



**MEETING MINUTES  
BOARD OF SUPERVISORS, COUNTY OF MONO  
STATE OF CALIFORNIA**

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.  
Teleconference Only - No Physical Location

**Regular Meeting  
March 2, 2021**

9:10 AM Meeting Called to Order by Chair Kreitz.

*Supervisors Present: Corless, Duggan, Gardner, Kreitz, and Peters (all attended via teleconference).*

*Supervisors Absent: None.*

**The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>.**

Pledge of Allegiance led by Supervisor Duggan.

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

None.

**2. RECOGNITIONS**

**A. Resolution Recognizing Finance Department Staff**

Departments: Finance

(Janet Dutcher, Finance Director) - Proposed Resolution #R21-14, A Resolution of the Mono County Board Of Supervisors Recognizing the Mono County Finance Department for Continuing to Provide Excellent Service to the Residents and Staff of Mono County throughout 2020.

**Action:** Adopt proposed resolution, A Resolution of the Mono County Board of Supervisors Recognizing the Mono County Finance Department for Continuing to Provide Excellent Service to the Residents and Staff of Mono County throughout 2020.

**Corless motion; Peters seconded.**

**Vote: 5 yes, 0 no**

**R21-14**

**Janet Dutcher, Finance Director:**

- Presented item

**Public Comment:**

- Phil Moores

**3. COUNTY ADMINISTRATIVE OFFICE**

CAO Report regarding Board Assignments

**Bob Lawton, CAO:**

- Attended meetings of the Economic Recovery Branch, Mountain View Fire Housing Taskforce, COVID Community Conversation, Workplace Wellness Committee, COVID Finance Committee
- Working on Public Health Officer vacancy and discussions with neighboring counties
- Meetings led by Social Services regarding possible transition to a new insurer for Medi-cal plan
- Calls with NACo, primarily involving latest COVID relief bill
- Incident briefing for Mountain View Fire

**4. DEPARTMENT/COMMISSION REPORTS**

**Wendy Sugimura, Community Development Director:**

- Update on development projects – approved use permit for June Lake Brewing to expand outdoor seating on permanent basis, shed project approved in Crowley Lake, authorization for overhead utility line in Walker area
- Two outstanding projects before the Board of Supervisors: Tioga Inn and June Lake Highlands
- Received notification from State that the Community Development Block Grant Award for Technical Assistance for Special Districts has been awarded to us - \$250,000 grant
- Introduced Heidi Willson, new Office Manager/Planning Commission Secretary

**Janet Dutcher, Finance Director:**

- Closed out two quarters of collections on TOT taxes
- Also awarded \$465,000 to continue child care services through First 5 and Mono County Office of Education in Bridgeport

**5. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

**A. Board Minutes - January 12, 2021**

Departments: Clerk of the Board

Approval of the Board Minutes from the Regular Meeting on January 12, 2021.

**Action:** Approve the Board Minutes from the Regular Meeting on January 12, 2021.

**Gardner motion; Duggan seconded.**

**Vote: 5 yes, 0 no**

**M21-52**

**B. June Lake Citizens Advisory Committee Appointment**

Departments: Community Development - Planning

The June Lake Citizens Advisory Committee currently has three seats open. Kevin Larson submitted an application and has been recommended by the District Supervisor for appointment to the Committee.

**Action:** Appoint Kevin Larson to the June Lake Citizens Advisory Committee meeting for a four-year term expiring December 31, 2024.

**Gardner motion; Duggan seconded.**

**Vote: 5 yes, 0 no**

**M21-53**

**C. Emergency Guardrail Replacement - Justification for Continued Emergency**

Departments: Public Works - Roads

Update on the Emergency Guardrail replacement project on Eastside Lane and North River Lane and finding of continued emergency.

**Action:**

(1) As established by Public Contract Code Chapter 2.5, "Emergency Contracting Procedures," review the emergency action taken on Jan 5, 2021 and make a finding, based on substantial evidence set forth in the staff report, that the emergency continues to exist as to Eastside Lane and North River Lane, and that continuation of action to replace the damaged guardrail on both roads is necessary to respond to the emergency. [4/5th Vote Required.]

(2) Delegate to the Mono County Road Operations Superintendent the authority to continue to procure the necessary equipment, services, and supplies for the emergency guardrail replacement on Eastside Lane and North River Lane, without giving notice for bids to let contracts, including executing any agreements or contracts for the construction or repair of the damaged/destroyed guardrails. [4/5th Vote Required.]

**Gardner motion; Duggan seconded.**

**Vote: 5 yes, 0 no**

**M21-54**

**D. Monthly Treasury Transaction Report**

Departments: Finance

Treasury Transaction Report for the month ending 1/31/2021.

**Action:** Approve the Treasury Transaction Report for the month ending 1/31/2021.

**Gardner motion; Duggan seconded.**

**Vote: 5 yes, 0 no**

**M21-55**

## 6. CORRESPONDENCE RECEIVED

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

*The Board acknowledged receipt of the correspondence.*

### A. Federal Energy Regulatory Commission (FERC) Letters re: Dams Part of the Lee Vining Creek Project, FERC Project No. 1388-CA

Federal Energy Regulatory Commission (FERC) letters regarding the following: H&H Analyses for Saddlebag Lake Dam and Tioga Lake Dam; 2019 Dam Safety Surveillance and Monitoring Report for Rhinedollar, Saddlebag, and Tioga Dams; High Flow Operations Plans; Report of Inspection and Attempted Repair of Sinkhole at Saddlebag Dam; and Updated Public Safety Plans for Saddlebag, Rhinedollar, and Sabrina Lake Dams.

### B. Letter from Hillary Hansen Jones re: Wilson Creek Management

Letter from Hillary Hansen Jones regarding Wilson Creek and DeChambeau Ponds management.

### C. Letter from Rural County Representatives of California (RCRC) to Representative Obernolte re: House Committee on Oversight and Reform's COVID-19 Relief Bill Language

Letter of support from Rural County Representatives of California (RCRC) to Representative Obernolte regarding the House Committee on Oversight and Reform's COVID-19 relief bill language that would provide direct financial assistance for counties.

## 7. REGULAR AGENDA - MORNING

### A. Eastern Sierra Transit Authority (ESTA) Fiscal Year 2019-20 Annual Report

Departments: Eastern Sierra Transit Authority (ESTA)

(Phil Moores, ESTA Executive Director) - The Joint Powers Authority agreement requires the submission of an annual report after the close of the fiscal year. With the fiscal audit in the final steps of completion, the financials of FY19-20 are fixed and ready for reporting. The annual report includes information on ridership, costs, revenue, and expenses.

**Action:** None.

**Phil Moores, ESTA Executive Director:**

- Presented Annual Report
- Reds Meadow shuttle decision by mid-May

## **B. COVID-19 (Coronavirus) Update**

(Robert C. Lawton, CAO, Bryan Wheeler, Public Health Director) - Update on Countywide response and planning related to the COVID-19 pandemic, including reports from the Emergency Operations Center (EOC), Unified Command (UC), and the various branches of the EOC, including Community Support and Economic Recovery, Joint Information Center (JIC), and Public Health.

**Action:** None.

### **Bryan Wheeler, Public Health Director:**

- PPT presentation (can be found under Supporting Documents on the meeting webpage) – 7-day metrics, vaccination proof of eligibility requirements, vaccine phase status, transitioning platforms for vaccine registration

### **Supervisor Peters:**

- CSAC Rural COVID Working Group update

### **Public Comment:**

- Michelle

## **C. Inyo-Mono County Veteran Affairs Representative Update**

Departments: CAO

(Robert C. Lawton, CAO) - Report and discussion on the Inyo-Mono County Veteran Affairs representative.

**Action:** None.

### **Bob Lawton, CAO:**

- Inyo County hired Veteran Service Officer Gordon Greene
- Working on agreement to ensure physical presence of Veteran Service Officer in Mono County

*Break: 10:36 AM*

*Reconvened: 10:47 AM*

## **D. Fiscal Year 2021-22 Budget Update**

Departments: CAO, Finance

(Janet Dutcher, Finance Director, Megan Mahaffey, Accountant II) - CAO and Finance will update the Board about the FY 2021-22 budget development process.

**Action:** None.

### **Janet Dutcher, Finance Director:**

- PPT presentation (can be found under Supporting Documents on the meeting webpage) – Workforce budgeting, CalPERS Pension Rates, General Fund Budget Strategy for FY 2021-22

**E. Allocation List Amendment - Risk Management Position**

Departments: County Counsel and CAO

(Stacey Simon, County Counsel) - Proposed resolution authorizing the County Administrative Officer to amend the list of allocated positions to add the position of Risk Manager in the Office of the County Counsel and eliminate the position of Risk Manager in the County Administrative Office.

**Action:** Adopt proposed resolution, authorizing the County Administrative Officer to amend the list of allocated positions to add the position of Risk Manager in the Office of the County Counsel and eliminate the position of Risk Manager in the County Administrative Office.

**Gardner motion; Corless seconded.**

**Vote: 5 yes, 0 no**

**R21-15**

**Stacey Simon, County Counsel:**

- Presented item

**F. Employment Agreement - Risk Manager**

Departments: Human Resources

(Stacey Simon, County Counsel) - Proposed resolution approving a contract with Jay Sloane as Risk Manager and prescribing the compensation, appointment and conditions of said employment.

**Action:** Announce Fiscal Impact. Approve Resolution #R21-16, approving a contract with Jay Sloane as Risk Manager and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

**Fiscal Impact:** The cost for this position for the remainder of FY 2020-2021 (March 2nd to June 30th) is \$39,466 of which \$31,665 is salary and \$7,801 is the cost of the benefits and is included in the approved budget. Total cost for a full six months of the contract is \$59,199 of which \$47,497 is annual salary and \$11,702 is the cost of the benefits.

**Duggan motion; Gardner seconded.**

**Vote: 5 yes, 0 no**

**R21-16**

**Stacey Simon, County Counsel:**

- Presented item

**8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

None.

Moved to Item 12.

**9. CLOSED SESSION**

*Closed Session: 11:55 AM  
Reconvened: 1:10 PM*

*Reentered Closed Session: 2:22 PM  
Reconvened: 2:50PM*

Nothing to report out of Closed Session.

**A. Closed Session - Labor Negotiations**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Bob Lawton, Stacey Simon, Janet Dutcher, Anne Frievalt, and Dave Wilbrecht. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO). Unrepresented employees: All.

**B. Closed Session - Public Employee Evaluation**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

**THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 1:00 P.M.**

**10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

None.

**11. REGULAR AGENDA - AFTERNOON**

**A. SB1383 Overview**

Departments: Public Works - Solid Waste

(CalRecycle Rep. Jeffory McDaniel) - Jurisdiction presentation by CalRecycle SB1383 representatives regarding regulations for reducing short-lived climate pollutants in California.

**Action:** None.

**Justin Nalder, Solid Waste Superintendent:**

- Introduced item

**Jeffory McDaniel, CalRecycle Rep:**

- Presentation – SB1383 requirements, exemptions and waivers, jurisdiction responsibilities, model implementation tools

**Cara Morgan, CalRecycle Branch Chief:**

- Mono County is eligible for rural exemption

## **B. Mountain View Fire Update**

(Justin Nalder, EOC Director) - Update on the Mountain View Fire in Walker, California.

**Action:** None.

### **Justin Nalder, EOC Director:**

- Thanked staff directly and indirectly working on the Mountain View Fire recovery effort
- To date, collected 103 Right of Entry forms, allowing us to conduct Phase 2 remediation efforts onsite
- Working with CalOES and CalRecycle to conduct recovery effort
- Intermediate housing efforts

## **C. Follow Up on Legislative Platform**

Departments: CAO, County Counsel

(Robert C. Lawton, CAO, Stacey Simon, County Counsel) - 1) Review changes made to the County's 2021 Legislative Platform and proposed resolution subsequent to your Board's February 16 review of the preliminary Draft Legislative Platform; and 2) Provide direction for the use and implementation of the Legislative Platform.

**Action:** 1) Approve Legislative Platform for publishing; and 2) Adopt proposed Resolution, Providing Direction for the Use and Implementation of the County's Legislative Platform.

**Corless motion; Gardner seconded.**

**Vote: 5 yes, 0 no**

**M21-56, R21-17**

### **Bob Lawton, CAO:**

- Presented updated Legislative Platform

Moved back to Item 9.

## **12. BOARD MEMBER REPORTS**

### **Supervisor Corless:**

- RCRC Meetings:
  - Education Superhighway presentation, courtesy of RCRC Economic Development staff. This nonprofit works to get broadband service to families with K-12 students, and the meeting was set to gauge interest and need among California's rural counties.  
<https://www.educationsuperhighway.org/>
  - RCRC Economic Development meeting with Mono County Economic Development to talk about RCRC programs and assistance.
  - Meeting with incoming RCRC CEO, who starts in early April.
  - Unexpected announcement last week that Paul Smith will retire from RCRC at the end of March. Staci Heaton will serve as acting VP of Governmental Affairs.
  - Components of RCRC's wildfire prevention package have been introduced in the legislature this session: <https://www.rcrcnet.org/rcrc->

[unveils-first-phase-2021-fire-prevention-and-response-legislative-package#print](#)

- US Forest Service-related Meetings:
  - Region 4 and 5 meeting: joined this meeting that was set up by Alpine County Supervisor David Griffith to seek better coordination/cooperation with Region 4 regarding wildfire prevention/forest health initiatives in California. For future meetings would like to include Supervisor Peters and Bridgeport District Ranger Jan Cutts.
  - Sustainable Outdoor Recreation Collaborative Meeting: Good presentation about how local government and other partners provide input to Great American Outdoors Act project selection/prioritization, looks like 2023 will be the first round in which that can happen. Inyo NF Supervisor Lesley Yen will be giving our board an update on this soon.
- NACo Public Lands Steering Committee Meeting
- Coping in a Covid World meeting
- ESIA Winter Adventure Series presentations on wildfire crossings and Eastern Sierra Conservation Corps--recommend watching the videos of these presentations and thanks to ESIA for providing the forum.
- Eastern Sierra Sustainable Recreation Partnership meeting

**Supervisor Duggan:**

- 02/17/21
  - CSAC New Supervisor's Institute Networking Session/Social Media Information Session - This session allows new supervisors to share their experiences of the first few months in office.
  - Community Corrections Partnership – General Meeting
  - Meeting with CDD Wendy Sugimura on issues regarding District 2 before various commissions
- 02/18/21 – Visit California Virtual Outlook Forum – Three sessions dedicated to California tourism challenges of recovery, sustainability, and responsibility. Excellent content and advice for businesses facing economic recovery.
- 02/19/21 – Visit California Virtual Outlook Forum – 4 Sessions
- 02/23/21
  - IT Adobe Training
  - CSA1 Meeting - I participated in discussions regarding spring recreation projects in the Crowley/ Sunny Slopes/ Tom's Place district
- 2/24/21
  - Trindel Training on De-escalation - I attended the webinar training for Public Health and Safety departments on how de-escalate sensitive situations.
  - TriValley Groundwater Authority meeting - I attended the meeting focused on the process of regaining their GSA status. There was also a presentation from OVGa Executive Director on a draft Tri-Valley Well Vulnerability Assessment.
- 3/1/21 – Caltrans District 9 Meeting with Ryan Dermody - I met with District Director Ryan Dermody to discuss projects planned and scheduled within District 2.

**Supervisor Gardner:**

- On Wednesday Feb. 17 I participated in a June Lake Chamber of Commerce meeting. The Chamber is planning promotion events for the summer and fall seasons.

- On Thursday Feb. 18 and Friday Feb. 19, I attended two NACO regional and Public Lands meetings. Topics included pending Biden Administration actions, and legislative and COVID updates.
- On Friday Feb. 26 I participated in a meeting of the Infrastructure Subcommittee as part of the Dispersed Camping initiative. This group is working on a proposal to improve dispersed camping by placing trash and portable restrooms at selected locations in the Eastern Sierra. Other subcommittees have also been meeting on their respective tasks. The next meeting of the overall group is set for March 25.
- Finally, yesterday I participated with Supervisor Corless in the ESSRP meeting. Topics included updates on various recreation events around the state, the progress of the Sustainable Recreation and Tourism Initiative, and reports from each of the partner agencies.

**Supervisor Kreitz:**

- I joined Supervisor Rabbit, CSAC staff for a meeting with Senate Transportation Chair, Senator Lena Gonzales on Tuesday, February 16th. The Senator is going to be working on how ZEV policy gets implemented for commercial fleets; transit post-COVID and how it's an opportunity to re-invent transit to include more technology and equity; DMV service streamlining and technology utilization; she's looking for feedback on speed limit setting and vision zero. Senator Gonzales is also working on the state broadband efforts.
- Wednesday, February 17th I met with the MLH Development and Programs Committee to discuss this coming year's committee priorities. Later that day I attended the Community Corrections Partnership - General Committee Meeting where we reviewed the strategic goals and member assignments to the three sub groups working to address the goals. That night I attended the regular meeting of the Town Council.
- Thursday, February 18th I attended the Eastern Sierra Continuum of Care quarterly meeting. The committee discussed the failed attempt by IMACA and The Church of the Nazarene to create a safe space for those suffering from a lack of a home to park at night at the Church. We also discussed future homeless prevention funding and allocation of those funds. There's roughly \$5million allocated to the CoC for various programming to target the prevention and intervention for those experiencing a lack of shelter.
- On February 24th I attended the "Addressing Secondhand Smoke: Tobacco and Cannabis Smoke in Multiunit Housing" hosted by California Commercial Tobacco Control. It was a good reminder in the harmful impacts of all forms of secondhand smoke and its ability to travel in multiunit housing. Also, a good reminder is that smoking is not a protected human right, and smokers are not a protected class.
- Also on February 24th, I attended the NACo Community, Economic, Workforce Development (CEWD) Committee meeting to review and disuse the four proposed interim resolutions coming from the Committee. I presented the resolution I am sponsoring along with CSAC and the County Welfare Directors Association of California.
- The Town of Mammoth Lakes and their consultants hosted a community conversation on their Mobility Hub Study efforts to date. There were three different types of hubs identified for the community: regional; local; and recreational. Several possible locations for these Hubs were identified. The report is still in draft form.
- Thursday, February 25th I spoke with Kerri West from CDPH & the Governor's COVID19 special task force on COVID19 and the vaccination roll-out.
- I volunteered again at the Covid19 Vaccination Clinic in Mammoth Lakes on Friday, February 26th. This was a second dose clinic, and roughly 700 people were vaccinated that day.

- March 1st I attended the CCRH Legislative Committee meeting. We discussed various CCRH sponsored bills and other housing bills. We also provided input on how the next round of the State's allocation of the National Housing Trust Fund monies should be allocated and the general consensus was to use them with the MHP program.
- I also attended the MLH Board meeting the evening of March 1. We reviewed and approved the quarterly financial statements, discussed MLH's role in The Parcel buildout, and created an ad-hoc contract negotiations committee for MLH's contract with The Town, for which I will serve along with Tom Hodges and Tony Perkins. We also received a programs update - MLH applied to LISC to be a community partner to help get out the Federal rent subsidy funding allocated under SB91.

**Supervisor Peters:**

- 2/18: Attended CSAC Resiliency Taskforce
- 2/19: NACo Rural Action Caucus and WIR Board meeting
- 2/22: NACo Broadband Taskforce
- 2/24: Participated in the Human Services and Education monthly call. Introduced interim policy resolution to help create an updated SNAP benefit formula
- 2/26: CSAC Broadband working group – focused on legislation that is being worked on for a bond measure
- Phone conference last week with Congressman Jay Obernolte to advocate for COVID relief package, reminder that introducing bill to recognize the Kutzadika'a Tribe is important for Mono County
- This Saturday, 3/6, Nevada Resiliency Project will be in Coleville providing support to Mountain View Fire victims and wellness presentation to Antelope Valley community
- Toiyabe Clinic is still in transition to operate in Bridgeport.

Moved to Item 9.

**ADJOURNED AT 2:50 PM**

**ATTEST**

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**JENNIFER KREITZ  
CHAIR OF THE BOARD**

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**QUEENIE BARNARD  
SENIOR DEPUTY CLERK OF THE BOARD**