



**DRAFT MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

**Regular Meeting
May 8, 2018**

Flash Drive	Board Recorder
Minute Orders	M18-85 – M18-93
Resolutions	R18-26 – R18-27
Ordinance	ORD18-05 – ORD18-06

9:05 AM Meeting Called to Order by Chair Gardner.
Supervisors Present: Corless, Gardner, Peters, and Stump.

The Mono County Board of Supervisors stream all of their meetings live on the internet and archives them afterward. To listen to any meetings from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>

Pledge of Allegiance led by Supervisor Stump.

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

2. RECOGNITIONS - NONE

3. COUNTY ADMINISTRATIVE OFFICE

Leslie Chapman, CAO:

- Budget meetings in May.

4. DEPARTMENT/COMMISSION REPORTS

Shannon Kendall, Registrar:

- Elections update.
- Voter guides, sample ballots began mailing April 26.
- Seven different ballot types – not all contests and measures will be on all ballots.
- If you do not receive a guide, contact our office.
- Radio spots, press ads, voter outreach throughout the County.
- Vote by Mail period began yesterday.

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- Close of Registration is midnight May 21, 2018.
- Completed poll worker training; make up session this Thursday.
- Machines have been tested.
- Sample ballots are available online, by precinct.

Sheriff Braun:

- Deer migration. If there's one, there's more.
- Threat received by Superintendent Clark by email. Appeared to be a hoax. Checked the busses and schools anyway. Everything is fine this morning.

Amber Hise, WIC Director:

- Work-site wellness program.
- County Relay - September 13.
- **Leslie Chapman, CAO:** this is a great group.

5. **CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Board Minutes

Departments: Clerk of the Board of Supervisors

Approval of minutes from the Regular meeting held on April 3, 2018.

Action: Approve the minutes from the Regular meeting held on April 3, 2018.

Corless moved; Peters seconded

Vote: 4 yes; 0 no

M18-85

B. Board Minutes

Departments: Clerk of the Board of Supervisors

Approval of minutes from the Regular meeting on April 10, 2018.

Action: Approve the minutes from the Regular meeting on April 10, 2018.

Corless moved; Peters seconded

Vote: 4 yes; 0 no

M18-86

C. Board Minutes

Departments: Clerk of the Board

Approval of minutes from the Regular meeting held on April 17, 2018.

Action: Approval minutes from the Regular meeting held on April 17, 2018.

Corless moved; Peters seconded

Vote: 4 yes; 0 no

M18-87

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D. Board Minutes

Departments: Clerk of the Board of Supervisors

Approval of minutes from the Special Meeting on April 19, 2018.

Action: Approve minutes from the Special Meeting on April 19, 2018.

Corless moved; Peters seconded

Vote: 4 yes; 0 no

M18-88

E. Proposed Ordinance Adding Chapter 5.60 to the Mono County Code Regulating Commercial Cannabis Operations

(Various) - Proposed ordinance adding Chapter 5.60 to the Mono County Code regulating commercial cannabis operations. As proposed, Chapter 5.60 would establish a permitting process for commercial cannabis operations within the unincorporated area of the County and includes application and review requirements, enforcement provisions, public health limitations, and a limit on the number of cannabis operation permits available for cultivation.

Action: Adopt proposed ordinance No. ORD18-05, An Ordinance of the Mono County Board of Supervisors Adding Chapter 5.60 to the Mono County Code Pertaining to the Local Regulation and Permitting of Commercial Cannabis Activities within the Unincorporated Area of the County. Direct staff to file a notice of exemption under the California Environmental Quality Act for the ordinance.

Corless moved; Peters seconded

Vote: 4 yes; 0 no

ORD18-05

F. 2018-2019 Medi-Cal County Inmate Program Agreement

Departments: Sheriff

(Sheriff Ingrid Braun) - Proposed agreement with California Department of Health Care Services pertaining to the Medi-Cal County Inmate Program.

Action: Approve County entry into 2018-19 Medi-Cal County Inmate Program Agreement (Agreement Number 18-95048, amount \$120,000.00 plus \$64.16 administrative) and authorize Board Chair to execute said contract on behalf of the County.

Corless moved; Peters seconded

Vote: 4 yes; 0 no

M18-89

G. Proposed Ordinance amending Chapter 7.20 of the Mono County Code to establish expedited procedures for cannabis enforcement

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Proposed ordinance amending Chapter 7.20 of the Mono County Code pertaining to public nuisances to add expedited procedures for addressing and abating nuisances arising from cannabis operations in violation of the Mono County Code, Mono County General Plan or other applicable law.

Action: Adopt proposed ordinance ORD18-06, Amending Chapter 7.20 of the Mono County Code Pertaining to Public Nuisances to Add Expedited Procedures for Addressing and Abating Nuisances Arising from Cannabis Operations in Violation of the Mono County Code Mono County General Plan or Other Applicable Law. Direct staff to file a notice of exemption under the California Environmental Quality Act for the ordinance.

Corless moved; Peters seconded

Vote: 4 yes; 0 no

ORD18-06

H. Proposed contract with C.Toeller Consulting for process and project management services

Departments: Finance, CAO

Proposed contract with C. Toeller Consulting pertaining to process and project management services covering continued implementation of the Harris Innoprise Suite of Products plus the addition of implementation project management services for the OpenGov application.

Action: Authorize the Chair of the Board to sign contract with C. Toeller Consulting in an amount not to exceed \$60,032 for the period of April 1, 2018 through November 30, 2018.

Corless moved; Peters seconded

Vote: 4 yes; 0 no

M18-90

I. Contract with Baron & Budd

Departments: County Counsel

Proposed contract with Baron & Budd, P.C. for legal services.

Action: Approve County entry into proposed contract and authorize County Counsel Stacey Simon to execute said contract on behalf of the County.

Corless moved; Peters seconded

Vote: 4 yes; 0 no

M18-91

J. Road Closures for 4th of July Celebrations

Departments: Public Works

In May 2016, the Board approved R16-36 which authorized certain road closures in conjunction with the Bridgeport 4th of July celebration. This year,

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staff was approached by event organizers to add an additional (200') section of School Street to the closure, to accommodate an event for the Bridgeport Fire Department.

Action: Adopt Resolution No. R18-26, A Resolution of the Mono County Board of Supervisors Authorizing the Temporary Closure of County Roads in Bridgeport and the Temporary Detour of Traffic onto County Roads in Bridgeport from Highway 395 for all future annual Bridgeport Fourth of July Celebrations, superseding and replacing Resolution 16-36.

Corless moved; Peters seconded

Vote: 4 yes; 0 no

R18-26

6. **CORRESPONDENCE RECEIVED - NONE**

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

7. **REGULAR AGENDA - MORNING**

A. **Sheriff's Department Presentation**

Departments: Sheriff

(Sheriff Ingrid Braun) - Presentation by Sheriff Ingrid Braun regarding the Sheriff's Office and Jail Operations.

Action: None; informational only.

Sheriff Braun:

- Went through presentation.

B. **Economic Development Department Presentation**

Departments: Economic Development

(Alicia Vennos/Jeff Simpson) - Presentation by Alicia Vennos and staff regarding an overview of the Economic Development Department's responsibilities and programs, status on FY 2017-18 goals and accomplishments, as well as key tactics to further Mono County's Strategic Priorities in the upcoming fiscal year.

Action: None (informational only). Provide any desired direction to staff.

Liz Grans, Economic Development Assistant:

- Introduced item and department.

Jeff Simpson, Economic Development Manager:

- 17/18 Goals. Success measurement.

Alicia Vennos, Economic Development Director:

- Film Commissioner.
- Strategic priorities.

Break: 10:43 AM

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Reconvene: 10:54 AM

C. Community Development Department Presentation

Departments: CDD

(Wendy Sugimura) - Presentation by the Community Development Department regarding services and programs, progress-to-date on goals set in the 2017-2018 budget process, and opportunities to further Mono County strategic planning priorities in the coming fiscal year.

Action: None (informational only). Provide any desired direction to staff.

Wendy Sugimura, Interim Director of Community Development:

- Introduced item, and team.

Gerry LeFrancois:

- Current Planning.

Nick Criss, Code Enforcement:

- Goals of the Department. Department functions.

D. Proposed Ordinance adding Mono County Code 5.65 to the Mono County Code regulating short-term rentals in residential areas

Departments: CDD

(Wendy Sugimura) - Proposed ordinance adding Chapter 5.65 to the Mono County Code regulating short-term rentals in residential areas. As proposed, Chapter 5.65 would establish a permitting process for short-term rentals in residential areas within the unincorporated county and includes application and review requirements, enforcement provisions, operational requirements and conditions, and a limit on the number of owner-occupied (Type I) rentals in the Clark Tract in June Lake.

Action: Introduce, read title and waive further reading of proposed ordinance No. ORD18-__ with the changes made, An Ordinance of the Mono County Board of Supervisors Adding Chapter 5.65 to the Mono County Code Pertaining to the Local Regulation and Permitting of Short-Term Rentals in Residential Areas Within the Unincorporated Area of the County.

Peters moved; Stump seconded

Vote: 4 yes; 0 no

M18-92

Wendy Sugimura, Interim Community Development Director:

- Went through proposed ordinance.
- Made clarifications, addressed corrections / adjustments.

Edits (pages from the agenda packet):

Section 5.65.010 - delete "and findings."

Section 5.65.030 - "For the purpose of seeking a short-term rental activity permit..."

Page 195 – Section A: "If the Director of Mono County Community Development (Department)..."

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Section 5.65.080, C, 3 – “Has been determined by an administrative hearing body or a court of competent jurisdiction to have engaged in short-term rentals in violation of state or local law within the two years preceding the date of the application.”

Section 5.65.090: Section B – “...the short-term activity permit may not be timely renewed and operation shall be suspended unless or until the renewal is approved.

Section 5.65.110 - “Except for short term rentals operating north of Mountain Gate...”

E. Hess Park Solar Pavilion

Departments: Public Works/Facilities

(Joe Blanchard) - Presentation by Joe Blanchard regarding the Hess Park Solar Pavilion Project.

Action: Approve the Hess Park Solar Pavilion Project.

Gardner moved; Stump seconded

Vote: 4 yes; 0 no

M18-93

Joe Blanchard:
Introduced item.

Nathan Taylor, 350 MONO Climate Action:

- Discussed solar production.

Janet Carl, 350 MONO Climate Action:

- Thanked Joe Blanchard.

F. Sale of One Surplus Ford Expedition to the Long Valley Fire Protection District

Departments: Public Works / Fleet

(Jerry VandeBrake) - Resolution to sell a surplus 2012 Ford Expedition (Unit 739) to the Long Valley Fire Protection District for one dollar (\$1.00) .

Action: Adopt proposed resolution R18-27, Authorizing the Sale of a Surplus Vehicle to the Long Valley Fire Protection District.

Stump moved; Corless seconded

Vote: 4 yes; 0 no

R18-27

Jerry VandeBrake, Public Works:
• Introduced item.

8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

9. CLOSED SESSION at 12:23 PM

A. Closed Session--Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman, Dave Butters, Janet Dutcher, and Anne Larsen. Employee

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Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

B. Performance Evaluation - CAO

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

C. Closed Session - Initiation of Litigation

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code section 54956.9. Number of potential cases: Two.

Reconvene: 2:07 PM

Nothing to report out of Closed Session.

10. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

Supervisor Corless:

- May 2 attended Fish and Wildlife Commission meeting. Discussion effort to have ongoing fishing line monofilament clean up.
- Wildfire Community preparedness Day May 5 was a big success. Thanks to Mammoth Lakes Fire Safe Council, Mammoth Fire Dept and Mammoth Mountain for contributing to that.
- Last night, Mammoth Lakes Housing meeting. Exec Director transition discussions/planning continue. Pressure is on the town to make visible forward progress on housing. Town Council last Wednesday took action to reduce developer impact fees for accessory dwelling units. Gave report on development of the 25 acres formerly known as Shady Rest. Until there is a new name will be called "The Parcel." Robust community effort to get planning going on that. Tension between Mammoth Lakes Housing and the Town regarding new contract. Members of the Housing Board will meet with Town staff to try to prioritize tactics/actions in the Community Housing Action Plan.
- Tonight, 5:30 PM Mammoth Unified School District having informational meeting about school violence incident that was thwarted 2 weeks ago. From county, DA, Behavioral Health Sheriff, Mammoth Lakes Police Department.

Supervisor Gardner:

- On Wednesday May 2 I attended with Supervisor Stump the Caltrans Memorial Service in Bishop for those Caltrans workers killed in the line of duty. The service was well done and a fitting memorial to those who have lost their lives working for Caltrans. It was another reminder to slow down while driving through any Caltrans construction area.

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- That evening I also attended the June Lake Citizens Advisory Committee meeting. We covered several topics and had good discussion among the new CAC members.
- On Thursday June 23 I attended the June Lake Trails Committee meeting. The committee discussed the upcoming June Lake Trails Day on June 23, and continued planning for building a trail from Gull lake to the Double Eagle.
- Friday evening, I attended with Supervisor Corless the Mono Lake Committee's Andrea Lawrence Dinner which honored Phil Pister and his extraordinary life protecting fish and our public lands in the Eastern Sierra. Phil is simply a treasure in our region. It was good to honor him and all he represents.
- Finally, yesterday I again participated in a special meeting of the Eastern Sierra Transit Authority Board. We are finalizing an offer for the position of Executive Director.

Supervisor Peters:

- 2nd Fisheries
- 2nd Resource Conservation District
- 3rd Hospice
- 3rd RPAC
- 5th Lion Club
- 5th Cinco de Mayo
- 7th WRID
- Thrift Store Recycling Board
- Tobacco Ordinance 7.92
- Tour of Mono Lake
- **Upcoming:**
- Local School Presentation on Local Beef 5/9
- Town Hall Bridgeport 23rd
- CSAC Leg Conference Next week

Supervisor Stump:

- 5-2: Attended the Cal Trans memorial for fallen employees. Unfortunately Cal Trans lost two employees in 2017 bringing their total line of duty deaths to over 180. Nice ceremony.
- 5-7: Attended a Special Meeting of CSA1. A big thank you to Joe Blanchard, Paul Roten, Claude Fiddler, Janet Dutcher, Stephanie Butters, and Garrett Higerd for all their work towards getting the Crowley Skate Park project finished.
- Thank you's to Stacey Simon and Anne Larsen for their research on a legal question involving last week's report out of Closed Session. Thank you to Wendy Sugimura for clarifying issues I had with the short-term ordinance on today's agenda. Thank you to Stacey Simon and Christy Milovich for their help with CSA translator site issues.
- Congratulations to Public Works for successfully installing an oil/water separator at the Crowley Road yard. This is an environmental protection project to protect the nearby wetlands. I especially appreciated the open trench/trench collapse safety training all road employees involved went through and the staging of trench safety equipment to protect employees. Our crew did a great job.
- Thank you to Jake Suppa for getting out information to the Fire Districts about properties that may have life safety / Fire Code issues.
- To all new supervisor candidates who appear to be MIA. With the exception of Mr. Kosen, none of you have spoken with me to ask about County issues. When I read the reports in the Mammoth Times and the Sheet on the candidates night of 4-30 I was struck by how erroneous some of the statements were. You will not know what is really going on unless you attend meetings or at least ask questions. On May 21,22, and 23 there will be County Budget hearings to set the County Budget that at least one of you will be responsible for overseeing. You do not have to talk to me if you do not want to, I

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do not care, but you do need to get engaged. Again I do want to recognize that Mr. Kosen has reached out to me at least once.

ADJOURNED at 2:22 PM

ATTEST

**BOB GARDNER
CHAIR OF THE BOARD**

**SCHEEREN DEDMAN
SR. DEPUTY CLERK**