



**DRAFT MEETING MINUTES  
BOARD OF SUPERVISORS, COUNTY OF MONO  
STATE OF CALIFORNIA**

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

**Regular Meeting  
October 8, 2019**

<b>Flash Drive</b>	<b>Board Room Recorder</b>
<b>Minute Orders</b>	<b>M19-230 – M19-232</b>
<b>Resolutions</b>	<b>R19-69 – R19-74</b>
<b>Ordinance</b>	<b>ORD19-07 Not Used</b>

9:00 AM Meeting called to Order by Chair Peters.

*Supervisors Present: Corless, Gardner, Kreitz, and Peters.  
Supervisors Absent: Stump.*

The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>.

Pledge of Allegiance led by Chair Peters and Ruth Hansen.

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

No one spoke.

**2. RECOGNITIONS**

**A. Employee Service Award Ceremony**

Departments: CAO

(Steve Barwick, CAO) - Presentation by the Board of Supervisors, Steve Barwick, and Managers to Mono County employees, celebrating years of service to the County.

**Action:** Present awards, gratitude and congratulations to employees who have earned awards for years of service and dedication to the County.

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Barwick: Thank you to all employees for their service.  
Please see "Additional Documents" for list of employees and their respective years of service.  
Each Supervisor said a few words of thanks and gratitude for everyone's years of service.

### 3. COUNTY ADMINISTRATIVE OFFICE

Barwick: Thank you to the board for those awards.

### 4. DEPARTMENT/COMMISSION REPORTS

**Robin Roberts:**

- 45 people are signed up for tomorrow's Harm Reduction training, has been moved to Suite Z.

**Karin Humiston:**

- advise Probation has applied for a small grant for youth called "Arrive Alive".

**Wendy Sugimura:**

- Mono County was successful in a grant application with the Bureau of Land Management for Sage Grouse Conservation work, this one for \$150k. In addition to Community Development, this money also helps Public Works for roads, Land use.

**Alicia Vennos:**

- Community Support Grant applications all due Friday, October 11. Thanks to Liz Grans for managing the program and the applications. A rep from Civitas will be at the board meeting on November 5 to present information on TBID.

### 5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

#### A. Monthly Treasury Transaction Report

Departments: Finance

Treasury Transaction Report for the month ending 8/31/2019.

**Action:** Approve the Treasury Transaction Report for the month ending 8/31/2019.

**Gardner moved; Kreitz seconded**

**Vote: 4 yes; 0 no; 1 absent**

**M19-230**

#### B. Transfer of Surplus Vehicles to Special Districts

Departments: Public Works - Fleet

Transfer of 4 surplus vehicles (3 Ford Expeditions and one Ambulance) to Mono County Special Districts.

**Action:**

1. Requests from the White Mountain Fire Protection District to purchase a surplus 2010 Ford Expedition (Unit 0718); from the June Lake Fire Department to purchase a surplus 2011 Ford Expedition (Unit 0738); from Lee Vining Fire Protection District to purchase a surplus 2013 Ford Expedition (0763); and from

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the Inyo County Special Enforcement Detail (a regional unit that responds to high-risk incidents in both Inyo and Mono Counties) to purchase a surplus 2009 Ford F-350 Ambulance (Unit 0885), from the Mono County Motor Pool, for \$50 each.

2. Find that Unit 718 (2010 Ford Expedition V.I.N.1FMJU1G52AEB20852 / MILES 160,802) is in good condition but is excess and/or unneeded property.

3. Find that Unit 738 (2011 Ford Expedition V.I.N.1FMJU1G51BEF33749 / MILES 185,400) is in good condition but is excess and/or unneeded property.

4. Find that Unit 763 (2013 Ford Expedition V.I.N.1FMJUG59DEF27667 / MILES 176,161) is in good condition but is excess and/or unneeded property.

5. Find that Unit 885 (2009 Ford F-350 Ambulance V.I.N.1FDWF37R9EA94193 / MILES 103,287) is in good condition but is excess and/or unneeded property.

6. Authorize the Public Works Director, in consultation with County Counsel, to prepare, process, and execute applicable documents on behalf of Mono County to transfer the above vehicles as described to the respective Districts.

**Gardner moved; Kreitz seconded**

**Vote: 4 yes; 0 no; 1 absent**

**M19-231**

**C. Amendment to Contract with Baxter for Custodial, Snow Removal, and Campground Management Services**

Departments: Public Works

(Joe Blanchard) - Proposed contract amendment extending the term and making other minor changes to the scope of work of the County's existing contract with Baxter's for the provision of custodial, snow removal, and other facilities/site management services in remote areas of the County through October 31, 2021.

**Action:** Review and approve first amendment to agreement with Baxter's for the performance of certain custodial, snow removal, and campground and community center site management services; authorize County Administrative Officer to execute proposed first amendment; provide any desired direction to staff.

**Gardner moved; Kreitz seconded**

**Vote: 4 yes; 0 no; 1 absent**

**M19-232**

**D. Amendment to Allocation List - Clinical Program Manager**

Departments: Behavioral Health

Proposed resolution to add position of Clinical Program Manager to Allocation List for Behavioral Health

**Action:** Adopt proposed resolution R19-69, Authorizing the County Administrative Officer to amend the County of Mono list of allocated positions to add the position of Clinical Program Manager in the department of Behavioral Health.

**Gardner moved; Kreitz seconded**

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**Vote: 4 yes; 0 no; 1 absent**

**R19-69**

**E. Amendment to Allocation List - Deputy Probation Officer V**

Departments: Probation

A Deputy Probation Officer IV has completed all training and experience requirements and is eligible for promotion to Deputy Probation Officer V.

**Action:** Consider and potentially adopt Resolution No. 19-70, Authorizing the County Administrative Officer to amend the County of Mono list of Allocated Positions to reflect the removal of one Deputy Probation Officer IV position and the addition of one Deputy Probation Officer V position.

**Gardner moved; Kreitz seconded**

**Vote: 4 yes; 0 no; 1 absent**

**R19-70**

**F. Amendment to Allocation List - Operations Supervisor**

Departments: District Attorney

Mono County District Attorney is requesting to create an "at will" position for an Operations and Programming Supervisor within the Office of the District Attorney. The creation of this position will replace the current Administrative Services Specialist position in the Mammoth Lakes Branch of the Office of the District Attorney. There will be no General Fund impact.

**Action:** Approve resolution R19-71, Authorizing the position of Operations and Programming Supervisor and Authorizing the County Administrative Officer to amend the County of Mono list of allocated position to include the position under the Office of the District Attorney. All funding for the position is from the District Attorney's Victim/Witness Grant and the District Attorney's CalMet Budget. By request from the Finance Department those budgets will be modified during mid-year budget review.

**Gardner moved; Kreitz seconded**

**Vote: 4 yes; 0 no; 1 absent**

**R19-71**

**6. CORRESPONDENCE RECEIVED**

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

*The Board acknowledged receipt of the correspondence.*

**A. Agricultural Commissioner's Office Department Update October 2019**

October 2019 Department Update from the Inyo and Mono Counties Agricultural Commissioner's Office.

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## **B. Mammoth Lakes Fire Safe Council (MLFSC) Updated Request**

A letter from the MLFSC updating the Board on the progress of the Lakes Basin Hazardous Fuels Reduction Project.

Corless: when can we discuss this item?

Barwick: next week in mammoth **ADD TO AGENDA**

## **C. Governor's Proclamation of the Primary Presidential Election**

A proclamation by the Governor of the State of California that the Presidential Primary Election will be held throughout the state on Tuesday, March 3, 2020.

## **7. REGULAR AGENDA – MORNING**

### **ITEM C HEARD FIRST**

#### **A. Community Center Policy and Fee Update**

Departments: Risk Management and Public Works

PUBLIC HEARING: 10:00 AM - 15 minutes (5 minute presentation; 10 minute discussion)

(Stacey Simon and Tony Dublino) - Public hearing and proposed resolution updating the County's community center use policies and fees in order to: decrease fee for use of the Crowley Community Center from \$200 to \$100 (with kitchen) and from \$150 to \$75 (without kitchen) per use; establish an earlier event closing time at the Crowley Lake Community Center (from 10:00 p.m. to 9:00 p.m.); to allow waiver of security deposits for specified nonprofit and/or governmental organizations; to increase fees for certain multi-day events; and to make assorted administrative/clarifying changes.

**Action:** Adopt proposed resolution R19-72, superseding and replacing Resolution R09-08 setting forth revised policies and fees for the use of County Community Centers. Provide any desired direction to staff.

**Gardner moved; Corless seconded**

**Vote: 4 yes; 0 no; 1 absent**

#### **R19-72**

#### **Stacey Simon:**

- Explained reasons for item. Earlier closing time for Crowley is in response to complaints received by Supervisor Stump. Fee reduction is in response to matching fee structure for other community centers. Prorate deposit fees for multiple day events.

#### **Tony Dublino:**

- does not know if the CSA in Crowley was consulted with regard to these fees.

#### **Stacey Simon:**

- CSA is county money in county treasury. Would be a transfer from one fund to another.

#### **Supervisor Peters:**

- Yoga issue was in Walker, class was being scheduled for multiple nights, multiple weeks. New policy will be helpful for all centers. Asked if a Spanish speaker needs translation to reserve a center, is there an accommodation? Bilingual form?

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**Tony Dublino:**

- PW has a Spanish speaking employee who helps out. He is working on getting that employee compensated for bilingual. Will look into creating a bilingual form.

Public hearing closed at 10:15

## **B. Mono County Cemeteries Update**

Departments: Public Works

(Joe Blanchard/Pam Smitheman) - Presentation and update by Mono County Public Works regarding current efforts to improve County cemetery management and funding, including revisions to cemetery policies and changes to the funding approach to the Cemetery Enterprise Fund.

**Action:** None.

**Pam Smithman:**

- 19 burials and 16 plot reservations in the past year. Last policy revision was in 2017, but did not completely address all the issues. Will be bringing a revised policy and revised policy fee schedule in the upcoming months. Can address volunteerism and donations in the next revision.

## **C. CARB Vehicle Replacement Update**

Departments: Public Works

(Tony Dublino) - Update on the progress and status of Mono County's efforts to comply with the California Air Resources Board's (CARB) diesel engine emission regulations.

**Action:** None.

**Dublino:** Went through his PowerPoint.

**Gardner:** would like information from Great Basin (Air Pollution Control Board) as to how we're doing in order to connect this information to our efforts.

**Dublino:** not all of our equipment is eligible for an exemption, due to its use during other seasons. Would love to replace all the older equipment but is aware of financial constraints on the county. Asking for an investment in our replacement program. Agrees it would be good to have a conversation with Great Basin.

**General board discussion about policy, strategic approach, reducing carbon footprint.**

**Break at 10:24**

**Back at 10:32**

## **D. 2018 – 2019 Information Security Briefing**

Departments: Information Technology

(Nate Greenberg, IT Director) - Update on the results of the 2018-2019 NCSR, overview the work that has been done in the past year around information security, and provide an indication for the road ahead.

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**Action:** None.

**Greenberg:**

- went through his Security PowerPoint.

Board comments: thank you for keeping the county safe.

## **E. Election Update**

Departments: Elections

(Shannon Kendall) - Receive general update about elections and the upcoming Presidential Primary Election which will be held on March 3, 2020.

**Action:** None.

**Shannon Kendall:**

- election update, important filing dates, new legislation that will affect Elections in the future. New primary election date is **March 3, 2020**. Security handout from IT. Future election plan for office, temp help needed for March.

General board discussion. Board will circle back around to holding town hall or community events for elections presentation.

## **F. Public Safety Power Shutoff - County Response**

Departments: Information Technology / Sheriff

(Nate Greenberg / Ingrid Braun) - Mono County staff have been working closely with Southern California Edison to develop a set of internal practices and resources to assist with planning and response to Public Safety Power Shutoff events. These include, but are not limited to, developing business continuity plans, better understanding staffing needs and labor policies, coordinating around major work assignments, streamlining communication plans, and deploying technology resources such as GIS to better understand and manage. While much of this work is still in progress and will evolve over time and with changing conditions and needs, this item intends to daylight much of the work done to date and allow for conversation around next steps and the road ahead.

**Action:** None.

**Nate Greenberg:**

- went through his PowerPoint.

**Ingrid Braun:**

- continued presentation. Addressed communication throughout the county in real time.

**Supervisor Gardner:**

- encouraged residents to sign up for alerts from SCE.

Board discussion, more public outreach / education needed.

Public Comment:

**David Rosky from June Lake**

## **8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

**Ingrid Braun:**

- acknowledge we had a fatal accident in Lee Vining on Thursday due to a medical incident. Friday at Chalfant Community Center will be a press conference for the one-year anniversary of Karlie Guse being missing.

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**9. CLOSED SESSION at 12:28 pm**

**A. Closed Session - Human Resources**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Steve Barwick, Stacey Simon, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

**B. Closed Session - Public Employment**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

**C. Closed Session - Real Property Negotiations**

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property: 172 Davison Street, Mammoth Lakes. Agency negotiators: Stacey Simon, Jenn Lopez, Erik Ramakrishnan. Negotiating parties: County and Silver State Investors. Under negotiation: Price and Terms of sale.

**THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 1:00 P.M.**

**Nothing to report out of closed session.**

**10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

**Tom Parranick:**

- inquiring on the Conway Ranch and what we need to do to get the ranch in a state of "Arrested Decay". His grandparents bought the property many years ago. Member of historical society. Cousin is heading up a fundraising effort to preserve the ranch buildings.

**Supervisor Peters:**

- best next step would be an agenda item so Justin and Public works can discuss the Conway ranch and this request.

**Stacey Simon:**

- appropriate to be placed on a future agenda.

**11. REGULAR AGENDA - AFTERNOON**

**A. Demolition or Sale of Property at 71 Davison Street, Mammoth Lakes**

Departments: Public Works, CAO, Behavioral Health

**Note:**

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(Steve Barwick, Robin Roberts, Tony Dublino) - The County owns real property developed with residential structures at 71 Davison Road in Mammoth Lakes. The property is unsafe as a result of a collapsed roof and the presence of asbestos. The property was poised to be sold to a private developer this Summer, who would then demolish the structure. The County fenced off the property following roof collapse. The fencing must now be removed in anticipation of snow and, as described in the attached materials, it is uncertain whether the sale will be finalized. Immediate action is required to protect the public and the environment.

**Action:**

**Immediate Sale of Property for Redevelopment**

Adopt proposed resolution R19-73, Approving the sale of 71 Davison Road (APN 031-041-020-000) in the Town of Mammoth Lakes pursuant to Government Code Section 25539.4, authorizing the County Administrative Officer to execute a purchase and sale agreement and regulatory agreement with Silver State Investors, LLC, and finding that the sale is exempt from review under the California Environmental Quality Act pursuant to Sections 15061 And 15303 of the California Environmental Quality Act Guidelines.

**Kreitz moved for option 2 as amended; Gardner seconded**

**Vote: 4 yes; 0 no; 1 absent**

**R19-73**

Amendment to original action to extend length of term to "in perpetuity".

**Stacey Simon:**

- gave background on the property, history of County ownership and use, previous decision to sell, and current status of property.

Barwick asked questions of representative from Silver State Investors.

Answer if the rent is restricted, market value is less that conventional property. His company invests in affordable housing properties. Contractor is ready to move forward to fix the roof and make it habitable. Asbestos reports are quite extensive, he is aware of the risks and feels the majority of the property is safe from asbestos contamination.

**Stacey Simon:**

- run through of the terms of the sale as included in the agenda packet.

Board discussion and comments on terms of sale.

**Robin Roberts:**

- grateful that the property will be repurposed as affordable housing.

**B. Proposed sale of 40 Willow Ave., Birch Creek No. 5, June Lake, CA for use as transitional housing**

Departments: Social Services, County Counsel

(Kathy Peterson, Director of Social Services) - Proposed sale of condominium located at 40 Willow Ave., Birch Creek No. 5, June Lake, CA, to Inyo Mono Advocates for Community Action ("IMACA"), with deed restrictions mandating use of property for transitional housing purposes.

**Action:** Adopt proposed resolution R19-74, Approving sale of 40 Willow Avenue, Unit No.5, June Lake (APN 016-195-005-000) pursuant to

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Government Code Section 26227, authorizing the County Administrative Officer to execute a purchase and sale agreement and regulatory agreement with Inyo Mono Advocates for Community Action, Inc., and finding that sale is exempt from review under the California Environmental Quality Act pursuant to Sections 15061 and 15301 of CEQA Guidelines.

**Gardner moved; Kreitz seconded**

**Vote: 3 yes; 0 no; 1 absent; 1 abstain (Peters)**

**R19-74**

**Larry Emerson from IMACA:**

- presented PowerPoint

**Anne Larsen:**

- handout email from John Harrigan.

**Supervisor Gardner:**

- attended community meeting, feels IMACA has ability to deal with any situation that may occur. There are concerns regarding location but there is a seasonal store within walking distance. In support.

**Supervisor Kreitz:**

- understands concerns, but housing is a priority. Feels it's commendable if the county can be a partner to find solutions to make housing a success.

**Supervisor Corless:**

- there are no other transitional housing opportunities in Mono County.

## 12. BOARD MEMBER REPORTS

**Supervisor Corless:**

- PSPS Meetings/Discussions/Presentations—town council, Mammoth Lakes Chamber, numerous constituent discussions.
- Sat in on meeting with AT&T—informative and appreciate our staff and associated agencies' work in pushing telecom companies to do better for our constituents.
- Valentine Reserve Fund Meeting—the Valentine Eastern Sierra Reserve/UC Santa Barbara Natural Reserve is a great asset for our county and appreciate the education programs that continue, and new efforts for community engagement and public outreach. Valentine camp is a special place, and there are generous people making sure that the reserve continues to thrive and has the resources it needs.
- Mono Lake Kutzadika Tribe luncheon—the tribe hosted a lunch for Rep. Cook's staff, who were in the Eastern Sierra over the weekend celebrating the Alabama Hills designation. John Sobel, Chief of Staff, said that Congressman Cook is prioritizing the Kutzadika's effort to seek federal tribal recognition.
- Joined part of the Land Development Technical Advisory Committee meeting for an item regarding the Radius Gold exploration proposal—sounds like the next step would be a conditional use permit from the county. Ask CAO Barwick that the board get an update on what the process for approval for the exploration project would be—this is a big deal and will receive public attention.
- Mono Basin Historical Society Meeting—gave presentation, appreciate all this group is doing to preserve the area's history.

**Supervisor Gardner:**

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- Last Wednesday Oct. 2 I attended the June Lake Citizens Advisory Committee meeting. Numerous issues were discussed, including the closure of the Benton Crossing landfill, speeding and traffic calming in June Lake, SCE's power shutoffs, and camping demand in June Lake.

**Supervisor Kreitz:**

- On October 1, I attended the MLH Landlord/Tenant Rights & Fair Housing Topics workshop. This is a great annual opportunity for the community to learn and ask questions of professional legal counsel specializing in lander and tenant rights. While this is great , any other times of the year that there are questions or violations, our residents are on their own to find and pay for help. Many of the tenants that report concerns and violations of tenants' rights law are commonly low-income and don't have the resources to hire private legal representation. Our regional courts do offer free legal services for civil matters such as small claims, family matters, etc. Supervisor Peters and I had a call with CSAC Staff to discuss AB113 the state budget trailer bill which includes intent language and framework for the \$331MM court ordered trust as a result of the mortgage crisis settlement with Banks. The intentions of the funding is to provide homeowners and renter legal aid. Ideally, the Eastern Sierra would be able to be able to provide this service through some funding front this settlement.
- Yesterday, Monday October 7, I attended the Local Transportation Commission meeting - ESTA provided an update on their Non-Emergency Medical Transportation (NEMT) service ([www.EStransit.com](http://www.EStransit.com)), Reimbursement for travel costs at the IRS medical rate - simple application. More information on the website including the personnel contact for this program.
- Later that evening, I attended the Mammoth Lakes Housing Board of Directors meeting. The Board finalized a letter to the Town Council and the Planning Commission on The Parcel's conceptual plan work. The Board received an update from the Mammoth Lakes Chamber of Commerce on their workforce housing program. They have a dedicated website for this program: <https://www.mammothworkforcehousing.org/>. Thus far they've had over 80 renter applicants and two units identified for renting in the spring.
- On this Wednesday, tomorrow, October 9th at 1PM in Suite Z the Mammoth Lakes Town Council and the Town's Planning Commission are holding a joint meeting to discuss and review the conceptual plan for The Parcel. Mark your calendars for December 11th when there will be another joint meeting/workshop of these two groups to finalize the conceptual plan for The Parcel.

**Supervisor Peters:**

- 1<sup>st</sup> Golden Router Award
- 1<sup>st</sup> Forest Service Leadership Dinner
- 3<sup>rd</sup> Forest Service Workshop
- 3<sup>rd</sup> SWTF
- 3<sup>rd</sup> IMACA
- 3<sup>rd</sup> AV RPAC
- 3<sup>rd</sup> Public Health and County Council
- 4<sup>th</sup> Bodie Hills Conservation Partnership
- 5<sup>th</sup> AV Lions Club Deer Hunters BBQ
- 5<sup>th</sup> Phil Herrington SCE SR VP
- 6<sup>th</sup> Virginia Lake Resort
- 7<sup>th</sup> LTC
- 7<sup>th</sup> PSPS Phase 2 Comments
- New Roof on Mono County Museum in Bridgeport

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- PMBP request for response update for SCE and or Settlement Parties on the Wilson issue
- **Upcoming:**
- BP RPAC 8<sup>th</sup>
- CSAC Regional Sonoma 10<sup>th</sup> – 11<sup>th</sup> Resiliency

**Supervisor Stump:**

- absent

**ADJOURNED at 3:00 pm**

**ATTEST**

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**JOHN PETERS  
CHAIR OF THE BOARD**

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**HELEN NUNN  
ASSISTANT CLERK OF THE BOARD**