



**MEETING MINUTES  
BOARD OF SUPERVISORS, COUNTY OF MONO  
STATE OF CALIFORNIA**

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Mammoth Lakes Suite Z, 437 Old Mammoth Rd, Suite Z, Mammoth Lakes, CA 93546

**Regular Meeting  
May 15, 2018**

9:00 AM Meeting Called to Order by Chair Gardner.  
*Supervisors Present: Corless, Gardner, Peters, and Stump.*

**The Mono County Board of Supervisors stream all of their meetings live on the internet and archives them afterward. To listen to any meetings from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>**

Pledge of Allegiance led by Supervisor Stump.

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

No one spoke.

**2. RECOGNITIONS - NONE**

**3. COUNTY ADMINISTRATIVE OFFICE**

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

**Leslie Chapman, CAO:**

- Budget is already on the agenda, so nothing to report.

**4. DEPARTMENT/COMMISSION REPORTS**

**Annie Linaweaver, Behavioral Health Clinical Supervisor**

- Here on behalf of Robin Roberts, on April 26 Robin provided a debrief with staff involved making a decision about the student that made threats towards the school, teachers, and students at Mammoth High School.

**5. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

#### **A. Fish and Game Fine Fund Expenditure**

Departments: Economic Development

(Jeff Simpson) - On Wednesday April 4, 2018, the Mono County Fish and Wildlife Commission approved a recommendation to the Board of Supervisors for a \$4,000 expenditure out of the Fish and Game Fine Fund to reprint the Eastern Sierra Fishing Map.

**Action:** The Board consider and approve the recommendation by the Mono County Fish and Wildlife Commission to allocate \$4,000 from the Fish and Game Fine Fund to reprint the Eastern Sierra Fishing Map.

**Peters moved; Corless seconded**

**Vote: 4 yes; 0 no**

**M18-94**

#### **B. 2018 Mono County Fog Seal and Striping Project**

Departments: Public Works

The Project will provide pavement preservation and striping rehabilitation to Mono County community roads and to the Bryant Field and Lee Vining Airport. The project manual, including the project plans, were approved at the Board meeting on April 3, 2018. One bid was received for the Project prior to the May 1, 2018 bid submission deadline.

**Action:** Identify Intermountain Slurry Seal, Inc. as the responsible bidder submitting the lowest responsive bid in response to the Invitation for Bids for the 2018 Mono County Fog Seal and Striping Project ("Project"); 2) approve and authorize Public Works Director to execute a contract with Intermountain Slurry Seal, Inc. for the Project in an amount not to exceed \$691,121.95; 3) authorize the Public Works Director, in consultation with County Counsel, to administer that contract, including making minor amendments to said contract from time to time as the Public Works Director may deem necessary, and issue change orders to the contract in accordance with Public Contract Code §20142, in an amount not to exceed \$47,056.10 per change order, provided such amendments and change orders do not substantially alter the scope of work, do not cause spending on the project to exceed the budgeted authority, and are approved as to form and legality by County Counsel.

**Peters moved; Corless seconded**

**Vote: 4 yes; 0 no**

**M18-95**

**Supervisor Stump:**

- Noted that Garrett Higerd, Engineer, wanted to let the Board know he is trying to squeeze as much possible into that project.

**C. Out-of-State Travel Authorization for NACo's 83rd Annual Conference and Exposition**

Departments: Clerk of the Board

Out-of-state travel request for Supervisor Corless to attend the National Association of Counties' (NACo) 83rd Annual Conference and Exposition in Nashville, TN.

**Action:** Approve out-of-state travel for Mono County Supervisor Stacy Corless (the county's NACo representative) to attend NACo's 83rd Annual Conference and Exposition in Nashville from July 13-16, 2018.

**Peters moved; Corless seconded**

**Vote: 4 yes; 0 no**

**M18-96**

**D. Appointments to the Mammoth Lakes Mosquito Abatement District**

Departments: CAO

In order to ensure the orderly conduct of business, the Mammoth Lakes Mosquito Abatement District requires a duly appointed Board of Trustees. At this time, there are no appointed Trustees. This item will appoint 5 interested citizens to the District Board.

**Action:** Appoint Jeff Boucher, David Harvey, Stephen Ganong, Dan Schaller and Lyle Koegler to 4-year terms on the Mammoth Lakes Mosquito Abatement District Board of Trustees, expiring May 15, 2022.

**Corless moved; Stump seconded**

**Vote: 4 yes; 0 no**

**M18-97**

**Supervisor Corless:**

- Pulled item for discussion.
- Discussed the Special District.
- Recognized the volunteers to serve on the board.

**E. County Maintained Mileage for FY18-19**

Departments: Public Works

Annual review of the County maintained road mileage.

**Action:** Adopt Resolution No. R18-28, Specifying Additions and/or Exclusions to the Maintained Mileage Within the County Road System and Establishing Maintained Mileage for Fiscal Year 2018 – 2019.

**Peters moved; Corless seconded**

**Vote: 4 yes; 0 no**

**R18-28**

**F. Appointment to the Construction Board of Appeals**

Departments: CDD - Building Division

Consider appointment of the following individual to the five (5) member Construction Board of Appeals: Randy Gilbert - CA General Contractor.

**Action:** Appoint Randy Gilbert to the Construction Board of Appeals for a four-year term expiring December 31, 2021.

**Peters moved; Corless seconded**

**Vote: 4 yes; 0 no**

**M18-98**

#### **G. CSA#1 Crowley Lake Skatepark Budget Increase Request**

Departments: Finance, CAO

Increase in the Capital Improvement Projects Budget for the skatepark by \$14,000 to a total project budget of \$704,000. The Skatepark project is funded by CSA#1.

**Action:** 1. Amend the Crowley Lake Skatepark Budget for FY 2017-18 in the Capital Improvement Projects Budget from \$690,000 to \$704,000 for construction expenses and reimbursement from County Service Area #1 (CSA#1). 2. Approve transfer of \$14,000 from the CSA#1 contingency budget to cover this increase (both actions require 4/5ths vote).

**Peters moved; Corless seconded**

**Vote: 4 yes; 0 no**

**M18-99**

#### **H. Proposed Ordinance adding Mono County Code 5.65 to the Mono County Code regulating short-term rentals in residential areas**

Departments: CDD

Proposed ordinance adding Chapter 5.65 to the Mono County Code regulating short-term rentals in residential areas. As proposed, Chapter 5.65 would establish a permitting process for short-term rentals in residential areas within the unincorporated county and includes application and review requirements, enforcement provisions, operational requirements and conditions, and a limit on the number of owner-occupied (Type I) rentals in the Clark Tract in June Lake.

**Action:** Adopt proposed ordinance No. ORD18-07, An Ordinance of the Mono County Board of Supervisors Adding Chapter 5.65 to the Mono County Code Pertaining to the Local Regulation and Permitting of Short-Term Rentals in Residential Areas Within the Unincorporated Area of the County. Approve and direct staff to file a notice of determination for the proposed Addendum under the California Environmental Quality Act for the ordinance.

**Peters moved; Corless seconded**

**Vote: 4 yes; 0 no**

**ORD18-07**

## 6. CORRESPONDENCE RECEIVED

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

### A. Application for Alcoholic Beverage License

Departments: Clerk of the Board

Application for the Department of Alcoholic Beverage Control for alcoholic beverage license from Crowley Lake General Store.

## 7. REGULAR AGENDA - MORNING

### A. Workshop - Building a Financially Resilient Mono County

Departments: Finance

(Janet Dutcher) - Presentation about Government Finance Officers' Association (GFOA) identification of eight essential characteristics of a financially resilient system and the building blocks of long-term financial planning, followed by a discussion on how this system might apply to Mono County.

**Action:** Receive presentation. Discuss application to Mono County. Provide any desired direction to staff.

**Janet Dutcher, Finance Director:**

- Went through presentation.

### B. FY 2018-2019 Budget Update

Departments: CAO, Finance

(Janet Dutcher, Leslie Chapman) - Finance and the CAO will update the Board about the FY 2018-2019 budget development and process.

**Action:** Receive information and provide direction to staff, if desired.

**Janet Dutcher, CAO:**

- Went through presentation (available in additional documents).

*Break: 10:28 AM*

*Reconvene: 10:38 PM*

### C. Agricultural Commissioner's Presentation

Departments: Agricultural Commissioner

(Nathan D. Reade, Agricultural Commissioner) - Presentation on the various functions of the Agricultural Commissioner's Office.

**Action:** None (informational only). Provide any desired direction to staff.

**Nathan Reade, Agricultural Commissioner:**

- Went through presentation (updated version available in additional documents).

### D. 2018 Agricultural Commissioner's Crop Report

Departments: Agricultural Commissioner

(Nathan D. Reade, Agricultural Commissioner) - Presentation by Nathan Reade regarding 2017 Mono County Crop and Livestock Report..

**Action:** None (informational only). Provide any desired direction to staff.

**Nathan Reade, Agricultural Commissioner:**

- Went through presentation.

#### **E. District Attorney's Department Presentation**

Departments: District Attorney

(Tim Kendall) - This presentation will give an overview of the Department, review goals that were set in the 2017-18 budget process and inform the Board on department goals for the 2018-2019 budget year, how these goals are measured, and how the priorities of the department contribute to the Board's Strategic Plan.

**Action:** None; informational only.

**Tim Kendall, District Attorney:**

- Went through presentation.

#### **8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

No one spoke.

*Closed Session: 12:03 PM*

#### **9. CLOSED SESSION**

##### **A. Closed Session - Real Property Negotiations**

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property: Mammoth Mall, 126 Old Mammoth Rd., Mammoth Lakes, CA. Negotiating Parties: Mono County and Greenlaw Partners. Agency negotiators: Leslie Chapman, Stacey Simon and Tony Dublino

**THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 1:00 P.M.**

*Reconvene: 1:00 PM*

Nothing to report out of Closed Session.

#### **10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

No one spoke.

#### **11. REGULAR AGENDA - AFTERNOON**

##### **A. Mammoth Community Water District Presentation of Groundwater Report and Request for Board Support**

Departments: CAO

(Patrick Hayes, General Manager, MCWD) - Mammoth Community Water District presentation of groundwater report and request for Board to approve a letter to the Bureau of Land Management (BLM) requesting additional groundwater monitoring and mitigation measures related to geothermal development on lands under BLM's jurisdiction.

**Action:** Receive presentation. Consider and provide direction regarding proposed letter to BLM. Provide any direction to staff.

**Tony Dublino, Assistant CAO:**

- Introduced item.

**Patrick Hayes, General Manager:**

- Went through presentation.
- Provided handouts (available in additional documents).

**Public Comment:**

Paul Thompson, Executive Director, ORMAT, parent co for mammoth pacific power plant.  
Don Condon, Mammoth Lakes resident  
Lynn Boulton, Range of Light Group  
Stacey Powell, Mammoth Times  
Robert Creasy, Director, Mammoth Community Water District Board; Director, High Sierra Energy

Board direction to write letter of support.

## **B. Air Service Report**

Departments: Economic Development

(John Urdi - Executive Director, Mammoth Lakes Tourism) - Presentation by John Urdi, Executive Director of Mammoth Lakes Tourism, regarding an update on scheduled commercial Air Service and the summer/fall Minimum Revenue Guarantee (MRG) partnership program.

**Action:** None (informational only). Provide any desired direction to staff.

**John Urdi, Mammoth Lakes Tourism Executive Director:**

- Annual report on air service.

## **C. Local Area Management Program (LAMP) Presentation**

Departments: Health

(Louis Molina) - Presentation by Louis Molina regarding Mono County's proposed Local Area Management Program (LAMP). The LAMP prescribes requirements and conditions for onsite wastewater treatment systems (OWTS), which include construction standards, siting, servicing, and reporting requirements.

**Action:** None (informational only). Provide any desired direction to staff.

**Louis Molina, Environmental Health:**

- Went through presentation.

**D. Non-Funded Challenge Cost Share Agreement Between Mono County, Town of Mammoth Lakes, Inyo National Forest and Humboldt-Toiyabe National Forest**

Departments: CAO

(Tony Dublino) - Consideration of a Non-Funded Challenge Cost Share Agreement (NFCCSA) between the County of Mono, Town of Mammoth Lakes, Inyo National Forest and Humboldt-Toiyabe National Forest, for the purposes of administering joint recreation efforts.

**Action:** Authorize CAO to enter NFCCSA, in substantial conformance with the attached draft.

**Corless moved; Peters seconded**

**Vote: 4 yes; 0 no**

**M18-100**

**Tony Dublino, Assistant CAO:**

- Discussed item.
- Update on expenditures.

**Mayor John Wentworth, TOML:**

- Town approved this agreement.
- Town Manager had minor clarifying language.

*Break: 2:51 PM*

*Reconvene: 2:56 PM*

**E. Appeal of Timeliness Determination -- Probation Officers Decertification Petition**

Departments: County Counsel

(Anne Larsen) - Appeal filed by Mono County Probation Officers (MCPO) of determination made by Mono County Employee Relations Officer (Human Resources Director Dave Butters) that MCPO's petition requesting decertification of Local 39 as the exclusive representative of the MCPO was untimely filed under Mono County Personnel Rule 670 subdivision (H). The appeal is brought pursuant to Rule 670, subdivision (L).

**Action:** Deny the appeal filed by Mono County Probation Officers (MCPO) and uphold the determination made by Mono County Employee Relations Officer (Human Resources Director Dave Butters) that MCPO's petition requesting decertification of Local 39 as the exclusive representative of the MCPO was untimely filed under Mono County Personnel Rule 670 subdivision (H). The appeal is brought pursuant to Rule 670, subdivision (L).

**Gardner moved; Stump seconded**

**Vote: 4 yes; 0 no**

**M18-101**

**Anne Larsen, Deputy County Counsel:**

- Introduced the item.
- Gave Board packet (available in additional documents)



**Mono County Probation Officers' Association represented by Stacie Casabian, Curtis Hill, and Erin Van Kampen:**

- Provided explanation of appeal.

**Dave Butters, Human Resources Director:**

- Provided County explanation.

Letter from Local 39 (available in additional documents).

## **12. BOARD MEMBER REPORTS**

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

**Supervisor Corless:**

- Last Wednesday, attended the RCRC Executive Committee meeting. Updates on economic development. Attended a meeting discussing tribal cannabis and regulating that activity.
- Attended air pollution control district meeting in Lee Vining. Concern from Mono Basin residents concerning the placement of the monitoring station.
- Attended LTC. Called YNP Superintendent who already spoke to Supervisor Gardner.
- Yesterday, attended the Behavioral Health Advisory Board meeting. Discussion of senior services and activities in Mammoth. Want to thank Amanda Greenberg from Behavioral Health and Kathy Peterson from Social Services. Christina Caro, a local therapist, presented on the need on more organized activities. Amanda will lead some sort of focus group to determine needs. She also presented an update on the housing project in Walker.
- Close meeting in honor of Randy Witters from Crowley Lake.

**Supervisor Gardner:**

- Last Wednesday evening I attended the Mono Basin RPAC meeting. We had an excellent session talking about the proposed Caltrans Lee Vining Main Street project. Caltrans is making a strong effort to get input from the community.
- Last Thursday I participated in the quarterly Collaborative Planning Team meeting. There were several good updates from the agencies represented at the meeting. It is quite clear this meeting is an effective way to keep us all informed about various agency projects. We may want to think about how to draw in more regional agencies such as Inyo County and others.
- Last Thursday and yesterday I had a chance to meet the new Inyo National Forest Supervisor, Tammy Randall-Parker. Tammy comes from Colorado and has a rich background in collaborative efforts. I was impressed with her approach and am hopeful we will see some good progress with her new leadership.
- Finally, yesterday I again participated in a special meeting of the Eastern Sierra Transit Authority Board. We continue to work on selecting an Executive Director.

**Supervisor Peters:**

- **5<sup>th</sup>** Search and Rescue
- **10<sup>th</sup>** Met with Recycling Thrift Store Chairman
- **14<sup>th</sup>** LTC
- **Upcoming:**
- Town Hall Bridgeport 23<sup>rd</sup>
- CSAC Leg Conference Next week

**Supervisor Stump:**

- 5-8 : Attended the Hilton Creek Community Services District meeting. Loan request from the County Pool was my topic. The District will send a copy of the April minutes as documentation of the actual amount of loan requested and the vote of that Board to request it.
- 5-10 : Attended the Great Basin Unified Air Pollution Control District meeting in Lee Vining. District's budgets were approved along with dust management reports on both the Owens Dry Lake and Mono Lake. New air quality station has been installed in Lee Vining that will monitor both PM 2.5 and PM 10.
- 5-10 : Attended the Owens Valley Groundwater Authority meeting. The Authority continues to take the steps necessary to become a fully constituted JPA, such as adopting a code of ethics. The proposed request for qualifications document to recruit a consultant to prepare a Groundwater Sustainability Plan was also approved.
- 5-11 : Received a legal briefing on the latest lawsuit filed by the City of Los Angeles against the Great Basin Unified Air Pollution Control District. The hearing on that was set for 5-11 in Sacramento District Court.
- 5-14 : Attended the Local Transportation Commission meeting. Cal Trans gave an excellent report on actions they are taking on Hwy 395 between Bridgeport and the Bodie Road. Commission authorized a support letter, electronic version, be submitted to support Prop 69.
- I will be out of the County starting Thursday until Sunday evening to attend my Niece's wedding.

**ADJOURNED in honor of Randy Witters at 3:56 PM**

**ATTEST**

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**BOB GARDNER  
CHAIR OF THE BOARD**

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**SCHEEREN DEDMAN  
SR. DEPUTY CLERK**