



**DRAFT MEETING MINUTES  
BOARD OF SUPERVISORS, COUNTY OF MONO  
STATE OF CALIFORNIA**

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.  
Teleconference Only - No Physical Location

**Regular Meeting  
April 7, 2020**

<b>Flash Drive</b>	<b>Portable Recorder</b>
<b>Minute Orders</b>	<b>M20-63 – M20- 66</b>
<b>Resolutions</b>	<b>R20-32 – R20-35</b>
<b>Ordinance</b>	<b>ORD20-03 – ORD20-04</b>

9:02 AM Meeting Called to Order by Chair Corless.

*Supervisors Present: Corless, Gardner (teleconference), Kreitz, Peters (teleconference), and Stump (teleconference).  
Supervisors Absent: None.*

*All votes were conducted by roll call.*

The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>.

Pledge of Allegiance led by Supervisor Kreitz .

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

None.

Moved to item 7a.

**2. RECOGNITIONS - NONE**

**3. COUNTY ADMINISTRATIVE OFFICE**

CAO Report regarding Board Assignments

**Bob Lawton, Assistant CAO:**

- Attached Wendy Sugimura to the CAO's office for assistance.
- Identified a number of other employees that his office may be able to call upon for assistance.

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#### 4. DEPARTMENT/COMMISSION REPORTS

**Supervisor Kreitz:**

- Asked to adjourn the meeting in honor of Pedro Escobar

**Alicia Vennos, Economic Development Director:**

- Bodie State Historic Park is closed today indefinitely.

#### 5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

##### A. Board Minutes

Departments: Clerk of the Board

Approval of the Board Minutes of the Board of Supervisors Regular meeting on February 18, 2020.

**Action:** Approve the Board Minutes of the Board of Supervisors Regular meeting on February 18, 2020.

**Gardner moved; Peters seconded**

**Vote: 5 yes; 0 no**

**M20-63**

##### B. 2020-2021 Boating Safety and Enforcement Financial Aid Program Agreement

Departments: Sheriff

2020-2021 Boating Safety and Enforcement Financial Aid Program Agreement.

**Action:** Approve Resolution 20-32 authorizing the Mono County Sheriff-Coroner, Mono County Sheriff's Office Emergency Services Coordinator, and/or the Mono County Sheriff's Office Finance Officer to apply for and administer the Boating Safety and Enforcement Financial Aid Program Agreement for Fiscal Year 2020-2021.

**Gardner moved; Peters seconded**

**Vote: 5 yes; 0 no**

**R20-32**

##### C. Amendment to Mono County Code Section 3.03.030 Related to CAO Settlement Authority

Departments: County Counsel

Proposed ordinance amending section 3.03.030 of the Mono County Code to increase delegated authority of the County Administrative Officer to process, allow, compromise or settle claims against the County from \$20,000 to \$30,000.

**Action:** Adopt proposed ordinance ORD20-03, Amending section 3.03.030 of the Mono County Code to increase delegated authority of the County Administrative Officer to process, allow, compromise or settle claims against

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the County from \$20,000 to \$30,000.

**Gardner moved; Peters seconded**

**Vote: 5 yes; 0 no**

**ORD20-03**

**D. Claim for Damages - Vickie Murphy**

Departments: Risk Management

Claim for damages filed by Vickie Murphy for bodily injury accident outside of the jurisdiction of Mono County.

**Action:** Deny the claim and direct the Risk Manager, in consultation with County Counsel, to send the notice to the claimant of said denials.

**Gardner moved; Peters seconded**

**Vote: 5 yes; 0 no**

**M20-64**

**E. Proposed Second Amendment to Agreement for Special Counsel Services (Brett L. Price)**

Departments: County Counsel, Assessor

Proposed Second Amendment seeking to increase fees associated with Agreement For Services of Special Counsel (Property Tax Appeals and Litigation) between the County and Norman Dowler LLP and Brett L. Price.

**Action:** Approve County entry into proposed second amendment increasing fees associated with contract for services of special counsel Brett L. Price. Provide any desired direction to staff.

**Gardner moved; Peters seconded**

**Vote: 5 yes; 0 no**

**M20-65**

**F. Resolution Approving Use of a Five-Year Audit Cycle for Tri-Valley Groundwater Mgmt. District**

Departments: Finance

Resolution approving use of a five-year audit cycle for Tri-Valley Groundwater Management District in lieu of an annual audit.

**Action:** Approve Resolution R20-33, Approving use of a five-year audit cycle for Tri-Valley Groundwater Management District in lieu of an annual audit.

**Gardner moved; Peters seconded**

**Vote: 5 yes; 0 no**

**R20-33**

**G. Resolution Approving Use of a Three-Year Audit Cycle for Mammoth Lakes Community Service District**

Departments: Finance

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Resolution approving use of a three-year audit cycle for Mammoth Lakes Community Service District (CSD).

**Action:** Approve Resolution R20-34, Approving use of a three-year audit cycle for Mammoth Lakes Community Service District.

**moved; seconded**

**Vote: 5 yes; 0 no**

**R20-34**

## 6. CORRESPONDENCE RECEIVED

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

*The Board acknowledged receipt of the correspondence.*

### A. LADWP Provision of Water in Long Valley

A letter from the Los Angeles Department of Water and Power (LADWP) to Long Valley Stakeholders informing how this year's precipitation will impact diversions in support of the variety of needs and uses in and around the Long Valley area; and a response letter from the Keep Long Valley Green Coalition.

#### **Supervisor Stump:**

- The county needs to continue to be vigilant about this.

Moved to item 7b.

### B. USFWS News Release Announcing Withdrawal of Proposed Rule Listing Bi-State Sage Grouse as Threatened

A United States Fish and Wildlife (USFW) News Release, announcing its withdrawal of the 2013 proposed rule to list the bi-state distinct population segment of greater sage-grouse as threatened under the Endangered Species Act.

## 7. REGULAR AGENDA - MORNING

### A. COVID-19 (Coronavirus) Update

Departments: CAO

(Steve Barwick, CAO) - An opportunity for Mono County Departments and stakeholders to share Coronavirus-related issues with the Board, to include, but not limited to, the Public Health Department and its efforts to provide guidance and mitigation measures to reduce the impact of COVID-19 in Mono County and the Eastern Sierra.

**Action:** None.

Updates from:

**Steve Barwick, CAO**

**Chief Frank Frievalt, EOC Director**

**Sheriff Ingrid Braun**

**Nate Greenberg – Communications for Stu Brown, EOC PIO**

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**Robin Roberts, Behavioral Health Director**  
**Kathy Peterson, Social Services Director**  
**Bryan Wheeler, Public Health Department**  
**Alicia Vennos, Economic Development Director**

*Break: 11:02 AM*  
*Reconvene: 11:12 AM*

**Janet Dutcher, Finance Director** (Statement from CSAC is available as an additional document)  
**Gerald Frank, Assistant Finance Director**

Public Comments from Ken Hoffman and Scott Burkard read into the record.

Moved to item 3.

### **B. FY 2020-2021 Budget Calendar Revision due to COVID-19**

Departments: Finance

(Janet Dutcher) - The FY 2020-2021 budget development calendar for FY 2020-2021 we introduced in early February 2020, needs to be delayed by two months because essential staffing resources right now are committed to fighting the spread of the COVID-19 virus. Staff will review the new recommended timeline and key dates.

**Action:** None.

**Janet Dutcher:**

- Introduced item.

### **C. Cal OES 130 Designation of Applicant's Agent Resolution**

Departments: Finance

(Janet Dutcher) - Cal OES Form 130, Designation of Applicant's Agent Resolution, is necessary to apply for emergency related funding through Cal OES. This form was last approved by the Board of Supervisors on January 9, 2018, and the authorized agents have changed. Approval of this form is good for three years.

**Action:** Approve Cal OES Form 130, Designation of Applicant's Agent Resolution.

**Gardner moved; Stump seconded**

**Vote: 5 yes; 0 no**

**M20-66**

**Janet Dutcher:**

- Introduced item.

### **D. Proposed Urgency Ordinance Amending Section 3.04.060 of the Mono County Code Regarding Purchasing Agents During an Emergency**

Departments: County Counsel

(Christian Milovich) - Proposed urgency ordinance amending section 3.04.060 of the Mono County Code to authorize the County Administrative Officer

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to designate additional County employees as assistant purchasing agents during a state of emergency and authorizing such assistant purchasing agents to make purchases of goods and supplies in an amount not to exceed \$10,000.

**Action:** Adopt proposed ordinance as an urgency ordinance to become effective immediately, Amending section 3.04.060 of the Mono County Code to authorize the County Administrative Officer to designate additional County employees as assistant purchasing agents during a state of emergency and authorizing such assistant purchasing agents to make purchases of goods and supplies in an amount not to exceed \$10,000.

**Peters moved; Gardner seconded**

**Vote: 5 yes; 0 no**

**ORD20-04**

**Stacey Simon, County Counsel:**

- Introduced item.

#### **E. Civic Center Update**

Departments: Public Works

(Tony Dublino, Director of Public Works; Nate Greenberg, IT Director) - Weekly update on the County's Civic Center project at 1290 Tavern Road, and efforts to transition from other Mammoth locations into the Civic Center as of June 1, 2020.

**Action:** None.

Updates from:

Nate Greenberg  
Tony Dublino

#### **F. Employment Agreement - Mark Hanson / Sheriff's Lieutenant**

Departments: Sheriff / Human Resources

(Sheriff Ingrid Braun) - Proposed resolution approving a contract with Mark Hanson as Sheriff's Lieutenant, and prescribing the compensation, appointment and conditions of said employment.

**Action:** Announce Fiscal Impact. Approve Resolution #R20-35, Approving a contract with Mark Hanson as Sheriff's Lieutenant, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

**Fiscal Impact:** Total cost of the Lieutenant position for remainder of Fiscal Year 19/20 is \$71,214, of which \$41,236 is salary and \$29,978 is benefits. Total cost for a full year is \$244,162, of which \$141,381 is salary and \$102,781 is benefits. This position was fully funded in the Fiscal Year 19/20 Budget.

**Peters moved; Gardner seconded**

**Vote: 4 yes; 1 no**

**R20-35**

**Sheriff Braun:**

- Introduced item.

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*Fiscal impact read into record by Chair Corless.*

Supervisor Stump voted no.

## **8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

None.

Moved to item 10.

## **9. CLOSED SESSION**

### **A. Closed Session - Human Resources**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Steve Barwick, Stacey Simon, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO). Unrepresented employees: All.

### **B. Closed Session - Public Employment**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

### **C. Closed Session - Workers' Compensation**

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION. Subdivision (a) of Government Code section 54956.9. Name of case: Worker's compensation claim of Jeffrey Beard.

### **D. Closed Session - Real Property Negotiations**

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property: 452 Old Mammoth Road, Mammoth Lakes. Agency negotiators: Dave Wilbrecht and Shields Richardson. Negotiating parties: Mono County and 452 OM RD., Investors, LLC. Under negotiation: Price and terms of lease.

*Closed Session: 12:51 PM*

*Reconvene: 3:10 PM*

Nothing to report out of Closed Session.

## **10. BOARD MEMBER REPORTS**

### **Supervisor Corless:**

- Winston Churchill, "It is not given to human beings, happily for them, for otherwise life would be intolerable, to foresee or to predict to any large extent the unfolding course of events."

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**Supervisor Gardner:**

- No report

**Supervisor Kreitz:**

- California Judicial Council update.
- Census.

**Supervisor Peters:**

- No report.

**Supervisor Stump:**

- Thanked Chair Corless for managing the meetings.
- Brown Act restrictions.
- Employees filling roles in the EOC.
- Finger pointing.

**ADJOURNED in honor of Pedro Escobar at 3:10 PM**

**ATTEST**

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**STACY CORLESS  
CHAIR OF THE BOARD**

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**SCHEEREN DEDMAN  
SR. DEPUTY CLERK**