



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Mammoth Lakes Suite Z, 237 Old Mammoth Rd, Suite Z, Mammoth Lakes, CA 93546

Regular Meeting December 19, 2017

Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact Shannon Kendall, Clerk of the Board, at (760) 932-5533. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at <http://monocounty.ca.gov>. If you would like to receive an automatic copy of this agenda by email, please subscribe to the Board of Supervisors Agendas on our website at <http://monocounty.ca.gov/bos>.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

2. RECOGNITIONS - NONE

3. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

4. DEPARTMENT/COMMISSION REPORTS

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Board Minutes

Departments: Clerk of the Board

Approval of Board Minutes from the regular meeting of December 5, 2017.

Recommended Action: Approve minutes of the regular Board meeting of December 5, 2017.

Fiscal Impact: None.

B. Request to Continue Collecting Social Security Truncation Fee

Departments: Clerk-Recorder

The one dollar (\$1.00) Social Security Truncation Fee was initially approved by the Board on February 1, 2008 by Resolution 08-03. The fee will sunset on December 31, 2017 unless the Board of Supervisors reauthorizes the Clerk/Recorder to continue collecting the fee to support the Social Security Truncation Program mandated under Government Code section 27301.

Recommended Action: Approve Resolution #17-_____, Approving the continuation of the one dollar fee (\$1.00) for recording the first page of every instrument, paper or notice required by law to be recorded for implementation and ongoing operation of a social security number truncation program.

Fiscal Impact: For FY 16-17, the Clerk's office collected approximately \$5,300 in Social Security Truncation Fees. It is anticipated that we would collect the same, if not a bit more, for FY 17-18.

C. Mono County Local Oral Health Program Grant Agreement #17-10707

Departments: Public Health

Proposed agreement with the California Department of Public Health, Oral Health Program, pertaining to the Local Oral Health Plan Grant Agreement Number 17-10707.

Recommended Action: Approve the Mono County Local Oral Health Plan, Grant Agreement Number 17-10707, for fiscal years 2017-22. The Local Oral Health Plan operates as a contract between the County and the California Department of

Public Health (CDPH). Authorize the Chairperson to sign two (2) copies of the Grant Agreement (CDPH 1229) and one (1) copy of CCC 4/2017 Contractor Certification, and one (1) copy of the California Civil Rights Laws Attachment to execute the agreement on behalf of the County. Additionally, provide authorization for the Public Health Director to approve minor amendments and/or revisions that may occur during the contract period provided they are approved by County Counsel and do not materially affect the County's rights. Provide any desired direction to staff.

Fiscal Impact: There is no impact to the County General Fund. The Local Oral Health Program is funded with Prop 56 funds, totaling \$141,055 per year for 5 years.

D. Amendment to Employment Agreement with Justin Nalder

Departments: Public Works

Proposed resolution approving an amendment to the employment agreement with Justin Nalder as Solid Waste Superintendent, and prescribing the compensation, appointment and conditions of said employment.

Recommended Action: Approve Resolution #R17-____, approving an amendment to the employment agreement with Justin Nalder as Solid Waste Superintendent, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: None. Action does not change fiscal impact of existing contract.

E. Housing Mitigation Ordinance

Departments: CDD, Finance

The current Housing Mitigation Ordinance suspension expires January 15, 2018. A continued suspension of the Housing Mitigation Ordinance will allow for a community based planning effort to allow our communities to weigh in on the solution to Housing Needs in Mono County including a Housing Mitigation Ordinance.

Recommended Action: Adopt proposed ordinance of the Mono County Board of Supervisors ORD17-____, Amending Chapter 15.40.170 of the Mono County Code Extending the Temporary Suspension of All Housing Mitigation Requirements, extending the current suspension of the Mono County Housing Mitigation Ordinance until August 30, 2018.

Fiscal Impact: Minimal impact. Funded via CDBG grant.

F. Information Technology - Restructure Final Steps

Departments: Information Technology

This is a housekeeping item to address final issues arising from an Information

Technology Department restructure in 2016, which resulted in Andy Liu and Joel Hickock assuming all responsibilities associated with newly-allocated positions in the Department in November of 2016.

Recommended Action: Ratify placement of Andy Liu at MCPE range and step 81B, as of November 1, 2016 and ratify placement of Joel Hickock at MCPE range and step 79C, as of November 1, 2016.

Fiscal Impact: The cost of this action is \$9,928. Of that amount, \$7,830 is salary and \$2,098 is PERS contributions and other employer costs. The total amount is entirely within the FY 17-18 Information Technology Department budget.

G. 2% Cost of Living Adjustment for At-Will Employees and County Officials

Departments: CAO, All

Proposed resolution adjusting base compensation for certain elected officials and at-will employees to implement a 2% cost of living adjustment.

Recommended Action: Adopt proposed resolution R17-___, establishing and adjusting the 2018 base compensation for certain officers and employees to implement a 2% cost of living adjustment and superseding and replacing Resolution No. R16-88 which last set base compensation for said officers and employees.

Fiscal Impact: Fiscal impact for the remaining six months of FY 2017-2018 is \$37,500 of which \$31,416 is attributable to the General Fund and was included in this year's adopted budget. The fiscal impact for a full twelve months is \$75,000 of which \$62,833 is attributable to the General Fund.

6. CORRESPONDENCE RECEIVED

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

A. Letter from Inyo National Forest

Letter from the Mammoth Ranger District soliciting input for the Mammoth Mountain Ski Area Zip Line and Ropes Course Project.

B. Letter from Mike Rosas

Letter from Mike Rosas regarding Type-1 rentals in the Clark Tract in June Lake.

C. Letter from June Lake CAC

Letter from June Lake CAC regarding funding for the June Lake community center.

7. **REGULAR AGENDA - MORNING**

A. Quarterly update on the Mono County Revolving Loan Program - Housing

Departments: Mammoth Lakes Housing

15 minutes

(Jennifer Halferty) - Mammoth Lakes Housing utilized the Mono County Revolving Loan Fund to purchase two properties for selling at below market rates as deed restricted units. This Revolving Loan Fund (RLF) update is required every quarter by Resolution R17-86 which recently replaced Resolution R15-81.

Recommended Action: Receive update from Mammoth Lakes Housing on use of Mono County Revolving Loan Fund as per Resolution 17-86. Provide any desired direction to staff.

Fiscal Impact: Mammoth Lakes Housing utilized the Mono County Revolving Loan Fund as per Resolution 17-86 in the amount of \$20,000 and \$220,000, both of which have been repaid to the Mono RLF when the units recently sold.

B. Radio System Workshop

Departments: Information Technology

2 hours (45 minute presentation; 1 hour 15 minute discussion)

(Nate Greenberg) - Provide an overview of the County's LMRS (Land Mobile Radio System), a brief background, discuss the current state of the system, and provide a tentative roadmap for what lies ahead. Additionally, staff is requesting authorization from the Board on several items, as identified in the recommended action.

Recommended Action: 1. Adopt Resolution R17-____, Authorizing the modification of the County of Mono List of Allocated Positions to include the position of Communication Specialist I/II in the Information Technology Department. 2. Transfer \$67,061 from Contingency into the Information Technology budget to support the newly created Communication Specialist position. (4/5ths vote required) 3. Authorize the Director of Information Technology to initiate an Ad Hoc Committee focused on a multi-agency approach to the management, funding, and operation of the Public Safety & Admin Land Mobile Radio System. 4. Authorize the Director of Information Technology to begin conversations about providing technology services to the fire districts.

Fiscal Impact: The impact of the Communication Specialist I/II position is \$67,061, which is being requested from Contingency. Of this amount, \$36,408 is salary and \$30,653 is benefits. The annual cost of this position will be \$134,122.

C. Snowcat Purchase and Sheriff's Office Budget Amendment Request

Departments: Sheriff

15 minutes

(Sheriff Ingrid Braun) - The Sheriff's Office Requests approval to purchase a

replacement snowcat, as authorized by the Emergency Management Performance Grant, and a corresponding budget amendment.

Recommended Action: 1. Approve the purchase of a snowcat for \$150,000. 2. Approve a budget amendment to reduce Emergency Services Revenue by \$53,000 to \$75,000, reduce salary and benefit expenses by 223,209 to \$0, reduce services and supplies by \$32,791 to \$0 and increase capital equipment to \$150,000 leaving net cost to the General Fund of \$75,000 which is the cash match on the grant (4/5ths vote required).

Fiscal Impact: This item defunds the operating budget for the County's Office of Emergency Services which includes salaries and benefits of \$123,209 and supplies and services of \$32,791, and repurposes the operating budget towards the one-time purchase of the snowcat. The salaries and benefits appropriation can be absorbed into the Sheriff's operating budget without further using our reserves or contingency so long as budgeted vacant positions remain unfilled and result in budget savings this year to offset the loss of funding.

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on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

9. CLOSED SESSION

A. Closed Session - Exposure to Litigation

Departments: County Counsel

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION.
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: 1.

10. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

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