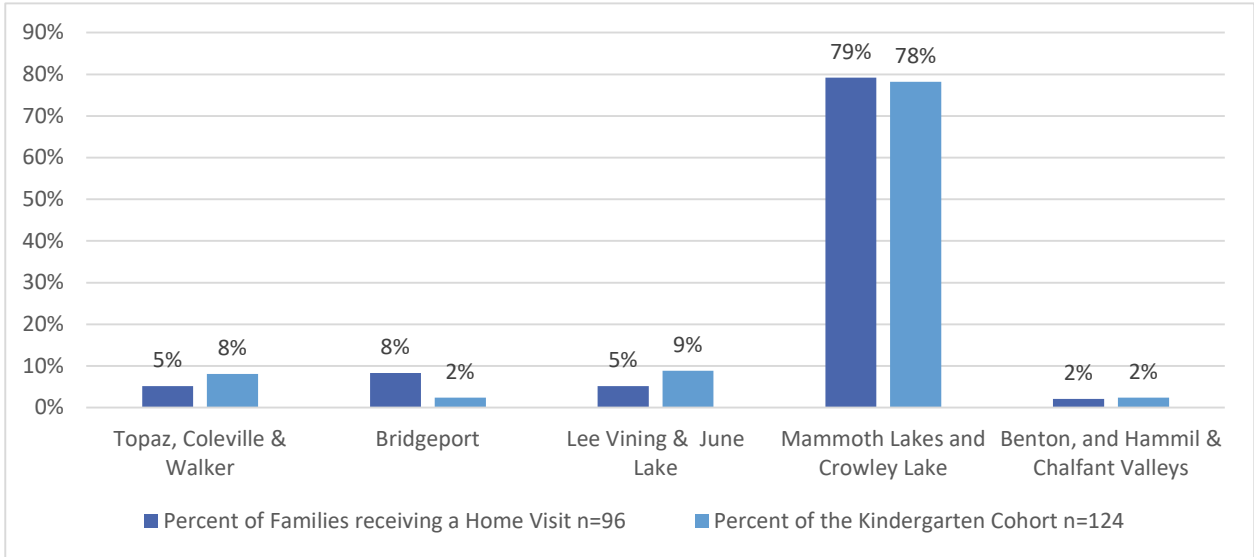
Table 3: Race/Ethnicity Comparison: children receiving home visits (n=113) and children 0-17



Source: kidsdata.org for children 0-17 race/ethnicity and home visiting data

Table 4 compares the rates of service for home visiting clients by community compared to kindergartners to understand better if First 5 Mono programs are geographically equitable. Compared to the distribution of kindergarten students across the County’s communities, home visiting served a higher percentage of families in Mammoth Lakes and Bridgeport; an equal percentage in Benton, and the Hammil and Chalfant Valleys; and lower percentages in Benton, Lee Vining, and Coleville.

Table 4: Area of Residence Comparison: Families enrolled in home visiting compared to incoming kindergartners



KEY FINDINGS

- Home Visiting
 - 25% of the 0-5 population was enrolled in Home Visiting, 16% received at least 1 visit and their parents were supported in improving knowledge, understanding, and engagement in their children’s development and physical and mental health.
 - 81% of qualifying children² received developmental screenings
 - A higher proportion of Hispanic families were served than the 0-17 population.
 - Services shifted from virtual to in-person following updated Mono County Health Department guidance for COVID precautions. Some families chose to continue receiving virtual home visits.
 - Participants received free diapers, wipes, books, and educational materials.

² older than 4 months, not already receiving special needs services, and with at least 3 visits in the program year

- Peapod Playgroups
 - Participating families received child-development and parenting education. Services shifted to from virtual to in-person with updated COVID 19 health department guidance limiting participation to 3, then 5, families. Facebook Live participation was higher than Zoom.
- Emergency Funds
 - In response to the COVID pandemic, the Commission created an Emergency Fund in 2020. Funds were used to support rental assistance through Mammoth Lakes Housing (\$10,000).

Due to the data, findings, and conclusions herein, First 5 Mono County will continue to fund existing programs in FY 2021-22 while implementing measures to improve quality. First 5 Mono will seek to leverage supports around investment areas by working with community partners to address the well-being of children birth to five and their families. This evaluation report examines program efficacy, participation, and partner agency activities for the purposes of allocating funding to the most impactful initiatives for Mono County.

Programs and Evaluation

Improved Family Functioning

Home Visiting

Home Visiting is included in the First 5 Mono Strategic Plan due to national recognition and strong data demonstrating Home Visiting's ability improve outcomes for children and families. Home Visiting is an effective tool to: improve family functioning, decrease child abuse, and improve school readiness and literacy³. In 2010-21 the Home Visiting investment increased to \$373,446 due to continued contribution from Mono County, the program continues to provide evidence-based home visits. **Welcome Baby and Healthy Families** uses the Parents as Teachers evidence-based model. Families are offered between 12 and 24 visits a year, depending on need, until their child is enrolled in preschool, Transitional Kindergarten, or Kindergarten.

First 5 Mono conducted the Home Visiting program with funding support from:

- Mono County: \$107,573
- First 5 California
 - Small Population County Funding Augmentation (SPCFA): \$190,336
 - Prop 10: \$2,092
 - Home Visiting Coordination: \$7,590
- Mono County Department of Social Services
 - Child Abuse Prevention, Intervention, and Treatment (CAPIT): \$60,150
 - CalWORKS Home Visiting Program (CWHVP): \$4,077
- Interest: \$1,626

Program objectives:

- Facilitate parents' role as their child's first and most important teacher

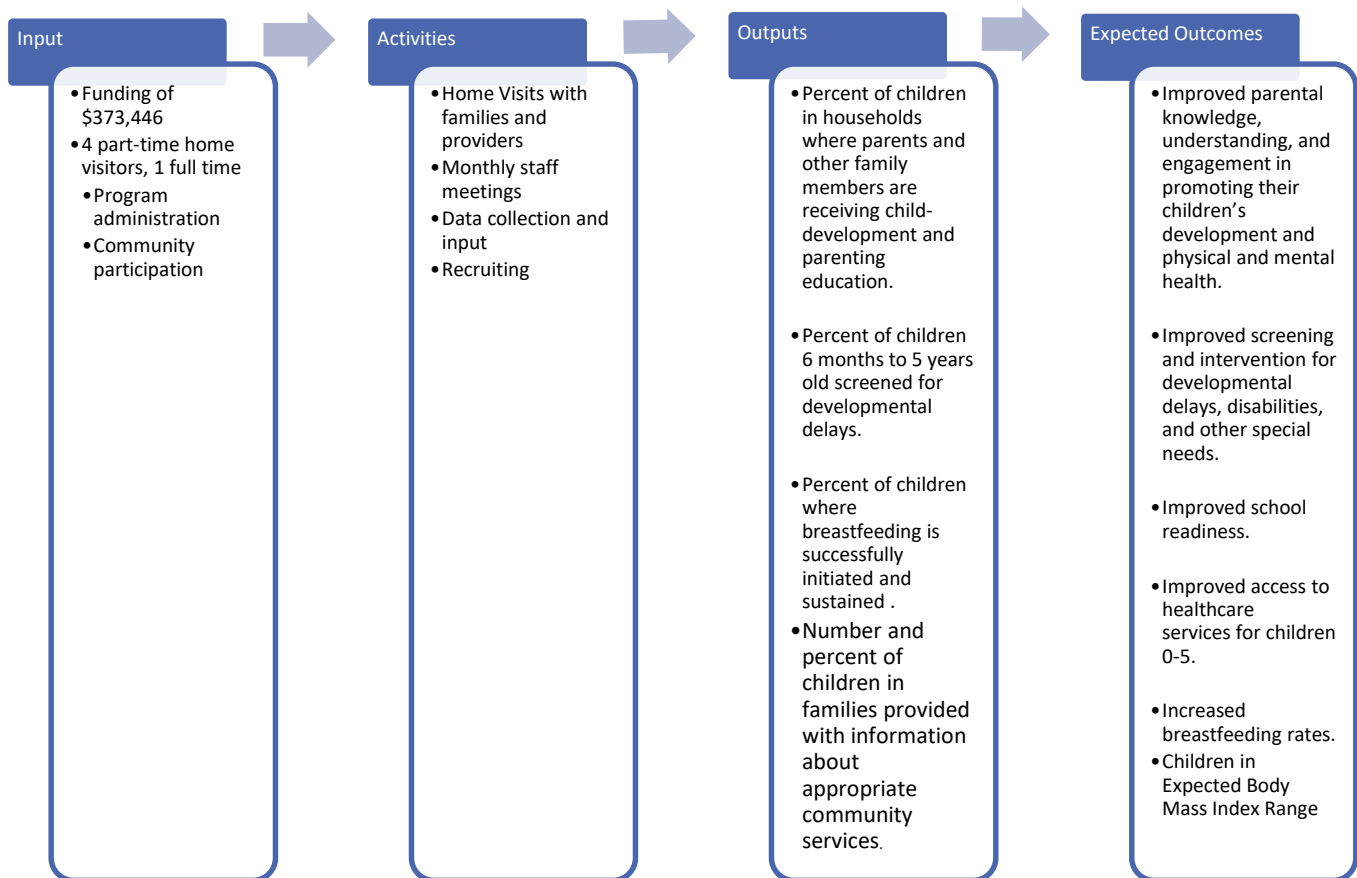
³ Promising Practice Local Model: Modified Parents as Teachers Evidence-based framework: Pfannenstiel, J. C., & Zigler, E. (2007). Prekindergarten experiences, school readiness and early elementary achievement. Unpublished report prepared for Parents as Teachers National Center.

Snow, C.E., Burns, M., and Griffin, P. (Eds.). (1998). Preventing reading difficulties in young children. Washington, DC: National Academy Press.

Parents as Teachers has a long history of independent research demonstrating effectiveness. For more details, refer to the Parents as Teachers evaluation brochure or Web site, www.parentsasteachers.org.

- Provide information on typical child development
- Stimulate child development by providing age-appropriate activities
- Increase and support breastfeeding and literacy activities
- Link families to community services and support access to services
- Conduct developmental screenings and refer families to early intervention programs
- Provide culturally competent services in Spanish and English
- Facilitate optimal family functioning
- Decrease child abuse and neglect

Logic Model



EVALUATION FINDINGS AND CONCLUSIONS

Home Visiting Quick look:

Indicator numbers refer to pages 45-47 and analysis below

| Investment Area | Program, % served | Indicators (number from pp 46-48, *reporting rate below 60%) | | |
|-----------------------------|---|--|---|---|
| | | Achieved, 33% | Static/ Unknown, 33% | Needs improvement, 33% |
| Improved Family Functioning | Home Visiting: Welcome Baby and Healthy Families, 25% | <ul style="list-style-type: none"> Higher participation rates children 0-1 (2) Higher breastfeeding rates (15*)—achieved for Home Visiting, but not the overall population | <ul style="list-style-type: none"> Parents get developmental and parenting education (14*) Expected BMI (16*) | <ul style="list-style-type: none"> Higher participation rates children 0-5 (3) School readiness rate (9) Developmental Screening rates (4) |

*Under 60% reporting rate

2. & 3. Is the number of parents participating high or increasing for the following age ranges: prenatal to 1 and prenatal to 5? Yes (prenatal-1) and No (prenatal-5)

- Data Source: parents' participation in home visiting:
 - Prenatal -1 year old: 48%, 13 points more than last fiscal year
 - Prenatal - 5 years old: 25%, 5 points less than last fiscal year
- Finding: A higher percentage of infants were served this year than last. Conversely, a lower percentage of children prenatal-5 were served this year than last.
- Conclusion: In the last year a lower percent of children prenatal-5 were served and a higher percent of children 0-1 were served. Due to work through the Home Visiting Coordination Grant from First 5 California, the number of referrals from Women's' Clinic at Mammoth Hospital significantly increased, thereby raising the percentage for families with a child prenatal to age 1.

4. Does Home Visiting improve screening and intervention for developmental delays, disabilities, and other special needs? For children enrolled in Home Visiting, yes

- Data Source: Ages and Stages Questionnaire (ASQ) screening data

Table 1: Home Visiting Ages and Stages Questionnaire Developmental Screenings

| | <i>Number of children</i> | <i>Percent of qualifying children* n=68</i> |
|--|---------------------------|---|
| <i>Screenings Completed</i> | 55 | 81% |
| <i>With one or more identified concern(s)</i> | 16 | 29% of those screened |
| <i>Who received Early Intervention Services as a result of a screening</i> | 3 | 5% of those screened |

*children without special needs services, who were over 4 months old at the end of the fiscal year, and had 3 or more visits, qualify for a screening.

- Finding: 81% of qualifying children (without an identified delay, older than 4 months at the end of the fiscal year, and with at least 3 visits) received a screening. Of those screened, 29% had a concern identified, and 5% of children screened received early intervention services because of a screening. The gap between the 29% of children with an identified concern and 5% of children with a screening who received services is attributed to the following:
 1. Concerns were addressed by providing activities to families that lead to growth to the extent that there was no longer a concern;
 2. The parents refused a referral;
 3. After assessment by early intervention specialists, the concern did not meet the threshold to qualify for early intervention services.
 4. The services do not exist in our area
 5. The child was put on a waitlist for services
- Conclusion: The program is achieving this outcome. Looking at population-based screening rates however, there was a decline from last year from 33% to 23%, but with only 23% reporting rate.

9. Does Home Visiting improve school readiness? Yes

- Data Source: Kindergartners Assessed as School Ready and Kindergarten School Readiness by Activity Participation (both below). Data from 2019 as school readiness assessments were not conducted in 2020 due to COVID workload at the schools making administration of the assessments too burdensome. Next year's results will be from a new assessment tool, the Kindergarten Observation Form, which the Commission to better measure the skills necessary to succeed in school—social expression and self-regulation in addition to academics-- and demonstrate skills valued in the varied cultures of families in Mono County.

Table 1: Kindergartners Assessed as School Ready by District 2017-2019

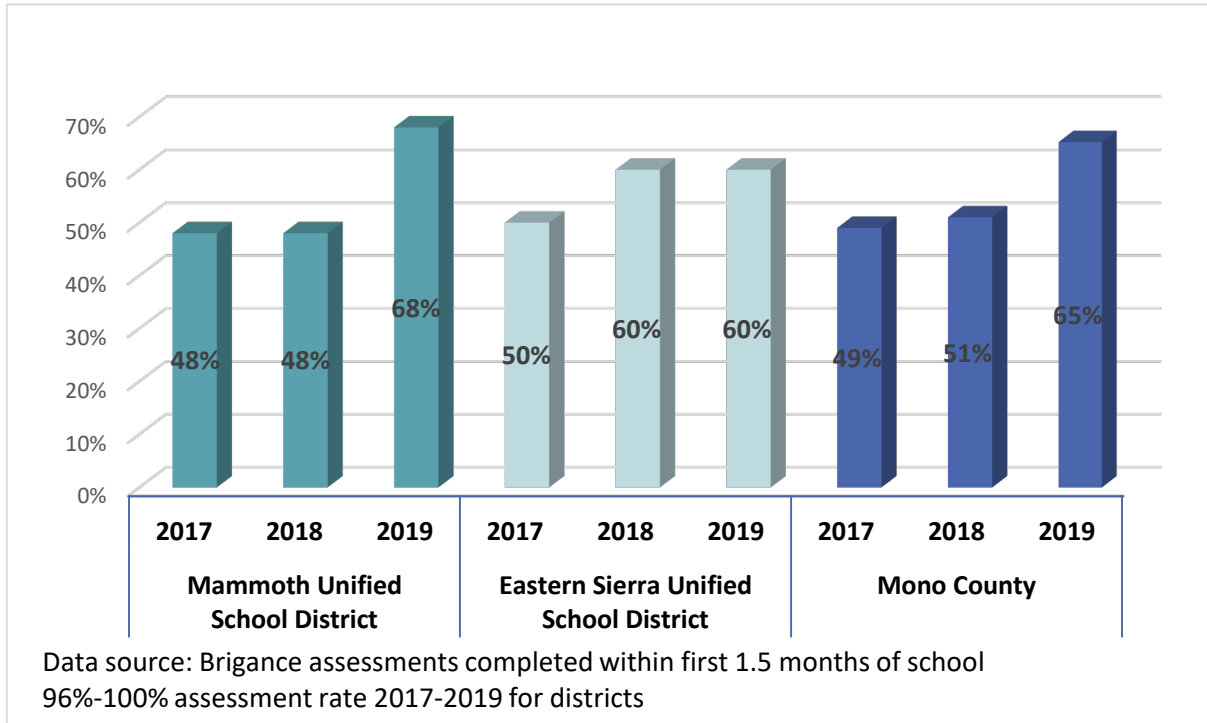
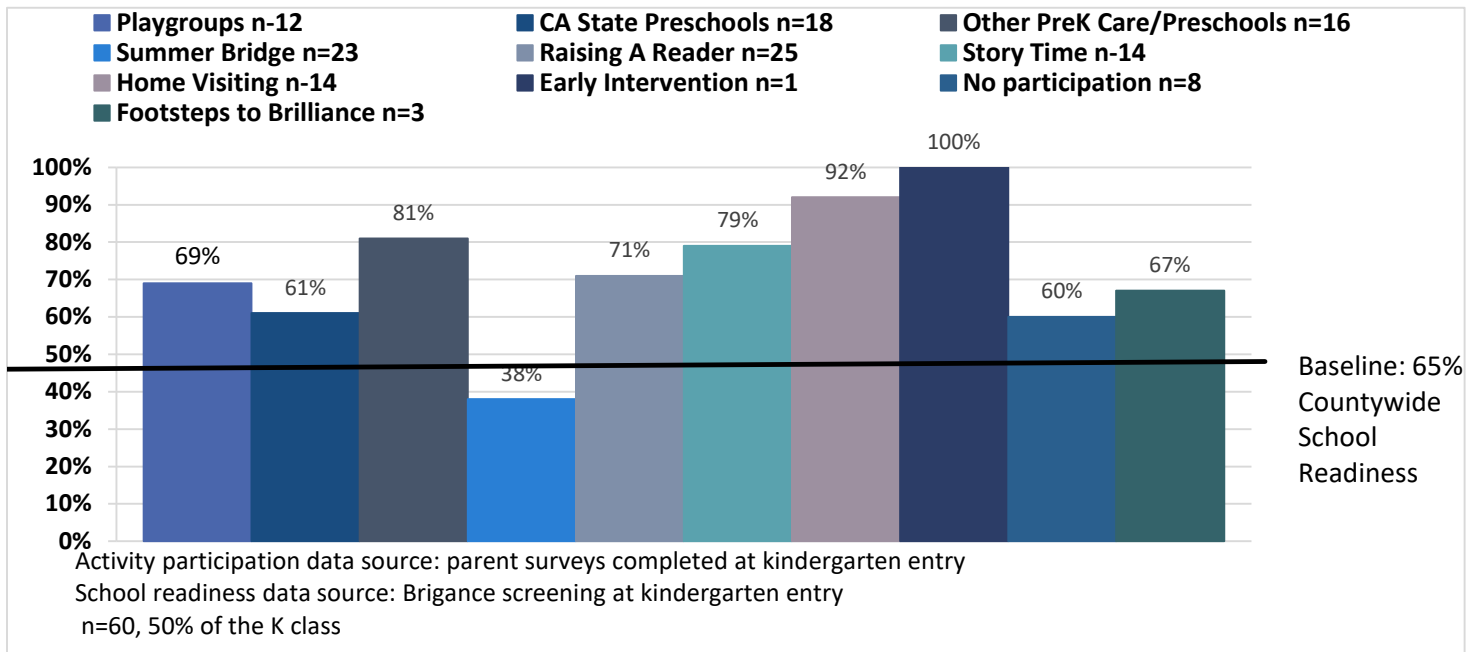


Table 2: 2019 Percent of Kindergartners Assessed as School Ready by Program Participation Compared to School Readiness Rate



- Findings: Since no 2020 data is available, 2019 data is re-used in this report. For the 2019 kindergarten cohort, compared to an overall increased school readiness rate of 65%, for children for whom a survey was completed (50% of the Kindergarten class) 92% of children who participated in Home Visiting were assessed as school ready. School readiness remained around 50% from 2014-2018. 2019 reported a significant increase to a rate of 65%. Based on the data in the previous figures, children participating in First 5 funded programs are more likely to be school ready at kindergarten entry.
- Conclusion: Children who participate in Home Visiting are:
 - 32% more likely to be school ready than those who did not participate in early learning programs
 - 27% more school ready than the cohort as a whole

First 5 Mono does not have data on the kindergarteners' demographic characteristics, e.g., families with low income, low educational attainment, or other stressors. If the proportion of children experiencing stressors served through Home Visiting (43%) was higher than those of the kindergarten cohort as a whole, it would point to even more significant readiness gains for children who were enrolled in Home Visiting.

14. Are parents participating in Home Visiting receiving child development and parenting education? Yes

- Data Source: Home Visiting resource referrals entered in database

Table 4: Resource Referrals

| <i>Community Resource</i> | <i>FY 2018-19</i> | | <i>FY 2019-20</i> | | <i>FY 2020-21</i> | |
|---|-------------------|-----------|-------------------|-----------|-------------------|-----------|
| | Referred | Accessed | Referred | Accessed | Referred | Accessed |
| <i>Adult Education</i> | 5 | 1 | 2 | 0 | 5 | 2 |
| <i>Early Intervention</i> | 16 | 4 | 8 | 1 | 13 | 7 |
| <i>Early Education Care and Education Setting</i> | 16 | 5 | 19 | 3 | 26 | 10 |
| <i>Financial Resources</i> | 4 | 0 | 35 | 5 | 14 | 7 |
| <i>Nutrition Resources (WIC, IMACA, DSS, Lactation)</i> | 8 | 1 | 22 | 2 | 23 | 10 |
| <i>Parenting or Social Support, Community Participation</i> | 104 | 21 | 58 | 11 | 39 | 5 |
| <i>Language/Literacy Activities</i> | 8 | 1 | 6 | 0 | 27 | 12 |
| <i>Medical Services</i> | 14 | 7 | 14 | 0 | 21 | 11 |
| <i>Mental Health Services</i> | 12 | 5 | 10 | 0 | 8 | 2 |
| <i>Housing and utilities</i> | | | 14 | 1 | 17 | 8 |
| <i>Other*</i> | 16 | 2 | 20 | 2 | 21 | 5 |
| <i>Total</i> | 104 | 47 | 208 | 25 | 214 | 79 |
| <i>% Referrals Accessed</i> | 45% | | 12% | | 37% | |

* injury prevention, crisis intervention, transportation, employment and legal resources

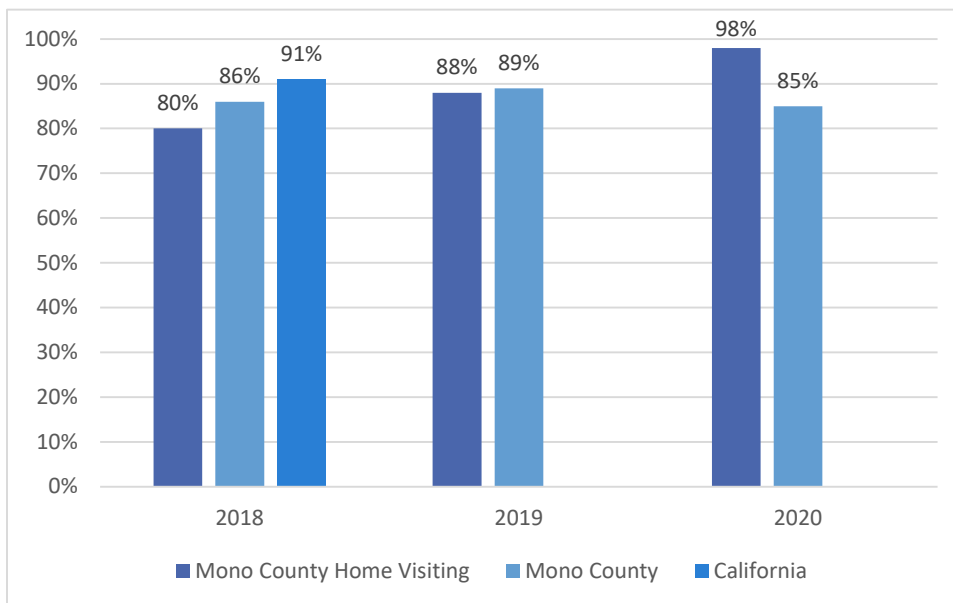
- Findings:
 - Screening data demonstrate developmental screenings are provided to families, increasing the rate of screenings in the community. (page 10)
 - Referral data demonstrates parent engagement in accessing resources related to health and development, early education, literacy activities and more with a 37% rate of accessing referrals made and over 200 referrals made.
- Conclusion: The program is achieving this outcome

15. Do children whose mothers participate in Home Visiting have increased breastfeeding rates? Yes, in the overall population this data point is static at 85%

The rate of breastfeeding for infants whose mothers were enrolled in home visiting is high, and has surpassed the most recent 2019 California rate in 2020.

- Data Source: 2018-2020 Home Visiting Records

Table 5: Children ever Breastfed: Infants enrolled in First 5 Mono Home Visiting Compared to Mono County infants, and California 2018 to 2020⁴



*Mono County reporting rate in 2019 was 50%, below the 60% threshold considered valid

- Finding: Mothers enrolled in Welcome Baby and Healthy Families who completed the health survey (100% of children served) increased the rate of ever breastfeeding between 2018 and 2020.
- Conclusion: The program is achieving this outcome.

⁴ California data: <https://www.cdc.gov/breastfeeding/data/reportcard.htm>

16. Is the percent of children 0-5 with the expected BMI high or increasing? No

Data from Mammoth Hospital; Finding: 76%, a decrease from 81%; Conclusion: Continue to educate parents on healthy nutrition and seek to expand community opportunities for parents to expand learning.

Conclusion

The Commission will continue to fund Welcome Baby and Healthy Families as program-specific evaluation results indicate achievement of the desired outcomes. Thanks to funding allocated by the Mono County Board of Supervisors and funded by the taxpayers of Mono County, as well as support through the Department of Social Services, and First 5 California's Small Population County Augmentation, in 2020-21 home visiting continued to improve the quality and frequency of services necessary to qualify as an evidence-based model.

Improved Child Development

School Readiness

A child's education begins very prenatally. Since school-based educational systems do not begin until 3-5 years of age, First 5 and community partners offer programs to help prepare children for school in the early years. School readiness programs are offered in partnership with include all Mono County public elementary schools, childcare and preschool centers, special needs programs, and the Mono County Library System. The FY 2020-21 investment in school readiness was \$37,758 with funding support from First 5 California SPCFA (\$37,758). For all incoming kindergartners planning to attend a public school, First 5 Mono funds transition to school support with Kindergarten Round Up events. Early literacy investments include: Raising A Reader and Story Time (conducted and partially funded by Mono County Libraries) and Readers' Theatre and First Book (conducted and funded by First 5 Mono).

The objectives and a brief description for the programs funded in this category are as follows:

Transition to School Programs

Kindergarten Round Up: informational meeting held at all public elementary schools in the County

Objectives:

- Introduce families and children to the school, teachers, the principal, and each other
- Provide information on entering school and kindergarten readiness
- Facilitate children and families' smooth transition into the education system
- Enroll children in kindergarten

Early Literacy Programs

Raising A Reader: book bags distributed by libraries and early learning programs

Objectives:

- Increase literacy for young children
- Encourage use of the library system
- Increase parental and care-provider literacy activities

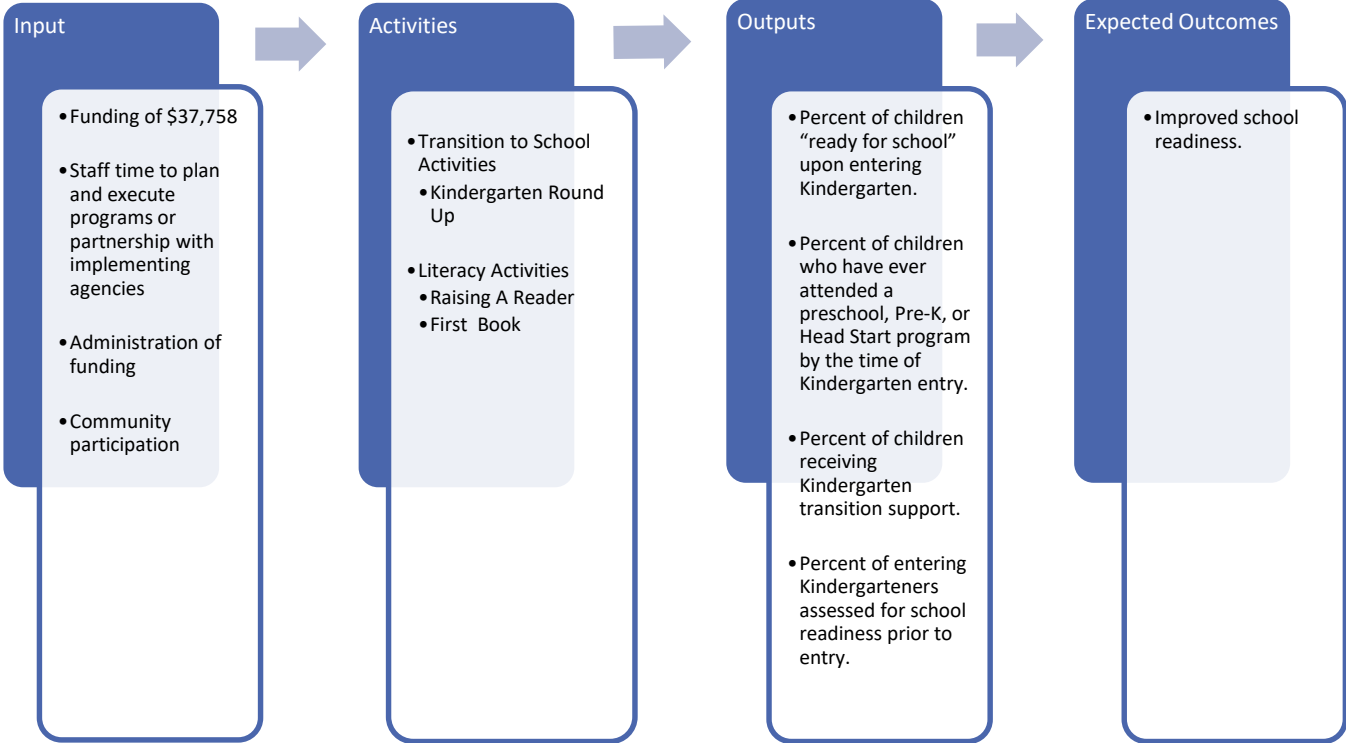
First Book: free children's books

Objectives:

- Increase parent-child literacy activities

- o Facilitate positive parent-child interaction

LOGIC MODEL



EVALUATION FINDINGS AND CONCLUSIONS

School Readiness Quick look:

Indicator numbers refer to pages 45-47 and analysis below

| Investment Area | Program, % served | Indicators (number from pp 46-48, *reporting rate below 60%) | | |
|----------------------------|--|---|---|--|
| | | Achieved, 17% | Static/ Unknown, 33% | Needs improvement, 50% |
| Improved Child Development | School Readiness: CDBG Preschool, 2% Raising a Reader, 18% Transition to School, 81% | <ul style="list-style-type: none"> Families attended Round Up (10) | <ul style="list-style-type: none"> Preschool attendance by K entry (8*) School readiness rate (9) | <ul style="list-style-type: none"> Preschool slot availability (12) Literacy programs accessed (11) Kindergarteners assessed for readiness (13) |

* Under 60% reporting rate

8. Is the percent of children who have ever attended a preschool, Pre-K, or Head Start program by the time of Kindergarten entry increasing? Unknown

- Data Source: Incoming Kindergarten Parent Survey, not administered due to Schools' COVID workload
- Finding: unknown
- Conclusion from 2019-20: Efforts to maximize enrollment and increase the number of available slots coupled with the district-mandated Transitional Kindergarten program had a positive impact on the rate of preschool attendance.

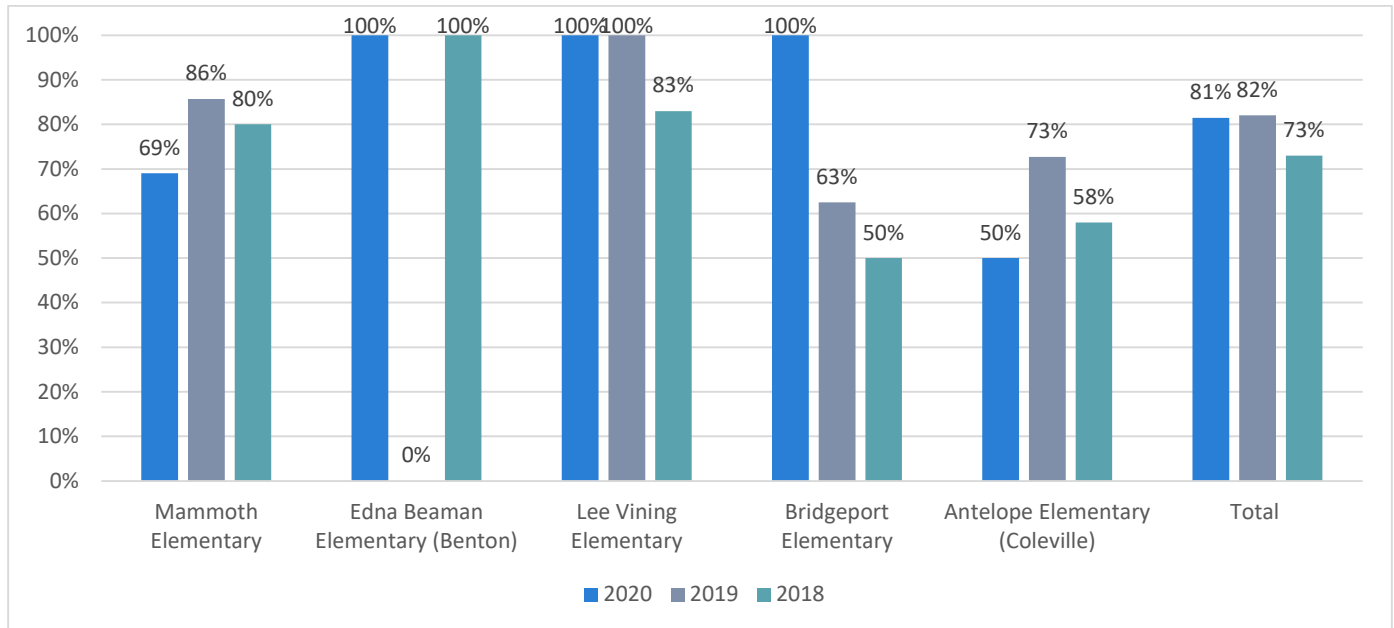
9. Is the percent of children “ready for school” upon entering kindergarten increasing? Unknown

- Data Source: Brigance Assessments (Figure 1, page 11), not administered due to Schools' COVID workload
- Finding: unknown
- Conclusion from 2019-20: While school readiness has been a major investment for 19 years, only in the last 3 years was a standardized universal assessment used to measure school readiness. The Percent of Kindergarteners Assessed as School Ready by Program Participation (Figure 2, page 11) demonstrates that funded programs support school readiness across the county.

10. Is the percent of children whose parents attended Kindergarten and TK Round-Up increasing or remaining high? Yes

- Data Source: Participation in Round Up

• Table 7: Kindergartners' Participation in Round Up Events



- Finding: Kindergarten Round Up participation maintained high levels at 81% compared to 82% last year.
- Conclusion: The program is achieving its goal.

11. Is the percent of children birth to 5 accessing funded literacy activates high or increasing? No

- Data Source: Participation in Raising a Reader (61) and Home Visiting & Peapod (124) includes duplicates.
- Findings: 27%, down from 48% last year
- Conclusion: First 5 does not have access to the Raising a Reader participant names so cannot provide unduplicated numbers. The decrease for Raising a Reader is attributed to COVID 19's impact on parents visiting the library to participate in the book distribution as well as distribution through childcare providers being impacted by COVID 19. The decrease in Peapod participation is due to only online playgroup opportunities through the majority of the fiscal year.

12. Is there a high or increasing percent of preschool slots for age-eligible children? No

- Data Source: Number of slots licensed for a preschool age-specific classroom
- Finding: 32% down from 43% last year and 51% the year before.

- Conclusion: The decrease from 43% to 32% represents the closing of two sites in 2019-20—Benton and Lutheran Preschool in Mammoth Lakes. Although there are preschool slots for only 32% of age-eligible children, some slots still remain unfilled. Reasons for underutilization are:
 - Slots are located in towns without enough age qualifying children to fill them
 - Children’s families fall above income requirements (e.g., State Preschool)
 - Lack of transportation
 - Lack of sufficient hours to be feasible for the family, many programs only offer 4 hours of care a day.
 - Federal employment requirements for parents (e.g., Mountain Warfare Training Facility Child Development Center).

13. Is the percent of entering Kindergartners assessed for school readiness at entry increasing or remaining high? No

- Data Source: Kindergarten readiness assessments (Figure 2, page 11)
- Findings: No, no children were screened in 2020 due to COVID related workload at the school sites
- Conclusion: After the COVID pandemic eases impacts on the school system, a return to previous screening rates is anticipated.

Since the majority of the program-specific evaluation results indicate achievement of the desired outcomes, and challenges achieving desired outcomes are due in many cases to the impacts of COVID 19, the Commission will continue to fund the same School Readiness activities in 2020-21 as in 2019-20. Data in the evaluation report will continue to inform improvement and future investments.

Family Behavioral Health

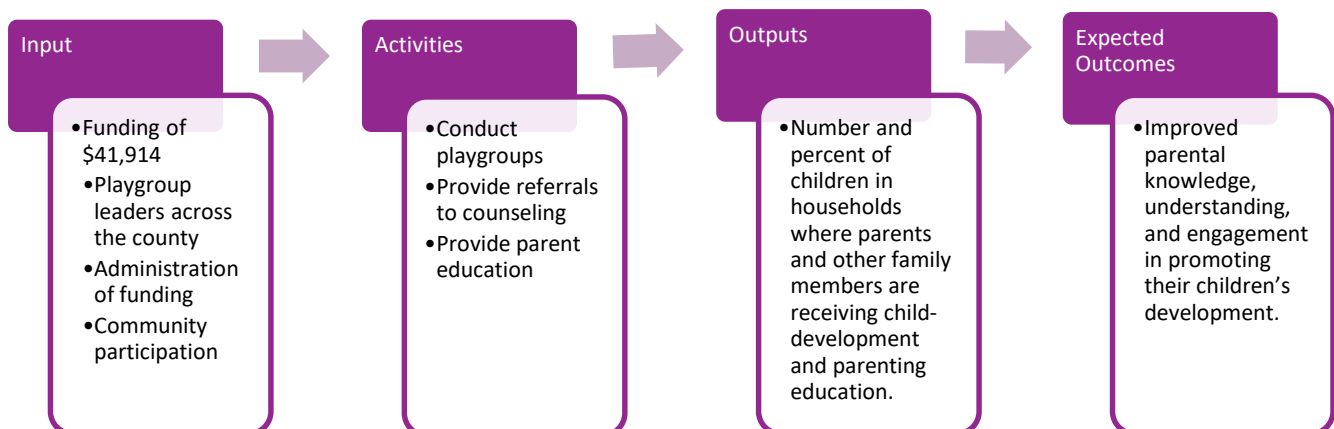
In such a rural and geographically isolated county, it is easy for families to feel alone. Opportunities for children and their parents are fewer than in more populated areas. To meet the social needs of parents and their children, a weekly playgroup program was developed. Mono County Behavioral Health is the primary funder with a \$40,000 investment as well as \$1,914 in prop 10 funding. Playgroups and parent education are conducted by First 5 Mono.

Peapod Playgroups: For parents, caregivers, and children birth to 5 years old. Playgroups meet for 10-week sessions. Sessions were held in Mammoth Lakes and Crowley Lake in addition to via Zoom and Facebook Live to continue offering services while COVID restrictions prohibited in-person events.

Objectives:

- Decrease isolation by providing parents and children an opportunity to socialize
- Destigmatize seeking behavioral health services
- Link families to community services
- Encourage school readiness and early literacy

LOGIC MODEL



EVALUATION FINDINGS AND CONCLUSIONS

Peapod Playgroups Quick Look:

Indicator numbers refer to pages 45-47 and analysis below

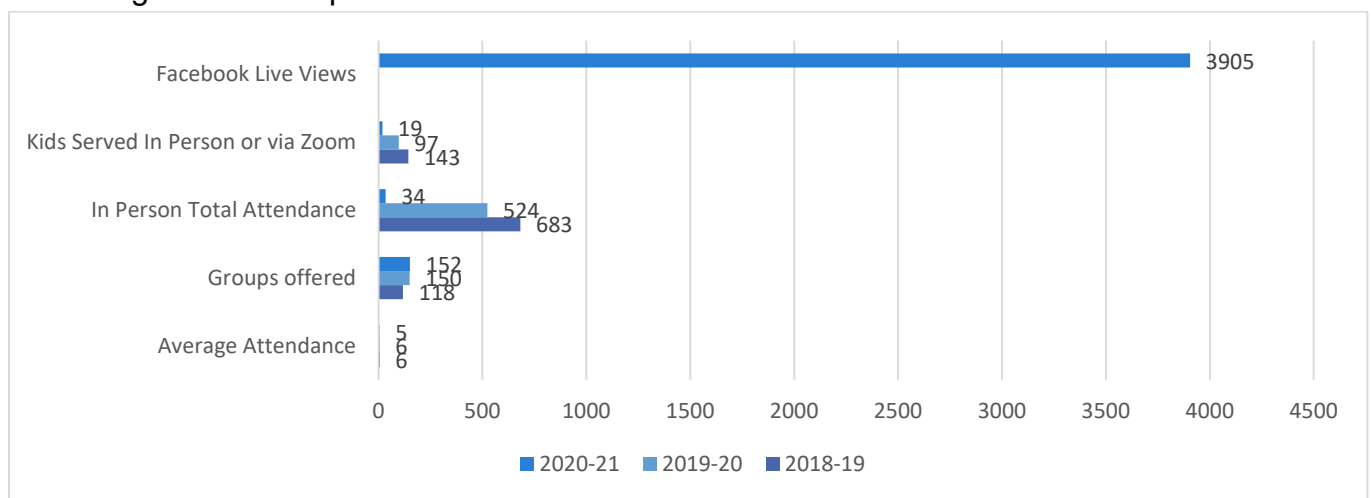
| Investment Area | Program, % served | Indicators (number from pp 46-48, *reporting rate below 60%) | | |
|-----------------|--|---|-----------------|---|
| | | Achieved, 50% | Static/ Unknown | Needs improvement, 50% |
| | Family Behavioral Health: Peapod Playgroups, 14% | <ul style="list-style-type: none"> Parents satisfied (1) | | <ul style="list-style-type: none"> High participation rates (14) |

1. Does Peapod survey data yield 100% satisfaction or an average of 4-5 on a scale of 1-5 that the playgroup met participant expectations. Yes

- Data Source: Peapod surveys
 - Figure 1: Participant Survey Results (appendix III Table 3, page 38)
- Finding: Yes
- Conclusion: Due to client satisfaction with the program, the program will continue to offer services as it has in the past.

14. Is the percent of children in households where parents and other family members are receiving child-development and parenting education high or increasing? No

- Data Source: Number of children participating in playgroups.
 - Figure 1: Participation 2018-19 to 2020-21



- Finding: For interactive playgroups (in person or on Zoom), participation was down to 3% from 14% of children birth to 5 in the County last year. Facebook live realized 3,905 views in the program year.

- Conclusion: Due to participation in Peapod, children lived in households receiving child-development and parenting education. Children participating on Facebook Live were not counted since there is no way to track the age or county watchers were from. COVID 19 had a significant negative impact on the number of children participating in playgroups since in-person groups were not allowed per Health Department guidance. For the majority of the year, groups were held first virtually on Zoom, then, as participation declined, on Facebook Live which received wider participation (albeit not interactive). Despite the pandemic, Peapod Playgroups still enjoy significant participation. Although there was a decrease in the percent of children who participated this year, the program is still achieving its intended outcome.

Families have more information about parenting and child development because of Peapod Playgroups, the First 5 Mono Family Behavioral Health investment. The Commission will continue to invest in and seek funding partnership for this initiative.

Childcare Quality

First 5 Mono's Strategic Plan includes Childcare Quality since many children spend a significant amount of their early years with their childcare provider. Financing for this initiative comes through First 5 California, the California Department of Education, and a Federal Community Development Block Grant through Mono County. Educating childcare providers on how to best meet the needs of children helps ensure children will spend their formative years in optimal learning environments.

The Childcare Quality investment for FY 2020-21 was \$322,051 that came from the following funding streams:

- Improve and Maximize Programs so All Children Thrive (IMPACT), conducted by First 5 Mono for Mono and Alpine Counties funded by First 5 Mono & First 5 California: \$88,937
- Region 6 Training and Technical Assistance Hub, funded by First 5 California: \$95,404
- California Department of Education (CDE) California State Preschool Program Block Grant (CSPP BG): \$22,379
- Quality Rating and Improvement System (QRIS) Block Grant: \$27,244
- Childcare services provided by Eastern Sierra Unified School District funded by the Community Development Block Grant (CDBG) through Mono County: \$88,087

The objectives and a brief description for the programs funded in this category are as follows:

IMPACT: Training, coaching, rating, stipends, and support for childcare providers for the provision of high-quality care for children and their families.

Objectives:

- Provide site-specific professional development to childcare providers
- Support providers' implementation of developmental screenings and parent engagement activities
- Build public awareness and support for quality early care
- Build a Childcare Quality System that leverages funding and maximizes support for care providers

QRIS and CSPP QRIS Block Grants: Support for state preschool sites and sites serving infants and toddlers.

Objectives:

- Provide site-specific professional development to child care providers

- Support provider understanding of quality care and education

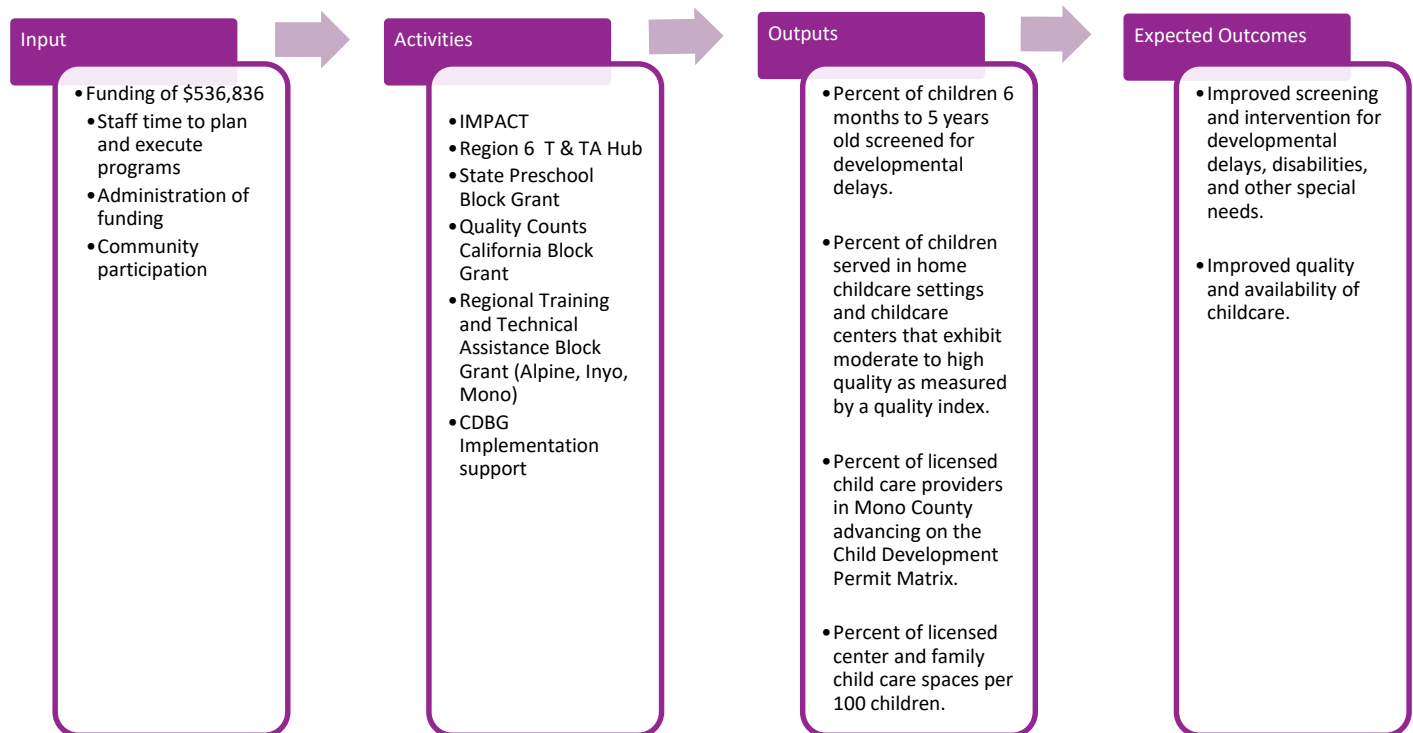
Training and Technical Assistance Hub: Support regional (in Alpine, Inyo, & Mono Counties) efficiencies in Childcare Quality work

Objectives:

- Provide assessors for Spanish speaking sites
- Contract with Viva for coordination for the Hub
- Contract with i-Pinwheel database to track sites' participation

CDBG Childcare: Provide high-quality care to preschool age children in Bridgeport.

Logic Model



EVALUATION FINDINGS AND CONCLUSIONS

Childcare Quality Quick Look:

Indicator numbers refer to pages 46-49 and analysis below

| Investment Area | Program, % served | Indicators (number from pp 46-48) | | |
|-----------------|--|--|-----------------|---|
| | | Achieved, 50% | Static/ Unknown | Needs improvement, 50% |
| | Childcare Quality, 17% (omitting estimated 28% duplication) | <ul style="list-style-type: none"> Provider permit attainment rate (6) Developmental screening rate (4*) | | <ul style="list-style-type: none"> Childcare availability (7) Children in high quality care (5) |

4. Is the percent of children 6 months to 5 years old screened for developmental delays increasing? Yes for the Childcare Quality System

- Data Source: Childcare Quality System Completed ASQs
 - Table 1: Developmental Screening, ASQ, from Childcare Quality System Sites

| <i>Fiscal Year</i> | <i>Number of Screenings</i> | <i>Percent of enrolled children screened</i> | <i>Number of children screened with an identified concern</i> | <i>Percent of children screened with an identified concern</i> |
|----------------------|-----------------------------|--|---|--|
| 2018-19 | 180 | 85% | 33 | 18% |
| 2019-20 n=197 | 173 | 88% | 5 | 3% |
| 2020-21 n=110 | 107 | 97% | 11 | 10% |

- Finding: Yes, at participating sites, 97% of children enrolled and not already receiving special needs services (8), were screened for a developmental delay, up from 88% the previous year.
- Conclusion: More children were screened for developmental delays through their childcare provider this year.

5. Is the percent of children served in home childcare and childcare centers that exhibit moderate to high quality as measured by a quality index increasing? 6. No, but still a significant increase over the last several years.

- Data Sources: Site ratings and Childcare Quality System participation data
- Finding: 75 children in Mono County attended a site with a high quality rating, 64% of children enrolled in programs participating in the Childcare Quality System and 11% of all children in the County. The decrease was due to two family childcare sites choosing to let their rating lapse.
- Conclusion: Rated sites achieved the highest ratings, 4 & 5 out of 5. Lee Vining Preschool was rated at a 5--highest quality, the first site in Mono County to achieve the highest rating! 7 sites were rated as 4—exceeding quality. All rated sites were rated as high quality and the number of sites rated as high quality has significantly increased over the last several years from 8% in 2016-17 to 54% in 2020-21.

6. Is the percent of licensed childcare providers in Mono County advancing on the Child Development Permit Matrix high or increasing? Yes

- Data Source: Childcare Quality System participation
- Finding: 5, up from 0 from the previous two years
- Conclusion: Due to support through the Workforce Development Grant administered by the Mono County Office of Education to providers seeking to attain a child development permit or attain a higher level, 5 providers were able to advance this year—a significant increase from 0 for the past two years.

7. Is the percent of licensed center and family childcare spaces per 100 children high or increasing? Decrease

- Data Source: IMACA Resource and Referral slot numbers and the Childcare Portfolio
- Findings: In September of 2020 there were slots for 42% of children birth to 5 in the County
- Conclusion: The number of slots available to children in Mono County decreased dramatically from 56% in 2008, then rose again, but has again declined over the last three years from 47% to 42%. First 5 Mono was granted permission to apply for a Community Development Block Grant for Childcare Planning in 2020 through the Town of Mammoth Lakes after much advocacy at public hearings. After completion of the application, the Town of Mammoth Lakes chose not to submit it due to concerns (as stated in a letter from the Town of Mammoth Lakes to the First 5 Commission) that: 1. \$250,000 was not enough money for the project, 2. a desire for a childcare needs assessment in which the Town is involved, and 3. a desire to work with the Mono County Childcare Council rather than First 5. First 5 continues to actively participate

in the Mono County Child Care Council to support initiatives seeking to increase the number of childcare slots in Mono County, advocate for the Town of Mammoth Lakes to apply for CDBG funds as they see fit, and apply for CDBG funds through Mono County to help fund the Bridgeport Elementary Preschool.

The Commission will continue to invest in Childcare Quality because of successes in leveraging First 5 California and California Department of Education funds, rating sites, supporting developmental screenings, and collaborating with local providers to maintain and increase quality. Over the last several years, First 5 Mono staff offered provide teacher-specific coaching based on classroom observations, conduct observations, and rate sites. Childcare Quality System work is supported by the Mono County Office of Education's Local Planning Council (the Mono County Child Care Council) and Inyo Mono Advocates for Community Action's local Resource and Referral and Alternative Payment programs, as well as collaboration with Cerro Coso's Child Development Department and partners in Alpine and Inyo Counties.

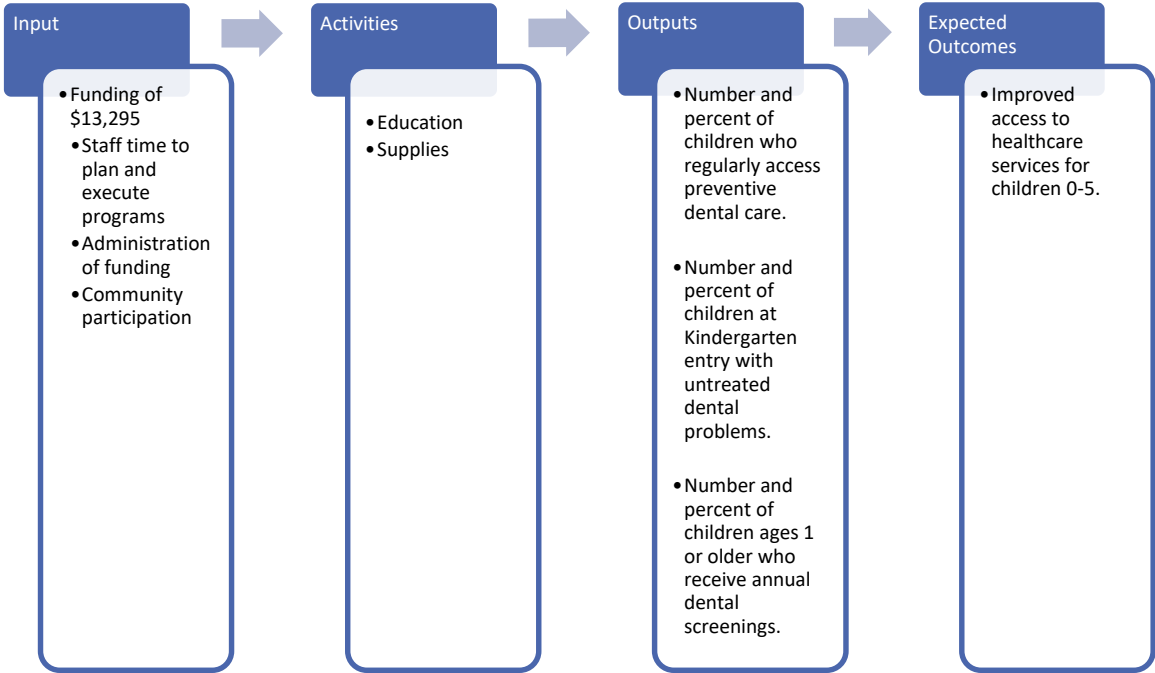
Improved Child Health

Oral Health

Pediatricians in the County continue to report needs for sustained efforts in oral health due to high numbers of children with poor oral health. The Oral Health investment consists of education, supplies (some provided by the Health Department), oral health checks, and topical fluoride varnish application for children in childcare settings across the County. Supplies include free toothbrushes, toothpaste, and floss. In fiscal year 2020-21, only supplies were provided due to COVID 19 protocols in childcares. The program was funded and operated by First 5 Mono at a cost of \$13,295 for FY 2020-21.

Objective: Provide application of topical fluoride varnish twice a year to all Mono County children age 1-5 not already receiving services from a dentist, and educate children and parents about oral health.

LOGIC MODEL



EVALUATION FINDINGS AND CONCLUSIONS

Oral Health Quick Look:

Indicator numbers refer to pages 45-47 and analysis below

| Investment Area | Program, % served | Indicators (number from pp 46-48) | | |
|-----------------|-------------------|-----------------------------------|--|-------------------|
| | | Achieved, | Static/ Unknown, 100% | Needs improvement |
| Child Health | Oral Health, 11% | | <ul style="list-style-type: none"> Annual dental screening rate (17*) Low number of Children at K entry with untreated dental problems (18*) | |

*Lower than 60% reporting rate

17. Is the percent of children ages 1 or older who receive annual dental screenings high or increasing? Unknown

- Data Source: Sierra Park Dental Data, 7/1/2020-6/30/2021
- Finding: 38% of children age 1-5 years old had an annual exam at Mammoth Hospital—, a drop from 42% the previous year. There was a corresponding drop in the reporting rate due to a decline in the of number of 0-5 patients at Sierra Park Dental. This indicator is categorized as unknown due to the low reporting rate of 38%
- Conclusion: First 5 will continue oral health education efforts to support higher percentages of children receiving an annual screening. A data challenge is that only one dental provider is included—Sierra park Dental. For future Strategic Planning, a recommended shift of this indicator to a data point from the Children Now Scorecard is advised: *Children from low-income households aged birth-5 who visited a dentist in the last year—58% in 2018, the 3rd best ranked county in the State.*

18. Is there a low percent of children at Kindergarten entry with untreated dental problems? Unkown

- Data Source: Kindergarten Oral Health Checks
- Finding: No data was entered by the schools in 2020 and is therefore categorized as unknown. Data from 2019: 10% of the oral health checks turned in at kindergarten enrollment indicated the

child had untreated caries (cavities), a significant decrease from the last 5 years which were around 30%. Note the low reporting rate though, 42%.

- Conclusion: The percent of untreated caries at kindergarten significantly decreased to 10% in 2019. Data entry issues from the schools is an area First 5 will seek to address in 2021.

Fewer children are being seen at Mammoth Hospital Dental Clinic--45%. The actual rate of annual screening reported herein of 42% is certainly higher as some children access care through a private provider and data is only from Mammoth Hospital. The Commission will continue to invest in this initiative and seek to sustain the 19-20 improvements in oral health for children 0-5. First 5 will continue to provide topical fluoride varnish and oral health checks for children between one and 5-years-old served in Childcare sites participating in the Childcare Quality System as well as promote oral health through home visiting, playgroups, and school readiness.

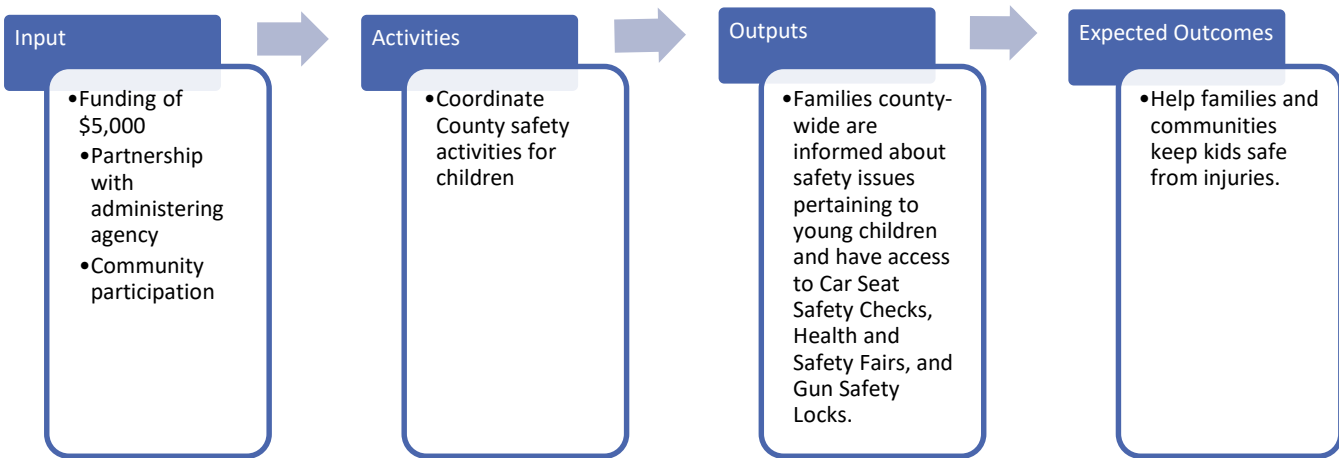
Based on the rate of 10% untreated carries at kindergarten entry the 0-5 population's oral health needs decreased in 19-20, which is used as a proxy for 2020-21 due to a lack of current year's data. The decrease may be linked to First 5 and partner agency oral health investments, but may also be attributable to the low reporting rate. Analysis in future years will help identify if the decrease from the multi-year average of 32% to 10% is indeed a trend. Once funded by First 5 California, First 5 Mono continues to allocate discretionary funds for the oral health initiative. Leveraging the First 5 Mono investments are supplies from the Mono County Health Department, and the pediatric office's application of topical fluoride varnish.

Child Safety

Prior to the formation of *Safe Kids California, Mono Partners*, no agency in the County specifically focused on child safety. While some agencies conducted safety activities, services were not coordinated. Initially spearheaded by Mammoth Hospital, multiple community agencies met to pursue the formation of a Safe Kids Coalition. Based on higher than average injury data for Mono & Inyo Counties, and after learning the benefits of such collaborations, the Commission decided to fund the coordination of *Safe Kids California, Mono Partners* as no other participating agencies had the necessary funding to conduct coordinating activities. With combined funding from SPCFA (\$5,000) and the Mono County Office of Education, the Mono County Office of Education coordinates Safe Kids California, Mono Partners.

Objective: Bring safety services & resources to families

LOGIC MODEL



EVALUATION FINDINGS AND CONCLUSIONS

Child Safety Quick Look:

| Investment Area | Program, % served | Indicators (number from pp 46-48) | | |
|-----------------|-------------------|-----------------------------------|------------------|--|
| | | Achieved | Static/ Unknown, | Needs improvement, 100% |
| | Child Safety, 5% | | | <ul style="list-style-type: none"> • Children provided helmets through Safe Kids (20) |

20. Are children receiving a safety helmet through Safe Kids?

- Data Source: 2020 Safe Kids Coordinator report
- Finding: services were greatly reduced due to COVID 19, 5% of children birth to 5 received a helmet through Safe Kids in 2020, down from 25% the previous year.
- Conclusion: As a result of investments, car seat checks, safety material distribution, and bike helmet distribution continued throughout at Mammoth Lakes Police Department, State Farm, and through First 5 Home Visiting although at a much reduced rate due to COVID 19 precautions.

Because of the Safe Kids investment, families had access to child safety equipment and car seat checks, thus the Commission will continue to invest in this initiative. As part of the continuous quality improvement of the Safe Kids California, Mono Partners work, outreach efforts will continue to ensure as many families as possible participate in future Health & Safety Fair.

Appendices

APPENDIX I, HOME VISITING

Table 1: Referral Source

| | Number | Percent |
|---|-----------|---------|
| Mammoth Hospital Labor & Delivery | 12 | 19% |
| Self | 3 | 5% |
| Doctor, Pediatrician, Women's' Clinic | 9 | 15% |
| Other, Family/Friends | 3 | 5% |
| Social Services & Child Protective Services | 5 | 8% |
| First 5 Home Visitors | 12 | 19% |
| Early Start | 1 | 29% |
| Peapod | 1 | |
| Behavioral Health | 1 | |
| Childbirth Education Class | 1 | |
| Not recorded/ other | 14 | |
| 20-21 Total | 62 | |
| 19-20 Total | 77 | |
| 18-19 Total | 104 | |

Table 2: Visits Provided

| <i>Visit Type</i> | <i>FY</i> <i>18-19</i> | <i>FY</i> <i>19-20</i> | <i>FY</i> <i>20-21</i> |
|-----------------------------|---------------------------|---------------------------|---------------------------|
| <i>Prenatal Home Visits</i> | 65 | 32 | 26 |
| <i>Birth-5 Home Visits</i> | 527 | 584 | 588 |
| <i>Total Visits</i> | 592 | 616 | 614 |

Table 3: Families Served

| | FY 18-19 | FY 19-20 | FY 20-21 |
|---|-------------|-------------|-------------|
| <i>New Babies Enrolled</i> | 89 | 48 | 44 |
| <i>Births to Mono County Residents*</i> | 132 | 128 | 99 |
| <i>Percent of Mono County Babies Enrolled</i> | 67% | 38% | 44% |
| Total Families Served | 136 | 207 | 152 |

*Source: California Department of Finance March 2021 projections. Previous years' data updated

FY calculations use the calendar year projections of the year the FY begins (e.g., 2018 for FY 2018-19)

Table 4: Child's Race & Ethnicity, N=121 children newly enrolled in the program year for whom data is available.

| Child Ethnicity/ Race (n=121) | | | |
|-------------------------------|--------------------|----------------------|----|
| Non-Hispanic | 57, 47% | American Indian | 1 |
| | | White | 33 |
| | | Prefer not to report | 20 |
| | | Multi-race | 3 |
| Hispanic | 64, 53% | Multi-race | 35 |
| | | American Indian | 2 |
| | | Prefer not to report | 20 |
| | | White | 7 |

Table 5: Stressors

Families with multiple stressors: 37, 39% (of 96 families who received a visit in the program year)

Families with multiple stressors, previously called families with high needs, are determined using the national home visiting standard. If a family has *more than one of the following* stressors, they are considered as having multiple stressors and can access home visits twice a month, rather than monthly.

| | | |
|-----------------------------------|-----------------------|-------------------------------|
| low income or education | foster parents | death in the immediate family |
| child or parent with a disability | incarcerated parent | child abuse or neglect |
| homeless or unstable housing | very low birth weight | active military family |
| young parent | domestic violence | |
| substance abuse | recent immigrant | |

| Stressors | Number of families |
|--|--------------------|
| <i>Low income</i> | 50 |
| <i>High School Diploma or Equivalency not attained</i> | 18 |
| <i>Child with a Disability</i> | 6 |
| <i>Parent with a Disability</i> | 7 |
| <i>Young Parent (parenting under age of 21)</i> | 4 |
| <i>Parent with mental health issues(s)</i> | 5 |
| <i>Housing Instability</i> | 6 |
| <i>Recent immigrant or refugee</i> | 3 |
| <i>Parent incarcerated during child's lifetime</i> | 4 |
| <i>Very low birthweight and preterm birth</i> | 3 |
| <i>Intimate Partner Violence</i> | 2 |

Figure 1: Home Visiting Families' Town of Residence Compared to the Kindergarten Cohort

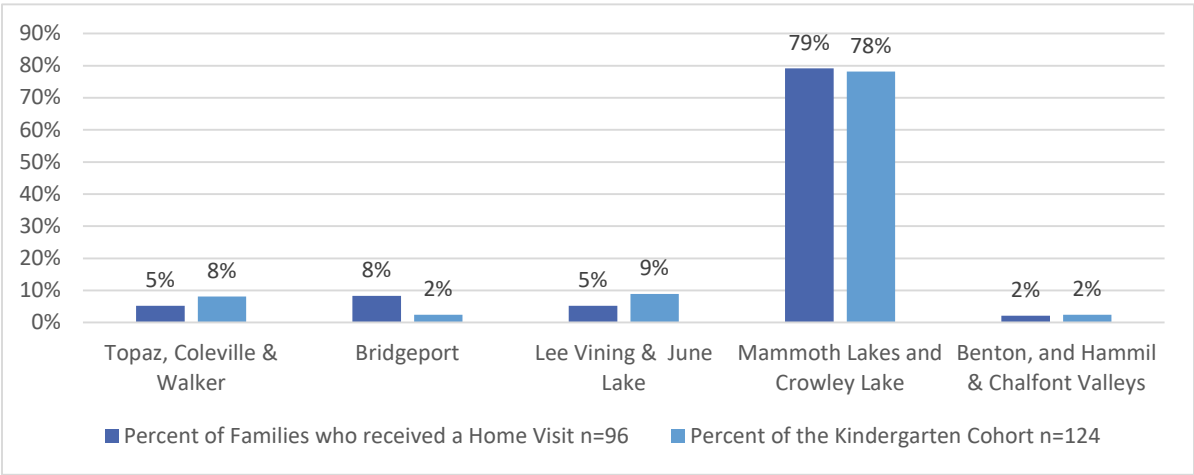


Table 6: Parenting Reflection exit survey scale of 1-5 (strongly disagree to strongly agree), n=2

| | After program participation average |
|--|-------------------------------------|
| <i>I know how to meet my child's social and emotional needs</i> | 4 |
| <i>I understand my child's development and how it influences my parenting responses.</i> | 4 |
| <i>I regularly support my child's development through play, reading, and shared time together.</i> | 5 |
| <i>I establish routines and set reasonable limits and rules for my child.</i> | 4 |
| <i>I use positive discipline with my child.</i> | 5 |
| <i>I make my home safe for my child.</i> | 4.5 |
| <i>I am able to set and achieve goals.</i> | 4.5 |
| <i>I am able to deal with the stresses of parenting and like in general.</i> | 3.5 |
| <i>I feel supported as a parent.</i> | 3 |

Table 7: Satisfaction exit survey

| | Strongly Agree FY 19-20 N=10 | Strongly Agree FY 20-21 N=3 |
|---|---------------------------------|--------------------------------|
| <i>My parent educator gives me handouts that help me continue learning about parenting and child development.</i> | 95% | 67% |
| <i>I would recommend this program to a friend.</i> | 98% | 100% |
| <i>My parent educator gives me handouts that help me continue learning about parenting and child development.</i> | 98% | 100% |
| <i>My parent educator is genuinely interested in me and my child.</i> | 95% | 67% |
| <i>My parent educator and I partner to set goals for my child, myself, and my family.</i> | 95% | 67% |
| <i>My parent educator encourages me to read books to my child.</i> | 95% | 100% |
| <i>This program increases my understanding of child's development.</i> | 95% | 67% |
| <i>My parent educator gives me handouts that help me continue learning about parenting and child development.</i> | New item | 100% |
| <i>My parent educator helps me find useful resources in my community.</i> | 100% | 67% |
| <i>This program motivates me to try new parenting strategies</i> | New item | 67% |
| <i>This program helps me build relationships with other families.</i> | New item | 67% |
| <i>I would recommend this program to a friend.</i> | New Item | 100% |
| <i>I feel less stressed because of this program.</i> | 95% | 67% |
| <i>I am very satisfied with this program.</i> | New item | 67% |

What about the program has been most helpful to you and your family?

- The consistency, the parent educator knowledge, the network it opened up, the reassurance
- Annalisa shared many wonderful solutions with us for problems we were having

What could be improved about the program?

- More groups like cafe mom, but not focused on breastfeeding, just a time and place where new parents can come together and chat. Pea pod is a little overwhelming for the younger babies and parents who maybe just want to talk to each other more that the socialization for the kids.
- It was great. I would have liked more visits because I found them so helpful

Additional Comment:

- Thank you so much for making all of First 5 resources available!

APPENDIX II EARLY LITERACY

Figure 1: Raising A Reader, Participation by Age 2017-18 to 2019-20

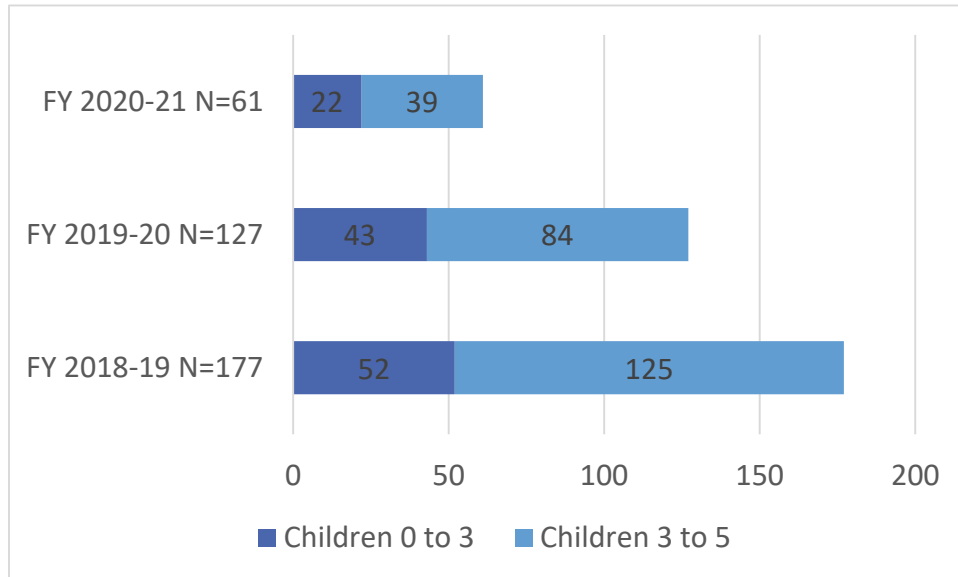


Table 1: First Book Distribution

| Program | Number of Books |
|-----------------------------------|------------------------|
| <i>Home Visiting & Peapod</i> | 629 |
| <i>Health & Safety Fairs</i> | 84 |
| Total | 713 |

APPENDIX III PEAPOD PLAYGROUPS

Table 1: Families Served by Location 2018-19 to 2019-20, includes duplicates between locations

| <i>Playgroup Location</i> | <i>FY 18-19</i> | <i>FY 19-20</i> | <i>FY 20-21</i> |
|--------------------------------------|------------------------|------------------------|------------------------|
| <i>Benton/Chalfant</i> | 3 | 4 | 0 |
| <i>Bridgeport</i> | 21 | 12 | 0 |
| <i>Crowley Lake</i> | 38 | 10 | 2 |
| <i>Lee Vining/ June Lake</i> | 3 | 0 | 0 |
| <i>Mammoth Bilingual</i> | 38 | 42 | 17 |
| <i>Walker</i> | 15 | 8 | 0 |
| <i>Online Views: English/Spanish</i> | | | 1,433/ 2,472 |
| <i>Total (online)</i> | 118 | 76 | 19 (3,905) |

Table 2: Surveys, n=6

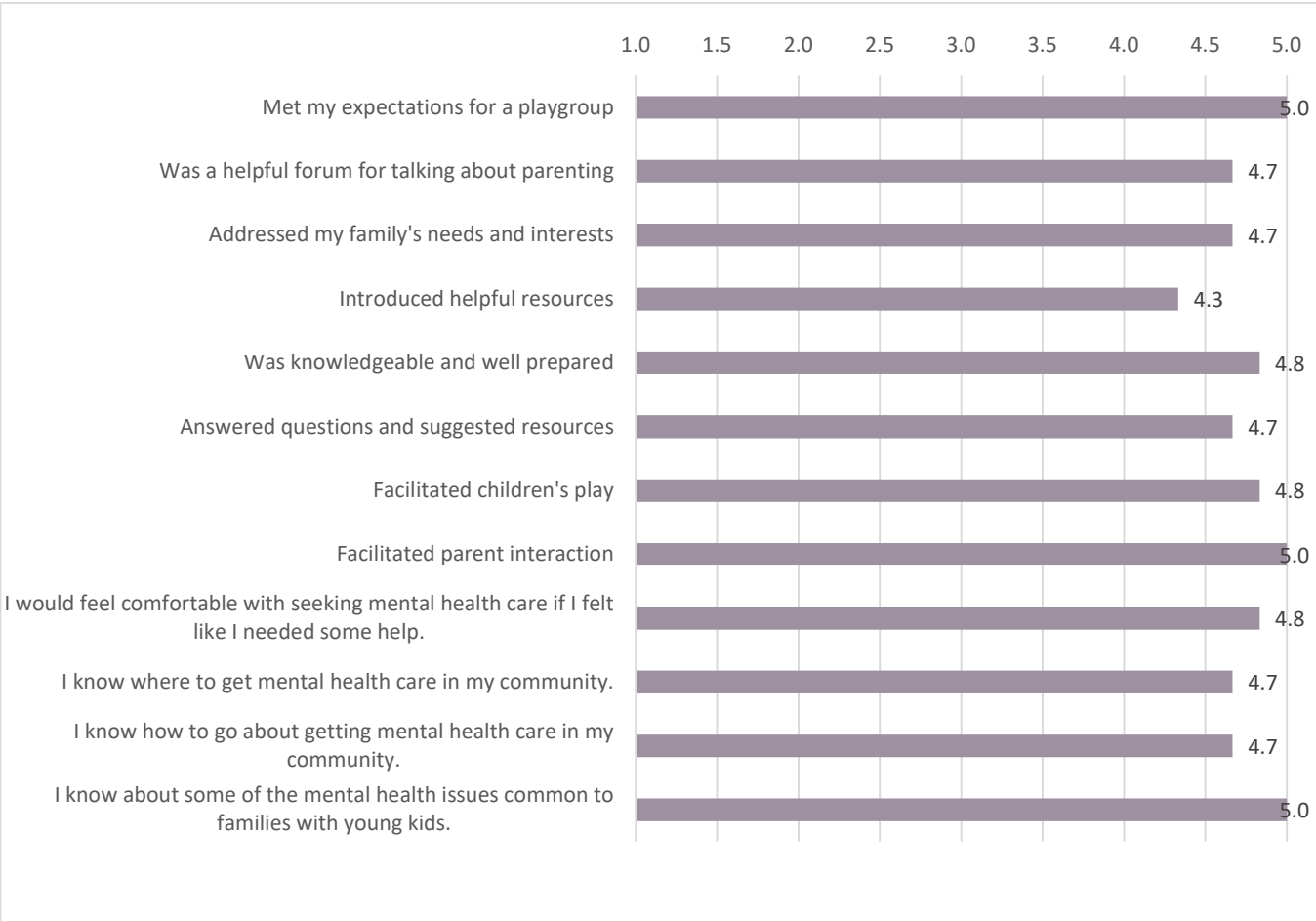


Table 3: Survey Demographics (numbers differ between categories as not all surveys answered all questions) n=5:

| | |
|----------------|-----------------------------------|
| Race/ethnicity | White: 5 Hispanic: 0 |
| Language | English: 5 Spanish: 0 |
| Age | 16-25: 0 26-40: 5 41-59: 0 60+: 0 |
| Sex | Female: 5 Male: 0 |

Parent Survey Comments:

What were the strong parts of the playgroups?

- Interactions with other babies
- Building relationships with other moms, sharing tips, sharing experiences.
- Interacting with other babies & moms!
- interactive play and meeting other kids and families

What suggestions do you have for future playgroups?

- less pandemic and more peapod!

APPENDIX IV, CHILDCARE QUALITY

Table 1: Participating Childcare Sites in Mono County

| Site Type | Number of Sites Served | Percent of Qualifying Sites Served |
|---------------------------------------|------------------------|------------------------------------|
| Center | 5 | 83% |
| Family Childcare | 6 | 86% |
| Family Friend and Neighbor Caregivers | 1 | unknown |
| Total* | 11 | 85% |

*omits Family Friend and Neighbor count due to an unknown number of providers

Table 2: Children Served at Participating Childcare Sites in Mono County

| Year | Number of Children birth-5 Served | Percent of County birth-5 population Served |
|----------------|-----------------------------------|---|
| 2020-21 | 118 | 17% |
| 2019-20 | 197 | 28% |
| 2018-19 | 211 | 31% |

Table 3: Alternative Sites Served Mono County

| Site Type | Number of Children birth -5 served | Percent of County birth-5 population served |
|-------------------------------|------------------------------------|---|
| Home Visiting 0-3 and 3-5 | 113 | 17% |
| Peapod North and South County | 19 | 3% |

Table 4: Participating Sites in Alpine County



| Site Type | Number Served | Percent Served |
|-----------|---------------|----------------|
| Center | 1 | 50% |

Table 5: Ratings

Ratings are based on the following set of California State standards known to promote high-quality early learning for kids.

- Interactions between teachers and children
- The health and safety of the classroom
- How teachers meet and support the developmental needs of children
- Staff qualifications and training
- Group size, number of children per teacher

| | |
|---|---|
|  | COMMITTED TO QUALITY – participating in quality improvement efforts |
|  | RAISING QUALITY – meeting some quality standards |
|  | ACHIEVING QUALITY – meeting multiple quality standards |
|  | EXCEEDING QUALITY – meeting quality standards in all areas |
|  | HIGHEST QUALITY – exceeding quality standards in all areas |

| 2020-21 Mono Alpine Rated Childcare & Education Sites participating sites opting to be rated | |
|--|---|
| Highest Quality  | <ul style="list-style-type: none"> • Lee Vining IMACA State Preschool |
| Exceeding Quality  | <ul style="list-style-type: none"> • Coleville IMACA State Preschool • Kindred Spirits • Mammoth IMACA State Preschool • Mammoth Kids Corner • Mountain Warfare Training Center Child Development Center • Alpine Early Learning Center (Alpine County) |

APPENDIX V CHILD HEALTH

Table 1: Oral Health Services Provided

| | <i>Oral Health Education</i> | <i>Fluoride Varnish</i> |
|-------------------------|------------------------------|------------------------------|
| <i>FY 2020-21 Total</i> | 76 | NA due to COVID restrictions |
| <i>FY 2019-20 Total</i> | 12 | 9 |
| <i>FY 2018-19 Total</i> | 114 | 114 |

Table 2: Safe Kids Activities

| <i>Item distributed or information shared</i> | <i>Number</i> |
|---|---------------|
| <i>Bike helmets</i> | 36 |
| <i>car seats installed</i> | 10 |
| <i>car seat checks</i> | 2 |
| <i>parents educated on: TV Tip overs, car seat safety, keeping kids safe during pandemic, water safety, Mono County Safe Kids resource guide, hand sanitizer, heat stroke, safe sleep, and other safety resources</i> | 400 |

APPENDIX VI RESULTS AND INDICATORS

Result I: *Mono County children 0-5 are educated to their greatest potential.*

| Indicator | Investment area | 2018-19 | 2019-20 | 2020-21 |
|---|-----------------------------------|---------|---------|----------|
| 1. Peapod survey data yields 100% satisfaction or an average of 4-5 on a scale of 1-5 that the playgroup met participant expectations | Family Behavioral Health | Yes | Yes | Yes |
| 2. Number and percent of children prenatal to age 1 whose parents accessed Home Visiting | Home Visiting | 66% | 35% | 48, 48% |
| 3. Number and percent of children prenatal to age 5 whose parents accessed Home Visiting. | | 22% | 30% | 174, 25% |
| 4. Number and percent of children 6 months to 5 years old screened for developmental delays. | Home Visiting & Childcare Quality | 35% | 33% | 161, 23% |
| 5. Number and percent of children served in home childcare settings and childcare centers that exhibit moderate to high quality as measured by a quality index. | Childcare Quality | 28% | 25% | 75, 11% |
| 6. Number and percent of licensed child care providers in Mono County advancing on the Child Development Permit Matrix. | | 0 | 0 | 5, 15% |
| 7. Number and percent of licensed center and family child care spaces per 100 children. | | 47% | 46% | 42% |

Results are color-coded: **needs improvement**, **achieved**, **new or static (within 1% of the previous year)**, reporting rate too low to determine (less than 60%)

Sources:

1. Peapod Program Parent Surveys
2. Home Visiting Participation 48/ 99 Department of Finance 2020 Birth projection from March 2021
3. Home Visiting Participation 174/ 693 US Census population estimate children 0-5 in Mono County
4. Children in commission-run programs who received a developmental screening—Home Visiting (54) & Childcare Quality System (107) 161/ 693 US Census population estimate children 0-5 in Mono County (42% reporting rate as 292 of the 693 birth-5 population is enrolled in home visiting or with a provider who participates in the Childcare Quality System, includes duplication). Screened is defined as a completed evidence and research-based formal screening tool like the Ages and Stages Questionnaire.
5. Children served at sites with a rating of 3 or higher 78/ 693 US Census population estimate children 0-5 in Mono County (100% reporting rate)
6. Childcare Quality System data 5 of 34 participating providers (85% reporting rate, the percent of sites participating in the Childcare Quality System)
7. Number of licensed child care spaces available to Mono County children birth-5 on the IMACA Resource and Referral list (includes licensed care slots for visitors through Mammoth Mountain and number of children served at Mountain Warfare Training Center Child Development Center only available to children whose parents are in the military), 293 /693 US Census population estimate children 0-5 in Mono County (100% reporting rate)

Result I continued: *Mono County children 0-5 are educated to their greatest potential.*

| Indicator | Investment area | 2018-19 | 2019-20 | 2020-21 |
|--|--|---------|---------|---------------|
| 8. Number and percent of children who have ever attended a preschool, Pre-K, or Head Start program by the time of Kindergarten entry. | | 76% | 87% | Not available |
| 9. Number and percent of children “ready for school” upon entering Kindergarten. | | 51% | 65% | Not available |
| 10. Number and percent of children whose parents attended Kindergarten and TK Round Up. | School Readiness | 73% | 82% | 101, 81% |
| 11. Number and percent of children birth to 5 accessing funded literacy activities. | | 47% | 48% | 185, 27% |
| 12. Number and percentage of age-eligible children for whom a preschool slot is available. | | 51% | 43% | 89, 32% |
| 13. Number and percent of entering Kindergartners assessed for school readiness at entry. | | 98% | 98% | 0 |
| 14. Number and percent of children in households where parents and other family members are receiving child-development and parenting education. | Home Visiting & Family Behavioral Health | 40% | 44% | 124, 18% |

Results are color-coded: **needs improvement**, **achieved**, **new or static (within 1% of the previous year)**, reporting rate too low to determine (less than 60%)

Sources:

8. Incoming Kindergarten Parent Surveys not distributed due to COVID 0 /124 kindergarten students.
9. In-kindergarten Brigance screens not conducted due to COVID 0 /124 kindergarten students. Previous year’s reporting rates: 2018, 98%, 2019, 98%.
10. Children participating in Kindergarten and TK Round Up, 101/124 number of children on the first day of kindergarten, school district data.
11. Number of children receiving a Home Visit 113, Peapod 19-8 who participated in both=124 plus participants in Raising a Reader 61=185/ 693 US Census population estimate children 0-5 in Mono County.
12. The number of available preschool slots in the County based on the number of slots licensed to age-specific 3-4 year old classrooms 89/ 280-- Five-year Kinder and TK average (2014-2018) multiplied by 2 to get a projected number of 3 & 4 year olds. Decreases represent the closures of Benton and Mammoth Lutheran classrooms.
13. Number of Brigance screens completed by the school district 0/124 kindergarten students.
14. Children in commission-run programs with child-development education components (Home Visiting 113 and Peapod 19-8 who participated in both) 124/ 693 US Census population estimate children 0-5 in Mono County. 18% reporting rate, as data is limited to commission-run programs to ensure an unduplicated count.

| Result II: All Mono County children 0-5 are healthy. | | | | |
|---|--------------------------|----------------|----------------|----------------|
| Indicator | Investment Area | 2018-19 | 2019-20 | 2020-21 |
| 15. Number and percent of children where breastfeeding is successfully initiated and sustained. | | 86% | 89% | 66, 85% |
| 16. Number and percent of children 0 to 5 years of age who are in the expected range of weight for their height and age, or BMI. | Home Visiting | 81% | 76% | 263, 76% |
| 17. Number and percent of children ages 1 or older who receive annual dental screenings. | Oral Health | 51% | 42% | 264, 38% |
| 18. Number and percent of children at Kindergarten entry with untreated dental problems. | | 33% | 9, 10% | Not available |
| 19. Number and percent of children prenatal to age 5 in Mono County served through Peapod. | Family Behavioral Health | 28% | 14% | 19, 3% |
| 20. Number and percent of children birth to 5 provided a safety helmet through Safe Kids. | Child Safety | 31% | 25% | 36, 5% |

Results are color-coded: **needs improvement**, **achieved**, **new**, **newly achieved over 60% reporting rate**, or **static (within 1% of the previous year)**, reporting rate too low to determine (less than 60%)

Sources:

15. Sierra Park Pediatrics number of Mono County children still breastfed at visits to pediatrics up to 1 month of age. Children seen up to 1 month 66/ 78 patients. 79% reporting rate 78/ 99 Department of Finance 2020 Birth projection from March 2021
16. Sierra Park Pediatrics number of Mono County 2-5 year olds seen in FY 20-21 within the expected range of weight and height 263/ 346 patients. 50% reporting rate, 346 patients/693 US Census population estimate children 0-5 in Mono County. 2017-18 data not able to be collected due to a change in record keeping at the hospital.
17. Number of children 1 year to 5.99 years old seen annually for a screening in the Mammoth Hospital Dental Clinic 264/693 US Census population estimate children 0-5 in Mono County. 39% reporting rate, clients seen at Mammoth Hospital Dental Clinic 269/ 693 Census estimated children 0-5. Note: the number of patients in the age range declined by 134 clients (from 452 to 318) between FY 2017-18 and FY 2019-20 and the indicator shows the percent of kids being served through Mammoth Hospital Dental Clinic than an overall decline in dental access which could be better captured by the suggested indicator below.
Suggested replacement for next Strategic Plan from Children Now Scorecard: children from families with low income ages birth -5 who visited a dentist in the last year—58% in 2018, 3rd best ranked County in the State.
18. Oral Health Assessments turned into the school indicating untreated dental problems 9/108 completed oral health assessments. 87% reporting rate from the SCOHR school reporting system oral health assessments 108/124.
19. Number of children served in Peapod Playgroups 19/ 693, US Census population estimate children 0-5 in Mono County
20. For 2020 Calendar Year Safe Kids California, Mono Partners report

APPENDIX VII FISCAL OVERVIEW

| Revenue | | Amount | | |
|--|-----------|-------------------|--------------------------|--|
| Prop. 10 Tax Revenue | | \$70,948 | | |
| Small County Augmentation, prop. 56 & SMIF | | \$279,052 | | |
| Federal Grants (CDBG) | | \$87,156 | | |
| Other State Grants | | \$237,540 | | |
| Local Grants | | \$239,604 | | |
| Other Local | | \$3,889 | | |
| Interest on Mono County First 5 Trust Fund | | \$7,233 | | |
| Total Revenue | | \$925,422 | | |
| Expense | Amount | % of Expenditures | % of Discretionary Funds | 5-year Strategic Plan % of Discretionary Funds |
| Home Visiting | \$373,446 | 41% | 50% | 33% |
| Childcare Quality System | \$322,051 | 35% | 1% | 3% |
| Emergency Fund | \$10,000 | 1% | 3% | - |
| Operations/Support/Evaluation | \$77,657 | 9% | 22% | 39% |
| Oral Health | \$13,295 | 1% | 4% | 1% |
| Peapod | \$41,914 | 5% | 1% | 0 |
| Safe Kids Coalition | \$5,000 | 1% | 1% | 2% |
| School Readiness | \$37,758 | 4% | 11% | 22% |
| Systems Building | \$28,978 | 3% | 8% | - |
| Total Expenses | \$910,099 | | | |
| Total Revenue | \$925,422 | | | |
| Net Revenue | \$15,323 | | | |
| Fund Balance | | Amount | | |
| Fund Balance Beginning | \$591,686 | | | |
| Fund Balance End | \$607,009 | | | |
| Net Change in Fund Balance | \$15,323 | | | |

Mono County

The 2019 California Child Care Portfolio, the 12th edition of a biennial report, presents a unique portrait of child care supply, demand, and cost statewide and county by county, as well as data regarding employment, poverty, and family budgets. The child care data in this report was gathered with the assistance of local child care resource and referral programs (R&Rs). R&Rs work daily to help parents find child care that best suits their family and economic needs. They also work to build and support the delivery of high-quality child care services in diverse settings throughout the state. To access the full report summary and county pages, go to our website at www.rnetwork.org.

| PEOPLE ¹ | COUNTY | | | STATE | | |
|---------------------------|--------|--------|--------|------------|------------|--------|
| | 2016 | 2018 | CHANGE | 2016 | 2018 | CHANGE |
| Total number of residents | 13,785 | 13,887 | 1% | 39,354,432 | 39,864,538 | 1% |
| Number of children 0-12 | 2,069 | 2,001 | -3% | 6,631,621 | 6,578,476 | -1% |
| Under 2 years | 287 | 274 | -5% | 982,688 | 941,215 | -4% |
| 2 years | 149 | 133 | -11% | 498,782 | 489,567 | -2% |
| 3 years | 126 | 152 | 21% | 503,064 | 503,509 | 0.1% |
| 4 years | 138 | 150 | 9% | 503,461 | 503,657 | 0.04% |
| 5 years | 144 | 133 | -8% | 518,282 | 506,494 | -2% |
| 6-10 years | 861 | 807 | -6% | 2,596,934 | 2,576,958 | -1% |
| 11-12 years | 364 | 352 | -3% | 1,028,410 | 1,057,076 | 3% |

| LABOR FORCE ^{2*} | COUNTY | | | STATE | | |
|--|--------|------|--------|-----------|-----------|--------|
| | 2016 | 2018 | CHANGE | 2016 | 2018 | CHANGE |
| Two-parent families, both parents in labor force | 474 | 430 | -9% | 1,667,628 | 1,673,759 | 0.4% |
| Single-parent families, parent in labor force | 280 | 176 | -37% | 966,506 | 957,871 | -1% |

*Due to the availability of data in the U.S. Census Bureau's ACS, these numbers do not include unmarried two-parent families or families with same-sex parents

| POVERTY ² | COUNTY | | | STATE | | | FAMILIES IN POVERTY IN 2018 ² | |
|--|--------|-------|--------|-----------|-----------|--------|--|------------|
| | 2016 | 2018 | CHANGE | 2016 | 2018 | CHANGE | COUNTY | STATE |
| Number of people living in poverty | 684 | 1,378 | 101% | 5,525,524 | 4,969,326 | -10% | 7% | 14% |
| Children 0-5 living in poverty | 95 | 114 | 20% | 608,247 | 499,726 | -18% | | |
| Children in subsidized care ³ | 112 | 121 | 8% | 315,100 | 337,264 | 7% | | |

CHILD CARE AND FAMILY BUDGETS^{4, 8}

| Income Eligible Family Without Subsidy ⁵ | Income Eligible Family With Subsidy ⁵ | Median Family Income ² |
|---|---|---|
| <p>\$54,027 Annual Income</p> <p>29% Housing 18% Infant/toddler Preschooler 22% All other family needs 31%</p> | <p>\$54,027 Annual Income</p> <p>29% Housing 10% Family Fee 61% All other family needs</p> | <p>\$90,347 Annual Income</p> <p>17% Housing 11% Infant/toddler Preschooler 13% All other family needs 58%</p> |

Mono County

Child Care Data

AGE/TYPE

| CHILD CARE SUPPLY ⁶ | LICENSED CHILD CARE CENTERS | | | LICENSED FAMILY CHILD CARE HOMES | | | CHILD CARE REQUESTS ⁷ | |
|--------------------------------|-----------------------------|------|--------|----------------------------------|------|--------|----------------------------------|-----|
| | 2017 | 2019 | CHANGE | 2017 | 2019 | CHANGE | | |
| Total number of spaces | 234 | 234 | 0% | 114 | 100 | -12% | Under 2 years | 27% |
| Under 2 years | 36 | 36 | 0% | | | | 2-5 years | 50% |
| 2-5 years | 198 | 198 | 0% | | | | 6 years and older | 23% |
| 6 years and older | 0 | 0 | 0% | | | | | |
| Total number of sites | 9 | 9 | 0% | 12 | 11 | -8% | | |

25%

Child care programs participating in the Child Care Food Program

56%

Child care centers with one or more federal/state/local contracts

SCHEDULE AND COST

| CHILD CARE SUPPLY | LICENSED CHILD CARE CENTERS | LICENSED FAMILY CHILD CARE HOMES | CHILD CARE REQUESTS | |
|---|-------------------------------------|--|---|-----------|
| Full-time and part-time spaces | 100% | 92% | AGES | FULL-TIME |
| Only full-time slots | 0% | 8% | Under 2 years | 100% |
| Only part-time slots | 0% | 0% | 2 years | 0% |
| Sites offering evening, weekend or overnight care | 22% | 55% | 3 years | 100% |
| Annual full-time infant care ⁸ | \$13,231 | \$12,028 | 4 years | 100% |
| Annual full-time preschool care ⁸ | \$9,733 | \$11,138 | 5 years | 0% |
| MAJOR REASONS FAMILIES SEEK CHILD CARE ⁹ | | | REQUESTS FOR CARE DURING NONTRADITIONAL HOURS | |
| 95% Employment | 9% Parent seeking employment | 5% Parent in school or training | Evening / weekend / overnight care | 8% |

LANGUAGE

| CENTERS WITH AT LEAST ONE STAFF SPEAKING THE FOLLOWING LANGUAGES ⁹ | LANGUAGE SPOKEN AT HOME | |
|---|-------------------------------|-----|
| English 100%, Spanish 33% | English only | 75% |
| FAMILY CHILD CARE PROVIDERS SPEAKING THE FOLLOWING LANGUAGES ⁹ | Spanish | 22% |
| Spanish 64%, English 55% | Asian/Pacific Island language | 2% |
| | Another language | 2% |

1. CA Department of Finance Population Projections 2018
2. American Community Survey 2018 1-year estimates. Poverty is defined using the federal poverty guidelines.
3. CA Department of Education CDD 801-A October 2018, CA Department of Social Services CW115, October 2018
4. U.S. Housing and Urban Development rent for 2-bedroom 50th percentile
5. 70% of 2018 State Median Income for a family of three
6. Resource and referral (R&R) databases 2019
7. R&R child care referrals April/May/June 2019
8. 2018 Regional Market Rate Survey, Network estimate
9. Percentages may exceed 100% when multiple options are chosen

For more information about child care in **MONO COUNTY**:

IMACA Community Connections for Children
800-317-4700
www.imaca.net

RACE COUNTS

County Rankings

RACE COUNTS measures the overall performance, amount of racial disparity, and impact by population size of counties and cities in California. We found that the past still very much drives who has access to the promise of the Golden State. To push California forward, we need effective ways to measure and address long-standing racial disparities. We have ranked all 58 counties in California using our comprehensive measurement across 44 indicators and seven key issues areas.

Learn more at RACECOUNTS.org.

PERFORMANCE

Rank 1 = Highest Performance

How well people are doing? How high are graduation, health insurance, and home ownership rates?

DISPARITY

Rank 1 = Highest Disparity

How well are different racial groups doing compared to one another? Are graduation, health insurance, and home ownership rates similar across races or very different?

*RACE COUNTS County Types

| | RACIAL DISPARITY | PERFORMANCE |
|------------------------|---------------------|-------------|
| GAINS AT RISK | LOW | HIGH |
| STRUGGLING TO PROSPER | LOW | LOW |
| PROSPERITY FOR THE FEW | HIGH | HIGH |
| STUCK AND UNEQUAL | HIGH | LOW |

| COUNTY* | DISPARITY | PERFORMANCE | POPULATION |
|--------------|-----------|-------------|------------|
| Alameda | 4 | 17 | 1,559,308 |
| Alpine | N/A | 4 | 1,202 |
| Amador | 56 | 24 | 37,159 |
| Butte | 23 | 40 | 221,578 |
| Calaveras | 55 | 21 | 44,921 |
| Colusa | 12 | 29 | 21,424 |
| Contra Costa | 30 | 12 | 1,081,232 |
| Del Norte | 15 | 51 | 28,066 |
| El Dorado | 16 | 5 | 181,465 |
| Fresno | 6 | 53 | 948,844 |
| Glenn | 34 | 42 | 28,019 |
| Humboldt | 13 | 33 | 134,876 |
| Imperial | 2 | 50 | 177,026 |
| Inyo | 17 | 16 | 18,439 |
| Kern | 33 | 55 | 857,730 |
| Kings | 8 | 56 | 151,390 |
| Lake | 19 | 47 | 64,209 |
| Lassen | 27 | 41 | 33,356 |
| Los Angeles | 28 | 44 | 9,974,203 |
| Madera | 11 | 45 | 152,452 |
| Marin | 1 | 1 | 256,802 |
| Mariposa | 39 | 27 | 17,946 |
| Mendocino | 22 | 32 | 87,612 |
| Merced | 44 | 58 | 261,609 |
| Modoc | 20 | 37 | 9,335 |
| Mono | 3 | 15 | 14,193 |
| Monterey | 18 | 39 | 424,927 |
| Napa | 42 | 7 | 139,253 |
| Nevada | 24 | 13 | 98,606 |

RACE COUNTS

County Rankings

PERFORMANCE**Rank 1 = Highest Performance**

How well people are doing? How high are graduation, health insurance, and home ownership rates?

DISPARITY**Rank 1 = Highest Disparity**

How well are different racial groups doing compared to one another? Are graduation, health insurance, and home ownership rates similar across races or very different?

***RACE COUNTS County Types**

| | RACIAL DISPARITY | PERFORMANCE |
|------------------------|---------------------|-------------|
| GAINS AT RISK | LOW | HIGH |
| STRUGGLING TO PROSPER | LOW | LOW |
| PROSPERITY FOR THE FEW | HIGH | HIGH |
| STUCK AND UNEQUAL | HIGH | LOW |

| COUNTY* | DISPARITY | PERFORMANCE | POPULATION |
|-----------------|-----------|-------------|------------|
| Orange | 29 | 19 | 3,086,331 |
| Placer | 37 | 2 | 361,518 |
| Plumas | 38 | 22 | 19,286 |
| Riverside | 40 | 46 | 2,266,899 |
| Sacramento | 50 | 31 | 1,450,277 |
| San Benito | 53 | 23 | 56,888 |
| San Bernardino | 31 | 54 | 2,078,586 |
| San Diego | 36 | 25 | 3,183,143 |
| San Francisco | 5 | 11 | 829,072 |
| San Joaquin | 35 | 52 | 701,050 |
| San Luis Obispo | 47 | 14 | 274,184 |
| San Mateo | 9 | 3 | 739,837 |
| Santa Barbara | 41 | 20 | 431,555 |
| Santa Clara | 32 | 8 | 1,841,569 |
| Santa Cruz | 26 | 10 | 267,203 |
| Shasta | 49 | 35 | 178,520 |
| Sierra | N/A | 6 | 3,019 |
| Siskiyou | 14 | 30 | 44,261 |
| Solano | 46 | 36 | 421,624 |
| Sonoma | 48 | 9 | 491,790 |
| Stanislaus | 21 | 48 | 522,794 |
| Sutter | 25 | 38 | 95,067 |
| Tehama | 51 | 43 | 63,284 |
| Trinity | 45 | 34 | 13,515 |
| Tulare | 43 | 49 | 451,108 |
| Tuolumne | 54 | 28 | 54,347 |
| Ventura | 10 | 18 | 835,790 |
| Yolo | 7 | 26 | 204,162 |
| Yuba | 52 | 57 | 73,059 |

Note: Overall performance and disparity rankings calculate data from 44 indicators identified by community organizers and literature reviews. Insufficient data to calculate disparity rankings for Alpine and Sierra Counties.



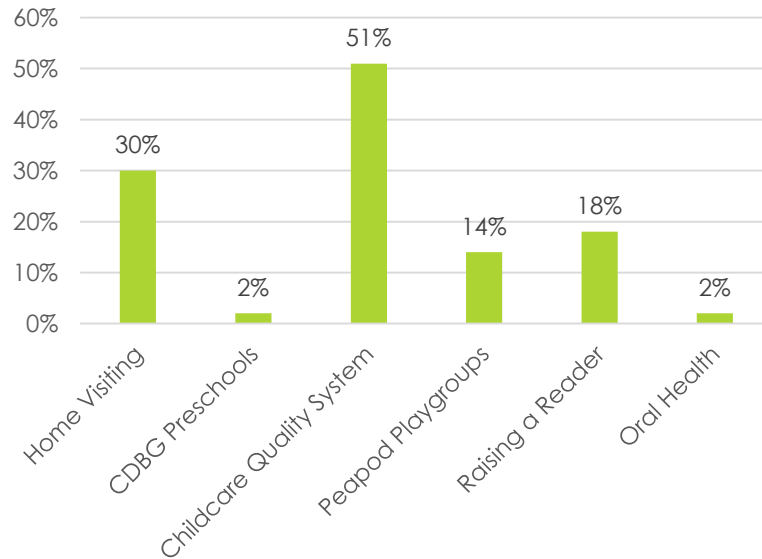
FY 2019-20
EVALUATION REPORT
PRESENTATION

Our goal is to enhance the network of support services
for families with children ages 0 to 5 years.

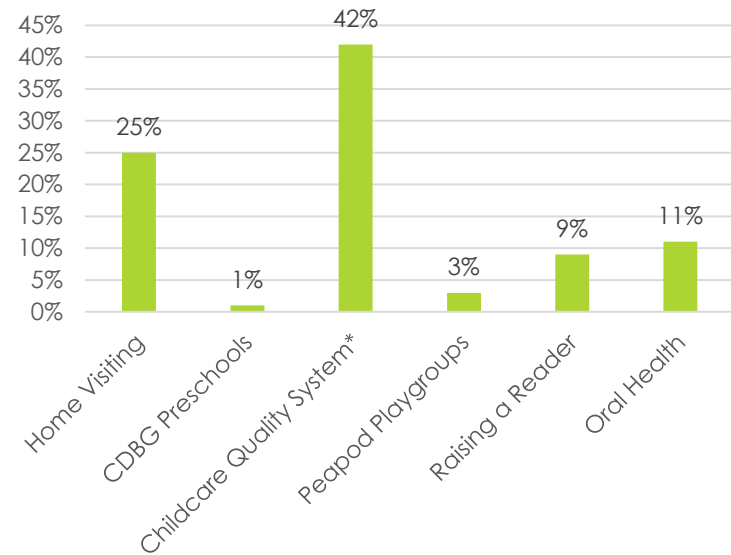
How many kids were served?

Percent of the 0-5 Population Served by First 5 Funded Program

2019-20



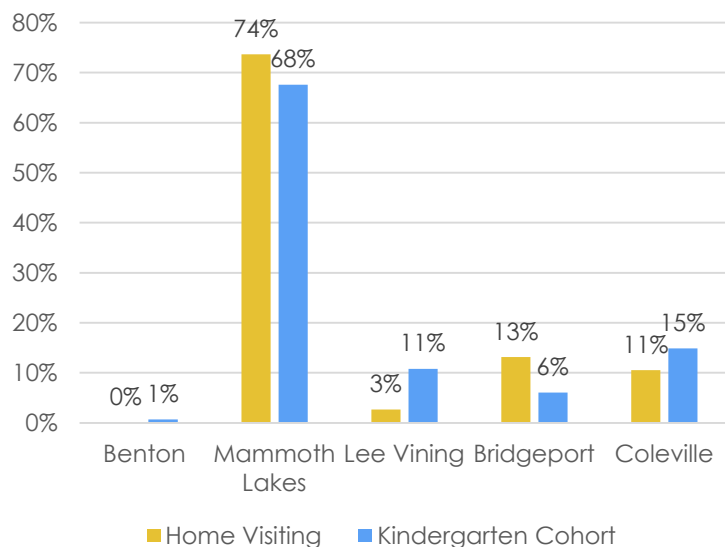
2020-21



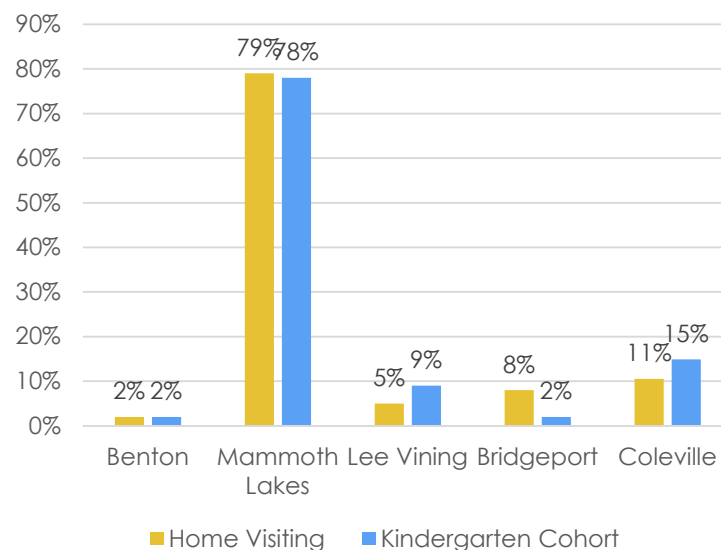
Where do the families served live?

Service Comparison by Community: New Families in Home Visiting and the Kindergarten Cohort

2019-20



2020-21



Emergency Fund & COVID Response

- ▶ Emergency Fund allocation of \$10,000 to Mammoth Lakes Housing for Rental Assistance
- ▶ Partnered with IMACA to provide a diaper bank at their offices
- ▶ Deepened Staff expertise to serve families in home visiting and playgroups facing COVID related stressors including:
 - ▶ Illness
 - ▶ mental health
 - ▶ financial instability

Systems Building

- ▶ Ensured consideration of the birth to 5 population at the regular meetings of: the Mono County Childcare and Child Abuse Prevention Councils.
- ▶ Partnered with the Town of Mammoth Lakes on a CDBG planning application.
 - ▶ Although the application was not submitted, much was learned and the Town reports progress on childcare planning at the Parcel and with MCOE.
- ▶ Explored options to expand the Mono County CDBG Childcare Program. Hope to partner for a 2022 planning application.
- ▶ Partnered with the First 5 Association as an Executive Committee, REDI Committee, and Hiring Committee member and led North East Regional meetings.
- ▶ Participated in advocacy by signing on to letters supported by the First 5 Association.
- ▶ Served on the MCOE Cabinet.

Programs and Evaluation

IMPROVED FAMILY FUNCTIONING

Home Visiting

IMPROVED CHILD DEVELOPMENT

School Readiness

Family Behavioral Health

Childcare Quality

IMPROVED CHILD HEALTH

Oral Health

Child Safety

Improved Family Functioning

Home Visiting

8

The 2020-21 investment in Welcome Baby and Healthy Families was \$373,446

Program objectives include:

- ▶ Facilitate parents' role as their child's first and most important teacher
- ▶ Provide information on typical child development
- ▶ Stimulate child development by providing age-appropriate activities
- ▶ Increase and support breastfeeding and literacy activities
- ▶ Link families to community services and support access to services
- ▶ Conduct developmental screenings and refer families to early intervention programs
- ▶ Provide culturally competent services in Spanish and English
- ▶ Facilitate optimal family functioning
- ▶ Decrease child abuse and neglect

Home Visiting Evaluation Findings

| Investment Area | Program, % served | Indicators (number, *reporting rate below 60%) | | |
|-----------------------------|---|--|---|---|
| | | Achieved, 33% | Static/ Unknown, 33% | Needs improvement, 33% |
| Improved Family Functioning | Home Visiting: Welcome Baby and Healthy Families, 25% | <ul style="list-style-type: none"> • Higher participation rates children 0-1 (2) • Higher breastfeeding rates (15*)—achieved for Home Visiting, but not the overall population | <ul style="list-style-type: none"> • Parents get developmental and parenting education (14*) • Expected BMI (16*) | <ul style="list-style-type: none"> • Higher participation rates children 0-5 (3) • School readiness rate (9) • Developmental Screening rates (4) |

Visits Provided, Ethnicity, Families with Multiple Stressors

Home Visiting

| Visit Type | FY 18-19 | FY 19-20 | FY 20-21 |
|----------------------|------------|------------|------------|
| Prenatal Home Visits | 65 | 32 | 26 |
| Birth-5 Home Visits | 527 | 584 | 588 |
| Total Visits | 592 | 616 | 614 |

| Ethnicity | 2019-20 | 2020-21 |
|--------------|---------|---------|
| Non-Hispanic | 43% | 47% |
| Hispanic | 57% | 53% |

| Stressors | FY 19-20 | FY 20-21 |
|----------------------------------|----------|----------|
| Families with multiple stressors | 43% | 39% |

Stressors

Home Visiting

11

| Stressors | 19-20 | 20-21 |
|---|-------|-------|
| Low income | 62 | 50 |
| High School Diploma or Equivalency not attained | 22 | 18 |
| Child with a Disability | 10 | 6 |
| Parent with a Disability | 9 | 7 |
| Young Parent (parenting under age of 21) | 7 | 4 |
| Parent with Mental Health Issue | - | 5 |
| Housing Instability | 8 | 6 |
| Recent immigrant or refugee | 2 | 3 |
| Parent incarcerated during child's lifetime | 2 | 4 |
| Very low birthweight and preterm birth | 3 | 3 |
| Intimate Partner Violence | 1 | 2 |

Home Visiting: Key Takeaways

- ▶ Home Visiting continued to provide family-specific support to families, an acute need through the COVID pandemic
- ▶ The evidence-based Parents as Teachers program was implemented due to funding from Mono County
- ▶ 614 visits provided (616 last fiscal year)
- ▶ 39% of families served had two or more stressors
- ▶ A higher proportion of Hispanic families were served than the 0-17 population in the County.

School Readiness

Transition to School and Early Literacy

The FY 2020-21 investment in school readiness was \$37,758

Transition to School Program

Kindergarten Round Up: informational meeting held at all public elementary schools in the County

Objectives:

- Introduce families and children to the school, teachers, principal, and each other
- Provide information on entering school and kindergarten readiness
- Facilitate children and families' smooth transition into the education system
- Enroll children in kindergarten
- Sign children up for Summer Bridge

Early Literacy Programs

Raising A Reader: book bags distributed by libraries and early learning programs

Objectives:

- Increase literacy for young children
- Encourage use of the library system
- Increase parental and care-provider literacy activities

First Book: free children's books

Objectives:

- Increase parent-child literacy activities
- Facilitate positive parent-child interaction

School Readiness Indicators

| Investment Area | Program, % served | Indicators (*reporting rate below 60%) | | |
|----------------------------|---|---|---|--|
| | | Achieved, 17% | Static/ Unknown, 33% | Needs improvement, 50% |
| Improved Child Development | School Readiness: CDBG Preschool, 2% Raising a Reader, 18% Transition to School, 81% | <ul style="list-style-type: none"> Families attended Round Up (10) | <ul style="list-style-type: none"> Preschool attendance by K entry (8*) School readiness rate (9) | <ul style="list-style-type: none"> Preschool slot availability (12) Literacy programs accessed (11) Kindergarteners assessed for readiness (13) |

School Readiness: Key Takeaways

- ▶ COVID challenges
 - ▶ Schools were not able to conduct Kindergarten Readiness Assessments or administer Parent Surveys due to their increased workload.
 - ▶ Raising a Reader participation declined, likely due to reduced Library use from the 0-5 population
- ▶ Preschool slot availability decreased to 32% from 43% the previous year
- ▶ 81% of families with an incoming kindergartner participated in Kindergarten Round Up, about the same as last year's 82%

Family Behavioral Health

20

The FY 20-21 investment in Family Behavioral Health was \$41,914.

Peapod Playgroups: For parents, caregivers, and children birth to 5 years old. Playgroups meet for 10-week sessions. Sessions were held in the following communities: Walker, Bridgeport, Mammoth Lakes, Crowley Lake, Lee Vining, June Lake and Chalfant/Benton.

Objectives:

- ▶ Decrease isolation by providing parents and children an opportunity to socialize
- ▶ Destigmatize seeking behavioral health services
- ▶ Link families to community services
- ▶ Encourage school readiness and early literacy.

Evaluation Findings

Family Behavioral Health

- ▶ Does Peapod survey data yield 100% satisfaction or an average of 4-5 on a scale of 1-5 that the playgroup met participant expectations. Yes
- ▶ Is the percent of children in households where parents and other family members are receiving child-development and parenting education high or increasing? No

| Investment Area | Program, % served | Indicators (*reporting rate below 60%) | | |
|-----------------|--|---|----------------|---|
| | | Achieved, 50% | Static/Unknown | Needs improvement, 50% |
| | Family Behavioral Health: Peapod Playgroups, 14% | <ul style="list-style-type: none"> Parents satisfied (1) | | <ul style="list-style-type: none"> High participation rates (14) |

Family Behavioral Health: Key Takeaways

- ▶ The families who participate continue to enjoy Peapod Playgroups
- ▶ 152 groups were offered, compared to 150 last year
- ▶ Facebook live participation was not counted since the age and County of participants are unknown.
- ▶ Participation significantly declined due to COVID, from 14% in 2019-20 to 3% due to Health Department guidance to cease in-person groups for much of the year, then limited numbers later.

Childcare Quality

23

The Childcare Quality investment for FY 2020-21 was \$322,051.

The objectives and a brief description for the programs funded in this category are as follows:

- ▶ **IMPACT:** Training, coaching, rating, stipends, and support for childcare providers for the provision of high-quality care.
Objectives:
 - Provide site-specific professional development to child care providers.
 - Support providers' implementation of developmental screenings and parent engagement activities
 - Build public awareness and support for quality early care
 - Build a Childcare Quality System that leverages funding and maximizes support for care providers

- ▶ **QRIS and CSPP QRIS Block Grants:** Support for state preschool sites and sites serving infants and toddlers. **Objectives:**
 - Provide site-specific professional development to child care providers
 - Support provider understanding of quality care and education

- ▶ **Training and Technical Assistance Hub:** Support regional efficiencies in Childcare Quality work **Objectives:**
 - Provide assessors for Spanish speaking sites
 - Contract with Viva for coordination for the Hub
 - Contract with i-Pinwheel database to track sites' participation
 - Contract with American Institute of Research for the Early Learning Needs Assessment Tool (ELNAT) database to analyze child data to determine need.

- ▶ **CDBG Childcare:** Provide high-quality care to preschool-age children in Bridgeport.

Evaluation Findings

Childcare Quality

24

- ▶ Is the percent of children 6 months to 5 years old screened for developmental delays increasing? Yes for the Childcare Quality System, but overall the rate declined.
- ▶ Is the percent of children served in home childcare and childcare centers that exhibit moderate to high quality as measured by a quality index increasing? Slight decrease
- ▶ Is the percent of licensed childcare providers in Mono County advancing on the Child Development Permit Matrix high or increasing? Yes, for the first time in over 5 years
- ▶ Is the percent of licensed center and family childcare spaces per 100 children high or increasing? No, significant decrease from 25% to 11%

| Investment Area | Program, % served | Indicators | | |
|-----------------|---|---|--------------------|---|
| | | Achieved, 50% | Static/ Unknown | Needs improvement, 50% |
| | Childcare Quality, 17% (omitting estimated 28% duplication) | <ul style="list-style-type: none"> • Provider permit attainment rate (6) • <i>Developmental screening rate (4*)</i> | | <ul style="list-style-type: none"> • Childcare availability (7) • Children in high quality care (5) |

Rated Sites

Childcare Quality

Participating Sites Opting to
be Rated

Highest Quality



- Lee Vining IMACA State Preschool

Exceeding Quality



- Coleville IMACA State Preschool
- Kindred Spirits
- Mammoth IMACA State Preschool
- Mammoth Kids Corner
- Mountain Warfare Training Center
Child Development Center
- Alpine Early Learning Center
(Alpine County)

Childcare Quality: Key Takeaways

- ▶ The program has the capacity to rate sites, coach, and provide home visits.
 - ▶ Partners in the Childcare Quality System locally are the Mono County Child Care Council (MCCCC) and Inyo Mono Advocates for Community Action (IMACA). The Childcare Quality System partners provide career guidance (MCCCC through MCOE), licensing support and state funding through the alternative payment program to providers (IMACA), support to families seeking care (IMACA)
- ▶ At 85%, Mono and Alpine childcare sites have one of the highest rates of participation in the State.
- ▶ Children's enrollment in sites served declined from 197 last fiscal year to 118 this year, likely due to parental COVID concerns.
- ▶ \$39,510 in stipends was distributed directly to 8 providers and 13 sites. Totals ranged from \$250 for an individual to between \$1,500 and \$6,500 for licensed sites
- ▶ Developmental screening, family engagement, and referrals continues to strengthen

Child Health: Oral Health & Safety

Oral Health was funded and operated by First 5 Mono at a cost of \$13,295 for FY 2020-21. The program provides free toothbrushes, toothpaste, and floss to families to help maintain oral health.

Objective: Provide application of topical fluoride varnish twice a year to all Mono County children age 1-5 not already receiving services from a dentist, and educate children and parents about oral health.

Child Safety: With combined funding from Small County Funding Augmentations, \$5,000, and the Mono County Office of Education, the Mono County Office of Education coordinates Safe Kids California, Mono Partners.

Objective: Bring safety services & resources to families

Evaluation Findings

Child Health

- ▶ Is there a low percent of children at Kindergarten entry with untreated dental problems? Unknown
- ▶ Is the percent of children ages 1 or older who receive annual dental screenings high or increasing? Unknown

| Investment Area | Program, % served | Indicators | | |
|-----------------|-------------------|------------|--|-------------------|
| | | Achieved | Static/ Unknown, 100% | Needs improvement |
| Child Health | Oral Health, 11% | | <ul style="list-style-type: none"> • Annual dental screening rate (17*) • Low number of Children at K entry with untreated dental problems (18*) | |

- ▶ Are families countywide informed about safety issues pertaining to young children and able to access Car Seat Safety Checks, Health and Safety Fairs, and Gun Safety Locks? No

| Investment Area | Program, % served | Indicators (number from pp 46-48) | | |
|-----------------|-------------------|-----------------------------------|------------------|--|
| | | Achieved | Static/ Unknown, | Needs improvement, 100% |
| | Child Safety, | | | <ul style="list-style-type: none"> • Children provided helmets through Safe Kids (20) |

Child Safety Key Takeaways

- ▶ COVID impacts
 - ▶ Reduced number of car seat checks, bike helmets, home safety kits through Safe Kids
 - ▶ Adapted the format of Health and Safety Fairs to be held outdoors
 - ▶ No oral health data entry due to school site workload

Childcare Portfolio & Equity Index

- ▶ Childcare portfolio
 - ▶ In 2019, there was a childcare gap of 72% for the 0-5 age range—243 spaces for 844 children
- ▶ Equity Index
 - ▶ The index considers 7 key issues:
 - ▶ Crime & Justice, Democracy, Economic Opportunity, Education, Healthcare Access, Healthy Built Environment
 - ▶ According to the index:
 - ▶ Mono has the 3rd highest disparity in the State.
 - ▶ Mono has the 15th highest performance in the State.



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 1, 2022

Departments: County Counsel

TIME REQUIRED 15 minutes

PERSONS APPEARING BEFORE THE BOARD Stacey Simon, County Counsel

SUBJECT Ordinance Amending Mono County Code Chapter 7.90 (First 5)

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

An Ordinance of the Mono County Board of Supervisors amending chapter 7.90, Sections 050 and 060, of the Mono County Code to omit guidance regarding the staggering of initial terms, amend commission member term lengths, and fix the number of appointed members at seven.

RECOMMENDED ACTION:

Introduce, read title, and waive further reading of proposed ordinance. Provide any desired direction to staff.

FISCAL IMPACT:

None at this time.

CONTACT NAME: Stacey Simon

PHONE/EMAIL: 7606483270 / ssimon@mono.ca.gov

SEND COPIES TO:

Molly DesBaillets, Mono First 5 Director

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

| |
|---|
| Click to download |
| First 5 Staff Report |
| Ordinance with exhibits |
| Redline Chapter 7.90 |

History

Time

Who

Approval

| | | |
|--------------------|------------------------------|-----|
| 2/14/2022 10:40 AM | County Counsel | Yes |
| 2/17/2022 1:58 PM | Finance | Yes |
| 2/25/2022 12:19 PM | County Administrative Office | Yes |



Bob Gardner
Commission Chair
Mono County Board of
Supervisors

Stacey Adler, PhD
Commission Vice-Chair
Mono County Superintendent
of Schools

Janice Mendez
Commission Secretary
Project Lead
Community Health in Diabetes
Prevention Bridgeport Indian
Colony

Dr. Kristin Collins
Pediatrician
Sierra Park Pediatrics

Michelle Raust
Program Manager, Child and
Adult Services
Mono County Department of
Social Services

Patricia Robertson
Executive Director
Mammoth Lakes Housing

Date: March 1, 2022

To: Honorable Board of Supervisors

From: Molly DesBaillets, Executive Director First 5 Mono County

Subject: Amendment to the First 5 Mono County Ordinance Chapter 7.90
pertaining to the Mono County Children and Families Commission.

Recommended Action:

The First 5 Mono County Executive Director respectfully requests that the Board of Supervisors amends the County Ordinance pertaining to the First 5 Children and Families Commission as set forth in the subsequent document. The changes are 1) in formatting, 2) to omit guidance for the original formation of the Commission, and 3) to amend term limits to run 5 instead of 3 years.

Discussion:

On behalf of the Mono County Children and Families Commission, I respectfully request the Board of Supervisors amend County Code for the First 5 Mono County Children and Families Commission as agreed upon by the First 5 Mono Commission.

Thank you for your consideration of this request.

Fiscal Impact:

None

Molly DesBaillets, MA
Executive Director

Providing leadership in sustaining a network of support for all children, ages 0 through 5 years, and their families. Partnering with the community to improve outcomes in children's health, safety and learning.

P.O. Box 130 ♦ Mammoth Lakes, CA 93546
760-924-7626 ♦ mdesbaillets@monocoe.org monokids.org



ORDINANCE NO. ORD22-__

AN ORDINANCE OF THE MONO COUNTY BOARD OF SUPERVISORS AMENDING CHAPTER 7.90, SECTIONS 050 AND 060 OF THE MONO COUNTY CODE TO OMIT GUIDANCE REGARDING THE STAGGERING OF INITIAL TERMS, AMEND COMMISSION MEMBER TERM LENGTHS, AND FIX THE NUMBER OF APPOINTED MEMBERS

WHEREAS, by Ordinance numbered 99-03, Mono County adopted Chapter 7.90 of the Mono County Code entitled “Mono County Children and Families First Commission and Trust Fund,” (the “Commission”), as amended by Ordinance numbered 01-03, both in accordance with the then-existing requirements of the California Children and Families First Act of 1998 (Health and Safety Code Sections 130100 et seq.) which created the Mono County Children and Families First Commission and the Mono County Children and Families First Trust Fund and provided for their operation; and

WHEREAS, pursuant to Commission action of January 20, 2022, the Commission wishes to amend Sections 7.90.050 and 7.90.060, in their entirety, in order to: 1) improve the formatting of the sections, 2) omit guidance regarding the staggering of initial terms, 3) increase the term lengths members may serve, from 3 years to 5 years, and 4) fix the number of Commission members at seven (7).

NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF MONO ORDAINS that:

SECTION ONE: Section 7.90.050 of the Mono County Code be amended as set forth in Exhibit A, which is attached hereto and incorporated by this reference; and

SECTION TWO: Section 7.90.060 of the Mono County Code be amended as set forth in Exhibit B, which is attached hereto and incorporated by this reference; and

SECTION THREE: This ordinance shall become effective 30 days from the date of its adoption and final passage, which appears immediately below. The Clerk of the Board of Supervisors shall post this ordinance and also publish it in the manner prescribed by Government Code Section 25124 no later than 15 days after the date of its adoption and final passage. If the Clerk fails to publish this ordinance within said 15-day period, then the ordinance shall not take effect until 30 days after the date of publication.

PASSED, APPROVED and ADOPTED this _____ day of _____, 2022, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32

Bob Gardner, Chair
Mono County Board of Supervisors

ATTEST:

APPROVED AS TO FORM:

Clerk of the Board

County Counsel

EXHIBIT A

7.90.050 - Commission membership and composition.

The commission shall consist of seven members appointed by the board of supervisors and shall be comprised accordingly:

- A. One member shall be a member of the County Board of Supervisors;
- B. One member shall be the county superintendent of schools, as an educator specializing in early childhood development;
- C. At least two members shall be from among the county health officer and persons responsible for management of the following county functions: children's services, public health services, behavioral health services, social services, and tobacco and other substance abuse prevention and treatment services; and
- D. The remaining members shall be persons from the following categories: recipients of project services included in the county strategic plan; educators specializing in early childhood development; representatives of a local child care resource or referral agency, or a local child care coordinating group; representatives of a local organization for prevention or early intervention for families at risk; representatives of community-based organizations that have the goal of promoting nurturing and early childhood development; representatives of local school districts; and representatives of local medical, pediatric, or obstetric associations or societies.

(Ord. 05-05 § 1, 2005: Ord. 99-03 § 1 (part), 1999.)

Exhibit B

7.90.060 - Commission terms of office.

All members of the commission shall serve at the pleasure of the board of supervisors. The term of office for each member shall be five years or until the appointment of his or her successor.

(Ord. 05-05 § 2, 2005; Ord. 99-03 § 1 (part), 1999.)

(part), 1999.)

Chapter 7.90 - MONO COUNTY CHILDREN AND FAMILIES COMMISSION AND TRUST FUND

Sections:

7.90.010 - Definitions.

As used in this chapter:

"Act" means the California Children and Families First Act of 1998 (California Health and Safety Code Section 130100 et seq.).

"Commission" means the Mono County children and families commission established by this chapter.

"County strategic plan" means the plan adopted by the Commission in accordance with the Act.

"Program" means the California Children and Families First Program established by the Act.

"State commission" means the California Children and Families First Commission established in accordance with Section 130110 of the California Health and Safety Code.

"Trust fund" means the Mono County children and families trust fund established by this chapter.

Any other terms used in this chapter shall have the meanings attributed to them under the Act.

(Ord. 01-03 §§ 1 (part), 2 (part), 2001; Ord. 99-03 § 1 (part), 1999.)

7.90.020 - Election to participate—Purpose of this chapter.

Mono County elects to participate in the California Children and Families First Program. The purpose of this chapter is to satisfy and implement the requirements of the California Children and Families First Act of 1998 so that Mono County may participate in the program.

(Ord. 99-03 § 1 (part), 1999.)

7.90.030 - Commission established.

Pursuant to Section 130140 of the California Health and Safety Code, there is established a Mono County children and families commission, which shall have all the powers and duties imposed on county children and families first commissions by the California Children and Families First Act of 1998 (California Health and Safety Code Section 130100 et seq.) and any other applicable laws or regulations.

(Ord. 01-03 § 1 (part), 2001; Ord. 99-03 § 1 (part), 1999.)

7.90.040 - Trust fund established.

There is established a Mono County children and families trust fund, into which shall be deposited the moneys allocated and appropriated to the commission under Section 130105 of the California Health and Safety Code. The trust fund shall be administered by the commission. Moneys in the trust fund shall be expended by the commission only for the purposes authorized by the California Children and Families First Act of 1998 and in accordance with the county strategic plan approved by the commission.

(Ord. 01-03 § 2 (part), 2001; Ord. 99-03 § 1 (part), 1999.)

7.90.050 - Commission membership and composition.

The commission shall consist of seven members appointed by the board of supervisors and shall be comprised accordingly:

- A. One member shall be a member of the County Board of Supervisors;
- B. One member shall be the county superintendent of schools, as an educator specializing in early childhood development;
- C. At least two members shall be from among the county health officer and persons responsible for management of the following county functions: children's services, public health services, behavioral health services, social services, and tobacco and other substance abuse prevention and treatment services; and
- D. The remaining members shall persons from the following categories: recipients of project services included in the county strategic plan; educators specializing in early childhood development; representatives of a local child care resource or referral agency, or a local child care coordinating group; representatives of a local organization for prevention or early intervention for families at risk; representatives of community-based organizations that have the goal of promoting nurturing and early childhood development; representatives of local school districts; and representatives of local medical, pediatric, or obstetric associations or societies.

~~The commission shall consist of seven to nine members appointed by the board of supervisors. One member shall be a member of the board of supervisors. At least two, and as many as five four, members shall be from among the following persons: the county health officer and persons responsible for management of the following county functions: children's services, public health services, behavioral health services, social services and tobacco and other substance abuse prevention and treatment services. One member shall be the county superintendent of schools, as an educator specializing in early childhood development. The remaining one to five three members shall be representatives from among the following categories: recipients of project services included in the county strategic plan; representatives of a local child care resource or referral agencies or a local child care coordinating group; representatives of local organizations for prevention or early intervention for families at risk; representatives of community-based organizations that have the goal of promoting or nurturing early childhood development; representatives of local school districts; and representatives of local medical, pediatric, or obstetric associations or societies.~~

(Ord. 05-05 § 1, 2005; Ord. 99-03 § 1 (part), 1999.)

7.90.060 - Commission terms of office.

All members of the commission shall serve at the pleasure of the board of supervisors. The term of office for each member shall be five three years or until the appointment of his or her successor. ~~Terms of office shall be staggered. Specifically, the initial terms of office of the members shall be as follows: the members representing the board of supervisors and superintendent of schools shall initially serve a three-year term; the members responsible for the management of children's services, public health services, behavioral health services, social services, or tobacco and other substance abuse prevention and treatment services shall initially serve two-year terms; and the members representing project recipients, educators, local child care resource or referral agencies or a local child care coordinating group, local organizations for prevention or early intervention for families at risk, community based organizations that have the goal of promoting or nurturing early childhood development; and local school districts and local medical, pediatric, or obstetric associations or societies shall initially serve a one-year term.~~

(Ord. 05-05 § 2, 2005; Ord. 99-03 § 1 (part), 1999.)

7.90.070 - Vacancies and removal.

A vacancy on the commission shall occur automatically on the happening of any of the following events before the expiration of a term:

- A. Removal of the member by the board of supervisors for any reason;
- B. Death or resignation of the member;
- C. Ceasing to be a representative of the particular agency or category from which the member was appointed; or
- D. Absence from three consecutive regular or special meetings or absence from four regular or special meetings in any twelve month period.

The board of supervisors may waive any vacating event for any member of the commission by majority vote of the board. The board shall make interim appointments to fill unexpired terms in the event of vacancies occurring during the term of members of the commission.

(Ord. 99-03 § 1 (part), 1999.)

7.90.080 - Quorum and voting.

A majority of the commission members shall constitute a quorum for all purposes. A majority of a quorum voting in favor of or against any item of commission business shall be sufficient to approve or disapprove that item. Members abstaining from any vote shall be deemed to have consented to the will of the voting members.

(Ord. 99-03 § 1 (part), 1999.)

7.90.090 - Compensation—Reimbursement of expenses.

As required by the Act, members of the commission shall not be compensated for their services, except they shall be paid reasonable per diem and reimbursement of reasonable expenses for attending meetings and discharging other responsibilities as authorized by the commission.

(Ord. 99-03 § 1 (part), 1999.)

7.90.100 - Chairperson—Vice-chairperson—Secretary—Procedural rules.

The members of the commission shall annually elect a chairperson and vice-chairperson, who shall each serve for a term of one year. The chairperson shall run commission meetings, including conducting commission public hearings. The vice-chairperson shall perform the duties of the chairperson in the chairperson's absence. To the extent it deems necessary, the commission may also elect one of its members to serve as secretary for the commission. The secretary or his or her designee shall be responsible for the preparation, posting and/or publishing of agendas, notices, and minutes relating to commission meetings, and or carrying out such other secretarial duties as may be assigned by the commission. The commission may also adopt such procedural rules as it deems necessary to conduct its business, provided such rules are not inconsistent with this chapter, the California Children and Families First Act of 1998, or other applicable laws or regulations.

(Ord. 99-03 § 1 (part), 1999.)

7.90.110 - Required duties.

In addition to any other duties imposed by this chapter or any other applicable law or regulations, the commission shall perform all of the following specific duties in accordance with the California Children and Families First Act of 1998:

- A. Adopt an adequate and complete county strategic plan for the support and improvement of early childhood development within the county;
- B. Periodically review, on at least an annual basis, its county strategic plan and revise the plan as may be necessary or appropriate;
- C. Conduct at least one public hearing on its proposed county strategic plan before the plan is adopted;
- D. Conduct at least one public hearing on its periodic review of the county strategic plan before any revisions to the plan are adopted;
- E. Submit its adopted county strategic plan, and any subsequent revisions thereto, to the state commission;
- F. Prepare and adopt an annual audit and report pursuant to Section 130150 of the California Health and Safety Code;
- G. Conduct at least one public hearing prior to adopting any annual audit and report;
- H. Conduct at least one public hearing on each annual report by the state commission prepared pursuant to subdivision (b) of Section 130150 of the California Health and Safety Code;
- I. Establish one or more advisory commissions to provide technical and professional expertise and support for any purposes that will be beneficial in accomplishing the purposes of the California Children and Families First Act of 1998.

(Ord. 99-03 § 1 (part), 1999.)



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 1, 2022

Departments: CAO, Public Health

TIME REQUIRED 15 minutes

SUBJECT COVID-19 (Coronavirus) Update

**PERSONS
APPEARING
BEFORE THE
BOARD**

Robert C. Lawton, CAO, Bryan
Wheeler, Public Health Director, Dr.
Caryn Slack, Public Health Officer

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Update on Countywide response and planning related to the COVID-19 pandemic.

RECOMMENDED ACTION:

None, informational only.

FISCAL IMPACT:

None.

CONTACT NAME: Robert C. Lawton

PHONE/EMAIL: 760-932-5415 / rlawton@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

| |
|--|
| <p>Click to download</p> <p>No Attachments Available</p> |
|--|

History

| Time | Who | Approval |
|--------------------|------------------------------|----------|
| 2/14/2022 10:56 AM | County Counsel | Yes |
| 2/15/2022 11:34 AM | Finance | Yes |
| 2/25/2022 12:18 PM | County Administrative Office | Yes |



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE March 1, 2022

Departments: Mountain View Fire Emergency Operations Center

TIME REQUIRED 10 minutes

PERSONS APPEARING BEFORE THE BOARD Justin Nalder, MVF EOC Director

SUBJECT Mountain View Fire Update and
Review of Emergency Declarations

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Review of continuing need for Board of Supervisor's November 17, 2020, Declaration of Local Emergency of and Mono County Health Officer's November 19, 2020, Declaration of Local Health Emergency for the Mountain View Fire.

RECOMMENDED ACTION:

Hear report from Incident Command and involved staff regarding status of Mountain View Fire response and recovery efforts. Find that there is a need to continue the local state of emergency declared on November 17, 2020 and/or the local health emergency declared on November 19, 2020 (ratified by the Board on November 24, 2020).

FISCAL IMPACT:

Continuation of the declared emergencies supports the County's eligibility for state disaster assistance while debris efforts are still underway. Debris removal costs are eligible for reimbursement only when there is an immediate threat to public health and safety.

CONTACT NAME: Stacey Simon

PHONE/EMAIL: x1704 / ssimon@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

| |
|---|
| Click to download |
| <input type="checkbox"/> Staff report |
| <input type="checkbox"/> Board Declaration of Emergency |
| <input type="checkbox"/> Health Officer Declaration |
| <input type="checkbox"/> Board Ratification of Health Emergency |

History

| Time | Who | Approval |
|--------------------|------------------------------|-----------------|
| 2/14/2022 11:37 AM | County Counsel | Yes |
| 2/24/2022 9:54 AM | Finance | Yes |
| 2/25/2022 12:19 PM | County Administrative Office | Yes |

County Counsel
Stacey Simon

Assistant County Counsel
Anne L. Frievalt

Deputy County Counsel
Emily Fox

**OFFICE OF THE
COUNTY COUNSEL**

Mono County
South County Offices
P.O. BOX 2415
MAMMOTH LAKES, CALIFORNIA 93546

Telephone
760-924-1700

Risk Manager
Jay Sloane

Paralegal/Office Manager
Kevin Moss

To: Board of Supervisors
From: Stacey Simon
Date: March 1, 2022
Re: Review of Emergency Declarations – Mountain View Fire

Recommended Action

Staff recommends that the Board not terminate the emergency declarations until more information is known regarding the remaining unremediated properties, despite the recently-received news from CalOES regarding the County's cost share.

Strategic Plan Focus Areas Met

Economic Base Infrastructure Public Safety
 Environmental Sustainability Mono Best Place to Work

Discussion

On November 17, 2020, a fire broke out in the Community of Walker (the “Mountain View Fire”) in the midst of a hurricane-force wind event. More than 140 structures were destroyed, including 74 homes. On that date, by emergency action, the Board of Supervisors declared a state of local emergency under the California Emergency Services Act (CESA) (Cal. Gov’t Code § 8630). On November 19, 2020, the Governor of the State of California also proclaimed a State of Emergency under CESA, and the Mono County Health Officer declared a local health emergency under Health and Safety Code § 101080, related to the presence of hazardous and toxic materials associated with fire debris. The Board of Supervisors ratified the Health Officer’s declaration on November 24, 2020.

Under the CESA, the Board must review the need for continuing the local emergency at least once every 60 days until it terminates the emergency. Under Health and Safety Code § 101080, the Board must review the need for continuing the local health emergency at least once every 30 days. Under both provisions, the Board must terminate the local emergency at the earliest possible date that conditions warrant.

This item is on the Board’s agenda for a review of the conditions necessitating the declarations of emergency as follows:

1. Declaration of Local Health Emergency

A local health emergency exists under § 101080 when an area is affected by release or escape of hazardous waste which is an imminent threat to the public health or imminent and proximate threat of the introduction of any contagious, infectious, or communicable disease, chemical agent, noncommunicable biologic agent, toxin, or radioactive agent.

The bulk of hazardous waste cleanup on affected properties has been completed by CalOES, however, there remain several properties which have not been remediated. Staff will present additional information regarding the status of the remaining properties and options available to address them.

2. Declaration of Local Emergency

A local emergency exists under subdivision (c) of section 8558 of the CESA when conditions exist of disaster or of extreme peril to the safety of persons and property caused by fire, which are or are likely to be beyond the control of the services, personnel, equipment, and facilities of the local government and require the combined forces of other entities to combat. Keeping the declaration of local emergency in place allows the County the option to seek to remediate the final two properties that have not been remediated and no not currently have plans for remediation while seeking reimbursement from the State under Title 19. Such reimbursement will depend on signed statements from the property owners permitting entry for the purpose of remediation. The emergency declaration maintains flexibility for the County to pursue remediation while seeking reimbursement.

Attachments:

November 17, 2020 Board Declaration

November 19, 2020 Health Officer Declaration

November 24, 2020 Board Ratification of Health Officer Declaration



R20-101

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS DECLARING
A LOCAL EMERGENCY DUE TO SEVERE WILDFIRE IN THE ANTELOPE
VALLEY AREA CAUSED BY THE MOUNTAIN VIEW FIRE**

WHEREAS, today, November 17, 2020, during a severe wind event, a fast-moving fire erupted in the Antelope Valley in Northern Mono County (the “Mountain View Fire”); and

WHEREAS, by 4:00, the fire had destroyed structures and homes and taken at least one life; evacuations are ongoing, and animals have been let free; and

WHEREAS, the Board has determined that conditions of disaster and extreme peril exist which are beyond the control of the normal protective services, personnel, equipment, and facilities within the County of Mono;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Mono, State of California, does hereby declare a state of emergency as a result of the Mountain View Fire in Northern Mono County, based on the findings stated above and other information presented to it during its meeting of today’s date.

BE IT FURTHER RESOLVED THAT consideration for a U.S. Small Business Administration Disaster Declaration for Individual Assistance and funding through the California Disaster Assistance Act, in addition to any and all recovery assistance the State of California can provide, are requested to respond to the emergency herein described, including as necessary to respond to such eligible damages resulting from the emergency which may later be discovered.

PASSED, APPROVED and ADOPTED this 17th day of November 2020, by the following vote, to wit:

AYES: Supervisors Corless, Gardner, Kreitz, Peters, and Stump.

NOES: None.

ABSENT: None.

ABSTAIN: None.

Stacy Corless, Chair
Mono County Board of Supervisors

ATTEST:

Queenie Barnard (Nov 18, 2020 12:25 PST)

Clerk of the Board

APPROVED AS TO FORM:

Stacey Simpson (Nov 18, 2020 12:40 PST)

County Counsel



MONO COUNTY HEALTH DEPARTMENT

LOCAL PUBLIC HEALTH ORDER

P.O. BOX 3329, MAMMOTH LAKES, CA 93546 • PHONE (760) 924-1830 • FAX (760) 924-1831

**EMERGENCY ORDER OF THE MONO COUNTY HEALTH OFFICER
DECLARING A LOCAL HEALTH EMERGENCY DUE TO THE
MOUNTAIN VIEW FIRE; LIMITING RE-ENTRY TO AFFECTED AREAS TO
PROTECT PUBLIC HEALTH AND SAFETY; AND PROHIBITING ENDANGERMENT
OF THE COMMUNITY THROUGH THE UNSAFE REMOVAL,
TRANSPORT, AND DISPOSAL OF FIRE DEBRIS**

WHEREAS, the Mono County Board of Supervisors proclaimed a local state of emergency on November 17, 2020, and the Governor issued a Proclamation of a State of Emergency on November 19, 2020, due to conditions of extreme peril caused by the Mountain View Fire, which destroyed 96 homes and damaged various other structures, including Mono County's solid waste transfer station, in the Walker area of Mono County; and

WHEREAS the potential for widespread toxic exposures and threats to public health and the environment exists in the aftermath of a major wildfire disaster. Debris and ash from residential structure fires contain hazardous substances and the health effects of hazardous substances releases after a wildfire are well-documented; and

WHEREAS, the combustion of building materials such as siding, roofing tiles, and insulation result in dangerous ash that may contain asbestos, heavy metals, and other hazardous materials. Wells may be contaminated and require chlorination following a period of power outages. Household hazardous waste such as paint, gasoline, cleaning products, pesticides, compressed gas cylinders, and chemicals may have been stored in homes, garages, or sheds that may have burned in the fire, also producing hazardous materials; and

WHEREAS, exposure to hazardous substances may lead to acute and chronic health effects, and may cause long-term public health and environmental impacts. Uncontrolled hazardous materials and debris pose significant threats to public health through inhalation of dust particles and contamination of drinking water supplies. Improper handling can expose workers to toxic materials, and improper transport and disposal of fire debris can spread hazardous substances throughout the community, and

WHEREAS, areas affected by the fire were evacuated by Incident Command, and reentry by residents and the public for safety reasons must be regulated until such time as hazardous materials inspection and removal is conducted; and

WHEREAS, California Health and Safety Code section 101080 authorizes the local health officer to declare a local health emergency in areas affected by release or escape of hazardous waste which is an imminent threat to the public health or imminent and proximate threat of the introduction of any contagious, infectious, or communicable disease, chemical agent, noncommunicable biologic agent, toxin, or radioactive agent; and

WHEREAS, Health and Safety Code section 101040 further authorizes the Health Officer to issue orders to protect public health and safety in the context of a local emergency; and

WHEREAS, the Mono County Health Officer finds that the Mountain View Fire has created conditions hazardous to public health and safety in the form of contaminated debris from household hazardous waste/materials and structural debris, which poses a substantial threat to human health and the environment unless its removal and disposal is performed in a manner that protects the public health and safety.

NOW THEREFORE, the Mono County Health Officer **DECLARES** and **ORDERS** as follows:

1. Pursuant to California Health and Safety Code sections 101040 and 101080, a local health emergency exists in Mono County due to debris resulting from the Mountain View Fire being or containing hazardous materials and the imminent and proximate threat of release thereof, which are public health hazards and immediate threats to the public health and safety.
2. Effective immediately and continuing until it is extended, rescinded, superseded, or amended in writing by the Public Health Officer, this Order continues existing closures and prohibits re-entry into specified areas affected by the Mountain View Fire as shown in Exhibit A (“Current Evacuation Area (11/19/20)”), which is attached to this Order and incorporated by this reference, until such time as those areas can be assessed for hazards and, where necessary, remediated.
3. Upon notification by the County of Mono’s Building and Environmental Health Divisions that additional areas or premises are safe to re-enter, the Health Officer may replace Exhibit A, without otherwise modifying this Order, by posting and distributing a revised map labeled “Current Evacuation Area” with the date of such revision and a reference to this Order.
4. In coordination with local law enforcement, re-entry for the limited purpose of retrieving possessions may be allowed, provided no hazards have been identified on the property being accessed.
5. Regardless of when re-entry occurs, no cleanup activities of burned structures or other construction activities shall commence without the prior written authorization of the County

of Mono's Building and Environmental Health Divisions and in compliance with adopted cleanup standards and construction safety guidelines.

6. Pending the enactment of additional requirements to address the Mountain View Fire disaster clean up, no debris bins shall be provided to property owners for the purposes of the removal of fire debris without the authorization of the Mono County Public Health Department – Environmental Health Division.
7. Pending the enactment of additional requirements to address the Mountain View Fire disaster clean up, property owners choosing not to participate in a State Fire Debris Clearance Program, if one is established in Mono County, must register with and obtain the permission of the Mono County Public Health Department – Environmental Health Division, before beginning the removal of fire debris and conduct their private debris removal, transport, and disposal in a manner that does not endanger the community.
8. No one shall temporarily occupy or camp on private property unless and until standards for such temporary occupancy are approved by the Mono County Building and Environmental Health Divisions, (and the Board of Supervisors if required under County or State law).

IT IS FURTHER DECLARED, pursuant to California Health and Safety Code section 101080, that the local health emergency created and presented by the Mountain View Fire shall not remain in effect for a period in excess of seven (7) days unless it has been ratified by the Mono County Board of Supervisors and shall be reviewed by the Board of Supervisors at least every 14 days until the local health emergency is terminated.

IT IS SO ORDERED:

Date: November 19, 2020

Thomas Boo, MD

Dr. Tom Boo
Mono County Public Health Officer

EXHIBIT A
CURRENT EVACUATION AREA (11/19/20)

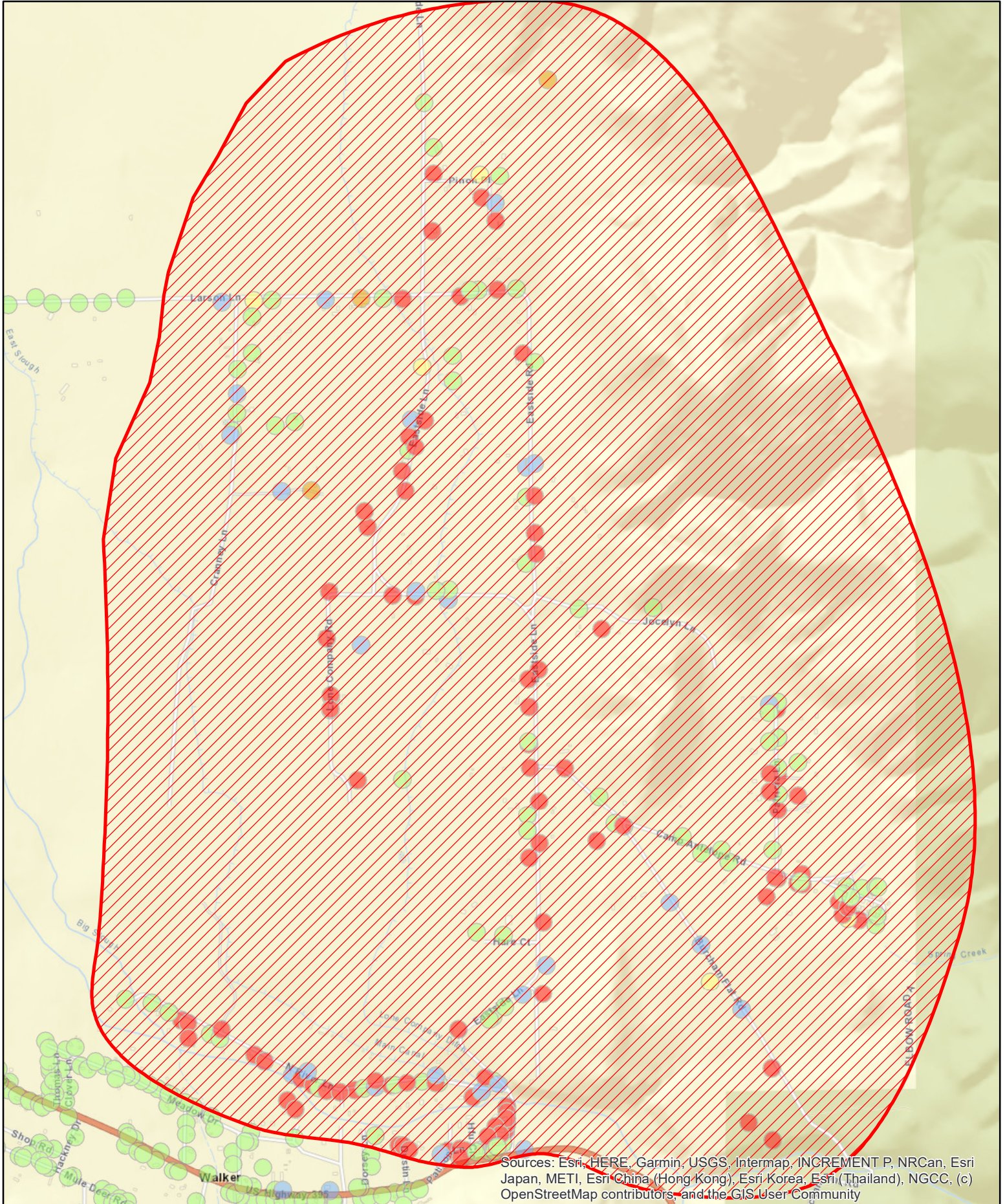


CURRENT EVACUATION AREA

As of 11/19/2020 - 10:45a

For updates visit

<https://on.mono.ca.gov/mountainviewfire>



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community



R20-102

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS
RATIFYING PROCLAMATION OF LOCAL HEALTH
DUE TO THE PRESENCE OF TOXIC AND HAZARDOUS DEBRIS
RESULTING FROM THE MOUNTAIN VIEW FIRE IN WALKER**

WHEREAS, the Local Health Officer did, on the 19th day of November, 2020, declare a local public health emergency in the County of Mono as a result of the Mountain View Fire, a fast-moving and devastating blaze which began on November 17, 2020, and burned more than 140 structures, including 74 homes which were completely destroyed and an additional 2 homes which were damaged, in the community of Walker, California; and

WHEREAS, the Health Officer declaration, which is hereby incorporated by this reference, included a restriction on re-entry into areas affected by the fire in order to protect the public from toxic and hazardous materials typically present following a fire that burns residential or commercial structures. The order also included guidance and restrictions for safe debris removal, transport and disposal; and

WHEREAS, the Mono County Building and Environmental Health Departments, with support, expertise and resources provided by the California Office of Emergency Services (CalOES), thereafter assessed the fire-damaged areas and a plan was made to allow residents to commence safely re-entering the area on November 22, 2020. The Health Officer therefore issued a revised order on that date allowing for controlled re-entry, but continuing the prior restrictions on debris removal, transport and disposal; and

WHEREAS, the continuation of these restrictions, as well as the continued assistance and resources of CalOES and others with expertise in remediating fire damage, remain necessary in order to protect public health, safety and the environment and are required for a safe and effective response to the conditions of disaster and extreme peril resulting from the Mountain View Fire, which is beyond the control of the normal protective services, personnel, equipment, and facilities within the County of Mono;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Mono, State of California, adopts the above findings and does hereby ratify the aforementioned proclamation of local health emergency and declares a continued state of local health emergency in the County which is beyond the control of the normal protective services, personnel, equipment and facilities within the County, as a result of the Mountain View Fire.

1 **BE IT FURTHER RESOLVED THAT** consideration for a U.S. Small Business
2 Administration Disaster Declaration for Individual Assistance and funding through the California
3 Disaster Assistance Act, in addition to any and all recovery assistance the State of California can
4 provide, are requested to respond to the emergency herein described, including as necessary to
5 respond to such eligible damages resulting from the emergency which may later be discovered.

6 **PASSED, APPROVED and ADOPTED** this 24th day of November, 2020, by the
7 following vote, to wit:

8 **AYES:** Supervisors Corless, Gardner, Kreitz, Peters, and Stump.

9 **NOES:** None.

10 **ABSENT:** None.

11 **ABSTAIN:** None.


12 

13 _____
14 Stacy Corless, Chair
15 Mono County Board of Supervisors

16 **ATTEST:**

17 
18 _____
19 Queenie Barnard (Nov 24, 2020 12:57 PST)
20 Clerk of the Board

21 **APPROVED AS TO FORM:**

22 
23 _____
24 Stacey Simon (Nov 24, 2020 13:14 PST)
25 County Counsel



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 1, 2022

Departments: Public Works - Solid Waste

TIME REQUIRED 10 minutes

**PERSONS
APPEARING
BEFORE THE
BOARD**

Justin Nalder, Solid Waste
Superintendent

SUBJECT Conway Ranch Lease Agreement
Second Amendment

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Amendment to the Conway Ranch Cattle Grazing Lease Agreement which allows for the inclusion of the Bowl Meadow into the approved grazing area.

RECOMMENDED ACTION:

- 1) Find that the County's entry into an amended lease agreement for the inclusion of the Bowl Meadow into the approved grazing area is categorically exempt from CEQA pursuant to CEQA Guidelines Section 15301 (Class 1: Existing Facilities); and direct staff to file a Notice of Exemption with the County Clerk's Office
- 2) Approve, and authorize Chair to sign Agreement and Second Amendment to the Conway Ranch Grazing Lease with Hunewill Land and Cattle Company, Inc. for cattle grazing on Conway Ranch for the period, previously agreed upon, ending on December 31, 2026, wherein revenues are collected at \$5/Animal Unit Month (AUM).

FISCAL IMPACT:

None.

CONTACT NAME: Justin Nalder

PHONE/EMAIL: 760-932-5453 / jnalder@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

| |
|--|
| Click to download |
| Conway Ranch Cattle Grazing Lease Agr. Sec. Amend. |
| 2nd Amendment |
| Exhibit A Lease Boundary Map |
| Exhibit D Fencing Map |

[Exhibit E Watering Map](#)

[NOE](#)

History

| Time | Who | Approval |
|--------------------|------------------------------|-----------------|
| 2/23/2022 3:38 PM | County Counsel | Yes |
| 2/17/2022 2:00 PM | Finance | Yes |
| 2/25/2022 12:18 PM | County Administrative Office | Yes |



MONO COUNTY DEPARTMENT OF PUBLIC WORKS

POST OFFICE BOX 457 • 74 NORTH SCHOOL STREET • BRIDGEPORT, CALIFORNIA 93517

760.932.5440 • FAX 760.932.5441 • monopw@mono.ca.gov • www.monocounty.ca.gov

To: Honorable Board of Supervisors

From: Justin Nalder, Solid Waste Superintendent / Environmental Manager

Date: March 1, 2021

Subject: Conway Ranch Lease Agreement Second Amendment

Recommended Actions

1. Find that the County's entry into an amended lease agreement for the inclusion of the Bowl Meadow into the approved grazing area is categorically exempt from CEQA pursuant to CEQA Guidelines Section 15301 (Class 1: Existing Facilities); and direct staff to file a Notice of Exemption with the County Clerk's Office;
2. Approve, and authorize Chair to sign Agreement and Second Amendment to the Conway Ranch Grazing Lease with Hunewill Land and Cattle Company, Inc. for cattle grazing on Conway Ranch for the period, previously agreed upon, ending on December 31, 2026, wherein revenues are collected at \$5/Animal Unit Month (AUM).

Fiscal Impact

No fiscal impact.

Discussion

On February 9, 2021 the County entered into a Lease Agreement with Hunewill Land and Livestock Company, Inc. for the purposes of seasonal grazing and agricultural management of Conway and Mattly Ranches (collectively "Conway Ranch"). During the negotiation for the original cattle grazing lease agreement the parties discussed the option of expanding the lease area to include the Bowl Meadow waiting one year to review impacts of grazing on the meadow system. The management technique of grazing this is consistent with past practices whereby cattle, horses and sheep grazed the Bowl Meadow annually, crossing back and forth across Wilson Creek (NRCS Management Plan, at p. 4; ESLT Baseline Report, at p. 8.) Since sheep grazing ceased in late 2017, the Bowl Meadow has seen an overgrowth of vegetative material which has reduced the soil fertility and increased the fire risk (2021 Conway Ranch Agriculture Management Project and Lease Agreement, Staff Report, at p. 7.)

At the end of the 2021 grazing season, visual inspection of the leased areas was conducted. Conditions demonstrated that the cattle grazer effectively implemented grazing to the benefit of the overall ecological health of Conway Ranch and in a manner consistent with the NRCS Grazing Management Plan. Additionally, the grazing significantly reduced the standing biomass (potential wildfire fuel).

The area to be included in the authorized grazing area, referred to as the Bowl Meadow, comprises approximately 36 acres and can be referenced in Appendix D. The cattle grazer will assume irrigation management in the Bowl Meadow, currently handled by County staff. Temporary fencing, as permitted by

the Conservation Easement, will be installed which will provide for a buffer from the banks of Wilson Creek and prevent direct access to the banks of the developed portions of the Bowl Meadow irrigation ditch (formerly used as fish rearing raceways). The fencing is intended to be high tensile electric wire with incremental wildlife flagging. Cattle will access the Bowl Meadow either by crossing Wilson Creek, following 395 over Wilson Creek or utilizing a foot bridge that is being contemplated as part of a trail expansion project. Public access to the Bowl Meadow will be restricted from the fenced area while cattle are present and open during all other times, consistent with the terms of the existing grazing lease. It is anticipated that the inclusion of the Bowl Meadow into the lease area would increase the capacity of overall animal unit months and thereby increase revenues to the County. The County reserves the right to graze up to 18AUMs within the Bowl Meadow as part of the Small Scale Volunteer Agriculture Project and will coordinate this effort with the cattle grazer before grazing occurs.

California Environmental Quality Act

The Project includes (1) approval of a lease agreement amendment with Hunewill Land and Livestock Company, Inc. for cattle grazing operations from May 1 through September 15, related water and irrigation management activities, and construction/reconstruction of fencing consistent with the NRCS Grazing Management Plan and the ESLT Conservation Easement. The Project does not include significant or substantial changes to past use or practices at Conway Ranch but, instead, continues the historical use of the properties for grazing purposes, including the management of water resources for irrigation purposes consistent with grazing purposes and the construction/reconstruction of existing fences to be more protective and accommodating of Conway Ranch wildlife and their migratory patterns and behavior through and around the properties. Accordingly, staff has determined the Project is categorically exempt from CEQA. More specifically, the Project's grazing use, water and irrigation management, and construction/reconstruction of fencing consist of operations, maintenance, repair, and leasing of a public facility involving negligible or no change of Conway Ranch's existing or former use qualifying the Project for the categorical exemption at CEQA Guidelines Section 15301 (Class 1: Existing Facilities).

Accordingly, staff recommends that the Board approve the Agreement and Second Amendment which would increase the allowable grazing area and determine the Project to be categorically exempt from CEQA and direct staff to file a notice of exemption with the County Clerk's Office pursuant to Public Resources Code section 21152(b).

If you have any questions regarding this item, please contact me at 760-932-5453 or [jonalder@mono.ca.gov](mailto:jnalder@mono.ca.gov).

Respectfully submitted,



Justin Nalder
Solid Waste Superintendent / Environmental Manager

Attachments:

Exhibit A – Lease Boundary Map

Mono County Board of Supervisors

RE: Conway Ranch Lease Agreement Second Amendment

March 1, 2022

Page 3 of 3

Exhibit D – Fencing Map

Exhibit E – Watering Map

**AGREEMENT AND SECOND AMENDMENT TO THE
CONWAY RANCH GRAZING LEASE**

This Agreement and Second Amendment to the Conway Ranch Grazing Lease (“Agreement and Second Amendment”) is entered into on January 4, 2022 by and between the County of Mono (hereinafter, “County”), a political subdivision of the State of California, and Hunewill Land and Cattle Company, Inc. (hereinafter, “Lessee”), for the purposes of amending that certain Agreement between the County and Lessee, and signed by Lessee on February 11, 2021, providing for a lease to graze cattle on Conway Ranch (the “Grazing Lease”). The County and Lessee are sometimes referred to herein collectively as “the parties.”

WHEREAS, the parties acknowledge the following:

1. The Lessee grazed during the 2021 season within the defined boundaries established in Exhibit D, Fencing Map.
2. The Lessee has expressed interest in grazing an additional pasture (the ‘Bowl Meadow’) within the property boundaries of Conway Ranch.
3. The Bowl Meadow was left out of the initial lease due to the potential for other activities to occur in that meadow, which have since been withdrawn.
4. The County finds that the Bowl Meadow falls under the same class as the other meadow systems currently leased for grazing, except there is greater thatch buildup and greater need for grazing to restore and improve meadow system health.
5. Monitoring inspections of the current Leased Area demonstrate that cattle grazing has been an effective and beneficial means of reducing thatch and has been conducted in a manner consistent with the lease and the Grazing Management Plan.
4. The Lessor finds that the expansion of the Grazing Lease Area to include the Bowl Meadow is exempt from review under the California Environmental Quality Act for the reasons set forth in the staff report accompanying this Agreement and Second Amendment and incorporated herein by reference.

NOW, THEREFORE, the parties agree as follows:

1. The following Exhibits to the Lease are replaced in their entirety with the Exhibits attached hereto: Exhibit A - Lease Boundary Map, Exhibit D – Fencing Map; Exhibit E – Watering Map
2. All other terms and conditions of the Agreement not expressly amended shall remain in full force and effect.

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS AS SET FORTH BELOW.

COUNTY OF MONO: LESSEE:

Bob Gardner, Chair of the Board of Supervisors

Hunewill Land and Cattle Company, Inc.
Jeffrey B. Hunewill, President

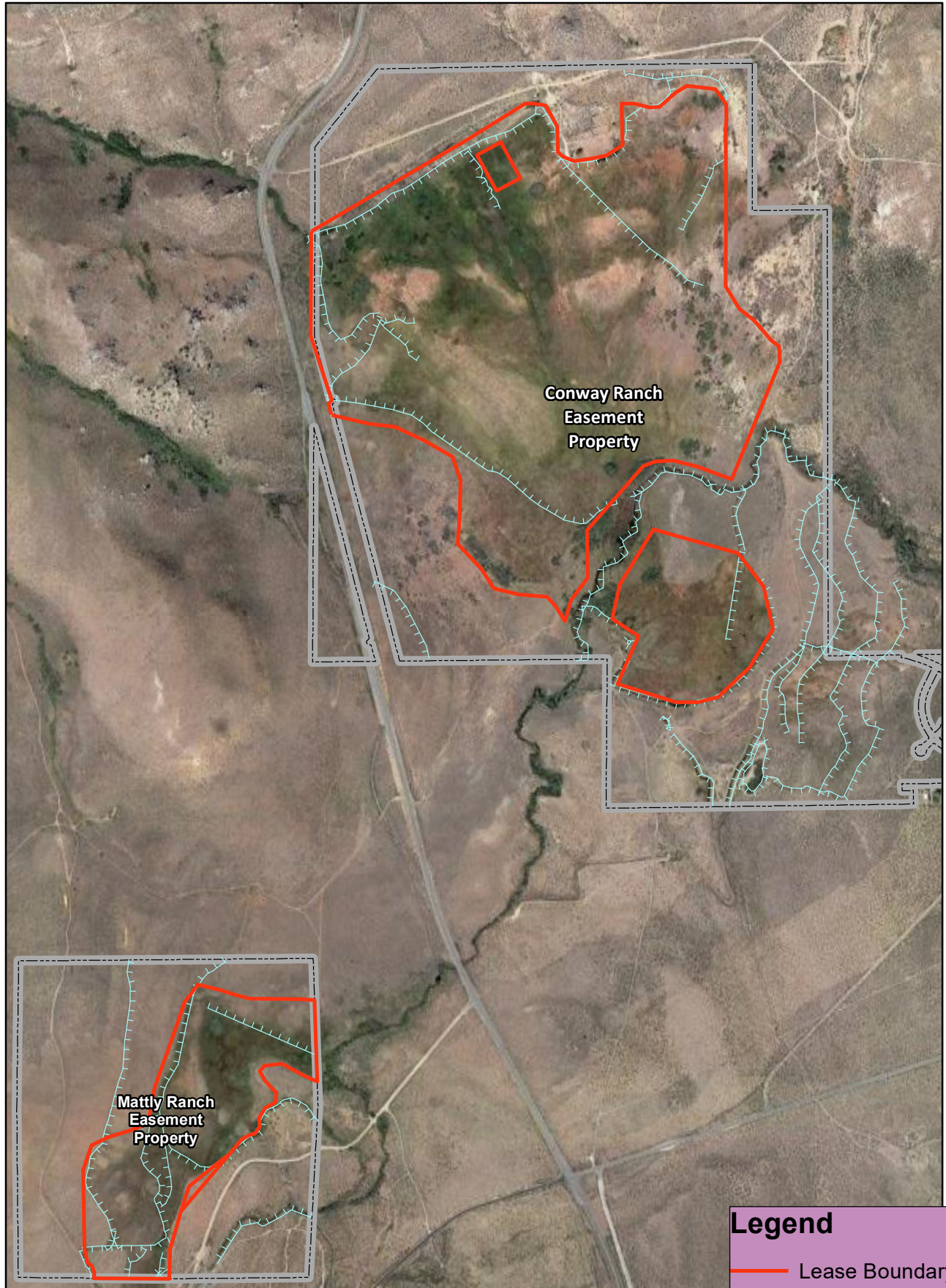
Date

Date

Approved as to Form:

County Counsel

Lease Boundary Map



Legend

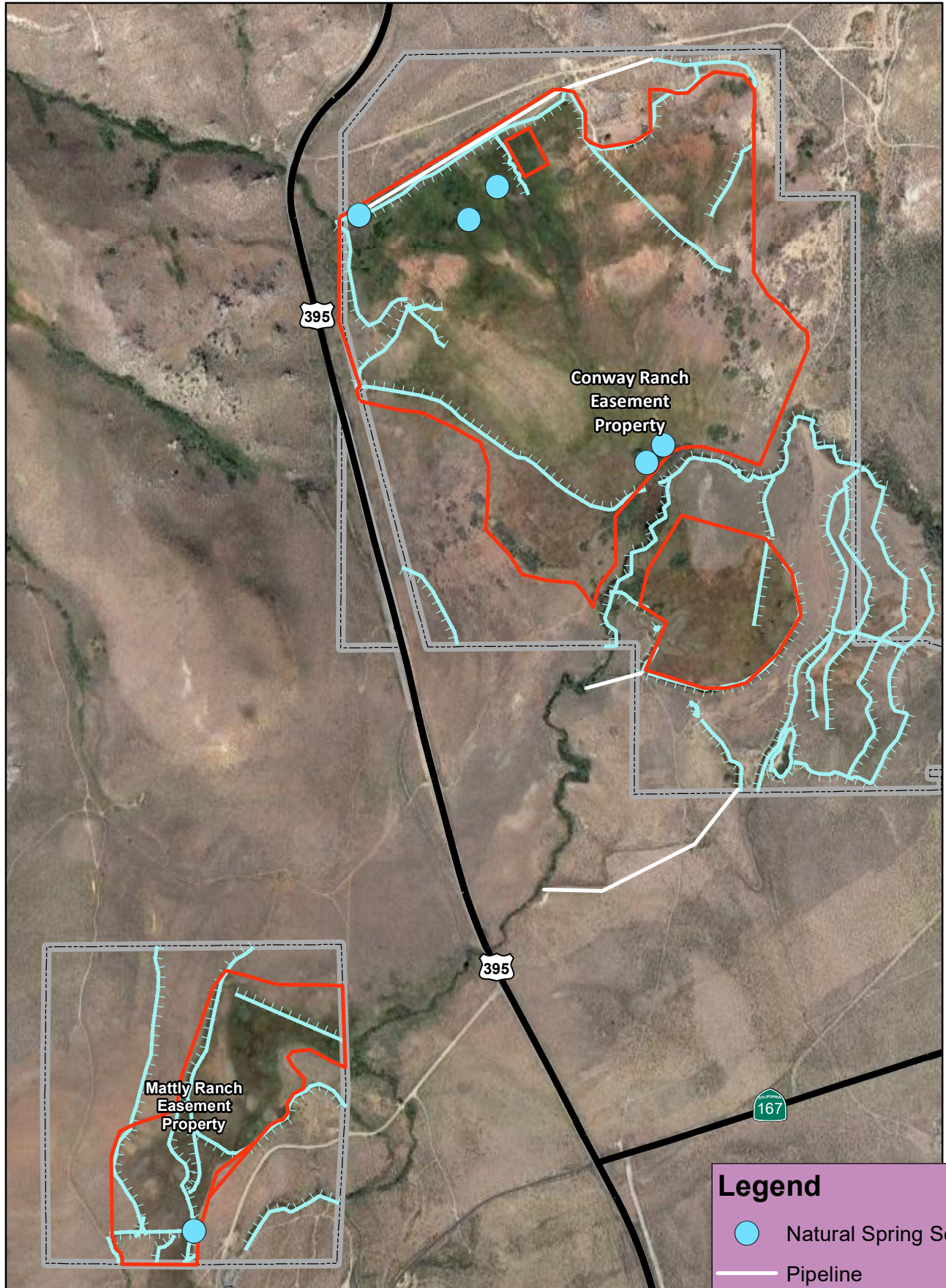
- Lease Boundary
- - - Irrigation Ditches

Exhibit D: Fencing Map






Fence Type
— High Tensile

Watering Map



Legend

-  Natural Spring Sources
-  Pipeline
-  Grazing Fences
-  Irrigation Ditches



NOTICE OF EXEMPTION

TO: Office of Planning and Research
1400 Tenth Street, Room 121
Sacramento, CA 95814

County Clerk / County of Mono
PO Box 237
Bridgeport, CA 93517

FROM: Mono County Department of Public Works
PO Box 457
Bridgeport, CA 93517

Project Title: Agreement and Second Amendment to the Conway Ranch Grazing Lease
Project Applicant: Mono County
Project Location – Conway Ranch / Mattly Ranch (1 mile north of intersection of SR 167 and US 395)
Project Location - City: Lee Vining **Project Location - County:** Mono

Description of Nature, Purpose, and Beneficiaries of Project:

This project involves the addition of approximately 36 acres to the lease with Hunewill Land and Livestock Company, in accordance with associated Grazing Management Plan and Conservation Easement for the property.

Name of Public Agency Approving Project:
Mono County

Exempt Status: (check one)

- Ministerial (Sec. 21080(b)(1); 15268);
 Declared Emergency (Sec. 21080(b)(3); 15269(a));
 Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
 Categorical Exemption. State type and section number: 15301 (h)
 Statutory Exemptions. State code number: 15262
(Address)

Reasons why project is exempt:

This project is exempt under 15301 (h) as a lease of public lands that involves negligible or no expansion of use with the intent of preserving existing and native habitat.

Lead Agency

Contact Person: Tony Dublino

Area Code/Telephone/Extension: (760) 932-5440

If filed by applicant:

1. Attach certified document of exemption finding
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: _____ Date: _____ Title: _____

Signed by Lead Agency Signed by Applicant



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 1, 2022

Departments: Public Works

TIME REQUIRED 5 minutes

**PERSONS
APPEARING
BEFORE THE
BOARD**

Tony Dublino, Director of Public Works

SUBJECT Solid Waste Transition - CEQA Analysis

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Request to expand the scope of the California Environmental Quality Act analysis of the County's upcoming Solid Waste Program transition to include the analysis of a transfer station located at Pumice Valley Landfill.

RECOMMENDED ACTION:

Authorize staff to expand the scope of the California Environmental Quality Act (CEQA) Analysis to include a long-haul transfer alternative based at the Pumice Valley Landfill site.

FISCAL IMPACT:

No General Fund Impact. Any cost increase would be covered by the Solid Waste Enterprise Fund.

CONTACT NAME: Tony Dublino

PHONE/EMAIL: 760.932.5459 / tdublino@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

| |
|---|
| <p>Click to download</p> <p> Staff Report</p> |
|---|

History

| Time | Who | Approval |
|--------------------|------------------------------|----------|
| 2/14/2022 4:48 PM | County Counsel | Yes |
| 2/24/2022 9:52 AM | Finance | Yes |
| 2/25/2022 12:19 PM | County Administrative Office | Yes |



MONO COUNTY

DEPARTMENT OF PUBLIC WORKS

POST OFFICE BOX 457 • 74 NORTH SCHOOL STREET • BRIDGEPORT, CALIFORNIA 93517
760.932.5440 • Fax 760.932.5441 • monopw@mono.ca.gov • www.monocounty.ca.gov

Date: March 1, 2022
To: Honorable Chair and Members of the Board of Supervisors
From: Tony Dublino, Director of Public Works
Subject: Solid Waste Transition – CEQA Analysis and Alternatives

Recommended Action: Authorize staff to expand the scope of the California Environmental Quality Act (CEQA) Analysis to include a long-haul transfer alternative based at the Pumice Valley Landfill site.

Fiscal Impact: No General Fund Impact. Any cost increase would be covered by the Solid Waste Enterprise Fund.

Discussion: On December 21, 2021, the Board “identified the proposal submitted by D&S Waste Disposal, Inc. (D&S) to provide solid waste transfer, transport and disposal services within unincorporated Mono County and trash collection at County facilities as the preferred option to move forward for permitting and review pursuant to the California Environmental Quality Act.” (Minute Order M21-273)

While the D&S proposal represents the preferred proposal for the ‘transfer’ of Mono County waste (D&S Waste is currently performing CEQA Analysis on the land use changes relating to their proposal), the County must also perform CEQA Analysis on the transition of other waste management activities from Benton Crossing Landfill to Pumice Valley Landfill.

Most of these activities already occur at Pumice Valley Landfill, and there have been longstanding plans to utilize the Pumice Valley Landfill for these purposes upon closure of Benton Crossing. The County’s CEQA analysis will focus on those activities and associated changes.

Because Pumice Valley Landfill continues to represent a viable option for a ‘transfer’ station, and because the analysis of the site is already being performed, staff is recommending that the County expand the CEQA Analysis to include the location of a transfer station at the Pumice Valley Landfill.

The associated cost will be nominal provided the other Pumice Valley Landfill analysis already underway. The additional analysis will help the County to understand and compare impacts of a development at Pumice Valley Landfill versus other proposed locations, and also help preserve County alternatives into the future.

If you have any questions regarding this item, please contact tdublino@mono.ca.gov or at 760.932.5459

Respectfully submitted,

A handwritten signature in blue ink that reads "Tony Dublino". The signature is written in a cursive, flowing style.

Tony Dublino, Director of Public Works



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 1, 2022

Departments: Public Works; Finance

TIME REQUIRED 15 minutes

SUBJECT Financial Commitment Resolution for
SB844 Jail Construction Project

**PERSONS
APPEARING
BEFORE THE
BOARD**

Tony Dublino, Director of Public
Works; Janet Dutcher, Finance
Director; Emily Fox, Deputy County
Counsel

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Resolution committing additional funds to the new Bridgeport jail construction project.

RECOMMENDED ACTION:

Adopt proposed resolution. Provide any desired direction to staff.

FISCAL IMPACT:

Commits the County to providing the local matching contribution towards construction of the new jail facility in Bridgeport. In addition to the \$25 million of state provided revenues, the County commits to providing the currently estimated amount of \$6,717,355, consisting of \$440,000 of in-kind contributions (staff time), \$932,813 of cash resources, and \$5,344,542 of proceeds from issuance of Certificates of Participation obligations.

CONTACT NAME: Emily Fox

PHONE/EMAIL: 760-924-1712 / efox@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

| |
|---|
| Click to download |
| Staff report |
| Resolution |
| Cash Match Fund Review form |

History

Time

Who

Approval

| | | |
|--------------------|------------------------------|-----|
| 2/1/2022 9:20 AM | County Counsel | Yes |
| 2/24/2022 9:51 AM | Finance | Yes |
| 2/25/2022 12:18 PM | County Administrative Office | Yes |

County Counsel
Stacey Simon

Assistant County Counsels
Anne L. Frievalt

Deputy County Counsel
Emily R. Fox

**OFFICE OF THE
COUNTY COUNSEL**

Mono County

South County Offices
P.O. BOX 2415
MAMMOTH LAKES, CALIFORNIA 93546

Telephone
760-924-1700

Risk Manager
Jay Sloane

Paralegal
Kevin Moss

To: Board of Supervisors

From: Emily Fox, Tony Dublino, Janet Dutcher

Date: March 1, 2022

Re: Resolution committing additional funds to the new Bridgeport jail construction project

Recommended Action

Adopt the draft resolution.

Strategic Plan Focus Areas Met

Economic Base Infrastructure Public Safety
 Environmental Sustainability Mono Best Place to Work

Discussion

At the Board of Supervisors meeting on October 19, 2021, staff presented the Board with an update regarding the project to construct a replacement jail facility at the Old Hospital site in Bridgeport. In that update, staff relayed to the Board that delays in construction, as well as economic and unexpected site conditions, raised the estimated project total from \$27 million when the County applied for SB 844 funding in 2017 to a new total of \$33,321,683.

Since October, staff continued working with its jail project team, including the architectural firm, to refine the project cost estimate. One decision of note is the additional cost savings to be realized when the demolition of the Old Hospital building, and subsequent site preparation, are removed from the BSCC-funded portion of the capital project, and accomplished separately. If the County uses its accumulated resources and an anticipated portion of debt proceed to complete these activities separate from the BSCC funded portion of the project, then cost savings are realized. For that reason, the numbers included in the proposed resolution before the Board today are different than presented in October.

Final project budget numbers needed to establish our project are summarized in the chart below, showing separation of the BSCC funded, which is represented in the attached resolution, and the separate non-BSCC funded as follows:

| | FUNDING SEGMENTS OF JAIL REPLACEMENT PROJECT | | |
|---|---|--|---------------------|
| | BSCC Funded (stated in resolution) | Non-BSCC Funded (Demolition and site preparation) | TOTAL |
| Jail Replacement Cost Estimate | \$ 32,917,031 | \$ - | \$ 32,917,031 |
| Estimate to demolish former hospital and prepare site | (1,199,676) | 1,199,676 | - |
| Portion of project budget subject to SB 844 financial commitment resolution | 31,717,355 | 1,199,676 | 32,917,031 |
| SB 844 state funding | (25,000,000) | - | (25,000,000) |
| Internal Contingency | - | 600,000 | 600,000 |
| LOCAL MATCH | \$ 6,717,355 | \$ 1,799,676 | \$ 8,517,031 |
| In-kind contribution | \$ 440,000 | \$ - | \$ 440,000 |
| Expenditures incurred to date | 552,000 | - | 552,000 |
| Cash on hand | 380,813 | 702,659 | 1,083,472 |
| Certificates of Participation proceeds | 5,344,542 | 1,097,017 | 6,441,559 |
| SUMMARY OF LOCAL MATCH | \$ 6,717,355 | \$ 1,799,676 | \$ 8,517,031 |

The final cost estimate requires the County to fill an additional funding gap of \$5,344,542 to fully fund the BSCC funded share of the project and obtain necessary approvals from the Board of State and Community Corrections (BSCC). To satisfy the BSCC requirements for projects funded by Senate Bill 844, the Board must commit in a resolution to financing the additional \$5,344,542 in local resource needs. The draft resolution before the Board commits the County to the additional financing.

The BSCC requires County staff complete the Cash Match Fund Review. Board approval is not required for this form, but it is included as an attachment to this agenda item for full disclosure purposes. A review comment provided by BSCC staff concerns the County needing to demonstrate we have appropriated or set aside funds to cover the full cash match requirement. Meeting this condition is challenging given the County has not yet issued COPs to finance the remainder of the project and will not proceed with debt issuance activities until after this resolution is adopted and Mono County's project is placed on the BSCC's agenda. As a means of assurance to the BSCC, the answer to the fourth question provides that the County has the ability to fund its matching requirement because our Economic Stabilization Reserve has a balance sufficient to collateralized the amount of remaining matching contributions pending receipt of the debt proceeds.

If you have any questions regarding this item prior to your meeting, please call me at 760-924-1712.



R22-__

**A RESOLUTION OF THE MONO COUNTY
BOARD OF SUPERVISORS IDENTIFYING LEGALLY AVAILABLE FUNDING TO
SUPPORT THE COMPLETION OF AN ADULT DETENTION FACILITY PURSUANT
TO SB 844 GRANT AWARD**

WHEREAS, the existing Mono County Jail (the "Jail") was constructed in 1988; and

WHEREAS, the Jail lacks the appropriate programming and treatment space to provide services to inmates, including services to reduce recidivism and prepare inmates for reentry into society; and

WHEREAS, the Jail is the only facility in Mono County used to house and treat in-custody adult offenders and is nearing the end of its useful life; and

WHEREAS, in 2017 the county applied for and received an award of \$25,000,000 through SB 844 to assist in replacing the Jail with an adequate facility which will serve the needs of the County into the future, have adequate space to provide services to reduce recidivism and address the physical and mental health needs of inmates, and comply with current health and safety standards (the "Project"); and

WHEREAS, the county has developed schematic designs and associated construction cost estimates for the Project that indicate the total project cost will be \$31,717,355, of which \$25,000,000 will be reimbursed through SB 844 funding, which leaves \$6,717,355 to be funded by Mono County; and

WHEREAS, Mono County wishes to re-establish and confirm the Board's intent and plans to financially support the project in recognition of the current estimates; and

WHEREAS, the County has experienced staffing changes that requires the re-appointment of project representatives.

NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF MONO RESOLVES that:

SECTION ONE: The Board of Supervisors hereby appropriates toward the Project County funds in the total amount of \$6,717,355, consisting of revenue from the sources and in the amounts identified below:

- General Fund (in-kind match) \$440,000
- Certificates of Participation (debt proceeds) \$5,344,542
- Intergovernmental Transfer Funds (IGT)
 - 2011 Criminal Justice Realignment \$600,000
 - Criminal Justice Facilities Construction Fund \$332,813

1 **SECTION TWO:** The County commits to issuing general obligation bonds in the form
2 of Certificates of Participation in the amount of at least \$6,441,559 with no more than a 25-year
3 financing term, of which \$5,344,542 is committed to providing the legally available funding for
4 the remaining cash match required for the Project.

5 **SECTION THREE:** The County assures that any County cash contribution matching
6 funds for the Project will be derived exclusively from lawfully available funds of the County and
7 will be compatible with the State’s lease revenue bond financing.

8 **SECTION FOUR:** The County assures that the payment of any County cash
9 contribution matching funds for the jail construction project is within the legal right, power, and
10 authority of the County.

11 **SECTION FIVE:** The County assures that the cash contribution matching funds
12 identified for the jail construction project have not been and will not be mortgaged, pledged or
13 otherwise obligated.

14 **SECTION SIX:** The following individuals are appointed as the County’s representatives
15 for the Jail Replacement Project:

- 16 1. County Construction Administrator
17 County Engineer; Paul Roten
- 18 2. Project Financial Officer
19 Director of Finance; Janet Dutcher
- 20 3. Project Contact Person
21 County Engineer; Paul Roten

22 **PASSED, APPROVED and ADOPTED** this _____ day of _____, 2022,
23 by the following vote, to wit:

24 **AYES:**

25 **NOES:**

26 **ABSENT:**

27 **ABSTAIN:**

28 _____
29 Bob Gardner, Chair
30 Mono County Board of Supervisors

31 **ATTEST:**

32 **APPROVED AS TO FORM:**

Clerk of the Board

County Counsel

**CASH MATCH FUND REVIEW
SB 844 MONO COUNTY**

What is project matching fund requirement?

The County of Mono project matching fund requirement is \$6,717,355. Of the total matching funds the cash (hard) match is \$6,277,355.

Has the County identified a source for cash match amount?

Yes, the match dollars will be committed by the Mono County Board of Supervisors from the County's General Fund, Criminal Justice Facilities Construction Fund, and the Community Corrections Partnership 2011 Criminal Justice Realignment Fund. The Mono County Board of Supervisors has sole discretion over these funds, and all are or will be appropriated in the County's annual budget.

Has the County appropriated/reserved/set aside these funds? How?

Partially yes. The County has accumulated and set aside a combined total of \$932,813, by transferring these revenues into the Criminal Justice Facilities Capital Projects Fund by the close of Fiscal Year 2020/21. The County Board of Supervisors has committed to issuing general obligation bonds in the form of Certificates of Participation in the amount of at least \$6,441,559, with no more than a 25-year financing term, of which \$5,344,542 is committed to providing the legally available funding for the remaining cash match required for this project. By Resolution, the Board of Supervisors appropriates toward the Project County funds in the total amount of \$6,717,355, consisting of revenue from the sources and in the amounts identified below:

- General Fund (in-kind match) \$440,000
- Certificates of Participation (debt proceeds) \$5,344,542
- Intergovernmental Transfer Funds (IGT)
 - 2011 Criminal Justice Realignment \$600,000
 - Criminal Justice Facilities Construction Fund \$332,813

While the County intends to use debt proceeds to complete its cash match, it has the following General Fund reserve account with the accumulated balance shown below for which the Board of Supervisors has authority to spend from and could consider should it need to for this project if the pending nature of the bond proceeds not be sufficient to assure the State of the County's ability to fund its match requirement:

- Economic Stabilization Reserve \$5,419,960

The County adopted budgets for Fiscal Years 2016-2017, 2017-2018, 2019-2020, and 2020-2021 (Mono County Board of Supervisors Resolutions 16-64, 17-72, 19-51, 20-86, and 21-46, attached) included the allocations of \$1,521,902, which is more than the cash match appropriations of \$932,813, as itemized above and deposited into the Criminal Justice Facilities Capital Projects Fund project. The funds are fully dedicated to the project.

What is the source of funds?

The source of funds for the County of Mono cash match funds is the County General Fund, the Criminal Justice Facilities Construction fines and penalties, and the 2011 Criminal Justice Realignment apportionments. The Cash Match of \$932,813 has been transferred from the Criminal Justice Facilities Construction Fund and the Community Corrections Partnership 2011 Criminal Justice Realignment Fund to the Capital Projects Fund. The process of issuing Certificates of Participation will begin as soon as documents are approved by BSCC for placement on their agenda.

- **Identify authority to use the funds for jail construction;**

Any additional funds are anticipated to come from the County General Fund, over which the Board has sole authority.

- **Identify source of collection of funds (e.g., development impact fees, or other type of special assessment);**

The source of collection of the funds to the General Fund is primarily property tax revenues. There are no impact fees or special assessments related to the collection of the General Fund and thus none related to the match funds. The source of collection of the funds to the Criminal Justice Facilities Construction account is fines and penalties assessed and collected pursuant to resolution of the Board and as directed in Government Code Section 76101(a). The source of collection of the funds to the Community Corrections Partnership 2011 Realignment Fund is state realigned revenues in accordance with A.B. 109. The Certificates of Participation will be repaid using General Fund revenues, primarily property tax revenues.



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 1, 2022

Departments: Public Works Engineering

TIME REQUIRED 15 minutes

PERSONS APPEARING BEFORE THE BOARD Chad Senior, Associate Engineer

SUBJECT Mono County Local Road Safety Plan

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Presentation by Chad Senior, Associate Engineer regarding development of a Local Road Safety Plan for Mono County.

RECOMMENDED ACTION:

Receive presentation on Mono County's Local Road Safety Plan currently under development. Provide input and direction to staff developing safety plan vision, goals, and emphasis areas. Notify constituents for direct input and participation in the Mono County Road Safety Survey located on the Mono County website.

FISCAL IMPACT:

The Local Road Safety Plan is funded by the Local Transportation Commission (LTC) under the approved Overall Work Program for fiscal year 2021-22. Completion of the plan will not have any direct impact to the General Fund.

CONTACT NAME: Chad Senior

PHONE/EMAIL: 760 924-812 / csenior@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

| |
|--|
| Click to download |
| Staff Report |
| Local Road Safety Plan |

History

| Time | Who | Approval |
|-------------------|----------------|----------|
| 2/23/2022 1:53 PM | County Counsel | Yes |

2/24/2022 10:13 AM

Finance

Yes

2/25/2022 12:19 PM

County Administrative Office

Yes



MONO COUNTY DEPARTMENT OF PUBLIC WORKS

POST OFFICE BOX 457 • 74 NORTH SCHOOL STREET • BRIDGEPORT, CALIFORNIA 93517
760.932.5440 • Fax 760.932.5441 • monopw@mono.ca.gov • www.monocounty.ca.gov

Date: March 1, 2022

To: Honorable Chair and Members of the Board of Supervisors

From: Chad Senior, Associate Engineer

Re: Mono County Local Road Safety Plan (LRSP)

Recommended Action:

Receive presentation on Mono County's Local Road Safety Plan currently under development. Provide input and direction to staff developing safety plan vision, goals, and emphasis areas. Notify constituents for direct input and participation in the Mono County Road Safety Survey located on the Mono County website.

Fiscal Impact:

The Local Road Safety Plan is funded by the Local Transportation Commission (LTC) under the approved Overall Work Program for fiscal year 2021-22. Completion of the plan will not have any direct impact to the General Fund.

Strategic Plan Focus Area: Improve Public Safety – Infrastructure & Roads

Background:

The Mono County Board of Supervisors has been identified as an important stakeholder in contributing to the development of Mono County's Local Road Safety Plan (LRSP). The LRSP is being developed in support of the state's Strategic Highway Safety Plan (SHSP) goal to reduce fatal and severe injury collisions on all California roadways. The plan is intended to be a multidisciplinary approach to address the 4 E's of road safety:

- Engineering
- Education
- Enforcement
- Emergency Response

The overall purpose of the LRSP is to define, prioritize, and implement strategies for reducing collisions on Mono County roads. The completed Systemic Safety Analysis Report for Mono County Roads has already begun to address the engineering portion of the LRSP. However, there are many different factors that contribute to traffic collisions on our roads, and many of those factors cannot be addressed by one discipline. Based on available traffic collision data, some of those factors present in Mono County are Driving Under the Influence of alcohol or drugs, speeding, distracted driving, older drivers (65+), bicycle and pedestrian safety,

unrestrained occupants, and others. Possible solutions may include coordination with local schools for driver education, development of a speed management plan for our communities, public outreach for bicyclist education, better agency coordination to increase emergency response time, incentives for use of public transportation for older residents, and others.

Outreach to relevant safety partners for each of these aspects of road safety is currently in progress. Input from stakeholders, in conjunction with relevant traffic safety data and public outreach, will guide the development of the plan. As Mono County Board of Supervisors, your input and knowledge of our unique communities will be the starting point for guiding the development of a comprehensive plan to improve road safety in Mono County.

Please contact me at 760.924.1812 or by email at cseior@mono.ca.gov with any questions regarding the development of this plan.

Respectfully submitted,



Chad Senior,
Associate Engineer

Attachments: "Local Road Safety Plan Overview" Video <https://youtu.be/Wzdm798MoI8>

"Developing a Local Road Safety Plan" pdf with relevant traffic collision data for Mono County

every day counts 



Local Road Safety Plans

What is a Local Road Safety Plan?

- Provides a comprehensive framework to reduce fatalities and serious injuries on the local system
- Utilizes the 4 Es
 - Engineering
 - Enforcement
 - Education
 - Emergency Response

Local Road Safety Plans

- Builds off of the State Strategic Highway Safety Plan (SHSP)
- Position your agency to apply for funding
- Contribute to regional transportation safety goal and national performance measures
- Help identify programs and partners to address behavioral safety



Why a Safety Emphasis on Local Roads?

- Approximately 76% of all road miles in the U.S. are owned and maintained by local entities
- 72% of rural roads are owned by local entities and contribute approximately 54% of all fatal crashes
- 19 percent of the United States population lives in rural areas, but rural fatalities account for 51 percent of all fatalities (2014)

Source: National Center for Statistics and Analysis. (2016, July) Rural/Urban Comparison: 2014 data. Traffic Safety Facts. Report No. DOT HS 812 301.

Local Road Safety Plan Elements

Data driven

- Focused on fatal and serious injury crashes
- Identifies crash types to address

Identifies roadway characteristics (risk factors) common to fatal and serious injury crashes

Prioritizes the road network based on the presence of these risk factors (more risk factors = higher priority)

Identifies countermeasures to address high priority locations

Prioritizes projects

LOCAL ROAD SAFETY PLANS:

Your Map to Safer Roadways

No matter what your resources, a Local Road Safety Plan will guide you to data-driven solutions and safer roads.

https://safety.thwa.dot.gov/proven/outfitemeasures/local_road/

Identify Stakeholders

- Law Enforcement
- Public Health
- EMS
- Elected Officials



Choose Proven Solutions

- Chevrons
- Roundabouts
- Targeted Enforcement
- Crosswalks

Chevron signs reduce nighttime crashes by 25%.

Use Safety Data

- Crashes
- Maintenance Logs
- Safety Audits
- Traffic Violations

In 2017, over 50% of fatalities occurred on rural roads, but just 19% of Americans live in rural areas.

Implement Solutions

- Education & Enforcement
- Capital Projects
- Maintenance Work

Safer Roads Ahead



Help Get People Home Safely

More than 75% of all roads are maintained by local agencies.

Steps in the LRSP Development Process

Step 1: Establish Leadership/ Stakeholder Collaboration

Step 2: Analyze the Safety Data

Step 3: Determine Emphasis Areas

Step 4: Identify Strategies

Step 5: Prioritize and Incorporate Strategies

Step 6: Evaluate and Update the LRSP



Step 1: Establish Leadership

Stakeholder Collaboration

- Identify a Champion
- Convene a Working Group
- Identify and Contact Stakeholders
- Program Coordination and Sustainability
- Develop a Vision, Mission Statement, and Goals (often a localized version of the SHSP)
- Gain Support



Mono County Safety Partners:

Mono County Board of Supervisors
Local Transportation Commission (LTC)
Emergency Medical Services (EMS)
Public Works Road Department
Behavior Health Department
Public Health Department
IT Department
Sheriff's Office
Town of Mammoth Lakes
Eastern Sierra Transit Authority
California Highway Patrol
County RPACs
Local Fire Protection Districts
Mono County Office of Education & Safe Kids of CA
Eastern Sierra Unified School District
Eastside Velo
Mammoth Tourism
Mono Health Care Districts
Mammoth Lakes Police Department
Others ?

Public Outreach:

Residents of Mono County know their communities best. Their input will be necessary to fully address road safety issues.

A Road Safety Survey has been created to obtain public input on Mono County Road safety.

Please participate in the survey:

<https://monocounty.ca.gov/roads>

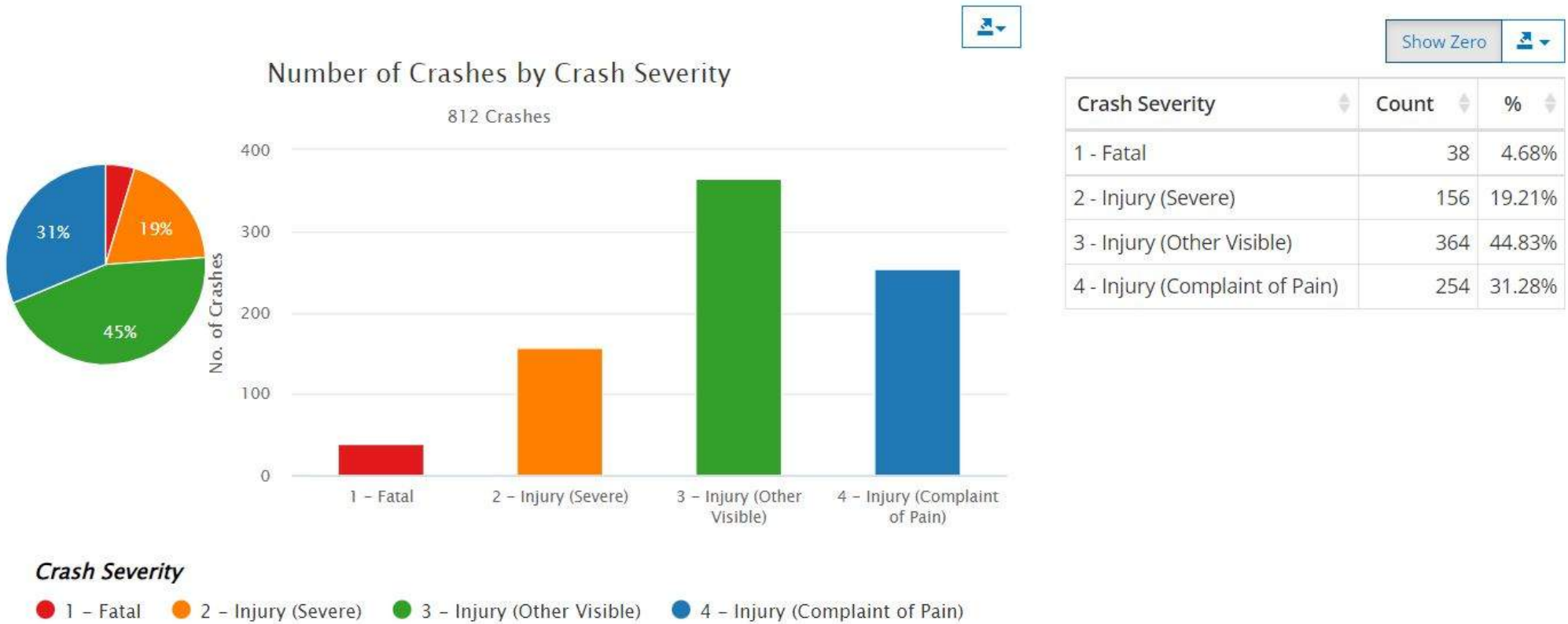
Step 2: Analyze the Safety Data



Traffic Collision Data for all of Mono County from 2011 to 2020.

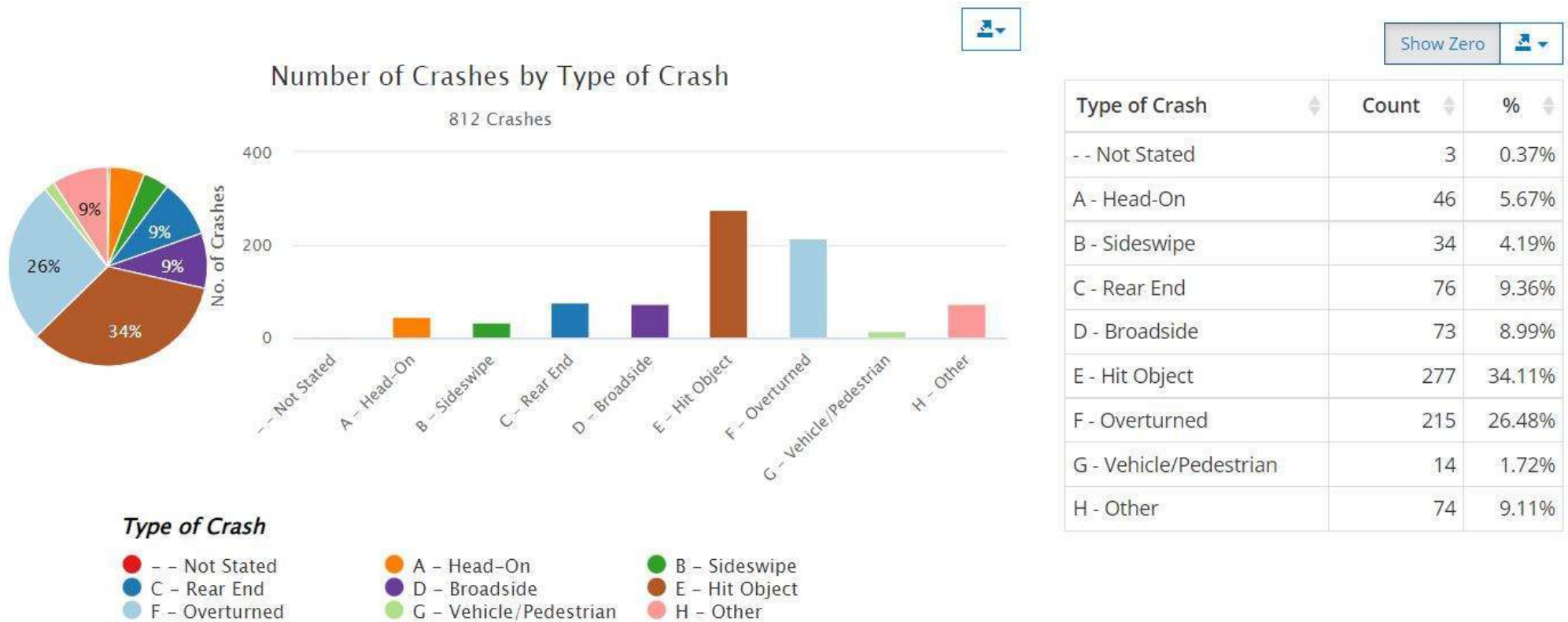
Includes State Highways, Town of Mammoth Lakes, and Mono County Maintained Roads

| | | | | | |
|---------------|---------|---------------|---------------------------|--------------------|-------------|
| Total Crashes | 812 | Total Victims | 46 Killed & 1,142 Injured | State Highway | 652 (80.3%) |
| Ped Crashes | 16 (2%) | Bike Crashes | 26 (3.2%) | Motorcycle Crashes | 132 (16.3%) |



Traffic Collision Data for all of Mono County from 2011 to 2020.

Includes State Highways, Town of Mammoth Lakes, and Mono County Maintained Roads

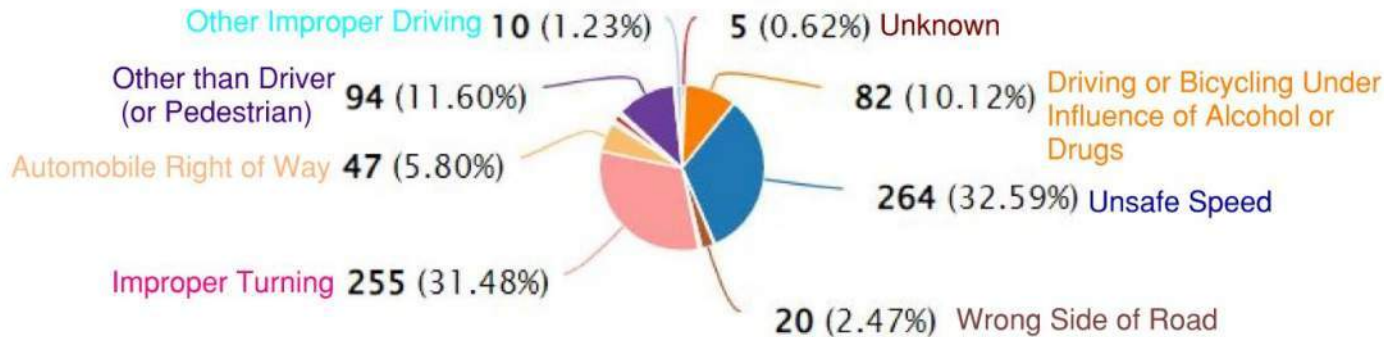


Traffic Collision Data for all of Mono County from 2011 to 2020.

Includes State Highways, Town of Mammoth Lakes, and Mono County Maintained Roads

Number of Crashes by PCF Violation

810 Crashes



| PCF Violation | Count | % |
|--|-------|--------|
| 00 - Unknown | 5 | 0.62% |
| 01 - Driving or Bicycling Under the Influence of Alcohol or Drug | 82 | 10.12% |
| 02 - Impeding Traffic | 1 | 0.12% |
| 03 - Unsafe Speed | 264 | 32.59% |
| 04 - Following Too Closely | 2 | 0.25% |
| 05 - Wrong Side of Road | 20 | 2.47% |
| 06 - Improper Passing | 2 | 0.25% |
| 07 - Unsafe Lane Change | 3 | 0.37% |
| 08 - Improper Turning | 255 | 31.48% |
| 09 - Automobile Right of Way | 47 | 5.80% |
| 10 - Pedestrian Right of Way | 2 | 0.25% |
| 11 - Pedestrian Violation | 4 | 0.49% |
| 12 - Traffic Signals and Signs | 10 | 1.23% |
| 13 - Hazardous Parking | 1 | 0.12% |
| 16 - Other Equipment | 2 | 0.25% |
| 17 - Other Hazardous Violation | 3 | 0.37% |
| 18 - Other Than Driver (or Pedestrian) | 94 | 11.60% |
| 21 - Unsafe Starting or Backing | 3 | 0.37% |
| 22 - Other Improper Driving | 10 | 1.23% |

Step 3: Determine Emphasis Areas

What are Emphasis Areas?

Emphasis areas are an opportunity to improve safety and should reflect the input of the group and consider strategies from the 4 E's of roadway safety improvement when appropriate



Step 3: Determine Emphasis Areas

With Crash Data:

Emphasis areas should be consistent with trends identified in the data.

Mono County Traffic Collision Factors Based on Level of Injury
Statewide Integrated Traffic Records System (SWITRS) from 2011 to 2020

| Mono County Ranking | Fatal Injury (Average Collisions per Year) | Fatal and Severe Injury* (Average Collisions per Year) | All Injuries (Average Collisions per Year) |
|---------------------|---|---|---|
| 1 | DUI - Alcohol Involved (1.3) | Speeding Related (8.6) | Speeding Related (45.6) |
| 2 | Older Adult 65+ (1.2) | Motorcycle (5.9) | Older Adults 65+ (16.3) |
| 3 | DUI - Drugs Involved (1.0) | Older Adult 65+ (4.7) | Motorcyclist (15.0) |
| 4 | Unrestrained Occupant (1.0) | DUI - Alcohol Involved (4.3) | DUI - Alcohol Involved (14.5) |
| 5 | Speeding Related (0.9) | Unrestrained Occupant (3.1) | Distracted Driving (8.4) |
| 6 | Motorcycle (0.6) | DUI - Drugs Involved (2.3) | Unrestrained Occupant (6.3) |
| 7 | Distracted Driving (0.5) | Distracted Driving (1.5) | DUI - Drugs Involved (3.5) |
| 8 | Pedestrian (0.2) | Bicyclist (1.1) | Bicyclist (2.9) |
| 9 | Bicyclist (0.1) | Pedestrian (0.6) | Pedestrian (2.2) |

Statewide Integrated Traffic Records System (SWITRS) Data obtained from SafeTREC Transportation Injury Mapping System (TIMS)

Note: This data includes all of Mono County including State Highways, County Roads, and Town of Mammoth Lakes roads.

* Severe Injury: **An injury other than a fatal injury** which results in broken bones, dislocated or distorted limbs, severe lacerations, or unconsciousness at or when taken from the collision scene. It does not include minor laceration

Step 4: Identify Strategies

What are Strategies?

- Strategies focus on addressing specific emphasis areas.
- Consider contributing factors
- Reflect strategies employing the 4 E's.
- Address high-priority corridors or locations

Step 4: Identify Strategies

Engineering:

Engineering strategies have been identified and implemented to address leaving the roadway type collision and pedestrian / bicycle safety based on Systemic Safety Analysis Report completed for Mono County roads.

Others?

Education:

Gives drivers information about making good choices, such as not texting while driving, avoiding alcohol or medications affecting level of consciousness, wearing a seatbelt, or informing people about the rules of the road.

- DUI ?
- Distracted Driving ?
- Bicycle Safety / Rules of the Road (partnership with TOML, Mammoth Tourism?)
- Driver Education in our schools?
- Speeding?
- Others?

Step 4: Identify Strategies

Emergency Services:

Provides rapid response and quality of care when responding to collisions causing injury by stabilizing victims and transporting them to other facilities

- Improvement of 911 services and identification of accident location for improved response time?
- Other needs?

Enforcement:

Enforcement of traffic laws and a visible police presence tend to deter motorists from unsafe driving behavior.

California Highway Patrol - Enforcement on State highways; Enforcement on county roads on a limited basis.

Mammoth Lakes Police Department - Enforcement within Town limits.

Mono County Sheriff's Department - The Sheriff's Department conducts traffic enforcement on County Roads and State Highways.

Step 5: Prioritize and Incorporate Strategies



Curve Chevrons



Curve Warning Sign
With Advisory Speed



Edgeline Rumble Strips



Roadway Safety Edge

Engineering:

- Implementation of Engineering Countermeasures
Incorporation of road safety countermeasures into Capital Road Improvement Projects and Road Maintenance Projects - in progress
- Road Safety Engineering Projects Underway
 - Systemic Safety Curve Warning Sign Project
 - Mono County Guardrail Replacement Phase 1
 - Mono County Right-Edgeline Project
 - Benton Crossing Road Safety Assessment / Realignment of Wild Willy's Hot Tub Access Rd
 - June Lake Village Pedestrian Safety Project

Step 5: Prioritize and Incorporate Strategies

Engineering: (continued)

- Traffic Data Collection / Speed Management Plans for our Communities
Data collection, Engineered Speed & Traffic Studies for specific roads and communities, collection of road horizontal and vertical geometry, etc.
- in progress
- Road Safety Hazard Location and Notification System (Partnership with TOML)
The engineering dept is working with IT to develop an online GIS map-based system where the public can click a location on a map to identify existing road hazards, and the Road Dept / Engineering / TOML will be notified via email in real time – in progress
- Engineering / Road Dept.
Implement variable speed radar trailer with anti-speeding and/or safety messaging at key location - in progress

Step 6:

- Evaluate and Update the LRSP
- Monitor Progress
- Plan Evaluation
- **Living Document**

Data-Driven Safety Analysis

Using tools to analyze crash and roadway data to predict the future safety performance of roadways, allowing agencies to target investments with more confidence and reduce severe crashes on the roadways.



Highway Safety Improvement Program

Call for projects

- Now every 2 years
- To apply, counties must develop a Local Road Safety Plan

Funding priorities set using fatal/serious injury crashes

Risk-based approach (systemic)

Project selection based on effectiveness of project proposed

Over \$1.4 Million in HSIP funding already obtained from completion of the Systemic Safety Analysis Report for Mono County Roads

Funding Under Bipartisan Investment Law (BIL) / Infrastructure Investment and Jobs Act (IIJA)

Transportation

Safe Streets and Roads for All – This new \$5 billion competitive grant program at the Department of Transportation will provide funding directly to and exclusively for local governments to support their efforts to advance “vision zero” plans and other complete street improvements to reduce crashes and fatalities, especially for cyclists and pedestrians. Applications are expected to open in May 2022.

"White House Fact Sheet: Competitive Infrastructure Funding Opportunities for Local Governments":

<https://www.whitehouse.gov/wp-content/uploads/2022/01/BIL-Factsheet-Local-Competitive-Funding.pdf>

Benefits of a Local Road Safety Plan?

| Benefit | Details |
|--------------------------------------|--|
| Proactive Approach | Shows the public and policy makers that something is being done |
| Develop Partnerships | Opportunity to improve relationships with the public, stakeholders, and other agencies |
| Multidisciplinary Cooperation | Agencies are better able to develop effective solutions with a 4-E approach |
| Safer Roadways | Comprehensive approach can lead to projects that reduce severe crashes |
| Safety Funding | Prioritized list of improvements can help agencies better justify funding requests |
| Managing Liability | Proactive risk management technique demonstrating an agency's responsiveness |

Questions?

Your input is an important part of the plan to make our roads safer!

What is your vision of road safety for Mono County?

What goals should we develop?

Are there road safety concerns not present in the data?





**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 1, 2022

Departments: Public Works Engineering

TIME REQUIRED 10 minutes

PERSONS Paul Roten, County Engineer

SUBJECT June Lake Village Speed Limits

**APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed resolution "A Resolution of the Mono County Board of Supervisors Accepting the Engineering and Traffic Survey and Confirming and Updating Speed Limits in the June Lake Village"

RECOMMENDED ACTION:

Adopt Resolution R22-___, "A Resolution of the Mono County Board of Supervisors Accepting the Engineering and Traffic Survey and Confirming and Updating Speed Limits in the June Lake Village". Provide any desired direction to staff.

FISCAL IMPACT:

Posting and Changing signs will be funded by the Road Maintenance and Rehabilitation Account (RMRA), identified as the "June Lake Village Pedestrian Safety Project" in Resolution R21-38 adopted in June of 2021. There will be no direct fiscal impact to the general fund.

CONTACT NAME: Paul Roten

PHONE/EMAIL: 7907090427 / proten@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

| |
|--|
| Click to download |
| Staff Report |
| Resolution June Lake Village Speed |
| June Lake Engineering and Traffic Survey |

History

| Time | Who | Approval |
|--------------------|------------------------------|-----------------|
| 2/23/2022 11:47 AM | County Counsel | Yes |
| 2/24/2022 10:24 AM | Finance | Yes |
| 2/25/2022 12:18 PM | County Administrative Office | Yes |



MONO COUNTY

DEPARTMENT OF PUBLIC WORKS

POST OFFICE BOX 457 • 74 NORTH SCHOOL STREET • BRIDGEPORT, CALIFORNIA 93517
760.932.5440 • Fax 760.932.5441 • monopw@mono.ca.gov • www.monocounty.ca.gov

Date: March 1, 2022

To: Honorable Chair and Members of the Board of Supervisors

From: Paul Roten, County Engineer

Re: June Lake Speed Limits

Recommended Action:

Adopt Resolution R22-____, "A Resolution of the Mono County Board of Supervisors Accepting the Engineering and Traffic Survey and Confirming and Updating Speed Limits in the June Lake Village", which;

1. Accepts the engineering and traffic survey (E&TS); and
2. Sets the speed limit in the June Lake Village to 15 miles per hour; and
3. Directs staff to post or change speed limit signs as part of the "June Lake Village Pedestrian Safety Project".

Provide any desired direction to staff.

Fiscal Impact:

Posting and changing signs will be funded by the Road Maintenance and Rehabilitation Account (RMRA), identified as the "June Lake Village Pedestrian Safety Project" in Resolution R21-38 adopted in June of 2021. There will be no direct fiscal impact to the general fund.

Background:

The California Vehicle Code (CVC) establishes minimum and maximum prima facie speed limits for all streets in the State. The minimum prima facie speed limit is 25 miles per hour (MPH) and the maximum speed limit is 65 MPH and an engineering and traffic survey (E&TS) is required to change from the prima facie limit and/or update various speed limits in Mono County.

The area covered in this E&TS is the area commonly known as the June Lake Village and includes the following streets:

1. Knoll Avenue
2. Bruce Street
3. A portion of Leonard Avenue
4. Howard Avenue
5. Granite Avenue
6. Crawford Avenue
7. Foster Avenue
8. Alderman Street
9. Gull Lake Road

Because no streets in the June Lake Village qualify for the maximum speed, all prima facie speed limits in the Village are established at 25 MPH unless speed limit changes are adopted by the Mono County Board of Supervisors based upon an approved E&TS and a Board resolution.

As part of the "June Lake Village Pedestrian Safety Project," feedback signs will be installed. Speed limit feedback signs are identified as an effective speeding countermeasure. Staff has confirmed that speed limit feedback signs reduce speeds by placement of both a hidden speed collection device and a speed feedback sign trailer in the June Lake Village.

Before placing feedback signs and in accordance with the CVC, an E&TS was conducted for the streets in the June Lakes Village in the community of June Lakes, CA. This E&TS (attached) provides an analysis supporting staff's recommendations.

Enforcement of these speed limits would be legally possible if needed or directed.

Please contact me at (760)709-0427 or by email at proten@mono.ca.gov with any questions regarding the development of this plan.

Respectfully submitted,

Paul Roten
County Engineer

Attachments: Engineering and Traffic Survey (E&TS) of June Lake Village
Draft Resolution "A Resolution Of The Mono County Board Of Supervisors Accepting The Engineering And Traffic Survey And Confirming And Updating Speed Limits In The June Lake Village"



RESOLUTION NO. R22-

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS ACCEPTING THE
ENGINEERING AND TRAFFIC SURVEY AND CONFIRMING AND UPDATING SPEED
LIMITS IN THE JUNE LAKE VILLAGE**

WHEREAS, the California Vehicle Code requires speed limits set by County Board of Supervisors through ordinance or resolution; and,

WHEREAS, the “June Lake Village Pedestrian Safety Project” was adopted to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB1 with Board Resolution R21-38; and,

WHEREAS, establishing safe and reasonable speed limits for street segments in the June Lake Village will improve pedestrian safety; and,

WHEREAS, the June Lake Village includes the following streets:

1. Knoll Avenue
2. Bruce Street
3. A portion of Leonard Avenue
4. Howard Avenue
5. Granite Avenue
6. Crawford Avenue
7. Foster Avenue
8. Alderman Street
9. Gull Lake Road;

and,

WHEREAS, speed limit feedback signs are to be placed as part of the “June Lake Village Pedestrian Safety Project”; and,

WHEREAS, staff utilized the California Manual of Uniform Traffic Control Devices 2014 Edition to determine appropriate speeds in the engineering and traffic survey; and,

WHEREAS, Paul Roten, P.E., County Engineer prepared an engineering and traffic survey; and,



**DRAFT Engineering and Traffic Survey
(E&TS)**

June Lake Village

**Prepared by:
Mono County Public Works
PO Box 457 – 74 North School Street
Bridgeport, CA 93517
2022 February 3**

**Paul Roten, P.E. 56891
Mono County Engineer**

Signature and stamp

Engineering and Traffic Survey (E&TS) June Lake Village

Table of Contents

| | |
|-------------------------------|------------|
| E&TS ----- | Pages 1-3 |
| Speed Data ----- | Appendix 1 |
| Letters and Resolutions ----- | Appendix 2 |
| Maps and Plans----- | Appendix 3 |

Engineering and Traffic Survey (E&TS)

June Lake Village

0 Summary

In accordance with the California Vehicle Code (CVC) sections 22348-22366, the 2014 California Manual on Uniform Traffic Control Devices (MUTCD) and Caltrans Policy Directive 09-04, an engineering and traffic survey was conducted for the streets in the June Lake Village in the community of June Lake, CA.

The MUTCD and Caltrans Policy Directive 09-04 recommend setting a speed limit at the nearest 5 mph increment to the 85th percentile speed of free-flowing traffic. The MUTCD and Caltrans Policy Directive 09-04 also allow for speed limit reduction below the 85th percentile, where an engineering study indicates the need for a reduction in speed to match existing conditions with the traffic safety needs of the community and such reduction will facilitate the safe and orderly flow of traffic.

The recommendations of this E&TS are summarized as follows:

- Streets that access the neighborhood known as the June Lake Village shall have the speed limit set to 15 mph.
- There are no areas that require additional Advisory speed limits.
- There are no school zones.

The methods and considerations are included in the remainder of this report.

1 Scope

In accordance with CVC Section 627, this E&TS consists of:

- measurements of the prevailing free flow speeds on four representative roadway segments
- a review of the collision history
- a review of roadside conditions

This E&TS also considers residential and business density as well as pedestrian and bicyclist safety. The E&TS identifies conditions not readily apparent to a motorist.

2 Measurement of Prevailing Free Flow Speeds CVC627(b)(1)

Speed survey data are included in Appendix 1. These data were collected using a Stalker Traffic Data Collector™ (TDC) instrument. The TDC was placed at five representative locations in the Village area, shown on the map in Appendix 3. The locations were selected to assure free flow speeds. Temporary signs that could have affected the speed study were removed. There were no special events, construction or other features that would affect speeds. The equipment was placed on a straight section of the road. The equipment was calibrated by the manufacturer prior to delivery to the County on the 5th of April 2021. Speed information that was outside three standard deviations from the mean was considered erroneous and omitted. The speed study time frame was selected for all daylight hours and for all fair-weather conditions.

3 Collision History CVC627(b)(2)

There is no known collision history for this road within the last three years.

4 Roadside / Existing Conditions CVC627(b)(3)

Observation by the Mono County Engineering department has found:

- The streets have high pedestrian and bicycle movements.
- The streets are narrow and lack bike lanes or sidewalks. Cyclists and pedestrians must share the travel lanes with motor vehicles.
- There is a high level of unoriented tourist traffic.
- Roadside parking is generally disorganized. There are frequent driveways, and the driveways are in non-apparent locations.
- There are numerous scenic views and recreational attractions that draw attention away from other traffic, and vehicle operation.

5 Residential and Business Density CVC627(c)(1)

The residential area along the streets in the June Lake Village have more than 13 residences on one side or 16 on both sides of the road. Therefore, these roads meet the requirements for having a Prima Facie speed limit of 25 MPH. However, the other discussions presented in this report justify a lower speed limit.

6 Pedestrian and Bicycle Safety CVC627(c)(2)

The June Lake Village is a resort destination. Many attractions can only be reached by the Village streets. The streets are used for cars, pedestrians, and bicycles. In addition to setting an appropriate speed limit, this E&TS recommends installation of W1-15 pedestrian/bicycle warning signs.

7 Advisory Signage

There are no curves or sight distance issues that would require advisory signs below the speed limit that has been determined by this study.

8 School Zones

There are no School Zones along this road.

9 Special Conditions

This road experiences a high volume of tourist activity. This includes visitors driving very slow looking at the scenery. Also, it adds to the pedestrian traffic on the roads. The roadway has limited or no shoulders. There are many driveways with limited line of site that enter the roadway.

10 Conclusions

The collected data show that the 85th percentile speeds for the streets observed are:

- 19mph on Bruce Street
- 18mph on Crawford Avenue
- 18mph on Granite Avenue
- 16mph on Knoll Avenue
- 19 mph on Gull Lake Road

Rounding up to the nearest 5 mph increment would result in a 20 mph speed limit. Based on special conditions discussed, a further reduction of 5 mph is warranted. Therefore, this report recommends that speed limits be set at 15 MPH, and that signs be installed as shown on the attached plan.

Based on the CVC Section 40802 this E&TS is valid for a minimum of 5 years. The renewal time may be extended under specific conditions stated in CVC Section 40802.

Appendix 1

Speed Data

| | | | | | |
|-------------|---------------------------------|------------------|--------------|----------------|--|
| Date | 2021 July 27 - Aug 3 | Daily Begin Time | 7:00am | Daily End time | 6:59pm |
| street name | Bruce Street | number | 3108 | Location | Intersection of Bruce Street and Howard Avenue |
| City | June Lake Village, Bruce Street | Weather | Clear, Sunny | Recorder | Kalen Dodd using Stalker Radar |

| mph | Number of Vehicles | | | | | | | | | | | | | | | | | | | | total | cumulative | | | | | | |
|-----|--------------------|----|----|----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|------------|-----|-----|-----|-----|------|------|
| | 20 | 40 | 60 | 80 | 100 | 120 | 140 | 160 | 180 | 200 | 220 | 240 | 260 | 280 | 300 | 320 | 340 | 360 | 380 | 400 | | | 420 | 440 | 460 | 480 | 500 | |
| 55 | | | | | | | | | | | | | | | | | | | | | | | | | | 0 | 6101 | |
| 54 | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 | 6101 |
| 53 | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 | 6101 |
| 52 | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 | 6101 |
| 51 | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 | 6101 |
| 50 | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 | 6101 |
| 49 | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 | 6101 |
| 48 | | | | | | | | | | | | | | | | | | | | | | | | | | | 1 | 6101 |
| 47 | | | | | | | | | | | | | | | | | | | | | | | | | | | 1 | 6100 |
| 46 | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 | 6099 |
| 45 | | | | | | | | | | | | | | | | | | | | | | | | | | | 1 | 6099 |
| 44 | | | | | | | | | | | | | | | | | | | | | | | | | | | 1 | 6098 |
| 43 | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 | 6097 |
| 42 | | | | | | | | | | | | | | | | | | | | | | | | | | | 3 | 6097 |
| 41 | | | | | | | | | | | | | | | | | | | | | | | | | | | 1 | 6094 |
| 40 | | | | | | | | | | | | | | | | | | | | | | | | | | | 5 | 6093 |
| 39 | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 | 6088 |
| 38 | | | | | | | | | | | | | | | | | | | | | | | | | | | 7 | 6088 |
| 37 | | | | | | | | | | | | | | | | | | | | | | | | | | | 3 | 6081 |
| 36 | | | | | | | | | | | | | | | | | | | | | | | | | | | 6 | 6078 |
| 35 | | | | | | | | | | | | | | | | | | | | | | | | | | | 6 | 6072 |
| 34 | | | | | | | | | | | | | | | | | | | | | | | | | | | 8 | 6066 |
| 33 | | | | | | | | | | | | | | | | | | | | | | | | | | | 4 | 6058 |
| 32 | | | | | | | | | | | | | | | | | | | | | | | | | | | 18 | 6054 |
| 31 | X | | | | | | | | | | | | | | | | | | | | | | | | | | 22 | 6036 |
| 30 | X | | | | | | | | | | | | | | | | | | | | | | | | | | 36 | 6014 |
| 29 | X | | | | | | | | | | | | | | | | | | | | | | | | | | 28 | 5978 |
| 28 | X | X | | | | | | | | | | | | | | | | | | | | | | | | | 42 | 5950 |
| 27 | X | X | | | | | | | | | | | | | | | | | | | | | | | | | 42 | 5908 |
| 26 | X | X | | | | | | | | | | | | | | | | | | | | | | | | | 46 | 5866 |
| 25 | X | X | | | | | | | | | | | | | | | | | | | | | | | | | 57 | 5820 |
| 24 | X | X | X | | | | | | | | | | | | | | | | | | | | | | | | 80 | 5763 |
| 23 | X | X | X | X | | | | | | | | | | | | | | | | | | | | | | | 87 | 5683 |
| 22 | X | X | X | X | X | | | | | | | | | | | | | | | | | | | | | | 96 | 5596 |
| 21 | X | X | X | X | X | X | | | | | | | | | | | | | | | | | | | | | 123 | 5500 |
| 20 | X | X | X | X | X | X | X | | | | | | | | | | | | | | | | | | | | 144 | 5377 |
| 19 | X | X | X | X | X | X | X | X | | | | | | | | | | | | | | | | | | | 168 | 5233 |
| 18 | X | X | X | X | X | X | X | X | X | | | | | | | | | | | | | | | | | | 215 | 5065 |
| 17 | X | X | X | X | X | X | X | X | X | X | | | | | | | | | | | | | | | | | 251 | 4850 |
| 16 | X | X | X | X | X | X | X | X | X | X | X | | | | | | | | | | | | | | | | 320 | 4599 |
| 15 | X | X | X | X | X | X | X | X | X | X | X | X | | | | | | | | | | | | | | | 345 | 4279 |
| 14 | X | X | X | X | X | X | X | X | X | X | X | X | X | | | | | | | | | | | | | | 425 | 3934 |
| 13 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | | | | | | | | | | | | | 510 | 3509 |
| 12 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | | | | | | | | | | | | 492 | 2999 |
| 11 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | | | | | | | | | | | 447 | 2507 |
| 10 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | | | | | | | | | | 450 | 2060 |
| 9 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | | | | | | | | | 413 | 1610 |
| 8 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | | | | | | | | 329 | 1197 |
| 7 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | | | | | | | 356 | 868 |
| 6 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | | | | | | 268 | 512 |
| 5 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | | | | | 139 | 244 |
| 4 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | 105 | 105 |

| | | | | | |
|---|------|--|---------|----------------|--|
| Number of Free Flow Vehicles Counted (FFV's): | 6101 | 85th percentile (FFV*0.85): | 5185.85 | round up 85th: | |
| Vehicle speed at first category above 85th: | 19 | number of vehicles at 85th percentile: | 168 | | |

| | | | | | |
|--------|--|------|-------------|-------|--------------------|
| signed | | Date | 2021 Aug 11 | Title | Associate Engineer |
|--------|--|------|-------------|-------|--------------------|

| | | | | | |
|-------------|---------------------------------|------------------|--------------|----------------|---|
| Date | 2021 July 27 - Aug 3 | Daily Begin Time | 7:00am | Daily End time | 6:59pm |
| street name | Crawford Ave | number | 3104 | Location | Telephone pole in front of 189 Crawford |
| City | June Lake Village, Bruce Street | Weather | Clear, Sunny | Recorder | Kalen Dodd using Stalker Radar |

| mph | Number of Vehicles | | | | | | | | | | | | | | | | | | | | total | cumulative | | | | | | |
|-----|--------------------|----|----|----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|------------|-----|-----|-----|-----|------|------|
| | 20 | 40 | 60 | 80 | 100 | 120 | 140 | 160 | 180 | 200 | 220 | 240 | 260 | 280 | 300 | 320 | 340 | 360 | 380 | 400 | | | 420 | 440 | 460 | 480 | 500 | |
| 55 | | | | | | | | | | | | | | | | | | | | | | | | | | 0 | 1507 | |
| 54 | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 | 1507 |
| 53 | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 | 1507 |
| 52 | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 | 1507 |
| 51 | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 | 1507 |
| 50 | | | | | | | | | | | | | | | | | | | | | | | | | | | 2 | 1507 |
| 49 | | | | | | | | | | | | | | | | | | | | | | | | | | | 1 | 1505 |
| 48 | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 | 1504 |
| 47 | | | | | | | | | | | | | | | | | | | | | | | | | | | 1 | 1504 |
| 46 | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 | 1503 |
| 45 | | | | | | | | | | | | | | | | | | | | | | | | | | | 1 | 1503 |
| 44 | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 | 1502 |
| 43 | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 | 1502 |
| 42 | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 | 1502 |
| 41 | | | | | | | | | | | | | | | | | | | | | | | | | | | 4 | 1502 |
| 40 | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 | 1498 |
| 39 | | | | | | | | | | | | | | | | | | | | | | | | | | | 4 | 1498 |
| 38 | | | | | | | | | | | | | | | | | | | | | | | | | | | 1 | 1494 |
| 37 | | | | | | | | | | | | | | | | | | | | | | | | | | | 2 | 1493 |
| 36 | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 | 1491 |
| 35 | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 | 1491 |
| 34 | | | | | | | | | | | | | | | | | | | | | | | | | | | 2 | 1491 |
| 33 | | | | | | | | | | | | | | | | | | | | | | | | | | | 2 | 1489 |
| 32 | | | | | | | | | | | | | | | | | | | | | | | | | | | 3 | 1487 |
| 31 | | | | | | | | | | | | | | | | | | | | | | | | | | | 6 | 1484 |
| 30 | | | | | | | | | | | | | | | | | | | | | | | | | | | 4 | 1478 |
| 29 | | | | | | | | | | | | | | | | | | | | | | | | | | | 6 | 1474 |
| 28 | | | | | | | | | | | | | | | | | | | | | | | | | | | 14 | 1468 |
| 27 | | | | | | | | | | | | | | | | | | | | | | | | | | | 5 | 1454 |
| 26 | | | | | | | | | | | | | | | | | | | | | | | | | | | 8 | 1449 |
| 25 | | | | | | | | | | | | | | | | | | | | | | | | | | | 7 | 1441 |
| 24 | | | | | | | | | | | | | | | | | | | | | | | | | | | 14 | 1434 |
| 23 | | | | | | | | | | | | | | | | | | | | | | | | | | | 15 | 1420 |
| 22 | X | | | | | | | | | | | | | | | | | | | | | | | | | | 23 | 1405 |
| 21 | X | | | | | | | | | | | | | | | | | | | | | | | | | | 26 | 1382 |
| 20 | X | | | | | | | | | | | | | | | | | | | | | | | | | | 34 | 1356 |
| 19 | X | | | | | | | | | | | | | | | | | | | | | | | | | | 31 | 1322 |
| 18 | X | X | | | | | | | | | | | | | | | | | | | | | | | | | 49 | 1291 |
| 17 | X | X | | | | | | | | | | | | | | | | | | | | | | | | | 46 | 1242 |
| 16 | X | X | | | | | | | | | | | | | | | | | | | | | | | | | 50 | 1196 |
| 15 | X | X | X | | | | | | | | | | | | | | | | | | | | | | | | 76 | 1146 |
| 14 | X | X | X | X | | | | | | | | | | | | | | | | | | | | | | | 83 | 1070 |
| 13 | X | X | X | X | | | | | | | | | | | | | | | | | | | | | | | 72 | 987 |
| 12 | X | X | X | X | X | | | | | | | | | | | | | | | | | | | | | | 101 | 915 |
| 11 | X | X | X | X | X | | | | | | | | | | | | | | | | | | | | | | 99 | 814 |
| 10 | X | X | X | X | X | X | | | | | | | | | | | | | | | | | | | | | 111 | 715 |
| 9 | X | X | X | X | X | X | X | | | | | | | | | | | | | | | | | | | | 129 | 604 |
| 8 | X | X | X | X | X | X | X | X | | | | | | | | | | | | | | | | | | | 127 | 475 |
| 7 | X | X | X | X | X | X | X | X | X | | | | | | | | | | | | | | | | | | 143 | 348 |
| 6 | X | X | X | X | X | X | | | | | | | | | | | | | | | | | | | | | 112 | 205 |
| 5 | X | X | | | | | | | | | | | | | | | | | | | | | | | | | 55 | 93 |
| 4 | X | | | | | | | | | | | | | | | | | | | | | | | | | | 38 | 38 |

| | | | | | |
|---|------|--|---------|----------------|--|
| Number of Free Flow Vehicles Counted (FFV's): | 1507 | 85th percentile (FFV*0.85): | 1280.95 | round up 85th: | |
| Vehicle speed at first category above 85th: | 18 | number of vehicles at 85th percentile: | | 49 | |

| | | | | | |
|--------|--|------|-------------|-------|--------------------|
| signed | | Date | 2021 Aug 11 | Title | Associate Engineer |
|--------|--|------|-------------|-------|--------------------|

| | | | | | |
|-------------|--------------------------|------------------|-----------------|----------------|---|
| Date | 2021 June 2-13 | Daily Begin Time | 7:00am | Daily End time | 5:59pm |
| street name | Granite Avenue | number | 3111 | Location | Intersection of Granite Avenue and Bruce Street |
| City | In the June Lake Village | Weather | clear and sunny | Recorder | Kalen Dodd using Stalker Radar |

| mph | Number of Vehicles | | | | | | | | | | | | | | | | | | | | | | | | | total | cumulative | | | | |
|-----|--------------------|----|----|----|----|----|----|----|----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|------------|------|------|------|------|
| | 10 | 20 | 30 | 40 | 50 | 60 | 70 | 80 | 90 | 100 | 110 | 120 | 130 | 140 | 150 | 160 | 170 | 180 | 190 | 200 | 210 | 220 | 230 | 240 | 250 | | | | | | |
| 45 | | | | | | | | | | | | | | | | | | | | | | | | | | | 11 | 6926 | | | |
| 44 | X | | | | | | | | | | | | | | | | | | | | | | | | | | | 9 | 6915 | | |
| 43 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 10 | 6906 | |
| 42 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 6 | 6896 | |
| 41 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 11 | 6890 | |
| 40 | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | 11 | 6879 | |
| 39 | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | 8 | 6868 | |
| 38 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 17 | 6860 | |
| 37 | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | 4 | 6843 | |
| 36 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 16 | 6839 |
| 35 | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | 7 | 6823 | |
| 34 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 13 | 6816 |
| 33 | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | 7 | 6803 | |
| 32 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 7 | 6803 |
| 31 | X | X | | | | | | | | | | | | | | | | | | | | | | | | | | | 21 | 6796 | |
| 30 | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | 19 | 6775 | |
| 29 | X | X | | | | | | | | | | | | | | | | | | | | | | | | | | | 21 | 6756 | |
| 28 | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | 18 | 6735 | |
| 27 | X | X | | | | | | | | | | | | | | | | | | | | | | | | | | | 29 | 6717 | |
| 26 | X | X | X | X | X | | | | | | | | | | | | | | | | | | | | | | | | 56 | 6688 | |
| 25 | X | X | X | X | X | X | | | | | | | | | | | | | | | | | | | | | | | 65 | 6632 | |
| 24 | X | X | X | X | X | X | X | | | | | | | | | | | | | | | | | | | | | | 76 | 6567 | |
| 23 | X | X | X | X | X | X | X | | | | | | | | | | | | | | | | | | | | | | 71 | 6491 | |
| 22 | X | X | X | X | X | X | X | X | | | | | | | | | | | | | | | | | | | | | 100 | 6420 | |
| 21 | X | X | X | X | X | X | X | X | X | | | | | | | | | | | | | | | | | | | | 110 | 6320 | |
| 20 | X | X | X | X | X | X | X | X | X | X | | | | | | | | | | | | | | | | | | | 128 | 6210 | |
| 19 | X | X | X | X | X | X | X | X | X | X | X | | | | | | | | | | | | | | | | | | 164 | 6082 | |
| 18 | X | X | X | X | X | X | X | X | X | X | X | X | | | | | | | | | | | | | | | | | 179 | 5918 | |
| 17 | X | X | X | X | X | X | X | X | X | X | X | X | X | | | | | | | | | | | | | | | | 202 | 5739 | |
| 16 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | | | | | | | | | | | | | | | 227 | 5537 | |
| 15 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | | | | | | | | | | | | | | 325 | 5310 | |
| 14 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | | | | | | | | | | | | | 362 | 4985 | |
| 13 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | | | | | | | | | | | | 437 | 4623 | |
| 12 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | | | | | | | | | | | | 455 | 4186 | |
| 11 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | | | | | | | | | | | 507 | 3731 | |
| 10 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | | | | | | | | | | 493 | 3224 | |
| 9 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | | | | | | | | | 458 | 2731 | |
| 8 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | | | | | | | | 480 | 2273 | |
| 7 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | | | | | | | 548 | 1793 | |
| 6 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | | | | | | 540 | 1245 | |
| 5 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | | | | | 344 | 705 | |
| 4 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | | | | | 230 | 361 | |
| 3 | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | X | | | | 131 | 131 | |

| | | | | | |
|---|------|--|--------|----------------|--|
| Number of Free Flow Vehicles Counted (FFV's): | 6926 | 85th percentile (FFV*0.85): | 5887.1 | round up 85th: | |
| hicle speed at first category above 85th: | 18 | number of vehicles at 85th percentile: | | 179 | |

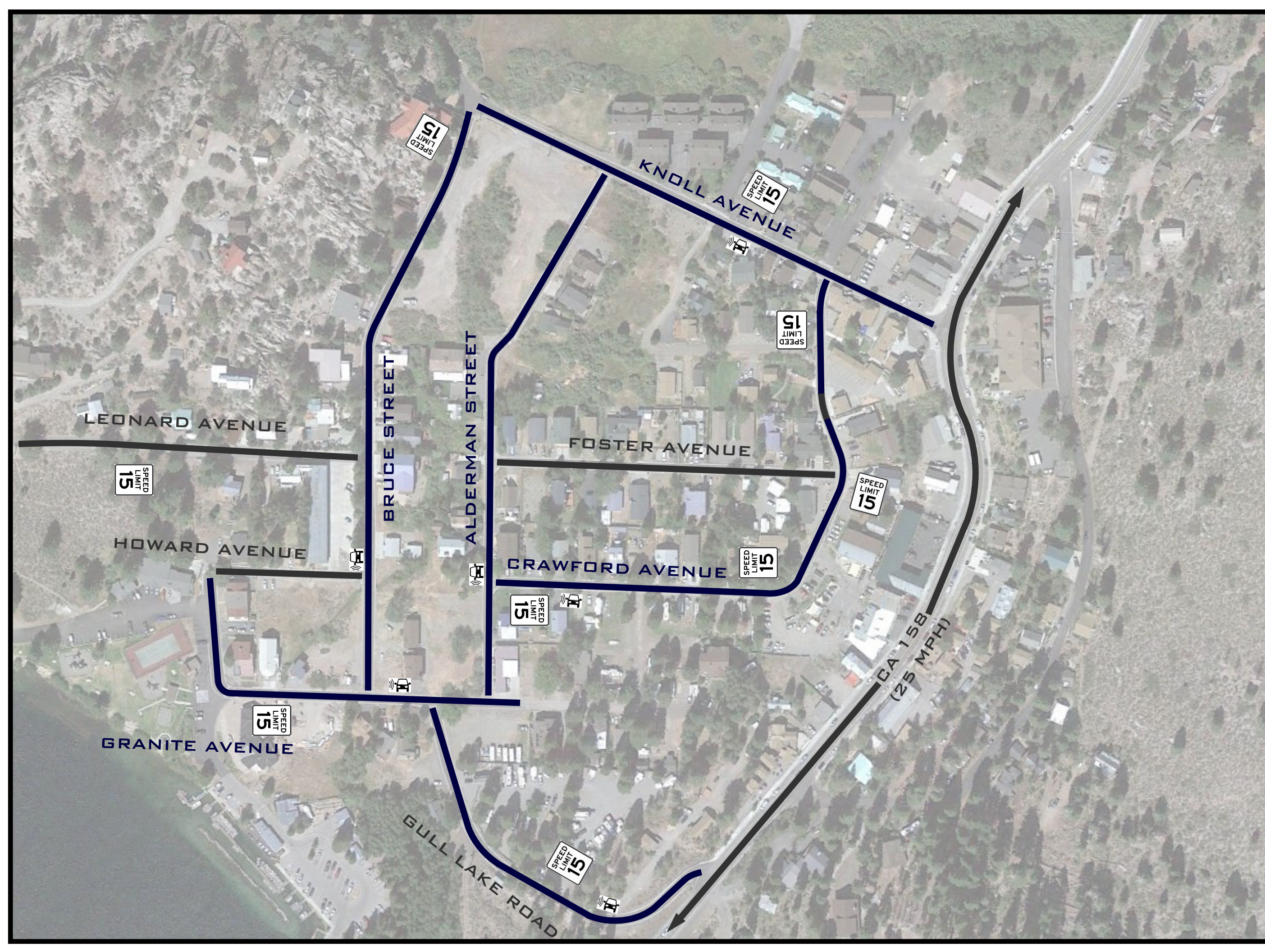
| | | | | | |
|--------|--|------|--------------|-------|--------------------------|
| signed | | Date | 2021 July 22 | Title | Associate Civil Engineer |
|--------|--|------|--------------|-------|--------------------------|

Appendix 2

Letters and Resolutions

Appendix 3

Maps and Plans




 RADAR SPEED
 LOGGER LOCATION

JUNE LAKE: VILLAGE
 ENGINEERING & TRAFFIC STUDY



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 1, 2022

TIME REQUIRED

SUBJECT Closed Session - Labor Negotiations

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Bob Lawton, Stacey Simon, Janet Dutcher, John Craig, Patty Francisco, and Oliver Yee. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

| |
|--|
| <p>Click to download</p> <p>No Attachments Available</p> |
|--|

History

Time

Who

Approval



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE March 1, 2022

TIME REQUIRED

SUBJECT Closed Session - Existing Litigation

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION. Subdivision (a) of Government Code section 54956.9.
Name of case: Workers' Compensation claim of Charles Clark.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

[Click to download](#)

No Attachments Available

History

| Time | Who | Approval |
|--------------------|------------------------------|----------|
| 2/17/2022 1:07 PM | County Counsel | Yes |
| 2/11/2022 4:24 PM | Finance | Yes |
| 2/25/2022 12:18 PM | County Administrative Office | Yes |



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE March 1, 2022

TIME REQUIRED

SUBJECT Closed Session - Public Employee
Evaluation

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

[Click to download](#)

No Attachments Available

History

Time

Who

Approval



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE March 1, 2022

Departments: Elections

TIME REQUIRED 5 minutes

SUBJECT Resolution Closing the Office of the
County Clerk - Recorder on 2022
Election Days

**PERSONS
APPEARING
BEFORE THE
BOARD**

Scheereen Dedman, Registrar of
Voters

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

The Clerk-Recorder's office has seen many changes in staff and workload in the past year. There has also been a national hardship on hiring staff. Due to the increased workload and the struggle to hire additional help including temporary staff and poll workers, the Clerk-Recorder-Registrar is requesting to close the office to the public who are seeking the services of the County Clerk-Recorder on June 7, 2022 and November 8, 2022, the Primary and General Election dates respectively.

The office will remain open to the public who are seeking the services of the Registrar of Voters. E-recording will still be completed on those days. By closing the office to the public on election days, it will allow staff to assist with the election fully, including receiving ballots from voters in person, picking up ballots from drop boxes through out the day, and assisting at poll places if and when needed.

RECOMMENDED ACTION:

Approve Resolution R22-__ of the Mono County Board of Supervisors Closing the Office of the County Clerk-Recorder to the Public on the Days of the June 7, 2022, Primary Election and the November 8, 2022, General Election.

FISCAL IMPACT:

None.

CONTACT NAME: Scheereen Dedman

PHONE/EMAIL: 760-932-5538 / sdedman@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Resolution](#)

History

| Time | Who | Approval |
|--------------------|------------------------------|-----------------|
| 2/14/2022 12:32 PM | County Counsel | Yes |
| 2/24/2022 9:55 AM | Finance | Yes |
| 2/25/2022 12:20 PM | County Administrative Office | Yes |



RESOLUTION NO. R22-__

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS
AUTHORIZING THE OFFICE OF THE COUNTY CLERK/RECORDER TO CLOSE
TO THE PUBLIC ON THE DAYS OF THE JUNE 7, 2022 PRIMARY ELECTION AND
NOVEMBER 8, 2022 GENERAL ELECTION AND ON FUTURE ELECTION
DATES UNLESS THE CLERK/RECORDER DETERMINES THAT
SUFFICIENT STAFF IS AVAILABLE TO MAINTAIN OFFICE OPERATIONS**

WHEREAS, pursuant to Government Code section 24260, the clerks and recorders of each county shall keep their offices open for the transaction of business during such hours and on such days as are fixed by the board of supervisors by ordinance or resolution; and

WHEREAS, pursuant to Mono County Code Section 2.64.010, the offices of the county, including the Mono County Office of the Clerk/Recorder/Registrar of Voters shall be open for business from nine a.m. to five p.m., Monday through Friday, holidays excepted, or upon a showing of special circumstances by resolution of the Board of Supervisors adopted by a four-fifths vote; and

WHEREAS, the staff of the Clerk/Recorder's office will be utilized by serving as elections staff to aid with all aspects of the 2022 primary and general elections processes in precincts throughout the County and consequently, staff will be unavailable to assist members of the public seeking the services of the County Clerk - Recorder on June 7, 2022 and November 8, 2022, the days of the Primary and General Elections; and

WHEREAS, in a small County such as Mono, it is anticipated that in future years there will also be a need for Clerk/Recorder's office staff to serve as elections staff and, therefore, that the office should be closed, unless the Clerk-Recorder determines that there is sufficient staff to perform both functions; and

WHEREAS, there is adequate time to give notice to the public of these authorized closures.

//

//

//

//

//

//

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32

NOW, THEREFORE, BE IT RESOLVED by the Mono County Board of Supervisors that the Mono County Clerk/Recorder/Registrar of Voters Office shall be closed to the public seeking the services of the County Clerk-Recorder’s office on June 7, 2022, and November 8, 2022, which are the Primary and General Election days, respectively. The office will remain open to the public in the capacity required for the conduct of those elections.

BE IT FURTHER RESOLVED that the Mono County Clerk/Recorder/Registrar of Voters’ Office shall be closed to the public seeking the services of the County Clerk-Recorder’s office on all Primary and General election days in future years, unless the Clerk-Recorder determines that there is sufficient staff to perform both elections and Clerk-Recorder functions on those days. In the event the Clerk-Recorder makes such a determination, he or she shall provide notice at least two weeks in advance to the public that the office will be open for Clerk-Recorder functions.

PASSED, APPROVED and ADOPTED this 1st day of March, 2022, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Bob Gardner, Chair
Mono County Board of Supervisors

ATTEST:

APPROVED AS TO FORM:

Clerk of the Board

County Counsel



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE March 1, 2022

Departments: CAO and Assessor

TIME REQUIRED 5 minutes

PERSONS APPEARING BEFORE THE BOARD Robert C. Lawton, CAO

SUBJECT Employment Agreement - Assistant Assessor

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed resolution approving a contract with Tracy Morgan as Assistant Assessor, and prescribing the compensation, appointment and conditions of said employment.

RECOMMENDED ACTION:

Announce Fiscal Impact. Approve Resolution R22-____, approving a contract with Tracy Morgan as Assistant Assessor, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

FISCAL IMPACT:

Total cost of salary and benefits for FY 2021-22 is \$46,632, of which \$36,585 is salary, and \$10,048 is benefits. This is included in the County Assessor's budget. The cost for an entire fiscal year would be approximately \$139,897 of which \$109,754 is salary and \$30,143 is the cost of benefits.

CONTACT NAME: John Craig

PHONE/EMAIL: 760-932-5414 / jcraig@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

| |
|---|
| Click to download |
| <input type="checkbox"/> Staff Report |
| <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Employment Agreement |
| <input type="checkbox"/> Position Description |

History

| Time | Who | Approval |
|--------------------|------------------------------|-----------------|
| 2/23/2022 3:42 PM | County Counsel | Yes |
| 2/24/2022 10:24 AM | Finance | Yes |
| 2/25/2022 12:18 PM | County Administrative Office | Yes |



COUNTY ADMINISTRATIVE OFFICER
COUNTY OF MONO
 Robert C. Lawton
 PO Box 696
 Bridgeport, CA 93517-0696
 (760) 932-5410
rlawton@mono.ca.gov
www.mono.ca.gov

BOARD OF SUPERVISORS

CHAIR

Bob Gardner / District 3

VICE CHAIR

Rhonda Duggan / District 2

Stacy Corless / District 5

Jennifer Kreitz / District 1

John Peters / District 4

COUNTY DEPARTMENTS

ASSESSOR

Hon. Barry Beck

DISTRICT ATTORNEY

Hon. Tim Kendall

SHERIFF / CORONER

Hon. Ingrid Braun

ANIMAL SERVICES

Malinda Huggins

BEHAVIORAL HEALTH

Robin Roberts

COMMUNITY DEVELOPMENT

Wendy Sugimura

COUNTY CLERK-RECORDER

Scheereen Dedman

COUNTY COUNSEL

Stacey Simon, Esq.

ECONOMIC DEVELOPMENT

Alicia Vennos

EMERGENCY MEDICAL SERVICES

Chief Chris Mokracek

FINANCE

Janet Dutcher

CPA, GCFM, MPA

INFORMATION TECHNOLOGY

Nate Greenberg

PROBATION

Karin Humiston

PUBLIC HEALTH

Bryan Wheeler

PUBLIC WORKS

Tony Dublino

SOCIAL SERVICES

Kathy Peterson

To: Board of Supervisors

From: Robert C. Lawton, CAO

Date: March 1, 2022

Re: Employment Agreement with Tracy Morgan

Recommended Action

Adopt Resolution #R22-___, approving a contract with Tracy Morgan as Assistant Assessor, and prescribing the compensation, appointment, and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

Discussion

A restructuring of duties within the County Assessor’s office has led to a need to update the employment agreement with Ms. Morgan. She has been working in the Assessor’s office since 2020 and the County is very appreciative of the work performed to date.

We are very pleased to have Ms. Morgan continue in this position and believe that she will continue being an outstanding addition to the office.



RESOLUTION NO. R22-

**A RESOLUTION OF THE MONO COUNTY
BOARD OF SUPERVISORS APPROVING AN
EMPLOYMENT AGREEMENT WITH TRACY MORGAN
AND PRESCRIBING THE COMPENSATION, APPOINTMENT,
AND CONDITIONS OF SAID EMPLOYMENT**

WHEREAS, the Mono County Board of Supervisors has the authority under Section 25300 of the Government Code to prescribe the compensation, appointment, and conditions of employment of County employees;

NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF MONO RESOLVES that the Employment Agreement of Tracy Morgan, a copy of which is attached hereto as an exhibit and incorporated herein by this reference as though fully set forth, is hereby approved and the compensation, appointment, and other terms and conditions of employment set forth in that Agreement are hereby prescribed and shall govern the employment of Ms. Morgan. The Chair of the Board of Supervisors shall execute said Agreement on behalf of the County.

PASSED, APPROVED and ADOPTED this ____ day of _____, 2022, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Bob Gardner, Chair
Mono County Board of Supervisors

ATTEST:

APPROVED AS TO FORM:

Clerk of the Board

County Counsel

**EMPLOYMENT AGREEMENT OF TRACY MORGAN
AS ASSISTANT ASSESSOR FOR MONO COUNTY**

This Agreement is entered into by and between Tracy E. Morgan and the County of Mono (hereinafter “County”).

I. RECITALS

Tracy E. Morgan (hereinafter “Ms. Morgan”) is currently employed by County as its Assistant Assessor. The County wishes to continue to employ Ms. Morgan as its Assistant Assessor in accordance with the terms and conditions set forth in this Agreement. Ms. Morgan wishes to accept continued employment with the County on said terms and conditions. This Agreement shall supersede and replace, in its entirety, the Employment Agreement of Tracy E. Morgan entered into on January 5, 2021, by resolution R21-07.

II. AGREEMENT

1. This Agreement shall commence March 1, 2022, (“Effective Date”), and shall remain in effect unless or until terminated by either party in accordance with this Agreement.
2. As of the Effective Date, Ms. Morgan shall continue to be employed by Mono County as its Assistant Assessor. Ms. Morgan accepts such continued employment. The Mono County Assessor and Ms. Morgan will work together to establish specific, measurable, achievable and realistic performance goals for Ms. Morgan’s work as it relates to the substantive work of property tax assessment for Mono County. Ms. Morgan’s job performance and progress towards achieving the agreed-upon goals shall be evaluated by the Assessor, in accordance with the “Policy Regarding Compensation of At-Will and Elected Management Level Officers and Employees” adopted by Resolution R21-44 on June 15, 2021, and as the same may be amended or updated from time to time and unilaterally implemented by the County (hereinafter the “*Management Compensation Policy*”).
3. Ms. Morgan’s salary shall continue to be Range 13, Step D as set forth in the “Resolution Adopting and Implementing a Salary Matrix applicable to At-Will Employee and Elected Department Head Positions” (Resolution R21-45 adopted on June 15, 2021, hereinafter the “*Salary Matrix*”) and shall be modified as provided in the Management Compensation Policy and the Salary Matrix , and as the same may be amended or updated from time to time and unilaterally implemented by the County.

4. Ms. Morgan understands that she is responsible for paying the employee's share (currently 9% of the employee's pensionable compensation) of any retirement contributions owed to the Public Employees Retirement System (PERS) with respect to her employment for the County, and also any employee share of the "normal cost" of her retirement benefits that may be mandated by the Public Employees' Pension Reform Act of 2013 (PEPRA).
5. Ms. Morgan shall continue to earn and accrue vacation and sick leave in accordance with the "Policy Regarding Benefits of Management-level Officers and Employees," updated most recently by Resolution R20-56 of the Mono County Board of Supervisors and as the same may be further amended from time to time and unilaterally implemented by the County (hereinafter the "*Management Benefits Policy*") and in accordance with any applicable County Code provisions not in conflict with said Policy. Also, pursuant to said Policy, in recognition of the fact that her employment will be exempt from the payment of overtime or compensatory time-off under the Fair Labor Standards Act, she shall be entitled to 80 hours of merit leave (aka administrative leave) during each calendar year of service. Ms. Morgan understands that said merit leave does not accrue from one calendar year to the next; rather, it must be used by December 31st of each calendar year in which it is provided, or it is lost. Consistent with Ms. Morgan's uninterrupted employment status, this Agreement shall have no effect on any sick leave or vacation time that Ms. Morgan may have accrued as of the effective date of this Agreement nor on her original date of hire or total years of service as a County employee, to the extent the same may be relevant in determining such accruals or Ms. Morgan's date of eligibility for or vesting of any non-salary benefits or for any other purpose.
6. The County shall pay the professional dues, subscriptions, and other educational expenses necessary for Ms. Morgan's full participation in applicable professional associations, for her continued professional growth and for the good of the County, as determined to be appropriate, and as approved by the Assessor.
7. To the extent not inconsistent with the foregoing or any other provision of this Agreement, Ms. Morgan shall be entitled to the same general benefits provided by the County to other management-level employees, as described more fully in the Management Benefits Policy. Such benefits include but are not limited to CalPERS retirement benefits at the tier applicable to Ms. Morgan's employment, CalPERS medical insurance, County dental and vision coverage, and life insurance.
8. Ms. Morgan understands and agrees that her receipt of compensation or benefits of any kind under this Agreement or under any applicable County Code provision or policy – including but not limited to salary, insurance coverage, and paid holidays or leaves – is expressly contingent on her actual and regular rendering of full-time personal services to the County or, in the event of any absence, upon her proper use of any accrued leave. Should Ms. Morgan cease rendering

such services during this Agreement and be absent from work without any accrued leave to cover said absence, then she shall cease earning or receiving any additional compensation or benefits until such time as she returns to work and resumes rendering personal services; provided, however, that the County shall provide any compensation or benefits mandated by state or federal law. Furthermore, should Ms. Morgan's regular schedule ever be reduced to less than full-time employment, on a temporary or permanent basis, then all compensation and benefits provided by this Agreement or any applicable County policies shall be reduced on a pro-rata basis, except for those benefits that the County does not generally pro-rate for its other part-time employees.

9. Consistent with the "at will" nature of Ms. Morgan's employment, the Department Head, with the express concurrence of the CAO, may terminate Ms. Morgan's employment at any time during this Agreement, without cause. In such event, this Agreement shall automatically terminate concurrently with the effective date of the termination. Ms. Morgan understands and acknowledges that as an "at will" employee, she will not have permanent status nor will her employment be governed by the County Personnel System (Mono County Personnel Rules) except to the extent that System is ever modified to apply expressly to at-will employees. Among other things, she will have no property interest in her employment, no right to be terminated or disciplined only for just cause, and no right to appeal, challenge, or otherwise be heard regarding any such termination or other disciplinary action the County Administrative Officer may, in her or her discretion, take during Ms. Morgan's employment.
10. In the event of a termination without cause under paragraph 9, Ms. Morgan shall receive as severance pay a lump sum equal to six (6) months' salary. For purposes of severance pay, "salary" refers only to base compensation. Ms. Morgan shall not be entitled to any severance pay in the event that the Department Head and CAO have grounds to discipline her on or about the time he or she gives notice of termination. Any disciplinary action against Ms. Morgan must be approved by the CAO. For purposes of this provision, grounds for discipline include but are not limited to those specified in section 520 of the Mono County Personnel Rules, as the same may be amended from time to time. Ms. Morgan shall also not be entitled to any severance pay in the event that she becomes unable to perform the essential functions of her position (with or without reasonable accommodations) and her employment is duly terminated for such non-disciplinary reasons.
11. Ms. Morgan may resign her employment with the County at any time. Her resignation shall be deemed effective when tendered, and this agreement shall automatically terminate on that same date, unless otherwise mutually agreed to in writing by the parties. Ms. Morgan shall not be entitled to any severance pay or to earn or accrue additional compensation of any kind after the effective date of such resignation.

12. This Agreement constitutes the entire agreement of the parties with respect to the employment of Ms. Morgan

13. The parties agree that the Board of Supervisors' approval of this Agreement on behalf of the County is a legislative act and that through this agreement, the Board of Supervisors is carrying out its responsibility and authority under Section 25300 of the Government Code to set the terms and conditions of County employment. It is not the parties' intent to alter in any way the fundamental statutory (non-contractual) nature of Ms. Morgan's employment with the County nor to give rise to any future contractual remedies for breach of this Agreement or of an implied covenant of good faith and fair dealing. Rather, the parties intend that Ms. Morgan's sole remedy in response to any failure by the County to comply with this Agreement shall be traditional mandamus. Pursuant to Government Code sections 53243. Ms. Morgan shall reimburse the County for any paid leave pending an investigation, legal criminal defense, or cash settlement related to termination by the County if Ms. Morgan is convicted of a crime involving abuse of office or position.

14. Ms. Morgan acknowledges that this Agreement is executed voluntarily by her, without duress or undue influence on the part or on behalf of the County. Ms. Morgan further acknowledges that she has participated in the negotiation and preparation of this Agreement and has had the opportunity to be represented by counsel with respect to such negotiation and preparation or does hereby knowingly waive her right to do so, and that she is fully aware of the contents of this Agreement and of its legal effect. Thus, any ambiguities in this Agreement shall not be resolved in favor of or against either party.

III. EXECUTION:

This Agreement is executed by the parties this 1st day of March, 2022.

EMPLOYEE

THE COUNTY OF MONO

Tracy E. Morgan

By: Bob Gardner, Chair
Board of Supervisors

APPROVED AS TO FORM:

COUNTY COUNSEL

ASSISTANT ASSESSOR

DEFINITION

Under administrative direction, to assist with planning, coordinating, managing, and supervising the functions and operations of the County Assessor's Office; to provide highly technical support and guidance for professional property appraisal and support staff; and to do related work as required.

DISTINGUISHING CHARACTERISTICS

This is a management classification for assisting with planning, organizing, directing, and managing the functions and operations of the County Assessor's Office. The incumbent in this position acts as the Chief Operations Officer for the County Assessor's Office and is responsible for all employee supervision and management functions within the Office.

REPORTS TO

Assessor

CLASSIFICATIONS SUPERVISED

Appraiser I/II/III, Auditor-Appraiser I/II/III, Appraiser Aide, Administrative Services Specialist, Cadastral Mapping Specialist/Transfer Analyst; and Fiscal and Technical Specialist I/II/III.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES *(The following is used as a partial description and is not restrictive as to duties required.)*

Assists with planning, organizing, directing, and managing the functions and activities of the County Assessor's Office; assists with the development and implementation of the Department goals, objectives, policies, and priorities; provides supervision, training and work evaluations for Department staff; coordinates the selection and hiring of new staff; assists with the development and administration of the budget; plans and directs the work of staff in appraisal of commercial, residential, rural, farm, timber, real, and business property; directs and coordinates the production and maintenance of the Assessment Roll and assessment maps; represents the County Assessor at meetings and conferences; interprets policies to staff; provides advice, consultation, and assistance for appraisal in resolving the more unusual problems; directs the preparation and presentation of Department reports and studies; confers with property owners regarding appraisal methods and procedures and responds to concerns about property valuations; performs the most complex and sensitive appraisals as necessary; coordinates Assessor's Office functions with other County departments and government agencies; appears before the Mono County Assessment Appeals Board and the Board of Supervisors during hearings about property valuations; serves as the Assessor when delegated.

TYPICAL PHYSICAL REQUIREMENTS

Sit, stand and walk for extended periods of time; ability to walk in uneven terrain; normal manual dexterity and eye-hand coordination; lift and move objects weighing up to 25 lbs.; corrected hearing and vision to normal range; verbal communication; use of office equipment, including computer, telephone, calculator, copiers, and FAX; operate an automobile.

TYPICAL WORKING CONDITIONS

Work is performed in office, outdoor, and driving environments; some assignments performed alone in remote locations; continuous contact with staff and the public.

DESIRABLE QUALIFICATIONS

Knowledge of:

Thorough knowledge of philosophy, principles, and factors of property valuation for tax assessment purposes for all types of property both restrictive and non-restrictive and the methods and techniques for appraising businesses, personal property, and trade fixtures.

Methods for establishment and application of depreciation and replacement costs.

Accounting and auditing methods and techniques.

Laws, court decisions, and regulations affecting the appraisal of all types of property, including pertinent principles and guidelines contained in the State Constitution, Revenue and Taxation Code, and the Assessor's Handbook.

Appraisal factors affecting timber and agricultural property and preserves.

Organization, procedures, and responsibilities of the County Assessor's Office.

Establishment and implementation of equitable appraisal standards.

Budget development and control.

Principles of project planning, development, coordination, and direction.

Principles of public administration, management, staff supervision, employee training, and work evaluation.

Understanding of labor and employment laws and principles of employee management

Ability to:

Assist with planning, organizing, managing, and coordinating the functions of County Assessor's Office.

Provide supervision, training, and work evaluation for office staff.

Assist with development and administration of the Department budget.

Develop and implement uniform appraisal practices and standards.

Apply appraisal principles, methods, and techniques in the equitable and justifiable appraisal of all types of property.

Assemble and analyze statistical and narrative information.

Read and interpret maps, assessment books, property descriptions, and legal codes.

Direct the preparation and prepare analytical reports.

Make mathematical calculations quickly and accurately.

Communicate effectively both orally and in writing.

Make effective presentations during assessment appeals.

Explain a variety of appraisal methods, procedures, and policies to the public.

Represent the County Assessor's Office in a courteous and professional manner.

Establish and maintain cooperative working relationships.

Training and Experience:

Any combination of training and experience which would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

Five years of professional appraisal experience, preferably including two years in a supervisory or management capacity.

Completion of formal advanced educational training in accounting, business administration or a related field is required.

Special Requirements:

Possession of valid Driver ' s License.

Possession of valid Appraisal and Advanced Appraisal Certificates issued by the State Board of Equalization pursuant to relevant sections of the Revenue and Taxation Code.

The contents of this class specification shall not be construed to constitute any expressed or implied warranty or guarantee, nor shall it constitute a contract of employment. The County of Mono assumes no responsibility beyond the general accuracy of the document, nor does it assume responsibility for any errors or omissions in the information contained herein. The contents of this specification may be modified or revoked without notice. Terms and conditions of employment are determined through a "meet and confer" and/or individual employment contract process and are subject to the Memorandum of Understanding or employment contract currently in effect.



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 1, 2022

Departments: Community Development

TIME REQUIRED 45 minutes

**PERSONS
APPEARING
BEFORE THE
BOARD**

Bentley Regehr, Planning Analyst

SUBJECT Workshop on Potential Short-Term
Rental Moratorium

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Presentation by Bentley Regehr regarding options for a potential short-term rental moratorium.

RECOMMENDED ACTION:

Provide any desired direction to staff.

FISCAL IMPACT:

None

CONTACT NAME: Bentley Regehr

PHONE/EMAIL: 760-924-4602 / bregehr@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

| |
|--|
| Click to download |
| Staff Report |
| 1. MCGP LUE Chapter 25 |
| 2. MCGP LUE Chapter 26 |
| 3. MCC 5.65 |

History

| Time | Who | Approval |
|-------------------|----------------|----------|
| 2/24/2022 9:17 AM | County Counsel | Yes |

2/17/2022 1:58 PM

Finance

Yes

2/25/2022 12:19 PM

County Administrative Office

Yes

Mono County Community Development

P.O. Box 347
Mammoth Lakes, CA 93546
(760) 924-1800, fax 924-1801
commdev@mono.ca.gov

P.O. Box 8
Bridgeport, CA 93517
(760) 932-5420, fax 932-5431
www.monocounty.ca.gov

March 1, 2022

To: Mono County Board of Supervisors

From: Bentley Regehr & Wendy Sugimura – Community Development

Re: DISCUSSION ON POTENTIAL SHORT-TERM RENTAL MORATORIUM

RECOMMENDATION

Provide any desired direction to staff.

BACKGROUND

On December 7, 2021, staff provided an update to the Board of Supervisors on the progress and status of current programs and potential policy items. During the workshop, the Board directed staff to bring back a discussion on a potential moratorium on short-term rentals (STRs; occupancy for a period of 30 or fewer consecutive calendar days) and consider incentives for long-term rentals (LTRs).

Two types of nightly rentals are permitted in Mono County: short-term rentals and transient rentals. Short-term rentals are regulated under Chapter 25 of the Mono County General Plan Land Use Element (MCGP LUE), which applies to any single-family residential unit with a land use designation of Single Family Residential (SFR), Estate Residential (ER), Rural Residential (RR), or Rural Mobile Home (RMH) in all communities except June Lake and subject to area plan policies. In June Lake, this chapter applies only to SFR land use designations; short-term rentals in other residential land use designations in June Lake are not permitted. Area plan policies limit or prohibit short-term rentals in specific parts of the County, such as June Lake (various prohibitions and restrictions by neighborhood), Wheeler Crest (prohibited), Mono City (prohibited), and Long Valley (owner-occupied only). Short-term rentals covered by Chapter 25 are subject to a Use Permit, which is heard by the Planning Commission, and a Short-Term Rental Activity Permit under Mono County Code Chapter 5.65, which is heard by the Board of Supervisors. Since 2018, eleven short-term rentals have been approved under Chapter 25, all in 2018, while three have been denied. Two of the denials were in 2020 and one was in 2021. All three were denied due to findings of incompatibility with the neighborhood, not necessarily to preserve units for LTR. One application is also currently in process.

Transient rentals are regulated under Chapter 26 of the MCGP LUE, which applies to any single-family or multi-family residential unit in a non-residential or Multi-Family Residential-High (MFR-H) land use designation. Transient rentals are subject to a Use Permit or Director Review Permit, depending on the land use designation, and a Vacation Home Rental (VHR) Permit under Chapter 26, which is valid until the property is sold. Use Permits are heard by the Planning Commission and Director Review Permits are issued at the staff level after public review by the Land Development Technical Advisory Committee (LDTAC). These approvals are not brought before the Board unless the decisions are appealed to that level. Since 2018, ten transient rentals have been approved under Chapter 26, three of which were within the last month. Three applications for transient rentals are currently in process.

PLANNING COMMISSION INPUT

The Planning Commission discussed the STR moratorium issue at their January 20 and February 17 meeting, and took a vote to make a recommendation to the Board at the February meeting. The following is input from the February Planning Commission meeting:

- The Planning Commission would like to understand the purpose of wanting to impose a moratorium. Does the Board see inappropriately approved permits, or a problem with the current system? Would a moratorium provide enough time to enact the needed housing programs?
- Two Commissioners commented on the Board's lack of approval of a 100-unit housing project that would have contributed toward a housing solution.
 - Board did not fight very hard and the resulting messaging discourages the housing market.
 - The problem is not with current regulation through Chapters 25 & 26.
- Substantial effort was put into the STR policies and regulations. A moratorium would be inconsiderate of that effort by the County and communities in creating a working system.
- A moratorium does not address that people can rent for more than 30 days. People will do that to skirt the STR definition.
- The County should examine a potential increase in taxes on STRs to provide a revenue stream.
- There is concern that full-time residents who cannot rent long term because they need to be able to also use their property would end up selling to a second homeowner, which would convert the property to a mostly vacant unit.
- Stopping STRs via moratorium is not necessarily the solution, need to incentivize long-term rentals (LTRs) or sales, such as a vacancy tax.
- Put more energy into finding creating solutions such as a down payment agreement in exchange for deed restrictions, vacancy tax, real estate transfer tax, land donations, etc.
- Need data points on impact of STRs on LTRs before being reactionary.
- People may be specifically looking to purchase STR investment properties at this time. Public comment raised the Twin Lakes area as an example.
- One Commissioner in opposition noted the only benefit may be that the moratorium would cool down the housing market.
- Public comment: This is a tool that should be considered but is not a complete solution by itself, it's a way to stop the bleeding, other resort communities have enacted.

Planning Commission Recommendation: Do not propose a moratorium on short-term rentals at this time (4-1 vote). The "nay" was due to a need for more information before making a decision.

DISCUSSION

Three options are presented for Board consideration:

1. Do not impose a moratorium.

Short-term rentals and transient rentals would continue to be processed through Chapter 25 and Chapter 26. All short-term rentals would continue to require a Use Permit approved by the Planning Commission and a Short-Term Rental Activity Permit approved by the Board (and renewed annually by staff). Transient rentals would continue to be processed through a Use Permit or Director Review, and subject to a Vacation Home Rental (VHR) Permit. This option is appropriate if the current permitting system and policies are working as originally intended to allow STRs when appropriate and deny them when not, through a discretionary review process.

In lieu of (or in combination with) a moratorium, the Board could explore more options to incentivize long-term rentals and disincentivize short-term rentals. Current incentives include

Housing Mitigation Ordinance (HMO) fee waivers for new SFR units that waive STR eligibility, and density bonuses and HMO fee waivers for projects that include deed-restricted long-term housing. Disincentives include a prohibition on short-term rentals in ADUs, HMO fees on new units retaining STR eligibility, and an extensive discretionary permitting process for new short-term rental applications in most residential land use designations. At the January 20 Planning Commission meeting, the Commission suggested exploring a possible vacancy tax. A vacancy tax would apply to units that are not occupied for a percentage of the year. In conjunction with direction on a potential moratorium, the Board may wish to provide direction on incentives/disincentives to develop further.

2. Impose a moratorium on new (not existing) short-term rentals covered under Chapter 25.

The County would not accept new applications for short-term rentals subject to MCGP LUE Chapter 25. Existing approvals would continue to operate, subject to annual renewal. Transient rentals in non-residential land use designations and MFR-H would continue to be processed through a Use Permit or Director Review, and subject to a VHR Permit. This strategy would target limiting new short-term rentals in most residential land use designations but continue to permit STRs in land use designations intended for more intensive commercial and visitor support uses.

3. Impose a moratorium on new short-term rentals and transient rentals on all single-family residential units covered under Chapter 25 and Chapter 26.

The County would not accept new applications for short-term rentals or transient rentals in any single-family unit on all land use designations. Multi-family units would continue to be processed under Chapter 26. Existing approvals would continue to operate under annual renewal procedures.

A variation of this option (3A) is to include all multi-family units processed under Chapter 26 in the moratorium.

Options (3) and Option (3A) would address an intent to preserve single-family and potentially multi-family units for long-term housing stock regardless of land use designation. The rationale is that if the housing problem is caused by limited availability of residential housing units, then all such units should be preserved for long-term use regardless of their location and primary land use intent.

Moratorium Options

To implement a moratorium on new short-term rentals and transient rentals, the Board could adopt an urgency ordinance pursuant to Government Code Section 65858 in one of two ways:

1. The Board could adopt by four-fifths vote an urgency ordinance that would put a moratorium into effect for 45 days. Then, after a public hearing, the Board could extend the interim ordinance for 10 months and 15 days, and then extend the ordinance again after a public hearing for an additional one-year period.
2. The Board could adopt by four-fifths vote an interim ordinance after notice and a public hearing, which is also effective for 45 days. Then, after an additional public hearing, the Board could extend the interim ordinance for 22 months and 15 days.

ATTACHMENTS:

1. MCGP LUE Chapter 25, Short-term rentals
2. MCGP LUE Chapter 26, Transient rentals
3. Mono County Code, Chapter 5.65

DEVELOPMENT STANDARDS

CHAPTER 25 – SHORT-TERM RENTALS

Sections:

- 25.010 Intent.**
- 25.015 General Requirements and Applicability.**
- 25.018 Exemptions**
- 25.020 Establishment of Owner-Occupied Short-Term Rentals.**
- 25.035 Establishment of Not Owner-Occupied Short-Term Rentals.**
- 25.040 Notice requirements.**
- 25.050 Uses permitted.**
- 25.060 Uses permitted subject to director review**
- 25.070 Uses permitted subject to use permit**
- 25.080 Additional requirements**

25.010 Intent.

In recognition of the demand by visitors for diverse lodging options, this chapter is intended to establish a process to permit short-term rentals for single-family units that do not exhibit reasonable opposition by neighbors who may be directly affected, and when consistent with applicable Area Plan policies.

25.015 General Requirements and Applicability.

- A. This Chapter applies to short-terms rental in any single-family unit with a land use designation(s) of SFR, ER, RR, or RMH in all communities except June Lake. In June Lake, this chapter applies only to SFR designations; short-term rentals in other residential land use designations in June Lake are not permitted.
- B. Short-term rentals covered by this Chapter are subject to a Use Permit (see Chapter 32) and a Short-Term Rental (STR) Activity Permit under Mono County Code Chapter 5.65 unless otherwise exempted.
- C. Unless explicitly states otherwise in this Chapter, short-term rentals covered by this Chapter shall operate in compliance with this Chapter, Chapter 5.65 of the Mono County Code, and all applicable Area Plan policies,¹⁴ and must exhibit no reasonable opposition from neighbors within 500 feet of the subject parcel.
- D. Pursuant to Chapter 5.65 of the Mono County Code and the required Short-Term Rental Activity Permit, short-term rentals covered by this Chapter shall be specific to the owner and shall terminate upon a change of ownership.

25.018 Exemptions

- A. Short-term rentals approved under previous regulations are considered existing non-conforming uses subject to the provisions of Chapter 34 and are therefore exempt from this Chapter. The regulations under which the use was approved continue to apply. These approvals include, but may not be limited to, the following parcels:
 - i. APNs under Transient Rental Overlay Districts (TRODs): 016-094-012, 016-094-011, 016-094-010, 016-098-016 (GPA 13-001), 019-140-011, 016-098-011, 016-096-005 (GPA 13-002); 015-140-035, 015-140-034, 015-140-033, 015-140-032 (GPA 13-004); 016-102-052 (GPA 14-001); 015-010-080, 015-300-006 (GPA 14-002).
 - ii. APNs under Use Permits: 060-120-005 (UP 17-004), 008-132-027 & 008-132-017 (UP 17-005), 060-210-062 (UP 17-011), 060-180-018 (UP 17-012), 060-240-010 (UP 17-013).

¹⁴ See Antelope Valley, Mono Basin, June Lake, Crowley Lake/Long Valley, Wheeler Crest, Paradise, and Tri-Valley (Benton, Hammil Valley and Chalfant Valley) Area Plan policies. This list is current as of Jan. 2019.

25.020 Establishment of Owner-Occupied Short-Term Rental

Owner-occupied short-term rentals require the owner to live on site, or the unit must be associated with an owner-occupied principal residence on the same parcel or a physically contiguous adjacent parcel. This rental includes an entire dwelling unit or, if only part of the unit, includes at a minimum a sleeping room (with shared full bathroom). To rent a detached and separate unit, the property owner must occupy the other unit. Rental is limited to a single party of individuals, and the owner is required to be present during the rental.

25.030 Establishment of Not Owner-Occupied Short-Term Rental

Not owner-occupied short-term rentals include rental of an entire dwelling unit or any part thereof that is not concurrently occupied by the owner or on the same parcel or on a physically contiguous parcel as a principal residence concurrently occupied by the owner.

25.040 Notice requirements.

- A. Notice of a short-term rental application shall be given to owners of surrounding properties and published in a newspaper of general circulation 30 days in advance of a public hearing.
- B. "Surrounding property," for the purposes of this planning permit, shall be defined as those properties that fall within a 500-foot radius measured from the nearest limits of the project parcel that is the subject of the land use application. If a contiguous parcel (or parcels) is under the same ownership as the project parcel, the 500-foot radius shall be measured from the limits of all contiguous parcels under the same ownership. If a property is located more than 500 feet from the boundary of the parcel but may be directly affected by any land use application on the subject parcel, then that property owner may also be noticed at the discretion of the Community Development Department. Further, any property owners or residents, regardless of their location or proximity to the parcel subject to a land use application, may receive notice if they submit their request in writing to the Planning Division more than 10 days in advance of the hearing. Such notice shall be given at least 10 days in advance of the hearing by mail, electronic mail, or other noticing means pursuant to the California Government Code, to all persons whose names and addresses appear on the latest adopted tax roll of the County or have made a written request for notice under this section.

25.050 Uses permitted.

The following uses shall be permitted with a short-term rental approval, plus such other uses as the Commission finds to be similar and not more obnoxious or detrimental to the public safety, health and welfare:

- A. All uses permitted in the underlying land use designation.
- B. Where the principal use of the subject parcel(s) is single-family residential, the residence or any accessory dwelling unit on the parcel(s) may be rented on a short-term basis subject to the requirements of 25.070.

25.060 Uses permitted subject to director review.

All uses permitted subject to director review in the underlying land use designation with which the short-term rental is combined shall be permitted, subject to director review approval.

25.070 Uses permitted subject to use permit.

All uses permitted subject to use permit in the underlying land use designation with which the short-term rental is combined shall be permitted, subject to use permit approval.

25.080 Additional requirements.

Any person or entity that leases, rents, or otherwise makes available for compensation, a single-family residence approved pursuant to this chapter, for a period of fewer than thirty (30) days, must first obtain a Short-Term Rental Activity Permit pursuant to Mono County Code Chapter 5.65 and comply with all applicable requirements of that permit prior to operating.

Parcels located within conditional development zones (avalanche) shall not be allowed to offer or operate short-term rentals during the avalanche season, November 1 through April 15.

Any form of advertising or listing for rent for an unpermitted short-term rental unit is in violation of this chapter.

DEVELOPMENT STANDARDS

CHAPTER 26 – TRANSIENT RENTAL STANDARDS & ENFORCEMENT IN NONRESIDENTIAL AND MFR-H LAND USE DESIGNATIONS AND TRODS

Sections:

| | |
|---------------|--|
| 26.010 | Purpose and Findings. |
| 26.015 | Applicability. |
| 26.020 | Vacation Home Rental Permit. |
| 26.030 | Application and Issuance of a Vacation Rental Permit. |
| 26.040 | Standards and Requirements. |
| 26.050 | Rental Agreement and Owner Responsibility. |
| 26.060 | Compliance with Transient Occupancy Tax Requirements. |
| 26.070 | Enforcement. |
| 26.080 | Unauthorized Rentals Prohibited. |

26.010 Purpose and Findings.

- A. The purpose of this chapter is to implement procedures, restrictions, and regulations related to land uses for transient rentals; provide for the payment of transient occupancy tax and applicable fees for the transient rental of properties within Transient Rental Overlay Districts (TRODs), and non-residential land use designations and MFR-H where the use is listed; and provide enhanced enforcement tools to address unauthorized transient rentals countywide.
- B. The Board of Supervisors finds that allowing transient rentals within areas of the county designated as TRODs or non-residential designations and MFR-H will provide a community benefit by expanding the number and types of lodging available to visitors to Mono County, increasing the use of property within the county, and providing revenue to property owners so that the units may be maintained and upgraded.
- C. The Board of Supervisors also finds that the operation of transient rentals within non-residential designations and MFR-H should be regulated to minimize fire hazard, noise, traffic, and parking conflicts and disturbance to the peace and quiet. The Board further finds that current enforcement tools have been ineffective to address the illegal operation of transient rentals countywide, primarily because the penalty amount is easily offset by the revenue such uses generate.

26.015 Applicability

This chapter shall apply to Transient Rental Overlay Districts, nonresidential land use designations where short-term rentals are permitted by Director Review or Use Permit, and Multi-Family Residential – High land use designations where short-term rentals are permitted by Use Permit.

26.020 Vacation Home Rental Permit.

Any person who rents a residential structure that is not a condominium (hereinafter “rental unit” or “property”) within an area of the county designated as a transient overlay district or in a non-residential land use designation and MFR-H where the use is listed shall comply with the provisions of this chapter, the Mono County General Plan, and any applicable area plans or specific plans. Transient rental, or advertisement of a transient rental, of a private residence within a transient overlay district or in a non-residential land use designation, including MFR-H, without a valid vacation home rental permit is a violation of this chapter.

26.030 Application and Issuance of a Vacation Home Rental Permit.

- A. Applicant. An applicant for a vacation home rental permit shall be either the owner of title to the subject property or his or her expressly authorized representative. The authorization shall be in writing and notarized.
- B. Application. An application for a vacation home rental permit shall be on a form that may be obtained from the Department of Finance or the Community Development Department. The following requirements and approvals must be met and substantiated before a vacation home rental permit will be issued:
 - 1. The rental unit must be located within an area of the County designated as a transient overlay district or a non-residential land use designation or MFR-H where the use is listed;
 - 2. The rental unit must comply with the standards and requirements as set forth in section 26.040, and any other requirement provided by this chapter. An inspection to verify compliance with such requirements shall be the responsibility of the owner or designated property manager. The owner or property manager shall certify in writing, under penalty of perjury, the rental unit's conformance to such standards. Such certification shall be submitted to the Mono County Community Development Department prior to permit issuance;
 - 3. The applicant must designate the management company or property manager for the rental unit who will be available on a 24-hour basis to address any problems that may be associated with the property or the transient users of the property. The management company or property manager must be duly licensed and shall be in good standing with the County. A person or organization in good standing is regarded as having complied with all their explicit obligations, while not being subject to any form of sanction, suspension or disciplinary censure. Alternatively, the property owner may serve as the property manager;
 - 4. The property must be certified by the Community Development Department as complying with parking requirements and any applicable land use regulations set forth in the Mono County General Plan;
 - 5. A Mono County business license must be obtained by the owner and must remain active during all times that the property is used as a transient rental;
 - 6. Any required fees must be paid in full;
 - 7. A Mono County Transient Occupancy Certificate must be obtained by the owner from the Department of Finance and will be issued at the time the vacation home rental permit is issued and all conditions of approval have been met; and
 - 8. The Vacation Home Rental permit number shall be posted in the title of every short-term rental advertisement, whether online or in other promotional or advertising materials.

26.040 Standards and Requirements.

The following standards and requirements must be met to obtain a vacation home rental permit and to maintain that permit in good standing:

- A. Health and Safety Standards. The purpose of these standards is to establish minimum requirements to safeguard the public safety, health, and general welfare from fire and other hazards, and to provide safety

to firefighters and emergency responders during emergency operations. These standards include without limitation:

1. The address of the rental unit must be clearly visible;
2. Carbon monoxide and smoke detectors must be installed and maintained in good operating condition in each bedroom, sleeping area, or any room or space that could reasonably be used as a sleeping area, and at a point centrally located in the corridor or area giving access to each separate sleeping room;
3. All stairs, decks, guards, and handrails shall be stable and structurally sound;
4. The rental unit shall be equipped with a minimum of one 2A:10B:C type fire extinguisher with no more than 75 feet of travel distance to all portions of the structure; there shall be no fewer than one such extinguisher per floor. Fire extinguishers shall be mounted in visible locations with the tops of the fire extinguishers mounted between 3 and 5 feet above the floor and shall be accessible to occupants at all times. California State Fire Marshal annual certification tags must be provided and be current on all extinguishers;
5. If there is a fireplace or solid-fuel barbecue, the rental unit shall be equipped with a minimum five-gallon metal container with a tight-fitting lid for ash removal. This container shall be clearly labeled and constructed to meet the purpose of containing ash. Instructions on the proper disposal of ash shall be stated in the rental agreement and clearly posted in the rental unit. The ash container shall not be placed on or near any furniture or other combustible material; ashes must be wet down thoroughly with water; the ash can must be stored outdoors with a minimum of three feet clearance from building, porch, trees, and other combustible materials; the lid must remain on the ash container when in use;
 - a. Wall or baseboard heaters in the rental unit shall be in good working condition, and instructions on the proper use of these units shall be clearly stated in the rental agreement and posted in the rental unit;
6. Furniture and any other material that may be flammable shall be kept a minimum of 54 inches from any fireplace opening and 30 inches from any wall or floor heaters;
7. Flammable or hazardous liquid or materials, firearms, controlled substances, or any unlawful material shall not be stored in the rental unit;
8. The roof and grounds of the transient rental property shall be kept clear of accumulations of pine needles, weeds, and other combustible materials;
9. Any locking mechanism on exterior doors must be operable from inside the unit without the use of a key or any special knowledge. If the dwelling unit is greater than 3,000 square feet in area, two exit doors shall be required, each of which shall conform to this requirement;
10. All fixtures, appliances, furnaces, water heaters, space heaters, plumbing, wiring, electrical, propane or gas connections, doors, windows, lighting, and all parts of the structure and furnishings (interior and exterior) must be in operable working condition and repair;
11. If telephone service is available, there shall be a telephone connected to the local carrier and in working condition for use in the event of an emergency or to contact the owner or property manager. The phone shall be connected to the reverse 911 directory. If there is no telephone service available, then the rental agreement must so state;

12. Bedroom windows shall be operable and free of obstructions to allow for emergency escape and rescue;
13. There shall be at least one screened window per bedroom to allow proper ventilation;
14. All utilities (electric, gas, water, sewage, etc.) shall be connected, in good operating condition, and connected to approved sources;
15. Any hot tubs, pools, and spas shall be fenced or equipped with a cover with locking mechanisms, and shall be maintained in a safe and sanitary condition;
16. There shall be no evidence of pest infestations, and all firewood and other stored items shall be kept in a neat and clean condition;
17. Exits shall be kept free from storage items, debris or any impediments at all times;
18. No tree limbs are allowed within 10 feet of any chimney or flue openings;
19. Spark arresters of a minimum opening size of 3/8-inch and a maximum opening size of 1/2-inch shall be required on all fireplace flue openings; and
20. If any applicable law, rule, or regulation enacted after the enactment of this chapter imposes requirements more stringent than those set forth herein, such requirements shall apply.

B. Sign and Notification Requirements.

1. Exterior Sign and Notice. Each rental unit shall be equipped with one temporary exterior identification sign not to exceed 8 ½ x 11 inches in size that shall be posted while the unit is being rented on a transient basis. This identification sign shall be placed in a location that is clearly visible from the front entrance of the unit and may be illuminated in a manner that does not conflict with any County exterior lighting standards or signage standards. This sign shall clearly state the following information in lettering of sufficient size to be easily read:
 - a. The name of the managing agency, agent, property manager or owner of the unit and the telephone number where said person or persons can be reached on a 24-hour basis;
 - b. The maximum number of occupants permitted to stay in the unit; and
 - c. The maximum number of vehicles allowed to be parked on the property. A diagram fixing the designated parking location shall be included.
2. Interior Notice. Each rental unit shall have a clearly visible and legible notice posted within the unit adjacent to the front door that shall contain the same information set forth above, and shall additionally include the following:
 - a. Notification and instructions about the proper disposal of trash and refuse, including any bear-safe disposal requirements;
 - b. Notification and instructions concerning the proper use of any appliances, fireplaces, heaters, spas, or any other fixture or feature within the unit;

- c. Notification that failure to conform to the parking, trash disposal and occupancy requirements for the rental unit shall be a violation of this chapter and may result in immediate removal from the premises and administrative, civil or criminal penalty;
 - d. Notification that any violation of rules or regulations set forth in the Rental Agreement may be a violation of this chapter and may result in immediate removal from the premises and administrative, civil or criminal penalty; and
 - e. Physical street address of the unit and emergency contact information consisting of 911, the property manager's phone number, and contact information of the local fire department and the Mono County Sheriff's Department; and
 - f. An evacuation plan and a statement regarding respect for adjacent property owner's rights, neighborhood character, and trespassing concerns.
- C. Occupancy. The maximum number of persons who may occupy the property as transient renters or their overnight guests shall be limited to two persons (2) per bedroom plus two additional persons. In no event may the maximum occupancy exceed 10 persons in any rental unit unless the unit is certified and approved by the Mono County Building Official as meeting all applicable building standards for such occupancy. Additionally, occupancy may be further restricted by the limitation of the septic system serving the dwelling as determined by Mono County Environmental Health.
- D. Parking. Parking requirements shall be based on the parking requirements set forth in the Mono County General Plan, and the number of vehicles shall not exceed the number of parking spaces. Parking requirements for the rental unit shall be noticed in the rental agreement and posted on and in the unit. There shall be no off-site or on-street parking allowed, and parking on property owned by other persons shall be considered a trespass. A violation of this section may subject any person to administrative, civil and criminal penalty, including fines and towing of any vehicle, as authorized by state and local law.
- E. Trash and Solid Waste Removal. A sufficient number of trash receptacles shall be available. Trash and other solid waste shall not be allowed to accumulate in or around the property and shall be removed promptly to a designated landfill, transfer station or other designated site. For purposes of this paragraph, promptly shall mean at least one time per week during any week that the unit is occupied, regardless of the number of days it is occupied. Any trash receptacles located outside a unit shall be in bear-proof containers (in areas with bears) and comply with County standards. Trash removal requirements for each rental unit shall be included in the rental agreement and posted on and in the property. Property management shall be responsible for the cleanup if the tenants do not properly dispose of trash in bear-proof containers.
- F. Snow Removal. Snow removal from driveways, walkways, stairs, decks, and all exits and entrances shall be performed prior to each occupancy period, and during any occupancy period as needed to maintain the functionality of these areas. Snow removal from driveways, pathways, exits and entrances, and removal of snow, ice, and ice dams from roofs, decks, and stairs shall be performed in a timely manner as necessary to protect any person who may be using or visiting the rental unit.
- G. Exterior lighting fixtures shall comply with Chapter 23 – Dark Sky Regulations, which shall require existing fixtures to be replaced or retrofitted, if necessary, to comply.

26.050 Rental Agreement and Owner Responsibility.

- A. Rental Agreement. The temporary rental or use of each rental unit shall be made pursuant to a rental agreement. The rental agreement shall include, as attachments, a copy of this chapter and the vacation home rental permit for the unit. Each rental agreement shall contain all required notices and shall specify

the number of persons who may occupy the unit, parking requirements and number of allowed vehicles, trash disposal requirements, and include the telephone number of the person or persons to be notified in the event of any problem that arises with the rental. The agreement shall include the phone number, address, and contact information for the person responsible for renting the unit, and any other information required by the County. The rental agreement shall notify the renters that they may be financially responsible and personally liable for any damage or loss that occurs from their use of the unit, including the use by any guest or invitee. The property manager or owner shall keep a list of the names and contact information of the adult guests staying in the unit.

B. Owner Responsibility.

1. The owner, managing agency, and property manager shall be responsible for compliance with all applicable codes regarding fire, building and safety, health and safety, other relevant laws, and the provisions of this chapter.
2. An owner, managing agency, and/or property manager shall be personally available by telephone on a 24-hour basis to respond to calls regarding the conditions and/or operation of the unit. Failure to timely respond in an appropriate manner may result in revocation of the vacation home rental permit and business license.
3. The owner shall require, as a term of a written agreement with a management company or agent, that said agent comply with this chapter. The owner shall identify the management company or agent, including all contact and license information in the application for a vacation home rental permit, and shall keep this information current. Such agreement shall not relieve owner of the obligation to comply with this chapter.
4. The owner shall maintain property liability and fire insurance coverage in an appropriate amount and shall provide proof of such insurance to County upon timely request. Additionally, the owner shall defend, indemnify, and hold the County harmless from all claims, judgments, liabilities, or other costs associated with the property or the rental unit, or the rental thereof.
5. The owner, managing agency, property manager and guest shall comply with all lawful direction from any law enforcement officer, fire official, building official, or code compliance officer.
6. The owner shall be responsible for assuring that the occupants and/or guests of the rental property do not create unreasonable noise or disturbances, engage in disorderly conduct, or violate any law. If an owner, property manager, or other agent of the owner is informed about any violation of this chapter, the owner, property manager, or owner's agent shall promptly act and use best efforts to stop or prevent a recurrence of such conduct, including, when appropriate, calling law enforcement.

26.060 Compliance with Transient Occupancy Tax Requirements.

Each owner shall be responsible for obtaining a transient occupancy tax certificate and for complying with chapter 3.28 of the Mono County Code. An owner may contract with a management company or property manager to collect, disburse, report, and maintain all records related to transient occupancy tax, but the owner remains responsible for any failure to collect, disburse, or accurately report such tax.

26.070 Enforcement.

- A. A violation of any provision of this chapter, and/or the renting of any property in a land use designation that does not allow for such transient rental, or without proper land use approvals, is subject to the General Penalty provisions and/or the Administrative Citation provisions set forth in Section 1.04.060 and Chapter

1.12 of the Mono County Code, respectively, and any other civil or administrative remedy allowed by law. Notwithstanding Section 1.12.030, the administrative fine for the operation of any transient rental facility within a transient overlay district without a valid vacation home rental permit, or the operation of any transient rental facility in violation of applicable land use requirements in any other land use designation of the County shall be \$1,000 for the first violation and \$2,000 for a second or subsequent violation within three years. In addition to these penalty provisions, the failure to comply with any provision of this chapter may result in the suspension or revocation of the vacation home rental permit in accordance with subsection D below, or the suspension or revocation of the business license and/or transient occupancy registration certificate. The failure of a management company or property manager to comply with the provisions of this chapter may additionally result in a finding that such management or company or property manager is not in good standing.

- B. An inspection and/or audit of each unit subject to this chapter, and any contract or agreement entered into in furtherance of, or to implement, this chapter, may be made at any reasonable time, and upon reasonable notice to confirm compliance with this chapter.
- C. Transient rentals may not be conducted if there are any code violations, stop-work orders, or other violation of law or regulation outstanding on the property.
- D. The following procedures shall be followed in conjunction with any proposed revocation or suspension of a vacation home rental permit.
 - 1. The County shall provide the property owner with a written notice of proposed revocation or suspension stating the nature of the violation, whether revocation or suspension is proposed, and the date, time, and place of a hearing before a hearing officer, who shall be a Planning Commissioner appointed for this purpose by the County Administrative Officer, will be held. The notice shall be served on the owner at least 10 business days prior to the date of the hearing by personal service or by certified mail, postage prepaid, return receipt requested to the address for such purpose provided on the vacation home rental permit application. Service by mail shall be deemed effective on the date of mailing.
 - 2. At the hearing, the hearing officer shall consider any written or oral evidence consistent with the following:
 - a. The contents of the County's file shall be accepted into evidence (except as to such portions of the file, if any, that contain confidential or privileged information); and
 - b. The notice of revocation or suspension shall be admitted as prima facie evidence of the facts stated therein.
 - 3. The hearing officer shall independently consider the facts of the case and shall draw his or her own independent conclusions.
 - 4. Upon conclusion of the hearing and receipt of information and evidence from all interested parties, the hearing officer may immediately render a decision, continue the proceeding or take the matter under submission and later render a decision.
 - 5. If directed by the hearing officer, staff shall prepare a written decision reflecting the hearing officer's determination. Following approval of the written decision by the hearing officer, the secretary of the Planning Commission shall serve the written decision on the property owner by certified mail, postage prepaid, return receipt requested.

6. The decision of the hearing officer shall be the final administrative action of the County, and the property owner shall be advised of his rights to challenge that decision in Superior Court pursuant to section 1094.5 of the Code of Civil Procedure and of the timelines in which such an action must be brought.
- E. Notwithstanding the foregoing, in the event the code compliance officer determines that suspension or suspension pending revocation of a vacation home rental permit is necessary for the immediate protection of the public health, safety, or welfare, such suspension may be made without prior hearing or determination by the hearing officer, upon the giving of such advance written notice to the property owner as the code compliance officer deems reasonable given the nature of the violation and risks presented. The code compliance officer shall inform the property owner in writing of the duration of the suspension, the reasons therefor, the procedure and timelines for filing an appeal, in accordance with the following:
1. The property owner may appeal the suspension by filing an appeal with the clerk of the Planning Commission within 10 calendar days of the date the suspension or revocation takes effect. Such appeal shall also function as a hearing on revocation of the permit, if the suspension is made pending revocation. In the event the property owner does not appeal a suspension pending revocation within the time provided, then the suspension shall automatically become a revocation if notice of such was included in the notice of the suspension;
 2. The hearing shall be in accordance with the procedures set forth in section D above; and
 3. The suspension shall remain in effect for the number of days provided by the code compliance officer, or until the appeal/revocation hearing is finally decided by the hearing officer, whichever occurs later, unless extended by the Board.
- F. When a vacation home rental permit is revoked pursuant to the procedures set forth in this chapter, a new vacation home rental permit may not be issued to the same property owner for a period of five years.

26.080 Unauthorized Rentals Prohibited.

- A. The transient rental of any property, unit, or structure that is not within a designated transient overlay district or within a land use designation that permits such use and for which all necessary approvals have been granted, is prohibited. Any violation of this section shall be subject to the provisions of section 26.070, including the fines set forth therein.
- B. Any form of advertising for an unpermitted short-term rental unit is prohibited.

Chapter 5.65 - SHORT-TERM RENTALS IN RESIDENTIAL AREAS

5.65.010 - Purpose.

This chapter provides regulations for the local permitting of short-term rentals under specified conditions within the following residential land use designations when authorized by a land use permit issued pursuant to Chapter 25 of the Mono County General Plan Land Use Element: Single-family residential (SFR), estate residential (ER), rural residential (RR), multi-family residential low (MFR-L), and rural mobile home (RMH).

(Ord. No. 18-07, § 1(Att. A), 5-15-2018)

5.65.020 - Applicability.

This chapter applies to any person renting, intending to rent or advertising for rent, on a short-term basis, a residential structure, that is not a condominium, within the unincorporated area of the county and within the following residential land use designations: SFR, ER, RR, MFR-L or RMH.

(Ord. No. 18-07, § 1(Att. A), 5-15-2018)

5.65.030 - Definitions.

The definitions in the Mono County General Plan, including but not limited to, those contained in Chapter 2, shall apply to this chapter, in addition to the following definitions:

1. "Application" means the form(s) provided by Mono County in accordance with this Chapter for the purpose of seeking a Short-Term Rental Activity permit.
2. "Approval authority" means the Mono County Board of Supervisors or its authorized designee.
3. "Department" means the Mono County Community Development Department.
4. "Director" means the director of the Mono County Community Development Department or an authorized representative.
5. "Hearing officer" means a person appointed by the approving authority to conduct an administrative hearing under this chapter. The appointed hearing officer shall be an impartial decision-maker selected by a process that eliminates risk of bias, such as:
 - a. An administrative law judge provided by the State of California Office of Administrative Hearings to function as the county hearing officer pursuant to Chapter 14 of Part 3 of Division 2 of Title 3 of the California Government Code;
 - b. A person selected randomly from a panel of attorneys willing to serve as a hearing officer;
 - c. An independent contractor assigned by an organization or entity which provides hearing officers; or
 - d. Such other person determined by the approving authority to be capable of serving as an impartial decision-maker.
6. "Person" means an individual, firm, partnership, joint venture, association, corporation, limited liability company, estate, trust, business trust, receiver, syndicate, or any other group or combination acting as a unit and includes the plural as well as the singular number.

7. "Property owner" or "owner" means the individual, group of individuals or entity who is the record owner of the or premises where short-term rentals are located or are proposed to be located.
8. "Short-term rental(s)" means any structure, or portion of structure, which is occupied, or intended or designed for occupancy, on a short-term basis for purposes of sleeping, lodging or similar reasons. "Short-term" means occupancy by persons other than the owner, whether by agreement, concession, permit, right of access, license, contract, payment of rent or otherwise, for a period of thirty or fewer consecutive calendar days. See the Mono County General Plan Land Use Element, Chapter 2, Section 02.1035.

(Ord. No. 18-07, § 1(Att. A), 5-15-2018)

5.65.040 - Permits required.

Short-term rentals shall not be allowed in the unincorporated area of Mono County without first securing all permits, licenses and other entitlements required by the Mono County General Plan, the Mono County Code (MCC) and any applicable area plans and specific plans.

- A. It is unlawful for any person to conduct, engage in, or allow to be conducted or engaged in, short-term rentals in SFR, ER, RR, MFR-L or RMH land use designations in the unincorporated portion of Mono County, unless the county has issued such person a short-term rental (STR) activity permit under this chapter and the permit is in effect. The fact that an owner possesses other types of state or county licenses or permits shall not exempt the owner from obtaining an STR activity permit under this chapter, nor shall the terms and conditions of any other such permit or license modify the requirements of a permit granted under this chapter.
- B. An STR activity permit pursuant to this chapter shall be required for all short-term rentals in the following residential land use designations: SFR, ER, RR, MFR-L and RMH. Non-residential designations and MFR-H are regulated by their land use designation and the general plan land use element (including, but not limited to, Chapter 26).
- C. Only the property owner is eligible to apply for, and be issued, an STR activity permit, and the owner shall be directly responsible for the management of the unit.
- D. STR activity permits shall be limited to one per parcel and one per person regardless of whether the ownership interest is in whole or in part. In other words, an STR activity permit shall not be approved if a person with an ownership interest in the property, whether in whole or in part, has an existing STR activity permit on another property within Mono County.
- E. STR activity permits are prohibited as follows in the community of June Lake: all Type II rentals, all rental types in the Williams Tract and Petersen Tract, and Type III rentals in South Highway 158. (See general plan maps in the land use element for definitions of the neighborhood areas.)
- F. A use permit shall be required for all short-term rentals in the following residential land use designations: SFR, ER, RR, MFR-L and RMH. The application for a use permit, and for amendments thereto and extensions thereof, shall be processed in accordance with Chapter 25 of the Mono County General Plan Land Use Element. The Planning Commission is the governing body authorized to consider and approve a use permit for short-term rentals and to consider extensions of and amendments to such use permits. Appeals from the decision of the planning commission are set forth in Chapter 47 of the Mono County General Plan Land Use Element.
- G. Applications for an STR activity permit under this chapter and a use permit or other land use entitlement for

the same subject property may be submitted simultaneously, however no permit shall be issued under this chapter unless and until the corresponding land use entitlement has been approved.

- H. All short-term rental property owners must obtain a valid business license pursuant to Chapter 5.04.
- I. All owners shall be responsible for obtaining a transient occupancy tax certificate and for complying with Chapter 3.28 "Transient Occupancy Tax". An owner may contract with a management company or property manager to collect, disburse, report, and maintain all records related to transient occupancy tax, but the owner remains responsible for any failure to collect, disburse, or accurately report such tax.
- J. All owners shall conduct short-term rentals in compliance with all required county permits, licenses, and regulations. The owner shall be responsible for the payment of all required inspection fees, permit fees, and taxes.

(Ord. No. 18-07, § 1(Att. A), 5-15-2018)

5.65.050 - Limitations on number of permits.

- A. The number of Type I STR activity permits issued by the county under this chapter in the upper Clark Tract of June Lake (excluding Nevada Street/Silver Meadow) shall not exceed eight parcels total (three percent of existing parcels), including existing transient rental overlay districts (TRODs).
- B. The Mono County Board of Supervisors, in its discretion, may at any time, determine by resolution, that the number of STR activity permits should stay the same, be reduced, or be expanded in any area within the unincorporated portion of the county in order to protect neighborhood character and reduce adverse impacts. In no case shall the number of STR activity permits issued exceed the number of rentals authorized by general plan policies and regulations. STR activity permits shall be issued on a first-come, first-served basis within the established caps or limits.
- C. This section is only intended to create a maximum number of STR activity permits that may be issued within the county. Nothing in this chapter creates a mandate that the county must issue any or all of the permits allowed under this chapter if it is determined that it is in the best interest of the county to issue less than the maximum number, or if the owners or the property do not meet the standards which are established in the application requirements.

(Ord. No. 18-07, § 1(Att. A), 5-15-2018)

5.65.060 - Short-term rental activity permit nontransferable.

An STR activity permit does not create any property interest in the property owner, is not transferable, and automatically terminates upon the transfer or upon revocation of any corresponding use permit.

(Ord. No. 18-07, § 1(Att. A), 5-15-2018)

5.65.070 - Application process.

- A. Applications for an STR activity permit may be obtained at the Mono County Community Development Department. Completed applications shall be submitted to the department and owners for short-term rentals in the upper Clark Tract should request a date-stamped receipt.
- B. An applicant for an STR activity permit must be the owner of record of the subject property.

- C. In all cases, the application for an STR activity permit shall contain, without limitation, the following information, attestations and confirmations:
1. The full name and contact information for all property owners. If the owner is a business entity or any form of legal entity, information regarding the entity, including but not limited to, a list of owners including shareholders or persons with ownership interest in the entity, its legal status, and proof of registration with the Secretary of State, as applicable.
 2. Verification that the rental unit is located on a property with the appropriate land use approvals or, if the approvals are being sought simultaneously, a statement so indicating;
 3. The rental unit complies with all requirements of this chapter, including but not limited to Section 5.65.110, and the Mono County General Plan. Verification of compliance with such requirements shall be the responsibility of the owner. The owner shall certify in writing, under penalty of perjury, the rental unit's conformance to such standards;
 4. Contact information for any management company or property manager responsible for the rental unit who will be available on a twenty-four-hour basis to address any problems that may be associated with the property. For Type I rentals, the property owner may serve as the property manager, or may hire a duly-licensed property manager. For non-owner occupied rentals, a separate duly-licensed management company or property manager shall be required. A property manager or company that is duly licensed shall maintain a California real estate license and certified property manager credentials. The owner shall immediately notify the community development department of any changes to management contact information;
 5. The owner has obtained, or is in the process of obtaining, a Mono County business license;
 6. The owner has obtained, or is in the process of obtaining, a Mono County Transient Occupancy Tax Certificate from the department of finance; and.
 7. All required fees have been paid in full.

(Ord. No. 18-07, § 1(Att. A), 5-15-2018)

5.65.080 - Review of applications and noticed public hearing.

- A. All completed applications for an STR activity permit shall be reviewed and processed for approval. This includes review by all departments having regulatory or enforcement authority over the proposed short-term rental. If the Director of the Mono County Community Development Department (Director) or any other department having regulatory or enforcement authority, determines at any time during this review and processing period that additional information or materials are required, then he or she shall send notice to the owner pursuant to Section 5.65.150 of the required/missing items or information and the property owner must provide the requested items or information before processing resumes. If any application is inactive for six months, it shall be deemed expired.
- B. Upon completion of staff review, internal processing, and approval of the associated use permit, the director shall set the matter for decision by the approval authority at a duly noticed public hearing during which the approval authority shall receive and consider the input and recommendations of staff, the owner and any interested persons. For purposes of this hearing, notice shall be given to any persons requesting such notice by mail or electronic mail and published in a newspaper of general circulation ten days in advance.
1. If a property for which an STR activity permit has been issued under this chapter changes ownership, the new owner may apply for a new STR activity permit under the existing use permit approval. The new STR activity

permit shall be evaluated and considered at the duly-noticed public hearing described in this section.

- C. Following the noticed public hearing to consider the approval of an STR activity permit, the approval authority may issue the STR activity permit if:
1. The short-term rental, as proposed, will comply with the requirements of state law and regulation, the Mono County General Plan, the Mono County Code and this chapter.
 2. The property has all necessary land use entitlements as required by the Mono County General Plan.
 3. The owner has demonstrated to the satisfaction of the approval authority the ability to comply with state law and regulation, the Mono County General Plan, the Mono County Code and this chapter.
 4. The approval authority determines that issuance of the permit is in the best interests of the community, the county and the citizens of and visitors to Mono County based on the following factors:
 - a. Whether there are specific and articulable positive or negative impacts on the surrounding community or adjacent properties from the proposed short-term rental;
 - b. Whether the property owner has demonstrated to the satisfaction of the approval authority the ability and capacity to manage the short-term rental in a way that minimizes articulable negative impacts on the surrounding community or adjacent properties, and be responsive to community concerns and complaints; and
 - c. The potential for the short-term rental to impact other community needs and issues, such as the availability of workforce housing units.
- D. The approval authority shall deny an application that meets any of the following criteria:
1. The owner has knowingly made a false statement of material fact, or has knowingly omitted a material fact, from the application.
 2. A previous STR activity permit issued under this chapter involving the same owner or any person having partial ownership as described in subsection 5.65.070(C)(1), has been revoked by the county within the two years preceding the date of the application and all opportunities for appeal of that determination have been exhausted or the time in which such appeals could have been filed has expired.
 3. The owner, including any person with partial ownership as described in subsection 5.65.070(C)(1), has been determined, by an administrative hearing body or a court of competent jurisdiction, to have engaged in short term rentals in violation of state or local law within the two years preceding the date of the application and all opportunities for appeal of that determination have been exhausted or the time in which such appeals could have been filed has expired.
 4. A person with an ownership interest in the property, as described in subsection 5.65.070(C)(1), has an existing STR activity permit on another property within Mono County.
- E. If the approval authority denies the application, it shall specify the reasons for the denial on the record or by a subsequently issued written decision, which written decision shall be sent to the owner in accordance with Section 5.65.150 and applicable law.
- F. An STR activity permit issued under this chapter is an annual permit and shall expire on August 31st of each year (unless renewed or revoked in accordance with this chapter). Permits granted within three months prior to the expiration date shall skip the first renewal cycle and instead shall expire on August 31st of the following year.

(Ord. No. 18-07, § 1(Att. A), 5-15-2018)

5.65.090 - Renewal/modification process.

- A. An STR activity permit may be renewed and/or modified in accordance with this section.
- B. An application for renewal and/or modification shall be filed with the Mono County Community Development Department (Department), on the form(s) and in the manner prescribed by the Department, at least thirty calendar days before expiration of the permit, accompanied by the required renewal/modification fee. If any of the documentation and information supplied by the property owner pursuant to Section 5.65.070 has changed since the grant of the permit, the owner shall submit updated information and documentation with the application for renewal and shall provide such other information as the director of the Mono County Community Development Department (Director) may require. If the owner fails to submit the renewal application and all associated fees thirty days before August 31st, the STR activity permit may not be timely renewed and operations shall be suspended unless/until the renewal is approved.
- C. If the renewal/modification application is incomplete, or if the director determines that additional information is required, the director will send notice to the owner in accordance with Section 5.65.150 listing the items or information to be provided. The owner shall have fifteen business days from the postmark or, if the applicant consents to email notice, email date of the notice to submit the listed items. If the owner fails to timely provide the items or information listed in a notice, then the renewal application will be denied as incomplete.
- D. Upon the timely filing of a renewal/modification application and timely provision of any missing or supplemental information under subsection C, short-term rentals under the existing permit may continue until the director has made a final determination on the application, unless the permit is otherwise revoked or suspended pursuant to this chapter.
- E. A permit shall be renewed/modified by the director upon determination that the short-term rental meets the standards for grant of the application under Sections 5.65.070 and 5.65.080 and none of the conditions for denial set forth below are present.
- F. Grounds for denial:
 1. The permittee or short-term rental fails to conform to the criteria set forth in this chapter;
 2. The permittee is delinquent in payment of applicable county taxes or fees or charge; or
 3. The permit is suspended or revoked or there is an enforcement proceeding pending at the time of the application.
- G. The director shall specify in writing the reason(s) for any denial of the renewal/modification and shall send the written decision to the permittee in accordance with Section 5.65.150 with an explanation that the decision shall become final in ten calendar days of the postmark or, if the applicant consents to email notice, email date of the decision, unless the owner submits a completed appeal form to the department requesting a hearing. The appeal form may be obtained from the Mono County Community Development Department office. Failure to submit a written request for an appeal hearing within ten calendar days of postmark or, if the applicant consents to email notice, email date of the notice of denial of the renewal/modification shall constitute a waiver of the right to appeal and a failure to exhaust administrative remedies.
- H. Upon timely receipt of a written request for an appeal hearing, the director shall set the matter for hearing before the approval authority. The determination of the director shall be stayed pending appeal, unless the violation poses an immediate threat to public health and safety, as determined by the director and stated in the written denial.

I. If a renewal/modification application is denied, an owner may file a new application pursuant to this chapter.

(Ord. No. 18-07, § 1(Att. A), 5-15-2018)

5.65.100 - Fees.

The filing of an application for an STR activity permit, for renewal of an STR activity permit, or a written request for an appeal hearing shall be accompanied by payment of such fees as the board of supervisors may establish to recover the cost of administration of this chapter. Property owners are responsible for the costs of inspections, investigations, and any other fee-associated activity established pursuant to this chapter.

(Ord. No. 18-07, § 1(Att. A), 5-15-2018)

5.65.110 - Short-term rental (STR) standards and requirements.

Throughout the term of STR activity permit, each permittee shall comply with this chapter and all other applicable county regulations, including but not limited to, the following:

A. Health and Safety Standards.

1. The address of the rental unit must be unobstructed at all times and clearly visible by passersby;
2. Carbon monoxide and smoke detectors must be installed and maintained in good operating condition in each bedroom, sleeping area, or any room or space that could reasonably be used as a sleeping area, and at a point centrally located in the corridor or area giving access to each separate sleeping room;
3. All stairs, decks, guards, and handrails shall be stable and structurally sound;
4. The rental unit shall be equipped with a minimum of one 2A:10B:C type fire extinguisher with no more than seventy-five feet of travel distance to all portions of the structure; there shall be no fewer than one such extinguisher per floor. Fire extinguishers shall be mounted in visible locations with the tops of the fire extinguishers mounted between three and five feet above the floor and shall be accessible to occupants at all times. California State Fire Marshal annual certification tags must be provided and be current on all extinguishers;
5. If there is a fireplace or solid-fuel barbecue, the rental unit shall be equipped with a minimum five-gallon metal container with a tight-fitting lid for ash removal. This container shall be clearly labeled and constructed to meet the purpose of containing ash. Instructions on the proper disposal of ash shall be stated in the rental agreement and clearly posted in the rental unit. The ash container shall not be placed on or near any furniture or other combustible material; ashes must be wet down thoroughly with water; the ash can must be stored outdoors with a minimum of three feet clearance from building, porch, trees, and other combustible materials; the lid must remain on the ash container when in use;
6. Wall or baseboard heaters in the rental unit shall be in good working condition, and instructions on the proper use of these units shall be clearly stated in the rental agreement and posted in the rental unit;
7. Furniture and any other material that may be flammable shall be kept a minimum of fifty-four inches from any fireplace opening and thirty inches from any wall or floor heaters;
8. Flammable or hazardous liquid or materials, firearms, controlled substances, or any unlawful material shall not be stored in the rental unit or any attached structure;
9. The roof and grounds of the transient rental property shall be kept clear of accumulations of pine

needles, weeds, and other combustible materials;

10. Any locking mechanism on exterior doors must be operable from inside the unit without the use of a key or any special knowledge. If the dwelling unit is greater than three thousand square feet in area, two exit doors shall be required, each of which shall conform to this requirement;
 11. All fixtures, appliances, furnaces, water heaters, space heaters, plumbing, wiring, electrical, propane or gas connections, doors, windows, lighting, and all parts of the structure and furnishings (interior and exterior) must be in operable working condition and repair;
 12. Landline telephone service is required. A telephone shall be connected to the local carrier and in working condition for use in the event of an emergency or to contact the owner or property manager. The phone shall be connected to the reverse 911 directory. The rental agreement shall disclose limitations to cell phone coverage and service providers;
 13. Bedroom windows shall be operable and free of obstructions to allow for emergency escape and rescue;
 14. There shall be at least one screened window per bedroom to allow for proper ventilation;
 15. All utilities (electric, gas, water, sewage, etc.) shall be connected, in good operating condition, and connected to approved sources;
 16. Any hot tubs, pools, and spas shall be fenced or equipped with a cover with locking mechanisms, and shall be maintained in a safe and sanitary condition;
 17. There shall be no evidence of pest infestations, and all firewood and other stored items shall be kept in a neat and clean condition;
 18. Exits shall be kept free from storage items, debris or any impediments at all times;
 19. No tree limbs are allowed within ten feet of any chimney or flue openings;
 20. Spark arresters of a minimum opening size of three-eighths-inch and a maximum opening size of one-half-inch shall be required on all fireplace flue openings; and
 21. If any applicable law, rule, or regulation imposes requirements more stringent than those set forth herein, such requirements shall apply.
- B. Sign, Notification and Advertising Requirements.
1. Exterior Sign and Notice. Each rental unit shall be equipped with one temporary exterior identification sign not to exceed eight and one-half inches by eleven inches in size that shall be posted as long as the unit is being rented on a transient basis. This identification sign shall be placed in a location that is clearly visible from the front entrance of the unit, and may be illuminated in a manner that does not conflict with any County exterior lighting standards or signage standards. This sign shall clearly state the following information in lettering of sufficient size to be easily read:
 - a. The name of the managing agency, agent, property manager or owner of the unit and the telephone number where said person or persons can be reached on a twenty-four-hour basis;
 - b. The maximum number of occupants permitted to stay in the unit; and
 - c. The maximum number of vehicles allowed to be parked on the property. A diagram fixing the designated parking location shall be included.
 2. Interior Notice. Each rental unit shall have a clearly visible and legible notice posted within the unit adjacent to the front door that shall contain the same information set forth above, and shall additionally include the following:

- a. Notification and instructions about the proper disposal of trash and refuse, including any bear-safe disposal;
 - b. Notification and instructions concerning the proper use of any appliances, fireplaces, heaters, spas, or any other fixture or feature within the unit;
 - c. Notification that failure to conform to the parking, trash disposal and occupancy requirements for the rental unit shall be a violation of this chapter and may result in immediate removal from the premises and administrative, civil or criminal penalty;
 - d. Notification that any violation of rules or regulations set forth in the rental agreement may be a violation of this chapter and may result in immediate removal from the premises and administrative, civil or criminal penalty;
 - e. Physical street address of the unit and emergency contact information consisting of 911, the property manager's phone number, and contact information of the local fire department and the Mono County Sheriff's Department; and
 - f. An evacuation plan and a statement regarding respect for adjacent property owner's rights, neighborhood character, and trespassing concerns.
3. The STR activity permit number, which shall be assigned at the time the permit is issued, shall be posted in the title of every short-term rental advertisement, whether online or in other promotional or advertising materials.
 4. Any form of advertising for an unpermitted short-term rental unit is prohibited.
- C. Occupancy. The maximum number of persons who may occupy the property as transient renters or their overnight guests shall be limited to two persons per bedroom plus two additional persons. In no event shall the maximum occupancy exceed ten persons in any rental unit unless the unit is certified and approved by the Mono County Building Official as meeting all applicable building standards for such occupancy. Additionally, occupancy may be further restricted by the limitation of the septic system serving the dwelling as determined by Mono County Environmental Health.
 - D. Parking. Parking requirements shall be based on the parking requirements set forth in the Mono County General Plan, and the number of vehicles shall not exceed the number of parking spaces. Parking requirements for the rental unit shall be noticed in the rental agreement and posted on and in the unit. There shall be no off-site or on-street parking allowed, and parking on property owned by other persons shall be considered a trespass. A violation of this section may subject any person to administrative, civil and criminal penalty, including fines and towing of any vehicle, as authorized by state and local law.
 - E. Trash and Solid Waste Removal. A sufficient number of trash receptacles shall be available. Trash and other solid waste shall not be allowed to accumulate in or around the property and shall be removed promptly to a designated landfill, transfer station or other designated site. For purposes of this paragraph, promptly shall mean at least one time per week during any week that the unit is occupied, regardless of the number of days it is occupied. Any trash receptacles located outside a unit shall be in bear-proof containers (in areas with bears) and comply with county standards. Trash removal requirements for each rental unit shall be included in the rental agreement and posted on and in the property. Property management shall be responsible for the cleanup if the tenants do not properly dispose of trash in bear-proof containers.
 - F. Snow Removal. The property owner or manager shall ensure that snow removal from driveways, walkways, stairs, decks, and all exits and entrances shall be performed prior to each occupancy period, and during any occupancy period as needed to maintain the functionality of these areas. Snow removal from driveways,

pathways, exits and entrances, and removal of snow, ice, and ice dams from roofs, decks, and stairs shall be performed in a timely manner as necessary to protect any person who may be using or visiting the rental unit.

- G. Other Requirements. In addition to the foregoing, the following requirements shall be met:
1. Except for short-term rentals operating north of Mountain Gate, exterior lighting fixtures shall comply with Chapter 23, Dark Sky Regulations, which shall require existing fixtures to be replaced or retrofitted, if necessary, to comply;
 2. Owner or property manager must be able to respond within a reasonable timeframe, preferably within an hour;
 3. Quiet hours from ten p.m. to seven a.m., and outdoor amplified sound is prohibited at all times;
 4. If applicable, the owner shall notify lender of change in use to short-term rental and provide verification to county upon request; and
 5. A "hideaway" key or other access shall be available at all times in the event a guest is locked out. All guests shall be made aware of any such key or alternative access.

(Ord. No. 18-07, § 1(Att. A), 5-15-2018)

5.65.120 - Rental agreement and owner responsibility.

- A. Rental Agreement. The temporary rental or use of each rental unit shall be made pursuant to a rental agreement. The rental agreement shall include, as attachments, a copy of this chapter and the STR activity permit for the unit. Each rental agreement shall contain all required notices and shall specify the number of persons who may occupy the unit, parking requirements and number of allowed vehicles, trash disposal requirements, and include the telephone number of the person or persons to be notified in the event of any problem that arises with the rental. The agreement shall include the phone number, address, and contact information for management person/entity, and any other information required by the county. The rental agreement shall notify the renters that they may be financially responsible and personally liable for any damage or loss that occurs as a result of their use of the unit, including the use by any guest or invitee. The owner, managing agency and/or property manager shall keep a list of the names and contact information of the adult guests staying in the unit.
1. Within the Clark Tract in June Lake, to ensure prepared visitors, the following must be disclosed in advertisements and the rental agreement: A description of rough road conditions; and the potential need for chains in winter conditions. Contact information for the manager/owner if road assistance is needed shall be included in the rental agreement.
- B. Owner Responsibility.
1. The owner shall be responsible for compliance with all applicable codes regarding fire, building and safety, health and safety, other relevant laws, and the provisions of this chapter.
 2. An owner, managing agency, and/or property manager shall be personally available by telephone on a twenty-four-hour basis to respond to calls regarding the conditions and/or operation of the unit. Failure to timely respond in an appropriate manner may result in revocation of the STR activity permit and business license.
 3. The owner shall require, as a term of a written agreement with a management company or agent, that said agent comply with this chapter. The owner shall identify the management company or agent, including all

contact and license information in the application for an STR activity permit, and shall keep this information current. Such agreement shall not relieve owner of the obligation to comply with this chapter.

4. The owner shall maintain property insurance coverage specific to short-term rentals that covers, but is not limited to, fire and liability, including injury and damage to hosts, guests, and others, in an appropriate amount and shall provide proof of such insurance to county upon reasonable request. Additionally, the owner shall defend, indemnify, and hold the county harmless from any and all claims, judgments, liabilities, or other costs associated with the property or the rental unit, or the rental thereof.
5. The owner, managing agency, property manager and guest shall comply with all lawful direction from any law enforcement officer, fire official, building official, or code compliance officer.
6. The owner shall be responsible for assuring that the occupants and/or guests of the rental property do not create unreasonable noise or disturbances, engage in disorderly conduct, or violate any law. If an owner, managing agency and/or property manager, or other agent of the owner is informed about any violation of this chapter, the owner, managing agency and/or property manager, or owner's agent shall promptly take action and use best efforts to stop or prevent a recurrence of such conduct, including, when appropriate, calling law enforcement.

(Ord. No. 18-07, § 1(Att. A), 5-15-2018)

5.65.130 - Suspension or revocation of short-term rental activity permit.

Any of the following shall be grounds for suspension or revocation of an STR activity permit, following the procedures in Section 5.65.140 of this chapter.

- A. Failure to comply with one or more of the terms and conditions of the STR activity permit, this chapter, the Mono County General Plan or any other applicable law or regulation.
- B. The STR activity permit was granted on the basis of false material information, written or oral, given willfully or negligently by the owner.
- C. Any revocation of the conditional use permit issued under the Mono County General Plan.
- D. Failure to pay applicable state or county taxes or fees related to the short-term rental.
- E. Conduct of the short-term rental in a manner that constitutes a nuisance, where the permittee has failed to comply with reasonable conditions to abate the nuisance as directed by the county.

(Ord. No. 18-07, § 1(Att. A), 5-15-2018)

5.65.140 - Procedure for suspension or revocation.

- A. If the Director determines that grounds for suspension or revocation of the STR activity permit exist, he or she shall issue a written notice of intention to suspend or revoke the permit, as applicable. The notice of intention shall be served in accordance with Section 5.65.150 on the property owner, as reported on the permit. The notice of intention shall describe the property, the intention to revoke or suspend the permit, the grounds for suspension or revocation, the action necessary to correct or abate the violation and a reasonable time limit for compliance.
- B. If the violation has not been corrected within the period specified in the notice of intention, the director may issue a notice of suspension or revocation, as applicable. The notice of suspension or revocation shall be served in the same manner and upon the same persons as described above for service of the notice of intention and

shall be effective ten calendar days from the date it is postmarked or, if the owner has consented in the permit application to email notice, emailed, unless a request for hearing is submitted as described in subsection C.

- C. The owner shall have ten calendar days from postmark or, if the applicant consents to email notice, email date of the notice of revocation or suspension to submit a completed appeal form to the department requesting a hearing. The appeal form may be obtained from the Mono County Community Development Department office or online. Failure to submit the requisite form within ten calendar days of postmark or email date, if consent to email notice was given in the application, of the notice of revocation or suspension, shall be deemed a waiver of the right to challenge the suspension or revocation and a failure to exhaust administrative remedies.
- D. Upon receipt of a timely written request for a hearing, the director shall set a date for a hearing to be held as soon as reasonably practicable before the approval authority or a hearing officer designated by the board ("hearing body"). Notice of the hearing, including the time, date, and location of the hearing, shall be served in the same manner and upon the same persons as described above for service of the notice of intention. The revocation or suspension shall be stayed until the hearing body decision is final.
- E. Hearing Procedures.
1. The hearing body is authorized to conduct hearings, issue subpoenas, receive evidence, administer oaths, rule on questions of law and the admissibility of evidence, prepare a record of the proceedings, and render decisions on the suspension or revocation of the STR activity permit.
 2. In any proceeding before a hearing body, oral testimony offered as evidence shall be taken only on oath or affirmation, and the hearing officer, his/her clerk, or other designee shall have the power to administer oaths and affirmations and to certify to official acts.
 3. All parties to the hearing shall have the opportunity to testify, introduce exhibits, call and examine witnesses, and cross examine opposing witnesses on any matter relevant to the issues.
 4. The hearing body may postpone the hearing date upon good cause shown, continue the hearing during the course of the hearing, and make such other procedural orders and rulings as he or she deems appropriate during the course of the hearing.
 5. The hearing shall follow the procedures set forth in subsections 1.12.050(E)–(L) of the Mono County Code, except that the notice of intention issued under this chapter shall be treated as the notice of violation under those subsections and the notice of suspension or revocation issued under this chapter shall be treated as the administrative citation.
 6. Within thirty calendar days after the close of the hearing, the hearing body shall issue a written decision, including a statement of the basis for the decision. The hearing body's written decision shall constitute the final administrative decision of the county.
 7. If neither the owner, nor their authorized representatives, appear at the noticed hearing, such failure to appear shall constitute an abandonment of the hearing request and a failure to exhaust administrative remedies.

(Ord. No. 18-07, § 1(Att. A), 5-15-2018)

5.65.150 - Service requirements.

Wherever this chapter requires the county to serve notice on a property owner, such notice shall be given in writing, and shall be delivered either by personal delivery, electronic mail (email) if the applicant consents to receipt of email notice in the application, or by certified U.S. mail. In addition, any such notice may be posted at the physical address of the premises on the date of personal delivery, mailing, or emailing of notice. Service shall be deemed complete upon mailing or emailing.

(Ord. No. 18-07, § 1(Att. A), 5-15-2018)

5.65.160 - Enforcement.

The remedies provided by this chapter are cumulative and in addition to any other remedies available at law or in equity.

- A. Any violation of this chapter, the Mono County General Plan, use permit or state law or regulation may be enforced through administrative citation and penalty as provided in Chapter 1.12 of the Mono County Code except that the amount of the administrative penalty shall be one thousand dollars for the first violation and two thousand dollars for a second or subsequent violation within three years.
- B. Any condition caused or allowed to exist in violation of any of the provisions of this chapter, the Mono County General Plan, use permit, or applicable state law or regulation is a public nuisance which shall, at the discretion of the county, be subject to abatement or other relief pursuant to Chapter 7.20 of the Mono County Code.
- C. Each and every violation of this chapter, the Mono County General Plan, or applicable state law or regulation shall constitute a separate violation per day and shall be subject to all remedies and enforcement measures authorized by the Mono County Code or otherwise authorized by law. Additionally, any violation shall be subject to injunctive relief, disgorgement to the county of any and all monies unlawfully obtained, costs of abatement, costs of restoration, costs of investigation, restitution, and any other relief or remedy available at law or in equity. The county, including the office of the district attorney and the office of the county counsel, may pursue any and all remedies and actions available and applicable under state and local laws for any violations.

(Ord. No. 18-07, § 1(Att. A), 5-15-2018)

5.65.170 - Existing and otherwise permitted rentals.

Any lawful use of property as a short-term rental, or subsequently authorized, in a non-residential land use designation, or MFR-H, that permits such uses (or permits such uses subject to use permit or director review approval) shall be exempt from the provisions of this chapter.

(Ord. No. 18-07, § 1(Att. A), 5-15-2018)

5.65.180 - Severability.

If any section, subsection, sentence, clause or phrase of this chapter is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this chapter. The board of supervisors hereby declares that it would have passed this chapter and each section, subsection, sentence, clause, and phrase thereof, irrespective of the fact that any one or more sections are held invalid.

(Ord. No. 18-07, § 1(Att. A), 5-15-2018)



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 1, 2022

Departments: Information Technology

TIME REQUIRED 30 minutes (15 minutes presentation; 15 minutes discussion) **PERSONS APPEARING BEFORE THE BOARD** Nate Greenberg, IT Director

SUBJECT 2022 - 2024 Information Technology Strategic Plan

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

This item will review the progress and accomplishments achieved under the 2019 - 2021 IT Strategic Plan, then provide an overview of the 2022 - 2024 IT Strategic Plan.

RECOMMENDED ACTION:

Adopt the 2022 - 2024 Information Technology Strategic Plan

FISCAL IMPACT:

None at this time, though additional funding will ultimately be necessary to support these strategic initiatives.

CONTACT NAME: Nate Greenberg

PHONE/EMAIL: (760) 924-1819 / ngreenberg@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

| |
|---|
| Click to download |
| Staff Report |
| 2022 - 2024 IT Strategic Plan |

History

| Time | Who | Approval |
|--------------------|----------------|----------|
| 2/14/2022 10:39 AM | County Counsel | Yes |
| 2/15/2022 11:33 AM | Finance | Yes |

2/25/2022 12:17 PM

County Administrative Office

Yes



**INFORMATION TECHNOLOGY
COUNTY OF MONO**

PO Box 7657 | 437 OLD MAMMOTH ROAD, STE. 228 MAMMOTH LAKES, CA 93546
(760) 924-1819 • FAX (760) 924-1697 • ngreenberg@mono.ca.gov

Nate Greenberg
Information Technology Director

March 1, 2022

To Honorable Board of Supervisors
From Nate Greenberg, Information Technology Director
Subject 2022 - 2024 Information Technology Strategic Plan adoption

Recommendation

Adopt the 2022 - 2024 Information Technology Strategic Plan

Discussion

The 2022 – 2024 Information Technology Strategic Plan is the third consecutive three-year plan adopted by the department since 2015. Over the last seven years, these plans and their associated planning processes have helped the department develop an operational trajectory and frame decision making around the future of technology for Mono County and the Town of Mammoth Lakes.

The agencies' first IT Strategic Plan (2015 – 2018) primarily emphasized upgrading and stabilizing technology infrastructure so that it was reliable and could be effectively maintained by IT staff. The 2019 – 2021 plan built off this foundation and prioritized customer success alongside technology deployment which enabled and supported mobility – something that was critically important to our success during COVID.

The 2022 – 2024 IT Strategic Plan is focused heavily on leveraging past investments in technology and furthering their reach and effectiveness. We intend to achieve these goals by continuing to prioritize our customers; re-focusing efforts on training and skill development; recognizing gaps and challenges in the areas of infrastructure, security, and communications; and doubling down on the work being done with modern Enterprise platforms and associated applications. Collectively, our hope is to further support today's hybrid workforce with a continued suite of technology offerings which not only help our staff but also support our communities.

This new strategic plan also considers organizational strategic priorities as well as insights and elements gained from individual departments in which technology plays a critical role to their success.

Fiscal Impact

None at this time, though additional funding will ultimately be necessary to support these strategic initiatives

Strategic Plan Alignment

Mono County Strategic Priorities

- 1A Improve Emergency Operations & Response
- 1E Infrastructure
- 3D Fiscal Resiliency
- 4B Operational efficiency, customer service, transparency
- 4D Performance tracking and measurement

IT Strategic Initiatives

- 1. Customer Success
- 2. Security & Infrastructure
- 3. Systems, Applications, & Data
- 4. Communications



INFORMATION TECHNOLOGY STRATEGIC PLAN

2022
to
2024

Mono County and the Town of Mammoth Lakes have a long-term commitment to technology – specifically the implementation of high-value, modern systems which follow industry best practices. Combined with a talented collection of staff, these systems provide unique opportunities to solve complex problems in creative ways, more deftly manage information, and create a more efficient and cost effective way of doing business within a government agency. The focus of the Information Technology Strategic Planning effort is to gain a deep understanding of our business so that we can more carefully design how we operate and find more efficient means of doing so through the use of technology.

OUR MISSION

Empower our community by providing exceptional technology and customer service.

VISION

Deliver exceptional customer service

Provide a reliable modern infrastructure

Improve business processes through technology

Embrace and advance Best Practices

Seek out collaborative solutions

Value IT staff development, knowledge, individual needs

VALUES

Trust

Respect

Teamwork

Continuous Improvement

Feedback Oriented

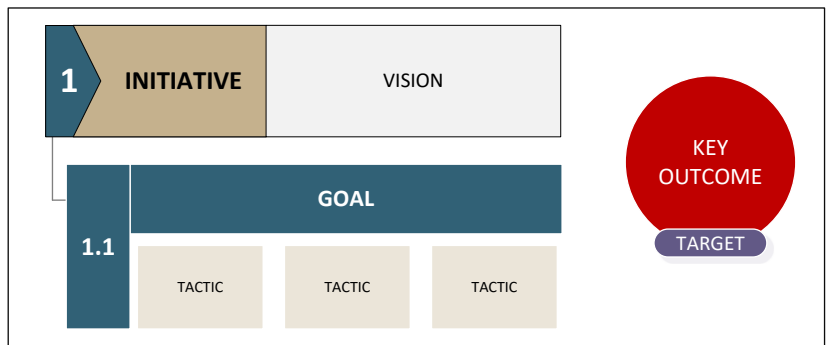
STRUCTURE OF THE PLAN

The 2022-2024 IT Strategic Plan is divided into two major sections: Core Services and Strategic Initiatives.

CORE SERVICES

| | | |
|---|---------|--------|
| 1 | SERVICE | EFFORT |
| | | EFFORT |
| | | EFFORT |
| | | EFFORT |

INITIATIVES





INFORMATION TECHNOLOGY STRATEGIC PLAN

2022
to
2024

CORE SERVICES

The following are the Core Services which IT provides to the organization. These are the areas in which we will always be working to maintain our existing technology footprint and ensure a high level of service.

| | | | | | |
|---|------------------------------------|---|---|----------------------------------|---|
| 1 | User Support & Help Desk | Timely & effective response | 2 | Infrastructure | Life-Cycle Management |
| | | Quality engagement experiences for users | | | Standardized and integrated |
| | | Work Order Management | | | Core Service Business Continuity |
| | | Self Help Portal | | | Disaster Response & Recovery |
| 3 | Communications | Stable network and reliable fast internet | 4 | Security & Compliance | Data and network protection |
| | | Integrated voice, video, chat communications | | | Patches & updates |
| | | Disaster ready communications systems | | | State & Federal compliance |
| | | Interoperable radio communications | | | Security training & education |
| 5 | Business Operations & Applications | Devices: Laptop, Desktop, Tablet... | 6 | Technology for Public Engagement | Beautiful, modern website |
| | | Project Management/Business Process improvement | | | Intuitive civic engagement opportunities |
| | | Industry standard application suites | | | Open and transparent government resources |
| | | System integration & design | | | Highly leveraged GIS for storytelling |
| 7 | Training & Education | TechResources Library | 8 | Policy, Practice & Leadership | Develop and maintain modern IT policies |
| | | On-Boarding | | | Look toward and implement best practices |
| | | Professional development & growth | | | Maintain awareness of emerging trends |
| | | Peer mentoring | | | Innovation |

STRATEGIC INITIATIVES

The IT Department is focused on work in four major Strategic Initiative areas as defined below.

| | | |
|---|--|--|
| 1 | Customer Success | Deploy and utilize technology which is transformative and empowers users to operate efficiently and effectively. Ensure technology is being used through high quality support, business process evaluation, and improvements. |
| 2 | Security & Infrastructure | Perpetuate our existing technology investments through maintenance, upgrades, and life-cycle management. Ensure a highly secure and stable environment which protects staff and constituent data and is designed around service delivery. |
| 3 | Systems, Applications, & Data | Leverage a compliment of enterprise platforms to develop, deploy, and support robust purpose-built applications which address actual staff and constituent needs. Implement with lower cost and higher speed. Democratize data ownership and management with the intention of improving data quality and access. |
| 4 | Communications | Deliver high quality telephony, voice, data, and radio communications for day-to-day operations and emergency response leveraging the opportunities provided by Digital 395 and other platforms. |



INFORMATION TECHNOLOGY STRATEGIC PLAN

2022 to 2024

1

Customer Success

Deploy and utilize transformative technology which empowers users to operate efficiently and effectively. Ensure technology is being used through high quality support, business process evaluation, and improvements.

Effectively introduce new staff to technology resources

- 1.1 Engage and coordinate with TechLeads to understand technology uses and needs within each department
- Develop and maintain a set of relevant training and reference resources to help acquaint new hires with technology being utilized
- Ensure that employee technology needs are being met through periodic check-ins
- Streamline new employee requests and associated technology needs through improved on-boarding systems

Provide high-quality customer service

- 1.2 Streamline the service request creation process and improve visibility into open requests for staff and departments
- Increase access to IT staff via phone, chat, and drop-in office hours
- Conduct annual Customer Satisfaction Surveys and hold debrief meetings focused on improving IT operations and processes
- Improve support for First Responders and the Office of Emergency Management

Improve business processes through strategic technology investments and implementation

- 1.3 Pilot and showcase emerging technology offerings with the goal of improving operations
- Review business processes to maximize effectiveness and efficiency – applying technology where appropriate
- Employ a “Small Teams” approach to project management and delivery
- Conduct business analysis and solicit input on pain points where training or technology could be applied for improved operations

Deliver effective training that improves awareness and capabilities of staff

- 1.4 Conduct workshops and “bootcamps” on key technology skills which deliver immediate value to the customer
- Help departments develop on-boarding training for their key business systems and technology utilized
- Leverage TechLeads to increase awareness around technology possibilities (including purpose-built applications)
- Provide training and skills development resources that help staff better leverage technology to improve their work and gain efficiencies

Staff and train the Information Technology Department appropriately

- 1.5 Establish goals for each team member which increase the skills and knowledge necessary for advancement. Compensate appropriately.
- Re-align roles and responsibilities and develop a mentorship program to grow skills and increase knowledge transfer
- Develop capacity and knowledge to support a 24x7 hybrid workforce. Ensure adequate documentation exists for all critical systems
- Continually evaluate the staffing needs of the department and organization as technology use patterns evolve

Deliver appropriate tools for emergency preparedness and response

- 1.6 Train and exercise to ensure that all IT staff have the knowledge and capacity to support emergency services technology
- Maintain and utilize the EOC-in-a-box such that equipment is regularly updated and available for immediate deployment
- Develop an efficient and consistent process for on-boarding emergency workers to applicable technology
- Develop and make available on-demand training and documentation resources for the technology made available to emergency workers

> 90% Customer Satisfaction

Each Year

> 95% of Requests are resolved w/in SLA

Each Year

IT is fully integrated into emergency response

2023

IT Dept. is staffed at or better than current level

Each Year



2

Security & Infrastructure

Perpetuate our existing technology investments through maintenance, upgrades, and life-cycle management. Ensure a highly secure and stable environment which protects staff and constituent data and is designed around service delivery.

Protect personnel, data, and systems through effective knowledge, policy, and applied technology

- 2.1** Strengthen IT security preparedness and response capacity through additional in-house staffing and/or retained outside support
- Implement Zero Trust alongside best practice approaches to rights management, logging, and analytics
- Expand the utilization of Integrated Account Management and Multi-Factor Authentication to better protect individuals and data
- Perform regular stress tests on our people, networks, and systems through various targeted approaches

Provide technology which supports a secure modern workforce

- 2.2** Work to ensure that everyone accepts security as their responsibility through information sharing, training, and collaboration efforts
- Implement technologies which safeguard data while balancing productivity and remote work demands
- Safeguard endpoints through effective protection, monitoring, and management
- Continue to invest in technologies which allow for effective hybrid meetings and collaboration demands

Fully leverage the Cloud

- 2.3** Made adequate investments into network and internet resources which support high availability for online resources
- Shift on-premise storage of user and department files to OneDrive and SharePoint Online
- Off-load and/or co-locate critical systems onto cloud platforms when and where appropriate
- Develop comprehensive strategies which allow us to take full advantage of a hybrid infrastructure model

Effectively support and respond to incidents

- 2.4** Optimize cyber response efforts through development, exercise, debrief, and coordination with stakeholders
- Ensure adequate business continuity and disaster recovery plans exist for all lines of business
- Maintain and further develop our Security Playbook to ensure that adequate response plans exist for incidents
- Ensure all agency staff understand incident reporting protocols and IT staff understand incident response expectations

Addition of a dedicated cyber security position to the IT Department

2023

Business Continuity plans exist for all business lines

2023

All critical systems are hybridized or Cloud supported

2024

Every cyber incident is adequately responded to in a timely manner

Each Year



INFORMATION TECHNOLOGY STRATEGIC PLAN

2022 to 2024

3

Systems, Applications, & Data

Leverage a compliment of enterprise platforms to develop, deploy, and support robust, purpose-built applications which address actual staff and constituent needs. Implement with lower cost and higher speed. Democratize data ownership and management with the intention of improving data quality and access.

Deploy modern Enterprise tools that improve operations and support data-driven decision making

- 3.1** Evaluate each department's gaps, needs, and challenges relative to systems. Solve with integrated and comprehensive approaches that benefit all.
 - Leverage the modern Enterprise platforms of M365, Esri GIS, Laserfiche, and QuickBase to deploy effective solutions to the organizations
 - Implement an integrated Enterprise document recording and management solution which is available to staff and the public as appropriate
 - Integrate and consolidate disparate legacy systems in order to streamline business processes, breakdown data silos, & increase transparency

Evolve and support highly effective applications

- 3.2** Ensure new software adequately meets the business needs of users and is effectively supported once implemented
 - Leverage Low-Code and configurable solutions for application development whenever possible
 - Develop and/or acquire applications which support the variety of modern devices, form factors, and forms of connectivity
 - Train IT staff, TechLeads, and end-users in deployed tools and applications so they can efficiently perform their job duties
- Develop an integrated permitting, licensing, and land records management systems
 - Further develop an integrated set of internal operational apps targeting HR, Department Operations, Budgeting, and Performance
 - Build out the compliment of emergency response apps focused on incident response efforts, first responders, and affected populations
 - Support users in developing skills and expertise so that they may maintain and expand their use of modern enterprise systems

Improve engagement, interaction, and communication through online resources and tools

- 3.3** Refresh and improve agency websites and other digital media resources to effectively engage citizens in agency activities and decisions
 - Coordinate with PIO/webmaster to establish best practices which ensure effective maintenance of public information
 - Develop ADA compliant products with multiple language considerations
 - Maintain and improve internal, online employee resources

Deliver appropriate tools for emergency preparedness and response

- 3.4** Leverage existing technologies and templates to deliver effective internal and public systems for First Responders and emergency events
 - Design and deliver applications which are responsive to emerging needs
 - Deliver systems aimed at coordinating and streamlining evacuation and communication during critical events
 - Deploy applications which can be used for in-field data access, collection, and analysis

Prioritize data quality and integrity through training and technology

- 3.5** Work with TechLeads and SMEs to ensure proper ownership and maintenance of sites, pages, applications, data, and content
 - Support SMEs in managing their data with tools that prioritize quality control and quality analysis
 - Break down data silos through integrated systems and centralized authoritative datasets which are universally accessible
 - Prioritize organizational and operational transparency through accessible data and dashboards
- Support the development and assurance of quality standards and editing workflows for authoritative datasets
 - Further data transparency and public data access initiatives through more robust Open Data Portals

Full implementation of Laserfiche as System of Record
2024

Town permitting system operational in QuickBase
2023

Internal Operations apps are used by all departments
2024



4

Communications

Deliver high quality telephony, voice, data, and radio communications for day-to-day operations and emergency response leveraging the opportunities provided by Digital 395 and other platforms.

Maintain and make minor incremental improvements to the Countywide Public Safety Radio System

- 4.1** Make necessary life-cycle replacements and upgrades to mountaintop equipment and infrastructure to ensure its proper operation
- Implement remote monitoring (and management, where possible) technology to improve visibility into systems and address emerging issues
- Continue to work toward the implementation of LMR-LTE integration via FirstNet and/or other Push-to-Talk technologies
- Seek out appropriate and strategic site improvements which benefit the current and next generation radio systems (tower, vault, microwave, etc.)

Implement the County's next generation public safety radio system

- 4.2** Evaluate the State CRIS network when it comes online to determine base functionality and coverage
- Make appropriate investments in additional mountaintop repeater sites which will be integrated into CRIS to fill coverage gaps
- Purchase subscriber radios which are compatible with the CRIS system and incrementally deploy them to County and Town users
- Develop a plan for County dispatch upgrade that includes equipment necessary to integrate with CRIS
- Coordinate with Sheriff and other impacted stakeholders during the cut-over to CRIS and new jail/dispatch facility
- Ensure proper implementation and integration of next generation companion technology which utilizes cellular networks
- Continue to engage allied First Responder agencies in collaborative solutions around governance and technology
- Standardize technology offerings from dispatch to vehicle to deliver effective information and improve field team safety

Effectively support communications infrastructure during critical events

- 4.3** Ensure that adequate IT staff knowledge and capacity exists to support implemented technologies for all lines of business
- Ensure that interoperability is at the forefront of any strategic decision made when implementing new communication technology
- Leverage and integrate broadband networks for critical system data and in support of additional voice service needs
- Provide viable redundant means of communication for all critical voice and data networks

Continually improve broadband, wireline, and wireless communication offerings in the county

- 4.4** Target Gigabit broadband deployment into remaining County priority areas
- Work with wireless providers to enhance coverage and ensure reliability
- Monitor and advocate for telecommunication quality of service through legislation, comments, and other similar means
- Advocate for redundant routes and resilient networks for all public facing communication systems

