



**MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Mammoth Lakes Suite Z, 237 Old Mammoth Rd, Suite Z, Mammoth Lakes, CA 93546

**Regular Meeting
December 19, 2017**

9:00 AM Meeting called to order by Chair Corless
Supervisors Present: Corless, Gardner, Peters, and Stump.
Supervisors Absent: Johnston.

The Mono County Board of Supervisors stream all of their meetings live on the internet and archives them afterward. To listen to any meetings from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>

Pledge of Allegiance led by CAO Leslie Chapman.

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Jessica Kennedy, Asst. Director Mammoth Lakes Chamber of Commerce:

- Thanked Board for allocating funds from the community event marketing fund.
- Event and wedding expo Saturday April 21.

2. RECOGNITIONS - NONE

3. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments
Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

Leslie Chapman, CAO:

- Been a pleasure having Supervisor Corless as the Board Chair.
- Good Christmas brunch. Need more food, the participation is good.
- Move staff awards into the Board room.

4. DEPARTMENT/COMMISSION REPORTS

None.

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Board Minutes

Departments: Clerk of the Board

Approval of Board Minutes from the regular meeting of December 5, 2017.

Action: Approve minutes of the regular Board meeting of December 5, 2017.

Gardner moved; Peters seconded

Vote: 4 yes; 0 no; 1 absent: Johnston

M17-245

B. Request to Continue Collecting Social Security Truncation Fee

Departments: Clerk-Recorder

The one dollar (\$1.00) Social Security Truncation Fee was initially approved by the Board on February 1, 2008 by Resolution 08-03. The fee will sunset on December 31, 2017 unless the Board of Supervisors reauthorizes the Clerk/Recorder to continue collecting the fee to support the Social Security Truncation Program mandated under Government Code section 27301.

Action: Approve Resolution #17-94, Approving the continuation of the one dollar fee (\$1.00) for recording the first page of every instrument, paper or notice required by law to be recorded for implementation and ongoing operation of a social security number truncation program.

Gardner moved; Peters seconded

Vote: 4 yes; 0 no; 1 absent: Johnston

R17-94

C. Mono County Local Oral Health Program Grant Agreement #17-10707

Departments: Public Health

Proposed agreement with the California Department of Public Health, Oral Health Program, pertaining to the Local Oral Health Plan Grant Agreement Number 17-10707.

Action: Approve the Mono County Local Oral Health Plan, Grant Agreement Number 17-10707, for fiscal years 2017-22. The Local Oral Health Plan operates as a contract between the County and the California Department of Public Health (CDPH). Authorize the Chairperson to sign two (2) copies of the Grant Agreement (CDPH 1229) and one (1) copy of CCC 4/2017 Contractor Certification, and one (1) copy of the California Civil Rights Laws Attachment to execute the agreement on behalf of the County. Additionally, provide authorization for the Public Health Director to

approve minor amendments and/or revisions that may occur during the contract period provided they are approved by County Counsel and do not materially affect the County's rights.

Gardner moved; Peters seconded

Vote: 4 yes; 0 no; 1 absent: Johnston

M17-246

D. Amendment to Employment Agreement with Justin Nalder

Departments: Public Works

Proposed resolution approving an amendment to the employment agreement with Justin Nalder as Solid Waste Superintendent, and prescribing the compensation, appointment and conditions of said employment.

Action: Approve Resolution #R17-95, Approving an amendment to the employment agreement with Justin Nalder as Solid Waste Superintendent, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

Gardner moved; Peters seconded

Vote: 4 yes; 0 no; 1 absent: Johnston

R17-95

Supervisor Peters:

- Justin's participation in Walker recycling has been greatly appreciated. Thanked him for that.

E. Housing Mitigation Ordinance

Departments: CDD, Finance

The current Housing Mitigation Ordinance suspension expires January 15, 2018. A continued suspension of the Housing Mitigation Ordinance will allow for a community based planning effort to allow our communities to weigh in on the solution to Housing Needs in Mono County including a Housing Mitigation Ordinance.

Action: Adopt proposed ordinance of the Mono County Board of Supervisors ORD17-16, Amending Chapter 15.40.170 of the Mono County Code Extending the Temporary Suspension of All Housing Mitigation Requirements, extending the current suspension of the Mono County Housing Mitigation Ordinance until August 30, 2018.

Gardner moved; Peters seconded

Vote: 4 yes; 0 no; 1 absent: Johnston

ORD17-16

F. Information Technology - Restructure Final Steps

Departments: Information Technology

This is a housekeeping item to address final issues arising from an Information Technology Department restructure in 2016, which resulted in Andy Liu and Joel Hickock assuming all responsibilities associated with newly-allocated positions in the Department in November of 2016.

Action: Ratify placement of Andy Liu at MCPE range and step 81B, as of November 1, 2016 and ratify placement of Joel Hickock at MCPE range and step 79C, as of November 1, 2016.

Gardner moved; Peters seconded

Vote: 4 yes; 0 no; 1 absent: Johnston

M17-247

G. 2% Cost of Living Adjustment for At-Will Employees and County Officials

Departments: CAO, All

Proposed resolution adjusting base compensation for certain elected officials and at-will employees to implement a 2% cost of living adjustment.

Action: Adopt proposed resolution R17-96, Establishing and adjusting the 2018 base compensation for certain officers and employees to implement a 2% cost of living adjustment and superseding and replacing Resolution No. R16-88 which last set base compensation for said officers and employees.

Gardner moved; Peters seconded

Vote: 4 yes; 0 no; 1 absent: Johnston

R17-96

6. CORRESPONDENCE RECEIVED

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

A. Letter from Inyo National Forest

Letter from the Mammoth Ranger District soliciting input for the Mammoth Mountain Ski Area Zip Line and Ropes Course Project.

B. Letter from Mike Rosas

Letter from Mike Rosas regarding Type-1 rentals in the Clark Tract in June Lake.

C. Letter from June Lake CAC

Letter from June Lake CAC regarding funding for the June Lake community center.

7. REGULAR AGENDA - MORNING

A. Quarterly update on the Mono County Revolving Loan Program - Housing

Departments: Mammoth Lakes Housing

(Jennifer Halferty) - Mammoth Lakes Housing utilized the Mono County Revolving Loan Fund to purchase two properties for selling at below market rates as deed restricted units. This Revolving Loan Fund (RLF) update is required every quarter by Resolution R17-86 which recently replaced Resolution R15-81.

Action: Receive update from Mammoth Lakes Housing on use of Mono County Revolving Loan Fund as per Resolution 17-86.

Janet Dutcher, Finance Director:

- The revolving loan fund (RLF) resolution requires quarterly updates to the Board in any quarter with financial activity.
- Jennifer will speak to the units purchased with the loans, and status of the loans.
- Fiscal Report of RLF (available in additional documents).
- Correction: \$220k loan has not been repaid, escrow was delayed by a week. Closed last Friday, money should be coming in some time this week.

Jennifer Halferty, Mammoth Lakes Housing:

- \$220K transferred on Friday, check is in the mail.
- Discussed the properties that were sold.
- Have an opportunity to buy another property.

B. Radio System Workshop

Departments: Information Technology

(Nate Greenberg) - Provide an overview of the County's LMRS (Land Mobile Radio System), a brief background, discuss the current state of the system, and provide a tentative roadmap for what lies ahead. Additionally, staff is requesting authorization from the Board on several items, as identified in the recommended action.

Recommended Action: 1. Adopt Resolution R17-97, Authorizing the modification of the County of Mono List of Allocated Positions to include the position of Communication Specialist I/II in the Information Technology Department. 2. Transfer \$67,061 from Contingency into the Information Technology budget to support the newly created Communication Specialist position (4/5ths vote required). 3. Authorize the Director of Information Technology to initiate an Ad Hoc Committee focused on a multi-agency approach to the management, funding, and operation of the Public Safety & Admin Land Mobile Radio System. 4. Authorize the Director of Information Technology to begin conversations about providing technology services to the fire districts.

Action:

Adopt Resolution R17-97, Authorizing the modification of the County of Mono List of Allocated Positions to include the position of Communication

Specialist I/II in the Information Technology Department.

Stump moved; Peters seconded

Vote: 4 yes; 0 no; 1 absent: Johnston

R17-97

1. Adopt Resolution R17-97, Authorizing the modification of the County of Mono List of Allocated Positions to include the position of Communication Specialist I/II in the Information Technology Department. 2. Transfer \$67,061 from Contingency into the Information Technology budget to support the newly created Communication Specialist position (4/5ths vote required). 4. Authorize the Director of Information Technology to begin conversations about providing technology services to the fire districts.

Stump moved; Peters seconded

Vote: 4 yes; 0 no; 1 absent: Johnston

M17-250

Nate Greenberg, IT Director:

- Overview of Radio System
- Gave presentation (available in additional documents).
- Background to how IT department came into the situation.

Break: 10:40 AM

Reconvene: 10:51

Public Comment:

Sheriff Braun

Chief Friebalt, Mammoth Fire

Chief Dale Schmidt, Wheeler Crest Fire

Chief Dave Doonan, White Mountain Fire

Ron Day, Long Valley Fire

Chief Jefferson Tong, Chalfant Valley Fire

Chief Mike Curti, Antelope Valley Fire

Board discussion:

Board consensus, supported recommended actions.

Stacy Simon:

- Working group, not an ad hoc committee,
- Item 3 removed from motion.

Sheriff Braun:

- Wants to assure everyone that the Sheriff's department is still responding to calls. The system can use some help. No call has gone unanswered. Even with Verizon down, it reroutes to Inyo. A better system is needed for the future because this is a failing system, this is a proactive approach. This is long overdue.

Supervisor Corless:

- In the interest of transparency, it would be great if there could be an item on the agenda about this early next year.

C. Snowcat Purchase and Sheriff's Office Budget Amendment Request

Departments: Sheriff

(Sheriff Ingrid Braun) - The Sheriff's Office Requests approval to purchase a replacement snowcat, as authorized by the Emergency Management Performance Grant, and a corresponding budget amendment.

Recommended Action: 1. Approve the purchase of a snowcat for \$150,000. 2. Approve a budget amendment to reduce Emergency Services Revenue by \$53,000 to \$75,000, reduce salary and benefit expenses by \$223,209 to \$0, reduce services and supplies by \$32,791 to \$0 and increase capital equipment to \$150,000 leaving net cost to the General Fund of \$75,000 which is the cash match on the grant (4/5ths vote required).

Action:

Approve a budget amendment to reduce Emergency Services Revenue by \$53,000 to \$75,000, reduce salary and benefit expenses by \$223,209 to \$0, reduce services and supplies by \$32,791 to \$0.

Gardner moved; Stump seconded

Vote: 4 yes; 0 no; 1 absent: Johnston

M17-248

Sheriff Braun:

- Provided overview of item.

Kirk Hartstrom, IT:

Transporting equipment like generators and supplies.

Supervisor Stump:

- Asked for clarification of the Grant fund and general fund both being mentioned.
- Not comfortable making a decision that the County may discover at the end of fiscal year there aren't enough funds for. Need assurance that there is enough money.

Supervisor Gardner:

- Not comfortable moving forward.

Supervisor Peters:

- Sees the need to have a Mono County Snowcat replacement, and should be addressed as expeditiously as possible.

Supervisor Corless:

- Board consensus to be brought back for midyear budget review.
- Approve only #2 of the motion.
- The purchase of the snow cat will need to be reviewed later. Better understanding of salary savings.

8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

9. CLOSED SESSION at 12:18 PM

A. Closed Session - Exposure to Litigation

Departments: County Counsel

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION.
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d)
of Government Code section 54956.9. Number of potential cases: 1.

Nothing to report out of closed session.

10. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the
meeting and not at a specific time.

Reconvene: 1:02 p.m.

Supervisor Corless:

- Board Reports will be submitted electronically, added to additional items.

ADJOURNED at 1:02 p.m.

ATTEST

**STACY CORLESS
CHAIR OF THE BOARD**

**SCHEEREN DEDMAN
SR. DEPUTY CLERK**