



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

Regular Meeting January 7, 2020

TELECONFERENCE LOCATIONS:

1) First and Second Meetings of Each Month: Mammoth Lakes CAO Conference Room, 3rd Floor Sierra Center Mall, 452 Old Mammoth Road, Mammoth Lakes, California, 93546; 2) Third Meeting of Each Month: Mono County Courthouse, 278 Main, 2nd Floor Board Chambers, Bridgeport, CA 93517.

Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact Shannon Kendall, Clerk of the Board, at (760) 932-5533. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB** You can view the upcoming agenda at <http://monocounty.ca.gov>. If you would like to receive an automatic copy of this agenda by email, please subscribe to the Board of Supervisors Agendas on our website at <http://monocounty.ca.gov/bos>.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNIN AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCI INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITE HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board.
(Speakers may be limited in speaking time dependent upon the press of business

and number of persons wishing to address the Board.)

2. **RECOGNITIONS**

A. **Election of New 2020 Board Chair**

Departments: Clerk of the Board

5 minutes

(John Peters, Outgoing Board Chair) - The outgoing Board Chair will call for nominations to elect the Chair of the Board for 2020.

Recommended Action: Elect the new Chair of the Board for 2020.

Fiscal Impact: None.

B. **Presentation to Outgoing Chair Peters**

Departments: Clerk of the Board

5 minutes

(Board Chair) - Presentation to outgoing Chair Peters by the newly elected Board Chair honoring his service to the Board in 2019.

Recommended Action: None.

Fiscal Impact: None.

C. **Election of New 2020 Vice Chair**

Departments: Clerk of the Board

5 minutes

(Board Chair) - The newly elected Board Chair will call for nomination to elect the Vice Chair of the Board for 2020.

Recommended Action: Elect the new Vice Chair of the Board for 2020.

Fiscal Impact: None.

D. **Election of New 2020 Chair Pro-Tem**

Departments: Clerk of the Board

5 minutes

(Board Chair) - The newly elected Board Chair will call for nominations to elect the Chair Pro-Tem of the Board for 2020.

Recommended Action: Elect the new Chair Pro-Tem of the Board for 2020.

Fiscal Impact: None.

3. **COUNTY ADMINISTRATIVE OFFICE**

CAO Report regarding Board Assignments
Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

4. DEPARTMENT/COMMISSION REPORTS

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Board Minutes

Departments: Clerk of the Board

Approval of the minutes of the regular Board of Supervisors meeting on November 19, 2019.

Recommended Action: Approve the minutes of the regular Board of Supervisors meeting on November 19, 2019.

Fiscal Impact: None.

B. Board Minutes

Departments: Clerk of the Board

Approval of the minutes of the special Board of Supervisors meeting on November 26, 2019.

Recommended Action: Approve the minutes of the special Board of Supervisors meeting on November 26, 2019.

Fiscal Impact: None.

C. Board Minutes

Departments: Clerk of the Board

Approval of the minutes of the special Board of Supervisors meeting on December 9, 2019.

Recommended Action: Approve the minutes of the special Board of Supervisors meeting on December 9, 2019.

Fiscal Impact: None.

D. Amendment to Agreement with SWT Engineering, Inc.

Departments: Public Works - Solid Waste

Proposed contract extension with SWT Engineering, Inc. pertaining to engineering services for drafting a Final Closure and Post Closure Maintenance Plan - Benton

Crossing Landfill to address agency comments and submit a final draft.

Recommended Action: Approve County entry into the Agreement and Fourth Amendment to Agreement Between County of Mono and SWT Engineering, Inc. for the Provision of Landfill Permitting and Engineering Services on an As-Needed Basis.

Fiscal Impact: Contract limit previously established at \$260,000. No increase is requested.

E. Allocation from Fish and Game Fine Fund to Wild Care Eastern Sierra

Departments: Economic Development

(Jeff Simpson) - Allocation from Fish and Game Fine Fund to help support Eastern Sierra Wildlife Care.

Recommended Action: Consider and approve the recommendation by the Mono County Fish and Wildlife Commission to allocate an annual sum of \$5,000 (Five Thousand Dollars) over the next three years for a total sum of \$15,000 (Fifteen Thousand Dollars) from the Fish and Game Fine Fund to support Eastern Sierra Wildlife Care.

Fiscal Impact: Mono County receives roughly \$7,500 on an annual basis from the California Department of Fish and Wildlife. Currently \$30,600 is available in the budget for this expenditure. If approved the \$5,000 expenditure would bring the available balance in this account to \$25,600.

F. Allocation List Amendment - Probation Department

Departments: Probation

Add a Fiscal and Administrative Services Officer position to the Allocation List for Probation and remove an Administrative Services Specialist from the Allocation List for Probation.

Recommended Action: Consider and potentially adopt Resolution R20-___, authorizing the County Administrative Officer to amend the County of Mono List of Allocated Positions to add a Fiscal and Administrative Services Officer and remove an Administrative Services Specialist position in the Department of Probation.

Fiscal Impact: Increases departmental spending by \$14,473 annually and approximately \$8,349 for the remainder of the 2019-2020 fiscal year. The increase will be included within Probation's mid-year budget request. Funding for the difference in position is through the SB 678 fund. No fiscal impact to the General Fund.

G. Homeland Security Grant Program (HSGP)

Departments: CAO, Information Technology

15 minutes

(Nate Greenberg) - Proposed resolution authorizing the County Administrative Officer, or the Director of Information Technology as designated by the County Administrative Officer, with approval as to form by County Counsel where written approval is required, to execute any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security through the Homeland Security Grant Program.

Recommended Action: Consider and potentially adopt proposed resolution R20-____, authorizing the County Administrative Officer, or the Director of Information Technology as designated by the County Administrative Officer, to execute any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security through the Homeland Security Grant Program.

Fiscal Impact: This grant was included in the adopted budget at \$88,712. The award for HSGP is in the amount of \$89,221 with no match required. An adjustment will be made with the mid-year budget request.

H. Monthly Treasury Transaction Report

Departments: Finance

Treasury Transaction Report for the month ending 11/30/2019.

Recommended Action: Approve the Treasury Transaction Report for the month ending 11/30/2019.

Fiscal Impact: None

I. Out-of-State Travel Authorization for NACo Legislative Conference

Departments: Board of Superivisors

Out of State travel request for Supervisors Gardner and Kreitz to attend the 2020 NACo Legislative Conference in Washington D.C.

Recommended Action: Approve out-of-state travel for Mono County Supervisors Gardner (alternate) and Kreitz to attend the NACo Legislative Conference in Washington, D.C. February 29 - March 4, 2020.

Fiscal Impact: Up to \$3,000 per person for conference registration, hotel stay, and air travel. Unexpended Board of Supervisors budget set aside for travel, conferences and training is \$21,000 at this time.

J. Annual Resolution Delegating Investment Authority to the County Treasurer

Departments: Finance

Resolution Delegating Investment Authority to the County Treasurer.

Recommended Action: Adopt Resolution R20-____, Delegating Investment

Authority to the County Treasurer.

Fiscal Impact: None.

6. CORRESPONDENCE RECEIVED

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

A. Letter to Sierra Wave from CSAC Congratulating Supervisor Peters

A letter from the California State Association of Counties (CSAC) to the Sierra Wave congratulating Supervisor John Peters for receiving a 2019 CSAC Circle of Service Award.

7. REGULAR AGENDA - MORNING

A. Supervisors' Appointments to Boards, Commissions, and Committees for 2020

Departments: Clerk of the Board

30 minutes (5 minute presentation; 25 minute discussion)

(Shannon Kendall, Clerk of the Board; Board Chair) - Mono County Supervisors serve on various board, commissions, and committees for one-year terms that expire on December 31st. Each January, the Board of Supervisors makes appointments for the upcoming year.

Recommended Action: Appoint Supervisors to boards, commissions, and committees for 2020.

Fiscal Impact: None.

B. 2020 Calendar of Regular Meetings of the Board of Supervisors

Departments: Clerk of the Board

10 minutes (5 minute presentation; 5 minute discussion)

(Shannon Kendall, Clerk of the Board) - Rule 3 of the Mono County Board Rules of Procedure specifies that: an annual calendar of meetings shall be adopted by the Board at its first meeting in January. The calendar will include all known regular meetings. Any meeting may be canceled upon the order of the Chair or by a majority of Board members.

Recommended Action: Approve proposed calendar of regular meetings for 2020; Cancel any agreed upon meeting for 2020.

Fiscal Impact: None.

C. Resolution approving use of a three-year audit cycle for Wheeler Crest Community Services District in lieu of an annual audit

Departments: Finance

10 minutes (5 minutes presentation, 5 minute discussion)

(Janet Dutcher) - Proposed resolution approving the use of a three-year audit cycle for Wheeler Crest Community Services District.

Recommended Action: Approve Resolution R20-____, approval of a change to a three-year audit cycle for Wheeler Crest CSD in lieu of an annual audit. Requires unanimous Board approval (5/5 vote).

Fiscal Impact: Slight decrease in annual audit fees plus reduction in finance and special district personnel time and resources devoted to the audit process.

D. Mono County Statement of Investment Policy

Departments: Finance

10 minutes (5 minute presentation; 5 minute discussion)

(Gerald Frank) - Annual renewal and approval of the Mono County Statement of Investment Policy pursuant to Section 27133 of the Government Code of the State of California.

Recommended Action: Approve the Mono County Statement of Investment Policy, as presented or amended.

Fiscal Impact: None.

E. Whole Person Care Pilot Program

Departments: Social Services

15 minutes (5 minute presentation; 10 minute discussion)

(Kathryn Peterson) - Social Services, on behalf of the CAO's office, has applied for a Whole Person Care Pilot program allocation for Mono County. The Board is asked to adopt a resolution approving formal acceptance of the Whole Person Care-like Pilot program allocation for Mono County from the California Department of Health Care Services. A signed Board of Supervisors resolution will serve as the final agreement.

Recommended Action: Adopt Resolution R20-___, Approving formal acceptance of the Whole Person Care-like Pilot program allocation for Mono County from the California Department of Health Care Services.

Fiscal Impact: If approved by the Board of Supervisors, Mono County will receive a minimum of \$448,633.99 in one-time funds from the Department of Health Care Services in April 2020. An appropriation for spending these grant funds is included in the FY 2019-20 mid-year budget request, should the funding be received as anticipated. The funds must be fully encumbered or expended by June 2025.

F. Amendment to Contract for Public Defender Services

Departments: County Counsel

5 minutes

(Stacey Simon) - First amendment to agreement with Liebersbach Carney & Reed, LLP, pertaining to the provision of contract indigent defense (public defender) services, to authorize the provision of public defender services by attorney Lauren M. Schweizer, in addition to attorney Jeremy Ibrahim.

Recommended Action: Approve County entry into proposed contract and authorize Board Chair to execute said contract on behalf of the County. Provide any desired direction to staff.

Fiscal Impact: None.

8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

9. CLOSED SESSION

A. Closed Session - Existing Litigation

() - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: County of Mono v. Amerisourcebergen Drug Corp. Cardinal Health, McKesson Corporation, Purdue Pharma L.P., Purdue Pharma, Inc, The Purdue Frederick Co., Inc. et al., U.S. Dist. Court for Eastern California, Case No. 2:18-cv-00149-MCE-KJN.

B. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: County of Mono et al. v. City of Los Angeles et al. (Alameda Superior Court Case No. RG18923377).

C. Closed Session - Exposure to Litigation

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: 1.

D. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case:

Michael Hallum v. County of Mono (Mono County Superior Court Case No. CV170086).

E. Closed Session - Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Steve Barwick, Stacey Simon, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

F. Closed Session - Public Employment

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 1:00 P.M.

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

11. REGULAR AGENDA - AFTERNOON

A. Eastern Sierra Council of Governments (ESCOG) Joint Powers Agreement

Departments: Board of Superivisors

20 minutes (5 minute presentation, 15 minute discussion)

(Bob Gardner and Stacy Corless (ESCOG representatives)) - Proposed joint powers agreement among the Counties of Inyo and Mono, the City of Bishop and the Town of Mammoth Lakes establishing the Eastern Sierra Council of Governments as a separate legal entity from its member agencies.

Recommended Action: Approve County entry into proposed contract and authorize Board Chair to execute said contract on behalf of the County. Provide any desired direction to staff.

Fiscal Impact: If approved, the estimated annual cost of County membership in the JPA is \$25,100, not including unreimbursed staff time. The estimated cost for the remainder of FY 2019-20 is \$16,300. The FY 2019-20 adopted budget sets aside \$10,000 for this purpose. If approved, the additional \$6,300 will be included in a mid-year budget request.

12. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

ADJOURN



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 7, 2020

Departments: Clerk of the Board

TIME REQUIRED 5 minutes

**PERSONS
APPEARING
BEFORE THE
BOARD**

John Peters, Outgoing Board Chair

SUBJECT Election of New 2020 Board Chair

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

The outgoing Board Chair will call for nominations to elect the Chair of the Board for 2020.

RECOMMENDED ACTION:

Elect the new Chair of the Board for 2020.

FISCAL IMPACT:

None.

CONTACT NAME: Scheereen Dedman

PHONE/EMAIL: x5538 / sdedman@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

[Click to download](#)

No Attachments Available

History

Time

Who

Approval



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 7, 2020

Departments: Clerk of the Board

TIME REQUIRED 5 minutes

PERSONS APPEARING BEFORE THE BOARD Board Chair

SUBJECT Presentation to Outgoing Chair Peters

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Presentation to outgoing Chair Peters by the newly elected Board Chair honoring his service to the Board in 2019.

RECOMMENDED ACTION:

None.

FISCAL IMPACT:

None.

CONTACT NAME: Scheereen Dedman

PHONE/EMAIL: x5538 / sdedman@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

<p>Click to download</p> <p>No Attachments Available</p>
--

History

Time

Who

Approval



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE January 7, 2020

Departments: Clerk of the Board

TIME REQUIRED 5 minutes

**PERSONS
APPEARING
BEFORE THE
BOARD** Board Chair

SUBJECT Election of New 2020 Vice Chair

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

The newly elected Board Chair will call for nomination to elect the Vice Chair of the Board for 2020.

RECOMMENDED ACTION:

Elect the new Vice Chair of the Board for 2020.

FISCAL IMPACT:

None.

CONTACT NAME: S. Dedman

PHONE/EMAIL: x5538 / sdedman@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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No Attachments Available

History

Time

Who

Approval



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 7, 2020

Departments: Clerk of the Board

TIME REQUIRED 5 minutes

**PERSONS
APPEARING
BEFORE THE
BOARD** Board Chair

SUBJECT Election of New 2020 Chair Pro-Tem

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

The newly elected Board Chair will call for nominations to elect the Chair Pro-Tem of the Board for 2020.

RECOMMENDED ACTION:

Elect the new Chair Pro-Tem of the Board for 2020.

FISCAL IMPACT:

None.

CONTACT NAME: Scheereen Dedman

PHONE/EMAIL: x5538 / sdedman@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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No Attachments Available

History

Time

Who

Approval



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE January 7, 2020

Departments: Clerk of the Board

TIME REQUIRED

SUBJECT Board Minutes

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Approval of the minutes of the regular Board of Supervisors meeting on November 19, 2019.

RECOMMENDED ACTION:

Approve the minutes of the regular Board of Supervisors meeting on November 19, 2019.

FISCAL IMPACT:

None.

CONTACT NAME: S. Dedman

PHONE/EMAIL: 5538 / sdedman@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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[11-19-19 DRAFT Minutes](#)

History

Time	Who	Approval
12/30/2019 9:09 AM	County Administrative Office	Yes
12/27/2019 5:10 PM	County Counsel	Yes
12/27/2019 4:50 PM	Finance	Yes



**DRAFT MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Mammoth Lakes Suite Z, 437 Old Mammoth Rd, Suite Z, Mammoth Lakes, CA 93546

**Regular Meeting
November 19, 2019**

Flash Drive	Portable Recorder
Minute Orders	M19-248 – M19-253
Resolutions	R19-81
Ordinance	ORD19-08 Not Used

9:06 AM Meeting Called to Order by Chairman Peters.

*Supervisors Present: Corless, Gardner, Kreitz, Peters, and Stump.
Supervisors Absent: None.*

The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>.

Pledge of Allegiance led by Supervisor Stump.

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

2. RECOGNITIONS

A. PSPS Operational Effectiveness Innovation Award

Departments: Information Technology

(Nate Greenberg) - The Mono County Information Technology Department was recently presented with an Innovation Award for its work on managing Public Safety Power Shutoff events. IT Director Greenberg would like to formally recognize the good work from County and Town staff which led to receiving this award.

Action: None.

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Nate Greenberg (IT Director):

- Recognizing Olivia Hollenhurst and Eric Miller.
- The award was for Operational Effectiveness, based in large part on work done by Olivia and Eric towards the Public Safety Power Shutoff (PSPS).

3. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments

Steve Barwick (CAO):

- Preparing a report to be presented to the Board about Mono County-owned parcels, emphasis on ones that can be used for housing or can be put up for sale.
- Assistant CAO position has been advertised.
- Meeting with Mammoth Town Manager this Friday to discuss a variety of topics including housing, tax increment financing, solid waste, child care, regional dispatch, and the radio system.
- Bishop City Council approved up to \$25,000 to be used for the feasibility study on the regional radio dispatch center.
- Participated in a scoping meeting on housing with others including Supervisor Kreitz. Helped him find future work plans. Can work on the job description for housing coordinator.
- Continuing to meet with departments and all county employees.

Supervisor Peters:

- There is a need for a new California Highway Patrol office, that is currently in Bridgeport. Would like to see if there are any properties that can be identified for that purpose.

4. DEPARTMENT/COMMISSION REPORTS

Kathy Peterson, Social Services Director:

- Staffing update.
- Losing Megan Foster in the Walker office, retiring due to unforeseen medical issue.
- Supervisor Stump asked that there be a letter of recognition for Megan.

Michelle Raust:

- Introduced Rose Martin, who was recently promoted to Child Welfare Supervising position.

Jennifer Esparza:

- Introduced Alex Amado and Yvonne Freeman, who are new to the eligibility department.

Justin Nalder, Solid Waste Superintendent / Environmental Manager:

- Conway Ranch – Mono Basin Historic Society approached County to see what they can do to assist.
- County Counsel Stacey Simon asked that the item be agendaized in order to discuss everything the Board wanted.

Wendy Sugimura, Community Development Director:

- The building code cycle goes into effect January 1, which precipitates a flurry of applications trying to meet that cycle. The deadline for building applications is December 29. A complete application requires a planning permit.

5. CONSENT AGENDA

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Children's Medical Services Plan

Departments: Health Department

Mono County Children's Medical Services (CMS) Fiscal Year 2019-2020 Plan. This document includes Certification Statements, agency information, data forms, performance measures and budgets and is an annual requirement for the CMS program. These programs are funded with a mix of Federal Title XIX (Medicaid), Federal Title XXI funds, State General Fund and Realignment dollars totaling \$199,174. This year's allocation is \$82,883 less than the prior year's allocation, yet the scope of work and caseload remains unchanged.

Action: Approve the Mono County Children's Medical Services (CMS) Plan for fiscal year 2019 – 2020 and authorize the Chairman to sign two copies of the California Children's Services Certification Statement and two copies of the Child Health and Disability Prevention Program Certification Statement.

Kreitz moved; Gardner seconded

Vote: 5 yes; 0 no

M19-248

B. YARTS Grant Application to CalSTA for the 2020 TIRCP Grant

Departments: Board of Supervisors

The Transit and Intercity Rail Capital Program (TIRCP) provides grants from the Greenhouse Gas Reduction Fund (GGRF) to fund transformative capital improvements that will modernize California's intercity, commuter, and urban rail systems, and bus and ferry transit systems, to significantly reduce emissions of greenhouse gases, vehicle miles traveled, and congestion. The Yosemite Area Regional Transportation System (YARTS) has asked the Mono County Board of Supervisors to write a letter of support for its grant application to the California State Transportation Agency (CalSTA).

Action: Approve the letter of support for the YARTS application to CalSTA for the 2020 TIRCP Grant for the purchase of six battery electric over-the-road coach buses and solar mobile charging systems.

Kreitz moved; Gardner seconded

Vote: 5 yes; 0 no

M19-249

C. Consolidation of Elections - Mammoth Lakes Fire Protection District

Departments: Elections

The Mammoth Lakes Fire Protection District has requested that its Special Election on the imposition of a special tax on each parcel of land within the boundaries of the District to pay for fire protection services be consolidated with the 2020 Presidential Primary Election on March 3, 2020. and that the Mono County Elections Division conduct the election and canvass the returns.

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Action: Adopt Resolution R19-81, Approving the Mammoth Lakes Fire Protection District's Request to Consolidate its Special Election with the March 3, 2020 Presidential Primary Election.

Kreitz moved; Gardner seconded

Vote: 5 yes; 0 no

R19-81

6. CORRESPONDENCE RECEIVED

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

The Board acknowledged receipt of the correspondence.

A. Letter from U.S. Congressman Rodney Davis re Ballot Harvesting and State's Response

The Mono County Elections office recently received a letter from a ranking member of the U.S. House Committee on House Administration, Rodney Davis, regarding concern over "ballot harvesting" in the State of California. Apparently all California counties were sent this letter. Upon notification from various counties to the Secretary of State regarding the letter, Secretary Padilla drafted and sent out a reply letter on behalf of all the counties in the state. Both the original letter and his response are attached, for informational purposes.

Supervisor Stump:

- Is the County going to rely on the Secretary of State's response or will there be a separate response from the County?

Jason Canger, Deputy County Counsel:

- Is working with the Elections office to review questions to see how to respond, if necessary.

B. Letter regarding Mill Creek and Wilson System

Letter from the Mono Lake Committee, Inyo National Forest, Bureau of Land Management, California Department of Fish and Wildlife, American Rivers, California Trout and Southern California Edison responding to Board of Supervisors' July 16th letter regarding environmental stewardship and transparency in the Mill Creek and Wilson System in the northern Mono Basin of Mono County. This letter was intended for inclusion with the November 12, 2019, agenda, but was inadvertently omitted.

C. Letter from Crystal Joy Condor re Housing Issues in Mono County

Letter received from Crystal Joy Condor regarding her concerns about housing issues in Mono County.

Supervisor Kreitz:

- Personally reached out to Stanislaus, and has been difficult to get a response.
- Asks that someone from Stanislaus come speak to the Board and staff here in Mono

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

County.

Crystal Joy Condor:

- Explained why she applied for the program. She said her rent was too low for the guidelines.

Stacey Simon, County Counsel:

- This warrants a full agenda item.
- And it's Stanislaus Housing Authority which is not part of Stanislaus County, and it covers multiple areas including Mono County.

Patricia Robertson, Executive Director Mammoth Lakes Housing:

- Housing choice voucher program. A housing authority can request that the market rates be increased. Happy to work with team to discuss how to facilitate that.

Break: 9:54 AM

Reconvene: 10:06 AM

7. REGULAR AGENDA - MORNING

A. Public Hearing: Proposed Ordinance Amending Chapter 15.40 of Title 15 of the Mono County Code Enacting Housing Mitigation Requirements

Departments: Community Development, Finance

(Wendy Sugimura, Megan Mahaffey) - Proposed ordinance amending Chapter 15.40 of the Mono County Code enacting housing mitigation requirements and resolution setting the fee structure and proposed ordinance continuing existing suspension of housing mitigation requirements until February 9, 2019, or another date as directed.

Action: (1) Introduce, read title and waive further reading of proposed ordinance amending Chapter 15.40 of the Mono County Code enacting housing mitigation requirements; and (2) Introduce, read title and waive further reading of proposed ordinance extending the current suspension of the Mono County Housing Mitigation Ordinance to February 9, 2020.

Kreitz moved; Peters seconded

Vote: 5 yes; 0 no

M19-250

Wendy Sugimura:

- Introduced item and went through presentation.
- Could go back to what the Board recommended but have to consider the underlying policy to justify that choice.
- Attachment 2 – Ordinance, Fee Resolution comes back as separate public hearing on December 10.
- Correction: Housing fund is Housing fund not Housing TRUST fund. Striking that word.

Public Hearing Opened: 11:11 AM

Public Hearing Closed: 11:12 AM

Continued to the afternoon agenda. At that time will consider other recommended actions.

Returned to item at 1:34 PM

Wendy Sugimura:

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

- Summarized changes made. Handed out documents with changes (see additional documents).

B. Public Safety Power Shut-Off Discussion

Departments: Board of Supervisors

Discussion of public safety power shut-off events (PSPS events) in Mono County, including specific local concerns and proposed solutions. SCE Executives had been scheduled to attend this item, but before the agenda was finalized, they were called to a meeting in Sacramento. Comments on November 8, 2019 post-event report by Southern California Edison.

Action: None if no motion taken.

Direct staff to provide feedback to California State Association of Counties (CSAC) on November 8, 2019 PSPS post-event report of Southern California Edison.

Nate Greenberg:

- Introduced item.

Items 7c to 7g moved to afternoon.

Moved to closed session at 11:58 AM

C. Civic Center Update

Departments: Public Works

(Tony Dublino, Director of Public Works) - Monthly update on the progress of the Mono County Civic Center at 96 Thompson Way in Mammoth Lakes

Action: None.

Tony Dublino, Public Works Director:

- Provided an update of the Civic Center progress.
- Transition team meeting tomorrow to discuss the move.
- Can add site plan, basic drawings, and estimated time of occupancy to the website.
- Have discussed need for bus stop but have not identified a location.

Supervisor Peters:

- Would like a "Coming soon" sign on a flyer – the be posted around town so people can be aware of it.

D. Solid Waste Update

Departments: Public Works - Solid Waste

(Justin Nalder) - Update and discussion on recommendations from the 2019 Grand Jury Report relating to future solid waste services.

Action: None.

Justin Nalder:

Grand Jury Report response.

Moved to item 7a.

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

E. 2019 / 2020 California State Association of Counties (CSAC) Nominations

Departments: Board of Supervisors

(Chair Peters) - Nomination of a member and alternate to serve on the California State Association of Counties (CSAC) Board of Directors for 2019/20.

Appointment of individuals nominated by the Board is made by the CSAC Executive Committee and appointments are for one year.

Action: Appoint Supervisor Peters to serve on the CSAC Board of Directors for the 2019/2020 Association year beginning December 5, 2019; appoint Supervisor Jennifer Kreitz to serve as the alternate.

Corless moved; Gardner seconded

Vote: 5 yes; 0 no

M19-251

F. Appointment of 2020 RCRC Delegates

Departments: Board of Supervisors

(Chair Peters) - Each year the Mono County Board of Supervisors appoints a Delegate and two alternates to serve on the RCRC board. The Delegate and first alternate (for RCRC and Golden State Finance Authority Boards) are Mono County Supervisors; the second alternate (who serves on the RCRC Environmental Services Joint Powers Authority) is typically the Solid Waste Superintendent. RCRC has requested confirmation of delegates/alternates for the 2020 calendar year.

Action: Appoint Supervisor Stacy Corless as the 2020 RCRC delegate; appoint Supervisor John Peters as the first alternate; appoint Justin Nalder as the second alternate (to the RCRC ESJPA board in his capacity as Solid Waste Superintendent). These appointments will expire in December 2020.

Gardner moved; Kreitz seconded

Vote: 5 yes; 0 no

M19-252

G. Letter of Support for California Department of Fish & Wildlife Proposition 1 Grant Application

Departments: Board of Supervisors

(Chair Peters) - The proposed letter is in support of a Proposition 1 Grant Application to the California Department of Fish & Wildlife for the John Muir Trail Foundation Wilderness Restoration Program, in the Ansel Adams Wilderness.

Action: Approve and authorize Chair to sign letter of support.

Corless moved; Gardner seconded

Vote: 5 yes; 0 no

M19-253

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

9. CLOSED SESSION: 11:58 AM

A. Closed Session - Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Steve Barwick, Stacey Simon, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

B. Closed Session - Public Employment

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

C. Closed Session - Exposure to Litigation

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: one.

D. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: *United States, Walker River Paiute Tribe v. Walker River Irrigation District et al*, U.S. District Court of Nevada, Case No. 3:73-cv-00127-MMD-WGC.

THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 1:00 P.M.

Reconvene: 1:08 PM

Nothing to report out of Closed Session.

Moved to item 7c.

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

11. BOARD MEMBER REPORTS

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Supervisor Corless:

- 11/14- NACo Public Lands Steering Committee Call
- RCRC Executive Committee Meeting: approved budgets, recommendations for membership criteria that will go to the full board in December.
- 11/16 - Mill City CERCLA (Superfund) Site Investigation Update/Meeting with Cabin Owners: after conducting more soil testing, USFS has better idea of the scope of cleanup, and shared “response action” alternatives for minimizing exposure to heavy metals in the cabin tract, the preferred one costing nearly \$6 million for onsite encapsulation/bringing in soil to cover up the contaminated soil and removing some 900 trees. They also need to clean up the actual Mill site, which will cost an additional \$4 million or so. There is no time frame for starting this...USFS will release the full investigation report later this month.
- Sierra Nevada Conservancy Watershed Improvement Program capacity assessment report released—findings for Eastside: “This geography has the least amount of collaborative activity and organizational capacity. Resources are needed at a basic level to promote collaboration and
- partnership development and to build capacity to design, fund, and implement
- projects. Many tribal organizations in this geography have a difficult time engaging with
- planning processes and public land management efforts.” I am submitting this assessment with my board report.

Supervisor Gardner:

- Last Wednesday Nov. 13 I participated in a conference call with the NACO Public Lands Steering Committee. Topics covered included the status of Federal budget appropriations (no bills passed, and the US government is still operating under a Continuing Resolution, which will expire Thursday but will be extended until Dec. 20), summaries of recent hearings on the Payment in Lieu of Taxes Program, the Secure Rural Schools Program, and the Renewable Energy Development Act (this latter legislation would speed up geothermal project applications), and the Good Neighbor Authority in the US Forest Service, which expands cooperative opportunities with USFS and counties.
- Also, on Wednesday I attended the Mono Basin RPAC meeting. Topics covered included the recent SCE Power Outages, the General Plan amendments, and Mono Basin concerns regarding USFS support for the region.
- I recently received information regarding the Lee Vining/Hess Park Pioneer Solar Pavilion. Oct. 31 was the 1-year anniversary of the 21 solar panels at Hess Park and they have produced about 9,300 kWh (kilowatt hour) of power that went to the grid. June and July were the peak months producing an average of 37-38 kWh/day or 3.4 kWh for 11 hours. In contrast, Dec. produced only 270 kWh with an average of 8.7 kWh/day or 1.24 kWh for 7 hours.
- Also, I recently received information about the Lee Vining/Hess Park car charger. A level 2 universal electric vehicle car charger was installed on September 24 with the capability to charge two cars at once. There is a meter on the car charger circuit that provides usage information. As of October 31, 23 cars have used the charger using a total of 204.2 kWh: 15 charged for 1 hour or less, 7 charged for about 1-3 hours, and one car charged overnight. An electric car uses 3.4 or 7.5 kW/hr. depending on the car so in summer, the solar panels can offset five hours of cars charging at 7.5 kW/hr. and 1 hour of charging in December. The cost of charging these 23 cars so far is \$0 (\$16.10, if it weren't offset by the solar panels).

Supervisor Kreitz:

- November 6-8th I attended the California Coalition for Rural Housing Annual Summit and Board meeting. California Senator Scott Wiener spoke about his bills to expand multi family housing to all zones in California - 75% of the state is zoned for single family homes. California State Treasurer, Fiona Ma spoke about some of the programs her

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

offices offers and a program she is working to get off the ground - a revolving loan fund for infrastructure projects. I cofacilitated the "Not Just Your Granny's Flat: Strategies to Make Accessory Dwelling Units a Rural Solution" workshop. There was consensus on need to market new laws, reduce fees, and establish viable financing tools for homeowners. I continue to talk with people in the legal aid services industry about our lack of such services in the Eastern Sierra. With \$300 mm in state funding for legal aid, it seems reasonable for Mono and Inyo Counties to have this service at some regular and dependable level, at a minimum.

- On Wednesday, November 13th, I participated in the NACo Community, Economic and Workforce Development Steering Committee conference call. We discussed the Committee's 2020 Legislative priorities, which were a result of a committee survey. The top priority is to support increased funding for CDBG & HOME Programs.
- Later that day I attended the Census 2020 Committee meeting. The team is gearing up for a public outreach campaign to raise awareness beginning in January for the April Census. And after that I had a call with a developer interested in partnering with larger employers in the area on housing development.
- November 14th, I took part in the Mono County Treasury Oversight Committee Meeting.
- This past Saturday, I attended part of the USFS meeting on the Mill City cleanup project.
- Yesterday, I took part in the LTC meeting. ESTA executive director, Phil Moores shared a copy of their annual report and is celebrating his one-year anniversary with ESTA. They must electrify 25% of their fleet by 2026 and 100% by 2029. Mono County feet? I then attended a special meeting of the MLH Board where we approved a contract with Kevin Daly Architect for the design work on the 238 Sierra Manor Road property for conversion from commercial to apartments.
- Following up from last week's meeting and the agenda item on Wilson and Mill Creeks. After 20 years of uncertainty, it's difficult for me to see that the upcoming presentation is going to resolve this matter. It seems it will require a third neutral party. I believe the CSWRCB could help here and want to reiterate that I believe the Board should write to them for guidance, input and assistance.

Supervisor Peters:

- 12th BP RPAC
- 16th Marine Corp Ball
- 18th LTC
- 18th Dana Jorgensen Sen Borgeous and Asemb Bigelow
- Ted Gaines BOE District 1 member 30 Counties
- Veterans Day 11th Mammoth Fire Station 1 Mammoth lakes Foundation Keynote George Savage Mayor Pro Tem Lynda Salcido
- ESAAA Board member
- Upcoming:
- CSAC Annual
- No Meeting on December 3rd

Supervisor Stump:

- 11-14 : Attended the Owens Valley Groundwater Authority meeting - Advised the Authority that Mono would continue to participate at least until the GSP is prepared - Had good presentations from the consultant doing the plan and Bob Harrington on hydrology of the region. Still no word from DWR. The Inyo Board has requested their staff to prepare a letter to DWR asking them to make notification sooner than later. I requested a copy hoping that our Board can do the same.
- 11-18 : Attended the Local Transportation Commission - Received Annual Report from ESTA - Regional Transportation Plan update was presented and will occupy a major portion of the December meeting since it has to be adopted by then - Supervisor Kreitz

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

has put in considerable work on this and I appreciate her efforts.

ADJOURNED at 2:03 PM

ATTEST

**JOHN PETERS
CHAIR OF THE BOARD**

**SCHEEREN DEDMAN
SENIOR DEPUTY CLERK OF THE BOARD**



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 7, 2020

Departments: Clerk of the Board

TIME REQUIRED

SUBJECT Board Minutes

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Approval of the minutes of the special Board of Supervisors meeting on November 26, 2019.

RECOMMENDED ACTION:

Approve the minutes of the special Board of Supervisors meeting on November 26, 2019.

FISCAL IMPACT:

None.

CONTACT NAME: S. Dedman

PHONE/EMAIL: x5538 / sdedman@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
11-26-19 DRAFT Minutes

History

Time	Who	Approval
12/30/2019 9:08 AM	County Administrative Office	Yes
12/27/2019 5:10 PM	County Counsel	Yes
12/27/2019 4:50 PM	Finance	Yes



**DRAFT MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

MEETING LOCATION: Town/County Conference Room, Minaret Village Mall, 437 Old Mammoth Road, Mammoth Lakes, CA 93546

**Special Meeting
November 26, 2019**

Flash Drive	No Recorder
Minute Orders	M19-254 Not Used
Resolutions	R19-82 Not Used
Ordinance	ORD19-08 Not Used

1:17 PM Meeting Called to Order by Chairman Peters.

*Supervisors Present: Corless, Gardner, Kreitz, Peters, and Stump.
Supervisors Absent: None.*

The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>.

Pledge of Allegiance led by Chair Peters.

1 OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

2. AGENDA ITEMS

A. Closed Session - Public Employment at 1:18 PM

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

Reconvene: 3:31 PM

Nothing to report out of Closed Session.

ADJOURNED at 3:31 PM

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

ATTEST

**JOHN PETERS
CHAIR OF THE BOARD**

**SCHEEREN DEDMAN
SENIOR DEPUTY CLERK OF THE BOARD**



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 7, 2020

Departments: Clerk of the Board

TIME REQUIRED

SUBJECT Board Minutes

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Approval of the minutes of the special Board of Supervisors meeting on December 9, 2019.

RECOMMENDED ACTION:

Approve the minutes of the special Board of Supervisors meeting on December 9, 2019.

FISCAL IMPACT:

None.

CONTACT NAME: S. Dedman

PHONE/EMAIL: x5538 / sdedman@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
12-9-19 DRAFT Special Minutes

History

Time	Who	Approval
12/30/2019 9:08 AM	County Administrative Office	Yes
12/27/2019 5:11 PM	County Counsel	Yes
12/27/2019 4:50 PM	Finance	Yes



**DRAFT MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

MEETING LOCATION: Town/County Conference Room, Minaret Village Mall, 437 Old Mammoth Road, Mammoth Lakes, CA 93546

**Special Meeting
December 9, 2019**

Flash Drive	Portable Recorder
Minute Orders	M19-254 Not Used
Resolutions	R19-82 Not Used
Ordinance	ORD19-08 Not Used

12:37 PM Meeting Called to Order by Chairman Peters.

*Supervisors Present: Corless, Gardner, Kreitz, Peters, and Stump.
Supervisors Absent: None.*

Pledge of Allegiance led by Supervisor Peters.

1 OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

Closed Session: 12:38 p.m.

There was nothing to report out of closed session.

2. AGENDA ITEMS

A. Closed Session - Public Employment

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

B. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION.
Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: *County of Mono and Sierra Club v. City of Los Angeles, et al.*

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

(Alameda Superior Court Case no.: RG18923377)

ADJOURNED at 4:31 p.m.

ATTEST

**JOHN PETERS
CHAIR OF THE BOARD**

**SHANNON KENDALL
CLERK OF THE BOARD**



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 7, 2020

Departments: Public Works - Solid Waste

TIME REQUIRED

**PERSONS
APPEARING
BEFORE THE
BOARD**

SUBJECT Amendment to Agreement with SWT
Engineering, Inc.

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed contract extension with SWT Engineering, Inc. pertaining to engineering services for drafting a Final Closure and Post Closure Maintenance Plan - Benton Crossing Landfill to address agency comments and submit a final draft.

RECOMMENDED ACTION:

Approve County entry into the Agreement and Fourth Amendment to Agreement Between County of Mono and SWT Engineering, Inc. for the Provision of Landfill Permitting and Engineering Services on an As-Needed Basis.

FISCAL IMPACT:

Contract limit previously established at \$260,000. No increase is requested.

CONTACT NAME: Justin Nalder

PHONE/EMAIL: 760-932-5453 / jnalder@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Staff Report SWT Extension
Fourth Amendment to Agreement with SWT

History

Time	Who	Approval
12/30/2019 9:25 AM	County Administrative Office	Yes
12/30/2019 3:12 PM	County Counsel	Yes

1/3/2020 11:18 AM

Finance

Yes



**MONO COUNTY
DEPARTMENT OF PUBLIC WORKS
SOLID WASTE DIVISION**

POST OFFICE BOX 457 • 74 NORTH SCHOOL STREET • BRIDGEPORT, CALIFORNIA 93517
760.932.5440 • FAX 760.932.5441 • monopw@mono.ca.gov • www.monocounty.ca.gov

To: Honorable Chair and Members of the Board of Supervisors

From: Justin Nalder, Solid Waste Superintendent

Date: January 7, 2019

Subject: Extend Existing Agreement with SWT Engineering, Inc. for the Provision of Landfill Permitting and Engineering Services on an As-Needed Basis

Recommended Action:

Approve County entry into the Agreement and Fourth Amendment to Agreement Between County of Mono and SWT Engineering, Inc. for the Provision of Landfill Permitting and Engineering Services on an As-Needed Basis.

Fiscal Impact:

Contract limit previously established at \$260,000. No increase is requested.

Discussion:

As a requirement of Title 27 a Final Closure and Post Closure Maintenance Plan (FCPCMP) must be developed and approved by regulatory agencies in order to close the Benton Crossing Landfill. These agencies include the Integrated Waste Management Board, the Water Quality Control Board, the Air Quality Control Board and Los Angeles Department of Water and Power.

SWT Engineering, Inc. has been the contractor responsible for drafting the County's the FCPCMP. An initial draft was submitted to the pertinent reviewing entities. A late round of comments were received from the Lahontan Regional Water Quality Control Board which requested updates and revisions to identified sections. In order to adequately address the comments and submit a final version, it is in the best interest of Mono County to enter into an Agreement and Fourth Amendment with SWT Engineering, Inc. and retain their services on an as needed basis for a term extending through December 21, 2020.

If you have any questions regarding this item, please contact me at (760) 932-5453 or jnalders@mono.ca.gov.

Respectfully submitted,

Justin Nalder
Solid Waste Superintendent

**AGREEMENT AND FOURTH AMENDMENT TO AGREEMENT
BETWEEN THE COUNTY OF MONO AND SWT ENGINNERING, INC. FOR THE
PROVISION OF LANDFILL PERMITTING AND ENGINEERING SERVICES ON AN AS-
NEEDED BASIS**

This AGREEMENT AND FOURTH AMENDMENT TO AGREEMENT BETWEEN THE COUNTY OF MONO AND SWT ENGINNERING, INC. FOR THE PROVISION OF LANDFILL PERMITTING AND ENGINEERING SERVICES ON AN AS-NEEDED BASIS (this "Fourth Amendment") is entered into by and between the County of Mono ("County"), a political subdivision of the State of California, and SWT Engineering, Inc. ("Contractor"), a California corporation of Ontario, California, for purposes of amending the AGREEMENT BETWEEN THE COUNTY OF MONO AND SWT ENGINEERING, INC. FOR THE PROVISION OF LANDFILL PERMITTING AND ENGINEERING SERVICES ON AN AS-NEEDED BASIS (the "Original Agreement") and all amendments thereto. Hereinafter, County and Contractor are sometimes referred to collectively as the "Parties."

RECITALS

A. On or about September 16, 2013, the Parties entered into the Original Agreement, which included a term beginning on August 15, 2013, and ending on June 30, 2015.

B. Thereafter, on or about June 29, 2015, the Parties entered into the AGREEMENT AND FIRST AMENDMENT TO AGREEMENT BETWEEN THE COUNTY OF MONO AND SWT ENGINNERING, INC. FOR THE PROVISION OF LANDFILL PERMITTING AND ENGINEERING SERVICES ON AN AS-NEEDED BASIS (the "First Amendment"), for the purposes of amending the Original Agreement to (i) extend the term of the Original Agreement through June 30, 2017; (ii) increase the Contract Limit provided in Paragraph 3.D of the Original Agreement to Two Hundred Thousand and NO/100 Dollars (\$200,000.00) but not to exceed Sixty Thousand and NO/100 Dollars (\$60,000.00) in any twelve month period; and (iii) update the Contractor's schedule of fees and services.

C. Thereafter, on or about June 29, 2017, the Parties entered into the AGREEMENT AND SECOND AMENDMENT TO AGREEMENT BETWEEN THE COUNTY OF MONO AND SWT ENGINNERING, INC. FOR THE PROVISION OF LANDFILL PERMITTING AND ENGINEERING SERVICES ON AN AS-NEEDED BASIS (the "Second Amendment"), for the purpose of amending the Original Agreement, as amended by the First Amendment, to extend the term of the Original Agreement through June 30, 2018.

D. Thereafter, on or about June 29, 2018, the Parties entered into the AGREEMENT AND THIRD AMENDMENT TO AGREEMENT BETWEEN THE COUNTY OF MONO AND SWT ENGINNERING, INC. FOR THE PROVISION OF LANDFILL PERMITTING AND ENGINEERING SERVICES ON AN AS-NEEDED BASIS (the "Third Amendment"), for the purpose of amending the Original Agreement, as amended by the First Amendment and the Second Amendment, to (i) extend the term of the Original Agreement through December 31, 2019; (ii) increase the Contract Limit provided in Paragraph 3.D of the Original Agreement to Two Hundred Sixty Thousand and NO/100 Dollars (\$260,000.00) but not to exceed Sixty

Thousand and NO/100 Dollars (\$60,000.00) in any twelve month period; and (iii) update the Contractor's schedule of fees and services.

E. County has been satisfied with the work and services of Contractor under the Original Agreement and all amendments thereto and continues to have the need for Contractor's landfill permitting and engineering services, including but not limited to responding certain comments that County has received from regulatory agencies on its Final Closure Post Closure Maintenance Plan for Benton Crossing Landfill.

F. In light of the foregoing, the Parties wish to extend the term of the Original Agreement, as amended by the First Amendment, the Second Amendment, and the Third Amendment.

NOW, THEREFORE, the Parties agree as follows:

1. The term provided in Paragraph 2 of the Original Agreement, as amended by the First Amendment, the Second Amendment, and Third Amendment, shall be extended through December 31, 2020.

2. Attachment B-1 to Attachment B (Schedule of Fees) to the Original Agreement, as amended by the First Amendment (i.e., Attachment B-2) and the Third Amendment (Attachment B-3), shall be replaced in its entirety with Attachment B-4., attached hereto and incorporated herein by this reference.

3. All other provisions of the Original Agreement, as amended by the First Amendment, Second Amendment, and Third Amendment, including all attachments and exhibits thereto, not expressly amended or modified by this Fourth Amendment shall remain in full force and effect.

4. This Fourth Amendment may be executed in two (2) or more counterparts (including electronic transmission), each of which shall constitute an original, and all of which taken together shall constitute one and the same written instrument.

[CONTINUED ON NEXT PAGE]


IN WITNESS of the foregoing, the Parties have signed this Fourth Amendment through their duly authorized representatives, as set forth below:

COUNTY OF MONO:

By: _____
John Peters, Chair
Mono County Board of Supervisors

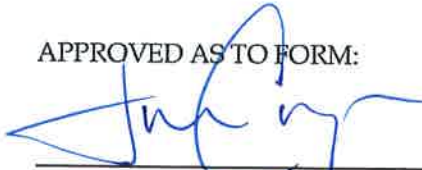
Date: _____

SWT ENGINEERING, INC.:


By:  _____
Michael A. Cullinane, Principal

Date: 12/2/19

APPROVED AS TO FORM:

 _____ 12/3/19
Mono County Counsel's Office

APPROVED BY RISK MANAGEMENT:

_____ 
Mono County Risk Man

ATTACHMENT B-4



FEE SCHEDULE-2020

<u>Staff Classification</u>	<u>Hourly Rate</u>
Clerk.....	\$64
Technician.....	\$76
CADD Operator	\$98
Planner I.....	\$98
Administrative Assistant	\$98
Engineering Technician.....	\$98
Planner II.....	\$114
Engineer I.....	\$122
Project Coordinator	\$130
Engineer II/Designer	\$146
Engineer III/Senior Scientist	\$164
Construction Manager	\$164
Senior Planner.....	\$165
Project Engineer/Scientist.....	\$178
Project Manager.....	\$204
Principal Planner.....	\$242
Principal Engineer	\$242
Principal	\$254

Overtime premium, if appropriate, will be invoiced at 50 percent of above rates.

Reimbursable charges (reproduction, courier charges, miscellaneous in-house expenses.) are invoiced at 5 percent of total labor charges, not requiring a breakdown (as approved by the client).

Other reimbursable charges are invoiced as follows:

Mileage	Federal Rate
Vehicle	\$64\Day
Subconsultants/Outside Services	Cost + 15 percent
Outside Out-of-Pocket Expenses	Cost + 15 percent
Per Diem for Living Expenses.....	Federal Rate

Any non-recurring project specific charges not listed above will be invoiced at Cost + 15 percent, or as negotiated in the contract.

Fee Schedule effective through December 31, 2020

800-C South Rochester Avenue, Ontario, CA 91761 – (V) 909-390-1328

Z:\Rate Schedule\Current\2020\RS-13 January 2020.doc



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 7, 2020

Departments: Economic Development

TIME REQUIRED

**PERSONS
APPEARING
BEFORE THE
BOARD**

Jeff Simpson

SUBJECT Allocation from Fish and Game Fine
Fund to Wild Care Eastern Sierra

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Allocation from Fish and Game Fine Fund to help support Eastern Sierra Wildlife Care.

RECOMMENDED ACTION:

Consider and approve the recommendation by the Mono County Fish and Wildlife Commission to allocate an annual sum of \$5,000 (Five Thousand Dollars) over the next three years for a total sum of \$15,000 (Fifteen Thousand Dollars) from the Fish and Game Fine Fund to support Eastern Sierra Wildlife Care.

FISCAL IMPACT:

Mono County receives roughly \$7,500 on an annual basis from the California Department of Fish and Wildlife. Currently \$30,600 is available in the budget for this expenditure. If approved the \$5,000 expenditure would bring the available balance in this account to \$25,600.

CONTACT NAME: Jeff Simpson

PHONE/EMAIL: 7609244634 / jsimpson@mono.ca.gov

SEND COPIES TO:

jsimpson@mono.ca.gov; lgrans@mono.ca.gov

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
<input type="checkbox"/> Staff report
<input type="checkbox"/> Fish and Game Fine Fund Code
<input type="checkbox"/> Expiring Contract

History

Time	Who	Approval
11/21/2019 3:16 PM	County Administrative Office	Yes
11/22/2019 12:28 PM	County Counsel	Yes
12/23/2019 3:30 PM	Finance	Yes



STAFF REPORT
Mono County Board of Supervisors
Regular Meeting – January 7, 2020

SUBJECT: Allocation from Fish & Game Fine Fund to Eastern Sierra Wildlife Care (ESWC),

RECOMMENDATION: The Board consider and approve the recommendation by the Mono County Fish and Wildlife Commission to allocate an annual sum of \$5,000.00 (Five Thousand Dollars) over the next three years, beginning Jan. 1, 2020 through Dec. 31, 2023, for a total sum of \$15,000.00 (Fifteen Thousand Dollars) from the Fish and Game Fine Fund to support Eastern Sierra Wildlife Care.

BACKGROUND: On Wednesday, August 7, 2019, the Mono County Fish & Wildlife Commission approved a recommendation for a \$5,000.00 expenditure over the next three years for a total expenditure of \$15,000 from the Fish and Game Fine Fund to support Eastern Sierra Wildlife Care.

Eastern Sierra Wildlife Care is dedicated to helping native wildlife through rehabilitation of injured, ill and orphaned birds, mammals, and reptiles and by furthering public knowledge and appreciation of wildlife through education. Songbirds, hawks, owls, water birds, and small mammals are brought to ESWC from as far north as Bridgeport and Walker and as far south as Olancho.

The current contract with Eastern Sierra Wildlife Care expires on December 31, 2019

Scope of Work:

1. Eastern Sierra Wildlife Care (ESWC), a non-profit, 501(c)(3) tax-exempt corporation, will provide services for Mono County by rehabilitating wild animals in need of help. This includes, but is not limited to, injured, ill and orphaned wildlife. ESWC will provide appropriate care, food and housing with the goal of returning them to their natural, wild existence. All care is provided free of charge by ESWC to community members, visitors to the area, US Forest Service, Bureau of Land Management, police and sheriff departments, California Highway Patrol, LADWP, Southern California Edison and Caltrans.
2. ESWC is headquartered in Inyo County with satellite facilities in Mono County and operates under permits from California Department of Fish and Wildlife and the United States Fish and Wildlife Services [regulations governing wildlife rehabilitation are set forth in CDFG and

USFWS codes].

3. Provide annually to County a written statement of all work completed under this Agreement no later than February 1, 2021 - 2023.

DISCUSSION: The County has had a \$3,500 yearly contract in place with Eastern Sierra Wildlife Care since 2011. The current contract expires Dec. 31, 2019. A request for an additional \$1,500.00 per year, over the next three years, was approved by the Mono County Fish and Wildlife Commission. Sufficient funds are available in the Fish and Game Fine Fund account.

This action is a permissible use of the Fish and Game Fine Fund money per the Fish and Game Code Section 13103 article (b).

FISCAL IMPACT: Mono County receives roughly \$7,500.00 on an annual basis from the Department of Fish and Wildlife. Currently \$30,600.00 is available in the budget for this expenditure. If approved the \$5,000.00 expenditure would bring the available balance in this account to \$25,600.00.

State of California

FISH AND GAME CODE

Section 13103

13103. Expenditures from the fish and wildlife propagation fund of any county may be made only for the following purposes:

(a) Public education relating to the scientific principles of fish and wildlife conservation, consisting of supervised formal instruction carried out pursuant to a planned curriculum and aids to education such as literature, audio and video recordings, training models, and nature study facilities.

(b) Temporary emergency treatment and care of injured or orphaned wildlife.

(c) Temporary treatment and care of wildlife confiscated by the department as evidence.

(d) Breeding, raising, purchasing, or releasing fish or wildlife which are to be released upon approval of the department pursuant to Sections 6400 and 6401 onto land or into waters of local, state, or federal agencies or onto land or into waters open to the public.

(e) Improvement of fish and wildlife habitat, including, but not limited to, construction of fish screens, weirs, and ladders; drainage or other watershed improvements; gravel and rock removal or placement; construction of irrigation and water distribution systems; earthwork and grading; fencing; planting trees and other vegetation management; and removal of barriers to the migration of fish and wildlife.

(f) Construction, maintenance, and operation of public hatchery facilities.

(g) Purchase and maintain materials, supplies, or equipment for either the department's ownership and use or the department's use in the normal performance of the department's responsibilities.

(h) Predator control actions for the benefit of fish or wildlife following certification in writing by the department that the proposed actions will significantly benefit a particular wildlife species.

(i) Scientific fish and wildlife research conducted by institutions of higher learning, qualified researchers, or governmental agencies, if approved by the department.

(j) Reasonable administrative costs, excluding the costs of audits required by Section 13104, for secretarial service, travel, and postage by the county fish and wildlife commission when authorized by the county board of supervisors. For purposes of this subdivision, "reasonable cost" means an amount which does not exceed 15 percent of the average amount received by the fund during the previous three-year period, or ten thousand dollars (\$10,000) annually, whichever is greater, excluding any funds carried over from a previous fiscal year.

(k) Contributions to a secret witness program for the purpose of facilitating enforcement of this code and regulations adopted pursuant to this code.

(l) Costs incurred by the district attorney or city attorney in investigating and prosecuting civil and criminal actions for violations of this code, as approved by the department.

(m) Other expenditures, approved by the department, for the purpose of protecting, conserving, propagating, and preserving fish and wildlife.

(Amended by Stats. 2012, Ch. 546, Sec. 6. (AB 2363) Effective September 25, 2012.)



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 7, 2020

Departments: Probation

TIME REQUIRED

SUBJECT Allocation List Amendment -
 Probation Department

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Add a Fiscal and Administrative Services Officer position to the Allocation List for Probation and remove an Administrative Services Specialist from the Allocation List for Probation.

RECOMMENDED ACTION:

Consider and potentially adopt Resolution R20-___, authorizing the County Administrative Officer to amend the County of Mono List of Allocated Positions to add a Fiscal and Administrative Services Officer and remove an Administrative Services Specialist position in the Department of Probation.

FISCAL IMPACT:

Increases departmental spending by \$14,473 annually and approximately \$8,349 for the remainder of the 2019-2020 fiscal year. The increase will be included within Probation's mid-year budget request. Funding for the difference in position is through the SB 678 fund. No fiscal impact to the General Fund.

CONTACT NAME: Karin Humiston

PHONE/EMAIL: 7609325572 / khumiston@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
<input type="checkbox"/> Staff Report
<input type="checkbox"/> Resolution (rev'd ss)

History

Time

Who

Approval

12/30/2019 9:15 AM	County Administrative Office	Yes
12/16/2019 5:33 PM	County Counsel	Yes
12/27/2019 8:25 AM	Finance	Yes



MAILING : P.O. BOX 596, BRIDGEPORT, CALIFORNIA 93517
BRIDGEPORT OFFICE (760) 932-5570 • FAX (760) 932-5571
MAMMOTH OFFICE (760) 924-1730 • FAX (760) 924-1731

Mark Magit
Presiding Judge
Superior Court

Dr. Karin Humiston
Chief Probation Officer

To: Honorable Board of Supervisors
From: Karin Humiston, Chief of Probation
Date: December 2, 2019

Subject

Add one Fiscal and Administrative Services Officer position to the Allocation List for Probation and remove one Administrative Services Specialist from the Allocation List for Probation.

Recommendation

Consider and potentially adopt Resolution No. 19- _____, a Resolution of the Mono County Board of Supervisors authorizing the County Administrative Officer to amend the County of Mono List of Allocated Positions to add a Fiscal and Administrative Services Officer and remove an Administrative Services Specialist position for Probation.

Fiscal Impact

Increases departmental spending by \$14,472.61 annually and approximately \$8,349.45 for the remainder of the 2019-2020 fiscal year. Salary for the Administrative Services Specialist position is \$58,022.00 annually and benefits are \$18,908.58. Salary for the Fiscal and Administrative Services Officer position is \$68,971 annually and benefits are \$22,432.19. Difference between the Administrative Services Specialist and Fiscal and Administrative Services Officer is \$10,949 in salary annually and \$3,523 in benefits

annually. The increase will be included within Probation's mid-year budget request. Funding for the difference in position is through the SB 678 fund. No fiscal impact to the General Fund.

Data and Detailed Justification

The incumbent is completing duties of a Fiscal and Administrative Services Officer. Duties and responsibilities have been added to the Administrative Services Specialist position thereby meeting the job description of the Fiscal and Administrative Services Officer. Specifically, the level of complexity and difficulty has increased with the incumbent receiving the following duties: Community Corrections Partnership Clerk duties controlling and coordinating projects with communication with justice partners, extradition oversight directing and leading Probation Officers in concert with the National Law Enforcement Telecommunication System (NLETS), investigations pursuant to the Court's Order of Prohibitive Persons Ownership of Weapons and Ammunition Purchases through California Department of Justice California Law Enforcement Telecommunications System (CLETS), the increase of duties as it relates to Pretrial (an increase in CLETs requests for short time frame Bail Reviews, Reentry and Pretrial), CLETS Administrator undergoing state audits, monitor and take action on current state legislation and federal Office of Budget Management, and other responsibilities as a result of changes in legislation or process.



R20-__

**A RESOLUTION OF THE MONO COUNTY
BOARD OF SUPERVISORS AUTHORIZING THE COUNTY ADMINISTRATIVE
OFFICER TO AMEND THE COUNTY OF MONO LIST OF ALLOCATED POSITIONS
TO ELIMINATE ONE (1) ADMINISTRATIVE SERVICES SPECIALIST POSITION
AND ADD ONE (1) FISCAL AND ADMINISTRATIVE SERVICES OFFICER
POSITION IN THE DEPARTMENT OF PROBATION**

WHEREAS, the County of Mono maintains a list of County job classifications, the pay ranges or rates for those job classifications, and the number of positions allocated by the Board of Supervisors for each of those job classifications on its List of Allocated Positions (or “Allocation List”); and

WHEREAS, the Allocation List identifies approved vacancies for recruitment and selection by Human Resources and implements collective bargaining agreements related to job classifications and pay rates; and

WHEREAS, the County seeks to provide public services in the most efficient and economical manner possible, which at times requires the modification of the job classifications on the Allocation List; and

WHEREAS, it is currently necessary to amend the Allocation List as part of maintaining proper accounting for hiring employees to perform public services.

NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF MONO RESOLVES that the County Administrative Officer is authorized to amend the County of Mono List of Allocated Positions to reflect the following changes:

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1 Remove the allocation of one (1) full-time permanent Administrative Services Specialist
2 (new total 0) (salary range \$4,717 - \$5,734 per month).

3 Add the allocation of one (1) full-time permanent Fiscal and Administrative Services
4 Officer (new total 1) (salary range \$5,748 - \$6,986 per month).

5
6 **PASSED, APPROVED and ADOPTED** this _____ day of _____, 2020,
7 by the following vote, to wit:

8 **AYES:**

9 **NOES:**

10 **ABSENT:**

11 **ABSTAIN:**

12
13
14
15 _____
16 Stacy Corless, Chair
17 Mono County Board of Supervisors

18 **ATTEST:**

19 **APPROVED AS TO FORM:**

20
21 _____
22 Clerk of the Board

23 _____
24 County Counsel



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE January 7, 2020

Departments: CAO, Information Technology

TIME REQUIRED 15 minutes

PERSONS Nate Greenberg

SUBJECT Homeland Security Grant Program
(HSGP)

**APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed resolution authorizing the County Administrative Officer, or the Director of Information Technology as designated by the County Administrative Officer, with approval as to form by County Counsel where written approval is required, to execute any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security through the Homeland Security Grant Program.

RECOMMENDED ACTION:

Consider and potentially adopt proposed resolution R20-____, authorizing the County Administrative Officer, or the Director of Information Technology as designated by the County Administrative Officer, to execute any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security through the Homeland Security Grant Program.

FISCAL IMPACT:

This grant was included in the adopted budget at \$88,712. The award for HSGP is in the amount of \$89,221 with no match required. An adjustment will be made with the mid-year budget request.

CONTACT NAME: Rebecca Buccowich

PHONE/EMAIL: 7609325408 / rbuccowich@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
<input type="checkbox"/> Staff Report
<input type="checkbox"/> Governing Body Resolution & Instructions
<input type="checkbox"/> HSGP Award Approval Letter

History

Time	Who	Approval
1/3/2020 2:24 PM	County Administrative Office	Yes
1/3/2020 12:40 PM	County Counsel	Yes
1/3/2020 12:41 PM	Finance	Yes



County of Mono

County Administrative Office

Dave Butters
Human Resources Director

Steve Barwick
County Administrative Officer

Jay Sloane
Risk Manager

To: Board of Supervisors

From: Rebecca Buccowich, County Administration, Administrative Services Specialist

Date: December 19, 2019

Subject:

Homeland Security Grant Program (HSGP) appointment

Recommendation:

Consider and potentially adopt proposed resolution approving the appointment of the County Administrative Officer or his designee to facilitate the application and manage the Homeland Security Grant Program.

Discussion:

Federal financial assistance is provided by the federal Department of Homeland Security and subawarded through the State of California (CalOES) as the Homeland Security Grant Program. This award will be used to upgrade the County's radios and radio system. This grant was previously managed in the Sheriff's Office.

Fiscal Impact:

This grant was included in the Information Technology budget as well as a portion in the Sheriff's Office budget for 2019-20

Attached:

Resolution
Notification of Subrecipient Award Approvals

Governing Body Resolution

BE IT RESOLVED BY THE Board of Supervisors
(Governing Body)

OF THE County of Mono THAT
(Name of Applicant)

the County Administrative Officer, OR
(Name or Title of Authorized Agent)

Director of Information Technology, OR

(Name or Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the named applicant, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and subawarded through the State of California.

Passed and approved this 7th day of January, 2020

Certification

I, Stacy Corless, District 5 Supervisor, duly appointed and
(Name)

Chair of the Board of Supervisors
(Title) (Governing Body)

do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Board of Supervisors of the County of Mono on the
(Governing Body) (Name of Applicant)

7th day of January, 2020

Board Chair of Mono County Board of Supervisors
(Official Position)

(Signature)

January 7, 2020
(Date)

Instruction Sheet Governing Body Resolution

Purpose

The purpose of the Governing Body Resolution (GBR) is to appoint individuals to act on behalf of the governing body and the OA.

Note: Self Certifications are not accepted as a valid Governing Body Resolution. You cannot self certify that you are an authorized agent. Another Board member will need to sign the lower portion of the GBR.

**Authorized
Agent(s)**

The Governing Body Resolution allows for the appointment of individuals or positions. **For each person or position appointed by the governing body, you must submit the following information, on the initial application FMFW Authorized Agent tab:**

- | | |
|---|--|
| <input type="checkbox"/> Name | <input type="checkbox"/> Title |
| <input type="checkbox"/> Street Address (City & Zip Code) | <input type="checkbox"/> E-Mail Address |
| | <input type="checkbox"/> Phone & Fax Numbers |
-

Agent Changes

- If the Governing Body Resolution identified Authorized Agents by position and/or title, changes can be made by submitting new Authorized Agent information to Cal OES, on the applicant's letterhead with the following information:

<input type="checkbox"/> Name	<input type="checkbox"/> Title
<input type="checkbox"/> Jurisdiction	<input type="checkbox"/> E-Mail Address
<input type="checkbox"/> Street Address (City & Zip Code)	<input type="checkbox"/> Phone & Fax Numbers
- If the Governing Body Resolution identified Authorized Agents by name, a new Resolution is needed when any changes are made. The information list above must also be submitted with the new Resolution.



September 26, 2019

Nate Greenberg
Director, Information Technology
Mono County
Post Office Box 7657
Mammoth Lakes, CA 93546

SUBJECT: **NOTIFICATION OF SUBRECIPIENT AWARD APPROVAL**
Fiscal Year (FY) 2019 Homeland Security Grant Program (HSGP)
Subaward #2019-0035, Cal OES ID#051-00000
Subaward Period of Performance: 09/01/2019-05/31/2022

Dear Director Greenberg:

The California Governor's Office of Emergency Services (Cal OES) approved your FY 2019 HSGP subaward in the amount of \$89,221. Once the completed application is received and approved, reimbursement of eligible subaward expenditures may be requested using the Cal OES Financial Management Forms Workbook. Failure to provide documentation in a timely manner could result in a hold on funding, pursuant to 2 CFR §§ 200.338(a) and 200.207(b)(1)-(2).

This subaward is subject to requirements in Title 2, Code of Federal Regulations (CFR), Part 200, including the Notice of Funding Opportunities (NOFO), the Preparedness Grants Manual, California Supplement to the NOFO, and all applicable federal, state, and local requirements. All activities funded with this subaward must be completed within the subaward period of performance.

Subrecipients must obtain additional written approval **prior** to incurring costs for activities such as aviation, watercraft, allowability request logs, noncompetitive procurement, and projects requiring Environmental Planning and Historic Preservation review.



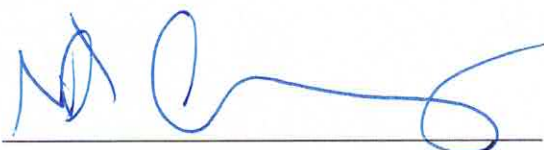
Your organization will be required to prepare and submit the Biannual Strategy Implementation Report to Cal OES via the Federal Emergency Management Agency's Grants Reporting Tool (GRT) semi-annually for the duration of the subaward period of performance or until all activities are completed and the subaward is formally closed. Failure to submit required reports could result in subaward reduction, suspension, or termination. Throughout the subaward cycle, milestones set in the GRT will be used as indicators of project feasibility, performance, and grant management capacity. This information may also be used in assessing proposals in future grant opportunities.

Your dated signature is required on this letter. Please sign and return the original to your Cal OES Program Representative within 20 calendar days upon receipt and keep a copy for your records. For further assistance, please contact your Cal OES Program Representative.

Sincerely,



MARK S. GHILARDUCCI
Director



Nate Greenberg
Mono County

10/30/2019

Date



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE January 7, 2020

Departments: Finance

TIME REQUIRED

SUBJECT Monthly Treasury Transaction Report

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Treasury Transaction Report for the month ending 11/30/2019.

RECOMMENDED ACTION:

Approve the Treasury Transaction Report for the month ending 11/30/2019.

FISCAL IMPACT:

None

CONTACT NAME: Gerald Frank

PHONE/EMAIL: 7609325483 / gfrank@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Treasury Transaction Report for the month ending 11/30/2019](#)

History

Time	Who	Approval
12/30/2019 9:19 AM	County Administrative Office	Yes
12/27/2019 5:05 PM	County Counsel	Yes
12/23/2019 10:37 AM	Finance	Yes



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 10/31/2019, End Date: 11/30/2019

Action	Settlement Date	CUSIP	Face Amount / Shares	Description	Purchase Price	Principal	Interest / Dividends	YTM @ Cost	Total
Buy Transactions									
Buy	11/8/2019	29367SJQ8	249,000.00	Enterprise Bank & Trust 1.8 11/8/2024	100.00	249,000.00	0.00	1.80	249,000.00
Buy	11/8/2019	89579NCB7	249,000.00	Triad Bank/Frontenac MO 1.8 11/8/2024	100.00	249,000.00	0.00	1.80	249,000.00
Buy	11/25/2019	88413QCK2	245,000.00	Third Federal Savings & Loan 1.95 11/25/2024	100.00	245,000.00	0.00	1.95	245,000.00
Subtotal			743,000.00			743,000.00	0.00		743,000.00
Deposit	11/5/2019	LAIF6000Q	1,500,000.00	Local Agency Investment Fund LGIP	100.00	1,500,000.00	0.00	0.00	1,500,000.00
Deposit	11/12/2019	LAIF6000Q	2,000,000.00	Local Agency Investment Fund LGIP	100.00	2,000,000.00	0.00	0.00	2,000,000.00
Deposit	11/20/2019	LAIF6000Q	2,000,000.00	Local Agency Investment Fund LGIP	100.00	2,000,000.00	0.00	0.00	2,000,000.00
Deposit	11/29/2019	OAKVALLEY0670	9,482.16	Oak Valley Bank Cash	100.00	9,482.16	0.00	0.00	9,482.16
Deposit	11/29/2019	OAKVALLEY0670	18,069,319.65	Oak Valley Bank Cash	100.00	18,069,319.65	0.00	0.00	18,069,319.65
Subtotal			23,578,801.81			23,578,801.81	0.00		23,578,801.81
Total Buy Transactions			24,321,801.81			24,321,801.81	0.00		24,321,801.81
Sell Transactions									
Called	11/15/2019	3130AB6Q4	1,000,000.00	FHLB 2.08 4/27/2022-18	0.00	1,000,000.00	1,040.00	0.00	1,001,040.00
Subtotal			1,000,000.00			1,000,000.00	1,040.00		1,001,040.00
Matured	11/4/2019	29976DW48	245,000.00	EVERBANK 1.3 11/4/2019	0.00	245,000.00	0.00	0.00	245,000.00
Matured	11/14/2019	88563LAG2	249,000.00	Three Rivers Federal Credit Union 2.8 11/14/2019	0.00	249,000.00	0.00	0.00	249,000.00
Matured	11/26/2019	17284C4F8	245,000.00	CIT BK SALT LAKE CITY 2.25 11/26/2019	0.00	245,000.00	0.00	0.00	245,000.00
Matured	11/27/2019	3136G32J3	1,250,000.00	FNMA 1.25 11/27/2019-17	0.00	1,250,000.00	0.00	0.00	1,250,000.00
Subtotal			1,989,000.00			1,989,000.00	0.00		1,989,000.00
Sell	11/13/2019	88413QBD9	245,000.00	Third Federal Savings and Loan Assn. of Cleveland	0.00	245,735.00	579.95	0.00	246,314.95
Subtotal			245,000.00			245,735.00	579.95		246,314.95
Withdraw	11/29/2019	OAKVALLEY0670	15,158,284.63	Oak Valley Bank Cash	0.00	15,158,284.63	0.00	0.00	15,158,284.63
Subtotal			15,158,284.63			15,158,284.63	0.00		15,158,284.63
Total Sell Transactions			18,392,284.63			18,393,019.63	1,619.95		18,394,639.58
Interest/Dividends									
Interest	11/1/2019	84485EAE7	0.00	Southwest Financial Federal CU 3.15 2/26/2021		0.00	666.16	0.00	666.16



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 10/31/2019, End Date: 11/30/2019

Action	Settlement Date	CUSIP	Face Amount / Shares	Description	Purchase Price	Principal	Interest / Dividends	YTM @ Cost	Total
Interest	11/1/2019	299547AQ2	0.00	Evansville Teachers Federal Credit Union 2.6 6/12/		0.00	549.85	0.00	549.85
Interest	11/1/2019	369674AX4	0.00	GE Credit Union 3 8/31/2020		0.00	634.44	0.00	634.44
Interest	11/1/2019	75213EAY0	0.00	Rancho Cucamonga Ca Public Finance Authority 3 5/1		0.00	9,637.50	0.00	9,637.50
Interest	11/1/2019	3133EHM91	0.00	FFCB 2.08 11/1/2022		0.00	10,400.00	0.00	10,400.00
Interest	11/1/2019	91435LAB3	0.00	University of Iowa Community Credit Union 3 4/28/2		0.00	624.25	0.00	624.25
Interest	11/1/2019	33651FAD1	0.00	First Source Federal Credit Union 1.95 3/26/2021		0.00	319.27	0.00	319.27
Interest	11/1/2019	499724AD4	0.00	Knox TVA Employee Credit Union 3.25 8/30/2023		0.00	676.27	0.00	676.27
Interest	11/3/2019	594918BG8	0.00	Microsoft Corp 2 11/3/2020-20		0.00	5,000.00	0.00	5,000.00
Interest	11/3/2019	594918BH6	0.00	Microsoft Corp 2.65 11/3/2022-22		0.00	6,625.00	0.00	6,625.00
Interest	11/3/2019	3133EGC78	0.00	FFCB 1.49 5/3/2021-17		0.00	7,450.00	0.00	7,450.00
Interest	11/3/2019	02587CEM8	0.00	American Express Bank, FSB 2.35 5/3/2022		0.00	2,902.41	0.00	2,902.41
Interest	11/3/2019	9497486Z5	0.00	WELLS FARGO BK NA SIOUXFALLS SD 1.6 8/3/2021		0.00	332.93	0.00	332.93
Interest	11/4/2019	29976DW48	0.00	EVERBANK 1.3 11/4/2019		0.00	1,605.59	0.00	1,605.59
Interest	11/5/2019	31926GAL4	0.00	First Bank of Greenwich 3 11/8/2020		0.00	626.79	0.00	626.79
Interest	11/5/2019	32117BCX4	0.00	First National Bank Dama 2.8 5/5/2023		0.00	592.14	0.00	592.14
Interest	11/5/2019	981571CE0	0.00	Worlds Foremost Bk Sidney NE 1.75 5/5/2021		0.00	297.26	0.00	297.26
Interest	11/6/2019	254672NC8	0.00	DISCOVER BK GREENWOOD DEL 1.9 5/6/2020		0.00	2,346.63	0.00	2,346.63
Interest	11/6/2019	3135G0K69	0.00	FNMA 1.25 5/6/2021		0.00	4,687.50	0.00	4,687.50
Interest	11/6/2019	037833AS9	0.00	Apple Inc. 3.45 5/6/2024-14		0.00	8,625.00	0.00	8,625.00
Interest	11/8/2019	61760ARS0	0.00	Morgan Stanley Private Bank 3.55 11/8/2023		0.00	4,384.49	0.00	4,384.49
Interest	11/9/2019	59452WAE8	0.00	Michigan Legacy Credit Union 3.45 11/9/2023		0.00	729.60	0.00	729.60
Interest	11/10/2019	25460FCF1	0.00	Direct Federal Credit Union 3.5 9/11/2023		0.00	740.18	0.00	740.18
Interest	11/10/2019	59013JZP7	0.00	Merrick Bank 2.05 8/10/2022		0.00	426.57	0.00	426.57
Interest	11/10/2019	72651LCJ1	0.00	Plains Commerce Bank 2.6 5/10/2024		0.00	3,211.18	0.00	3,211.18
Interest	11/11/2019	910160AR1	0.00	United Credit Union 1.9 1/11/2021		0.00	401.81	0.00	401.81



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 10/31/2019, End Date: 11/30/2019

Action	Settlement Date	CUSIP	Face Amount / Shares	Description	Purchase Price	Principal	Interest / Dividends	YTM @ Cost	Total
Interest	11/11/2019	20033APV2	0.00	COMENITY CAP BK SALT LAKE CITY UTAH 1.6 4/12/2021		0.00	332.93	0.00	332.93
Interest	11/12/2019	856487AM5	0.00	State Bank of Reeseville 2.6 4/12/2024		0.00	549.85	0.00	549.85
Interest	11/13/2019	66736ABP3	0.00	Northwest Bank 2.95 2/13/2024		0.00	623.86	0.00	623.86
Interest	11/13/2019	69417ACG2	0.00	Pacific Crest Savings Bank 2.85 3/13/2024		0.00	602.72	0.00	602.72
Interest	11/13/2019	15721UDA4	0.00	CF Bank 2 8/13/2024		0.00	422.96	0.00	422.96
Interest	11/13/2019	037833BF6	0.00	Apple Inc 2.7 5/13/2022-15		0.00	6,750.00	0.00	6,750.00
Interest	11/14/2019	88563LAG2	0.00	Three Rivers Federal Credit Union 2.8 11/14/2019		0.00	592.14	0.00	592.14
Interest	11/14/2019	06251AV31	0.00	Bank Hapoalim B.M. 3.5 11/14/2023		0.00	4,322.74	0.00	4,322.74
Interest	11/14/2019	45581EAR2	0.00	Industrial and Commercial Bank of China USA, NA 2.		0.00	551.42	0.00	551.42
Interest	11/15/2019	20143PDV9	0.00	Commercial Bank Harrogate 3.4 11/15/2023		0.00	719.03	0.00	719.03
Interest	11/15/2019	55266CQE9	0.00	MB FINANCIAL BANK, NATIONAL ASSN 1.8 1/15/2021		0.00	374.55	0.00	374.55
Interest	11/15/2019	91412HBL6	0.00	University of California 3.466 5/15/2024-18		0.00	8,665.00	0.00	8,665.00
Interest	11/15/2019	061785DY4	0.00	Bank of Deerfield 2.85 2/15/2024		0.00	602.72	0.00	602.72
Interest	11/15/2019	68389XBB0	0.00	Oracle Corp 2.5 5/15/2022-15		0.00	6,250.00	0.00	6,250.00
Interest	11/15/2019	30257JAM7	0.00	FNB Bank Inc/Romney 3 1/16/2024		0.00	634.44	0.00	634.44
Interest	11/15/2019	91412HDG5	0.00	University of California 2.836 5/15/2020-18		0.00	3,403.20	0.00	3,403.20
Interest	11/15/2019	62384RAF3	0.00	Mountain America Federal Credit Union 3 3/27/2023		0.00	624.25	0.00	624.25
Interest	11/15/2019	19416QEL0	0.00	Colgate-Palmolive 2.25 11/15/2022-17		0.00	5,625.00	0.00	5,625.00
Interest	11/16/2019	740367HP5	0.00	Preferred Bank LA Calif 2 8/16/2024		0.00	422.96	0.00	422.96
Interest	11/16/2019	33640VCF3	0.00	First Service Bank 3.3 5/16/2023		0.00	697.88	0.00	697.88
Interest	11/17/2019	855736DA9	0.00	STATE BK & TR CO DEFIANCE OHIO 1.6 2/17/2021		0.00	332.93	0.00	332.93
Interest	11/17/2019	219240BY3	0.00	Cornerstone Community Bank 2.6 5/17/2024		0.00	549.85	0.00	549.85
Interest	11/17/2019	50116CBE8	0.00	KS Statebank Manhattan KS 2.1 5/17/2022		0.00	436.97	0.00	436.97
Interest	11/18/2019	00257TBJ4	0.00	Abacus Federal Savings Bank 1.75 10/18/2024		0.00	370.09	0.00	370.09
Interest	11/18/2019	22766ABN4	0.00	Crossfirst Bank 2.05 8/18/2022		0.00	426.57	0.00	426.57
Interest	11/18/2019	48836LAF9	0.00	Kemba Financial Credit Union 1.75 10/18/2024		0.00	370.09	0.00	370.09



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 10/31/2019, End Date: 11/30/2019

Action	Settlement Date	CUSIP	Face Amount / Shares	Description	Purchase Price	Principal	Interest / Dividends	YTM @ Cost	Total
Interest	11/18/2019	59161YAA4	0.00	Metro Credit Union 2.95 7/17/2020		0.00	623.86	0.00	623.86
Interest	11/19/2019	909557HX1	0.00	United Bankers Bank 3 9/21/2020		0.00	634.44	0.00	634.44
Interest	11/19/2019	560507AJ4	0.00	Maine Savings Federal Credit Union 3.3 5/19/2023		0.00	697.88	0.00	697.88
Interest	11/19/2019	310567AB8	0.00	Farmers State Bank 2.35 9/19/2022		0.00	488.99	0.00	488.99
Interest	11/20/2019	50625LAK9	0.00	Lafayette Federal Credit Union 3.5 11/20/2023		0.00	740.18	0.00	740.18
Interest	11/20/2019	32112UCW9	0.00	First National Bank of McGregor 2.85 2/21/2024		0.00	602.72	0.00	602.72
Interest	11/21/2019	49254FAC0	0.00	Keesler Federal Credit Union 3.1 12/21/2020		0.00	655.59	0.00	655.59
Interest	11/22/2019	061803AH5	0.00	Bank of Delight 2.85 2/22/2024		0.00	602.72	0.00	602.72
Interest	11/22/2019	90352RAC9	0.00	USAlliance Federal Credit Union 3 8/20/2021		0.00	624.25	0.00	624.25
Interest	11/22/2019	92535LCC6	0.00	Verus Bank of Commerce 2.8 2/22/2024		0.00	592.14	0.00	592.14
Interest	11/23/2019	938828BJ8	0.00	Washington Federal Bank 2.05 8/23/2024		0.00	433.53	0.00	433.53
Interest	11/23/2019	33766LAJ7	0.00	Firstier Bank 1.95 8/23/2024		0.00	412.38	0.00	412.38
Interest	11/24/2019	03753XBD1	0.00	Apex Bank 3.1 8/24/2023		0.00	645.05	0.00	645.05
Interest	11/24/2019	90348JEV8	0.00	UBS Bank USA 3.45 10/24/2023		0.00	729.60	0.00	729.60
Interest	11/25/2019	063907AA7	0.00	Bank of Botetourt 1.75 10/25/2024		0.00	370.09	0.00	370.09
Interest	11/25/2019	22230PBY5	0.00	Country Bank New York 3 1/25/2024		0.00	634.44	0.00	634.44
Interest	11/25/2019	330459BY3	0.00	FNB BANK INC 2 2/25/2022		0.00	416.16	0.00	416.16
Interest	11/25/2019	3136G4GG2	0.00	FNMA 1.5 5/25/2021-17		0.00	7,500.00	0.00	7,500.00
Interest	11/26/2019	32065TAZ4	0.00	First Kentucky Bank Inc 2.55 4/26/2024		0.00	539.27	0.00	539.27
Interest	11/26/2019	17284C4F8	0.00	CIT BK SALT LAKE CITY 2.25 11/26/2019		0.00	2,778.90	0.00	2,778.90
Interest	11/26/2019	56065GAG3	0.00	Mainstreet Bank 2.6 4/26/2024		0.00	549.85	0.00	549.85
Interest	11/27/2019	3136G32J3	0.00	FNMA 1.25 11/27/2019-17		0.00	7,812.50	0.00	7,812.50
Interest	11/27/2019	39115UBE2	0.00	Great Plains Bank 2.8 2/27/2024		0.00	592.14	0.00	592.14
Interest	11/28/2019	080515CH0	0.00	Belmont Savings Bank 2.7 2/28/2023		0.00	561.82	0.00	561.82
Interest	11/28/2019	20451PYY9	0.00	Compass Bank 3.1 11/30/2020		0.00	3,844.34	0.00	3,844.34
Interest	11/28/2019	3136G33W3	0.00	FNMA 1.5 5/28/2021-17		0.00	7,500.00	0.00	7,500.00
Interest	11/28/2019	59828PCA6	0.00	Midwest Bank of West IL 3.3 8/29/2022		0.00	697.88	0.00	697.88



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 10/31/2019, End Date: 11/30/2019

Action	Settlement Date	CUSIP	Face Amount / Shares	Description	Purchase Price	Principal	Interest / Dividends	YTM @ Cost	Total
Interest	11/29/2019	72247PAC0	0.00	Pine Bluff Cotton Belt FCU 2.8 8/31/2020		0.00	582.63	0.00	582.63
Interest	11/29/2019	01748DAX4	0.00	ALLEGIANCE BK TEX HOUSTON 2.15 9/29/2022		0.00	447.38	0.00	447.38
Interest	11/29/2019	856283G59	0.00	State Bank of India-Chicago IL 3.6 11/29/2023		0.00	4,446.25	0.00	4,446.25
Interest	11/29/2019	OAKVALLEY0670	0.00	Oak Valley Bank Cash		0.00	9,482.16	0.00	9,482.16
Interest	11/30/2019	710571DS6	0.00	Peoples Bank Newton NC 2 7/31/2024		0.00	409.32	0.00	409.32
Interest	11/30/2019	3135G0F73	0.00	FNMA 1.5 11/30/2020		0.00	7,500.00	0.00	7,500.00
Interest	11/30/2019	17286TAC9	0.00	Citadel Federal Credit Union 3 10/30/2020		0.00	634.44	0.00	634.44
Interest	11/30/2019	29278TCP3	0.00	Enerbank USA 3.2 8/30/2023		0.00	665.86	0.00	665.86
Interest	11/30/2019	67054NAM5	0.00	Numerica Credit Union 3.4 10/31/2023		0.00	695.84	0.00	695.84
Interest	11/30/2019	06426KAM0	0.00	Bank of New England 3.2 7/31/2023		0.00	649.64	0.00	649.64
Interest	11/30/2019	812541AA8	0.00	Seasons Federal Credit Union 3 10/30/2020		0.00	634.44	0.00	634.44
Interest	11/30/2019	20369AAG5	0.00	Community Credit Union of Lynn 3.1 11/30/2020		0.00	3,844.34	0.00	3,844.34
Subtotal			0.00			0.00	192,019.99		192,019.99
Total Interest/Dividends			0.00			0.00	192,019.99		192,019.99



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE January 7, 2020

Departments: Board of Supervisors

TIME REQUIRED

SUBJECT Out-of-State Travel Authorization for
NACo Legislative Conference

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Out of State travel request for Supervisors Gardner and Kreitz to attend the 2020 NACo Legislative Conference in Washington D.C.

RECOMMENDED ACTION:

Approve out-of-state travel for Mono County Supervisors Gardner (alternate) and Kreitz to attend the NACo Legislative Conference in Washington, D.C. February 29 - March 4, 2020.

FISCAL IMPACT:

Up to \$3,000 per person for conference registration, hotel stay, and air travel. Unexpended Board of Supervisors budget set aside for travel, conferences and training is \$21,000 at this time.

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Conference Schedule](#)

History

Time	Who	Approval
12/16/2019 9:42 AM	County Administrative Office	Yes
12/16/2019 5:28 PM	County Counsel	Yes

12/27/2019 9:03 AM

Finance

Yes

2020 NACo Legislative Conference

Schedule as of: **12/11/2019**

Friday, February 28, 2020

Feb. 28 **Tech Summit / CIO Forum**
9:00 am to 3:30 pm

Tentative times

Feb. 28 **NACo Ambassadors Meeting**
4:00 pm to 5:00 pm

Feb. 28 **Registration Open**
5:00 pm to 7:00 pm

Saturday, February 29, 2020

Feb. 29 **First Time Attendees Breakfast**
7:00 am to 8:30 am

By invitation only

Feb. 29 **Registration Open**
7:00 am to 5:00 pm

Feb. 29 **Policy Coordinating Committee Meeting #1**
8:00 am to 9:00 am

Feb. 29 **Community Economic and Workforce Development Steering
Committee - Resolution Meeting**
9:00 am to 10:00 am

Feb. 29 **Public Lands Steering Committee - Resolutions Meeting**
9:00 am to 10:00 am

- Feb. 29* **9:00 am to 10:00 am** **Transportation Policy Steering Committee - Resolutions Meeting**
- Feb. 29* **9:00 am to 10:30 am** **Agriculture and Rural Affairs Policy Steering Committee - Subcommittee Meetings**
- Feb. 29* **9:00 am to 11:00 am** **Environment Energy and Land Use Policy Steering Committee - Resolutions Meeting**
- Feb. 29* **9:00 am to 11:30 am** **Health Policy Steering Committee - Joint Subcommittee Meetings**
- Feb. 29* **9:00 am to 11:30 am** **Human Services and Education Policy and Steering Committee - Joint Subcommittees Meetings**
- Feb. 29* **9:00 am to 12:00 pm** **IT Standing Committee Meeting**
- Feb. 29* **9:00 am to 12:00 pm** **Justice and Public Safety Steering Committee - Morning Meeting**
- Feb. 29* **9:30 am to 12:00 pm** **Finance, Pensions and Intergovernmental Affairs Policy Steering Committee - Subcommittee Meetings**
- Feb. 29* **10:00 am to 12:00 pm** **Community Economic and Workforce Development Steering Committee - Subcommittee Meetings**
- Feb. 29* **10:00 am to 12:00 pm** **Public Lands Steering Committee - Subcommittee Meetings**
- Feb. 29* **10:00 am to 12:00 pm** **Transportation Policy Steering Committee - Subcommittee Meetings**

- Feb. 29* **10:30 am to 12:00 pm** **Agriculture and Rural Affairs Policy Steering Committee - Business Meeting**
- Feb. 29* **10:30 am to 12:00 pm** **Audit Committee Meeting**
- Feb. 29* **12:00 pm to 1:15 pm** **Finance Standing Committee Meeting**
- Feb. 29* **12:00 pm to 1:30 pm** **Lunch Break (On Your Own)**
- Feb. 29* **1:30 pm to 4:00 pm** **Finance, Pensions and Intergovernmental Affairs Policy Steering Committee - Business Meeting**
- Feb. 29* **1:30 pm to 4:00 pm** **Justice and Public Safety Steering Committee - Afternoon Meeting**
- Feb. 29* **1:30 pm to 4:00 pm** **Telecommunications and Technology Steering Committee Meeting**
- Feb. 29* **1:45 pm to 4:30 pm** **Environment Energy and Land Use Policy Steering Committee - Business Meeting**
- Feb. 29* **2:00 pm to 4:00 pm** **Public Lands Steering Committee - Public Meetings**
- Feb. 29* **2:00 pm to 4:00 pm** **Transportation Policy Steering Committee - Business Meeting**
- Feb. 29* **2:00 pm to 4:30 pm** **Community Economic and Workforce Development Steering Committee - Business Meetings**
- Feb. 29* **2:00 pm to 4:30 pm** **Health Policy Steering Committee - Business Meeting**

Feb. 29 **Human Services and Education Policy and Steering
Committee - Business Meeting**
2:00 pm to 4:30 pm

Feb. 29 **Policy Coordinating Committee Meeting #2**
5:00 pm to 5:45 pm

Feb. 29 **Tech Summit / CIO Forum Reception**
5:00 pm to 6:30 pm

Feb. 29 **Affiliate and State Association Events**
5:00 pm to 8:00 pm

Feb. 29 **Resorts, Tourism and Gateway Counties Working Group
Meeting**
5:30 pm to 6:30 pm

Sunday, March 1, 2020

Mar. 1 **Affiliate and State Association Events**
7:00 am to 7:45 am

Mar. 1 **Non-denominational Worship Service**
7:00 am to 8:00 am

Mar. 1 **Registration Open**
7:00 am to 5:00 pm

Mar. 1 **Gulf States and Parishes Caucus**
8:00 am to 9:30 am

Mar. 1 **Healthy Counties Advisory Board Meeting**
8:30 am to 10:00 am

Mar. 1 **GIS Subcommittee Meeting**
9:30 am to 11:30 am

Mar. 1 **Large Urban Caucus County (LUCC) Meeting**
10:00 am to 12:00 pm

<i>Mar. 1</i> 10:00 am to 12:00 pm	Rural Action Caucus (RAC) Meeting
<i>Mar. 1</i> 12:00 pm to 1:30 pm	Membership Standing Committee Meeting
<i>Mar. 1</i> 1:00 pm to 3:00 pm	Arts & Culture Commission Meeting
<i>Mar. 1</i> 1:00 pm to 3:00 pm	Resilient Counties Advisory Board Meeting
<i>Mar. 1</i> 1:00 pm to 3:00 pm	Veterans and Military Services Committee Meeting
<i>Mar. 1</i> 1:00 pm to 3:30 pm	Defined Contribution Retirement (DCR) Advisory Committee Meeting
<i>Mar. 1</i> 1:00 pm to 3:30 pm	Western Interstate Region (WIR) Board of Directors Meeting
<i>Mar. 1</i> 1:30 pm to 2:45 pm	Coming to a Legislature Near You: State Policy Trends
<i>Mar. 1</i> 1:30 pm to 2:45 pm	Counties Leading Change for Young Children
<i>Mar. 1</i> 1:30 pm to 2:45 pm	SEC and GASB 101: The Latest on Federal Financing and Regulations
<i>Mar. 1</i> 1:30 pm to 2:45 pm	Technology Innovation: Getting Your Data in Order
<i>Mar. 1</i> 1:30 pm to 2:45 pm	Workshop Block #1
<i>Mar. 1</i> 1:30 pm to 3:00 pm	Programs and Services Committee Meeting

- Mar. 1* **State Association Meeting Planners Meeting**
1:45 pm to 3:15 pm
- Mar. 1* **Immigration Reform Task Force Meeting**
2:00 pm to 3:30 pm
- Mar. 1* **NACo Board Forum**
3:30 pm to 4:45 pm
- Mar. 1* **NACo Next Generation Network Business Meeting**
4:00 pm to 5:00 pm
- Mar. 1* **Affiliate and State Association Events**
5:00 pm to 8:00 pm
- Mar. 1* **NACo Next Generation Network / County Leadership Institute / High Performance Leadership Development Academy Reception**
5:45 pm to 6:45 pm

Monday, March 2, 2020

- Mar. 2* **Registration Open**
7:00 am to 5:00 pm
- Mar. 2* **Central Region Caucus Meeting**
7:30 am to 8:30 am
- Mar. 2* **Northeast Region Caucus Meeting**
7:30 am to 8:30 am
- Mar. 2* **South Region Caucus Meeting**
7:30 am to 8:30 am
- Mar. 2* **West Region Caucus Meeting**
7:30 am to 8:30 am
- Mar. 2* **Meet and Greet with Federal Agency Representatives**
8:00 am to 12:00 pm

<i>Mar. 2</i> 9:00 am to 10:30 am	General Session
<i>Mar. 2</i> 10:45 am to 11:45 am	County Innovation for Value Added Solutions and Revenue Generation
<i>Mar. 2</i> 10:45 am to 11:45 am	Creating a County Network of Support for Aging Americans
<i>Mar. 2</i> 10:45 am to 11:45 am	Cyber Disaster Recovery: What's the Hype All About
<i>Mar. 2</i> 10:45 am to 11:45 am	Federal Policy Lightning Round: Outlook for the 116th Congress
<i>Mar. 2</i> 10:45 am to 11:45 am	International Trade and Local Economies: How Counties Can Compete in the Global Market
<i>Mar. 2</i> 10:45 am to 11:45 am	Rural Grants 101: How County Officials Can Tap Into USDA Programs
<i>Mar. 2</i> 10:45 am to 11:45 am	Workshop Block #2
<i>Mar. 2</i> 10:45 am to 12:00 pm	International Economic Development Task Force Meeting
<i>Mar. 2</i> 11:00 am to 12:00 pm	Credentials Committee Meeting
<i>Mar. 2</i> 12:00 pm to 1:30 am	Attendee Luncheon
<i>Mar. 2</i> 1:45 pm to 3:00 pm	Breaking Down the Complexity: Federal-State-Local Strategies to Tackle Homelessness

- Mar. 2*
1:45 pm to 3:00 pm **Painful Permitting: How Counties Can Successfully Navigate the Federal Permitting Process**
- Mar. 2*
1:45 pm to 3:00 pm **Positioning your County for the Future of Work**
- Mar. 2*
1:45 pm to 3:00 pm **Protecting the Vote: How to Secure Your County's Election System**
- Mar. 2*
1:45 pm to 3:00 pm **Speaking Different Languages: Bridging the Generation Communication Gap**
- Mar. 2*
1:45 pm to 3:00 pm **Workshop Block #3**
- Mar. 2*
1:45 pm to 4:30 pm **NACo Board of Directors Meeting**
- Mar. 2*
3:15 pm to 4:30 pm **An Elected Official's Financial Guide: Essential Tools for Managing Your County**
- Mar. 2*
3:15 pm to 4:30 pm **Best Practices for County Leadership Readiness and Talent Development**
- Mar. 2*
3:15 pm to 4:30 pm **Counties and the Census: Local Leadership in Reaching Historically Undercounted Populations**
- Mar. 2*
3:15 pm to 4:30 pm **EPA Regulations to Watch**
- Mar. 2*
3:15 pm to 4:30 pm **Rethinking Recycling: County Response to China's Ban on Recycling Imports**
- Mar. 2*
3:15 pm to 4:30 pm **Workshop Block #4**

Mar. 2 **Affiliate and State Association Events**
5:00 pm to 8:00 pm

Tuesday, March 3, 2020

Mar. 3 **Affiliate and State Association Events**
7:00 am to 8:45 am

Mar. 3 **Registration Open**
7:00 am to 1:00 pm

Mar. 3 **An Insider's Look at FEMA: What to Do When a Disaster Strikes**
8:00 am to 9:15 am

Mar. 3 **Congressional Management Foundation**
8:00 am to 9:15 am

Mar. 3 **Money Matters: Generational Approaches to Retirement and Financial Literacy**
8:00 am to 9:15 am

Mar. 3 **Reducing Racial and Ethnic Disparities in Justice Reform**
8:00 am to 9:15 am

Mar. 3 **Workshop Block #5**
8:00 am to 9:15 am

Mar. 3 **NACo Open House & Luggage Storage**
8:00 am to 3:00 pm

Mar. 3 **Capitol Hill Visits**
8:00 am to 5:00 pm

Mar. 3 **General Session**
9:30 am to 11:45 am

Mar. 3 **Capitol Hill Photo Op**
12:00 pm to 12:15 pm

Mar. 3
12:00 pm to 4:30 pm

Joint NACo–U.S. Department of Defense Summit for Counties Near Defense Installations

As part of the [2020 NACo Legislative Conference](#), NACo and the U.S. Department of Defense is hosting a summit for counties with defense installations in or near their jurisdictions. This event will bring together county and federal officials to discuss issues facing these counties with special focus on PFAS and the REPI program. Sessions will also focus on strategies for enhancing federal-local partnerships to address these issues.

Mar. 3
12:30 pm to 4:00 pm

Capitol Hill Briefings & Press Conferences

Mar. 3
1:00 pm to 2:15 pm

Ethics in Public Service and Political Campaigns

Mar. 3
1:00 pm to 2:15 pm

Supreme Court Cases Hold Consequences for Counties

Mar. 3
1:00 pm to 2:15 pm

The White House's National Cybersecurity Moonshot: Impacts and Opportunities for Counties

Mar. 3
1:00 pm to 2:15 pm

Workshop Block #6

Mar. 3
7:00 pm to 9:00 pm

NACo President's Reception

Wednesday, March 4, 2020

Mar. 4
8:00 am to 3:00 pm

NACo Open House & Luggage Storage

NACo Office

Mar. 4
8:00 am to 5:00 pm

Capitol Hill & Federal Agency Visits



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 7, 2020

Departments: Finance

TIME REQUIRED

SUBJECT Annual Resolution Delegating
Investment Authority to the County
Treasurer

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Resolution Delegating Investment Authority to the County Treasurer.

RECOMMENDED ACTION:

Adopt Resolution R20-____, Delegating Investment Authority to the County Treasurer.

FISCAL IMPACT:

None.

CONTACT NAME: Gerald Frank

PHONE/EMAIL: 7609325483 / gfrank@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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Staff Report
Resolution Delegating Investment Authority to the County Treasurer

History

Time	Who	Approval
12/16/2019 9:41 AM	County Administrative Office	Yes
12/16/2019 1:06 PM	County Counsel	Yes
12/23/2019 10:37 AM	Finance	Yes



DEPARTMENT OF FINANCE

COUNTY OF MONO

Gerald A. Frank
Assistant Finance Director
Treasurer-Tax Collector

Janet Dutcher, CPA, CGFM
Finance Director

Stephanie Butters
Assistant Finance Director
Auditor-Controller

P.O. Box 495
Bridgeport, California 93517
(760) 932-5480
Fax (760) 932-5481

P.O. Box 556
Bridgeport, California 93517
(760) 932-5490
Fax (760) 932-5491

Date: January 7, 2020

To: Honorable Board of Supervisors

From: Finance: Janet Dutcher, Gerald Frank

Subject:

Resolution Delegating Investment Authority to the County Treasurer

Action Requested:

1. Adopt resolution delegating investment authority to the County Treasurer.

Discussion:

This resolution renews the delegation of authority to the County Treasurer established in Ordinance 18-08.

Pursuant to Government Code §53607, "The authority of the legislative body to invest or to reinvest funds of a local agency, or to sell or exchange securities so purchased, may be delegated for a one-year period by the legislative body to the treasurer of the local agency, who shall thereafter assume full responsibility for those transactions until the delegation of authority is revoked or expires, and shall make a monthly report of those transactions to the legislative body. Subject to review, the legislative body may renew the delegation of authority pursuant to this section each year."

Pursuant to Government Code §27000.1, "Subject to Section 53607, the board of supervisors may, by ordinance, delegate to the county treasurer the authority to invest or reinvest the funds of the county and the funds of other depositors in the county treasury, pursuant to Chapter 4 (commencing with Section 53600) of Part 1 of Division 2 of Title 5. The county treasurer shall thereafter assume full responsibility for those transactions until the board of supervisors either revokes its delegation of authority, by ordinance, or decides not to renew the annual delegation, as provided in Section 53607. Nothing in this section shall limit the county treasurer's authority pursuant to Section 53635 or 53684.

Pursuant to Government Code §26980, Mono County has created the office of Director of Finance, which is consolidated with the office of County Treasurer (see Mono County Code Chapter 2.14). Accordingly, such delegation would in effect be to the Director of Finance, as County Treasurer.

Fiscal Impact:

None



RESOLUTION NO. R20-__

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS
DELEGATING INVESTMENT AUTHORITY TO THE COUNTY TREASURER**

WHEREAS, Government Code §§ 53607 and 27000.1 authorize the Board of Supervisors to delegate to the County Treasurer the authority to invest or reinvest the funds of the County and the funds of other depositors in the county treasury (hereinafter “investment powers”), and provide that this delegation be carried out by ordinance and subject to annual renewal by the Board; and

WHEREAS, pursuant to Government Code § 26980, Mono County has created the office of Director of Finance, which office is consolidated with the office of County Treasurer (see Mono County Code 2.14) and accordingly, delegation of investment powers to the County Treasurer is a delegation of those powers to the Director of Finance, as County Treasurer; and

WHEREAS, pursuant to Government Code § 24100 et seq., any deputy of the Finance Director has all the power and duties of the Finance Director and any deputized Assistant Finance Director would have investment powers if such powers were delegated by the Finance Director; and

WHEREAS, pursuant to 79 Ops. Cal. Atty. Gen. 88, once delegated, such authority includes the ability of the County Treasurer to contract with an investment manager further delegating discretionary authority to invest funds on deposit with the Treasurer; and

WHEREAS, on June 5, 2018, the Mono County Board of Supervisors adopted Ordinance No. ORD18-08, delegating investment authority to the County Treasurer and authorizing the annual renewals of the delegation of investment authority to the County Treasurer to be accomplished by resolution; and

WHEREAS, the Board now desires to renew its delegation of investment authority to the County Treasurer pursuant to Government Code §§ 53607 and 27000.1 for the entirety of 2020.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Mono County Board of Supervisors as follows:

1. Pursuant to Government Code §§ 53607 and 27000.1, the authority to invest or reinvest funds of the County and the funds of other depositors in the county treasury, is hereby delegated to the County Treasurer, who is the County Finance Director, for the entirety of 2020.

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APPROVED and **ADOPTED** this _____ day of _____, 2020, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Stacy Corless , Chair
Mono County Board of Supervisors

ATTEST:

APPROVED AS TO FORM:

Clerk of the Board

County Counsel



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE January 7, 2020

TIME REQUIRED

SUBJECT

Letter to Sierra Wave from CSAC
Congratulating Supervisor Peters

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

A letter from the California State Association of Counties (CSAC) to the Sierra Wave congratulating Supervisor John Peters for receiving a 2019 CSAC Circle of Service Award.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Letter](#)

History

Time	Who	Approval
12/30/2019 9:07 AM	County Administrative Office	Yes
12/30/2019 1:04 PM	County Counsel	Yes
1/3/2020 12:42 PM	Finance	Yes

December 11, 2019

Dear Editor:

On behalf of the California State Association of Counties (CSAC), I want to congratulate Mono County Supervisor John Peters, who was recently honored by our statewide Association with a 2019 CSAC Circle of Service Award, of which only five were presented statewide. Supervisor Peters' leadership on complex mental health and human services issues at the state level benefited counties and residents across California. Thank you, Supervisor Peters, for your ongoing commitment and leadership to Mono County and California.

Graham Knaus
Executive Director
California State Association of Counties



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 7, 2020

Departments: Clerk of the Board

TIME REQUIRED	30 minutes (5 minute presentation; 25 minute discussion)	PERSONS APPEARING BEFORE THE BOARD	Shannon Kendall, Clerk of the Board; Board Chair
SUBJECT	Supervisors' Appointments to Boards, Commissions, and Committees for 2020		

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Mono County Supervisors serve on various board, commissions, and committees for one-year terms that expire on December 31st. Each January, the Board of Supervisors makes appointments for the upcoming year.

RECOMMENDED ACTION:

Appoint Supervisors to boards, commissions, and committees for 2020.

FISCAL IMPACT:

None.

CONTACT NAME: Scheereen Dedman

PHONE/EMAIL: x5538 / sdedman@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
2019 Appointment List by Supervisor
2019 Appointment List by Committee

History

Time	Who	Approval
12/30/2019 9:55 AM	County Administrative Office	Yes
12/27/2019 5:06 PM	County Counsel	Yes

12/27/2019 4:49 PM

Finance

Yes

MONO COUNTY BOARD MEMBERS **APPOINTED TO COMMISSIONS & COMMITTEES 2019**

JENNIFER KREITZ – SUPERVISOR DISTRICT #1

Behavioral Health Advisory Board - Alternate
California State Association of Counties (CSAC) – Alternate
Community Corrections Partnership – Alternate
Eastern Sierra Council of Governmental Agencies – Alternate
Eastern Sierra Transit Authority (ESTA)
Local Transportation Commission, Mono County (LTC)
Mammoth Lakes Housing
Sierra Nevada Conservancy - Alternate
Town – County Liaison Committee – Alternate
Treasury Oversight Committee, Mono County

FRED STUMP – SUPERVISOR DISTRICT #2

Airport Land Use Commission
Great Basin Unified Air Pollution Control District
Local Agency Formation Commission (LAFCO)
Local Transportation Commission, Mono County (LTC)
Owens Valley Groundwater Joint Powers Authority
Town – County Liaison Committee
Tri-Valley Groundwater Management District

BOB GARDNER – SUPERVISOR DISTRICT #3

Airport Land Use Commission - Alternate
Children and Families Commission (First 5), Mono County
Collaborative Planning Team, Mono County – Alternate
Eastern Sierra Council of Governmental Agencies
Eastern Sierra Transit Authority (ESTA)
Great Basin Unified Air Pollution Control District – Alternate
Inter-Agency Visitor's Center Board of Directors
Local Agency Formation Commission (LAFCO) - Alternate
Mammoth Lakes Housing – Alternate
Mammoth Mountain Ski Area Liaison Committee
National Association of Counties – Alternate
Owens Valley Groundwater Joint Powers Authority – Alternate
Treasury Oversight Committee, Mono County - Alternate
Yosemite Area Regional Transportation System Joint Powers Authority (YARTS)

JOHN PETERS – SUPERVISOR DISTRICT #4

Airport Land Use Commission

California State Association of Counties (CSAC)
Central Nevada Regional Water Authority (CNRWA)
Eastern Sierra Child Support Regional Oversight Committee
Great Basin Unified Air Pollution Control District
Integrated Waste Management Act of 1989 Independent Hearing Panel For Local Enforcement Agency
Law Library, Mono County
Local Agency Formation Commission (LAFCO)
Local Transportation Commission, Mono County (LTC)
Mammoth Mountain Ski Area Liaison Committee
Rural County Representatives of California (RCRC) / GSFA - Alternate

STACY CORLESS – SUPERVISOR DISTRICT #5

Behavioral Health Advisory Board
Collaborative Planning Team, Mono County
Community Corrections Partnership
Eastern Sierra Council of Governmental Agencies
National Association of Counties
Rural County Representatives of California (RCRC) / GSFA / ESJPA
Sierra Nevada Conservancy
Town – County Liaison Committee
Yosemite Area Regional Transportation System Joint Powers Authority (YARTS)

**MONO COUNTY BOARD OF SUPERVISORS
2019 BOARD / COMMISSION / COMMITTEE MEMBERSHIP LIST**

Date of Appointment: January 8, 2019

Term Expires: December 31, 2019

AIRPORT LAND USE COMMISSION

<https://monocounty.ca.gov/aluc>;

Gerry LeFrancois, Mono County Community Development, 760-924-1810

- ✚ John Peters, Supervisor
- ✚ Fred Stump, Supervisor
- ✚ Bob Gardner, Supervisor Alternate

BEHAVIORAL HEALTH ADVISORY BOARD

<https://monocounty.ca.gov/behavioral-health/page/advisory-board>;

Amanda Greenberg, Mono County Behavioral Health, 760-924-1740

- ✚ Stacy Corless, Supervisor
- ✚ Jennifer Halferty, Supervisor Alternate

CALIFORNIA STATE ASSOCIATION OF COUNTIES (CSAC)

www.counties.org;

Sue Ronkowski, CSAC, sronkowski@counties.org, 916-327-7500

- ✚ John Peters, Supervisor
- ✚ Jennifer Halferty, Supervisor Alternate

CENTRAL NEVADA REGIONAL WATER AUTHORITY (CNRWA)

<https://cnrwa.com>;

Jeff Fontaine, Executive Director, ccjfontaine@gmail.com

- ✚ John Peters, Supervisor

MONO COUNTY CHILDREN AND FAMILIES COMMISSION (FIRST 5)

<https://www.monokids.org>;

PO Box 130, Mammoth Lakes, CA, 93546; 760-924-7626

- ✚ Bob Gardner, Supervisor

COLLABORATIVE PLANNING TEAM, MONO COUNTY

<https://monocounty.ca.gov/cpt>;

CD Ritter, Mono County Community Development, 760-924-1804

- ✚ Stacy Corless, Supervisor
- ✚ Bob Gardner, Supervisor Alternate

COMMUNITY CORRECTIONS PARTNERSHIP

<https://monocounty.ca.gov/probation/page/community-corrections-partnership-ccp>;

Mono County Probation Department, 760-932-5570

- ✚ Stacy Corless, Supervisor
- ✚ Jennifer Halferty, Supervisor Alternate

EASTERN SIERRA CHILD SUPPORT REGIONAL OVERSIGHT COMMITTEE

Eastern Sierra Child Support Services, PO Box 1147, Bishop, CA, 93515; 866-901-3212

- ✚ John Peters, Supervisor (Current Board Chair)

EASTERN SIERRA COUNCIL OF GOVERNMENTAL AGENCIES

<http://escog.ca.gov>;

Pam Kobylarz, pkobylarz@townofmammothlakes.ca.gov; 760-965-3600

- + Stacy Corless, Supervisor
- + Bob Gardner, Supervisor
- + Jennifer Halferty, Supervisor Alternate

EASTERN SIERRA TRANSIT AUTHORITY (ESTA)

<https://www.estransit.com/>;

PO Box 7357, Bishop, CA, 93515; 760-872-1901

- + Bob Gardner, Supervisor
- + Jennifer Halferty, Supervisor

GREAT BASIN UNIFIED AIR POLLUTION CONTROL DISTRICT

<https://www.gbuapcd.org/>;

157 Short St. Ste 6, Bishop, CA 93514; 760-872-8211

- + John Peters, Supervisor
- + Fred Stump, Supervisor
- + Bob Gardner, Supervisor Alternate

INTEGRATED WASTE MANAGEMENT ACT OF 1989 INDEPENDENT HEARING PANEL FOR LOCAL ENFORCEMENT AGENCY

- + John Peters, Supervisor

INTER-AGENCY VISITORS' CENTER BOARD OF DIRECTORS

- + Bob Gardner, Supervisor

MONO COUNTY LAW LIBRARY

<http://www.monocolibraries.org>;

Mono County Library / Law Library 760-934-8670; Mono County Counsel, 760-924-1700

- + John Peters, Supervisor (Current Board Chair)

LOCAL AGENCY FORMATION COMMISSION (LAFCO)

<https://monocounty.ca.gov/lafco>;

Gerry LeFrancois, Mono County Community Development, 760-924-1810

- + Fred Stump, Supervisor
- + John Peters, Supervisor
- + Bob Gardner, Supervisor Alternate

MONO COUNTY LOCAL TRANSPORTATION COMMISSION (LTC)

<https://monocounty.ca.gov/ltc>;

CD Ritter, Mono County Community Development, 760-924-1804

- + John Peters, Supervisor
- + Jennifer Halferty, Supervisor
- + Fred Stump, Supervisor
- + Leslie Chapman, Alternate

MAMMOTH LAKES HOUSING

<http://mammothlakeshousing.org/>;

Patricia Robertson, Executive Director, 760-934-4740

- + Stacy Corless, Supervisor
- + Bob Gardner, Supervisor Alternate

MAMMOTH MOUNTAIN SKI AREA LIAISON COMMITTEE

- ✚ John Peters, Supervisor
- ✚ Bob Gardner, Supervisor
- ✚ Vacant, Supervisor Alternate

NATIONAL ASSOCIATION OF COUNTIES (NACo)

<https://www.naco.org/>;

888-407-6226, membership@naco.org

- ✚ Stacy Corless, Supervisor
- ✚ Bob Gardner, Supervisor Alternate

OWENS VALLEY GROUNDWATER JOINT POWERS AUTHORITY

<http://www.inyowater.org/>;

760-878-0001

- ✚ Fred Stump, Supervisor
- ✚ Bob Gardner, Supervisor Alternate

RURAL COUNTY REPRESENTATIVES OF CALIFORNIA (RCRC) / GOLDEN STATE FINANCE AUTHORITY (GSFA) / ENVIRONMENTAL SERVICES JOINT POWER AUTHORITY (ESJPA)

<http://www.rcrcnet.org/>;

1215 K Street, Suite 1650, Sacramento, CA. 95814; 916-447-4806

- ✚ Stacy Corless, Supervisor
- ✚ John Peters, Supervisor Alternate
- ✚ Justin Nalder, ESJPA Alternate

SIERRA NEVADA CONSERVANCY

351 Pacu Lane, Suite 200, Bishop, CA. 93514; 760-872-1120

- ✚ Stacy Corless, Supervisor
- ✚ Jennifer Halferty, Supervisor Alternate

TOWN-COUNTY LIAISON COMMITTEE

[https://www.townofmammothlakes.ca.gov/593/Town-Council-Liaison-Committees](https://www.townofmammothlakes.ca.gov/593/Town-Council-Liaison-Committees;);

Pam Kobylarz, pkobylarz@townofmammothlakes.ca.gov; 760-965-3600

- ✚ Stacy Corless, Supervisor
- ✚ Fred Stump, Supervisor
- ✚ Jennifer Halferty, Supervisor Alternate

MONO COUNTY TREASURY OVERSIGHT COMMITTEE

<https://monocounty.ca.gov/tax/page/treasury-oversight-committee>;

Mono County Treasurer – Tax Collector; 760-932-5480

- ✚ Jennifer Halferty, Supervisor
- ✚ Bob Gardner, Supervisor Alternate

TRI-VALLEY GROUNDWATER MANAGEMENT DISTRICT

<http://tvqmd.org/>;

PO Box 936, Benton, CA, 93512

- ✚ Fred Stump, Supervisor

**YOSEMITE AREA REGIONAL TRANSPORTATION SYSTEM JOINT POWERS
AUTHORITY**

<https://yarts.com/>;

209-723-3153

- + Bob Gardner, Supervisor
- + Stacy Corless, Supervisor

***MONO COUNTY BOARD OF SUPERVISORS
2019 BOARD / COMMISSION / COMMITTEE
VOLUNTEER / UNOFFICIAL MEMBERSHIP LIST***

CALIFORNIA COALITION FOR RURAL HOUSING

<https://www.calruralhousing.org/>;

info@calruralhousing.org; 916-443-4448

- + Jennifer Halferty

CONTINUUM OF CARE COUNCIL

<https://www.easternsierracoc.org/>;

760-873-8557

- + Jennifer Halferty
- + Stacy Corless

EASTERN SIERRA AREA AGENCY ON AGING

<https://www.inyocounty.us/aging/>;

760-873-3305

- + John Peters, Supervisor
- + Fred Stump, Supervisor

INYO MONO ADVOCATES FOR COMMUNITY ACTION (IMACA)

<https://www.imaca.net/>;

760-873-8557

- + John Peters



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 7, 2020

Departments: Clerk of the Board

TIME REQUIRED 10 minutes (5 minute presentation; 5 minute discussion) **PERSONS APPEARING BEFORE THE BOARD** Shannon Kendall, Clerk of the Board

SUBJECT 2020 Calendar of Regular Meetings of the Board of Supervisors

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Rule 3 of the Mono County Board Rules of Procedure specifies that: an annual calendar of meetings shall be adopted by the Board at its first meeting in January. The calendar will include all known regular meetings. Any meeting may be canceled upon the order of the Chair or by a majority of Board members.

RECOMMENDED ACTION:

Approve proposed calendar of regular meetings for 2020; Cancel any agreed upon meeting for 2020.

FISCAL IMPACT:

None.

CONTACT NAME: Scheereen Dedman

PHONE/EMAIL: x5538 / sdedman@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Tentative 2020 Calendar of Meetings

History

Time	Who	Approval
12/30/2019 9:17 AM	County Administrative Office	Yes
12/27/2019 4:21 PM	County Counsel	Yes

**Mono County Board of Supervisors
2020 Regular Meeting Calendar
The First Three Tuesdays of the Month – unless otherwise noted ***

January 7
January 14
January 21

November 3
November 10
November 17

February 4
February 11
February 18

December 1
December 8
December 15

March 3
March 10
March 17

April 7
April 14
April 21

May 5
May 12
May 19

June 2
June 9
June 16

July 7
July 14
July 21

August 4
August 11
August 18

September 1
September 8
September 15

October 6
October 13
October 20



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 7, 2020

Departments: Finance

TIME REQUIRED 10 minutes (5 minutes presentation, 5 minute discussion) **PERSONS APPEARING BEFORE THE BOARD** Janet Dutcher

SUBJECT Resolution approving use of a three-year audit cycle for Wheeler Crest Community Services District in lieu of an annual audit

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed resolution approving the use of a three-year audit cycle for Wheeler Crest Community Services District.

RECOMMENDED ACTION:

Approve Resolution R20-___, approval of a change to a three-year audit cycle for Wheeler Crest CSD in lieu of an annual audit. Requires unanimous Board approval (5/5 vote).

FISCAL IMPACT:

Slight decrease in annual audit fees plus reduction in finance and special district personnel time and resources devoted to the audit process.

CONTACT NAME: Janet Dutcher, Megan Mahaffey

PHONE/EMAIL: 760-932-5494 / jdutcher@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Staff report
Resolution
Wheeler Crest CSD Resolution

History

Time	Who	Approval
12/30/2019 9:23 AM	County Administrative Office	Yes
12/17/2019 9:12 AM	County Counsel	Yes
12/27/2019 9:00 AM	Finance	Yes



DEPARTMENT OF FINANCE AUDITOR-CONTROLLER COUNTY OF MONO

Stephanie M. Butters
Assistant Finance Director
Auditor-Controller

Janet Dutcher, CPA, CGFM
Director of Finance

P.O. Box 556
Bridgeport, California 93517
(760) 932-5490
Fax (760) 932-5491

TO: Honorable Board of Supervisors

FROM: Janet Dutcher, Finance Director

DATE: January 7, 2020

SUBJECT: Resolution approving use of a three-year audit cycle for Wheeler Crest Community Services District (CSD) in lieu of an annual audit.

RECOMMENDATION:

Approve Resolution R20-___, approval of the change to a three-year audit cycle for Wheeler Crest CSD in lieu of an annual audit.

BACKGROUND:

California State law requires the County Auditor to contract with a CPA firm to perform an annual audit of a special district within the County, if the district does not do so on their own. Special District annual audits are required to be remitted to the California State Controller's Office within twelve months following the end of each fiscal year.

Each year, the Finance Department engages one CPA audit firm to perform the required external audits of seventeen of our County's special districts. Each district pays for their audit and the County makes a set contribution towards each District's accounts to ease the cost burden of these audits to the District. Until now, all seventeen district audits were performed at the same time for each fiscal year. Currently, audits are being completed for the fiscal year ended June 30, 2017.

Each year's audit demands a certain amount of time from finance and special district personnel to schedule fieldwork, complete financial statements, provide documents, and answer auditor questions.

California Government Code Section 26909 specifies that “a special district may by unanimous request of the governing board of the special district, with unanimous approval of the board of supervisors, replace the annual audit with an audit conducted at specific intervals, as recommended by the County Auditor, that shall be completed at least once every five years.”

The Finance Director recognizes the cost savings, reduced administrative burdens, and increased ability to meet statutory filing deadlines if the annual audit were replaced with an audit performed at less frequent specific intervals. And this is balanced against each District’s volume and complexity of transactions and activities that prudently might warrant performing audits at more frequent intervals or remaining on the standard annual audit cycle.

Concerning the seventeen special district audits, the Finance Director recommends the following changes the audit cycle frequencies:

SPECIAL DISTRICT	2018 REVENUES	AUDIT CYCLE FREQUENCY
ANTELOPE VALLEY WATER DISTRICT	\$2,475	5 YEAR
TRI-VALLEY GROUNDWATER MANAGEMENT DISTRICT	\$24,524	5 YEAR
MONO COUNTY RESOURCE CONSERVATION DISTRICT	\$2,467	5 YEAR
MONO CITY FIRE PROTECTION DISTRICT	\$35,142	3 YEAR
MAMMOTH LAKES COMMUNITY SERVICES DISTRICT	\$40,831	3 YEAR
LEE VINING FIRE PROTECTION DISTRICT	\$106,195	3 YEAR
WHEELER CREST COMMUNITY SERVICES DISTRICT	\$105,710	3 YEAR
WHITE MOUNTAIN FIRE PROTECTION DISTRICT	\$186,598	2 YEAR
LEE VINING PUBLIC UTILITY DISTRICT	\$188,235	2 YEAR
CHALFANT VALLEY FIRE PROTECTION DISTRICT	\$135,285	2 YEAR
PARADISE FIRE PROTECTION DISTRICT	*	1 YEAR
BIRCHIM COMMUNITY SERVICES DISTRICT	\$95,081	1 YEAR
WHEELER CREST FIRE PROTECTION DISTRICT	\$469,825	1 YEAR
ANTELOPE VALLEY FIRE PROTECTION DISTRICT	\$717,630	1 YEAR
LONG VALLEY FIRE PROTECTION DISTRICT	\$421,221	1 YEAR

* The District’s transactions are not maintained in the Mono County Accounting System.

DISCUSSION:

The purpose of this agenda item is to seek approval by resolution to change the audit frequency cycle for Wheeler Crest CSD from annual to every three years.

The Wheeler Crest CSD was established in 1984 and provides water service to the residents of the community of Wheeler Crest. The District is governed by a board of five directors. On November 19, 2019, the board of directors of the district unanimously passed a resolution requesting the change to a three-year audit cycle. A copy of that resolution is attached to this agenda item.

Pursuant to the requirements discussed above and per the attached resolution of the District's Board, the Finance Director recommends the use of a three-year audit starting with the three-year period beginning July 1, 2017 and ending June 30, 2020.

FISCAL IMPACT:

Slight decrease in annual audit fees plus reduction in finance and special district personnel time devoted to the audit process.



R20-__

**A RESOLUTION OF THE MONO COUNTY
BOARD OF SUPERVISORS
APPROVING USE OF A THREE-YEAR AUDIT CYCLE FOR WHEELER CREST
COMMUNITY SERVICES DISTRICT IN LIEU OF AN ANNUAL AUDIT**

WHEREAS, paragraph (1) of subsection (a) of section 26909 of the California Government Code requires county auditors to either make or contract with a certified public accountant or public accountant to make an annual audit of the accounts and records of every special district within the county for which an audit by a certified public accountant or public accountant is not otherwise provided; and

WHEREAS, pursuant to paragraph (2) of subsection (b) of 26909 of the California Government Code, a special district may, upon the unanimous request of its governing board and with unanimous approval of the board of supervisors, replace the required annual audit with an audit conducted at specific intervals, as recommended by the county auditor, that shall be completed at least once every five years; and

WHEREAS, the Mono County Finance Department, the auditor for purpose of Section 26909 of the California Government Code, has recommended an audit of the District be performed every three years; and

WHEREAS, the Board of Directors of the Wheeler Crest Community Services District on November 19, 2019 unanimously passed a resolution requesting the change to a three year audit cycle; and

WHEREAS, the Mono County Board of Supervisors recognizes the cost savings and reduced administrative burdens to the Department of Finance and District of replacing the performance of an annual audit with an audit performed at less frequent specific intervals, in this case once every three years, and therefore wishes to approve that the Mono County Finance

1 Department arrange for audits of the District consistent with the requirements of section 26909
2 of the California Government Code once every three years.

3
4 **NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF**
5 **MONO RESOLVES** that the Mono County Finance Department replace the annual audit
6 required by section 26909 of the Government Code with an audit to be performed once every
7 three years starting with the three-year period beginning July 1, 2017 and ending June 30, 2020,
8 provided that specific interval period for such audit continues to be the recommendation of the
9 Mono County Finance Director.

10 **PASSED, APPROVED and ADOPTED** this 7th day of January 2020, by the following
11 vote, to wit:

12
13 **AYES:**

14 **NOES:**

15 **ABSENT:**

16 **ABSTAIN:**
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19

20 _____
21 Stacy Corless, Chair
22 Mono County Board of Supervisors

23 **ATTEST:**

24 **APPROVED AS TO FORM:**

25
26 _____
27 Clerk of the Board

28
29 _____
30 County Counsel

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RESOLUTION NO. 2019- 05

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE WHEELER CREST COMMUNITY SERVICES DISTRICT TO REPLACE THE ANNUAL AUDIT REQUIRED BY GOVERNMENT CODE SECTION 26909 WITH AN AUDIT TO BE PERFORMED EVERY FIVE YEARS

WHEREAS, paragraph (1) of subsection (a) of section 26909 of the California Government Code requires county auditors to either make or contract with a certified public accountant or public accountant to make an annual audit of the accounts and records of every special district within the county for which an audit by a certified public accountant or public accountant is not otherwise provided; and

WHEREAS, pursuant to paragraph (2) of subsection (b) of 26909 of the California Government Code, a special district may, upon the unanimous request of its governing board and with unanimous approval of the board of supervisors, replace the required annual audit with an audit conducted at specific intervals, as recommended by the county auditor, that shall be completed at least once every five years; and

WHEREAS, the Mono County Finance Department, the auditor for purpose of Section 26909 of the California Government Code, has recommended an audit of the District be performed every three years; and

WHEREAS, the Board of Directors of the Wheeler Crest Community Services District recognizes the cost savings and reduced administrative burdens to the District of replacing the performance of an annual audit with an audit performed at less frequent specific intervals, in this case once every three years, and therefore wishes to request that the Mono County Finance Department perform an audit of the District consistent with the requirements of section 26909 of the California Government Code once every three years.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE WHEELER CREST COMMUNITY SERVICES DISTRICT RESOLVES, and formally requests, that the Mono County Finance Department replace the annual audit required by section 26909 of the Government Code with an audit to be performed once every three years provided that specific interval period for such audit continues to be the recommendation of the Mono County Finance Department.

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PASSED, APPROVED AND ADOPTED this 19th day of November 2019, by the following vote, to wit:

AYES: Glenn Inouye, William Dunlap, Charles Tucker & Brent Miller

NOES: NONE

ABSENT: Dan Connors

ABSTAIN: NONE



, Chair
Wheeler Crest Community Services District
Board of Directors

ATTEST





**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 7, 2020

Departments: Finance

TIME REQUIRED 10 minutes (5 minute presentation; 5 minute discussion) **PERSONS APPEARING BEFORE THE BOARD** Gerald Frank

SUBJECT Mono County Statement of Investment Policy

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Annual renewal and approval of the Mono County Statement of Investment Policy pursuant to Section 27133 of the Government Code of the State of California.

RECOMMENDED ACTION:

Approve the Mono County Statement of Investment Policy, as presented or amended.

FISCAL IMPACT:

None.

CONTACT NAME: Gerald Frank

PHONE/EMAIL: 7609325483 / gfrank@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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Staff Report
Mono County Statement of Investment Policy

History

Time	Who	Approval
12/16/2019 9:40 AM	County Administrative Office	Yes
12/16/2019 5:27 PM	County Counsel	Yes

12/23/2019 10:37 AM

Finance

Yes



DEPARTMENT OF FINANCE

COUNTY OF MONO

Gerald A. Frank
Assistant Finance Director
Treasurer-Tax Collector

Janet Dutcher, CPA, CGFM
Finance Director

Stephanie Butters
Assistant Finance Director
Auditor-Controller

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Date: January 7, 2020
To: Honorable Board of Supervisors
From: Finance: Janet Dutcher, Gerald Frank

Subject:

Mono County Statement of Investment Policy

Actions Requested:

1. Approve the Mono County Statement of Investment Policy as presented or amended.

Background:

Statement of Investment Policy

The existing Statement of Investment Policy is compiled by using reference materials from the prior investment policy, the Government Finance Officers Association Best Practices and sample policy, and portions of various Counties' policies. The California Debt and Investment Advisory Commission's publication "Local Agency Investment Guidelines," which can be found at <http://www.treasurer.ca.gov/cdiac/laig/guideline.pdf>, was also referenced.

Government Code section 27133 states, "In any county that establishes a county treasury oversight committee pursuant to this article, the county treasurer shall annually prepare an investment policy that will be reviewed and monitored by the county treasury oversight committee."

The attached Statement of Investment Policy as presented is the existing policy with one minor change. The Treasury Oversight Committee reviewed and approved the change for submittal to the Board of Supervisors. The content change (noted in blue in the attached Investment Policy Document) includes:

- Appendix C – Extended Restrictions on Wells Fargo from June 30, 2019 to June 30, 2021.

Fiscal Impact:

None

MONO COUNTY STATEMENT OF INVESTMENT POLICY



January 7, 2020

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**COUNTY OF MONO
INVESTMENT POLICY**

I. Introduction

The intent of the Investment Policy of the County of Mono is to define the parameters within which funds are to be managed. In methods, procedures, and practices, the policy formalizes the framework for the County's investment activities that must be exercised to ensure effective and judicious fiscal and investment management of the County's funds. The guidelines are intended to be broad enough to allow the Director of Finance to function properly within the parameters of responsibility and authority, yet specific enough to adequately safeguard the investment assets.

II. Governing Authority

The investment program shall be operated in conformance with Government Code §53601, et seq. which provides legal authorization for the investment and deposit of funds of specified local agencies and which is made applicable to counties by Government Code §53635.2.

III. Scope

The policy applies to activities of the County with regard to investing the financial assets of all funds. In addition, funds held by trustees or fiscal agents are excluded from these rules; however, all funds are subject to regulations established by the State of California.

Note that any excluded funds such as the Other Post Employment Benefit Trust Fund are covered by separate policies.

Except for funds in certain restricted and special funds, the County commingles its funds to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping and administration. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

IV. General Objectives

The primary objectives, in priority order, of investment activities shall be:

- 1. Safety** – Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The goal will be to mitigate the credit risk and interest rate risk.
- 2. Liquidity** – The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.
- 3. Yield** – The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints of safety and liquidity needs.

V. Standards of Care

1. **Prudence** – The standard to be used by the Director of Finance/Investment Officer shall be the “prudent person” standard and shall be applied in the context of managing an overall portfolio. The Finance Director acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal liability for an individual security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

The “prudent person” standard states that,

“Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.”

2. **Ethics and Conflicts of Interest** – Officers and employees involved in the investment process shall refrain from personal activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. Disclosure shall be made to the governing body. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking any personal investment transactions with the same individual with whom business is conducted on behalf of the County.
3. **Delegation of Authority and Responsibilities Governing Body** – The Board of Supervisors (Board) will retain ultimate fiduciary responsibility for the portfolio. The Board will receive monthly and quarterly reports, designate investment officers and annually review the investment policy making any necessary changes by adoption.

Delegation of Authority – Pursuant to Government Code §53607, authority to invest or reinvest, or to sell or exchange securities so purchased, may be delegated for a one-year period; thereafter, the County Finance Director shall assume full responsibility for those transactions until the delegation of authority is revoked or expires, and shall make a monthly report of those transactions to the legislative body. Subject to review, the legislative body may renew the delegation of authority pursuant to this section each year.

Responsibility for the operation of the investment program shall be delegated by ordinance pursuant to Government Code §27000.1 to the Finance Director until the Board of Supervisors revokes its delegation of authority, by ordinance, or decides not to renew the annual delegation. The Finance Director shall act in accordance with established, written procedures and internal controls for the operation of the investment program consistent with this Investment Policy.

All participants in the investment process shall seek to act responsibly as custodians of the public trust.

Treasury Oversight Committee – A County Treasury Oversight Committee has been established in accordance with §27130 et seq. of the Government Code to promote public interest by involving depositors in the management of their funds. The Treasury Oversight Committee shall:

- A. Review and monitor the Investment Policy,
- B. Annually review the investments made by the County Treasury,
- C. Cause an annual audit to be conducted to determine the County Treasury's compliance with Government Code §27130 et seq., and
- D. Meet on other matters as necessary.

By statute, the County Treasury Oversight Committee has no authority to direct individual investment decisions, select individual investment advisors, brokers, or dealers, or to impinge on the day-to-day operations of the County Treasury.

Committee members may not accept any honoraria, gifts or gratuities from advisors, brokers, dealers, bankers, or other persons with whom the County Treasury conducts business, which are more than the limits imposed by State Law, or by the Fair Political Practices Commission.

Investment Advisor – The County may engage the services of one or more external investment managers to assist in the management of the entity's investment portfolio in a manner consistent with the entity's objectives. Such external managers may be granted discretion to purchase and sell investment securities in accordance with this Investment Policy. Such managers must be registered under the Investment Advisers Act of 1940.

VI. Authorized Financial Institutions, Depositories and Broker/Dealers

1. Financial institutions and depositories authorized to provide investment services and security broker/dealers will be selected by creditworthiness (e.g., a minimum capital requirement of \$10,000,000 and at least five years of operation). These may include "primary" dealers or regional dealers that qualify under both Government Code §53601.5 and Securities and Exchange Commission (SEC) Rule 15C3-1 (uniform net capital rule).
2. All financial institutions and broker/dealers who desire to become qualified for investment transactions shall meet the requirements of Government Code §53601.5 and, in addition, must supply the following as deemed appropriate by the Finance Director.
 - A. Audited financial statements demonstrating compliance with the state and federal capital adequacy guidelines.
 - B. Proof of Financial Industry Regulation Authority (FINRA) certification (not applicable to Certificate of Deposit counterparties).
 - C. Proof of California state registration.
 - D. Certification of having read and understood and agreeing to comply with the County's investment policy.
 - E. Evidence of adequate insurance coverage meeting any applicable requirements of State law and otherwise deemed adequate by the Finance Director.
3. An annual review of the financial condition and registration of all qualified financial institutions and broker/dealers will be conducted by the Finance Director.

VII. Safekeeping and Custody

1. **Delivery vs. Payment** – All trades, where applicable, will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds.
2. **Safekeeping** – Pursuant to Government Code §53608, the Board delegates to the Finance Director its authority to deposit securities for safekeeping. Securities will be held by a third-party custodian meeting the requirements of Government Code §53608 or other applicable law and selected by the Finance Director. The safekeeping institution shall annually provide a copy of their most recent report on internal controls (Statement of Auditing Standards No. 70)
3. **Internal Controls** – The Finance Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the County are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that the cost of the control should not exceed the benefits likely to be derived and that the valuation of costs and benefits requires estimates and judgments by management. The internal controls shall address the following points at a minimum:
 - A. Control of collusion,
 - B. Separation of transaction authority from accounting and recordkeeping,
 - C. Custodial safekeeping,
 - D. Avoidance of physical delivery securities,
 - E. Clear delegation of authority to subordinate staff members,
 - F. Written confirmation of transactions for investments and wire transfers,
 - G. Dual authorization of wire transfers,
 - H. Development of a wire transfer agreement with the lead bank and third-party custodian,
 - I. Staff training, and
 - J. Review, maintenance and monitoring of security procedures both manual and automated.

VIII. Authorized Investments

1. **Investment Types** – All investments shall be made in accordance with §53600 et seq. of the California Government Code and as described within this Investment Policy and summarized in Appendix A. Permitted investments under this policy shall include:
 - A. **United States Treasury notes, bonds bills, or certificates of indebtedness**, or those for which the faith and credit of the United States are pledged for the payment of principal and interest. [Gov't Code §53601(b).]
There is no limitation as to the percentage of the portfolio that can be invested in this category.
 - B. **Federal Agency or United States Government-Sponsored Enterprise Obligations, Participations, or other Instruments**, including those issued by or fully guaranteed

as to principal and interest by Federal agencies or United States government-sponsored enterprises §53601(f) such as Fannie Mae and Freddie Mac.

There is no limitation as to the percentage of the portfolio that can be invested in this category.

- C. **State of California Notes & Bonds** registered state warrants or treasury notes of California including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the state or by a department, board, agency, or authority of the state. [Gov't Code §53601(c).]

There is no limitation as to the percentage of the portfolio that can be invested in this category.

- D. **Notes and Bonds of Other 49 States** registered treasury notes or bonds of any of the other 49 states, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the state or by a department, board, agency, or authority of that state. [Gov't Code §53601(d).]

There is no limitation as to the percentage of the portfolio that can be invested in this category.

- E. **Negotiable Certificates of Deposit (NCDs)** issued by a nationally or state chartered bank, a state or federal savings and loan association, a State or federal credit union or by a state-licensed branch of a foreign bank. [Gov't Code §53601(i).]

No more than 30% of the portfolio may be invested in NCDs

- F. **Banker's acceptances**, otherwise known as bills of exchange or time drafts that are drawn on and accepted by a commercial bank. [Gov't Code §53601(g).]

May not exceed 180 days to maturity or be more than 40% of the market value of the portfolio and no more than 30% of the County's moneys may be invested in banker's acceptances in the same bank.

- G. **Commercial paper** of "prime" quality of the highest ranking or of the highest letter and number rating as provided for by a nationally recognized statistical-rating organization (NRSRO) such as Standard & Poor's or Moody's. [Gov't Code §53601(h) & §53635(a).]

Must have a maximum maturity of 270 days or less, no more than 40% of the portfolio may be invested in eligible commercial paper and no more than 10% may be invested in any one issuer's commercial paper.

- H. **Medium-term notes** include corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States and rated "A" or better by an NRSRO. [Gov't Code §53601(k).]

May not exceed 30% of the portfolio may be invested in medium-term notes.

- I. **Reverse repurchase agreements** whose underlying purchased securities consist of the aforementioned instruments, subject to all the conditions set forth in Government Code §53601(j)(3).

May not exceed 20% of the base value of the portfolio and no agreement may exceed 92 days.

- J. **Money market mutual funds** – shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities

and Exchange Commission under the Investment company Act of 1940 (15 U.S.C. §80a-1 et sec. [Gov't Code §53601(l)].

No more than 20% of the portfolio may be invested in money market funds.

K. **Local Agency Investment Fund** – established by the State Treasurer for the benefit of local agencies. [Gov't Code §16429.1.]

No more than \$65 million may be invested in LAIF (LAIF rules)

L. **California Asset Management Program (CAMP)**. Shares in a California common law trust established pursuant to Title 1, Division 7, Chapter 5 of the Government Code of the State of California which invests exclusively in investments permitted by §53601 of the Government Code as it may be amended. [Gov't Code §53601(p).]

No more than 20% of the portfolio may be invested in the California Asset Management Program

M. **Commercial or Savings Bank, Savings and Loan or Credit Union** may be used to invest surplus funds up to 30% of the portfolio pursuant to §§53601.8 and 53635.8 of the Government Code.

No more than 10% can be invested in any one institution.

N. **Bonds, notes, warrants or other evidences of indebtedness** of a local agency within the State of California, including local agencies formed within Mono County. [Gov't Code §53601(e).]

May not exceed 5 years to maturity. All investments with local agencies formed within Mono County must be pre-approved by the Board of Supervisors.

O. **Supranationals** – United States dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank, with a maximum remaining maturity of five years or less, and eligible for purchase and sale within the United States and rated AA or better by an NRSRO. [Gov't Code §53601(q).]

No more than 30% may be invested in supranationals

2. **Collateralization** – Where allowed by state law, full collateralization will be required on all demand deposit accounts, including checking accounts and non-negotiable certificates of deposit. Repurchase agreements will be collateralized at 102 percent.

IX. Investment Parameters

1. **Mitigating Credit Risk in the portfolio** – Credit risk is the risk that a security or a portfolio will lose some or all of its value due to a real or perceived change in the ability of the issuer to repay its debt. The County shall mitigate credit risk by adopting the following:

Diversification – The investments will be diversified by

- i. Limiting investments to avoid overconcentration in securities from a specific issuer or business sector (excluding U.S. Treasury securities),
- ii. Limiting investment in securities that have higher credit risks,
- iii. Investing in securities with varying maturities, and

- iv. Continuously investing a portion of the portfolio in readily available funds such as local government investment pools, money market funds or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

Due to fluctuations in the aggregate surplus funds balance, maximum percentages for a particular issuer or investment type may be exceeded at a point in time subsequent to the purchase of a particular issuer or investment type. Securities need not be liquidated to realign the portfolio; however, consideration should be given to this matter when future purchases are made to ensure that appropriate diversification is maintained.

2. *Mitigating Market Risk in the portfolio* – Market risk is the risk that the portfolio value will fluctuate due to changes in the general level of interest rates. The County recognizes that, over time, longer-term/core portfolios have the potential to achieve higher returns. On the other hand, longer-term portfolios have higher volatility of return. The County shall mitigate market risk by providing adequate liquidity for short-term cash needs, and by making longer-term investments only with funds that are not needed for current cash flow purposes. The County further recognizes that certain types of securities, including variable rate securities, securities with principal pay downs prior to maturity, and securities with embedded options, will affect the market risk profile of the portfolio differently in different interest rate environments. The County, therefore, adopts the following strategies to control and mitigate market risk:

- i. The County shall maintain a minimum of three months of budgeted operating expenditures in short term investments to provide sufficient liquidity for expected disbursements,
- ii. The maximum percentage of callable Agency Bonds or Certificate of Deposits in the portfolio shall be 30%,
- iii. The maximum stated final maturity of individual securities in the portfolio shall be five years, except as otherwise stated in this policy,
- iv. Liquidity funds will be held in LAIF, CAMP or money market instruments maturing one year and shorter,
- v. Longer term/Core funds will be defined as the funds in excess of liquidity requirements. The investments in this portion of the portfolio will have maturities between 1 day and 5 years and will be only invested in higher quality and liquid securities.
- vi. It is recommended that the Weighted Average Maturity of the portfolio not exceed 24 months (730 Days) or such shorter dollar-weighted average maturity as may be required by State law. Securities need not be liquidated to realign the portfolio; however, consideration should be given to this matter when future purchases are made to ensure that the appropriate Weighted Average Maturity is maintained.

X. Reporting

- 1. The Finance Director shall provide quarterly investment reports to the Board of Supervisors and The Treasury Oversight Committee within 30 days following the end of the quarter covered by the report. These reports shall include the following investment information as required by Government Code §53646(b):

- A. The type of investment, issuer, date of maturity, par and dollar amount invested in all securities, investments and moneys held in the County Treasury,
 - B. Market value as of the date of the report and the source of this valuation,
 - C. The weighted average maturity of the investments within the Treasury,
 - D. Distribution by type of investment,
 - E. A description of all the County's funds and investments that are under the management of contracted parties,
 - F. A statement of compliance of the portfolio to this Statement of Investment Policy or manner in which the portfolio is not in compliance, and
 - G. A statement denoting the ability of the County to meet its pool's expenditure requirements for the next six months, or provide an explanation as to why sufficient money shall, or may, not be available.
2. The Treasury Oversight committee shall cause an annual audit to be conducted to determine the county treasury's compliance with Chapter 5, Article 6 (§27130-§27137) of the Government Code and this Statement of Investment Policy.

XI. Investment Pool Costs and Earnings Distribution

Costs directly related to the operation and management of the investment pool shall be deducted quarterly directly from net interest earnings prior to the distribution of interest earnings for the quarter. Pool costs include, but are not limited to, staff time, investment tracking costs, brokerage costs, and treasury pool audit costs.

Interest earnings shall be allocated quarterly according to each fund's average daily cash balances as a percentage of the total investment pool. Earnings shall be the net of received interest, amortized premiums, accreted discounts and profit or loss on the sale of trade of a security attributable to the quarter being apportioned, plus adjustments from prior quarters. The interest shall be apportioned as of the last day of the quarter and added to each participating fund's balance in the pooled investment fund.

XII. Investing of Bond Proceeds

The County Treasurer shall invest bond proceeds using the standards of this Investment Policy. The bond proceeds will be invested in securities permitted by the bond documents. If the bond documents are silent, the bond proceeds will be invested in securities permitted by this Policy.

XIII. Withdrawal Requests

1. Regular Operation

The County Finance Director seeks to honor all written withdrawal requests for regular operating purposes that are approved by the County Auditor- Controller's Office in a timely fashion. However, the County Finance Director recognizes that occasionally the Pool Participants may request large amounts in withdrawals to cover unexpected operational needs. To accommodate such withdrawals and allow for adequate time for adjustments to

the liquidity position of the Pool, the County Finance Director expects all Pool Participants to submit their written requests within the following timeframes:

- A. Withdrawals up to \$2 million – 3 business days in advance of disbursement
- B. Withdrawals above \$2 million – 5 business days in advance of disbursement and in no case can more than \$5 million dollars be withdrawn in a single business day

Extraordinary withdrawal requests are considered withdrawals outside the normal cash-flow patterns of a Pool Participant. For any withdrawal considered extraordinary, the Finance Director shall evaluate the effect of the proposed withdrawal on the stability and predictability of the investments in the County treasury. In the event that the Finance Director must liquidate investments in order to honor the withdrawal request, the Pool Participant who requests the withdrawal shall be subject to all expenses associated with the liquidation, including, but not limited to loss of principal and interest income, withdrawal penalties, and associated fees.

2. Investing or Depositing Funds Outside the Pool

Any entity that seeks to withdraw funds for the purpose of investing or depositing those funds outside the county treasury pool, shall first submit the request for withdrawal to the Finance Director who shall evaluate the effect of the proposed withdrawal on the stability and predictability of the investments in the county treasury. Prior to approval, the Finance Director shall find that the proposed withdrawal will not adversely affect the interests of the other depositors in the pool (Government Code §27136). If it is necessary to liquidate securities, all losses occurring from the sale of a security prior to its maturity shall be borne by the entity wishing to withdraw funds.

XIV. Terms and Conditions for Outside Investors

Outside local agencies, where the County Finance Director does not serve as the agency's treasurer, may invest in Mono County's Investment Pool as permitted by Government Code §53684. Deposits are subject to the consent of the County Finance Director. The local agency legislative body must approve the county investment pool as an authorized investment. If the County Finance Director deems appropriate, the deposits may be returned at any time.

XV. Policy Review

This investment policy shall be reviewed at least annually to ensure its consistency with the overall objectives of preservation of principal liquidity, rate of return and its relevance to current law and financial and economic trends.

SUMMARY OF INVESTMENT LIMITATIONS

Investment Type	Government Code Reference	Limit ¹ Per Investment Type(s)	Limit ¹ Per Institution	Minimum ² Ratings	Maxium ² Allowable Maturity
United States Treasuries	§53601 (b)	None	None	None	5 years
United States Federal Agencies & Government-Sponsored Enterprises	§53601 (f)	None	None	None	5 years
State of California Notes & Bonds	§53601 (c) & 53601 (e)	None	None	None	5 years
Notes & Bonds of Other 49 States	§53601 (d)	None	None	None	5 years
California Local Agency Debt	§53601 (a), (c) & (e)	None	None	None	5 years
Medium-Term Notes	§53601 (k)	30%	None	A	5 years
Negotiable Certificates of Deposit	§53601 (i)	30%	None	N/A	5 years
Bankers Acceptances	§53601 (g)	40%	30%	A-1	180 days
Commercial Paper	§53601 (h) & 53635 (a)	40%	10%	A-1 (short) A (long)	270 days
Reverse Repurchase Agreements	§53601 (j)	20%	None	Primary Dealer	92 days
Local Agency Investment Fund (LAIF)	§16429.1	N/A	N/A	N/A	N/A
California Asset Management Program (CAMP)	§53601(p)	N/A	N/A	N/A	N/A

Money Market Mutual Funds	§53601(l)	20%	10%	AAA	N/A
Commercial or Savings Bank, Savings and Loan or Credit Union	§53601.8 & 53635.8	30%	10%	N/A	N/A
Supranationals	§53601(q)	30%	N/A	AA	5 years

¹ Based on total of surplus funds at the time the investment decision is made.

² At the time of purchase.

GLOSSARY

Accreted Discount – The increase in the value of a discounted instrument as time passes and it approaches maturity. The value of the instrument will accrete (grow) at the interest rate implied by the discounted issuance price, the value at maturity and the term to maturity.

Accrued Interest – Interest that has accumulated by has not yet been paid from the most recent interest payment date or issue date to a certain date.

Amortization – The reduction of debt through regular payment of principal scheduled to complete repayment by maturity. Usually the payment of interest is incorporated to compensate the lender over the life of the debt.

Bankers' Acceptance – A time bill of exchange drawn on and accepted by a commercial bank to finance the exchange of goods. When a bank “accepts” such a bill, the time draft becomes, in effect, a predated, certified check payable to the bearer at some future specified date. Little risk is involved for the investor because the commercial bank assumes primary liability once the draft is accepted.

Basis point – One basis point is equal to 1/100 of 1%. For example, if interest rates increase from 4.25% to 4.5%, the difference is referred to as a 25-basis-point increase.

Book Value – The value of a security as carried in the records of an investor. Generally, this is the initial outlay for the investment and may be net or gross of expenses such as trading costs, services charges, etc.

Bond – A debt investment in which an investor loans money to an entity (corporate or governmental) that borrows the funds for a defined period of time at a fixed interest rate. Bonds are used by companies, municipalities, states and U.S. and foreign governments to finance a variety of projects and activities.

Broker/Dealer – Any person engaged in the business of effecting transactions in securities in this state for the account of others or for his/her own account. Broker/Dealer also includes a person engaged in the regular business of issuing or guaranteeing options with regard to securities not of his/her own issue.

Commercial Paper – Short-term, unsecured promissory note issued in either registered or bearer form and usually backed by a line of credit with a bank. Maturities do not exceed 270 days and generally average 30 – 45 days.

Coupon Rate – The interest rate stated on a bond when it is issued. The coupon is typically paid semi-annually.

Current Yield – The annual income (interest or dividends) divided by the current price of the security. Since the mathematical calculation relies on the current market value rather than the investor's cost, current yield is unrelated to the actual return the investor will earn if the security is held to maturity.

CUSIP Numbers – An acronym for Committee on Uniform Security Identification Procedures, CUSIP numbers are identification numbers assigned to each maturity of a security issue and usually printed on the face of each individual security in the issue. The CUSIP numbers are intended to facilitate identification and clearance of securities.

Debt Instrument – An instrument or promissory note which evidences and documents the terms of the loaning of funds from one party to another. Typically, the instrument contains the loan date, the maturity date, the repayment provisions, and the interest rate of the borrowing.

Default – The failure to pay debt obligations as agreed in the terms of the debt

Discount – The condition of the price of a bond that is lower than par. The discount equals the difference between the price paid for a security and the security's par value.

Earnings Apportionment – The quarterly interest distribution to the Pool participants.

Fair Value – The amount at which an investment could be exchanged in a current transaction between willing parties, other than a forced or liquidation sale.

Fannie Mae (FNMA, Federal National Mortgage Association) – A government-sponsored enterprise (GSE) that was created in 1938 to expand the flow of mortgage money by creating a secondary mortgage market. Fannie Mae is a publicly traded company which operates under a congressional charter that directs Fannie Mae to channel its efforts into increasing the availability and affordability of homeownership for low-, moderate-, and middle-income Americans.

Federal Government Agency – Debt issued by government sponsored entities (GSE) to facilitate various types of lending. For example, the Federal Farm Credit Bank provides funds to farmers and FNMA provides funds to the real estate mortgage markets.

Freddie Mac (FHLMC, Federal Home Loan Mortgage Corp.) – A stockholder owned government sponsored enterprise (GSE) chartered by Congress in 1970 to keep money flowing to mortgage lenders in support of homeownership and rental housing for middle-income Americans. The FHLMC purchases, guarantees and securitizes mortgages to form mortgage-backed securities. The mortgage-backed securities that it issues tend to be very liquid and carry a credit rating close to that of U.S. Treasuries.

Government-Sponsored Enterprise (GSE) – Privately held corporations with public purposes created by the U.S. Congress to reduce the cost of capital for the certain borrowing sectors of the economy. Members of these sectors include students, farmers and homeowners.

Local Agency Investment Fund (LAIF) – The State of California investment pool in which money of local agencies is pooled as a method for managing and investing local funds.

Market Value – The price at which a security is trading and could presumably be purchased or sold.

Maturity – The date upon which the principal of a security becomes due and payable to the holder.

Money Market Mutual Fund – A mutual fund with investments directed in short-term money market instruments only, which can be withdrawn daily without penalty

Par Value – The face value of a bond. Par value is important for a bond or fixed-income instrument because it determines its maturity value as well as the dollar value of coupon payments.

Premium – The condition of the price of a bond that is higher than par. The premium equals the difference between the price paid for a security and the security's par value.

Principal – The face amount of a security not taking into account discounts or premiums. The amount borrowed or the amount still owed on a loan, separate from interest.

Repurchase Agreement (Repo) – A form of short-term borrowing for dealers in government securities. The dealer sells the government securities to investors, usually on an overnight basis, and buys them back the following day. For the party selling the security (and agreeing to repurchase it in the future) it is a repo; for the party on the other end of the transaction, (buying the security and agreeing to sell in the future) it is a reverse repurchase agreement.

Reverse Repurchase Agreement – The purchase of securities with the agreement to sell them at a higher price at a specific future date.

Registered Warrants – A “promise to pay” with interest, that is issued by the State of California when there is not enough cash to meet all of the State's payment obligations.

Settlement Date – The date on which the purchase or sale of securities is executed. For example, in a purchase transaction, the day the securities are physically delivered or wired to the buyer in exchange for cash is the settlement date.

Supranational Bonds – These bonds are issued when two or more central governments issue foreign bonds to promote economic development for the member countries. These include bonds issued by the International Bank for Reconstruction and Development, or World Bank, and the International American Development Bank.

Trade Date – The date and time corresponding to an investor's commitment to buy or sell a security.

U.S. Treasury Obligation – Direct obligations of the United States Treasury whose payment is guaranteed by the United States of America.

Weighted Average Maturity (WAM) - The weighted average of the time until all securities in a portfolio mature.

TEMPORARY CONSTRAINTS AND RESTRICTIONS ON INVESTMENTS

1. County of Mono restricts transactions with the following banks from October 20, 2015 until June 30, 2020:

Citigroup, JP Morgan Chase, Barclays, Royal Bank of Scotland, and Deutsche Bank

2. County of Mono restricts the purchase of any retail products issued by Wells Fargo Bank from December 1, 2016 until June 30, 2021.



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE January 7, 2020

Departments: Social Services

TIME REQUIRED 15 minutes (5 minute presentation;
10 minute discussion)

**PERSONS
APPEARING
BEFORE THE
BOARD** Kathryn Peterson

SUBJECT Whole Person Care Pilot Program

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Social Services, on behalf of the CAO's office, has applied for a Whole Person Care Pilot program allocation for Mono County. The Board is asked to adopt a resolution approving formal acceptance of the Whole Person Care-like Pilot program allocation for Mono County from the California Department of Health Care Services. A signed Board of Supervisors resolution will serve as the final agreement.

RECOMMENDED ACTION:

Adopt Resolution R20-___, Approving formal acceptance of the Whole Person Care-like Pilot program allocation for Mono County from the California Department of Health Care Services.

FISCAL IMPACT:

If approved by the Board of Supervisors, Mono County will receive a minimum of \$448,633.99 in one-time funds from the Department of Health Care Services in April 2020. An appropriation for spending these grant funds is included in the FY 2019-20 mid-year budget request, should the funding be received as anticipated. The funds must be fully encumbered or expended by June 2025.

CONTACT NAME: Kathryn Peterson

PHONE/EMAIL: 7609241763 / Kpeterson@mono.ca.gov

SEND COPIES TO:

Kathy Peterson

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
staff report
Resolution
Letter of Intent

[Letter of Support MLH](#)

[Letter of Support IMACA](#)

History

Time	Who	Approval
12/30/2019 9:36 AM	County Administrative Office	Yes
12/27/2019 5:08 PM	County Counsel	Yes
12/27/2019 9:10 AM	Finance	Yes



KATHRYN PETERSON, MPH
Director

BRIDGEPORT OFFICE
(760) 932-5600
FAX (760) 932-5287

MAMMOTH LAKES OFFICE
(760) 924-1770
FAX (760) 924-5431



To: Mono County Board of Supervisors
From: Kathy Peterson, Social Services Director
Date: December 17, 2019
Re: Whole Person Care-like Pilot Program

Strategic Plan Alignment:

Enhance quality of life for County residents by increasing the number of affordable housing units developed and by addressing the housing crisis through homelessness prevention.

Recommended Action:

Adopt Resolution R20-__ approving formal acceptance of the Whole Person Care-like Pilot program allocation for Mono County from the California Department of Health Care Services. A signed Board of Supervisors resolution will serve as the final agreement.

Fiscal Impact:

Mono County will receive a minimum of \$448,633.99 in one-time funds from the Department of Health Care Services in April 2020. The funds must be fully encumbered or expended by June 2025.

Discussion:

Background

California Governor Newsome's Budget for Whole Person Care Pilots, the Governor's 2019-20 budget includes a one-time augmentation of \$20 million for counties that do not currently operate Whole Person Care Pilots. With this funding, additional counties are able to develop and implement essential programs and infrastructure to focus on coordinating health, behavioral health and critical social services, such as housing.

The need for a Whole Person Care approach arose due to unmet social, behavioral health, and health needs within vulnerable populations, and from the existing fragmentation of organization and financing of current health and human services systems. California has successfully worked with twenty-five (25) Whole Person Care Pilot programs to provide target populations with a range of comprehensive services and supports to address unmet needs and improve the quality and outcomes of high-risk populations. The 2019-20 Governor's Budget encourages additional counties to initiate Whole Person Care-like pilot capacity with a one-time funding allocation and multi-year spending authority through June 30, 2025.

The Department of Health Care Services (DHCS) will provide start-up funding to counties that are not currently participating in the state's Whole Person Care Pilot program based on a county's demonstration of interest and letters of support from local partners within the county. Mono County is not currently participating in such a pilot and is therefore eligible to receive start-up funding.

Letter of Interest/Application

The Department of Social Services (DSS), on behalf of and in coordination with the County Administrative Officer, submitted a Letter of Interest to DHCS on November 25, 2019. The Letter of Interest serves as the program application. Each county must delegate a single organization that will serve as the primary contact. The Department of Social Services will serve in this role until the County hires a Housing Programs Coordinator, at which time Social Services will transfer administration of the grant to the new Coordinator. A signed Board of Supervisors resolution will serve as the final agreement as outlined in Step 4 below and is due to DHCS by January 31, 2020.

The WPC program timeline is as follows:

Deliverable/Activity	Date
1. DHCS releases notification and application for one-time funds	10/18/2019
1. Applications due to DHCS	12/02/2019
2. DHCS notifies applicants of the final decisions	01/02/2020
3. Written formal acceptance is submitted to DHCS	01/31/2020
4. Funding fully processed and released to approved applicants	03/31/2020
5. Evaluation and Summary Report Due to DHCS	90 days after full fund expenditure
6. Final date of funding availability for encumbrance or expenditure	06/30/2025

Proposed Activities

Under the WPC funding, interested counties may request funds from DHCS to perform a variety of administrative and programmatic activities. Social Services, working with internal and external partners, submitted a Letter of Intent for the WPC funds to strengthen the continuum of housing services and supports, from immediate supports to permanent, affordable housing, using several different strategies.

Mono County’s target population will include individuals and families who are homeless or at risk of homelessness. As required, all planned housing activities will meet “Housing First” principles, as defined in California Welfare and Institutions Code Sections 8255-8256.

As envisioned, WPC funds will:

1. Provide short and long-term housing supports and homeless prevention, such as rental subsidies, for individuals and families. The goal will be to ensure adequate housing is maintained for individuals and families. We anticipate dedicating approximately 33% of our WPC allocation to this strategy.
2. Be used for capital investment for affordable housing projects, especially where such an investment will help to leverage additional funds. We anticipate dedicating approximately 33% of our WPC allocation to this strategy.
3. Leverage creation of a Community Housing Program Manager to be housed within the County. Currently, the County lacks a staff person dedicated to the overall coordination, development, and prioritization of County-related, community housing programs and homelessness initiatives. Without such leadership, the county’s efforts across multiple departments (e.g. Behavioral Health, Community Development, Social Services, Public Health) and via community

partnerships (Continuum of Care, Mammoth Lakes Housing) to address homelessness and housing needs of our vulnerable populations will remain fragmented. A portion of the WPC funds will be used to support the creation and funding of such a position. We anticipate dedicating approximately 33% of our WPC allocation to this strategy.

Evaluation and Summary Report

Counties are required to submit an evaluation and summary report within 90 days after the full expenditure of funding, to include the disposition of funds, the services provided, and the number of individuals who received services.

For full details, please see the attached WPC Letter of Intent and letters of support from partner entities.



RESOLUTION NO. R20-

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS
AUTHORIZING THE COUNTY TO PARTICIPATE IN THE WHOLE PERSON CARE
PILOT FUNDING OPPORTUNITY AVAILABLE AS A RESULT OF A ONE-TIME
AUGMENTATION OF FUNDS IN THE GOVERNOR'S 2019-20 BUDGET FOR COUNTIES
TO INITIATE FUTURE WHOLE PERSON CARE PILOTS**

WHEREAS, California's Governor Gavin C. Newsom and the California Legislature have recognized the critical role Whole Person Care Pilot programs play in a providing a range of comprehensive services and supports to address unmet needs and improve the outcomes of high-risk populations;

WHEREAS, the 2019-20 Governor's Budget encourages additional counties to initiate Whole Person Care-like Pilot capacity with a one-time funding allocation of \$20 million and multi-year spending authority through June 30, 2025;

WHEREAS, the County of Mono Board of Supervisors designates the Department of Social Services as the single point of contact to the California Department of Health Care Services for the Whole Person Care-like Pilot program allocation;

WHEREAS, the County of Mono affirms the county's commitment to initiate a Whole Person Care-like Pilot program aimed at combatting homelessness and improving housing options for residents who are homeless or at risk of homelessness in our communities, and to increasing overall coordination, development, and prioritization of County-related, community housing programs and homelessness initiatives;

WHEREAS, The Governor and Legislature require Whole Person Care Pilot programs to comply with all Housing First principles as defined in California Welfare and Institutions Code §8255-8256;

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NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY OF MONO, CALIFORNIA, to authorize the County's participation in the Whole Person Care-like Pilot program in Fiscal Year 2019-20.

PASSED, APPROVED and ADOPTED this _____ day of _____, 2020, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Stacy Corless, Chair
Mono County Board of Supervisors

ATTEST:

APPROVED AS TO FORM:

Clerk of the Board

County Counsel



Jennifer Kreitz ~ District One Fred Stump ~ District Two Bob Gardner ~ District Three
John Peters ~ District Four Stacy Corless ~ District Five

BOARD OF SUPERVISORS COUNTY OF MONO

P.O. BOX 715, BRIDGEPORT, CALIFORNIA 93517
(760) 932-5533 • FAX (760) 932-5531
Shannon Kendall, Clerk of the Board

Letter of Interest

One-Time Funds for Whole Person Care Pilots

The County of Mono (County) hereby submits a Letter of Interest for the purpose of applying for Whole Person Care (WPC) Pilot Funds. The Mono County Department of Social Services will serve as the administrative entity for the pilot. We are requesting the full amount of funds allocated for Mono County, \$448,633.99, to provide housing services and supports, and build community housing coordination capacity for the time period of April 2020 to June 2025.

Proposed Activities

The County intends to use the WPC funds to strengthen the continuum of housing services and supports, from immediate supports to permanent, affordable housing, using several different strategies. Mono County's target population will include individuals and families who are homeless or at risk of homelessness. As required, all planned housing activities will meet "Housing First" principles, as defined in California Welfare and Institutions Code Sections 8255-8256.

Specifically, funds will:

1. Provide short and long-term housing supports and homeless prevention, such as rental subsidies, for individuals and families. The goal will be to ensure adequate housing is maintained for individuals and families. We anticipate dedicating approximately 33% of our WPC allocation to this strategy.
2. Be used for capital investment for affordable housing projects, especially where such an investment will help to leverage additional funds. We anticipate dedicating approximately 33% of our WPC allocation to this strategy.
3. Leverage creation of a Community Housing Program Manager to be housed within the County. Currently, the County lacks a staff person dedicated to the overall coordination, development, and prioritization of County-related, community housing programs and homelessness initiatives. Without such leadership, the county's efforts across multiple departments (e.g. Behavioral Health, Community Development, Social Services, Public Health) and via community partnerships (Continuum of Care, Mammoth Lakes Housing) to address homelessness and housing needs of our vulnerable populations will remain fragmented. A portion of the WPC funds will be used to support the creation and funding of such a position. We anticipate dedicating approximately 33% of our WPC allocation to this strategy.

Leveraged Funds

For our capital investments, we anticipate partnering with not-for-profit partners such as Mammoth Lakes Housing to leverage the development of permanent, affordable housing development(s) in the town of Mammoth Lakes.

Partners

- Mammoth Lakes Housing: The private, not for profit, organization has made significant progress toward mitigating the affordable housing problem that exists in the community. Since inception, the organization has turned its initial start-up funds of \$210,000, into nearly \$45 million in grants, bonds, and tax credits for workforce housing and directly created 130 rental and ownership homes within the Town of Mammoth Lakes.

The County anticipates partnering with Mammoth Lakes Housing to assist with administering housing supports funded under this pilot.

- The Eastern Sierra Continuum of Care is a coalition of service providers in Alpine, Inyo and Mono Counties dedicated to ending the cycle of homelessness. COC stakeholders provide street outreach, emergency shelter, transitional housing, permanent supportive housing, rapid rehousing and other types of assistance to individuals and families experiencing homelessness.
- IMACA: Inyo Mono Advocate for Community Action, a non-profit Community Action Agency serving Inyo and Mono Counties. The Mission of IMACA is to support, educate, empower, and advocate for vulnerable populations in our community. The Agency administers Head Start, Child Care, Weatherization, Energy Assistance, Food Pantry and Distribution, Affordable Housing and Homeless Assistance Programs.

The County anticipates partnering with the Eastern Sierra Continuum of Care and IMACA to inform the prioritization of housing services and supports funded under this pilot.

Timeline: It is our intention to provide these housing and homeless prevention supports through the allowable term of June 2025, or until the funding is exhausted, whichever comes first.

Additional Funds Request

We are requesting the full allocation for the County (\$448,633.99). If *additional* WPC funds are available, we'd like an additional \$150,000 to support our capital investment strategy of developing permanent, affordable housing in Mammoth Lakes.



Stephen H. Barwick
Chief Administrative Officer
County of Mono

12-9-19

Date



MAMMOTH LAKES HOUSING, INC.

Steve Barwick
Chief Administrative Officer
County of Mono
PO Box 696
Bridgeport, California 93517

November 25, 2019

RE: Letter of Support for Mono County One-Time Funds for Whole Person Care Pilots

Dear Mr. Barwick:

I am writing to express my support for Mono County's application for One-Time Only Whole Person Care (WPC) Pilot Funds. With this application, Mono County proposes to use the funds to strengthen the continuum of housing services and supports for Mono County, from immediate supports to permanent, affordable housing.

As the Executive Director of Mammoth Lakes Housing, Inc., I understand the need to fill the gaps in our continuum of supports for residents who are homeless or at-risk of being homeless. The three-year apartment vacancy rate in our community is less than 1% and market rents far exceed the affordability standard of 30% monthly gross income for many of our neighbors employed in the recreation and tourism industries. We currently administer first-time home buyer and rehabilitation loan programs, deed restriction stewardship for below market rate homes, and recently acquired a commercial property with the intention to convert it to eleven one-bedroom apartments (occupancy estimated by Fall 2021). Strategies described in the County's WPC application will only serve to strengthen our capacity to coordinate services for the most vulnerable citizens in Mono County.

I enthusiastically support the County's application for these funds and look forward to working with county staff to implement the strategies outlined in the pilot program proposal.

Please do not hesitate to contact me if I can provide further information or support.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Patricia Ann Robertson', is written over a light blue horizontal line.

Patricia Ann Robertson
Executive Director

Mammoth Lakes Housing, Inc. is a private, not for profit, organization serving Inyo, Mono, and Alpine counties. Our vision is that Communities in the Eastern Sierra thrive because everyone has access to safe, affordable, quality housing. Since inception, our organization has turned its initial start-up funds of \$210,000, into nearly \$45 million in grants, bonds, and tax credits for affordable housing and directly created 130 rental and ownership homes within the Town of Mammoth Lakes.



People Helping People

November 25, 2019

Steve Barwick
Chief Administrative Officer
County of Mono
PO Box 696
Bridgeport, California 93517

RE: Letter of Support for Mono County One-Time Funds for Whole Person Care Pilots

Dear Mr. Barwick:

I am writing to express my support for Mono County's application for One-Time Only Whole Person Care (WPC) Pilot Funds. With this application, Mono County proposes to use the funds to strengthen the continuum of housing services and supports for Mono County, from immediate supports to permanent, affordable housing.

As the Housing and Planning Director for Inyo Mono Advocates for Community Action* (IMACA) and the Administrative lead for the Eastern Sierra Continuum of Care, I understand the need to fill the gaps in our continuum of supports for residents who are homeless or at-risk of being homeless. I currently work closely with Mono County staff to address the housing crisis in the Eastern Sierra, and strategies described in the County's WPC application will only serve to strengthen our capacity to coordinate services for the most vulnerable citizens in our region.

I enthusiastically support the County's application for these funds, and look forward to working with county staff to implement the strategies outlined in the pilot program proposal.

Please don't hesitate to contact me if I can provide further information or support,

Sincerely,

Larry Emerson
Housing and Planning Director
Inyo Mono Advocates for Community Action

*Inyo Mono Advocates for Community Action, a non-profit Community Action Agency serving Inyo and Mono Counties. The Mission of IMACA is to support, educate, empower, and advocate for vulnerable populations in our community. The Agency administers Head Start, Child Care, Weatherization, Energy Assistance, Food Pantry and Distribution, Affordable Housing and Homeless Assistance Programs.

**Administration
Personnel**
Community Services
Housing
Weatherization
137 E. South St.
Bishop, CA 93514
(760) 873-8557
Fax (760) 873-8182
e-mail: info@imaca.net

**Community Connections
for Children**
625 Old Mammoth Rd.
P.O. Box 8571
Mammoth Lakes, CA 93546
(760) 934-3343
Fax (760) 934-2075
e-mail: info@imaca.net

**Child Development &
Family Services**
Head Start/State Preschool
Administration Office
180 E. Clarke St.
Bishop, CA 93514
(760) 873-3001
Fax (760) 872-5570
kduncan@imaca.net

**Glass Mountain
Apartments**
25 Mountain Blvd.
Mammoth Lakes, CA 93546
(760) 873-8557
e-mail: info@imaca.net

Valley Apartments
156 E. Clarke St.
Bishop, CA 93514
(760) 873-8557
e-mail: info@imaca.net

IMACA is a Non-Profit,
Tax-Exempt Organization
under Section 501(c)(3),
Internal Revenue Code.



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE January 7, 2020

Departments: County Counsel

TIME REQUIRED 5 minutes

PERSONS APPEARING BEFORE THE BOARD Stacey Simon

SUBJECT Amendment to Contract for Public Defender Services

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

First amendment to agreement with Liebersbach Carney & Reed, LLP, pertaining to the provision of contract indigent defense (public defender) services, to authorize the provision of public defender services by attorney Lauren M. Schweizer, in addition to attorney Jeremy Ibrahim.

RECOMMENDED ACTION:

Approve County entry into proposed contract and authorize Board Chair to execute said contract on behalf of the County. Provide any desired direction to staff.

FISCAL IMPACT:

None.

CONTACT NAME: Stacey Simon

PHONE/EMAIL: 1704 / ssimon@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Staff Report
First Amendment

History

Time	Who	Approval
12/30/2019 9:13 AM	County Administrative Office	Yes

12/27/2019 4:35 PM

County Counsel

Yes

12/27/2019 8:27 AM

Finance

Yes

County Counsel
Stacey Simon

Assistant County Counsels
Christian Milovich
Anne L. Frievalt

Deputy County Counsel
Jason Canger

**OFFICE OF THE
COUNTY COUNSEL**

Mono County
South County Offices
P.O. BOX 2415
MAMMOTH LAKES, CALIFORNIA 93546

Telephone
760-924-1700

Facsimile
760-924-1701

Paralegal
Jenny Lucas

To: Board of Supervisors

From: Stacey Simon

Date: January 7, 2020

Re: First Amendment to Agreement with Liebersbach, Carney & Reed
and Jeremy Ibrahim for the Provision of Contract Public Defender
Services

Recommended Action

Approve and authorize Board Chair to sign First Amendment to Agreement
Among the County of Mono, the Law Firm of Liebersbach, Carney and Reed and
Jeremy Ibrahim.

Fiscal Impact

None, the contract amount is unchanged.

Discussion

The law firm of Liebersbach Carney & Reed (the "Firm") is currently under
contract to provide public defender services to Mono County. The contract
provides that those services be provided by attorney Jeremy Ibrahim, an
associate at the Firm.

Recently, the Firm hired attorney Lauren M. Schweizer as an additional
associate. Ms. Schweizer received her law degree from the University of San
Francisco School of Law, where she focused her research and studies on criminal
and human rights law. After graduating from law school in 2014, Ms. Schweizer
was hired as a public defender for the City and County of San Francisco. In that
capacity she represented hundreds of indigent clients and handled over 20 jury
trials which resulted in verdicts.

The Firm has proposed that its contract with Mono County be amended to
authorize the provision of public defender services by both Ms. Schweizer and
Mr. Ibrahim, without any increase to overall contract cost, and subject to all of
the terms and conditions of the original contract.

This proposal would benefit Mono County in a number of ways. First, it would add an additional, experienced attorney to the public defender program whose skills would complement and expand upon the skill set of the County's other experienced public defenders. Second, it would provide an additional attorney capable of representing clients in the event of scheduling conflicts or matters requiring the appointment of multiple public defenders. It is therefore recommended that the contract amendment be approved.

Finally, please note that the County issued a request for proposals in November of 2019 (closing date December 16, 2019) for attorneys interested in providing public defender services commencing in April of 2020, when the County's contract with existing public defender David Hammon expires. This amendment does not affect that process in any way, and the County will continue its review and selection process for an attorney to fill that contract commencing April 1.

If you have any questions on this matter prior to your meeting, please call me at 924-1704.

**FIRST AMENDMENT TO CONTRACT AMONG COUNTY OF MONO,
THE LAW FIRM OF LIEBERSBACH, CARNEY & REED AND ATTORNEY JEREMY
IBRAHIM FOR THE PROVISION OF INDIGENT DEFENSE SERVICES**

THIS FIRST AMENDMENT TO CONTRACT AMONG COUNTY OF MONO, THE LAW FIRM OF LIEBERSBACH, CARNEY & REED AND ATTORNEY JEREMY IBRAHIM FOR THE PROVISION OF INDIGENT DEFENSE SERVICES (the CONTRACT) is effective January 7, 2020 by and between the County of Mono (the COUNTY), the law firm of Liebersbach, Carney and Reed, Jeremy Ibrahim and Lauren M. Schweizer (collectively “CONTRACTOR”).

RECITALS

- A. The COUNTY has a constitutionally mandated responsibility to provide indigent defense services, and in that capacity, contracted with the CONTRACTOR on November 6, 2018 to provide those services.
- B. The CONTRACTOR has agreed to hire attorney Lauren M. Schweizer (“Schweizer”), who has served as a deputy public defender for the City and County of San Francisco, to join the law firm of Liebersbach, Carney & Reed.
- C. The CONTRACTOR has proposed that attorney Schweizer be authorized, along with attorney Jeremy Ibrahim (“Ibrahim”), to provide contract public defender services in Mono County, without any increase in cost to the COUNTY.
- D. The COUNTY agrees to add Schweizer to the CONTRACT as an attorney authorized to provide public defender services in Mono County.
- E. Attorneys Ibrahim and Schweizer will provide competent representation of clients as required by the CONTRACT and by controlling standards and rules of professional conduct.
- F. The COUNTY and the CONTRACTOR agree that any and all funds provided pursuant to the CONTRACT and this First Amendment are provided for the sole purpose of the provision of legal services, including the cost of administrative services, to eligible clients of the CONTRACTOR.

NOW, THEREFORE, the COUNTY and the CONTRACTOR, hereby agree to amend the CONTRACT as follows:

- 1. Any and all references in the CONTRACT to “Jeremy Ibrahim” shall be amended to read as follows:

“Jeremy Ibrahim and Lauren M. Schweizer”.

- 2. **ARTICLE XVIII. NOTICES** is amended to read as follows:

“Whenever this Contract provides for notice to be provided by one party to another, such notice shall be in writing and addressed as follows:

If to CONTRACTOR:

Liebersbach, Carney and Reed
Attn: Jeremy Ibrahim

PO Box 3337
Mammoth Lakes, CA 93546
ibrahim@mammothlaw.com

If to COUNTY:

County Administrative Officer
PO Box 696
Bridgeport, CA 93517
sbarwick@mono.ca.gov

With a copy to:

Mono County Counsel
PO Box 2415
Mammoth Lakes, CA 93546
ssimon@mono.ca.gov

Except as modified herein, the CONTRACT remains unmodified and in full force and effect in accordance with their terms. This Amendment represents the final expression of the agreement between the parties relating to the subject matter herein. In the event of any conflict between the terms of this Amendment and the terms of the CONTRACT, the terms of this Amendment shall control.

EXECUTION

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS THROUGH THEIR AUTHORIZED REPRESENTATIVES THIS 7th DAY OF JANUARY, 2020.

COUNTY OF MONO

By: _____
Stacy Corless, Chair

Dated: _____

CONTRACTOR

By: _____
Jeremy Ibrahim

Dated: _____

By: _____
Lauren M. Schweizer

Dated: _____

By: _____
Richard Liebersbach

Dated: _____

APPROVED AS TO FORM

County Counsel



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 7, 2020

TIME REQUIRED

SUBJECT Closed Session - Existing Litigation

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: County of Mono v. Amerisourcebergen Drug Corp. Cardinal Health, McKesson Corporation, Purdue Pharma L.P., Purdue Pharma, Inc, The Purdue Frederick Co., Inc. et al., U.S. Dist. Court for Eastern California, Case No. 2:18-cv-00149-MCE-KJN.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME: Anne Frievalt

PHONE/EMAIL: 760 924-1707 / alarsen@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

[Click to download](#)
No Attachments Available

History

Time	Who	Approval
12/30/2019 3:46 PM	County Administrative Office	Yes
1/3/2020 12:40 PM	County Counsel	Yes
1/3/2020 12:41 PM	Finance	Yes



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE January 7, 2020

TIME REQUIRED

SUBJECT Closed Session - Existing Litigation

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: County of Mono et al. v. City of Los Angeles et al. (Alameda Superior Court Case No. RG18923377).

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

[Click to download](#)

No Attachments Available

History

Time	Who	Approval
12/30/2019 9:08 AM	County Administrative Office	Yes
12/30/2019 1:03 PM	County Counsel	Yes
1/3/2020 12:41 PM	Finance	Yes



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE January 7, 2020

TIME REQUIRED

SUBJECT Closed Session - Exposure to
Litigation

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: 1.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

[Click to download](#)

No Attachments Available

History

Time	Who	Approval
12/30/2019 9:05 AM	County Administrative Office	Yes
12/30/2019 1:16 PM	County Counsel	Yes
12/27/2019 4:49 PM	Finance	Yes



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 7, 2020

TIME REQUIRED

SUBJECT Closed Session - Existing Litigation

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: Michael Hallum v. County of Mono (Mono County Superior Court Case No. CV170086).

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

<p>Click to download</p> <p>No Attachments Available</p>
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History

Time	Who	Approval
12/30/2019 9:06 AM	County Administrative Office	Yes
12/30/2019 1:03 PM	County Counsel	Yes
12/27/2019 4:49 PM	Finance	Yes



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 7, 2020

TIME REQUIRED

SUBJECT Closed Session - Human Resources

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Steve Barwick, Stacey Simon, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

<p>Click to download</p> <p>No Attachments Available</p>
--

History

Time

Who

Approval



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 7, 2020

TIME REQUIRED

SUBJECT Closed Session - Public Employment

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

[Click to download](#)

No Attachments Available

History

Time

Who

Approval



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 7, 2020

Departments: Board of Supervisors

TIME REQUIRED	20 minutes (5 minute presentation, 15 minute discussion)	PERSONS APPEARING BEFORE THE BOARD	Bob Gardner and Stacy Corless (ESCOG representatives)
SUBJECT	Eastern Sierra Council of Governments (ESCOG) Joint Powers Agreement		

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed joint powers agreement among the Counties of Inyo and Mono, the City of Bishop and the Town of Mammoth Lakes establishing the Eastern Sierra Council of Governments as a separate legal entity from its member agencies.

RECOMMENDED ACTION:

Approve County entry into proposed contract and authorize Board Chair to execute said contract on behalf of the County. Provide any desired direction to staff.

FISCAL IMPACT:

If approved, the estimated annual cost of County membership in the JPA is \$25,100, not including unreimbursed staff time. The estimated cost for the remainder of FY 2019-20 is \$16,300. The FY 2019-20 adopted budget sets aside \$10,000 for this purpose. If approved, the additional \$6,300 will be included in a mid-year budget request.

CONTACT NAME: Stacey Simon

PHONE/EMAIL: x1704 / ssimon@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Staff Report
JPA

History

Time	Who	Approval
12/30/2019 9:00 AM	County Administrative Office	Yes
1/3/2020 12:40 PM	County Counsel	Yes
12/27/2019 9:00 AM	Finance	Yes

STAFF REPORT
for
Mono County Board of Supervisors
Inyo County Board of Supervisors
Bishop City Council
Mammoth Lakes Town Council

Subject: Consider approving the formation agreement for an Eastern Sierra Council of Governments Joint Powers Authority (JPA)

Meeting Date: November 20, 2019

BACKGROUND:

Members of the Eastern Sierra Council of Governments have long recognized that intergovernmental collaboration is critical for the well being and success of our region. There has not been a formal means through which the four member agencies could work together. Members of the ESCOG unanimously agree that formation of a Joint Powers Authority among the four agencies will create a much-needed vehicle for intergovernmental collaboration. The ESCOG Board unanimously recommends that each member agency approve the proposed Eastern Sierra Council of Governments Joint Powers Authority (JPA).

The Eastern Sierra Council of Governments (ESCOG) currently exists as a body that shares ideas and discussions between elected officials representing the Town of Mammoth Lakes, City of Bishop, and Inyo and Mono Counties. The ESCOG currently operates under a joint powers agreement. The ESCOG has expressed an interest in creating a Joint Powers Authority (JPA) that would allow the Board to take action on various items affecting the region and to have those powers and duties as provided for in the formation agreement. The JPA would be a separate legal governmental entity. The ESCOG Board has worked through the proposed formation agreement over the past several months. In order to move forward with the JPA formation as presented, all four member agencies will need to vote in support to do so. The attached agreement is provided for consideration by the ESCOG Member Agencies. The ESCOG Board is requesting that each agency either approve or reject the JPA formation agreement as proposed rather than with revisions. Comments or concerns will be expressed and passed on to the ESCOG Board, however, any revisions to the document would require review and approval by each member agency again.

ANALYSIS:

Creation of a JPA would create a new governmental body in the Eastern Sierra. As a separate body, the ESCOG may be delegated certain authority and funding from the Member Agencies creating the JPA. The JPA may act autonomously and independently

from or in concert with member agencies, subject to the powers and duties as provided for in the JPA formation agreement. However, the JPA does require more significant actions by the JPA be approved by the member agencies, such as the levy of any tax, fee or assessment across the member jurisdictions, required funding is limited to core operational services, unless otherwise agreed to by each member agency and the purpose is limited to exclude policy areas that could otherwise be delegated to a council of governments. The powers of the ESCOG JPA are more specifically outlined in Section III and Section V of the JPA Formation Document. The JPA is voluntary by each agency as provided for in Section VII.

Duties and Responsibilities

The JPA formation agreement delegates specific authority to the JPA. The JPA would be formed under the specific State statues allowing governmental agencies to create Joint Powers Authorities (see section I. Recitals, 1.05 and 1.06 of the agreement). Section II sets for the basic purpose for the creation of the JPA. This states as follows:

II. Purposes

2.01 *The ESCOG shall continue to be organized to: (1) provide a forum for discussion and study of regional issues of interest to the Member Agencies; (2) identify and plan for the solution of selected regional issues requiring multi-governmental cooperation; (3) facilitate actions and agreements among the Member Agencies for specific project development; (4) conduct other region wide functions as the Members deem appropriate.*

2.02 *In addition to the above, the ESCOG shall be organized to identify funding sources and to apply for and receive funding for the planning and implementation of programs of regional impact or significance, and to implement such programs, upon approval of the governing bodies of each Member Agency.*

The Formation Agreement provides a number of checks and balances for the Member Agencies as noted above in section 2.02. In Section III Powers, there are additional limits such as the ability to raise certain revenue is limited under 3.07. “*With the approval of the governing bodies of each of the Member Agencies, to raise revenues through the imposition of fees, assessments, taxes or the issuance of bonds, in accordance with applicable laws*” (emphasis added). The JPA’s overall powers and duties are also focused and under section 3.11 do not include other statutory duties that may be undertaken by a Council of Governments (COG). The powers delegated to the JPA do provide appropriate authority for the JPA to function and to address specific areas of regional importance in concert with the member agencies.

The ability to act as a regional body may bring added value in areas that cover multiple agency governmental boundaries (i.e. recreation, digital 395 broadband, National Forest Planning, to note a few). The JPA will also be positioned to pursue regionally based grants

and other funding directed at agreed upon projects and programs. The JPA will continue to provide opportunity for the Member Agencies to share information and ideas.

Financial Considerations

The ESCOG historically has not had any staff assigned to work on its behalf. Clerking duties have rotated between the four agencies, although a recent change has assigned those duties to a new Town of Mammoth Lakes position that will be funded in part by each of the four ESCOG agencies. The new position is responsible for coordinating and clerking meetings, record keeping, and maintaining the ESCOG website. The approval of the JPA will have additional staff and support costs. The estimate for formation of the JPA is provided in Attachment A. The initial cost for each agency for the first year of operation is estimated at \$100,400 or \$25,100 per member. For FY19-20 a prorated amount of \$16,300 is requested. This includes the full year of clerking services and half year of other estimated costs. For budget planning it is recommended that each consider funding in the amount of \$25,100 for FY20-21. The amount may be further refined over the next several months.

The initial funding estimate includes the current clerk duties being provided by the Town of Mammoth Lakes. While part of the annual cost, this is not a new cost to the members. The initial recommendation is for a part-time Executive Director. An allocation of \$50,000 is recommended. The position may be contracted through a member agency. The alternative would be to directly contract with an individual. The remaining costs are normal operational costs including, legal, fiscal agent, insurance and other miscellaneous costs. It is anticipated that the initial legal and fiscal agent costs will be provided by member agencies.

Next Steps

Mono County Counsel has taken the lead on drafting the attached JPA formation document, which has been reviewed by Counsel and the administrators for the Member Agencies. The proposed JPA was approved by the ESCOG on October 11, 2019. The ESCOG voted to present the document to each of the member agencies for approval, which is required before any additional action can be taken to formalize the JPA.

If the JPA is approved by each of the four agencies, a number of steps will need to occur in order to finalize the formation of the JPA. The following initial steps have been identified by staff and legal counsel as requirements for the formation of a JPA:

1. File the JPA formation document with the Secretary of State
2. Adopt a Conflict of Interest Code
3. File new (or amended) Form 700s
4. Secure insurance for the JPA
5. Acquire legal counsel/representation (initially contract with member)
6. Draft and adopt a budget and detail member agency financial requirements
7. Set regular meeting schedule (adopt by resolution)
8. Adopt Bylaws for the new JPA
9. Hire/Contract for an Executive Director

It is anticipated that current member agency staff will assist in several of these steps. A number of the actions will need to run in parallel fashion, while others are sequential.

LEGAL CONSIDERATIONS:

Adoption of the JPA will create a new governmental entity in the Eastern Sierra. The JPA structure is provided under State law and is a legal process used by multiple agencies across the state to provide regional services. The Eastern Sierra Transit Authority (ESTA) is a local example. This body will have those duties, powers and authority as provided for in the JPA formation documents.

OPTIONS

Each of the member agencies should consider the following options.

Option 1: Approve the draft JPA formation agreement as proposed. Vote in concept to approve the initial funding for the remainder of FY19-20 (anticipated to be 50% of the estimated annual cost) and as a base line for FY20-21 budget planning purposes.

Option 2: Provide input on the proposed JPA formation agreement and request that the ESCOG make revisions to the draft JPA formation agreement. Any revisions or additional information would need to come back to the four agencies for approval, as all four agencies need to approve the same document. The ESCOG Board is requesting that the proposed JPA formation document be either approved or rejected, with any comments forwarded to the ESCOG Board.

Option 3: Do not approve the draft JPA. Request that the ESCOG stop working on the establishment of a JPA and that it continue to function as a body that shares ideas and information between elected officials in the region and continue to operate under the existing joint powers agreement structure.

RECOMMENDATION

The ESCOG Board is recommending approval of the proposed Eastern Sierra Council of Governments Joint Powers Authority and the allocation of \$16,300 per agency for initial start up funding for the remainder of Fiscal Year 19-20.

Attachments

- A - Initial Startup Cost Estimates
- B - Final Draft JPA formation agreement

Attachment A
JPA START-UP COST ESTIMATE

<u>ACTIVITY</u>	<u>ANNUAL COST</u>	<u>FY19-20 AGENCY COST</u>	<u>ANNUAL AGENCY COST</u>
Executive Director ¹	\$50,000	\$6,250	\$12,500
Clerk/Clerical ²	\$30,000	\$7,500	\$7,500
Legal Services ³	\$10,000	\$1,250	\$2,500
Fiscal Agent ³	\$2,400	\$300	\$600
Insurance/Other	<u>\$8,000</u>	<u>\$1,000</u>	<u>\$2,000</u>
Total	<u>\$100,400</u>	<u>\$16,300</u>	<u>\$25,100</u>

1 – Assumes work provided by existing Member agency staff on a part-time basis/or limited contract for service

2 – Assumes work provided by existing Mammoth Lakes staff is ongoing

3 – Assumes work provided by existing member staff (Mono County/Other)

Attachment B

Final Draft JPA

Approved by ESCOG Board

October 11, 2019

**JOINT POWERS AGREEMENT ESTABLISHING THE EASTERN SIERRA COUNCIL OF GOVERNMENTS
AS A SEPARATE LEGAL ENTITY FROM ITS MEMBER AGENCIES**

This agreement, made and entered into this _____ day of _____, by and among the County of Mono, a political subdivision of the State of California (“Mono”), the County of Inyo, a political subdivision of the State of California (“Inyo”), the Town of Mammoth Lakes, a municipal corporation (“Town”) and the City of Bishop, a municipal corporation (“City”) (collectively “Member Agencies” or “Members”), shall supersede and replace, in its entirety, that Amended Joint Powers Agreement Eastern Sierra Council of Government Entities (COG) entered into by and among the Parties on or about February 26, 1999.

I. Recitals

- 1.01 In 1995, the Counties of Inyo and Mono and the Town of Mammoth Lakes executed a joint powers agreement (JPA) establishing the Eastern Sierra Council of Governments (ESCOG). The 1995 JPA was amended in 1999 to add the City of Bishop as a party.
- 1.02 Since its establishment, the ESCOG has functioned as a forum for communication among Member Agencies regarding issues of regional concern and, more recently, for the planning and implementation of regional communications and broadband solutions through the establishment of the Inyo-Mono Broadband Consortium. The ESCOG has not historically operated as a joint powers authority independent from its Members, nor taken the necessary steps to become such an independent legal entity.
- 1.03 The Member Agencies acknowledge and agree that there are circumstances where it is necessary or desirable for the Member Agencies to function collectively on a regional basis, such as where regionalization enhances funding opportunities, provides resources and capabilities that would not otherwise be available, or improves the delivery of services to benefit the interests of the Members’ constituents.
- 1.04 The Member Agencies further agree that the creation of a regional joint powers authority that is a separate legal entity from the Members would position the ESCOG to maximize and take advantage of these opportunities.
- 1.05 Article 1 of Chapter 5 of Division 7 of Title 1, commencing with section 6500, of the California Government Code authorizes two or more public agencies, by joint powers agreement approved by their governing bodies, to jointly exercise any powers common to them and/or to create a separate legal entity for the purpose of exercising such powers.
- 1.06 It is the intent of the Parties to enter into a joint powers agreement pursuant to the provisions of sections 6500 et seq. to establish a joint powers authority, the Eastern Sierra Council of Governments, which would supersede and replace the historic ESCOG established in 1995 (and modified in 1999), for the purposes of enhancing funding and resource opportunities and providing such programs, services or functions that the Member Agencies, by approval of their governing bodies, deem necessary or desirable.

II. Purposes

- 2.01 The ESCOG shall continue to be organized to: (1) provide a forum for discussion and study of regional issues of interest to the Member Agencies; (2) identify and plan for the solution of selected regional issues requiring multi-governmental cooperation; (3) facilitate actions and agreements among the Member Agencies for specific project development; (4) conduct other region wide functions as the Members deem appropriate.
- 2.02 In addition to the above, the ESCOG shall be organized to identify funding sources and to apply for and receive funding for the planning and implementation of programs of regional impact or significance, and to implement such programs, upon approval of the governing bodies of each Member Agency.

III. Powers

- 3.01 To contract or otherwise participate in, and to accept grants, funds or services from the State or Federal government, their agencies or instrumentalities or from any civic organization or private person (including but not limited to corporations) in connection with any program judged by the ESCOG Board to be relevant to its purposes, and upon approval of the governing bodies of the Member Agencies.
- 3.02 To accept gifts, bequests or donations in support of current programs of the ESCOG or to support ongoing operating expenses.
- 3.03 To contract for any services judged by the ESCOG to be necessary or convenient for carrying out its purposes and to pay the costs of such services in accordance with section 5.02. Such contracts may be with an ESCOG Member, upon agreement by that Member and the ESCOG, or with an outside agency or firm and may include contracts for:
- a. General legal services.
 - b. Litigation or specialized legal services.
 - c. Liability Insurance and, where applicable, workers' compensation insurance.
 - d. Human Resources services.
 - e. Other governmental services required to operate the ESCOG may be provided by a Member, JPA staff or an independent contractor.
- 3.04 The debts, liabilities or obligations of the ESCOG shall not become the debts, liabilities or obligations of the Member Agencies. The ESCOG may incur debts, liabilities or obligations in accordance with the above. However, notwithstanding the foregoing, and as required by Government Code sections 6508.1, 6508.2, 20574.1 and 20575, in the event of dissolution of the JPA, the Member Agencies shall apportion any PERS liability among themselves and allow CalPERS to make the apportionment if the Members cannot agree.
- 3.05 To employ personnel including an Executive Director and/or such other staff as the ESCOG Board of Directors deems appropriate and to establish the powers and duties of such personnel.

- 3.06 To invest, in accordance with Government Code section 6509.5, monies in the treasury of the ESCOG that is not immediately required for necessities of the ESCOG.
- 3.07 With the approval of the governing bodies of each of the Member Agencies, to raise revenues through the imposition of fees, assessments, taxes or the issuance of bonds, in accordance with applicable laws.
- 3.08 To own, lease or license real or personal property and/or equipment which is necessary or proper to carry out the purposes of the ESCOG.
- 3.09 All other powers that are necessary or proper to carry out the purposes of the ESCOG.
- 3.10 To take official positions on matters of policy and/or to support or oppose legislation which is consistent with a legislative platform of the ESCOG, which platform has been approved by the governing bodies of the Member Agencies.
- 3.11 In establishing the ESCOG, is not the intention of the parties to create a council of governments as that term is defined in subdivision (b) of Government Code sections 65582. Accordingly, the ESCOG shall have none of the powers or obligations set forth in Article 10.6, of Article 3, of Division 1, Title 7 of the Government Code related to the development of Housing Elements, nor shall it have any powers or obligations as may be set forth in any other statutes or regulations applicable to a "council of governments," unless this agreement is modified, by approval of the governing bodies of all of the Member Agencies, to provide such powers.

Each of the above powers may be exercised by the ESCOG in the same manner, and subject to the same restrictions, as such powers are exercised by the Town of Mammoth Lakes.

IV. Organization - The internal organization of the ESCOG shall be as follows:

- 4.01 Membership. Members shall consist of the County of Inyo, the County of Mono, the Town of Mammoth Lakes and the City of Bishop, upon approval of this agreement by the governing body of each, and the execution of this agreement by an authorized representative of each Member. Each Member shall be entitled to be represented by two representatives, each of whom shall be a member of the legislative body of such Member.
- 4.02 Board of Directors, Officers and Meetings.
 - a. The ESCOG shall have a Board of Directors comprised of two representatives, and up to two alternates, appointed by each of the governing bodies of its Members. The term of office of each director shall not exceed his or her term of office on the legislative body he or she represents.
 - b. Upon execution of this agreement by all four Member Agencies, the ESCOG representatives having previously been appointed by the governing bodies of the Member Agencies shall

continue to serve as directors of the ESCOG for the terms for which they were previously appointed. If a vacancy occurs on the board, it shall be filled by appointment of the governing body of the affected Member and such appointed representative shall serve for the remainder of the term.

- c. The Board of Directors shall elect from among its members a Chair, Vice-chair and Secretary for a term of one (1) year. The members currently serving in those offices shall continue to serve for the remainder of their appointed terms, except that the member, if any, previously appointed to serve as Secretary/Treasurer shall instead serve as Secretary. Notwithstanding the above, the office of Secretary may be an administrative staff person of the ESCOG or of a Member Agency designated by the Board of Directors.
- d. The ESCOG shall establish regular meetings of the Board of Directors which shall be not less than one (1) such meeting each calendar quarter.
- e. Meetings of the ESCOG shall be noticed and carried out in accordance with the provisions of the Ralph M. Brown Act.
- f. A majority of the Board of Directors shall constitute a quorum for the transaction of business. A majority of the Board of Directors for purposes of a quorum shall include at least one representative of each Member Agency. No resolution or motion shall be passed or become effective without affirmative vote of at least a majority of the membership of the ESCOG board and at least one affirmative vote by the representative of each Member Agency. Additionally, for those actions requiring approval by the governing bodies of the Member Agencies as specified in Article III of this agreement, each and every Member Agency must also approve the resolution or motion.

V. Financial Provisions

- 5.01 Each Member shall contribute to the administrative support of the ESCOG. Administrative support is understood as those costs, expenditures and obligations which maintain up to one (1) 0.5 FTE agency administrative staff person. Each Member's contributions to administrative time and support shall be accounted for. It is intended that each Member will provide twenty-five percent (25%) of the administrative staff person, unless otherwise agreed by the Board of Directors, and shall agree in advance regarding any additional administrative support.
- 5.02 Members may make financial contributions to the ESCOG in any manner authorized by Government Code section 6504. All contract costs incurred pursuant to section 3.03 and section 5.04 of this JPA shall be divided equally among the Members. Any financial contributions other than for costs under section 3.03 or 5.04 shall be provided on an individual project basis and approved by the governing body of the Member Agency providing such support. Any advances of public funds to the ESCOG shall be repaid in the manner provided in the document authorizing the advance.

- 5.03 The ESCOG's fiscal year shall commence on July 1 of each year and terminate on June 30 of the following year.
- 5.04 The Finance Director of the County of Mono shall serve as the Fiscal Agent, Treasurer and Auditor (hereinafter "Treasurer") for the ESCOG, unless otherwise directed by a majority of the board. The Treasurer shall be responsible for all money of the ESCOG from whatever source, shall be the depository and have custody of the money of the ESCOG, and shall perform all duties and functions of the Treasurer as set forth in Government Code sections 6505, 6505.5, or any other applicable state, federal or local law or regulation. All funds of the ESCOG shall be strictly and separately accounted for and regular reports shall be rendered of all receipts and disbursements during the fiscal year. Members shall share the costs of this service equally.
- 5.05 Nothing contained in this agreement shall bind any Member to a financial commitment on behalf of the ESCOG, except as specifically provided.

VI. Property and Records

- 6.01 Upon any dissolution of the ESCOG, any surplus money or property shall be disposed of by division among the Members in the same proportion as such Members contributed to the ESCOG.
- 6.02 The Town of Mammoth Lakes shall serve as the repository of all records of the ESCOG. Record retention shall conform to the requirements of law. Any record destruction shall first be approved by the Board of Directors. The Board of Directors may provide for record retention beyond the requirements of law.

VII. General Provisions

- 7.01 Amendments. This agreement may be amended at any time by all of the Member Agencies acting through a majority vote of their governing bodies. In the event the ESCOG should determine that an amendment to this agreement would be in the best interests of the ESCOG and its Member Agencies, it may propose such amendment for ratification by the governing bodies of each Member Agency. This agreement shall be deemed and be so amended upon the date the last governing body approves such amendment.
- 7.02 Voluntary Association. It is understood and agreed that membership and participation in the ESCOG as described in this agreement is voluntary. Any Member may withdraw by giving written notice to the governing bodies of the other Member Agencies in the manner provided in this agreement for the communication of notices.
- 7.03 Withdrawal. A Member may withdraw from the ESCOG by providing written notice to the remaining Members at least ninety (90) days prior to the end of the fiscal year, and shall remain liable for its share of financial support and/or contribution to the ESCOG through the end of that fiscal year. Except for payments required by AB 1912 (2018) and described in section 3.04, a

withdrawing Member shall not be liable to the ESCOG nor any of the other Members for payment of contributions or financial support to the ESCOG not previously committed by that Member.

7.04 Dissolution and Termination. The ESCOG may be dissolved and this agreement terminated at any time in the same manner as provided for amendment in section 7.01. The ESCOG shall automatically be dissolved upon withdrawal of 2 of its Members.

7.05 Effective Date and Term of Agreement. This agreement shall be and become effective for all purposes when approved by the governing bodies of each of the Member Agencies and shall remain in full force and effect unless and until dissolved or terminated in the manner provided in this agreement.

7.06 Notices. In the event it is or becomes necessary for a party to this agreement to serve or give notice to any other party, such notice shall be deemed validly served and given if deposited in a United States Post Office with postage thereof fully prepaid, sent registered or certified mail and, if to Inyo County, addressed to the County Administrator, Administrative Center, County of Inyo, PO. Box N, Independence, California 93526; if to Mono County, addressed to the County Administrative Officer at P.O. Box 696, Bridgeport, California 93517; if to the Town of Mammoth Lakes, addressed to the Town Manager at P.O. Box 1609, Mammoth Lakes, California 93546; and, if intended for the City of Bishop, addressed to the City Manager at 337 West Line Street, Bishop, California 93514.

7.07 Inurement. This agreement shall inure to the benefit of and be binding upon the parties hereto and their successors.

VIII. Execution

IN WITNESS WHEREOF, the Member Agencies have executed this agreement as of the date last written below.

COUNTY OF INYO

DATED: _____

BY: _____
Chair, Board of Supervisors

ATTEST: _____
Clerk to the Board

APPROVED AS TO FORM:

Inyo County Counsel

COUNTY OF MONO

DATED: _____

BY: _____
Chair, Board of Supervisors

ATTEST: _____
Clerk to the Board

APPROVED AS TO FORM:

Mono County Counsel

TOWN OF MAMMOTH LAKES

DATED: _____

BY: _____
Town Mayor

ATTEST: _____
Town Clerk

APPROVED AS TO FORM:

Town Attorney

CITY OF BISHOP

DATED: _____

BY: _____
City Mayor

ATTEST: _____
City Clerk

APPROVED AS TO FORM:

City Attorney