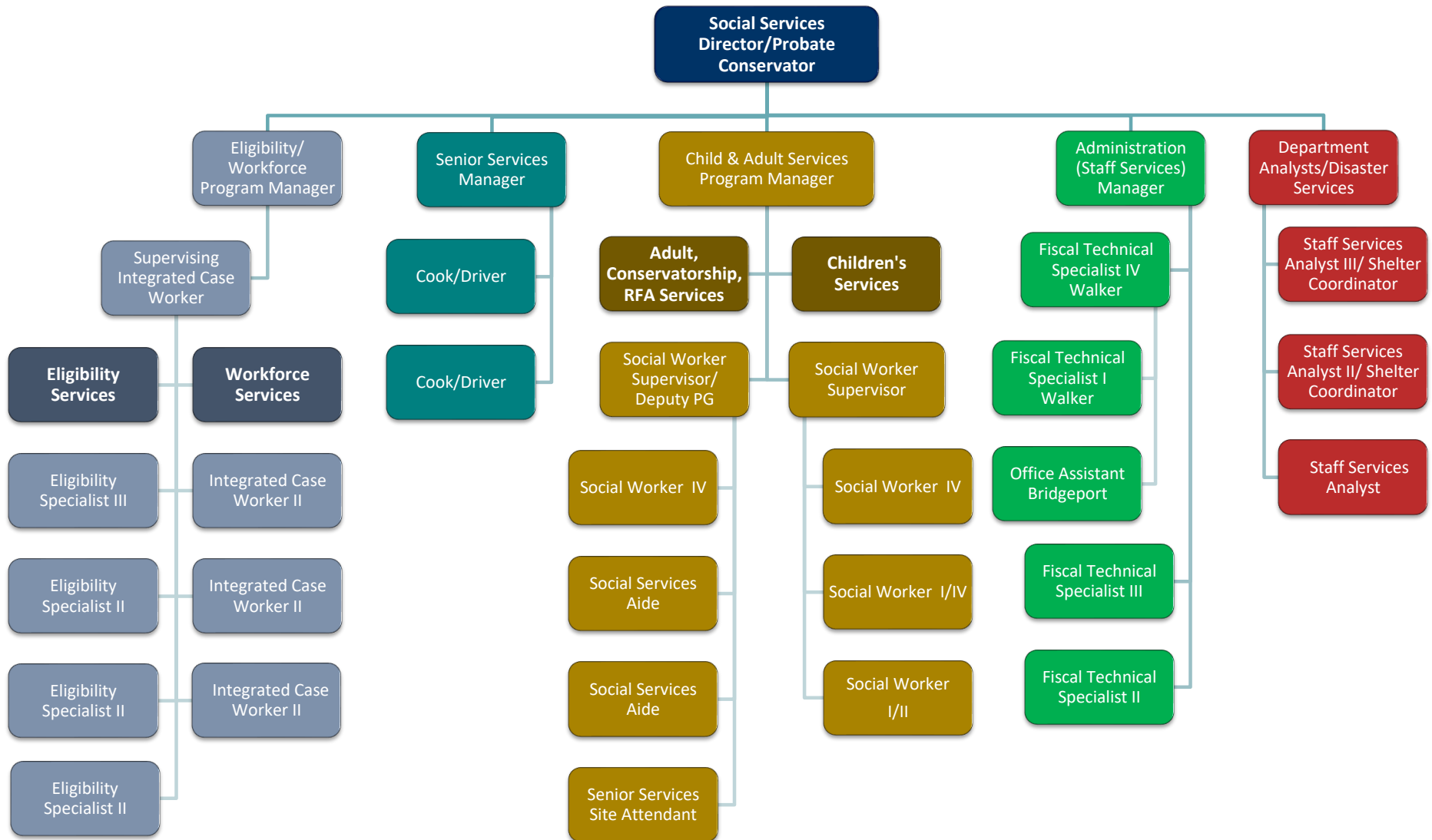




# SOCIAL SERVICES

## Departmental Organizational Chart



Bilingual Staff = 9

### DIVISIONS

Eligibility

Senior Services

Child & Adult Services

Administrative Services

Disaster Services

# Social Services

## Core Services

		Mandated?	
<b>1</b>	<b>Child Welfare Services</b>	Child Protective Services (CPS) - emergency response, investigation	Y
		Resource Family Approval; Family Reunification; Adoptions	Y
		Case Management; WRAParound Program for at-risk children/families	Y
		Child Abuse Prevention program administration (CAPIT; CBCAP; PSSF); County Children's Trust Fund	Y

		Mandated?	
<b>2</b>	<b>Adult Services</b>	Adult Protective Services (APS) - emergency response, investigation	Y
		Information and Referral, Case Management	Y
		Probate Conservator Referrals	Y
		Cross report allegations & coordination	Y

<b>3</b>	<b>In-Home Supportive Services (IHSS)</b>	Social Worker Assessments and Reassessments	Y
		Quality Assurance	Y
		Case Management, Information and Payrolling System (CMIPS)	Y
		Non-profit consortium/Provider relations	Y

<b>4</b>	<b>Probate Conservatorships</b>	Conservatorship referrals and investigations	N
		Inventory & Appraisal; Placement; On-going Case Management	N
		Estate administration services; Representative Payee	N
		Training and Certification by California PA   PG   PC Association	N

<b>5</b>	<b>Health Coverage</b>	Medi-Cal Eligibility & Enrollment	Y
		Covered California Enrollment	Y
		County Medical Services Program	Y
		Managed Care transition support	Y

<b>6</b>	<b>Financial Assistance &amp; Case Management</b>	CalWorks Eligibility & Case Management	Y
		General Assistance/General Relief	Y
		Emergency Assistance	Y
		Homelessness Prevention Programs: HDAP and HA	N

<b>7</b>	<b>Food Assistance</b>	CalFresh Eligibility & Enrollment	Y
		Food Pantry operations	Y
		CalFresh Expansion to SSI	Y
		Fraud monitoring	Y

<b>8</b>	<b>Workforce Services</b>	Welfare to Work	Y
		Workforce Innovation and Opportunity Act (WIOA) Program: On-the-Job-Training	N
		Employment Services; Resource Room	Y
		Expanded Subsidized Employment	N

<b>9</b>	<b>Senior Services</b>	Antelope Valley Senior Center operations; Tri-Valley operations	N
		Nutrition Programs (congregate and home-delivered meals)	N
		Assisted Transportation	N
		Senior activities; Information & Assistance; <i>Healthy Ideas</i> depression prevention program	N

<b>10</b>	<b>Disaster Services</b>	Countywide Emergency Shelter Operations & Disaster Response	Y
		Red Cross Coordination and Disaster Action Team (DAT)	Y
		Recruitment, training & implementation - residents & staff	Y
		Inter-agency coordination & planning	Y

CONTINUED ....

11	Administration and Support	Policy direction; leadership activities in County Welfare Director's Assoc.	Y
		Financial planning and accounting	Y
		Staff Development; new staff orientation and on-boarding	Y
		Special projects and initiatives	Y

## **SOCIAL SERVICES DEPARTMENT**

*(Public Assistance/Child & Adult Services, General Relief, Senior Services, Public Guardian, Employment and Training, WRAP Program, County Children's Trust Fund)*

**DEPARTMENTS 868, 870, 874, 869, 875, 868, 880**

### **DEPARTMENT MISSION STATEMENT**

The mission of the Department of Social Services is to help our community be safe, supported, and self-sufficient.

### **DEPARTMENTAL (or Division) OVERVIEW**

Governed primarily by Federal and State mandates, the Department of Social Services provides services and programs critical to delivering a countywide system of health, security, and safety for vulnerable County residents. Operation of Social Services programs is funded by a combination of federal and state revenues, Social Services realignment, miscellaneous revenues, and a statutorily required County General Fund contribution.

The Department provides services under three main service areas: Health (Health Coverage and Food Assistance); Security (Financial Assistance and Workforce Services); and Safety (Child Welfare Services, Adult Protective Services, In-Home Supportive Services). In addition, the department manages the Mono County Senior Services Program, serves as the Probate Conservator, and operates county-wide emergency shelters.

For purposes of budgeting, our activities are separated into seven budget units: 1) Public Assistance & Health Insurance/Child Welfare & Adult Protective Services/Administration & Support, 2) General Relief, 3) Workforce Services (Employment & Training), 4) Senior Services, 5) Public Guardian, 6) WRAP Program, 7) County Children's Trust Fund

The Department serves the community with offices in Mammoth Lakes, Bridgeport, and Walker, and staffs an office inside Mammoth Hospital. The Department also operates the Antelope Valley Senior Center.

### **CHALLENGES, ISSUES and OPPORTUNITIES**

California's safety net system is almost entirely delivered by counties. Counties are experiencing significant and unprecedented loss of 1991 and 2011 Realignment revenues as a result of the COVID-19 pandemic and subsequent economic downturn. Realignment revenues are expected to drop by over 13 percent beginning fiscal year 2019-20 creating a decrease across all realigned programs and into the next fiscal year.

The 1991 and 2011 realigned human services programs are shared state and county programs. While Mono County has carry over realignment from previous fiscal years which will help absorb this and next year's decline in revenues, a long-term and sustained decline in realignment funds without state backfill of funding could mean future year shortfalls and subsequent reduction of safety net programs most needed during the statewide public health emergency and economic downturn.

### **CORE SERVICES AND PROGRAMS**

**Public Assistance & Health Insurance / Child Welfare & Adult Protective Services / Administration & Support (868 & 870)**

- Public Assistance activities includes our programs for food aid (CalFresh) and cash aid (CalWORKs). Medi-Cal Eligibility includes our activities to provide affordable health coverage (Medi-Cal, Covered California, and County Medical Services Program).
- Protective Services for Children, Adults, and the Disabled includes our programs to investigate and respond to allegations of abuse or neglect of children (Child Welfare Services) and seniors or dependent adults (Adult Protective Services), our In-Home Supportive Services (IHSS) program for seniors or disabled adults who need help to stay safely in their home.
- Administration & Support provides the infrastructure needed to operate the direct service areas of the Department. This includes policy direction, financial planning and accounting, staff development, disaster response, and special projects.

### **General Relief (874)**

The General Relief/Assistance fund provides short-term, monetary support for indigent adults. The fund is also used to purchase shelter supplies for the operation of county-wide emergency shelters.

### **Senior Services (875)**

The Mono County Senior Services Program provides a variety of services:

Elder Nutrition Program - Home Delivered Meals are available to home-bound or isolated individuals, including weekly delivery of meals. The Program also provides nutrition education and counseling to seniors. Transportation services include the provision of bus passes to seniors to provide access to community resources. In addition, individuals who have been assessed as needing assistance with transportation because of physical or cognitive difficulties are able to receive assisted transportation services. Assisted transportation is primarily used to access out of area medical care; however, assistance with accessing local medical and other support services is also available. The Antelope Valley Senior Center is typically open five days a week and provides congregate meals, senior activities, and access to a wide range of information and services. During the COVID-19 pandemic the Center will remain closed, however all congregate clients are offered weekly home delivered frozen meals instead. Additionally, staff are investigating ways to facilitate outdoor and/or on-line social activities for seniors. Frozen meals are delivered to the homes of eligible residents of the Tri-Valley area (Benton, Hammil Valley, and Chalfant).

### **Public Guardian (880)**

The Public Guardian function is carried out via Probate Conservatorships, which assists individuals who are substantially unable to provide for their own basic needs, (food, clothing, and shelter). Probate Conservatorships are primarily established for adults who cannot care for themselves or manage their own finances. This type of conservatorship is often used for older adults with severe limitations and for younger people who have serious cognitive impairments. While the Department is not formally designated an Office of the Public Guardian, it serves in this capacity on behalf of the County and complies with the certification and continuing education requirements that are established by the California State Association of Public Administrators, Public Guardians, and Public Conservators as defined under Probate Code Section 2923.

### **Workforce Services (Employment and Training Programs) (869)**

The Social Services Employment and Training Programs (aka Workforce Services) include: Welfare to Work, Workforce Innovation and Opportunity Act, and Employment Centers in Mammoth and Walker. The department helps individuals achieve self-sufficiency through workforce related efforts including career counseling, setting educational goals, interviewing techniques, resume and master application development, job retention advice, and job search and job placement assistance.

## **WRAP Program**

Wraparound, or WRAP for short, is a way of partnering with families with complex needs who are involved with the Child Welfare and Probation systems by providing intensive services using a team strengths-based approach. It is intended as a preventative measure, and as an alternative to institutional care (a.k.a. group home or Short-Term Residential Therapeutic Program), by bringing needed services and supports to the child and family in the community setting.

The child and family work directly with a team comprised of professionals, including Behavioral Health, and members of the family's community - people chosen by the family. The team develops an individualized service plan that describes all the needs identified by the child and family and how those needs will be met.

## **County Children's Trust Fund (868)**

The Mono County BOS designated the Mono County Child Abuse Prevention Council to oversee the County Children's Trust Fund for the prevention of child abuse. Child Abuse Prevention Councils are community councils whose primary purpose is to coordinate the community's efforts to prevent and respond to child abuse and neglect.

Counties receiving less than twenty thousand dollars \$20,000 for the year in their County Children's Trust Fund (CCTF) from birth certificate fees are granted the difference from Community Based Child Abuse Prevention (CBCAP) funds necessary to bring the trust fund up to \$20,000. Mono County receives less than \$1,000 per year in CCTF dollars and therefore receives CBCAP funds to bring the CCTF up to \$20,000. Both CCTF and CBCAP dollars are held in this fund and used to fund the activities and coordination of the Child Abuse Prevention Council.

## **DEPARTMENTAL (or Division) ACTION PLAN FOR 2020-2021**

As the COVID-19 pandemic continues to rapidly evolve, it is evident that the Department of Social Services and the people we serve won't be back to business as usual for some time. The demand for services from families who have had the economic rug pulled out from under them will continue to grow. Seniors who have been isolated and at risk of neglect as well as COVID-19 will need additional support.

As we continue to grapple with the additional challenges of conducting our work under the pandemic, we know our mission is more important than ever. No one knows how long the economic toll of the coronavirus will last, but we do know that poverty, hunger, abuse and neglect can have lifelong consequences.

For these reasons, the Social Services Department will continue working to help vulnerable residents, and to respond to these challenges with compassion and professionalism.

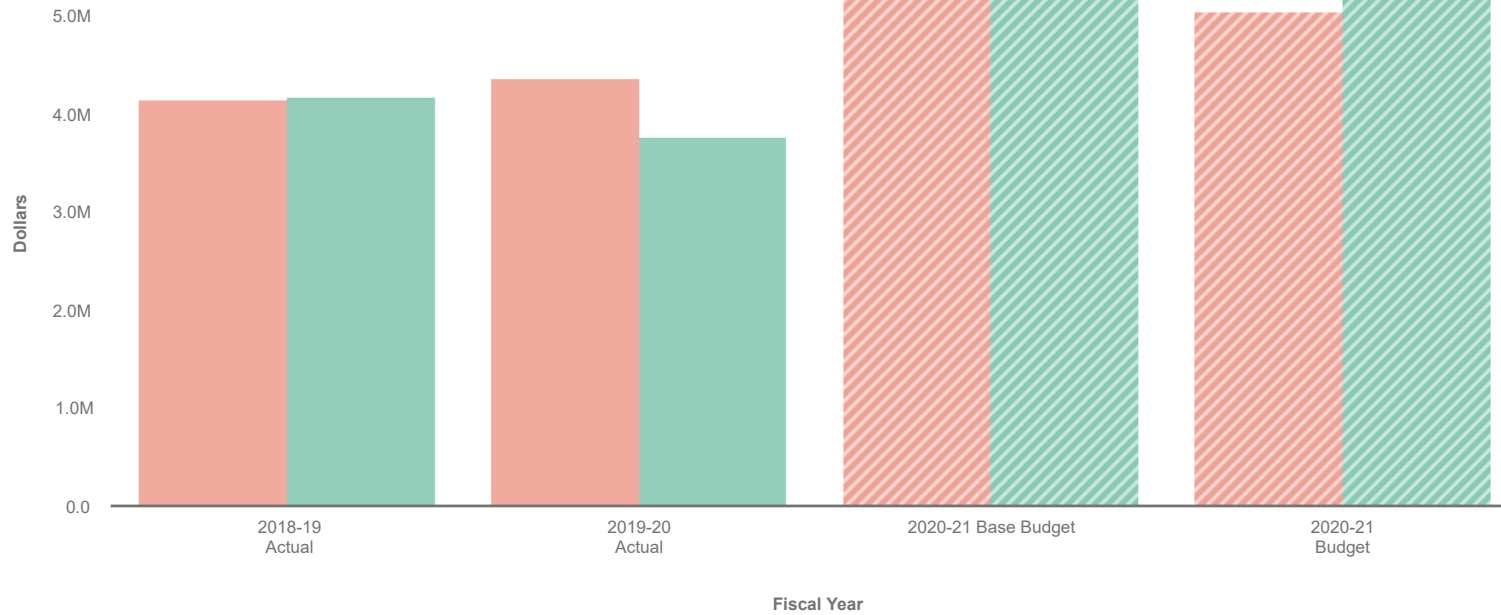
# 1. Social Services Department 110-51-868



## Visualization

Sort **Large to Small**

- Revenues
- Expenses



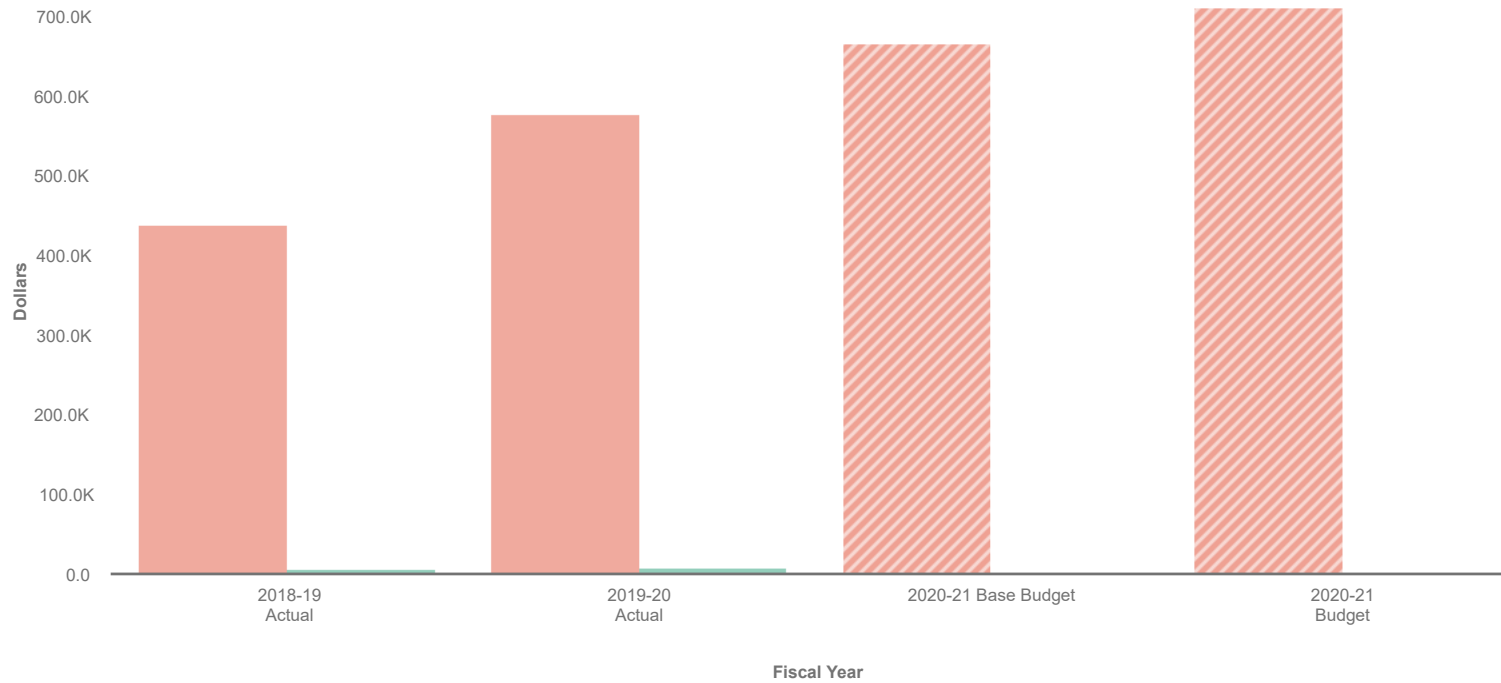
Collapse All	2018-19 Actual	2019-20 Actual	2020-21 Base Budget	2020-21 Budget
<b>▼ Expenses</b>	\$ 4,149,997	\$ 4,361,523	\$ 5,216,990	\$ 5,045,465
▶ Salaries & Benefits	2,691,974	2,795,053	3,310,111	3,191,418
▶ Services and Supplies	1,373,308	1,331,472	1,717,179	1,726,847
▶ Support of Other	63,115	45,097	89,700	67,200
▶ Transfers Out	21,599	5,683	100,000	60,000
▶ Capital Outlay	0	184,219	0	0
<b>▼ Revenues</b>	4,175,841	3,775,440	5,539,296	5,769,016
▶ Transfers In	1,505,821	819,808	2,606,351	5,722,016
▶ Intergovernmental	2,644,414	2,939,527	2,908,265	29,000
▶ Interest & Rents	22,272	15,059	24,680	18,000
▶ Miscellaneous Revenues	3,333	1,046	0	0
<b>Revenues Less Expenses</b>	\$ 25,844	\$ -586,084	\$ 322,306	\$ 723,551

Data filtered by Types, SOCIAL SERVICES, PUBLIC ASSISTANCE-ADMIN, SOCIAL SERVICES DEPARTMENT, No Project and exported on July 29, 2020. Created with OpenGov

## 2. Aid program 110-52-870



### Visualization



Sort **Large to Small**

- Expenses
- Revenues

Expand All	2018-19 Actual	2019-20 Actual	2020-21 Base Budget	2020-21 Budget
▶ Revenues	\$ 6,247	\$ 7,625	\$ 0	\$ 0
▼ Expenses	439,119	578,841	668,000	710,856
▶ Support of Other	439,119	578,841	668,000	710,856
<b>Revenues Less Expenses</b>	<b>\$ -432,872</b>	<b>\$ -571,216</b>	<b>\$ -668,000</b>	<b>\$ -710,856</b>

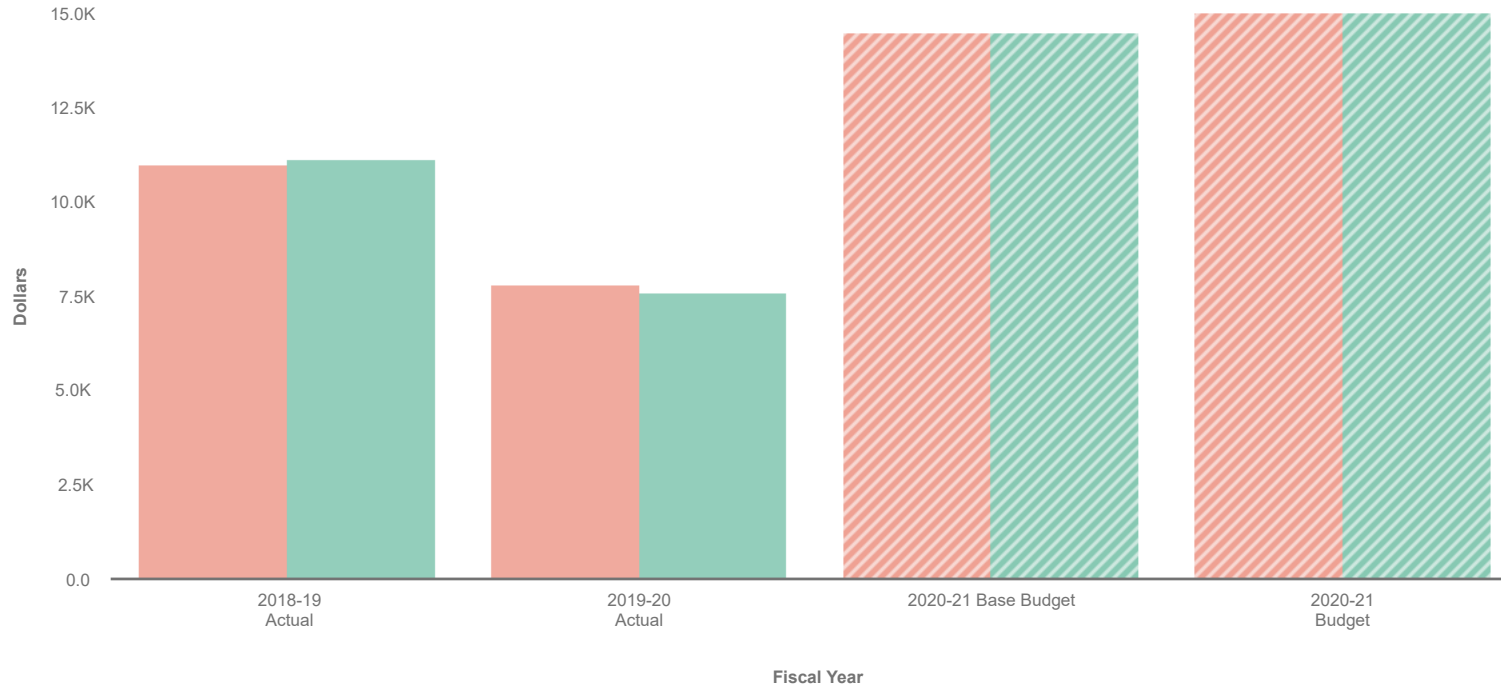
Data filtered by Types, SOCIAL SERVICES, PUBLIC ASSISTANCE-AID PRGMS, AID PROGRAMS, No Project and exported on July 29, 2020. Created with OpenGov



### 3. General Relief 110-53-874



Visualization



Sort **Large to Small**

- Expenses
- Revenues

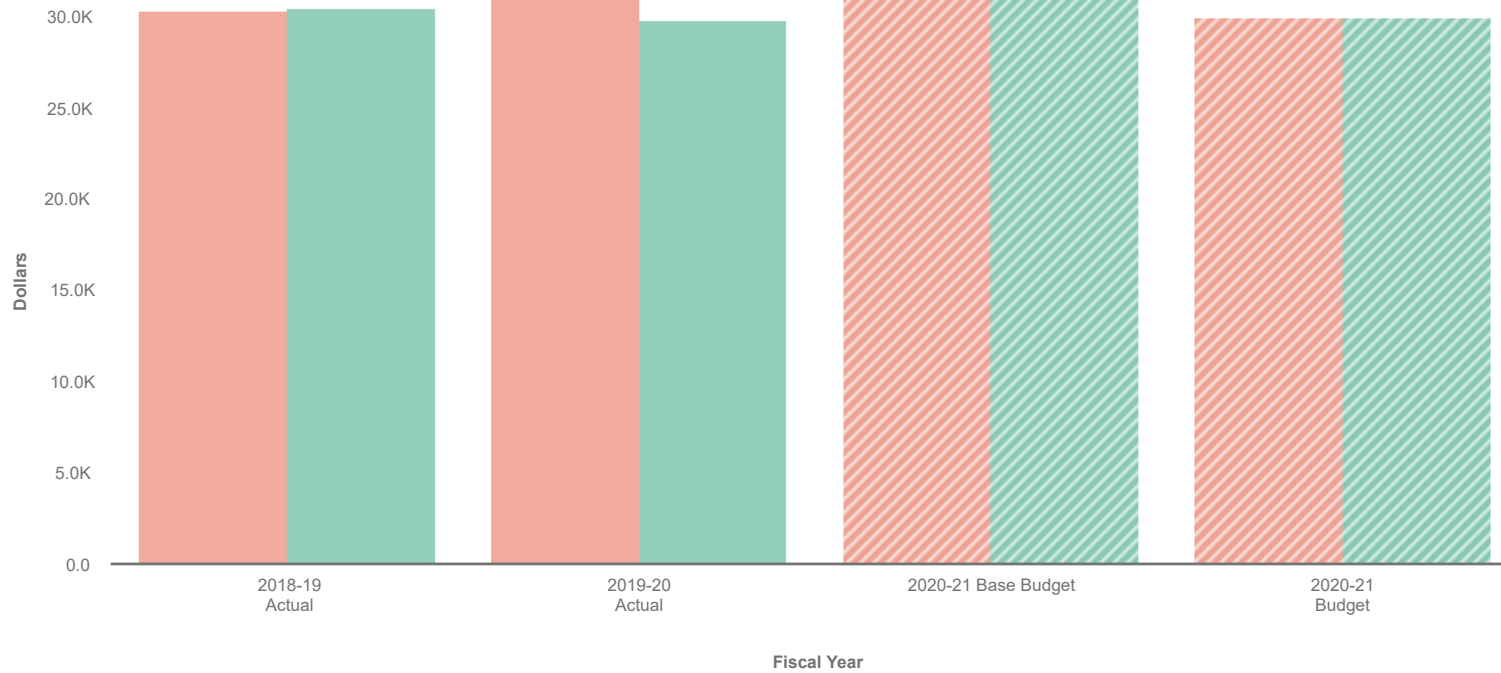
Collapse All	2018-19 Actual	2019-20 Actual	2020-21 Base Budget	2020-21 Budget
<b>▼ Revenues</b>	\$ 11,132	\$ 7,589	\$ 14,500	\$ 15,000
▶ <b>Transfers In</b>	4,249	6,039	14,500	15,000
▶ <b>Charges for Services</b>	6,883	1,550	0	0
<b>▼ Expenses</b>	11,007	7,817	14,500	15,000
▶ <b>Support of Other</b>	9,996	7,817	14,500	15,000
▶ <b>Services and Supplies</b>	1,011	0	0	0
<b>Revenues Less Expenses</b>	\$ 125	\$ -228	\$ 0	\$ 0

Data filtered by Types, SOCIAL SERVICES, PUBLIC ASSISTANCE-GEN RELIEF, AID TO INDIGENTS, No Project and exported on July 29, 2020. Created with OpenGov

# 4. CCTF - County Children's Trust Fund 114-56-868



## Visualization



Sort **Large to Small**

- Expenses
- Revenues

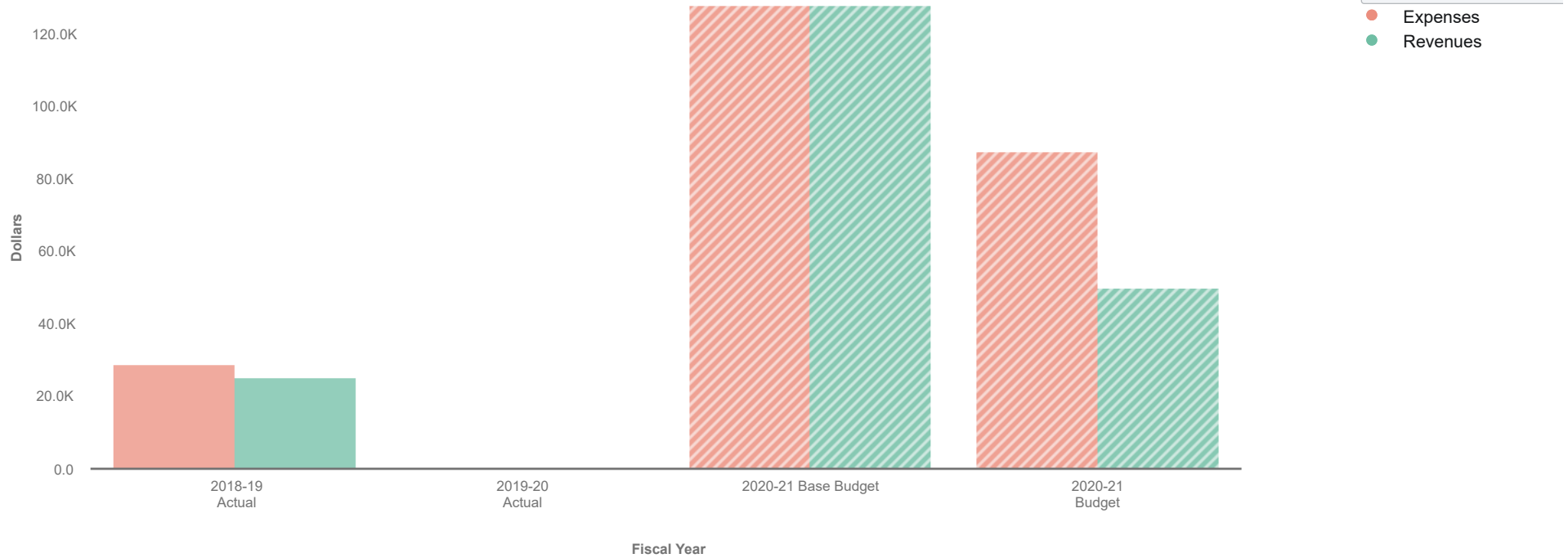
Expand All	2018-19 Actual	2019-20 Actual	2020-21 Base Budget	2020-21 Budget
▼ Revenues	\$ 30,479	\$ 29,858	\$ 31,000	\$ 30,000
▶ Intergovernmental	29,567	29,147	29,567	29,147
▶ Charges for Services	901	677	1,333	818
▶ Interest & Rents	11	34	100	35
▼ Expenses	30,308	31,000	31,000	30,000
▶ Services and Supplies	30,308	31,000	31,000	30,000
<b>Revenues Less Expenses</b>	<b>\$ 171</b>	<b>\$ -1,142</b>	<b>\$ 0</b>	<b>\$ 0</b>

Data filtered by Types, DSS-BIRTH CERT CHILDREN'S TRUST FUND, PUBLIC ASSISTANCE-OTHER ASSIST, SOCIAL SERVICES DEPARTMENT, No Project and exported on July 29, 2020. Created with OpenGov

# 5. WRAP - Foster Care 112-54-868



## Visualization



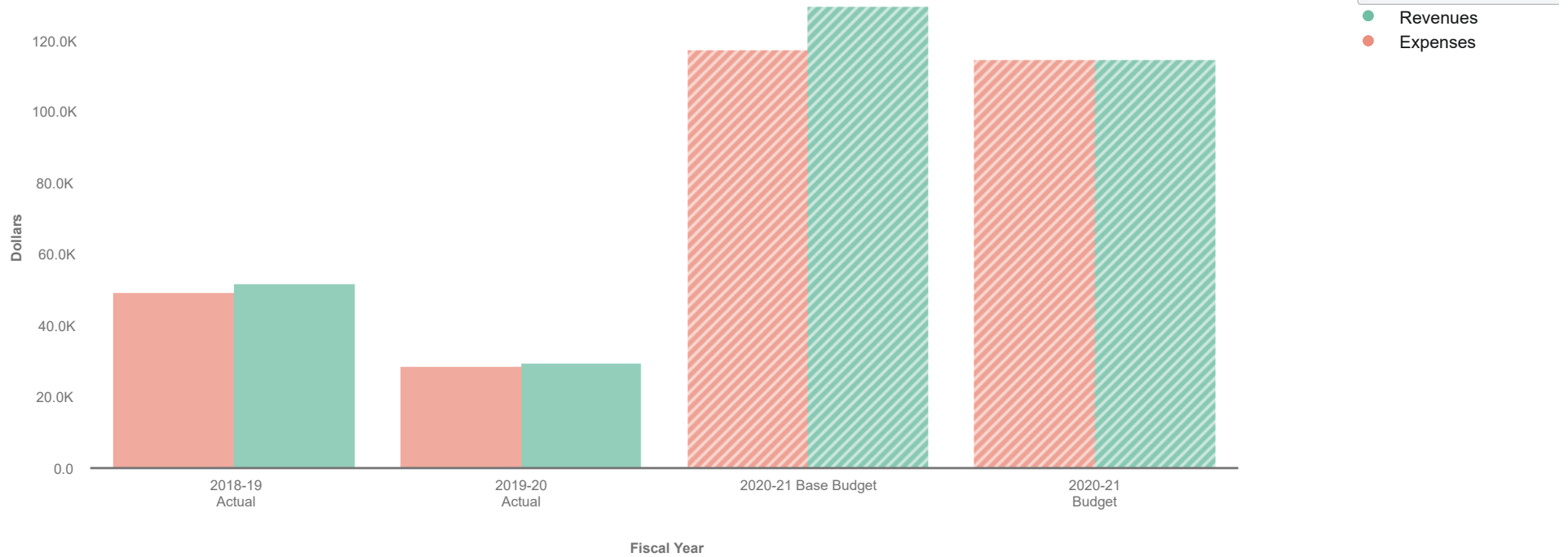
Collapse All	2018-19 Actual	2019-20 Actual	2020-21 Base Budget	2020-21 Budget
<b>▼ Revenues</b>	\$ 25,130	\$ 0	\$ 127,529	\$ 50,000
▶ Transfers In	25,130	0	127,529	50,000
<b>▼ Expenses</b>	28,885	0	127,529	87,529
▶ Transfers Out	25,130	0	71,499	50,000
▶ Services and Supplies	3,754	0	18,501	37,529
▶ Other Expenses	0	0	37,529	0
<b>Revenues Less Expenses</b>	\$ -3,754	\$ 0	\$ 0	\$ -37,529

Data filtered by Types, DSS-WARAPAROUND (FOSTER CARE), PUBLIC ASSISTANCE-COURT WARDS, SOCIAL SERVICES DEPARTMENT, No Project and exported on July 29, 2020. Created with OpenGov

## 6. Workforce Investment Act 111-56-869



### Visualization



Sort **Large to Small**

- Revenues
- Expenses

Collapse All	2018-19 Actual	2019-20 Actual	2020-21 Base Budget	2020-21 Budget
<b>▼ Revenues</b>	\$ 52,020	\$ 29,782	\$ 129,662	\$ 114,966
▶ Intergovernmental	52,020	29,782	129,662	114,966
<b>▼ Expenses</b>	49,663	28,895	117,691	114,966
▶ Services and Supplies	37,149	22,645	96,691	104,966
▶ Salaries & Benefits	12,514	6,251	21,000	10,000
<b>Revenues Less Expenses</b>	\$ 2,357	\$ 886	\$ 11,971	\$ 0

Data filtered by Types, EMPLOYERS TRAINING RESOURCE, PUBLIC ASSISTANCE-OTHER ASSIST, WORKFORCE INVESTMENT ACT (WIA), No Project and exported on July 29, 2020. Created with OpenGov

# 7. DSS 1991 Realignment 117-51-868



## Visualization



Sort **Large to Small**

- Revenues
- Expenses

Collapse All	2018-19 Actual	2019-20 Actual	2020-21 Base Budget	2020-21 Budget
▼ Revenues	\$ 939,424	\$ 858,350	\$ 846,225	\$ 791,081
▶ Intergovernmental	920,360	834,467	846,225	768,198
▶ Interest & Rents	19,064	23,883	0	22,883
▼ Expenses	414,299	190,418	846,225	1,035,051
▶ Transfers Out	414,299	190,418	846,225	1,035,051
<b>Revenues Less Expenses</b>	<b>\$ 525,125</b>	<b>\$ 667,932</b>	<b>\$ 0</b>	<b>\$ -243,970</b>

Data filtered by Types, DSS 1991 Realignment, PUBLIC ASSISTANCE-ADMIN, Social Services, No Project and exported on July 29, 2020. Created with OpenGov

## 8. DSS 2011 Realignment 118-51-868



### Visualization

Sort **Large to Small**

- Revenues
- Expenses



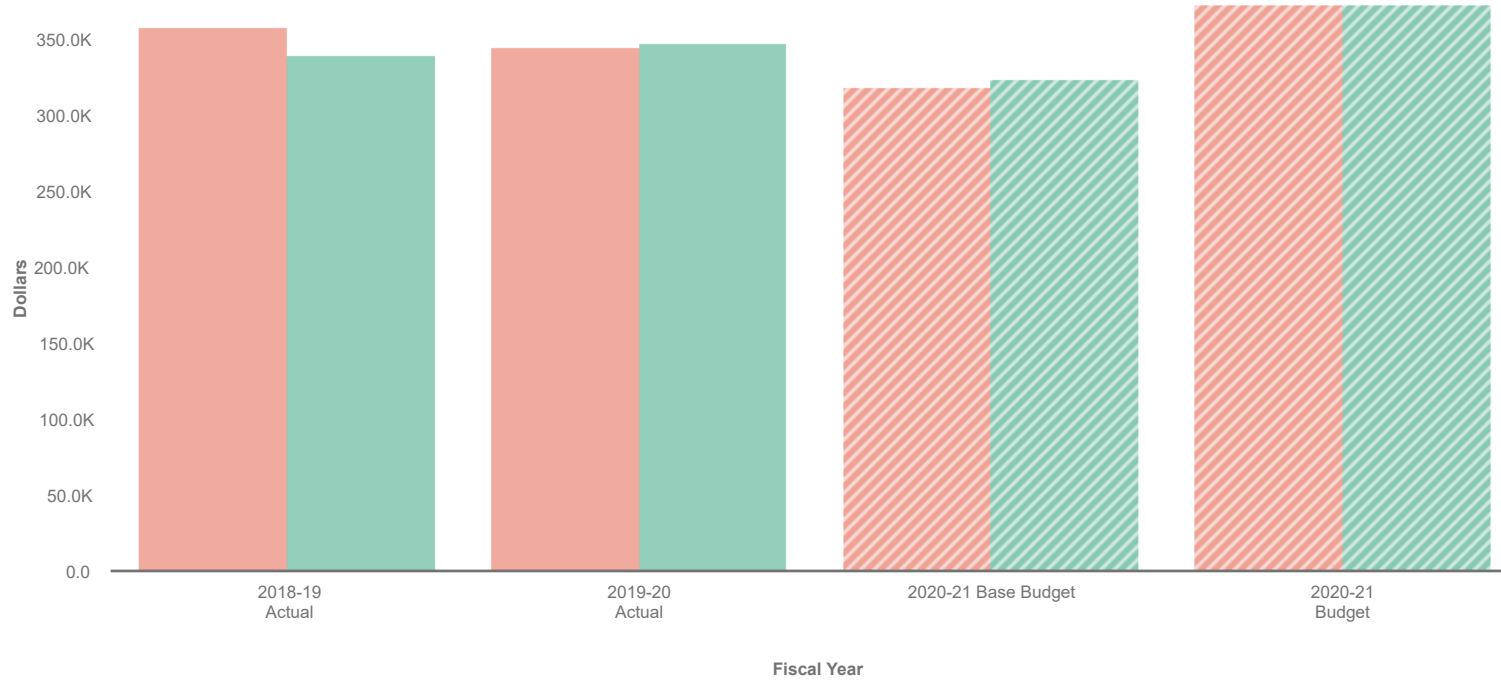
Collapse All	2018-19 Actual	2019-20 Actual	2020-21 Base Budget	2020-21 Budget
▼ Expenses	\$ 785,528	\$ 293,333	\$ 1,449,155	\$ 1,414,069
▶ Transfers Out	785,528	293,333	1,449,155	1,414,069
▼ Revenues	1,262,127	1,233,521	1,406,626	1,125,280
▶ Intergovernmental	1,231,392	1,199,404	1,393,926	1,091,163
▶ Interest & Rents	30,735	34,117	12,700	34,117
<b>Revenues Less Expenses</b>	<b>\$ 476,599</b>	<b>\$ 940,188</b>	<b>\$ -42,529</b>	<b>\$ -288,789</b>

Data filtered by Types, DSS 2011 Realignment, PUBLIC ASSISTANCE-ADMIN, Social Services, No Project and exported on July 29, 2020. Created with OpenGov

# 9. Senior Program 110-56-875



## Visualization



Sort **Large to Small**

- Expenses
- Revenues

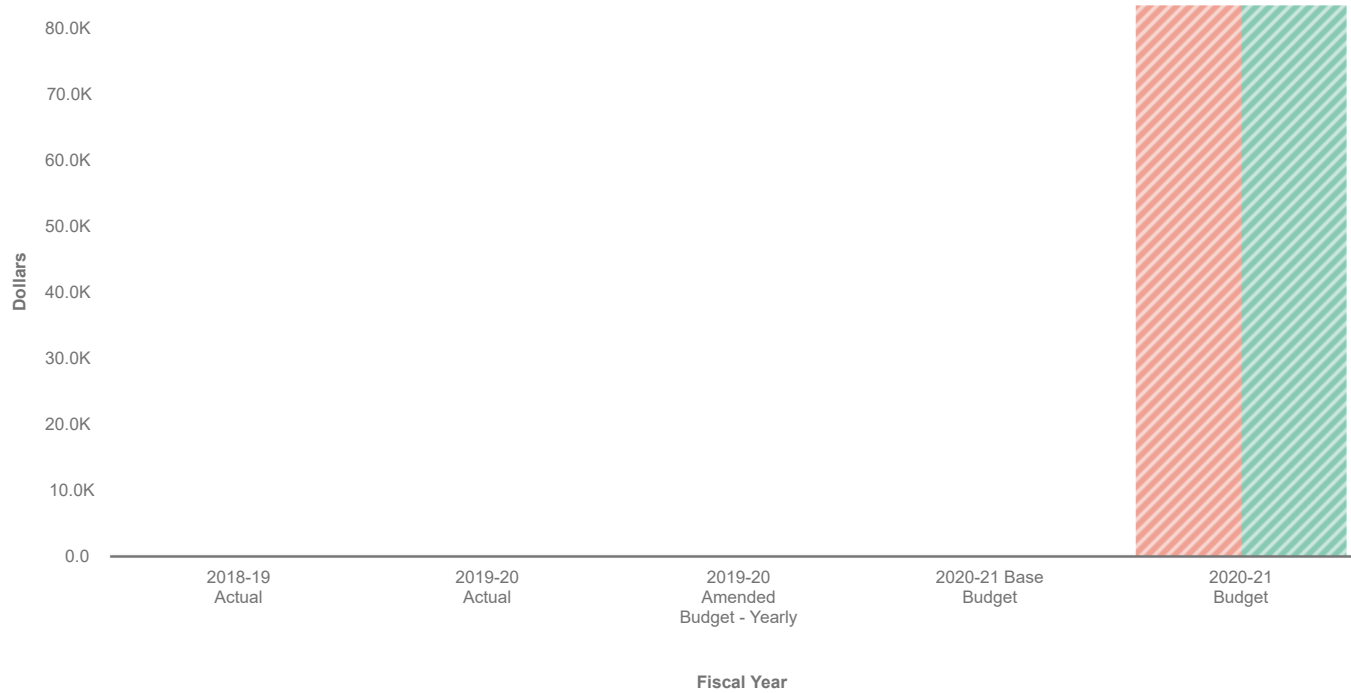
Collapse All	2018-19 Actual	2019-20 Actual	2020-21 Base Budget	2020-21 Budget
<b>▼ Revenues</b>	\$ 339,751	\$ 348,278	\$ 324,210	\$ 372,493
▶ <b>Charges for Services</b>	113,814	158,748	120,186	253,049
▶ <b>Transfers In</b>	195,937	174,024	174,024	89,444
▶ <b>Intergovernmental</b>	30,000	15,000	30,000	30,000
▶ <b>Miscellaneous Revenues</b>	0	506	0	0
<b>▼ Expenses</b>	358,677	345,585	319,267	372,493
▶ <b>Salaries &amp; Benefits</b>	205,951	215,441	223,664	242,630
▶ <b>Services and Supplies</b>	152,726	130,144	95,603	129,863
<b>Revenues Less Expenses</b>	\$ -18,925	\$ 2,694	\$ 4,943	\$ 0

Data filtered by Types, SOCIAL SERVICES, PUBLIC ASSISTANCE-OTHER ASSIST, SENIOR SERVICES - ESAAA, No Project and exported on July 29, 2020. Created with OpenGov

# 10. Public Guardian 110-56-880



## Visualization



Sort Large to Small

- Expenses
- Revenues

Collapse All	2018-19 Actual	2019-20 Actual	2019-20 Amended Budget - Yearly	2020-21 Base Budget	2020-21 Budget
<b>▼ Revenues</b>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 83,443
▶ Transfers In	0	0	0	0	83,443
<b>▼ Expenses</b>	0	0	0	0	83,443
<b>▼ Salaries &amp; Benefits</b>	0	0	0	0	58,643
▶ Salaries and Other Compensation	0	0	0	0	36,647
▶ Benefits	0	0	0	0	21,996
▶ Services and Supplies	0	0	0	0	24,800
<b>Revenues Less Expenses</b>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

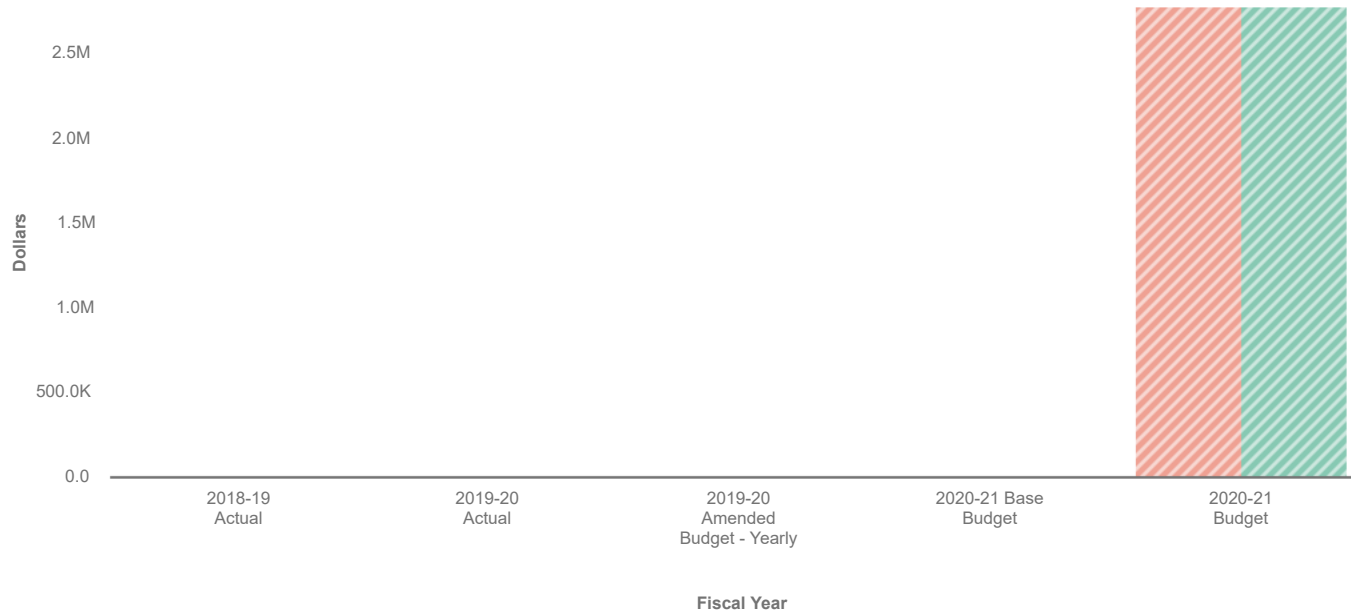
Data filtered by Types, SOCIAL SERVICES, Public Guardian, No Project and exported on August 24, 2020. Created with OpenGov



# 11. Public Assistance 115-51-868



## Visualization



Sort **Large to Small**

- Expenses
- Revenues

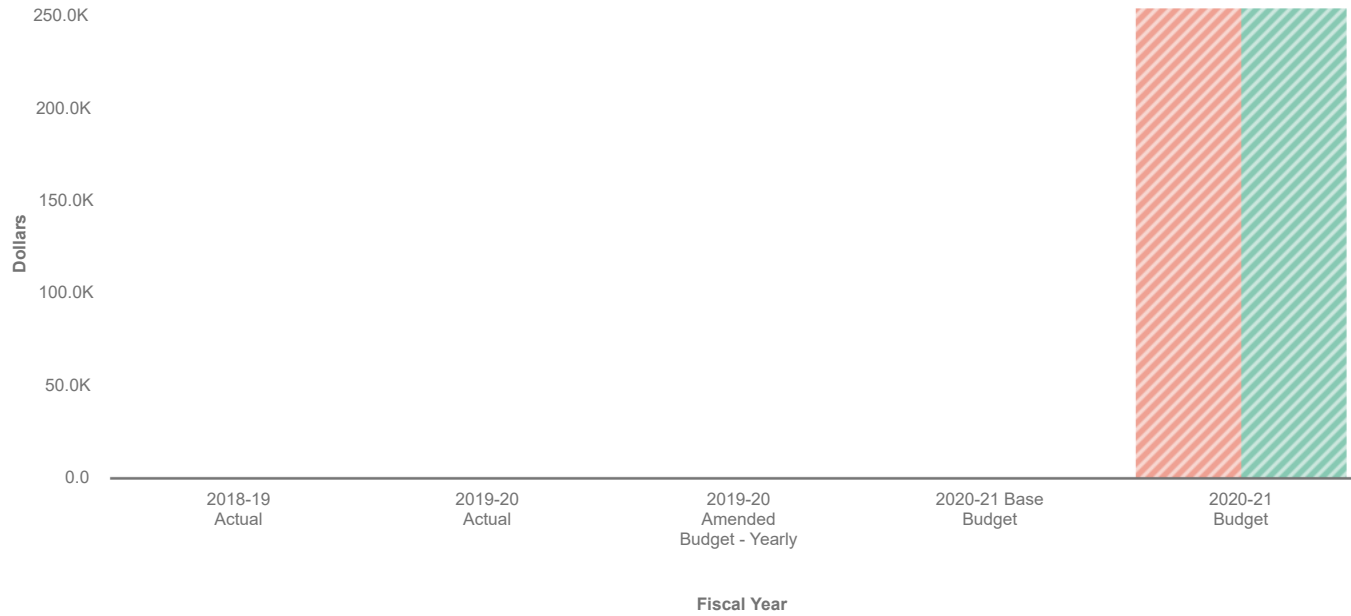
Collapse All	2018-19 Actual	2019-20 Actual	2019-20 Amended Budget - Yearly	2020-21 Base Budget	2020-21 Budget
<b>▼ Revenues</b>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,767,589
<b>▼ Intergovernmental</b>	0	0	0	0	2,767,589
(15602) Fed: Public Assist-Admin	0	0	0	0	1,917,589
(15110) St: Public Assist-Admin	0	0	0	0	850,000
<b>▼ Expenses</b>	0	0	0	0	2,767,589
<b>▶ Transfers Out</b>	0	0	0	0	2,767,589
<b>Revenues Less Expenses</b>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Data filtered by Types, DSS Admin Advances, PUBLIC ASSISTANCE-ADMIN, SOCIAL SERVICES DEPARTMENT, No Project and exported on August 20, 2020. Created with OpenGov

## 12. State/Fed Public Assistance 116-51-868



### Visualization



Sort **Large to Small**

- Expenses
- Revenues

Collapse All	2018-19 Actual	2019-20 Actual	2019-20 Amended Budget - Yearly	2020-21 Base Budget	2020-21 Budget
<b>▼ Revenues</b>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 253,750
▶ Intergovernmental	0	0	0	0	253,750
<b>▼ Expenses</b>	0	0	0	0	253,750
▶ Transfers Out	0	0	0	0	253,750
<b>Revenues Less Expenses</b>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Data filtered by Types, DSS Assistance Advances, PUBLIC ASSISTANCE-ADMIN, SOCIAL SERVICES DEPARTMENT, No Project and exported on August 20, 2020. Created with OpenGov