



**DRAFT MEETING NOTES  
BOARD OF SUPERVISORS, COUNTY OF MONO  
STATE OF CALIFORNIA**

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.  
Teleconference Only - No Physical Location

**Regular Meeting  
July 7, 2020**

<b>Flash Drive</b>	<b>Portable Recorder</b>
<b>Minute Orders</b>	<b>M20-130 – M20-134</b>
<b>Resolutions</b>	<b>R20-66 – R20-72</b>
<b>Ordinance</b>	<b>ORD20-07 Not Used</b>

9:02 AM Meeting Called to Order by Chair Corless.

*Supervisors Present: Corless, Gardner, Kreitz, Peters, and Stump (all attended via teleconference).*

*Supervisors Absent: None.*

*All votes were conducted by roll call.*

The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015 forward, please go to the following link: [http://www.monocounty.ca.gov/meetings\\_](http://www.monocounty.ca.gov/meetings_)

Pledge of Allegiance led by Supervisor Gardner.

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

**Ann Tozier:**

- SCE tree cutting.

**Doris Reilly:**

- SCE Tree cutting.

**2. RECOGNITIONS - NONE**

**3. COUNTY ADMINISTRATIVE OFFICE**

**CAO Report regarding Board Assignments**

**Bob Lawton, CAO:**

**Note:**

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

- Departmental budget meetings.
- Strategic Plan.
- Transition plan for the new Civic Center.

#### **4. DEPARTMENT/COMMISSION REPORTS**

##### **Tony Dublino, Public Works Director:**

- Civic Center update.

##### **Sheriff Ingrid Braun:**

- Holiday weekend update.

##### **Robin Roberts, Behavioral Health Director:**

- Kutzadika Days rescheduled to July 2021.
- Implicit Bias training for Board/ Staff, and Community. Have developed a committee. Run through Behavioral Health Cultural Outreach Committee.
- Coping with Covid Community meeting tomorrow, Wednesday, July 8, 5:30 PM.

#### **5. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

##### **A. 2019-2020 Mono County Child Care Council Zip Code Priorities**

Departments: Mono County Child Care Council (MCCCC)

The purpose of the Zip Code Priorities is to identify local funding priority areas for state and federal funds for General Child Care and Development Programs and the State Preschool Program.

**Action:** Approve the MCCCC 2019-2020 Zip Code Priorities, and authorize Board Chair to sign.

**Kreitz moved; Stump seconded**

**Vote: 5 yes, 0 no**

**M20-130**

**Supervisor Kreitz:**

- Asked for more information on the topic.
- Asked that Courtney return with Molly DesBaillet of First Five, and IMACA, to have a discussion about child care in Mono County -"Children Summit."

**Courtney Powell, Program Coordinator:**

- Introduced item.
- IMACA lost Head Start funding.

##### **B. Allocation List Amendment - County Counsel**

Departments: Human Resources, County Counsel

Proposed resolution amending the County of Mono List of Allocated Positions to eliminate the position of Deputy County Counsel III in the Office of County Counsel and add the position of Deputy County Counsel III/Assistant County Counsel.

**Note:**

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**Action:** Adopt proposed resolution R20-\_\_\_, Amending the County of Mono List of Allocated Positions to eliminate the position of Deputy County Counsel III in the Office of County Counsel and add the position of Deputy County Counsel III/Assistant County Counsel.

**Kreitz moved; Peters seconded**

**Vote: 5 yes, 0 no**

**R20-66**

### **C. Appointment to the Mono County Child Care Council**

Departments: Mono County Child Care Council

Mono County Child Care Council seeks the appointment of Kelly Conboy by the Mono County Board of Supervisors for a two-year term beginning June 18, 2020 and terminating May 17, 2022.

**Action:** Appoint Kelly Conboy to a two-year term in the category of Discretionary Appointees from June 18, 2020 and terminating May 17, 2022.

**Kreitz moved; Peters seconded**

**Vote: 5 yes, 0 no**

**M20-131**

### **D. FY 2019-20 County Audit Engagement Letter**

Departments: Finance

This audit engagement letter between the County of Mono and the audit firm of Price Paige & Company, and subject to an existing contract for services entered into on August 1, 2018, establishes an understanding about the audit services to be performed and the responsibilities of each party.

**Action:** Approve Chair of the Board of Supervisors signature on the Fiscal Year 2019-2020 audit engagement letter between the County of Mono and the audit firm of Price Paige & Company.

**Kreitz moved; Peters seconded**

**Vote: 5 yes, 0 no**

**M20-132**

### **E. Medi-Cal County Inmate Program**

Departments: Sheriff

Proposed contract #20-10228 with California Department of Health Care Services pertaining to participating in the Medi-Cal County Inmate Program (MCIP) for Fiscal Years (FY) 2020-2021, 2021-2022, and 2022-2023.

**Action:** Approve County entry into proposed contract number 20-10228 with the California Department of Health Care Services for participation in the Medi-Cal County Inmate Program, total contract amount of \$237.08, and authorize Board Chair Stacy Corless to execute said contract on behalf of the County.

**Kreitz moved; Peters seconded**

**Vote: 5 yes, 0 no**

**M20-133**

**Note:**

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**F. Resolution Approving the Conditions for Receipt of 2020 Budget Act Funds**

Departments: CAO, Finance

Proposed Resolution of the Mono County Board of Supervisors Approving the Conditions for Receipt of Budget Act 2020 Funds and Authorizing the County Administrative Officer to Sign Associated Certifications.

**Action:** Approve resolution R20-67, Approving the Conditions for Receipt of Budget Act 2020 Funds and Authorizing the County Administrative Officer to Sign Associated Certifications.

**Kreitz moved; Peters seconded**

**Vote: 5 yes, 0 no**

**R20-67**

**G. Support Letter for Streamlining HCD Application and Award Process**

Departments: Board of Supervisors

A letter to Assemblymember Tom Daly in support of Assembly Bill 434, which would streamline the Department of Housing and Community Development rental housing programs into a single application and award process, which could result in more affordable housing in California.

**Action:** Approve letter to Assemblymember Tom Daly in support of Assembly Bill 434, which would streamline the Department of Housing and Community Development rental housing programs into a single application and award process, and authorize Board Chair to sign.

**Kreitz moved; Peters seconded**

**Vote: 5 yes, 0 no**

**M20-134**

**6. CORRESPONDENCE RECEIVED**

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

*The Board acknowledged receipt of the correspondence.*

**A. Notice of Intent to Vacate and Surrender Minaret Mall Subleased Premises**

A letter to Daniel Holler, Town Manager of the Town of Mammoth Lakes, providing notice of the County of Mono's intent to vacate and surrender its subleased premises, including the Community Development, Information Technology, and Public Health departments spaces.

**B. Dam Surveillance Cameras Installation for Eastern Operations Dams**

**Note:**

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A letter from the Federal Energy Regulatory Commission Office of Energy Projects Division of Dam Safety and Inspections to James A. Burkle, Director of Generation for Southern California Edison in response to a letter from Wayne Allen requesting to install cameras for remote monitoring and surveillance at Saddlebag and Tioga dams, Lundy Dam, and Bishop Intake 2 and Hillside Dam, which are parts of the Lee Vining Creek, Lundy, and Bishop Creek projects.

**C. 2018 4th Independent Consultant's Safety Inspection Report for Tioga Main and Auxiliary Dams**

A letter from the Federal Energy Regulatory Commission Office of Energy Projects Division of Dam Safety and Inspections to James A. Burkle, Director of Generation for Southern California Edison in response to a letter from Wayne Allen that submitted the 4th Independent Consultant's Safety Inspection Report for Tioga Main and Auxiliary Dams, which are part of the Lee Vining Creek Project.

**D. CDFW Notice of Bacterial Outbreak at Hatcheries Temporarily Halting Fish Stocking**

A press release from the California Department of Fish and Wildlife regarding a bacterial outbreak at some of their hatchery facilities. Two of the outbreaks are located at hatcheries that supply the Eastern Sierra with stocked trout.

**Jeff Simpson, Economic Development Manager:**

- Mono County Fish and Wildlife Commission met last week and had a CDFW representative discuss hopeful solutions.

**Supervisor Peters:**

- The official plan for this issue will be released soon.

**7. REGULAR AGENDA - MORNING**

**A. COVID-19 (Coronavirus) Update**

Departments: CAO

(Bob Lawton, CAO) - Update on Countywide response and planning related to the COVID-19 pandemic, including reports from the Emergency Operations Center (EOC), Unified Command (UC), and the various branches of the EOC, including Community Support and Economic Recovery, Joint Information Center (JIC), and Public Health. Specific topics include, but are not limited to: (1) Paring down EOC activities.

**Action:** None.

Frank Frievalt, EOC Chief

Bob Lawton

Bryan Wheeler

Kathy Peterson

Lynda Salcido, New Interim-Public health Director

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*Break: 11:20 AM*  
*Reconvene: 11:33 AM*

## **B. EOC Financial Update**

Departments: Finance

(Janet Dutcher) - Update about Emergency Operation Center (EOC) shared financial costs incurred through June 15, 2020 in response to the COVID-19 public health emergency.

**Action:** Receive information and provide direction, if desired.

**Janet Dutcher, Finance Director:**

- Introduced item.
- Went through presentation.

## **C. Resolution to Allow Expedited Approvals of Temporary Business Operations in Response to COVID-19 Restrictions**

Departments: Community Development

(Bentley Regehr) - In response to restrictions due to COVID-19, Mono County Community Development has created a set of interim procedures to allow businesses to temporarily modify operations without additional permitting. Proposed changes that meet listed criteria would not require a modification to the existing permit or an application for a new permit. Interim changes would be valid through December 31, 2020, unless extended. Requests for permanent modifications would still require a use permit modification, if applicable.

**Action:** Proposed Resolution R20-68, Authorizing the Community Development Director to Allow Businesses to Make Temporary Modifications in Response to COVID-19 Without the Requirement to Obtain a Use Permit or Use Permit Modification.

**Peters moved; Kreitz seconded**

**Vote: 5 yes, 0 no**

**R20-68**

**Bentley Regehr, Planning Analyst:**

- Introduced item.

**Wendy Sugimura, Community Development Director:**

## **D. Recommendations for November 3, 2020 General Election**

Departments: Elections

(Shannon Kendall, Clerk - Recorder - Registrar) - Update on November 3, 2020 General Election - Changes to vote-by-mail and in-person voting requirements due to COVID-19 Pandemic.

**Action:** Authorize the Mono County Registrar of Voters to follow the requirements and guidelines set forth in Executive Orders N-64-20 and N-67-20 for the November 3, 2020 General Election as detailed in the staff report.

**Shannon Kendall, Registrar:**

- Introduced item.

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Board consensus, plan okay with additional of adding machine to Bridgeport office.

**E. Employment Agreement - Scheereen Dedman, Assistant Clerk-Recorder-Registrar**

Departments: Clerk - Recorder - Registrar

(Shannon Kendall, Clerk - Recorder - Registrar) - Proposed resolution approving a contract with Scheereen Dedman as Assistant County Clerk - Recorder - Registrar, and prescribing the compensation, appointment and conditions of said employment.

**Action: Chair Corless** Announced fiscal impact. Approve R20-69, Approving a contract with Scheereen Dedman as Assistant Clerk /Recorder/Registrar of Voters for a term of three years from July 6, 2020 to July 5, 2023.

**Fiscal Impact:** The cost for this position for the remainder of FY 2020-2021 is approximately \$138,497 of which \$86,776 is salary and \$51,721 is the cost of the benefits.

**Peters moved; Kreitz seconded**

**Vote: 5 yes, 0 no**

**R20-69**

**Shannon Kendall**

- Introduced item.

**F. Employment Agreement - Robin Roberts, Behavioral Health Director**

Departments: Human Resources

(Dave Butters, Human Resources Director; Bob Lawton, CAO) - Proposed resolution approving a contract with Robin Roberts as Director of Behavioral Health, and prescribing the compensation, appointment and conditions of said employment.

**Action:** Announce Fiscal Impact. Adopt Resolution R20-70, Approving a contract with Robin Roberts as Director of Behavioral Health and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

**Fiscal Impact:** Total cost for the remainder of fiscal year (2020-2021) will be \$213,697 of which \$127,892 is annual salary, \$80,643 is the cost of benefits, and \$5,133 is a onetime cost for vacation buy down.

**Stump moved; Gardner seconded**

**Vote: 5 yes, 0 no**

**R20-70**

**Bob Lawton:**

- Introduced item.

**G. Employment Agreement - Jason Canger, Deputy County Counsel**

Departments: County Counsel

(Stacey Simon) - Proposed resolution approving a contract with Jason Canger as Deputy County Counsel III, (through September 30, 2020) and as Assistant County Counsel (commencing October 1, 2020, and for the remainder of the

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contract term), and prescribing the compensation, appointment and conditions of said employment.

**Action:** Announce Fiscal Impact. Adopt Resolution R20-71, approving a contract with Jason Canger as Deputy County Counsel III/Assistant County Counsel and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

**Fiscal Impact:** The fiscal impact associated with this item for fiscal year 2020-21 is \$194,710. Of that amount, \$125,310 is salary, \$36,727 is the cost of benefits and \$32,673 is the cost of the County's contribution to PERS. These amounts are proposed for inclusion in the FY 2020-21 budget.

**Kreitz moved; Gardner seconded**

**Vote: 5 yes, 0 no**

**R20-71**

**Stacey Simon, County Counsel:**

- Introduced item.

#### **H. Vacation Hour Buyback for At-Will Employees Related to Implementing 400-Hour Accrual Cap**

Departments: CAO, Human Resources

(Dave Butters) - Proposed resolution approving contract amendments with David Anderson, Joe Blanchard, John Estridge, Garrett Higerd, Christian Milovich and Louis Molina to implement a one-time cash-out of vacation hours in excess of 320.

**Action:** Announce Fiscal Impact. Adopt Resolution #R20-72, approving contract amendments with David Anderson, Joe Blanchard, John Estridge, Garrett Higerd, Christian Milovich and Louis Molina to implement a one-time cash-out of vacation hours in excess of 320. Authorize the Board Chair to execute said contract on behalf of the County.

**Fiscal Impact:** There is a one-time cost of \$16,953 in FY 2019-20. Budget for this item is taken from FY 2019-20.

**Kreitz moved; Gardner seconded**

**Vote: 5 yes, 0 no**

**R20-72**

**Dave Butters, Human Resources Director:**

- Introduced item.

#### **8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

None.

#### **9. CLOSED SESSION**

*Closed Session: 1:01 PM*

*Reconvene: 1:57 PM*

**Note:**

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Item 9b will not be heard.  
Nothing to report out of Closed Session.

**A. Closed Session - Exposure to Litigation**

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION.  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: One. Facts and circumstances: Claim for additional payment for change orders during construction of Mammoth Civic Center by Roebbelen Contracting.

**B. Closed Session - Exposure to Litigation**

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION.  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: one.

**C. Closed Session - Human Resources**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Bob Lawton, Stacey Simon, Dave Butters, Janet Dutcher, and Anne Frievalt. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO). Unrepresented employees: All.

**D. Closed Session - Public Employment**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

**THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 1:00 P.M.**

**10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

Please refer to the Teleconference Information section to determine how to make public comment for this meeting.

**11. REGULAR AGENDA - AFTERNOON**

**A. Workshop on Development of Industrial Hemp Regulations**

Departments: Community Development Department  
(April Sall) - Presentation regarding the development of regulations for an industrial hemp program in Mono County.

**Note:**

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**Action:** None (informational only). Provide any desired direction to staff.

**April Sall, Planning Analyst:**

- Introduced item, went through presentation .

**Nate Reade, Agriculture Commissioner**

**Christy Milovich, Assistant County Counsel**

## **B. 2021 5-Year Road Capital Improvement and Senate Bill 1 Road Maintenance and Rehabilitation Account Project List**

Departments: Public Works

(Garrett Higerd) - The 5-Year Road Capital Improvement Program is used to program and prioritize road projects. It is updated annually as projects are programmed and delivered, funding sources and estimates change, and pavement management data is collected. The accompanying resolution and project list is required to be adopted annually in order for the County to be eligible for Senate Bill 1: Road Maintenance and Rehabilitation Account funding.

**Action:** Approve and adopt Resolution R20-\_\_\_, adopting a list of projects for Fiscal Year 2020-2021 to be funded by Senate Bill 1: The Road Repair and Accountability Act of 2017.

**Peters moved; Kreitz seconded**

**Vote: 5 yes, 0 no**

**R20-73**

**Garrett Higerd, Engineer:**

- Introduced item and went through presentation.

## **12. BOARD MEMBER REPORTS**

**Supervisor Corless:**

- June 17, RCRC Board of Directors meeting. The Board approved changes to RCRC 2020 Budget. Includes member county dues. Approved sending a letter to Governor's office asking for continued Rural participation, especially in economic recovery activities. Took a support position on upcoming public safety ballot initiative that will be on the ballot in December. Rural county photo contest is now open – check RCRC social media channels for information.
- Same day participated in outdoor recreation collab organized by Region 5 of USFS. Model of what we are trying to do with ESSRP.
- Friday, California local Behavioral Health Boards and Commissions Association. County Supervisors forum discussing Behavioral Health issues.
- Behavioral Health meeting "The New Normal: Coping with Covid" - appreciate Robin Roberts and Behavioral Health staff for organizing.
- Yosemite Gateway Area Coordination team meetings. All gateway counties are experiencing increased case numbers, increased visitation, and concerns.
- ESCOG and recreation partnership meetings last week.

**Note:**

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- Still time to comment on proposed new trails and new trails improvements in the Mammoth area, can find on Mammoth Lakes Recreation or Inyo Forest websites. Comments open through tomorrow.

**Supervisor Gardner:**

- On Tuesday evening June 16 I participated in the SCE Community Meeting regarding their activities in the Eastern Sierra. There was much discussion about their vegetation management program. Since then SCE has met with several residents in June Lake to discuss their concerns about tree removal and trimming. They have agreed to be more flexible in their tree work based on these meetings.
- On Thursday June 18<sup>th</sup> I participated in the regular meeting of the Mono County First 5 Commission. We approved the FY 2020-21 Budget and approved some changes to selected contracts. First 5 continues to provide services on a virtual basis to County families.
- On June 29 and June 30, I participated in the Tioga Inn public hearings with other Supervisors. The next meeting on this matter is set for Monday, July 20.
- On July 1 I participated with Chair Corless in a special Eastern Sierra Council of Governments meeting to approve a Conflict of Interest process and forms.
- That same day I participated in the June Lake Citizens Advisory Committee meeting. Topics included an update on COVID-19 and a summary of the SCE meetings with residents.
- Yesterday I participated in the monthly Eastern Sierra Sustainable Recreation Partnership meeting with Chair Corless. We heard about pending grant status and progress, plus updates from each of the member public agencies. I would note we met the acting Inyo National Forest Supervisor Pancho Smith, who stated he will be here in this capacity until a permanent Forest Supervisor is appointed. I also announced I was interested in creating a special ESSRP Poop Task Force to develop specific plans and actions to address the growing problem of human waste on our public lands. I will be reaching out to several public lands agencies for help on this but will also be enlisting volunteers.

**Supervisor Kreitz:**

- June 17<sup>th</sup> I attended a brief Community Corrections Partnership (CCP) General Committee meeting and then listened in on the CCP Executive Committee meeting. That morning I met with SCE staff and contractor to walk part of my district to share with them some of the quality control issues with regards to vegetation management and hazard tree removal. I found the crew to be very receptive to concerns and have addressed most of the issues and are working with the Town on possibility fully removing trees that are unsightly topped in the public right of way.
- On June 24<sup>th</sup> I attended the Continuum of Care meeting. The board reviewed funding for addressing homelessness and those at risk of homelessness. Later, I attended the National Association of Counties; Community Economic Workforce Development Committee meeting. At this meeting we received a presentation on the NACo analysis of the May Jobs Report and COVID-19 impacts on local government jobs and reviewed the NACo emergency resolutions.
- Thursday, June 25<sup>th</sup> I participated in a special MLH Board meeting where we approved a contract between MLH and Inyo County for work to develop partnerships with the intention to create a rehabilitation program in Inyo County.
- On Friday June, 26<sup>th</sup> I attended another special meeting, this one for the Eastern Sierra Transit Authority Board. The Board reviewed a draft 2020-2021 budget and approved it.

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- On Wednesday, July 1st I attended a special California Coalition for Rural Housing Legislative Committee meeting where we discussed possible CCRH support of Assembly Bill 434 which will streamline HCD funding sources for affordable rental housing subsidy.
- I met with the CCP writing committee met to review comments to the draft five year strategy on July 2nd.

**Supervisor Peters:**

- Attended AV RPAC meeting last week. Presentation from Liberty Energy and their PSPS strategy and notifications.
- Bridgeport has its own PUD that provides water / Sewer to much of the town, and all of the businesses, and they decided to continue winter rates for all of those who qualify for the reduced winter rates, due to Covid impacts.
- Fourth of July still occurred on a limited basis. Probably about 1,500 people. Brianna Brown, Chamber of Commerce President, and Lynda Brown did a great job of working with the County. CHP had a presence in town that I think encouraged people to do the right thing.
- Would like guidance for in-person meetings as soon as it is available.

**Supervisor Stump:**

- 6-23 - CSA 1 met with a new 10 year community improvement plan draft. - The CSA is also committed to support some trails / connectivity work starting with a connection between the Toms Place end of Crowley Lake Drive and Lower Rock Creek Road.
- 6-29 & 6-30 - The INN
- 7-1 - OVGA agenda review
- 7-2 - Great Basin Unified Air Pollution Control District. - Presentations from the Scientific Advisory Panel on dust mitigation measure assessment at the Owens Dry Lake. Also a status report on the Keeler Dunes stabilization project. The Mono Board may now appoint an alternate for the GBUAPCD Board as the final vote to approve the amendments to the formation documents was held and the item approved.
- 7-6 - Took a tour of the new County Building. - Impressive - Great job by all - Tony Dublino was there which gave me a chance to thank him masked face to masked face.

**ADJOURNED at 4:20 PM**

**ATTEST**

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**STACY CORLESS  
CHAIR OF THE BOARD**

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**SCHEEREN DEDMAN  
ASSISTANT CLERK OF THE BOARD**

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