



Recommended Budget

Fiscal Year 2017/18

**County of Mono
Recommended Budget 2017-18
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Introduction and Overview



COUNTY OF MONO

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Leslie L. Chapman
County Administrative Officer

September 1, 2017

TO: Honorable Mono County Board of Supervisors
FROM: Leslie L. Chapman, CAO
RE: Fiscal Year 2017-2018 CAO Recommended Budget

With this letter, I present to you the 2017-18 Mono County Recommended Budget. Pursuant to the County Budget Act, it is presented as the County Administrative Officer's recommended budget, but it is a collaborative effort between Finance and the CAO's office.

As presented, the Recommended Budget is balanced as required by law and includes sufficient resources to achieve the following:

- Investment in and commitment to rebuilding County reserves by recommending transfers to General Reserves and the Economic Stabilization Fund of \$250,000 and \$660,000, respectively.
- An appropriation of \$50,000 towards the Mono County Recreation Task Force's recommendation to create a County Recreation position. This is a good-faith contribution until the job description is refined and other funding sources can be identified.
- Investments in two new positions to accommodate the growing economy and enhance customer service in the Community Development department
- An investment in a California Air Resource Board (CARB) compliant loader for the Road Department of \$320,000 along with a set-aside of \$180,000 to go towards next year's required investment in CARB compliant equipment of approximately \$750,000.
- Senate Bill #1 Road Improvement Funds of \$678,000 are included in the State and Federal Road Budget and projects will be identified and prioritized in October.
- A commitment of \$289,000 to improve the County emergency radio system that is used by law enforcement, fire departments and emergency medical responders.
- New County Jail funding from the State Board of Community Corrections, along with the first year's grant match obligation funded by the Community Corrections Partnership to replace the old, run down hospital building with a new jail that will provide educational programs to inmates and medical services to both inmates and community members.

- Funding for outside agencies and grant programs to continue enhancing economic stimulation including (contributions are the same as last year except where noted):
 - ✓ Local Program grants of \$20,000
 - ✓ Film Commission Marketing Support of \$5,000
 - ✓ Mono County exhibit at the California State Fair of \$5,000
 - ✓ Interagency Visitor Center contribution of \$5,000
 - ✓ Mammoth Airport air service subsidy of \$50,000
 - ✓ Fish stocking of \$102,442, which is reduced from last year to provide additional trails maintenance funding. This reflects the need for increased trail maintenance caused by the heavy winter along with a shift in County tourism from fishing to trail use and other recreation.
 - ✓ Trails maintenance funding of \$23,508.
- Continue the County's commitment to our partnership with the Local Fire Chiefs by maintaining a \$150,000 annual contribution, along with total contributions of \$20,000 to the six smallest fire districts to assist with property tax administration fees.
- Geothermal Royalties, which are restricted revenues, to fund park improvements in Chalfant Valley, Benton, and Walker. These funds also fund one of the new Community Development positions mentioned above.

While the above programs are worth highlighting, this budget provides for the delivery of many ongoing services and programs that enhance the quality of life for our citizens and guests. In the Recommended Budget by Functional Area section, you will find these spending plans organized in categories including Governance and Administration, Public Safety Programs, Health and Human Services, Roads, Infrastructure and Community Development, and Local Economy.

Of course, County budgets require give and take and there is never enough money to go around, so important things must be left out. This Recommended budget is no exception and some examples include:

- The Director of Communications is a highly valuable position but nevertheless is unfunded again this year. It will remain on the allocated position list until funding becomes available.
- Funding for Cannabis ordinance adoption, licensing, tax initiatives, and/or enforcement with the exception of \$25,000 appropriated for consulting fees to determine the optimal taxation and fee strategy.
- One Deputy Sheriff and two Public Safety Officers in addition to two Deputy Sheriffs for one year and four Public Safety Officers for six months that were voluntarily frozen by the Sheriff. All these positions remain on the allocation list and can be filled when funding becomes available.
- A Snowcat for \$150,250 was requested but not recommended in this cycle and it was suggested that the department seek grant funding for this purchase.

- Funding for one Communication Technician in Information Technology. This position is worthy of careful consideration but is not recommended at this time due to funding constraints.
- Telephone system upgrade is projected to cost \$180,000 and must be accomplished in the next two years. This will become a high priority in the next budget cycle.

A snapshot of the CAO Requested budget is reflected in the table below:

	2016-17 Revised Budget			2017-18 Dept. Requested Budget		
	Revenue	Expense	Fund Balance	Revenue	Expense	Fund Balance
General Fund	\$ 34,788,846	\$ 39,356,346	\$ (4,567,500)	\$ 36,252,033	\$ 41,919,583	\$ (5,667,550)
Non-General Fund	\$ 32,475,957	\$ 33,994,822	\$ (1,518,865)	\$ 66,932,385	\$ 69,953,966	\$ (3,021,581)
All Funds	\$ 67,264,803	\$ 73,351,168	\$ (6,086,365)	\$ 103,184,418	\$ 111,873,549	\$ (8,689,131)

This Recommended Budget represents increases in revenues and expenditures in both General Fund and Non-General Fund budgets over last fiscal year. While we are still seeing modest increases in discretionary revenues, increases in PERS retirement contributions, Workers' Compensation premiums, salary cost increases from long overdue reinstatement of steps and cost of living adjustments, and overall vendor increases overshadow revenue growth. Most notable in this budget is the large increase in the net cost to Non-General Fund departments. This is mainly due to two factors: the inclusion of the whole jail project, even though it will take multiple years to complete, and large transfers of AB 109 funds to separate funds. The inclusion of the whole \$27 million jail budget was a management decision to better track the whole project rather than budgeting only the portion that we think will be spent in the 2017-18 fiscal year. The transfers of AB 109 funds are to segregate the funds by department to provide more transparency and better accountability.

Preparing the budget is a long and difficult process where many tough decisions must be made. Again, this budget cycle, I am reminded that we have an extraordinarily competent group of department heads and staff that are dedicated to making the best Mono County imaginable. My sincerest thanks to all.

Submitting a balanced County budget cannot be accomplished without the untiring and dedicated work of the Finance Department and CAO staff whose competence and commitment is unmatched, anywhere. It is not possible to thank Janet Dutcher, Finance Director, Stephanie Butters, Assistant Finance Director, the rest of the Finance team, and Rebecca Buccowich, Administrative Services Specialist enough.

Respectfully Submitted,

Leslie L. Chapman, CAO
County Administrative Officer

Vision

Mono County Outstanding Community Services, Quality of Life Beyond Compare

Mission

Mono County's Mission:
To support all our communities by providing superior services while protecting our unique rural environment.

Values

Customer Service
We commit to exceptional service by managing the resources entrusted to us with integrity, trust, respect, and accountability.

Integrity
We demonstrate our integrity by ensuring our work is performed with consistency, credibility, and confidentiality.

Excellence
We strive to achieve the highest standards of excellence; continuously learn, develop, and improve; and take pride in our work.

Collaboration
We commit to responsible communication and respectful partnerships to achieve common goals.

Innovation
We strive to foster innovation and creative thinking, embrace change and challenge the status quo, listen to all ideas and viewpoints, learn from our successes and mistakes.

Results Orientation
We strive to set challenging goals, focus on output, assume responsibility, and constructively solve problems.



Strategic Directions

Promote a Strong Diverse Economy

Protect Natural Resources & Enhance Public Access

Understand & Address Community Needs

Support Healthy People in Healthy Communities

Reward Innovation

Effectively Use Resources

Workforce Wellness

Strengthen County Culture

Best Mono Imaginable

Department Accomplishments and Goals

Governance and Administration

Assessor

Major Accomplishments in FY 2016-17

- The Assessor's Office closed the roll **on time** (actually 15 days early) and **complete**. The completed assessment roll was turned over to the Auditor's Office on June 15, 2017.
- 4,341 temporarily reduced (Proposition 8) values were individually reviewed and adjusted for 2017.
- Resolved numerous assessment appeals, some dating back as far as 2010.

Departmental Goals for FY 2017-18

- Resolve all assessment appeals, with emphasis on the appeals filed prior to 2015, and with special emphasis on the remaining high-value appeals (Ormat, Mammoth Mountain Ski Area, that date back to 2010 and 2012, respectively). At this time there are 217 assessment appeals pending, and of those, 160 were filed in the current fiscal year, and 129 of the total are either Ormat or MMSA, which are both in settlement negotiations. In addition, the Mammoth 8050 homeowner's Association filed 111 cases over a legal dispute. We expect to resolve the majority of these assessment appeals, and the success will be measured by number of appeals left to be resolved one year from now.
- Recruit, hire, and retain an experienced, competent, and qualified Cadastral Mapper.
- Continued staff training for certification maintenance and skills, knowledge, and career growth.
- Continued conversion of paper data to electronic data.
- Continued updates to assessor data for physical addresses, land use and zoning, and physical characteristics to support robust data inquiries.

Clerk/Recorder

Major Accomplishments in FY 2016-17

- Attended workshops, conferences and required training pertinent to job functions, as budget allowed.
- Automated Form 700 (Economic Disclosure) processing; very successful and efficient. Will be streamlining even further for FY 17-18.

- Implemented E-Recording in the office including the approval of the \$1 fee increase for recordable documents, which will be used to offset costs. This is being listed as an accomplishment because even though we are not live yet, all legwork is done and we are beginning testing very soon. This has been an extremely long process that sometimes got held up by forces other than our office (security issues, having to deal with DOJ). I consider the work we've done a huge accomplishment and I am excited about the benefit this will soon provide for our customers.
- Worked on internal efficiencies, including additional cross training within the office. With the absence of one employee in the office between December and June of this fiscal year, everyone had to step up and take up extra duties. We were successful in keeping the office running smoothly.

Departmental Goals for FY 2017-18

- Finalize and go live with E-Recording. We are at the final stages but this is going to spill over into the new FY. This will require finalizing the testing process with both CeRTNA and Halfile in addition to awaiting for our DOJ approval letter, all in progress. All of the up-front planning, preparation and work that has already occurred will contribute to this project's ultimate success.
 - By going live with E-Recording, we will improve customer service by eliminating the need to mail paper documents to be recorded. This will be measured by determining how much this service is being utilized (producing reports, as necessary), as well as with positive feedback on time-saving and efficiency provided by our customers.
- Use Modernization funds to contract for records preservation and digitizing of documents. This remains an ongoing project that requires working with our vendor on pricing and coordinating sending out and receiving back sets of recording books to be preserved and digitized. This is a priority for this FY and is a responsibility of the County-Clerk.
 - Preserving these records provides our customers with a better researching experience and alleviates the possibility of damage being caused to the books. This can be measured by a decrease in damaged books and a finished product that will last forever.
- Pursue the option of having recorded and scanned real property documents available online to the public for a fee. This would be convenient for the public and will also generate a small amount of revenue to the county when copies of said documents are requested. This will require working with IT to produce a program that allows customers to acquire real property documents online. It will also require working with the Tax Collector to implement credit card charging on our website.
 - This will be measured by a decrease in staff time spent providing this information by telephone and increase services we can provide to our customers, as well as increased revenue for the County.

Clerk/Recorder - Board of Supervisors

Major Accomplishments in FY 2016-17

- Consistently met deadlines associated with preparing and posting agendas and minutes. Included timely processing of paperwork such as ordinances and resolutions. Considering we were down one employee between December and June of this fiscal year, we kept things moving along and running smoothly.

- Worked on internal efficiencies; collaborated with other departments on all things agenda related.
- Attended various trainings throughout FY pertinent to Clerk of the Board functions.
- Implemented Suite Z in Mammoth Lakes as the permanent 3rd meeting location, providing not only a better space to meet but improved quality in technology.

Departmental Goals for FY 2017-18

- Implement template changes in Novus to better facilitate the desired order of items on the agenda, including other wording changes as necessary.
 - Increasing efficiency will be measured by an increase in meetings run smoothly with fewer delays.
- Work towards using true “Action Based” minutes. We still provide a lot of details in minutes which is redundant since we use Granicus. This can be accomplished during the changes to the Board Rules of Procedure.
 - This will be measured by freeing up time for the clerk, staff, and Board to work on more pressing projects while still legally preserving the historical record of the meeting.
- Conduct a workshop for the Board members outlining and explaining the agenda process including timelines, preparation and item creation. A detailed presentation will be created wherein we will address all facets of the agenda and its preparation process and open up a dialogue with the Board for discussion.
 - This will build better working relationships to ultimately provide the best agenda product in the most efficient way possible. This will be measured by an improvement in the overall agenda creation process, fewer delays in getting the agenda processed each week, and stricter adherence to deadlines.

Clerk/Recorder - Elections

Major Accomplishments in FY 2016-17

- Prepared for and executed General Election on November 8, 2016 which included, but was not limited to the following:
 - Updating voter registration database.
 - Preparing required filing forms and candidate’s guide for schools and special districts.
 - Reviewing pertinent sections of the Elections Code.
 - Preparing Ballots and Sample Ballots.
 - Equipment programming and testing.
 - Securing polling places and poll workers and conducting poll worker training.
 - Providing required reports to the Secretary of State.
 - Organizing the elections team consisting of staff members from the Elections, IT, Community Development, and Public Works Departments.
 - Processing new voter registration cards.
 - Processing vote-by-mail ballots.
 - Publishing required notices.
 - Providing, receiving and reviewing candidacy papers for schools and special districts.
 - Setting up/tearing down polling places.
 - Conducting the official canvass that includes the 1% manual tally.

- Bringing the Certified Statement of Vote before the Board for review.
- Being aware of and problem-solving election specific issues as they arose.
- Attended pertinent trainings, seminars and workshops relating to Elections.
- Received Board approval to replace outdated elections equipment. The office will be trained on new equipment in July 2017 and will utilize the new equipment in the next scheduled election. This will provide increased efficiency and accuracy for voters, poll workers and elections division employees.

Departmental Goals for FY 2017-18

- Improve overall election preparation/management. This will include editing and changing our detailed election plan to eliminate further deficiencies, extreme focus and dedicated time from the Election team, and acquiring additional training as needed.
 - We will eliminate errors made in past elections as well as provide positive, problem-free voting experience/overall elections. This will be measured by the certification of successful, error-free elections.
- Conduct extensive voter outreach/education, including better communications between the County and the Town. This will require advertising, additional poll worker training, presentations to various groups, and vote-by-mail and general voting procedures to ensure that voters have all the information they need to vote confidently. It will also require frequent contact with the Town Clerk to ensure timelines are being met.
 - We plan to reinstate voter trust and confidence in the election process. This will be measured by successful elections in addition to voter feedback about their overall election experience.
- Increase proficiency in the use and understanding of new election equipment, EIMS (our Election Management Software) and VoteCal (new System of Record for SOS). This will require our office to seek out additional trainings (from our vendors and the state) in these areas either via web or in person, as well as spend additional time working in these mediums.
 - The Elections team will gain experience and a broader understanding of the various systems we use to manage elections and voters. This will be measured by the confidence level of the Elections team, the trust of the voters, and again, successful elections.

County Administrative Office

Major Accomplishments in FY 2016-17

- Performed comprehensive analysis of South County office space options, including building a new building on the McFlex parcel, continuing to lease Minaret Mall and Sierra Center Mall spaces or purchasing the Sierra Center Mall resulting in a recommendation to focus staff efforts on the impacts of building a new County building or a Town/County shared government center at the McFlex location.
- In conjunction with Cooperative Personnel Services (CPS) initiated a county salary survey, including updating job descriptions, and doing a comprehensive study to determine comparable positions within counties that are similar in many attributes such as local economy, size of county, county budget size and similar positions.

- Successfully negotiated a new contract with the Mono County Deputy Sheriff's association providing better base pay to improve recruitment prospects while reducing long-term County liabilities, and amended the Paramedic MOU to eliminate triggers and provide more stability and employee satisfaction.
- Improved the recruitment and onboarding procedures to increase candidate attraction options and create a better experience for new Mono County employees.

Departmental Goals for FY 2017-18

- Continue refining and advancing strategic priorities and add departmental performance measures by the 2018-18 fiscal year.
- Implement and train staff to use Human Resources software including Applicant online to provide a better experience for potential new recruits while providing better customer service to our existing employees through an employee portal where employee information can be updated and remittance advices and tax forms will be accessed.
- Lead and/or coordinate various projects, programs and transitions such as the South County Facility project, Capital Improvement Program, Cannabis regulation, and significant organizational strategy (Public Works leadership transition).
- Provide support for regional initiatives such as Affordable Housing and the Mono County Recreation Task Force.

Insurance

Major Accomplishments in FY 2016-17

- Reestablished risk management and loss prevention programs within the county
- Exceeded annual Trindel audit standards and established productive work relationships with our insurance fund to improve the management of new and existing claims
Improved incident reporting, documentation, and investigation practices
- Improved contract management relating to insurance and indemnification, including liability reporting and processing.

Departmental Goals for FY 2017-18

- Reduce insurance claim costs by: offering training, safety, and wellness programs specifically for high-risk departments such as Public works and the Sheriff's Department;
- Implement daily inspections and mitigation of winter related hazards and preventable incidents such as vehicle damage and falls on ice;
- Communicate to department heads the need for initial risk assessment regarding contracted work and insuring adequate risk transfer;
- Provide effective training to department heads, managers, and supervisors.

County Counsel

Major Accomplishments in FY 2016-17

- Successfully litigated four cases to enforce County land use and development standards
- Resolved three outstanding lawsuits against the County through settlement; one at minimal cost and two at no cost (other than attorney costs)
- Successfully intervened in litigation to defend voluntary conservation efforts for the Bi-State Sage Grouse
- Assured County compliance with Sustainable Groundwater Management Act
- Participated in negotiations and drafting of Memorandum of Understanding with Deputy Sheriffs' Association
- Drafted ordinance to regulate County cemeteries
- Drafted ordinance creating the EMS Department within the County
- Provided legal advice to board and staff regarding new cannabis regulation and laws
- Assisted in securing \$25,000,000 grant to replace Bridgeport jail
- Drafted agreements to implement Community Development Block Grant funds to establish two new preschools servicing low-income families
- Responded to and addressed issues related to elections and other matters within the Clerk's office
- Drafted contracts and related documents for the installation of public art in June Lake
- Drafted contracts and related documents for volunteers to improve June Lake community center
- Reviewed and/or drafted documents for the construction of the Crowley Skate Park
- Represented the Department of Social Services in Superior Court in matters related to the protection of children within the County
- Represented the Departments of Social Services and Behavioral Health in Superior Court in conservatorship cases brought to protect elderly and/or gravely disabled individuals in Mono County
- Assisted in the development of new County rules governing short-term rentals
- Worked with CAO and HR to resolve two longstanding employee matters to the satisfaction of both the County and the affected employees
- Assisted in lease renewals for communication sites serving various communities within the County

Departmental Goals for FY 2017-18

- Prepare Countywide records retention policy for Board approval
- Assist in the development and implementation of a county-wide cannabis regulatory scheme
- Draft updated Subdivision Ordinance
- Assist the County to lease or construct a South County facility in Mammoth Lakes

Finance

Major Accomplishments in FY 2016-17

- Received an initial issuer rating of AA3 from Moody's.
- The County's FY 2015-16 audit reports were issued with clean auditor opinions and with no findings. This was the first year the Finance Department prepared and published all reports.
- Total property tax collections were \$65.3 million, or 97.12% of total billed in FY 2016-17. Of the \$1.9 million, or 2.88%, of uncollected taxes remaining, only \$764,000, or 1.14%, was delinquent as of June 30, 2017.
- Maintained a Treasury pool investment yield of 1.2% which exceeded LAIF by 0.74% and the 2-year Treasury benchmark by 0.13%. Compliance with the County's investment policy was maintained throughout the year.
- Held two training sessions for County-wide fiscal staff.

Departmental Goals for FY 2017-18

- Implement new payroll software by July 21, 2017 and the employee time-keeping portal by January 31, 2018. Switch to bi-weekly pay periods starting July 2, 2017. Convert PERS reporting from a manual input process to electronic uploading with implementation of the new system. Migrate benefits administration back to the CAO office by September 30, 2017.
- Decrease processing time and cost per transaction associated with vendor payments and contracts by 20%, redirect time, and cost savings towards financial reporting and fiscal analysis activities by June 30, 2018.
- Purchase and implement the OpenGov platform of transparency reporting and knowledge sharing tools to replace the cumbersome and inadequate reporting provided by our financial and payroll system. By June 30, 2018, provide elected officials, County employees and citizens access to financial information in real-time.
- Enhance our current budget and financial publications by incorporating Government Finance Officers Association recommended improvements in public sector reporting. By March 31, 2018, publish reports that provide citizens and other stakeholders with clear, understandable and "reader-friendly" picture of Mono County's budget, financial position and results of activities.
- Throughout FY 2017-2018, report on Mono County long-term financial obligations, promoting awareness about these balances and finding ways to pay them down.

Information Technology

Major Accomplishments in FY 2016-17

- Replaced two end-of-life servers and Mammoth's primary storage device, replaced 'core' network switches in all of our data centers and main network rooms, and upgraded video conferencing in the Bridgeport Board of Supervisors Chambers, and Mammoth CAO Conference Room
- Implemented security awareness training program for all of Mono County & Town of Mammoth Lakes
- Implemented evidentiary body worn and vehicle cameras, including evidence management and storage solution for Mono County Sheriff
- Led the creation of the Inyo-Mono Broadband Consortium and facilitated the application and award of more than \$4m in grant dollars for construction of broadband infrastructure in Mono County

Departmental Goals for FY 2017-18

- *Initiative I: Business Operations & Efficiency:* Implement Office 365 for Mono County (including MCSD), moving to a cloud-based email platform and toward cloud based storage. (Reference IT Strategic Plan Initiative 1.4 & Goals 13, 23, & 25)
- *Initiative II: Communications, Broadband, & Accessibility:* Replace the County and Sheriff Department's 17+ year old telephone system with a modern VoIP system consistent with the Town of Mammoth Lakes. (Reference IT Strategic Plan Initiative 2.2 & Goal 17)
- *Initiative III: Infrastructure Resiliency & Security:* Increase Mono County's scores within the National Cyber Security Review to a rating of '5' in all focus areas by end of 2018. (Reference IT Strategic Plan Initiative 3.4 & Goals 6 & 14) Three relevant projects:
 - Implement MS-ISAC Network Monitoring for County, Town, and Sheriff networks
 - Begin a Dual-Factor Authentication pilot project for Mono County
 - Continue with end-user security awareness training program

Information Technology - Radio

Major Accomplishments in FY 2016-17

- Completed system-wide inventory and assessment of all mountaintop and base station infrastructure
- Re-engineered the Conway Summit Repeater Site, consisting of approximately \$80k worth of infrastructure and services work (filter & antenna replacement; tuning; combining; programming)
- Replaced antennas and tuned all radios at Casa Diablo, Sub-Hill, and Antelope Mountain repeater sites
- Installed monitoring equipment at Sweetwater Summit Repeater Site
- Purchased new batteries for half of the repeater sites (to be installed during summer, 2017)

Departmental Goals for FY 2017-18

- Complete replacement, repair, and maintenance at remaining mountaintop repeater sites including antennas, tuning, batteries, and lightning suppression
- Complete PL Protect & Tone Decode project at mountaintop sites and Dispatch
- Install monitoring equipment at remaining mountaintop repeater sites
- Commission the engineering design for a new/modern radio system which can be used as a Scope of Work when seeking out/applying for grant funding

Information Technology – Tech Refresh

Major Accomplishments in FY 2016-17

- Manage approximate 280 PCs, 258 of which are part of the Tech Refresh program
- Replaced approximately 45 PCs (with several more still pending)
- Managed a Stock PC program which helped provide users with immediate replacements when their PC failed

Departmental Goals for FY 2017-18

- Replace approximately 95 PCs (some of which will be removed from service or be 'consolidated')
- Manage a new segment of the fund for future 'back office' infrastructure replacement needs
- Implement Office 365 for all County staff and the Sheriff Department with the funding managed through the Tech Refresh program

Public Safety Programs

Animal Control

Major Accomplishments in FY 2016-17

- We continue to sterilize all age appropriate shelter dogs and cats prior to their placement in a new home.
- Successful completion of all seven 2017 vaccination and licensing clinics held throughout the County in the month of June.
- Our Mono County Animal Control Facebook page now has a healthy 1723 members
- As of the typing of this narrative we have saved and found homes for over 200 dogs from high kill shelters. This number does not include any Mono county dogs.

Departmental Goals for FY 2017-18

- We are going to host 4 educational visits from students to teach animal care and promote careers in animal services
- We are going to participate in 4 adoption events
- We are going to continue working with the probation department to increase community service hours for juveniles
- We are going to provide improvements to our shelters, needed appliances as well as bringing Bridgeport shelter up to code

District Attorney

Major Accomplishments in FY 2016-17

- The District Attorney reviewed just under 843 cases which were submitted for prosecution and 612 cases were filed. Of the cases filed there were 446 misdemeanors, 163 felonies and 3 civil cases. Through trial or an admission of guilt, a total of 609 cases of the 612 that were filed resulted in a positive outcome as defined by our mission statement. The number of cases submitted for prosecution by law enforcement agencies has dropped from the previous 5 years but unfortunately, there is a significant increase in more serious crimes being committed such as assaults and burglaries. The drop in cases submitted for prosecution are attributed to the shortage of law enforcement staff both in the County as well as the Town as well as a less proactive approach by the agencies. Major investigations and/or prosecutions this year have involved 2 homicides which are set for trial in 2017, 3 shootings/assaults that did not result in death, 28 assaults producing great bodily injuries, 3 child molest cases and 4 rapes. Approximately 100 narcotics related cases were completed in 2016.
- The restructuring of the Mono County Investigative Unit was completed to better handle the influx of investigations into the District Attorney's Office and to provide a more efficient

and timely process to investigations and prosecutions. In its first full year of operation, this multi-agency Unit has shown the effectiveness of working collaboratively by completing investigations much quicker, investigations are more detailed, and prosecutions are more efficient and timely. Office space was finished and now offers a uniformed area for the Unit to work in together and helps the flow of information and efficiency of the Unit.

Departmental Goals for FY 2017-18

- To work collaboratively with other departments and agencies to improve services and streamline our effectiveness. A few examples is the Multi Agency Council (MAC) which works to improve the safety of youth in our community by developing programs of education and prevention. Sex, Drugs and Rock and Roll is one program that we will be working on with a number of departments and MAC partners to address teenage sex/pregnancy, alcohol and drug use. The Rock and Roll part just sounds good. With help of the schools we want to measure our student population as it relates to this program and put in place proven programs to see if we can impact negative behaviors which pose health and/or safety issues. Student Attendance Review Board is another committee that addresses student truancy or behavioral issues in school. Graduated assistance is given to families and students to ensure that academic success is achieved and outcomes can be measured by improvements in performance and graduation rates. Another partnership is the Community Corrections Partnership (CCP) which is a collaborative group to address recidivism and provide needed resources to handle the additional population and services required by realignment. Each program created by CCP has measurable outcomes. The Mono County Investigative Unit is another collaborative effort created to streamline investigations and prosecutions. Efficiency is measured by the number of cases that come into the Unit to be investigated, the timeframe it takes to complete the investigation and the overall success of the prosecution due to the investigation efforts. As the Unit develops over the next year issues will be identified and process will be adjusted in order to measure the best outcomes.
- To completely go paperless in our case files through the use of our recently implemented Case Management System. We are in the final stages of working with our allied agencies to provide all materials associated with an investigation and prosecution in digital format. We will no longer create hard files associated with any case and we will work off our paperless system both in the office as well as in the courtroom. This will save a tremendous amount of operational expenses both in personnel time and materials while looking to improve the environment. We will be able to measure its outcome or success by determining if all information that is needed in order to conduct a prosecution or to service the public can be readily available to staff without a hard file.
- To provide the best possible services to county departments, allied agencies, county residents and visitors by going over and above in the performance of our mission and duties. How do we do that? By **DOING THE RIGHT THING FOR THE RIGHT REASON ALL THE TIME**. By providing the tools, training, and proper management it creates an environment of caring and pride in the work. We service the public and can measure this outcome by the number of people or departments that we service, the service that is provided and the satisfaction/complaints that are received.

Probation - Adult

Major Accomplishments in FY 2016-17

- Mono County Drug Court is beginning its second year. Last year, we had three participants graduate.
- Probation has had no increase in prison commitments due to probation failures from our Probation population. We had only one (1) this last year.
- We have had no increase in Post Release Community Supervision return to prison. This means that we had no PRCS failures.
- Probation is expanding its Pretrial services to reduce the number of offenders in jail. We have begun services towards the end of the fiscal year. Probation sent two staff to Pretrial and Own Recognizance Release (OR) supervision. Probation has put in place a procedure to respond to the influx of these cases.
- Probation experienced an increase of Electronic Monitoring for OR and Probation cases. While freeing up jail cell space, probation was able to keep up with the demand through the contractor.
- Probation implemented the adult graduated sanctions and incentives matrix.

Departmental Goals for FY 2017-18

- Probation will identify all procedures and policies written before 2012 and either review or amend so as to ensure accuracy and legality.
- Probation as a department and through a leadership training process wanted to return to our roots and identify a systems project called "Probation 101". Probation 101, is a review of key probation systems to improve services to clients, families and victims. Probation has targeted the completion of 10 systems by end of year.
- The Community Corrections Partnership targeted the completion of the Five Year Review and Five Year Plan for the Community Corrections Partnership.

Probation - Juvenile

Major Accomplishments in FY 2016-17

- Mono County Juvenile Officer Orlando Mejia was recognized as California's Chief Probation Officer's Employee of the Year for the Central Region, consisting of 12 regions.
- Through the Racial and Ethnic Diversity Grant, Probation began the augmentation of the Club House Live program using resources to redirect youth using delinquency and prevention programs. Club House Live visits Benton as well, a very rural area. Club House Live is akin to an After School program, which is an evidenced based strategy to reduce delinquency.
- Probation recruited one family for RFA Probation and have two additional families for young children. We are working with Social Services to increase the number of foster families under our Mono Resource Families campaign.

- Probation continued to maintain low numbers of youth detained as well as continued pursuit of Juvenile Detention Alternatives in light of the Racial and Ethnic Diversity goals.

Departmental Goals for FY 2017-18

- Probation will identify all procedures and policies written before 2012 and either review or amend so as to ensure accuracy and legality.
- Probation as a department and through a leadership training process wanted to return to our roots and identify a systems project called “Probation 101”. Probation 101, is a review of key probation systems to improve services to clients, families and victims. Probation has targeted the completion of 10 systems by end of year.
- Probation’s goal is to expand our diversion programs and measure by success rate by recidivism rate.
- Probation has collaborated with the schools and wishes to expand that role by setting goals for each school as well as having specific times the probation officer will spend in the school.
- Probation’s goal is to recruit at least two families for Resource Families.

Sheriff’s Office

Major Accomplishments in FY 2016-17

- Partnered with other County Departments, Town of Mammoth Lakes, State and Federal agencies in Emergency Management of severe winter storms and subsequent damage.
- Implemented new technology: WatchGuard body-worn cameras that integrate with in-car video, reducing County liability and improving accountability.
- Continued partnership with Information Technology Department to address Radio issues through contract with Delta Wireless to conduct repair our infrastructure.
- Maintained participation in the Mono County Investigative Unit; the All Hazards Incident Management Team; and the Interagency Tactical Team.
- Hired three (3) Deputy Sheriffs.

Departmental Goals for FY 2017-18

- Hire qualified law enforcement professionals to fill vacant Deputy Sheriff positions.
- Build emergency management capabilities; including: continued improvements and repairs on county radio system; developing a Virtual Emergency Operations Center; and modernizing technology and communications to conform to current standards.
- Partner with District Attorney and MLPD to address narcotics concerns.
- Develop and improve safety and prevention efforts to reduce Workers’ Compensation liability.
- Maintain partnerships with community and other first responders to maintain quality law enforcement service.

Sheriff – Boating Enforcement

Major Accomplishments in FY 2016-17

- Provided regular boating patrol on 23 lakes.
- Enforced California boating laws applicable to our area.
- Performed boating safety activities and duties.

Departmental Goals for FY 2017-18

- Provide regular boating patrol on all accessible lakes.
- Enforce California Boating laws which include: Boating under the influence; Vessel registration; Life jacket requirements; Wake speeds; California Fish and Game regulations; and Investigations of boating related collisions.
- Perform safety activities which include: Assisting stranded vessels; Providing education on boating safety to the public; Assist Search and Rescue operations; Provide immediate assistance to capsized vessels and any occupants; and Assist the Mono County Coroner with body recoveries.

Sheriff – Court Security

Major Accomplishments in FY 2016-17

- Maintained proper court security protocols.
- Maintained a cohesive working relationship with the Mono County Superior Court.

Departmental Goals for FY 2017-18

- Work with the Superior Court to keep court security costs within awarded state revenue.
- Ensure all court security personnel have appropriate training.

Sheriff – Jail Operations

Major Accomplishments in FY 2016-17

- In partnership with Public Works, obtained grant funding for new Jail Facility.
- Provided inmate labor for public work projects.
- Met all Standards and Corrections training and facilities mandates.
- Implemented a “daily training bulletin” program.
- Hired five (5) Public Safety Officers.

Departmental Goals for FY 2017-18

- Partner with Public Works in design and plan of new grant-funded facility.
- Maintain the orderly operation of the jail.
- Work with cooperators to provide and improve programming services to inmates.
- Support our allied government agencies and non-profits with our inmate work program.
- Meet or exceed all STC training requirements.
- Evaluate options for 911 Dispatch services

Sheriff – Office of Emergency Services

Major Accomplishments in FY 2016-17

- Partnered with other County Departments, Town of Mammoth Lakes, State and Federal agencies in Emergency Management of severe winter storms and subsequent damage.
- Attended emergency-management trainings and developed stronger relationships with mutual aid partners.
- Obtained outside funding to implement Integrated Public Alert Warning System (IPAWS).

Departmental Goals for FY 2017-18

- Continue working with IT to repair and replace the county radio system.
- Staff will attend “Train-the-Trainer” classes pertaining to the Emergency Operations Center (EOC). We will be eventually training county personnel in-house. The goal is to have all of the departments trained in EOC operations in the next two-three years.

Sheriff – Off-Highway Vehicle Unit

Major Accomplishments in FY 2016-17

- Provided OHV patrol on throughout Mono County on a year-round basis.
- Enforced California OHV laws applicable to our area.
- Assisted Search and Rescue and other County Departments with accessing remote terrain.

Departmental Goals for FY 2017-18

- Provide regular OHV patrol throughout Mono County on a year-round basis.
- Enforce California OHV laws and educate OHV users on laws and appropriate use of OHVs.
- Assist Search and Rescue and other County Departments with accessing remote terrain.

Sheriff – Search and Rescue

Major Accomplishments in FY 2016-17

- Search and Rescue volunteers worked in a professional manner during their various missions throughout the year.
- Annual recruitment of new Search and Rescue volunteers.
- Conducted thorough background checks on new recruits.
- Completed requisite training for new recruits.

Departmental Goals for FY 2017-18

- Respond to a wide variety of missions in a professional manner.
- Recruit volunteers that are dedicated to public service.

Health and Human Services

Behavioral Health – Alcohol and Drug Programs

Major Accomplishments in FY 2016-17

- Through internal workforce development, added Spanish speaking 52-week court ordered Batterers Intervention service to Mono County. This program currently enrolled and in the past year a high of 6 enrolled clients.
- Partnered with Mammoth Lakes Police Department on two different occasions for the “Know Your Limit Campaign.” This program meets with patrons at drinking establishments and helps them determine whether they are at the “legal limit” for operating a vehicle.
- Sponsored staff to work with Mono County Drug Court in collaboration with the Mono County Superior Court, District Attorney and Probation Department staff hours for FY 16/17. MCBH provided 396 hours of service for this program.
- Increased amount of service hours in our jail for nationally acclaimed Moral Recognition Therapy (MRT) and Substance Use Disorder treatment to 3 hours per week.

Departmental Goals for FY 2017-18

- Create an “Intensive Outpatient Service” delivery system as defined by the State of California Substance Use Program.
 - It is MCBH’s goal to train all staff in treatment modalities that enhance and expand the “abstinence only” methods by June 30, 2018.
- Working in conjunction with the Special Project Coordinator of the Community Corrections Partnership (AB109 Realignment), MCBH will create a comprehensive response to address opiate and other narcotic use in Mono County as it relates to treatment, prevention, and enforcement.
 - It is MCBH’s goal to actively collaborate with agencies such as Mammoth Hospital, Mono County District Attorney, Law Enforcement agencies, and other county departments to establish a full spectrum response for those struggling with opiate/narcotic addiction. This collaboration will result in a structured prevention, enforcement, and treatment plan to be implemented by June 30, 2018.
- Through Drug-Medi-Cal, the state mandates that Mono County Behavioral Health will provide and/or facilitate points of access for residents needed Medically Assisted Treatment (Methadone, Suboxone, Vivitrol).
 - It is MCBH’s goal to continue to promote this best practice and attempt to find providers who are licensed to provide MAT throughout FY 17-18.

Behavioral Health – Mental Health

Major Accomplishments in FY 2016-17

- Collaboration with Mono County Social Services Child Welfare and Probation departments to develop systems of care related to the Continuum of Care Reform.
- Worked extensively with Mammoth Hospital Emergency Department to enhance our collaboration as it relates to our crisis response for those with psychiatric emergencies.
- Early identification of psychosis in youth and young adults promotes positive treatment outcomes. MCBH has developed a system for treatment once symptoms in youth have been identified. This includes our clinicians, tele-psychiatry and case managers working closely with the patient and their family to provide education, treatment and follow up.
- Implemented a weekly training program for inter-agency staff working with our WRAP Around program
- Provided services to over 200 consumers in Mono County.
- Supported Fiscal Officer as President of California Behavioral Health Administrators Association to promote Small County and Mono County fiscal and fiduciary policy with various State agencies.

Departmental Goals for FY 2017-18

- Increase capacity to offer services to outlying areas in Mono County by hiring a full-time provider.
 - By hiring this, it is MCBH's goal to increase client contact in outlying areas by two percent in FY 17-18 as measured by caseload summaries and sign-in sheets.
- In FY 17-18, hire on-site psychiatry provider to offer face-to-face services throughout Mono County, including in our jail.
- Continue to advance the use of our Electronic Health Record system through Echo Corporation, including increased data completeness, improved timeliness of notes, and more specific coding mechanisms for time/productivity studies.

Behavioral Health – Mental Health Services Act

Major Accomplishments in FY 2016-17

- Hired MHSA Coordinator to move forward our required Three-Year Plan and to develop systems that enhance MCBH adherence to state regulations, promote consumer driven services, and advance accountability through data collection and analytics.
- Added two days to our ClubHouse Live after-school program for youth in collaboration with the Reduction of Ethnic Disparity (R.E.D.) Grant. This program now meets five days per week during the school year and has an extensive summer program for youth throughout the County.
- Added several Spanish language services—bi-monthly El Foro Latino, Circulo de Mujeres, and Spanish speaking therapy services for students and their families at North Star (school-based mental health services)

- Promoted Small County and Mono County interests related to the Mental Health Services Act at the State level. The director was invited to speak to the Mental Health Legislative Committee and to the Oversight and Accountability Commission in Sacramento to promote the “smallest of the small” counties needs regarding the MHP.
- MCBH expanded its MHP Community Planning Process and mental health needs assessment in FY 16-17; this included several focus groups, as well as a community survey that received 140 responses from across the county. By conducting this needs assessment, MCBH was able to expand and develop programs that specifically address community needs.

Departmental Goals for FY 2017-18

- Begin Regional Innovation Project with Inyo and Alpine Counties: the Eastern Sierra Strengths Model Learning Collaborative is a two-year program for those working with people who are engaged with any one of the following programs: Behavioral Health, Public Health, Child Welfare, Probation, Law Enforcement, Wild Iris, Hospital/Medical Services, Schools. This innovation program will provide monthly training, with trainers coming to the region. It will teach providers to use the strengths assessment and personal recovery planning tools. The aim of these tools is to improve outcomes such as housing, employment, social involvement, and education through adherence to treatment services that promote hope, wellbeing, and purpose for our most vulnerable residents. At the conclusion of the Collaborative, it is MCBH’s goal to:
 - Achieve “high fidelity” to the Strengths Model as measured by the Strengths Model Fidelity Scale developed by University of Kansas researchers.
 - Among clients who receive the Strengths Model intervention, increase rates of employment by 15%, increase rates of education by 10%, and increase rates of independent living by 15% by October 2019, as measured by quarterly outcome data collection and analysis completed by the California Institute for Behavioral Health Solutions.
- Hold three Innovation Forums in June Lake area to address area mental health and substance use treatment needs, as well as promote stigma reduction. These forums will ask community members to identify stressors that they are dealing with and how they cope.
 - It is MCBH’s goal to have 12 community members at each session and to follow-up with the community by April 1, 2018, with proposals for programs and services that will meet the identified needs.
- Implement Wraparound program evaluation, including CANS assessment, Family Empowerment Scale, and Wrap Principle Fidelity Surveys for all new families entering Wrap.
- Create and implement tools to facilitate communication and collaboration for the Wraparound program, Student Attendance Review Board (SARB), and other collaborative Family Team approaches to treatment.
 - It is MCBH’s goal to launch a Wraparound Sharepoint internal website by August 15, 2017.
 - It is MCBH’s goal to expand the SARB Sharepoint internal website capabilities by October 1, 2017.

- It is MCBH's goal to conduct a needs assessment with other collaborative family teams (i.e., the Multi-Disciplinary Team) to learn more about their needs for communication and collaboration tools by February 15, 2018.
- Develop Housing Projects/Davison Project to address state requirements and needs for those with mental illness who have housing insecurity.
 - It is MCBH's goal to have a comprehensive county housing plan for clients with mental illness by November 15, 2017.

Emergency Medical Services (Paramedics)

Major Accomplishments in FY 2016-17

- Creation of new County Department of Emergency Medical Services
- Implementation of new quality assurance programs to improve:
 - Medical care and patient outcomes
 - Medical documentation
 - Fee for service collections
- Roll-out of new software to track employee scheduling and overtime use
- Roll-out of new software for field entry of patient data and to provide improved data for running statistical data for future planning.
- Roll-out of new billing interface software

Departmental Goals for FY 2017-18

- Evaluate coverage of EMS services for the Tri-Valley area and provide options for the Board, to include;
 - Support for the two volunteer BLS transportation units in the area.
 - Costs associated with placing an ALS squad or ALS transportation unit in the area.
 - A 3 to 5-year roll-out plan.
- Implement Phase-I of the Departments goal to place automated external defibrillators (AEDs) in buildings throughout the County.
- Complete the recruitment and hiring of a new Chief of the Department.
- Create a dedicated fiscal specialist position within the Department to increase collection of ambulance billing.

Public Health

Major Accomplishments in FY 2016-17

- Continued leadership in community health collaboratives, expanding projects and outreach through all committees:

- Oral Health Taskforce campaigns continued, including Miles of Smiles school based program and National Children’s Dental Health Month.
- Nutrition and Physical Activity Taskforce collaborated with local schools to provide nutrition education for Food Day 2016.
- Breastfeeding Taskforce continued work on improving breastfeeding rates community wide through the WIC Program and First 5 programming.
- Sex, Drugs, and Rock & Roll (SDRR) taught comprehensive sex education in the Mammoth High School and Community School, and has collaborated with the Mono County school nurse to implement the Positive Prevention Plus curriculum. Additionally, the Keep a Clear Mind evidence based program to reduce use of alcohol, tobacco, and marijuana was implemented in the Mammoth Middle School 6th grade science class.
- Flu clinics were held in every community and school during the fall of 2016, and other vaccines administered to children and adults, including highly utilized travel clinic for residents.
- Continued to provide expertise to Mammoth Hospital for electronic reporting and case management of communicable diseases, including Mono County’s first active case of Tuberculosis.
- The Children’s Medical Services (CMS) Program continued its coordination with community providers, specialists, and Medi-Cal Managed Care to improve services for local children, as well as organizing and managing two Medical Therapy Clinics (MTC) to ensure children receive specialty care and equipment needed.
- Worked with Mono County and the Town of Mammoth Lakes staff to plan for the implementation of cannabis regulations.
- Completed contract with Inyo County for a half time Certified Unified Program Agency (CUPA) employee which allowed the Environmental Health Department to meet Cal EPA directives and Mono County objectives for the CUPA Program.
- Successfully completed program directives and work plans for the Environmental Health Local Primary Agency (LPA), Local Enforcement Agency (LEA) and Food Programs.

Departmental Goals for FY 2017-18

- By June 30, 2018, organize and host a series of meetings and workshops to develop the Health Department’s mission, vision, and values for a one page infographic.
- By April 30, 2018, review the concept of program budgeting and apply this practice to budget for the future of Public Health.
- By June 30, 2018, assure growth and development of each Public Health staff member through attending a minimum of one mandated or relevant training per year.
- By January 1, 2018, Mono County Environmental and Public Health will collaborate with other County departments to begin implementation of a county-wide cannabis program.
- By June 30, 2018, CUPA staff will assure that all Hazardous Materials Business Plan (HMBP) facilities are caught up with the three year cycle.

Public Health – Bio-Terrorism

Major Accomplishments in FY 2016-17

- Conducted a three phase Multi-Casualty Incident (MCI) statewide training and exercise. Completed an After Action Report and Improvement Plan (AAR-IP).
- Coordinated and participated in trainings to foster emergency preparedness among County staff and community partners. The trainings include Department Operations Center (DOC) and Medical Health Operational Area Coordinator (MHOAC).
- Expanded the Mono County Access and Functional Needs (AFN) database to protect against and respond to emergencies with our vulnerable population.
- Provided innovative and timely risk communications to the residents of Mono County via the Mono-Gram.

Departmental Goals for FY 2017-18

- By September 30, 2017, collaborate with other Local Health Jurisdictions and partners to identify and define a Health Care Coalition and its core membership, which must include a regional area with a minimum of two acute care hospitals.
- By December 31, 2017, conduct a three phase annual Statewide Medical and Health Exercise in collaboration with local partners which include the Emergency Medical Care Committee, Mammoth Hospital Disaster Committee, Unified Command, and Health Care Coalition.
- By March 31, 2018, complete the Statewide Medical and Health Exercise After-Action Report and Improvement Plan.
- By June 30, 2018, update the current Operation Area Health Hazard Risk Assessment, review the Assessment with local partners, and complete a Hazard Vulnerability Analysis.

Public Health – Health Education

Major Accomplishments in FY 2016-17

- Coordinated and collaborated with community agencies and coalitions to promote health in our schools and community by creating and implementing the following:
 - Mammoth High School Youth Symposium – classroom tobacco education
 - Multi Agency Commission to address youth risk behavior with community solutions
 - Mono County Child Care Council to advocate for increased access to childcare
- Provided technical assistance and media for a smoke free policy at events, businesses, multi-unit housing and lodging, including facilitating creation of the 100% smoke free Tri County Fair campus policy.
- Accepted and facilitated resolution of 14 second hand smoke complaints, including 12 in multi-unit housing.
- Advocated for advancement of a smoke free policy to keep up with current scientific public health research and the social will of those affected in Mono County.

- Coordinated with Stanford and the California Public Health Department to conduct extensive Health Stores, Healthy Community media campaigns.
- Led the Mono County Child Care Council 2017 five year needs assessment and follow up media campaign.

Departmental Goals for FY 2017-18

- By June 30, 2018, at least one jurisdiction (the Town of Mammoth Lakes and/or unincorporated Mono County) will adopt and implement a smoke free policy that prohibits smoking in 100% of multi-unit housing (MUH) including patios or balconies and common areas.
- By June 30, 2018, unincorporated Mono County will adopt and implement a smoke free outdoor dining policy and a smoke free 20 foot doorway policy.
- By June 30, 2018, at least one jurisdiction in Mono County will adopt a policy to eliminate the sale and distribution of mentholated cigarettes and/or other flavored tobacco and electronic nicotine delivery device products.

Social Services

Major Accomplishments in FY 2016-17

- Approximately 1 out of every 4 Mono County residents received aid from one or more of DSS's public assistance programs at some point during the year. (Note: numbers shown are for the period June 2016 through May 2017.) Assisted 1,269 individuals in supplementing their diets through CalFresh benefits. Helped 4,160 individuals receive healthcare through Medi-Cal benefits, of which 1,686 are children.
- Fielded 165 allegations of child and elder/dependent adult abuse and neglect, of which 111 were investigated. Responded timely to over 95% of all reports. Complied 100% with required face-to-face contacts with CPS/APS clients.
- Achieved a 97% percent state annual compliance rate for conducting timely reassessment of In-Home Supportive Services (IHSS) clients in FY 2015/16.
- Improved coordination with the Mono County Sheriff's Office to ensure timely enrollment of inmates under the Medi-Cal County Inmate Program (MCIP), and assisted in the implementation of a community re-entry program for jail inmates.

Departmental Goals for FY 2017-18

- Increase the number of Resource Family Approved homes (previously known as Licensed Foster Homes) from three to six, to ensure the availability of community-based care and meet the diverse placement needs of children and youth in foster care.
- Maintain a 97% state annual compliance rate of reassessments for all IHSS clients, to ensure that elderly and dependent adults in Mono County maintain the appropriate level of in-home care needed to remain safely in their homes.

- Reduce the rate of recurrent child abuse by 50% through implementation of best practices such as Safety Organized Practice, Child and Family Teaming, Wraparound, and the utilization of Structured Decision-Making tools to assess safety and risk.
- Increase by 40% the number of primary applicants enrolled in a C4Yourself on-line account and e-notification system to reduce the rate of unnecessary and costly breaks in Medi-Cal and CalFresh enrollment. (Baseline: 250 out of 1,843 primary applicants on CIV currently have an account. Goal is to increase to 350 for a 40% increase).

Social Services

Major Accomplishments in FY 2016-17

- The CAPC Coordinator, with the help of the Strengthening Families Team, created a Mono County Community Resource Guide that shares services and resources in the county. The guide was distributed to 1,242 families throughout the county. Additional guides were distributed to childcare providers, childcare centers, at interagency meetings and directly to agency partners.

Departmental Goals for FY 2017-18

- Community members will demonstrate increased knowledge of the impacts of child abuse and neglect, as assessed via survey after community- and agency-based presentations (including Trauma-Informed Practices presentations and Mandated Reporter trainings). Increased knowledge of the impacts may encourage more members of the community to speak out against suspected child abuse, and to support parents in their role.

Social Services – Employment and Training Resource

Major Accomplishments in FY 2016-17

- Three On-the-Job contracts with local businesses were successfully implemented this fiscal year. Staff contacted over 80 businesses to educate and recruit for the program.
- The Workforce Resource Room located at the Mammoth office became operational in December 2016. It is open during the hours of 3:00-5:00 PM Monday–Friday to the general public and no appointment is needed. An Integrated Case Worker is available to assist community members to search for work, develop a resume, and apply for jobs, all in the same location. We increased the ability to provide more personal and hands-on customer services, and saw a positive response from the public.

Departmental Goals for FY 2017-18

- Increase the number of On-the-Job training opportunities for clients (from three placement options in FY 2016/17 to five or more placements in FY 2017/18). The OJT program provides clients with an opportunity to build skills while earning money, and it also acts as a catalyst for businesses to hire, promote, and augment their personnel.

Social Services – General Relief

Major Accomplishments in FY 2016-17

County-wide Emergency Shelter operations:

- Partnered with Inyo County and the Los Angeles Region American Red Cross to provide emergency preparedness training for residents in the Walker/Coleville, Crowley Lake and Mammoth Lakes areas, including three CPR trainings that were open to all residents. Red Cross, supported by our staff, provided a week-long training campaign for Disaster Responder Bootcamp, PrepareU Course, Disaster Action Team Simulation, Train-the-Trainer and CPR. In all, 65 people attended one or more of the classes. In addition, the team completed eleven home fire smoke alarm installations in the Mammoth Lakes area.
- The Social Services Disaster Action Team assisted eight families in three separate buildings that were damaged by snow load in Mammoth Lakes. Each family received a debit card of over \$400 to assist with immediate needs such as lodging, food and other necessities critical to the start of their recovery.
- Increased the efficiency and effectiveness of emergency communications across partner organizations through the purchase and placement of battery-powered clamshells for our system of emergency radios throughout the county at shelters and staff offices. The radios provide a back-up method of communication between shelter managers and coordinators and are critical to emergency operations.
- Successfully operated emergency shelters and provided short-term assistance to indigent adults. A total of four emergency shelters were opened in response to significant events:
 - August 2016: emergency shelter opened in Crowley during the Rock Creek Fire. Housed four individuals and assisted 28 residents throughout the event. Residents were evacuated for three days; the Church on the Mountain provided more comfortable accommodations for the four individuals after the first evening. The church has become a valuable resource for us when sheltering and offering space for trainings in Crowley Lake.
 - January 2017: emergency shelter opened in Crowley due to an avalanche. Eight residents were evacuated and transported to the shelter. We remained open the next day as an assistant center so that residents could get food and information.
 - January 2017: emergency shelter opened in Bridgeport to address local flooding issues and housed eight residents for one night.
 - February 2017: emergency shelter opened for 12 days in Mammoth Lakes due to a building collapse from snow load. We received assistance from the Red Cross Los Angeles for ten of the 12 days to help staff the shelter. We housed four people during

the opening and one of the sheltered residents subsequently became a trained Red Cross volunteer.

Departmental Goals for FY 2017-18

- Recruit and train three new community volunteers to serve as volunteer Shelter Managers for the Lee Vining, June Lake, and Benton emergency shelters.
- Complete comprehensive cross-training with the new Staff Services Analyst so that she/he may serve as the designated back up to the Emergency Shelter Coordinator.

Social Services – Senior Services

Major Accomplishments in FY 2016-17

- Continued to provide excellent services while increasing some service delivery levels:
 - 11,425 meals served in Meals-on-Wheels/home delivered
 - 3,453 congregate meals served at the Antelope Valley Senior Center
 - 1,164 bus passes sold in transportation assistance.
- Assessed 39 seniors through the *Healthy Ideas* Program, a depression identification and self-management program for seniors, in partnership with the Mono County Behavioral Health. Connected seniors to preventive and supportive services.
- Assisted with development of a community-led group called the Northern Mono Hospice Exploratory Committee. The group is working to identify community-based resources, and assisting with a feasibility study regarding expansion of Hospice services to northern Mono County.

Departmental Goals for FY 2017-18

- Increase from quarterly to monthly the delivery of activities and assistance to help promote socialization, address functional limitations, and maintain health and independence for older adults.
Examples include: prevention-focused physical activities and increased opportunities for socialization (holiday and birthday celebrations, crafts and games, field trips to special events); assistance and information provided by the Health Insurance Counseling and Advocacy Program (HICAP) to assist Medicare beneficiaries and others to access information about Medicare benefits and related insurance options; Long-Term Care Ombudsman services and education; Legal Services including legal advice, counseling and representation; and, visits from the Inyo County dietician to address nutritional counseling needs of seniors and provide related group activities.
- Provide facilitation and support services to the Northern Mono Hospice Exploratory Committee towards the creation of hospice services, as determined by and requested from this community-based group.

Social Services – Wraparound Program

Major Accomplishments in FY 2016-17

- Implemented the Mono County WRAP Program in partnership with the Departments of Behavioral Health, Probation, Public Health, and community-based partners with the goal of reducing the risk of out-of-home placement and recidivism of children and youth. Of the children served by the WRAP Program in FY 2016-17, neither were placed in out-of-county group homes.

Departmental Goals for FY 2017-18

- Provide WRAP services to two or more families to prevent high-risk children from being removed from their homes and community. WRAP is an alternative to placing high-risk children in congregate care (i.e. group homes) or in foster care out-of-county.

Roads, Infrastructure and Community Development

Community Development – Building Division

Major Accomplishments in FY 2016-17

Major accomplishments of the Building Division include the following:

- Coordinated building permit plan check services between departments to provide a “one-stop shop” for the public. Reviews included coordination with Public Works, Environmental Health, Planning, Building, and agencies/special districts, such as CalFire, Forest Service, public utility districts, fire districts, community services districts, etc.
- Provided consultation, plan reviews, and inspections for County projects, and in some cases funding, grant management, and assistance with project components. Opportunities and efficient project delivery were maximized through coordination forums such as the Land Development and Technical Advisory Committee, Project Review Committee, ADA task force, energy task force, and direct staff coordination.
- Provided next day inspection services, and worked with contractors and homeowners to trouble-shoot problems and find solutions to construction and building code issues.
- Dedicated significant staff time and resources to working on permitting software conversions and issues while maintaining customer service levels, and absorbed additional processing duties.
- Absorbed the vacant Building Official position through teamwork and collaboration between the Building Inspector, Permit Technician, Community Development Analysts, the Director, and other staff as needed.

Departmental Goals for FY 2017-18

Building Division goals include the following:

- Provide County responses to plan check reviews in a timely manner within established timeframes (30 days for first plan check correction letter, 10 days for second review). The total timeline for permit issuance varies based on applicant responses and submittals, which are outside the control of the County.
- Provide next-day inspection services per established procedures.
- Provide high-quality counter and phone service, with coordination among the various staff that may work at the front counter to ensure smooth service.
- Provide timely responses to the public on building code and other building-related matters: within one day for permit inquiries, and within 1-3 days on code issues depending on field schedules and complexity. Mono County staff can respond to technical issues, but does not engage in designing projects.

Community Development – Code Compliance

Major Accomplishments in FY 2016-17

- Assisted in the update of the General Plan, including review of policy and regulation changes to ensure enforceability and consistency with County regulations;
- Provided assistance and data collection for the Division of Mine Reclamation (DMR) Lead Agency Review Assistance program (LARA)
- Assumed lead role in reviewing transient rental policies and enforcement strategies with the planning commission, RPAC/CAC, and Board of Supervisors;
- Continued increased enforcement of transient rental violations, including occasional weekend field visits to ensure successful enforcement. .
- Chaired and provided staff support responsibilities for the Long Valley Hydrologic Advisory Committee LVHAC);
- Implemented new SMARA inspection requirements during annual mining inspections, and tracked additional new changes to state law;
- Took staff lead and oversaw data transfer from Innoprise software system back to Basic Gov, and coordinated with other necessary departments;
- Continued efforts with County Counsel on reclamation plan violation remedy, and received Caltrans SMARA inspection fee payment;
- Finalized reclamation at one Caltrans mine, which the State also deemed reclaimed; and
- Conducted a variety of enforcement and compliance activities throughout the county (Benton marijuana farm, ongoing STR enforcement etc).

Departmental Goals for FY 2017-18

- Provide staff support to the LVHAC, including setting agendas and chairing biannual meetings. Coordinate with Ormat and USGS to develop Joint Funding Agreements for FY 2018 to continue LVHAC monitoring plan.
- Enforce activities and uses under County permits when code violations are reported. Investigate non-permitted, illegal activities when reported or on a public safety basis, and take enforcement action if/when a sufficient body of evidence, legal procedures, and resources are available. Coordinate enforcement activity with Building, Planning, Environmental Health, Public Works, legal counsel, and other departments as necessary. Criminal activity is deferred to the Sheriff and District Attorney.
- Serve as the County's SMARA inspector by providing annual inspections, review and approval of reclamation plans and financial assurances and enforcement for any violations of the act.
- Serve as the County's CASGEM coordinator maintaining Mono County's well data in the DWR's statewide database per the County's approved Water Level Monitoring Plan.
- Assist Planning Department in various projects including developing enforceable land use regulations.

Community Development - Housing

Major Accomplishments in FY 2016-17

- Used Community Development Block Grant funds to fund BBC Research and Consulting Housing Needs Assessment; worked with Town of Mammoth Lakes and State Housing and Community Development to get extension of Mono County Housing Element to December 2019, worked with Mammoth Lakes Housing to coordinate Mammoth Lakes Community Action Plan data collection for a robust regional approach for housing including an update to the Housing Mitigation Ordinance;
- Annual Housing Authority meeting June 20th that conducted a review of annual housing statistics, reviewed the status of the Housing Mitigation Ordinance, and the Board of Supervisors acted to continue the suspension of the ordinance to January 2018;
- Administered a contract with Mammoth Lakes Housing for the First-time Homebuyer loan program; including an extension of the 13-HOME-8996 award and an application for 2016 HOME NOFA for additional funds for the Mono County First Time Homebuyer Program; and
- Monitored the units within the County's rental housing inventory, including purchase of two units by the Benton Tribe. All three County units are rented.

Departmental Goals for FY 2017-18

- Complete Housing Needs Assessment and Housing Mitigation Ordinance update to provide housing policy improvements in Mono County;
- Administration and Monitoring of the Mono County First-time Homebuyer loan program. Increase current HOME loan portfolio from \$660,227 to \$1,014,580 and leveraged funds from \$782,443 to \$1,000,000 for a total of over \$2 million in real estate investment in unincorporated Mono County;
- Utilize revolving loan fund to purchase deed restricted homes and sell to qualified households;
- Decrease cost of Mono County's rental housing inventory on the general fund.

Community Development – Planning Commission

Major Accomplishments in FY 2016-17

The Planning Commission met as needed this past year, totaling seven meetings, with several held in Mammoth Lakes. All meetings are video-conferenced either in Mammoth Lakes or Bridgeport. Items considered by the Commission include:

- Several use permits for developments, including a change-of-use for a business, a new bed-and-breakfast establishment, new retail space, Type I short-term rentals, last-mile provider services in multiple communities, and the Crowley Lake skatepark, as well as a use permit modification and a use permit interpretation;
- A setback variance;

- Workshops on the Inyo Forest Plan, a proposed new County jail facility, and emerging issues related to the Sustainable Groundwater Management Act and the legalization of cannabis/marijuana;
- Several map extensions;
- Final map approval; and
- General Plan Amendment for proposed Short-Term Rental policies (Chapter 25).

Departmental Goals for FY 2017-18

- Continue to provide interpretations on the application of the Mono County General Plan and supporting policies, guidelines and regulations;
- Continue to conduct public hearings and workshops on a variety of policies, plans and enforcement matters; and
- Continue to consider discretionary land use applications, environmental assessments and impact reports, and appeals from staff decisions involving plan or ordinance interpretation.

Community Development - Planning

Major Accomplishments in FY 2016-17

- Carrying out the above functions in a timely manner with relatively few public complaints is a major accomplishment, particularly in light of several years of staff attrition, reduced budgets/resources, and re-prioritization based on grants.
- Bi-State Sage-Grouse: Accomplishments include design and deployment of a Bi-State website, lek counting, habitat improvement projects (implemented by Public Works), and agency coordination, funded by a grant from the BLM. Bi-State sage-grouse conservation is an outstanding example of multi-agency collaboration that is being touted as a national conservation model, and staff continues to receive speaker invitations on the County's role.
- Completion of the Thermal Biomass Facility, constructed by Public Works – Facilities: Planning/Finance staff secured the grant funding (and augmentation), managed the grant, assisted with the air quality permit, and provided some project management assistance to complement the bulk of the work (engineering, design, and construction) completed by Public Works. The County is receiving tour and speaking requests to share our project success.
- Staffing of commissions/committees often run as independent entities, such as the Local Transportation Commission, LAFCO, Housing Authority, etc. Each of these entities are complex and require dedicated staff time and expertise.
- The Planning Division takes pride in the diversity and quality of services we provide, and continually strives make connections across departments and jurisdictions to foster collaboration and coordinated action. In this spirit, the Planning Division provides “one-stop” front counter service in the South County for the following services: marriage license/certificates, DBA/ABA, document recordings, election services, business licenses, tax payments and public defender fees, in addition to other coordinating functions.

Departmental Goals for FY 2017-18

- Complete grant-funded projects due in the next fiscal year, including the Sustainable Agriculture Strategy, North County water lease/transfer policies, housing mitigation, scenic byway, and Regional Transportation Plan update, and make substantial progress on other grant-funded projects, such as Bi-State Sage-Grouse, Local Hazard Mitigation Plan/Community Wildfire Protection Plan, and transportation and trails projects.
- Complete ongoing policy and long-range planning matters (not grant funded), including short-term rental policies for June Lake, cannabis land-use regulations, and general plan maintenance, and make substantial progress on emerging issues such as groundwater management.
- Complete County responses on planning applications, building permit reviews, and environmental reviews within established timeframes, which vary depending on the type of permit, whether it is ministerial or discretionary, and the application of CEQA. Total processing/approval time varies depending on timeliness of applicant responses, special study needs, agency responses, public input, etc., which are typically not under the County's control.
- Provide coordination and collaboration across the division's multiple functions: coordinate projects between departments, provide a "one-stop" South County service counter, and staff the multiple commissions/committees in support of community-based planning and the land use decision making process.

Public Works

Major Accomplishments in FY 2016-17

- Stock Drive Realignment – Completed construction.
- Bridgeport Jail Project – Submitted SB 844 Jail Proposal and was awarded \$25M in jail revenue bonds to demolish the Bridgeport Hospital and build a new jail.
- Pavement Management System – Further developed analysis and cost estimating tools. Updated asphalt condition data for approximately 200 miles of paved roads.
- 2017 Pavement Preservation Project – Construction is underway.
- Crowley Lake Skate Park – Planning and design complete and construction underway.

Departmental Goals for FY 2017-18

- Bridgeport Jail – Procure architect team, complete real estate due diligence and project establishment, demolish the Bridgeport Hospital, and complete schematic design.
- South County Civic Center – Assist with issuing Requests for Qualifications (RFQs) for Design-Build Entities and Performance Criteria Architects. Assist with selecting architect and Design-Build teams and negotiating scopes of work.
- New Gas Tax Revenue (SB1/RMRA) – Utilize approximately \$600,000 on a 2018 Pavement Preservation Project with roads and treatments selected based on Pavement Management System. Leverage for matches on disaster projects. Identify and prepare

Project Study Reports for new projects to be programmed into the 2018 State Transportation Improvement Program (STIP).

- Construct emergency bridge on Upper Summers Meadow Road at Green Creek to replace low water crossing that was destroyed by spring flooding. Manage emergency grants.
- Get final approval from FAA on Airport Layout Plans and negotiate a permanent airport easement with LADWP at Lee Vining Airport.

Public Works - Airports

Major Accomplishments in FY 2016-17

- Completed construction of the Stock Drive Realignment project.
- Continued working with LADWP on a permanent airport easement for Lee Vining Airport (current lease expired 08/31/15).
- Airport Layout Plans – Responded to FAA comments on Airport Layout Plans for both Bryant Field and Lee Vining Airport. Added tree obstructions and mapped all property boundaries and aviation easements at Bryant Field.

Departmental Goals for FY 2017-18

- Stock Drive Realignment Project – Complete close-out.
- Airport Layout Plans – Get final approval from FAA.
- Lee Vining Airport Easement – Complete acquisition process with LADWP.
- Bryant Field and Lee Vining Airport Runway Maintenance – Schedule preventative asphalt maintenance and look for funding.

Public Works - Campground

Major Accomplishments in FY 2016-17

- Maintained existing campground infrastructure.
- Added 7 bear boxes to individual sites

Departmental Goals for FY 2017-18

- Increase bear box installations by 30 %.
- Install 10 fire rings.

Public Works - Capital Improvement Projects

Major Accomplishments in FY 2016-17

- Bridgeport Shop Biomass Project.
- Bridgeport Road Shop emergency generator for fuel system and lighting.
- Phase II/III of Bridgeport Memorial Hall Renovation
- Gull Lake Park ADA restrooms CDBG grant.
- Crowley Lake Park ADA restrooms CDBG grant.
- Benton Park ADA restrooms CDBG grant.
- SCM Child Welfare Remodel.

Departmental Goals for FY 2017-18

Finish projects listed below on time and 2 % under budget.

- Implement 5 year CIP projects plan.
- Mono Lake Park ADA restrooms CDBG grant.
- Crowley Lake Playground ADA CDBG grant.
- Crowley Lake Skatepark CSA funded.
- Antelope Valley Community Center install new HVAC system.

Public Works – Cemeteries

Major Accomplishments in FY 2016-17

- Passed new Ordinance updating Chapter 7.32 of the Mono County Code.
- Passed a new fee schedule for cemetery operations including: plot reservations, opening & closing if done by the County.
- Have necessary infrastructure pieces (plot markers) for Mt. Morrison.

Departmental Goals for FY 2017-18

- Layout and install plot markers at Mt. Morrison before the winter.
- During the winter develop a GIS database for the cemetery.
- Use the Mt. Morrison cemetery to develop a plan for organizing and improving the Mono Lake cemetery.

Public Works – Conway Ranch

Major Accomplishments in FY 2016-17

- Implemented/facilitated volunteer conservation projects at Conway Ranch
- Implemented 2016 Operations Plan
- Developed 2016 Annual Report and 2017 Operations Plan
- Completed Conway Ranch Outreach Summary
- Concluded future consideration of sheep grazing at Conway Ranch

Departmental Goals for FY 2017-18

- Identify appropriate staff for continued irrigation and maintenance
- Install water measuring devices in accordance with state regulations
- Obtain Board direction on future property management, aquaculture and grazing of Conway Ranch

Public Works – County-wide Service Area

Major Accomplishments in FY 2016-17

- Provided groundwater monitoring for Rimrock Ranch-Zone B
- Provided snow removal and road maintenance for the following Zones of Benefit:
 - June Lake Highlands #1
 - Lakeridge Ranch #1
 - Osage Circle
 - Premier Properties
 - Rimrock Ranch-Zone C
 - Rimrock Ranch-T37-49A
 - Sierra Meadows
 - Silver Lake Pines
 - White Mountain Estates Phase II
- Provided Drainage Maintenance for Osage Circle

Departmental Goals for FY 2017-18

- Finish Crack Seal, and Finalized contract for slurry seal in the June Lake Highlands as part of the June Lake Streets Project.
- Further Implement the Pavement Management System and engineering studies. Staff continues to assess roads for maintenance needs and balances this with available funding.

- Complete Crack Seal and Slurry Project for
 - Rimrock Ranch-Zone C
 - Rimrock Ranch-T37-49A
 - Sierra Meadows
- Utilize Road Department Staff to perform maintenance.
- Rimrock Ranch–Zone C – Work with tract map developer to expand ZOB to include properties adjacent to Cougar Run.

Public Works - Disaster Fund

Major Accomplishments in FY 2016-17

- Responded to emergencies and worked to repair roads and mitigate further damage.

Departmental Goals for FY 2017-18

- Construct emergency bridge on Upper Summers Meadow Road at Green Creek to replace low water crossing that was destroyed by spring flooding.
- Complete emergency repairs to approximately 510 feet of roadway edge along Crowley Lake Drive that was eroded by flooding from a Rock Creek tributary.
- Complete emergency repairs to various dirt roads damaged by flooding.

Public Works – Facilities

Major Accomplishments in FY 2016-17

In keeping with the spirit of the Strategic Plan the facilities division has continued to focus on customer service, collaboration, and innovation both for our constituents and employees by completing many high profile projects and over 700 work orders. The facilities division has been particularly busy this past year with numerous significant projects including:

- Bridgeport Shop Biomass Project. Funded by Sierra Nevada Conservancy.
- Phase II & III of the Bridgeport Memorial Hall Renovation. Funded by CSA 5.
- Gull Lake Park ADA restrooms Funded by a CDBG grant.
- Crowley Lake Park ADA restrooms Funded by a CDBG grant.
- Benton Park ADA restrooms Funded by a CDBG grant.

The facilities staff has developed into a highly skilled team that is a tremendous asset to the county. The ability to accomplish tasks of increasing technical difficulty such as the Biomass Boiler, which the county applied for a 2017 CSAC Challenge award, as well as facility remodels, energy efficiency projects, and exploring new technologies which has saved the

county significant resources in energy reduction, installation costs, and reduced maintenance expenses. The facilities division looks forward to continuing the transition to a strategic long term plan for all of the county's parks and facilities

Departmental Goals for FY 2017-18

The facilities division emphasis for this budget year is to focus on productivity and will strive to be under budget by 2% on the projects listed below. We will also continue practices that incorporate aspects of the strategic plan. For example, protecting natural resources and reduced energy use are areas that we will strive to emphasize. Projects include:

- Memorial Hall phase III remodel.
- Upgrading/Painting Bridgeport Visitors center.
- Mono Lake Park CDBG ADA project.
- Antelope Valley Community Center install new HVAC system.
- Walker Wellness Center Pergola.
- Crowley Lake Playground CDBG ADA project.

Public Works – Motor Pool

Major Accomplishments in FY 2016-17

- Purchased new vehicles authorized by the Board of Supervisors including five new Sheriff PPV's
- Purchased new water/dump/plow truck to replace two existing vehicles
- Sales of old vehicles resulted in revenues of \$31,552 to Motor Pool

Departmental Goals for FY 2017-18

- Install water/oil separator at Crowley Road shop by June 2018. This project will take place with assistance from Public Works Engineering staff. Due to significant winter weather, high ground water and numerous flooding issues staff was unable to install this water/oil separator in FY16/17.
- Work with Risk Management to provide Safe Driver training classes for all county staff by January 1, 2018.
- Respond to repair requests within 24 hours.
- Provide car wash options for all departments no later than October 2017.

Public Works - Roads

Major Accomplishments in FY 2016-17

- Continued work on Bodie Road improvements. This work was done in collaboration with California State Parks and the BLM.
- Purchased road striping equipment and started striping process in North County.
- Dealt with exceptional winter storms, spring flooding and related damage.
- Utilized avalanche forecaster and weather station data to assist staff with avalanche condition assessment.

Departmental Goals for FY 2017-18

- Track road repair expenses for county labor and equipment of storm-related damages during for reimbursement from FEMA.
- Assist California State Park staff with ongoing road repairs to Bodie Road.
- Update CARB compliance plan and bring before Board of Supervisors in Summer 2017
- Stripe 100 miles of centerline on county roads prior to November 1, 2017.

Public Works - Solid Waste

Major Accomplishments in FY 2016-17

- Executed Flow Agreement with the Town of Mammoth Lakes
- Obtained Solid Waste Facility Permit for Pumice Valley Landfill
- Refined Wood Chip Production for Bridgeport Biomass Boiler

Departmental Goals for FY 2017-18

- Submit Final Closure Plan for Benton Crossing Landfill for Public and Agency Review
- Renew Franchise Agreements with Waste Haulers
- Present a Cost Analysis of Transfer Station Operation Alternatives to Board of Supervisors
- Perform Parcel Fee Audit in the Town of Mammoth Lakes

Public Works – State and Federal Construction

Major Accomplishments in FY 2016-17

- Pavement Management System – Further developed analysis and cost estimating tools. Updated asphalt condition data for approximately 200 miles of paved roads.
- 2017 Pavement Preservation/June Lake Major Thoroughfare Project – Construction is underway.

- Transportation Funding – Updated BOS and Mono LTC on various legislation proposals and drafted letters of support. SB 1 passed and will provide a long-term funding source for transportation.
- Reds Meadow Road – Collaborated with the Town of Mammoth Lakes on a Federal Lands Access Program (FLAP) application.

Departmental Goals for FY 2017-18

- New Gas Tax Revenue (SB1/RMRA) – Utilize approximately \$600,000 on a 2018 Pavement Preservation Project with roads and treatments selected based on Pavement Management System. Leverage for matches on disaster projects.
- Identify and prepare Project Study Reports for new projects to be programmed into the 2018 State Transportation Improvement Program (STIP).
- Complete a Systemic Safety Analysis Report for the paved County road system.

Local Economy

Economic Development

Major Accomplishments in FY 2016-17

- Video Testimonials – Completed suite of six video testimonials featuring successful and relatively new small businesses, (June Lake Brewing, Twin Lakes Resort in Bridgeport, the Mono Inn, Mountain Lab, Sweetwater Café in Walker) as well as creating a Mono County Small Business compilation video for Youtube distribution, social media platforms, MonoCountyEconomicWebsite.com website, and a 60-second version for television advertising, (Reno/Bay Area/Bakersfield/Central Valley markets).
- Visa Credit Card Spending Study – Implemented a year-long Economic Development study of local spending in the unincorporated county. Domestic visitor spending is up year-over-year by 17.7% while international visitor spend is up 5.5%.
- Marketing Materials – Designed to welcome, encourage and assist developers, investors and new business owners in navigating the county/town permit processes, the new Mono County Business Guide was produced in collaboration with county/town Community Development departments. Distribution of 500 will be at industry events, locally in county/town offices, co-working centers, and Chambers of Commerce.
- Workforce Investment Act (WIA) – Provided 28 hours (just over \$2,000) of consulting, marketing, and support for workforce hiring/training and jobseeker programs with Social Services, and paid for completely by federal WIA funds.
- Lead Generation – Worked with Governor’s Office of Business and Economic Development (Go-BIZ) and pursued leads generated through Go-BIZ channels for businesses seeking to relocate to California.
- Co-working Space – Worked on Relocation Task Force (spearheaded by Mammoth Mountain Ski Area) on relocation strategies to attract entrepreneurs, mobile creatives, and tech start-ups. Assisted in promoting the new FORT co-working/networking space in the Sierra Center Mall and at Mammoth Mountain Main Lodge.

Departmental Goals for FY 2017-18

- Educational Seminars – Provide two training workshops for small business owners/managers/staff, local Chambers of Commerce members, non-profits, etc.
- Marketing/Outreach – Promote Mono County as a viable place for relocation and produce at least one relocation testimonial video geared to the mobile creative who can essentially work remotely from any location. Work with IT and “Connected Eastern Sierra” Broadband Consortium to leverage gigabit broadband capacity as an asset/direct benefit for relocation strategy.
- New Economic Impact & Visitor Profile Study – Retain research consulting firm to conduct a comprehensive survey for a current Economic Impact & Visitor Profile Study, originally completed ten years ago in 2008. See more details below.
- Business Retention & Expansion Survey – Work with Mammoth Lakes Chamber of Commerce to conduct an in-depth survey of small businesses county-wide to determine needs and prioritize services. Results will be available by June 30, 2018.

- Site Selectors – Work with site selection consulting experts and/or digital marketing tools, such as OppSites, to help promote potential economic development opportunities in the county.
- Training and Technical Assistance Programs – Complete second year of a \$50,000 USDA grant and work with Mammoth Lakes Chamber of Commerce and Bakersfield SBDC to provide free consultation and training on all business-related topics to local small businesses.

Economic Development – Fish Enhancement

Major Accomplishments in FY 2016-17

- Successful implementation of the annual Trophy Trout stocking program with Desert Springs Trout Farm to 21 bodies of water in Mono County.
- Provided \$25,000 to the Mono County Fish & Wildlife Commission for discretionary spending that included the following projects:
 - Fish Survey – Completion of a spring and fall fish spawning and didymosphenia geminata survey on all streams and rivers in the June Lake Loop.
 - Eastern Sierra Fishing Map – Designed and printed 40,000 new fishing maps that feature all main fishing areas in both Inyo and Mono counties. Tips on sustainable fishing and the proper way to release a fish are also included to help sustain the fish population. The guide is distributed at fishing trade shows and at local Welcome Centers and businesses throughout Mono and Inyo counties, and is a collaborative effort of Mono County Fish & Wildlife Commission, Inyo County Fisheries Commission, Mammoth Lakes Tourism, and Bishop Chamber of Commerce.
 - Supplemental Fish Stocking – Purchased an additional 2,800 pounds of fish from Desert Springs Trout Farm that were stocked in 21 bodies of water throughout Mono County.
 - Business Cards – Purchased business cards for the volunteer Mono County Fish and Wildlife Commissioners to distribute to trade shows and event attendees, local and visiting anglers, industry colleagues, government elected officials, local marina owners, etc.
 - Kids Fishing Festival – Supported the 30th annual Kids Fishing Festival in Mammoth Lakes as part of an ongoing effort to introduce children and families to fishing.

Departmental Goals for FY 2017-18

- Advisement to the Board of Supervisors – Assist and advise the Mono County Board of Supervisors on issues relating to the proper and orderly propagation and conservation of fish and game, specifically with respect to enhancement and stocking programs, outreach and education, networking and development of partnerships with outside agencies.
- Enhance Fish Population – Implement the most cost effective way to enhance the fish population in Mono County in order to provide a quality fishing experience for anglers. Metrics will be determined through the funding and support of specific studies with Caltrout and Trout Unlimited to measure local fish populations and spawning success.

- *Mono County Fish & Wildlife Commission* – Provide staff support to the Mono County Fish & Wildlife Commission and its mission of fish and wildlife enhancement, education, promotion & networking.
- *Fish Stocking* – The Mono County Trophy Trout Stocking program optimizes the annual Board-approved budget to stock the maximum amount of fish in bodies of water throughout the county.
- *Monitor Fish & Wildlife Issues* – Work closely with relevant government agencies such as the California Department of Fish & Wildlife on fish and wildlife issues, policies and regulations that support recreational fresh water fishing in California.

Economic Development – Fish and Game

Major Accomplishments in FY 2016-17

The Board of Supervisors approved expenditures from the Fish and Game Fine Fund during the FY2016-17 to the following organizations:

- *Eastern Sierra Wildlife Care* to assist in rehabilitating injured, ill and orphaned wild animals in need of help. All care by Eastern Sierra Wildlife Care is provided free of charge for community members, visitors, US Forest Service, Bureau of Land Management, police and Sheriff Departments, California Highway Patrol, LADWP, Southern California Edison and Caltrans
- *Desert Springs Trout Farm* for the purchase of additional fish that were planted into 21 bodies of water in Mono County
- *Mammoth Creek Fisheries Study* for completion of a fish survey and to support analysis of data

Departmental Goals for FY 2017-18

- Strive to ensure that expenditures from the Fish Fine Fund are focused on high priority projects for non-profit and/or governmental entities.
- Fulfill contractual annual payment of \$3,500 to Eastern Sierra Wildlife Care from the Fish Fine Fund.

Economic Development - Tourism

Major Accomplishments in FY 2016-17

- *Transient Occupancy Tax* – Assuming FY 16-17 Quarter 4 is flat with Q4 FY15-16, overall TOT revenues for FY16-17 will be 10% higher than record-breaking FY 2015-16.
- *New Website* – Completely redesigned tourism website (www.MonoCounty.org). Since launch, page views have increased 13% compared to former website, year-over-year.

- *Backroads of the Eastern Sierra Guide* – Through a State Recreational Trails Program grant, redesigned the backroads guide (formerly “Motor Touring Guide”) and added 12 new pages with three brand-new routes in north county. Distribution of 70,000 is direct to consumer via the www.MonoCounty.org tourism website, travel trade shows, select California Welcome Centers and throughout the Eastern Sierra corridor.
- *Social Media* – Increased Facebook fans, year-over-year, by 42% (from 109,702 to 155,906) and tripled overall reach to an average of three million views per month.
- *Tourism Workshops/Outreach* – Co-hosted Visit California’s “Global Ready: China” workshop for approximately 100 local businesses, agencies and stakeholders.
- *Television Advertising* – Expanded TV advertising (promoting Fall Colors, Fishing, Wildflowers, Winter) from Reno/Bay Area to the Bakersfield/Central Valley markets.

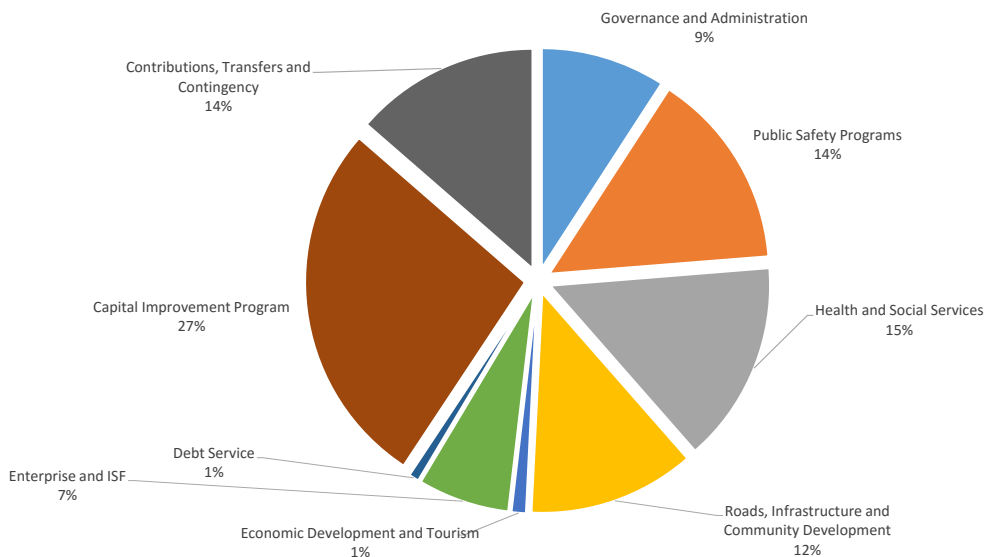
Departmental Goals for FY 2017-18

- *Increase Transient Occupancy Tax (TOT)* – Drive overnight visitation to increase TOT and visitor spending at the same pace as state travel trends (currently 2.1%), using designated 1% of TOT annually to implement strategic plan, as per County commitment.
- *Build Shoulder Season Business* – Focus on increasing visitation during the shoulder seasons – Quarter 2 (fall), Quarter 3 (winter), Quarter 4 (spring) – by 2.1%.
- *Strengthen Brand* – Ensure marketing message focuses on “Mono County - California’s Eastern Sierra” and top three reasons people visit – outdoor recreation, scenic beauty, natural wonders/historic attractions. Add sustainability message.
- *Film Productions* – Bring a minimum of four incremental commercial film productions to the region, generating an estimated \$100,000 in direct local spend.
- *Grow International Visitation* – Expand reach to national/international visitor markets by attending one new global travel industry trade show, such as IPW. Leverage partnerships with Visit California, High Sierra Visitors Council, Mammoth Lakes Tourism, etc. through a minimum of two cooperative marketing/PR programs.

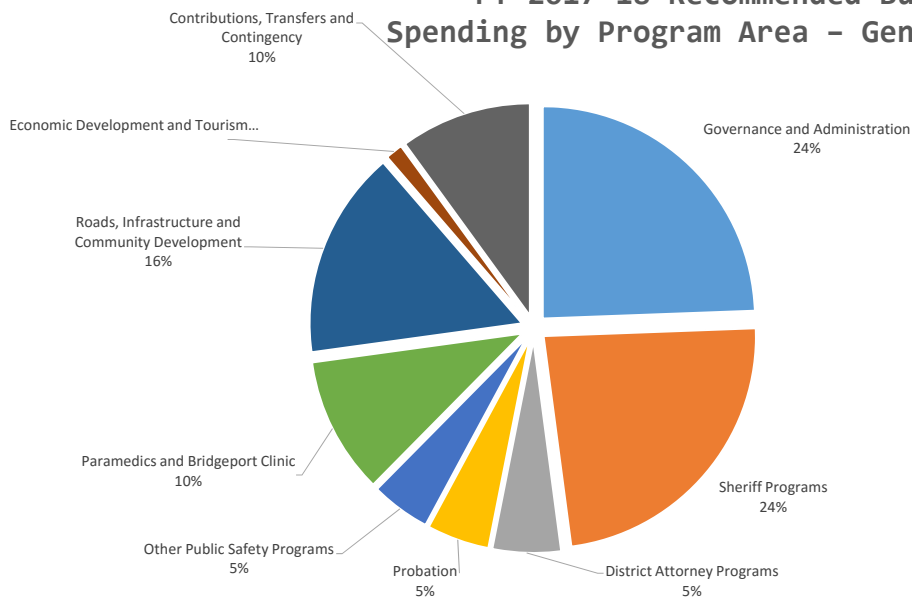
BUDGET SUMMARY

	2016-17 Actual	2016-17 Adopted	2017-18 CAO Recommended
<u>Operations</u>			
Governance and Administration	\$ 8,553,776	\$ 9,692,743	\$ 10,245,365
Public Safety Programs	14,058,098	15,528,294	16,301,844
Social Services Programs	4,392,871	5,412,286	5,552,539
Public Health Services	3,050,279	3,301,413	3,470,025
Behavioral Health Services	2,283,301	3,354,327	3,301,205
Paramedic Program	3,751,416	4,095,968	4,241,179
Roads and Bridges	3,719,689	4,420,262	5,834,319
County Service Areas	193,173	672,397	487,000
Property Management and Facilities	3,245,792	3,517,382	3,886,278
Community Development	2,437,942	3,617,725	3,500,465
Economic Development & Tourism	1,056,121	1,078,167	1,189,092
<i>Subtotal</i>	46,742,458	54,690,964	58,009,311
<u>Enterprise/Internal Service Funds</u>			
Airports	534,303	665,102	207,161
Campgrounds	32,240	43,947	42,937
Cemeteries	14,827	17,080	18,952
Solid Waste	2,630,108	3,102,391	3,237,710
Motor Pool ISF	903,745	1,037,012	1,577,402
Risk Management ISF	1,582,589	1,612,591	2,143,941
Tech Refresh ISF	36,955	109,168	216,242
Copiers ISF	80,928	87,278	84,001
<i>Subtotal</i>	5,815,695	6,674,569	7,528,346
<u>Debt Service</u>			
Debt Service Fund	887,363	887,362	815,462
Total Operating Budget	53,445,516	62,252,895	66,353,119
<u>Capital Improvement Program</u>			
Capital Improvement Projects	168,015	1,516,153	1,102,108
Accumulated Capital Outlay for Radio Towers	-	-	-
Criminal Justice Facility (SB 844)	118,049	-	27,236,701
South County Facility Project	-	-	150,000
Disaster Recovery	17,360	194,876	1,807,000
<i>Subtotal</i>	303,424	1,711,029	30,295,809
Contributions and Transfers	6,705,599	9,287,611	14,804,621
Contingency	-	99,633	420,000
TOTAL COUNTY BUDGET	\$ 60,454,539	\$ 73,351,168	\$ 111,873,549

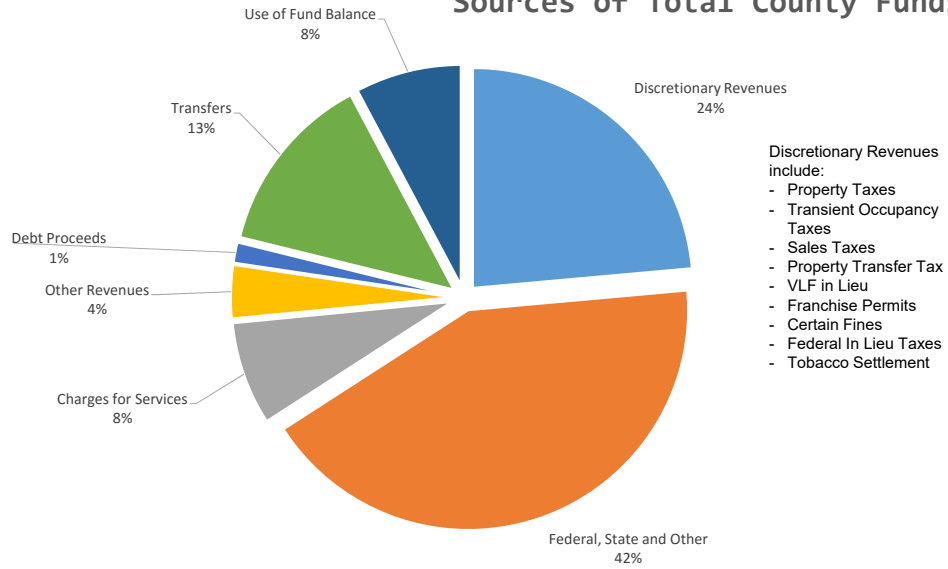
FY 2017-18 Recommended Budget Spending by Program Area - All Funds



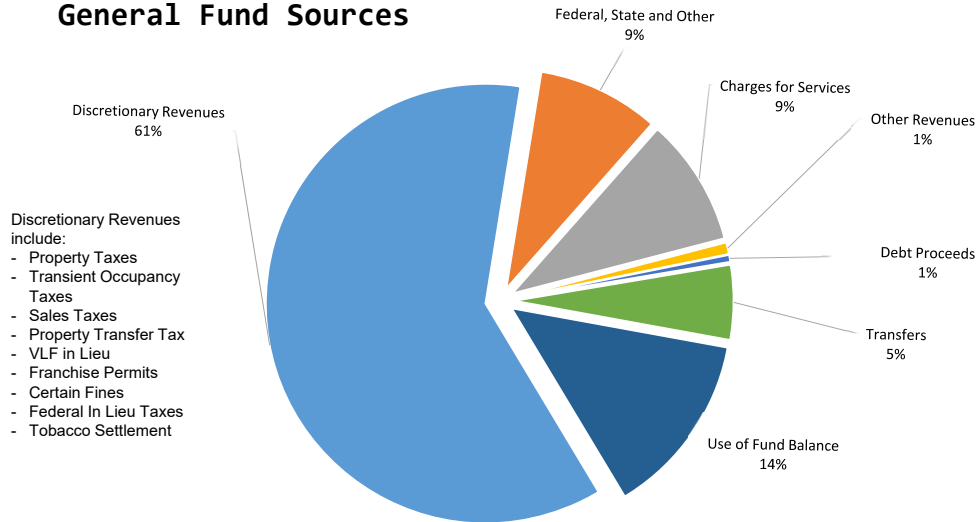
FY 2017-18 Recommended Budget Spending by Program Area - General Fund

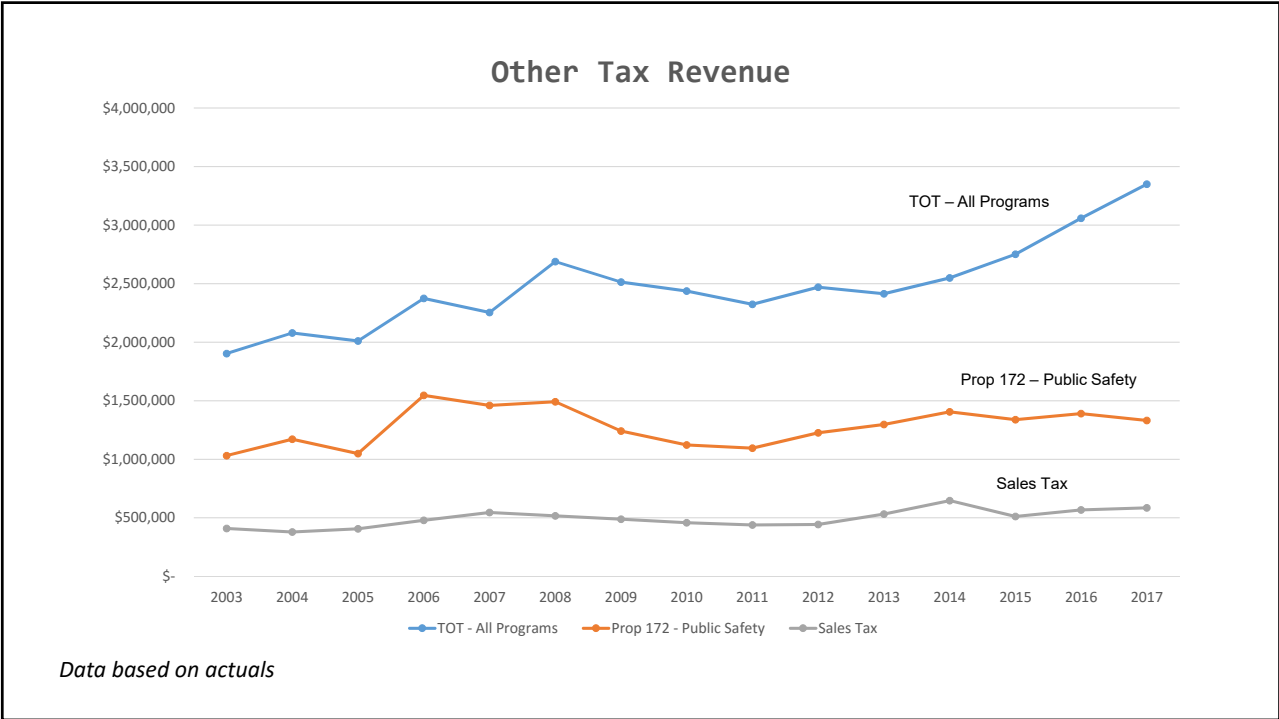
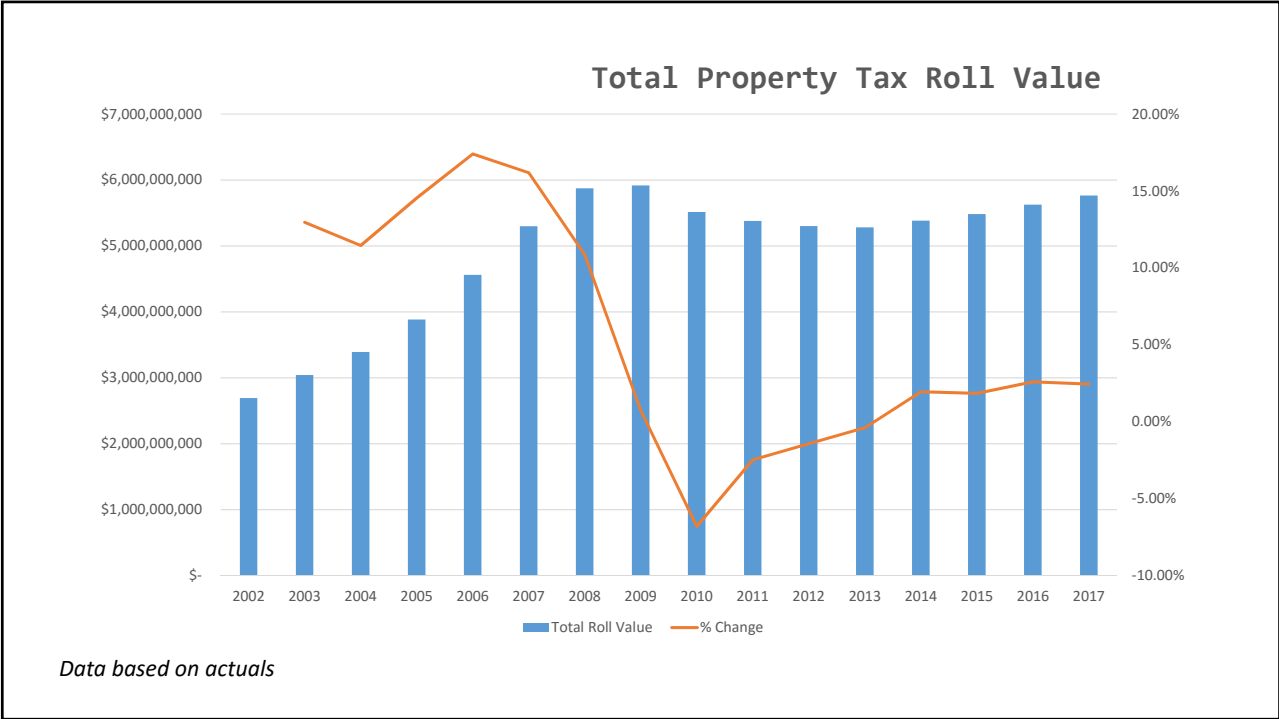


FY 2017-18 Recommended Budget Sources of Total County Funds

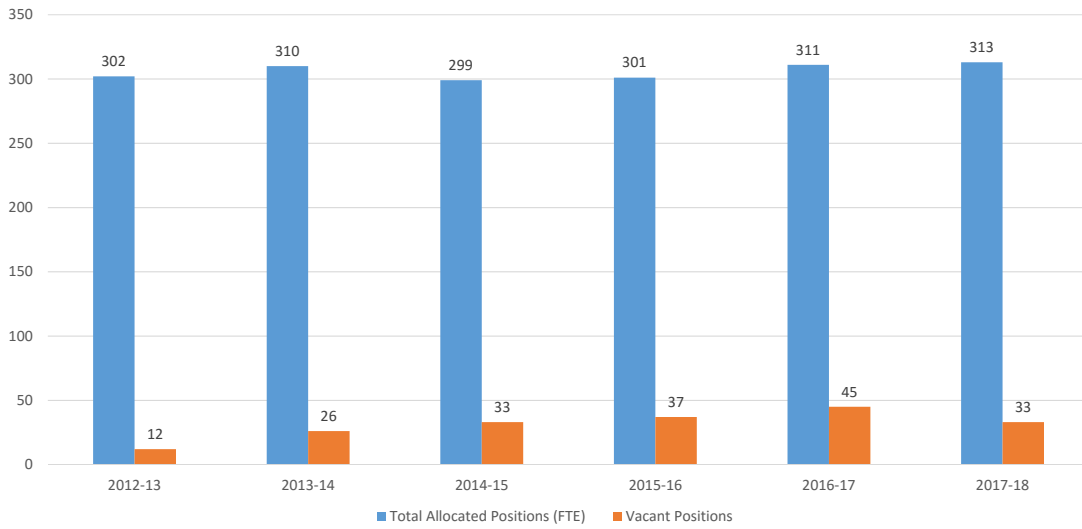


FY 2017-18 Recommended Budget General Fund Sources



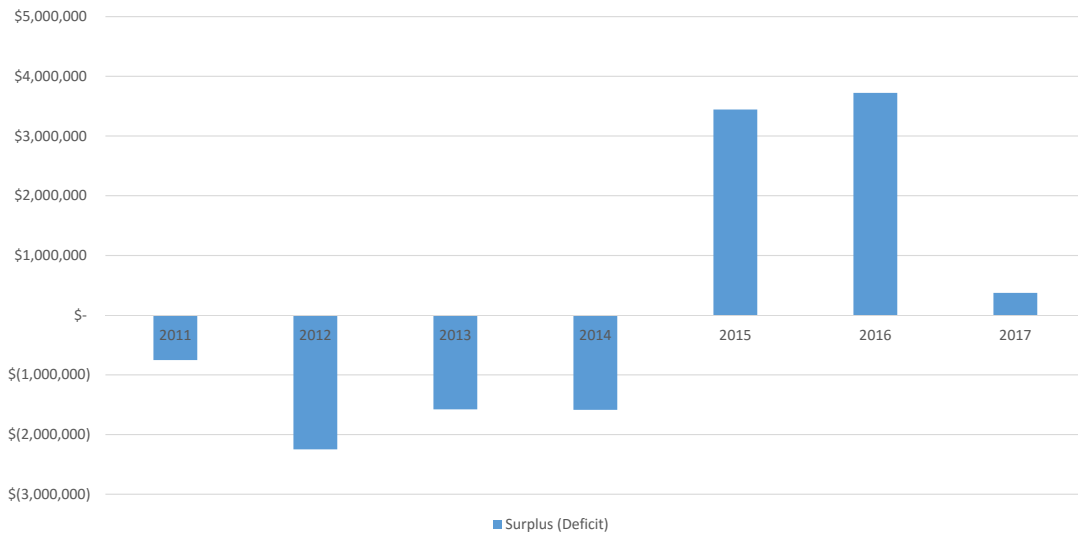


Allocated Employee Positions

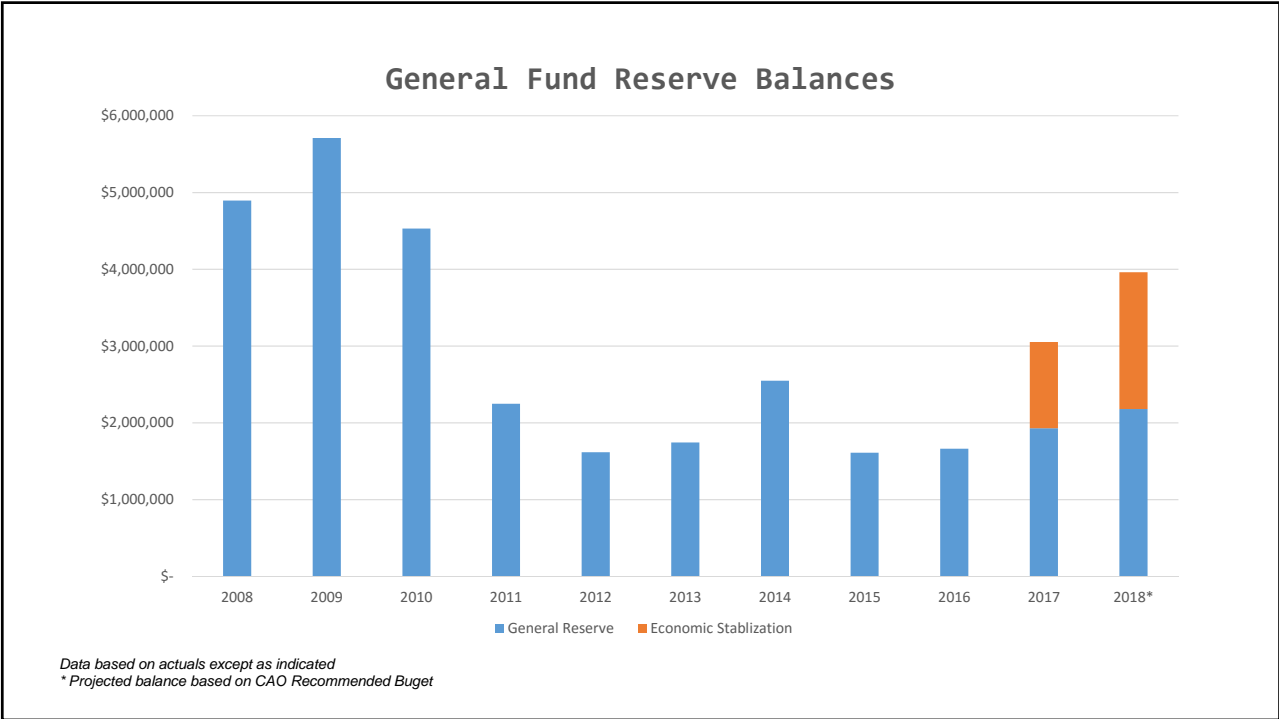
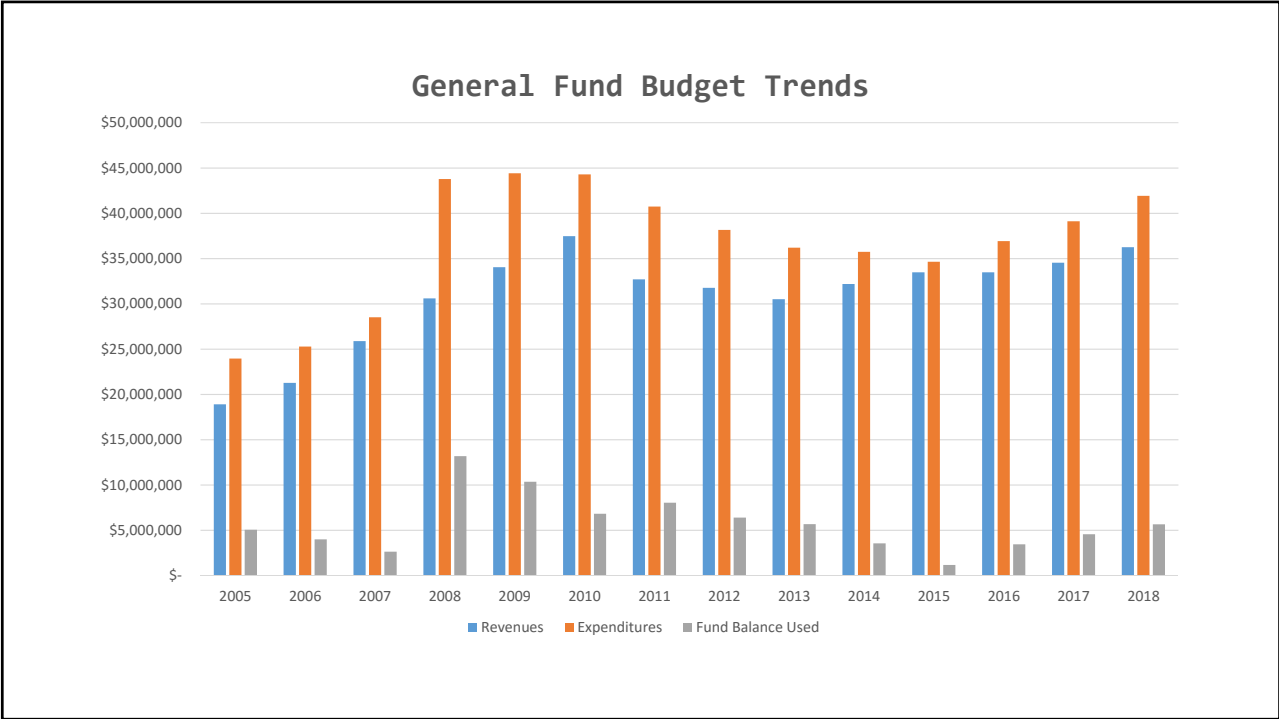


*FTE based on 2080 hours worked in one year.

General Fund Surpluses (Deficits)



Data based on actuals



Governance and Administration

	Page	Appropriation	Total
County Administrative Officer	57	\$ 1,280,317	
Insurance ISF	58	<u>2,218,941</u>	
			<u>\$ 3,499,258</u>
Finance	59	\$ 2,406,158	
Copier Pool	60	84,001	
General Reserves	61	-	
Stabilization Fund	62	-	
General Revenues	63	-	
General Operating Transfers Out	64	3,440,863	
Farm Advisor	65	25,000	
Veteran's Services	66	38,568	
Sealer Weights & Measures	67	150,000	
Court MOE	68	765,331	
Grand Jury	69	8,300	
Bridgeport Clinic	70	124,500	
County Service Area # 1	71	624,800	
County Service Area # 2	72	19,200	
County Service Area # 5	73	343,500	
Debt Service Fund	74	839,962	
Contingency	75	<u>420,000</u>	
			<u>9,290,183</u>
Assessor	76	<u>\$ 1,332,241</u>	
			<u>1,332,241</u>
Clerk-Recorder	77	\$ 722,489	
Board of Supervisors	78	515,459	
Elections	79	<u>275,643</u>	
			<u>1,513,591</u>
County Counsel	80	\$ 1,063,061	
Public Defender	81	718,500	
Law Library	82	<u>13,150</u>	
			<u>1,794,711</u>
Information Technology	83	\$ 1,871,516	
Radio	84	289,000	
Tech Refresh ISF	85	216,242	
Accumulated Capital Outlay	86	<u>130,000</u>	
			<u>2,506,758</u>
Total			<u><u>\$ 19,936,742</u></u>

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
County Administration Office				
FILMING PERMITS	1,400	2,450	2,500	2,500
RENTAL INCOME-COMMUNITY CENTER	5,000	5,010	4,000	4,000
SPECIAL EVENT INSURANCE	300	785	800	800
Electronic Key Fee	40	100	50	50
Total Revenues	6,740	8,345	7,350	7,350
SALARY AND WAGES	443,530	416,464	618,714	618,714
OVERTIME	1,000	2,082	1,000	1,000
EMPLOYEE BENEFITS	265,141	240,162	360,102	360,102
TELEPHONE/COMMUNICATIONS	3,420	3,137	5,010	5,010
WORKERS' COMP INS EXPENSE	8,602	8,602	11,554	11,554
LIABILITY INSURANCE EXPENSE	6,722	6,722	6,723	6,723
EQUIP MAINTENANCE & REPAIR	20,000	9,243	20,000	20,000
MEMBERSHIP FEES	1,000	1,344	2,510	2,510
OFFICE EXPENSE	15,375	10,754	16,500	16,500
Technology Expenses	1,125	1,125	5,205	5,205
LEGAL SERVICES	500	0	0	0
CONTRACT SERVICES	25,000	4,170	25,000	25,000
PROFESSIONAL & SPECIALIZED SER	100,000	41,408	100,000	100,000
RENTS & LEASES - REAL PROPERTY	45,783	42,080	46,249	46,249
SPEC DEPT EXPENSE	3,000	3,231	3,000	3,000
RECRUITING EXPENSES	20,000	4,156	20,000	20,000
SPECIAL EVENT INSURANCE COSTS	750	379	750	750
TRAVEL & TRAINING EXPENSE	12,000	7,054	16,000	16,000
VEHICLE FUEL COSTS	2,500	2,860	4,000	4,000
MOTOR POOL EXPENSE	8,400	8,900	18,000	18,000
CREDIT CARD CLEARING ACCOUNT	0	65	0	0
Total Expenditures	983,848	813,939	1,280,317	1,280,317
Net County Cost	-977,108	-805,593	-1,272,967	-1,272,967

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Insurance Internal Service Fund				
INTEREST INCOME	0	621	0	0
INSURANCE LOSS PREVENTION SUBSIDY	34,000	33,400	100,000	100,000
EMPLOYEE WELLNESS CONTRIBUTION	45,000	44,773	44,000	44,000
DEPT INSURANCE REVENUE	1,483,093	1,481,942	2,018,604	2,018,604
OPERATING TRANSFERS IN: INS	75,000	0	0	0
Operating Transfers In	0	0	75,000	75,000
Total Revenues	<u>1,637,093</u>	<u>1,560,736</u>	<u>2,237,604</u>	<u>2,237,604</u>
SALARY AND WAGES	61,200	61,382	84,833	84,833
EMPLOYEE BENEFITS	31,800	25,521	45,574	45,574
TELEPHONE/COMMUNICATIONS	900	959	900	900
WORKERS' COMP INS EXPENSE	745,530	745,530	1,053,048	1,053,048
LIABILITY INSURANCE EXPENSE	542,051	542,051	563,541	563,541
MEMBERSHIP FEES	500	0	500	500
OFFICE EXPENSE	50	62	750	750
CONTRACT SERVICES: WELLNESS	81,844	70,727	80,000	80,000
EDUCATION & TRAINING	1,000	88	0	0
SPECIAL DEPARTMENT EXPENSE	39,000	29,972	129,000	129,000
TRAVEL & TRAINING EXPENSE	2,500	1,081	3,500	3,500
LIABILITY CLAIMS	1,000	0	1,000	1,000
OPERATING TRANSFERS OUT	75,000	0	75,000	75,000
A-87 INDIRECT COSTS	105,216	105,216	181,295	181,295
Total Expenditures	<u>1,687,591</u>	<u>1,582,589</u>	<u>2,218,941</u>	<u>2,218,941</u>
Net Fund Cost	<u>-50,498</u>	<u>-21,853</u>	<u>18,663</u>	<u>18,663</u>

County of Mono
Summary of 2017-18 Budget
For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Department of Finance				
BUSINESS LICENSE FEES	18,000	17,361	18,000	18,000
CalPERS Discount	0	0	103,113	103,113
PROP TAX ADMIN FEE- FINANCE	67,000	91,798	91,798	91,798
RESEARCH & COST RECOVERY FEES	6,000	11,340	6,000	6,000
TAX BILL CHANGES/SPEC ASSESSME	0	24	0	0
ACCOUNTING SERVICE FEES	40,000	24,309	50,000	50,000
COLLECTION REVENUE	60,000	69,317	0	0
REDEMPTION FEES	4,000	2,050	1,500	1,500
5% SUPPLEMENTAL COLLECTION FEE	30,000	37,501	30,000	30,000
MISCELLANEOUS REVENUE	0	3,337	0	0
CAL-CARD REBATE	8,500	10,300	8,500	8,500
LOAN REPAYMENTS	120,000	0	0	0
OPERATING TRANSFERS IN	92,298	48,688	24,500	24,500
Total Revenues	445,798	316,025	333,411	333,411
SALARY AND WAGES	916,147	894,582	1,000,650	1,000,650
OVERTIME	13,500	9,402	20,000	20,000
EMPLOYEE BENEFITS	583,710	589,502	604,810	604,810
TELEPHONE/COMMUNICATIONS	3,600	3,600	3,600	3,600
WORKERS' COMP INS EXPENSE	10,135	10,135	16,885	16,885
LIABILITY INSURANCE EXPENSE	8,226	8,226	9,540	9,540
EQUIP MAINTENANCE & REPAIR	151,072	145,030	176,650	176,650
MEMBERSHIP FEES	2,500	1,933	2,500	2,500
OFFICE EXPENSE	45,375	45,953	45,375	45,375
Technology Expenses	3,825	3,825	11,563	11,563
ANNUAL AUDIT	72,000	72,000	72,000	72,000
CONSULTING SERVICES	18,375	20,100	27,950	27,950
PROFESSIONAL & SPECIALIZED SER	162,000	105,852	196,600	196,600
PUBLICATIONS & LEGAL NOTICES	7,500	9,818	10,000	10,000
SPECIAL DEPARTMENT EXPENSE	600	2,192	42,155	42,155
Special Dept Expense - Interfund Transfers	500	269	500	500
TRAVEL & TRAINING EXPENSE	33,000	28,093	33,000	33,000
VEHICLE FUEL COSTS	1,000	352	1,000	1,000
MOTOR POOL EXPENSE	3,000	726	1,500	1,500
BOND/LOAN INTEREST-FINANCE	2,026	2,227	1,430	1,430
CAPITAL EQUIPMENT, \$5,000+	102,298	48,688	24,500	24,500
BOND/LOAN PRINCIPLE REPAYMENT-FINANC	96,676	96,473	103,950	103,950
Total Expenditures	2,237,065	2,098,977	2,406,158	2,406,158
Net County Cost	-1,791,267	-1,782,951	-2,072,747	-2,072,747

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Copier Pool				
INTEREST INCOME	150	323	200	200
INTER-FUND REVENUE	65,000	70,257	65,000	65,000
INTER-FUND REPLACEMENT REVENUE	21,000	21,539	21,000	21,000
Miscellaneous Revenue	0	23	0	0
Total Revenues	86,150	92,142	86,200	86,200
ADMINISTRATION EXPENSE	1,000	1,314	1,500	1,500
EQUIP MAINTENANCE & REPAIR	47,000	42,004	47,000	47,000
OFFICE EXPENSE	9,000	8,189	9,500	9,500
CAPITAL EQUIPMENT, \$5,000+	28,250	27,393	24,000	24,000
A-87 INDIRECT COSTS	2,028	2,028	2,001	2,001
Total Expenditures	87,278	80,929	84,001	84,001
Net Fund Cost	-1,128	11,212	2,199	2,199

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
General Reserves				
INTEREST INCOME	0	18,950	0	0
OPERATING TRANSFERS IN	603,071	256,909	250,000	250,000
Total Revenues	<u>603,071</u>	<u>275,859</u>	<u>250,000</u>	<u>250,000</u>
Total Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net Fund Cost	<u><u>603,071</u></u>	<u><u>275,859</u></u>	<u><u>250,000</u></u>	<u><u>250,000</u></u>

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Stablization Fund				
Interest Income	0	6,316	0	0
Operating Transfers In	1,117,516	1,117,516	660,000	660,000
Total Revenues	<u>1,117,516</u>	<u>1,123,832</u>	<u>660,000</u>	<u>660,000</u>
Total Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net Fund Cost	<u><u>1,117,516</u></u>	<u><u>1,123,832</u></u>	<u><u>660,000</u></u>	<u><u>660,000</u></u>

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
General Revenues				
PROP TAX -CURRENT SECURED	14,700,000	15,225,908	15,500,000	15,500,000
PROP TAX -CURRENT UNSECURED	1,166,000	1,174,597	1,200,000	1,200,000
PROP TAX -DELINQ SECURED REDEM	130,000	118,446	250,000	250,000
PROP TAX -DELINQ UNSECURED RED	51,000	52,495	2,000	2,000
PROP TAX - SUPPLEMENTAL	52,000	114,109	100,000	100,000
PROP TAX -UNITARY	300,000	417,374	320,000	320,000
PROP TAX -EXCESS ERAF	150,000	810,204	150,000	150,000
PROP TAX -PENALTIES/INTEREST	150,000	339,734	200,000	200,000
SALES & USE TAX	448,000	585,375	585,000	585,000
TRANSIENT OCCUPANCY TAX-GENERAL FUN	2,200,000	2,511,987	2,500,000	2,500,000
PROPERTY TRANSFER TAX	140,000	225,244	200,000	200,000
VLF IN LIEU	1,540,000	1,589,612	1,590,000	1,590,000
FRANCHISE PERMITS	210,000	191,137	172,000	172,000
VEHICLE CODE FINES	130,000	160,938	140,000	140,000
County Parking Fines per GC 76000 (used in 50/	0	988	0	0
COURT FINES & PENALTIES	480,000	567,812	550,000	550,000
B/A 1463.14 PC FINES	3,100	3,922	3,100	3,100
GF-FINES, FORFEITS & PENALTIES	875	750	875	875
INTEREST INCOME	12,000	69,831	48,000	48,000
RENTAL INCOME	6,000	6,000	6,000	6,000
ST: MOTOR VEHICLE EXCESS FEES	4,940	5,311	5,000	5,000
ST: HOMEOWNERS PROP TX RELIF	38,500	42,949	42,000	42,000
St: Dept of Fish & Game PILT	15,756	15,756	15,756	15,756
ST: REVENUE STABILIZATION	21,000	21,000	21,000	21,000
ST: SB-90 STATE-MANDATED COST	5,500	6,149	0	0
FED: TOBACCO SETTLEMENT	100,000	125,898	125,000	125,000
FED: IN LIEU TAXES (PILT)	1,214,850	1,215,510	1,250,413	1,250,413
PROF SERVICE FEES- A87	1,462,844	1,462,844	1,296,249	1,296,249
Total Revenues	24,732,365	27,061,880	26,272,393	26,272,393
Total Expenditures	0	0	0	0
Net County Cost	24,732,365	27,061,880	26,272,393	26,272,393

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
GF Operating Transfers				
ST: PUB SAFETY-PROP 172 SALES/1ST RESF	150,000	150,000	150,000	150,000
OPERATING TRANSFERS IN	0	0	131,415	131,415
Total Revenues	150,000	150,000	281,415	281,415
CONTRIBUTIONS TO OTHER GOVERNMENT	20,000	12,520	170,618	170,618
CONTRIBUTIONS TO NON-PROFIT OR	193,500	170,719	150,000	150,000
OPERATING TRANSFERS OUT	3,193,620	2,975,753	3,205,982	3,120,245
Total Expenditures	3,407,120	3,158,992	3,526,600	3,440,863
Net County Cost	-3,257,120	-3,008,992	-3,245,185	-3,159,448

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Farm Advisor				
FED: AG GRAZING PERMITS	1,000	1,093	1,000	1,000
Total Revenues	<u>1,000</u>	<u>1,093</u>	<u>1,000</u>	<u>1,000</u>
CONTRACT SERVICES	43,000	41,847	25,000	25,000
Total Expenditures	<u>43,000</u>	<u>41,847</u>	<u>25,000</u>	<u>25,000</u>
Net County Cost	<u><u>-42,000</u></u>	<u><u>-40,753</u></u>	<u><u>-24,000</u></u>	<u><u>-24,000</u></u>

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Veterans Services				
Total Revenues	0	0	0	0
CONTRIBUTIONS TO OTHER GOVERNMENT	45,617	46,849	38,568	38,568
Total Expenditures	45,617	46,849	38,568	38,568
Net County Cost	-45,617	-46,849	-38,568	-38,568

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Sealer Weights & Measures				
ST: AG COMM/WEIGHTS & MEASURES	70,000	83,685	83,609	83,609
Total Revenues	70,000	83,685	83,609	83,609
PROFESSIONAL & SPECIALIZED SER	220,000	200,702	150,000	150,000
Total Expenditures	220,000	200,702	150,000	150,000
Net County Cost	-150,000	-117,017	-66,391	-66,391

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Court				
Total Revenues	0	0	0	0
REVENUE MOE	500,000	513,836	556,199	556,199
COUNTY FACILITIES MOE	209,132	209,132	209,132	209,132
Total Expenditures	709,132	722,968	765,331	765,331
Net County Cost	-709,132	-722,968	-765,331	-765,331

**County of Mono
Summary of 2017-18 Budget**

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Grand Jury				
Total Revenues	0	0	0	0
JURY AND WITNESS EXPENSE	7,500	5,967	7,500	7,500
OFFICE EXPENSE	800	420	800	800
Total Expenditures	8,300	6,387	8,300	8,300
Net County Cost	-8,300	-6,387	-8,300	-8,300

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Bridgeport Clinic				
Total Revenues	0	0	0	0
TELEPHONE/COMMUNICATIONS	4,500	2,370	4,500	4,500
CONTRACT SERVICES	95,000	26,033	95,000	95,000
UTILITIES	25,000	2,634	25,000	25,000
Total Expenditures	124,500	31,036	124,500	124,500
Net County Cost	-124,500	-31,036	-124,500	-124,500

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
County Service Area #1 - Crowley				
PROP TAX -CURRENT SECURED	145,650	158,283	159,200	159,200
INTEREST INCOME	2,000	5,321	2,000	2,000
REPEATER TOWER RENT	1,400	1,884	2,150	2,150
COMMUNITY GARDEN FEES	350	60	350	350
COMMUNITY WELLNESS PROGRAM FEES	1,000	593	1,000	1,000
MISCELLANEOUS REVENUE	4,100	2,214	5,100	5,100
Donations & Contributions	1,646	1,646	0	0
Total Revenues	<u>156,146</u>	<u>170,002</u>	<u>169,800</u>	<u>169,800</u>
SALARY AND WAGES	0	4,794	0	0
EMPLOYEE BENEFITS	0	543	0	0
EQUIP MAINTENANCE & REPAIR	0	783	0	0
BUILDING/LAND MAINT & REPAIR	27,000	2,610	17,000	17,000
OFFICE EXPENSE	500	86	500	500
CONTRACT SERVICES	15,000	13,280	15,000	15,000
PROFESSIONAL & SPECIALIZED SER	18,000	9,362	22,000	22,000
RENTS & LEASES - REAL PROPERTY	2,000	3,265	2,000	2,000
SPECIAL DEPARTMENT EXPENSE	3,800	2,122	3,800	3,800
UTILITIES	3,000	3,640	3,000	3,000
Capital Equipment >\$5000	8,500	4,900	0	0
Operating Transfers Out	980,000	200,000	455,000	455,000
CONTINGENCY	110,000	2,000	106,500	106,500
Total Expenditures	<u>1,167,800</u>	<u>247,384</u>	<u>624,800</u>	<u>624,800</u>
Net Fund Cost	<u>-1,011,654</u>	<u>-77,382</u>	<u>-455,000</u>	<u>-455,000</u>

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
County Service Area #2 - Benton				
INTEREST INCOME	1,100	2,207	1,100	1,100
SPECIAL ASSESSMENTS	18,000	16,967	16,900	16,900
MISCELLANEOUS REVENUE	0	2,352	0	0
Total Revenues	19,100	21,527	18,000	18,000
EQUIP MAINTENANCE & REPAIR	2,400	200	2,500	2,500
OFFICE EXPENSE	200	168	200	200
CONTRACT SERVICES	5,000	3,854	5,000	5,000
PROFESSIONAL & SPECIALIZED SER	2,000	0	2,000	2,000
SPECIAL DEPARTMENT EXPENSE	7,500	2,998	7,500	7,500
UTILITIES	2,000	1,679	2,000	2,000
Total Expenditures	19,100	8,899	19,200	19,200
Net Fund Cost	0	12,628	-1,200	-1,200

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
County Service Area #5 - Bridgeport				
PROP TAX -CURRENT SECURED	46,725	50,461	46,725	46,725
INTEREST INCOME	4,500	7,183	4,500	4,500
MISCELLANEOUS REVENUE	0	4,968	0	0
Total Revenues	<u>51,225</u>	<u>62,612</u>	<u>51,225</u>	<u>51,225</u>
OFFICE EXPENSE	500	0	500	500
CONTRACT SERVICES	30,500	8,785	18,000	18,000
PROFESSIONAL & SPECIALIZED SER	26,500	1,240	28,000	28,000
SPECIAL DEPARTMENT EXPENSE	37,000	1,785	39,500	39,500
UTILITIES	1,500	693	1,500	1,500
CONTRIBUTIONS TO OTHER GOVERNMENT	8,847	0	0	0
CAPITAL EQUIPMENT, \$5,000+	290,000	65,306	63,000	63,000
Operating Transfers Out	0	6,058	193,000	193,000
Total Expenditures	<u>394,847</u>	<u>83,867</u>	<u>343,500</u>	<u>343,500</u>
Net Fund Cost	<u>-343,622</u>	<u>-21,255</u>	<u>-292,275</u>	<u>-292,275</u>

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Debt Service Fund				
LOAN COLLECTION REPAYMENTS	887,362	922,447	815,462	815,462
Long Term Debt Proceeds	92,298	0	24,500	24,500
Total Revenues	<u>979,660</u>	<u>922,447</u>	<u>839,962</u>	<u>839,962</u>
BOND EXPENSES	750	754	0	0
BOND/LOAN INTEREST	87,836	88,036	52,562	52,562
BOND/LOAN PRINCIPLE REPYMNT	798,776	798,573	762,900	762,900
OPERATING TRANSFERS OUT - INNOPRISE	92,298	48,688	24,500	24,500
Total Expenditures	<u>979,660</u>	<u>936,050</u>	<u>839,962</u>	<u>839,962</u>
Net Fund Cost	<u>0</u>	<u>-13,604</u>	<u>0</u>	<u>0</u>

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Contingency				
Total Revenues	0	0	0	0
CONTINGENCY	99,633	0	420,000	420,000
Total Expenditures	99,633	0	420,000	420,000
Net County Cost	-99,633	0	-420,000	-420,000

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Assessor				
PROP TAX ADMIN FEE- ASSESSOR	360,000	337,223	337,000	337,000
APPLICATION FEES	3,000	0	3,000	3,000
MISCELLANEOUS REVENUE	0	3,000	0	0
Total Revenues	363,000	340,223	340,000	340,000
SALARY AND WAGES	560,683	512,249	544,166	544,166
OVERTIME	0	160	0	0
EMPLOYEE BENEFITS	367,290	317,007	452,626	452,626
WORKERS' COMP INS EXPENSE	10,127	10,127	13,755	13,755
LIABILITY INSURANCE EXPENSE	6,085	6,085	6,014	6,014
EQUIP MAINTENANCE & REPAIR	50,500	41,229	54,265	54,265
MEMBERSHIP FEES	3,600	1,291	3,600	3,600
OFFICE EXPENSE	15,075	15,811	18,700	18,700
Technology Expenses	2,025	2,025	4,888	4,888
CONSULTING SERVICES	100,000	8,381	100,000	100,000
LEGAL SERVICES	100,000	29,408	100,000	100,000
CONTRACT SERVICES	10,000	0	10,000	10,000
PUBLICATIONS & LEGAL NOTICES	2,020	1,367	1,110	1,110
TRAVEL & TRAINING EXPENSE	10,000	6,263	10,000	10,000
VEHICLE FUEL COSTS	5,000	2,074	5,000	5,000
MOTOR POOL EXPENSE	5,400	4,616	8,117	8,117
Total Expenditures	1,247,805	958,092	1,332,241	1,332,241
Net County Cost	-884,805	-617,869	-992,241	-992,241

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
County Clerk/Recorder				
PROP TAX ADMIN FEE- CLERK	1,500	1,393	1,300	1,300
COUNTY CLERK SERVICE FEES	6,000	8,691	7,500	7,500
RECORDING FEES	55,000	59,771	56,000	56,000
INDEX FEES	17,765	20,303	18,500	18,500
Electronic Recording Fee	0	171	5,500	5,500
Miscellaneous Revenue	0	34	0	0
MODERNIZATION/MICRO-GRAPHIC	163,638	45,557	200,500	200,500
Total Revenues	<u>243,903</u>	<u>135,920</u>	<u>289,300</u>	<u>289,300</u>
SALARY AND WAGES	332,029	308,973	314,919	314,919
OVERTIME	0	2,120	0	0
EMPLOYEE BENEFITS	188,219	163,581	146,493	146,493
TELEPHONE/COMMUNICATIONS	2,910	2,299	2,700	2,700
WORKERS' COMP INS EXPENSE	4,754	4,754	4,590	4,590
LIABILITY INSURANCE EXPENSE	4,111	4,111	3,248	3,248
EQUIP MAINTENANCE & REPAIR	8,167	6,450	14,200	14,200
MEMBERSHIP FEES	1,325	1,100	1,325	1,325
OFFICE EXPENSE	12,415	10,287	17,000	17,000
Technology Expenses	2,475	2,475	5,802	5,802
PROFESSIONAL & SPECIALIZED SER	192,590	40,078	170,000	170,000
RENTS & LEASES - OTHER	3,873	3,873	3,700	3,700
Special Department Expense	0	0	25,000	25,000
TRAVEL & TRAINING EXPENSE	10,500	5,873	12,500	12,500
VEHICLE FUEL COSTS	550	69	550	550
MOTOR POOL EXPENSE	300	0	462	462
Total Expenditures	<u>764,218</u>	<u>556,043</u>	<u>722,489</u>	<u>722,489</u>
Net County Cost	<u>-520,315</u>	<u>-420,123</u>	<u>-433,189</u>	<u>-433,189</u>

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Board of Supervisors				
PROP TAX ADMIN FEE- BOS	900	462	462	462
Total Revenues	900	462	462	462
SALARY AND WAGES	248,306	249,009	253,263	253,263
EMPLOYEE BENEFITS	160,472	144,146	143,635	143,635
TELEPHONE/COMMUNICATIONS	900	1,050	900	900
WORKERS' COMP INS EXPENSE	4,713	4,713	7,235	7,235
LIABILITY INSURANCE EXPENSE	4,211	4,211	5,208	5,208
MEMBERSHIP FEES	15,000	14,588	15,000	15,000
OFFICE EXPENSE	6,439	5,854	6,800	6,800
TECHNOLOGY EXPENSE	450	1,563	2,529	2,529
PROFESSIONAL & SPECIALIZED SER	5,000	4,908	5,250	5,250
PUBLICATIONS & LEGAL NOTICES	5,500	4,875	5,650	5,650
RENTS & LEASES - OTHER	2,019	2,018	200	200
RENTS & LEASES - REAL PROPERTY	5,295	5,108	5,733	5,733
SPECIAL DEPARTMENT EXPENSE	3,800	1,706	4,000	4,000
TRAVEL & TRAINING EXPENSE	50,000	55,667	55,000	55,000
VEHICLE FUEL COSTS	1,500	705	1,500	1,500
MOTOR POOL EXPENSE	3,400	2,022	3,556	3,556
Total Expenditures	517,005	502,143	515,459	515,459
Net County Cost	-516,105	-501,681	-514,997	-514,997

County of Mono
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For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Election Division				
ST: ELECTION REIMBURSEMENT	0	414	0	0
Oth: Other Govt Agencies	0	5,936	0	0
ELECTION FEES	1,000	3,002	1,500	1,500
Long Term Debt Proceeds	0	0	224,000	224,000
Total Revenues	1,000	9,352	225,500	225,500
SALARY AND WAGES	72,959	51,922	73,824	73,824
OVERTIME	0	375	0	0
EMPLOYEE BENEFITS	26,352	22,554	37,960	37,960
TELEPHONE/COMMUNICATIONS	630	540	885	885
EQUIP MAINTENANCE & REPAIR	25,000	18,539	16,000	16,000
OFFICE EXPENSE	24,550	9,555	20,000	20,000
Technology Expenses	450	450	837	837
PUBLICATIONS & LEGAL NOTICES	3,900	1,253	3,998	3,998
SPEC DEPT EXP	21,426	17,239	26,201	26,201
POLL WORKER EXPENSES	10,500	6,100	10,500	10,500
BALLOT EXPENSES	30,000	13,203	30,000	30,000
TRAVEL & TRAINING EXPENSE	7,500	3,810	7,500	7,500
Bond/Loan Interest	0	0	5,336	5,336
CAPITAL EQUIP-\$5,000+	212,850	224,403	0	0
Bond/Loan Principle Repayment	0	0	42,602	42,602
Total Expenditures	436,117	369,942	275,643	275,643
Net County Cost	-435,117	-360,590	-50,143	-50,143

County of Mono
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GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
County Counsel				
PROP TAX ADMIN FEE- CO COUNSEL	1,000	1,917	1,000	1,000
PROFESSIONAL SERVICE FEES-CO COUNSE	2,000	5,770	2,000	2,000
MISC REVENUE-CO COUNSEL	100	0	100	100
Total Revenues	3,100	7,687	3,100	3,100
SALARY AND WAGES	523,270	468,805	579,681	579,681
EMPLOYEE BENEFITS	287,356	254,946	316,695	316,695
TELEPHONE/COMMUNICATIONS	3,600	3,003	3,600	3,600
WORKERS' COMP INS EXPENSE	4,619	4,619	6,397	6,397
LIABILITY INSURANCE EXPENSE	3,088	3,088	3,612	3,612
MEMBERSHIP FEES	6,000	3,578	6,000	6,000
OFFICE EXPENSE	10,000	6,401	9,000	9,000
Technology Expenses	1,125	1,125	3,634	3,634
LEGAL SERVICES	70,000	12,557	20,000	20,000
CONTRACT SERVICES	1,000	0	1,000	1,000
PROFESSIONAL & SPECIALIZED SER	10,000	10,273	10,000	10,000
RENTS & LEASES - REAL PROPERTY	68,586	63,039	69,284	69,284
SPECIAL DEPARTMENT EXPENSE	15,000	5,633	15,000	15,000
TRAVEL & TRAINING EXPENSE	15,200	8,971	12,000	12,000
VEHICLE FUEL COSTS	2,000	1,022	2,000	2,000
MOTOR POOL EXPENSE	3,300	2,881	5,158	5,158
CREDIT CARD CLEARING ACCOUNT	0	2,047	0	0
Total Expenditures	1,024,144	851,990	1,063,061	1,063,061
Net County Cost	-1,021,044	-844,303	-1,059,961	-1,059,961

County of Mono
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For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Public Defender				
SMALL CLAIMS ADVICE -COURT FIN	400	298	400	400
St: 2011 Realignment	0	1,035	3,500	3,500
LEGAL SERVICES	12,000	9,499	12,000	12,000
PUBLIC DEFENDER CONTRACT FEES	20,000	12,750	12,750	12,750
Operating Transfers In	0	0	17,405	17,405
Total Revenues	<u>32,400</u>	<u>23,583</u>	<u>46,055</u>	<u>46,055</u>
LEGAL SERVICES	45,000	42,052	0	0
CONTRACT SERVICES	578,000	578,184	603,500	603,500
PROFESSIONAL & SPECIALIZED SER	55,000	64,873	115,000	115,000
Total Expenditures	<u>678,000</u>	<u>685,109</u>	<u>718,500</u>	<u>718,500</u>
Net County Cost	<u>-645,600</u>	<u>-661,527</u>	<u>-672,445</u>	<u>-672,445</u>

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For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Law Library				
INTEREST INCOME	0	111	0	0
MISCELLANEOUS REVENUE	4,000	3,322	4,000	4,000
OPERATING TRANSFERS IN	9,150	9,150	9,150	9,150
Total Revenues	<u>13,150</u>	<u>12,583</u>	<u>13,150</u>	<u>13,150</u>
EXPENDITURES	13,150	11,036	13,150	13,150
Total Expenditures	<u>13,150</u>	<u>11,036</u>	<u>13,150</u>	<u>13,150</u>
Net Fund Cost	<u>0</u>	<u>1,547</u>	<u>0</u>	<u>0</u>

County of Mono
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GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Information Technology				
MISC CHARGES FOR SERVICES	6,000	0	3,000	3,000
IT SERVICE CONTRACTS	368,344	337,057	250,000	250,000
Total Revenues	374,344	337,057	253,000	253,000
SALARY AND WAGES	856,942	817,559	905,221	905,221
OVERTIME	10,000	3,849	10,000	10,000
EMPLOYEE BENEFITS	504,620	470,531	563,251	563,251
TELEPHONE/COMMUNICATIONS	102,300	99,143	100,600	100,600
WORKERS' COMP INS EXPENSE	34,972	34,972	49,833	49,833
LIABILITY INSURANCE EXPENSE	7,256	7,256	8,907	8,907
EQUIP MAINTENANCE & REPAIR	52,025	48,205	20,000	20,000
BUILDING/LAND MAINT & REPAIR	0	13	0	0
OFFICE EXPENSE	3,675	4,649	4,000	4,000
Technology Expenses	2,925	2,925	9,451	9,451
CONSULTING SERVICES	6,500	2,175	28,500	28,500
RENTS & LEASES - OTHER	140,589	101,132	127,185	127,185
RENTS & LEASES - REAL PROPERTY	16,538	15,803	16,568	16,568
TRAVEL & TRAINING EXPENSE	15,000	17,892	18,000	18,000
VEHICLE FUEL COSTS	2,000	2,152	2,000	2,000
MOTOR POOL EXPENSE	4,917	5,971	8,000	8,000
CAPITAL EQUIPMENT, \$5,000+	0	34,419	0	0
Total Expenditures	1,760,259	1,668,645	1,871,516	1,871,516
Net County Cost	-1,385,915	-1,331,588	-1,618,516	-1,618,516

County of Mono
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GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Information Tech - Radio				
Repeater Tower Rent	0	0	16,000	16,000
Operating Transfers In	162,692	162,692	130,000	130,000
Total Revenues	162,692	162,692	146,000	146,000
Telephone/Communications	0	0	3,000	3,000
Equip Maintenance & Repair	39,031	39,032	35,000	35,000
Consulting Services	0	0	100,000	100,000
Rents & Leases - Real Property	0	0	11,000	11,000
Small Tools & Instruments	0	0	5,000	5,000
Travel & Training Expense	0	0	5,000	5,000
Capital Equipment, \$5,000+	135,540	135,540	130,000	130,000
Operating Transfers Out	133,121	133,121	0	0
Total Expenditures	307,692	307,693	289,000	289,000
Net County Cost	-145,000	-145,001	-143,000	-143,000

County of Mono
Summary of 2017-18 Budget

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GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Tech Refresh Internal Service Fund				
Interest Income	0	696	0	0
INTER-FUND REVENUE	72,700	51,750	171,409	171,409
Total Revenues	72,700	52,446	171,409	171,409
OFFICE EXPENSE	107,750	35,537	213,066	213,066
A-87 Indirect Costs	1,418	1,418	3,176	3,176
Total Expenditures	109,168	36,955	216,242	216,242
Net Fund Cost	-36,468	15,491	-44,833	-44,833

County of Mono
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GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Accumulated Capital Outlay				
Operating Transfers In	0	133,121	0	0
Total Revenues	0	133,121	0	0
Operating Transfers Out	162,692	162,692	130,000	130,000
Total Expenditures	162,692	162,692	130,000	130,000
Net Fund Cost	-162,692	-29,571	-130,000	-130,000

Public Safety Programs

	Page	Appropriation	Total
Animal Control	89	\$ 674,657	
			<u>\$ 674,657</u>
District Attorney	90	\$ 2,052,450	
Cal-MMETT/Marijuana	91	249,650	
JAG Grant	92	-	
Victim/Witness	93	123,996	
Diversion Program	94	<u>20,000</u>	
			<u>2,446,096</u>
Probation			
Adult Probation	95	\$ 1,695,410	
Juvenile Institutions	96	334,007	
2011 Realignment (consolidated)	97	5,262,828	
Community Corrections Partnership	98	984,754	
YOBG	99	117,000	
SB678	100	118,500	
JJCPA	101	40,652	
PRCS	102	30,750	
BSCC	103	<u>100,000</u>	
			<u>8,683,901</u>
Sheriff	104	\$ 5,926,688	
Boating	105	135,650	
Court Security	106	547,932	
Emergency Services	107	256,000	
Homeland Security Grants	108	89,990	
Inmate Welfare Trust	109	14,300	
Jail Operations	110	3,243,245	
Off-Highway Vehicle	111	53,243	
Search & Rescue	112	45,275	
2011 Realignment Court Security	113	<u>623,932</u>	
			<u>10,936,255</u>
Total			<u><u>\$ 22,740,909</u></u>

County of Mono
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GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Animal Control				
ANIMAL LICENSES FEES	20,000	16,411	20,000	20,000
HUMANE SERVICES	8,000	10,630	8,000	8,000
DONATIONS & CONTRIBUTIONS	1,111	2,707	0	0
Special Animal Welfare	0	0	10,000	10,000
Total Revenues	29,111	29,748	38,000	38,000
SALARY AND WAGES	189,061	176,248	219,672	219,672
OVERTIME	4,000	7,020	5,000	5,000
EMPLOYEE BENEFITS	163,835	148,046	195,432	195,432
UNIFORM ALLOWANCE	800	2,400	1,600	1,600
TELEPHONE/COMMUNICATIONS	3,500	2,782	3,500	3,500
WORKERS' COMP INS EXPENSE	94,519	94,519	136,417	136,417
LIABILITY INSURANCE EXPENSE	3,671	3,671	4,249	4,249
MEMBERSHIP FEES	200	150	200	200
OFFICE EXPENSE	3,075	3,761	3,000	3,000
Technology Expenses	675	675	2,302	2,302
PROFESSIONAL & SPECIALIZED SER	12,000	8,042	10,000	10,000
SPECIAL DEPARTMENT EXPENSE	10,000	10,042	10,000	10,000
TRAVEL & TRAINING EXPENSE	3,500	2,289	3,500	3,500
VEHICLE FUEL COSTS	10,000	14,597	13,000	13,000
MOTOR POOL EXPENSE	20,624	32,291	49,285	49,285
UTILITIES	6,000	8,842	7,500	7,500
CAPITAL EQUIPMENT, \$5,000+	0	0	10,000	10,000
Total Expenditures	525,460	515,375	674,657	674,657
Net County Cost	-496,349	-485,627	-636,657	-636,657

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
District Attorney-Prosecution				
ST: MOTOR VEH-THEFT PREVENTION	18,535	11,061	18,535	18,535
ST: COPS-DA	4,708	4,448	4,708	4,708
ST: PUB SAFETY-PROP 172 SALES	122,017	127,311	125,000	125,000
St: 2011 Realignment	0	1,035	3,500	3,500
DISTRICT ATTORNEY - NSF FEES	100	60	100	100
WELFARE FRAUD INVESTIGATION RE	50,000	50,000	50,000	50,000
DISCOVERY FEES	250	159	250	250
MISCELLANEOUS REVENUE	0	4,882	0	0
DA ASSET FORFEITURE FUNDS	1,000	0	0	0
Judgments, Damages & Settlements	0	5,000	0	0
OPERATING TRANSFERS IN	387,000	302,152	238,730	238,730
Total Revenues	583,610	506,108	440,823	440,823
SALARY AND WAGES	822,972	785,760	871,860	871,860
OVERTIME	11,500	3,228	11,500	11,500
EMPLOYEE BENEFITS	751,819	688,170	709,638	709,638
TELEPHONE/COMMUNICATIONS	13,440	13,599	13,440	13,440
WORKERS' COMP INS EXPENSE	6,853	6,853	31,584	31,584
LIABILITY INSURANCE EXP	6,257	6,257	8,523	8,523
JURY AND WITNESS EXPENSE	40,000	29,170	58,500	58,500
BUILDING/LAND MAINT & REPAIR	0	1,238	0	0
MEMBERSHIP FEES	4,600	3,492	4,600	4,600
OFFICE EXPENSE	28,210	29,832	30,910	30,910
Technology Expenses	2,700	2,700	6,799	6,799
CONTRACT SERVICES	6,500	6,805	18,500	18,500
PROFESSIONAL & SPECIALIZED SER	27,000	7,000	21,000	21,000
PUBLICATIONS & LEGAL NOTICES	24,000	29,048	24,000	24,000
RENTS & LEASES - REAL PROPERTY	110,203	101,290	167,010	167,010
SPECIAL DEPARTMENT EXPENSE	9,000	5,260	6,000	6,000
TRAVEL & TRAINING EXPENSE	30,000	5,381	25,000	25,000
VEHICLE FUEL COSTS	5,000	5,466	5,000	5,000
MOTOR POOL EXPENSE	8,700	11,794	38,586	38,586
CREDIT CARD CLEARING ACCOUNT	0	76	0	0
Total Expenditures	1,908,754	1,742,419	2,052,450	2,052,450
Net County Cost	-1,325,144	-1,236,311	-1,611,627	-1,611,627

County of Mono
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GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
GF Grant Programs				
FED: OES MARIJUANA GRANT (DEA-	10,000	10,000	10,000	10,000
FED: OES CAL-MMET GRANT	122,000	123,060	223,325	223,325
Oth: Other Govt Agencies	0	368	0	0
Total Revenues	132,000	133,428	233,325	233,325
SALARY AND WAGES-FOR TRANSFER TO GF	25,000	25,000	30,000	30,000
OVERTIME -FOR TRANSFER TO GRNT	27,000	5,775	25,000	25,000
BENEFITS-FOR TRANSFER TO GRANT	25,000	27,000	35,000	35,000
TELEPHONE-FOR TRANSFER TO GRNT	3,000	0	3,000	3,000
Office Expense	42,000	0	25,000	25,000
Technology Expenses	0	0	4,000	4,000
SPECIAL DEPT EXPENSE	10,000	9,223	26,325	26,325
Confidential Funds	0	0	20,000	20,000
Capital Equipment, \$5,000+	0	0	30,000	30,000
Operating Transfers Out	0	0	51,325	51,325
Total Expenditures	132,000	66,998	249,650	249,650
Net Fund Cost	0	66,430	-16,325	-16,325

County of Mono
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GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
DA - Justice Admin Grant				
FED: JUSTICE ASSISTANCE GRANT	236,000	116,612	0	0
Total Revenues	236,000	116,612	0	0
OVERTIME - JAG	30,000	7,938	0	0
TELEPHONE/COMMUNICATIONS	4,000	378	0	0
OFFICE EXPENSE	8,000	10	0	0
RENTS & LEASES - REAL PROPERTY	54,980	53,805	0	0
Spec Dept - Testing	30,000	2,221	0	0
CONFIDENTIAL FUNDS	30,806	10,000	0	0
TRAVEL & TRAINING EXPENSE	20,000	7,138	0	0
VEHICLE FUEL COSTS	20,000	3,927	0	0
MOTOR POOL EXPENSE	30,000	10,666	0	0
CONTRIBUTIONS TO OTHER GOVERNMENT	0	12,991	0	0
Capital Equipment, \$5,000+	8,214	0	0	0
Total Expenditures	236,000	109,074	0	0
Net County Cost	0	7,538	0	0

County of Mono
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GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Victim/Witness				
FED: VICTIM/WITNESS GRANT	143,508	106,035	123,996	123,996
Total Revenues	143,508	106,035	123,996	123,996
SALARY AND WAGES	84,526	84,526	77,079	77,079
EMPLOYEE BENEFITS	53,657	53,657	39,636	39,636
TELEPHONE/COMMUNICATIONS	660	605	660	660
WORKERS' COMP INS EXPENSE	998	998	1,422	1,422
LIABILITY INSURANCE EXP	560	560	619	619
MEMBERSHIP FEES	80	80	80	80
OFFICE EXPENSE	1,374	0	1,500	1,500
TRAVEL & TRAINING EXPENSE	1,653	935	3,000	3,000
Total Expenditures	143,508	141,361	123,996	123,996
Net County Cost	0	-35,326	0	0

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
DA Diversion Program				
INTEREST INCOME	0	138	0	0
DA DIVERSION FILING FEES	0	2,500	0	0
Total Revenues	0	2,638	0	0
OPERATING TRANSFERS OUT	0	6,500	20,000	20,000
Total Expenditures	0	6,500	20,000	20,000
Net Fund Cost	0	-3,862	-20,000	-20,000

County of Mono
Summary of 2017-18 Budget
For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Adult Probation Services				
LAB -H & S 11372.5	600	1,072	600	600
DRUG PROG -H&S 11372.7	800	1,931	800	800
FINES, FORFEITS & PENALTIES	1,600	1,444	1,600	1,600
ST: PUB SAFETY-PROP 172 SALES	76,800	101,975	76,800	76,800
ST: RESTITUTION 10% REBATE	2,900	3,608	2,900	2,900
ST:STC TRAINING REIMBURSEMENT	5,720	4,769	5,720	5,720
Fed: Drug Court Grant	116,666	93,612	116,666	116,666
PROBATION GPS MONITORING FEE	1,600	2,282	1,600	1,600
PROBATION FEES	15,000	15,501	15,000	15,000
INTERSTATE FEES (PC 1203.9)	150	435	150	150
SUPERVISORY FEES (PC 1000)	3,000	1,930	1,500	1,500
DISMISSAL FEES (PC 1203.4)	50	150	50	50
OPERATING TRANSFERS IN	331,444	258,495	444,584	444,584
Total Revenues	556,330	487,203	667,970	667,970
SALARY & WAGES	587,797	542,668	552,416	552,416
OVERTIME	11,988	3,310	10,000	10,000
EMPLOYEE BENEFITS	721,826	714,621	811,508	811,508
UNIFORM/SAFETY GEAR	10,000	4,583	10,000	10,000
TELEPHONE/COMMUNICATIONS	14,400	14,423	15,500	15,500
WORKERS' COMP INS EXPENSE	9,082	9,082	15,301	15,301
LIABILITY INSURANCE EXPENSE	6,107	6,107	7,596	7,596
EQUIP MAINTENANCE & REPAIR	425	0	425	425
MEMBERSHIP FEES	855	875	900	900
OFFICE SUPPLIES	29,594	23,786	29,594	29,594
PROFESSIONAL & SPECIALIZED SERVICES	22,380	8,407	25,000	25,000
RENTS & LEASES - REAL PROPERTY	75,427	69,327	76,195	76,195
SMALL TOOLS & INSTRUMENTS	375	0	375	375
SPECIAL DEPT EXP	17,689	46,393	74,889	74,889
TRAVEL & TRAINING	19,278	17,547	40,198	20,000
Vehicle Fuel Costs	2,900	3,450	3,428	3,428
MOTOR POOL EXPENSE	25,159	16,305	30,411	30,411
OPERATING TRANSFERS OUT	11,872	0	11,872	11,872
Total Expenditures	1,567,154	1,480,884	1,715,608	1,695,410
Net County Cost	-1,010,824	-993,681	-1,047,638	-1,027,440

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Juvenile Probation Services				
ST: Juvenile Probation Activities	13,255	14,008	13,255	13,255
FED: PROBATION IV-E & IV-EA JUV PLACEME	5,800	8,427	6,000	6,000
FED: MISC FED GRANTS	150,000	78,567	150,000	150,000
JUVENILE TRAFFIC HEARINGS	3,800	3,337	0	0
PROBATION FEES - JUVENILE	500	542	500	500
Miscellaneous Revenue	0	5,208	0	0
OPERATING TRANSFERS IN	157,652	66,260	157,652	157,652
Total Revenues	<u>331,007</u>	<u>176,349</u>	<u>327,407</u>	<u>327,407</u>
SALARY AND WAGES	58,716	46,924	72,968	72,968
OVERTIME	0	523	0	0
EMPLOYEE BENEFITS	58,716	37,815	85,233	85,233
CLOTHING/PERSONAL SUPPLIES	4,500	827	4,500	4,500
TELEPHONE/COMMUNICATIONS	0	225	0	0
FOOD EXPENSES	1,000	860	1,000	1,000
OFFICE EXPENSE	10,356	9,835	6,431	6,431
MEDICAL/DENTAL SERVICES	19,000	6,500	19,000	19,000
PROFESSIONAL & SPECIALIZED SER	77,000	7,296	5,000	5,000
SPEC DEPT EXP	47,255	16,238	45,255	45,255
TRAVEL & TRAINING EXP	2,500	1,010	7,712	7,712
VEHICLE FUEL COSTS	8,464	2,792	5,424	5,424
Motor Pool Expense	0	0	2,964	2,964
SUPPORT & CARE OF PERSONS	52,000	7,377	57,000	57,000
OPERATING TRANSFERS OUT	0	16,063	21,520	21,520
Total Expenditures	<u>339,507</u>	<u>154,285</u>	<u>334,007</u>	<u>334,007</u>
Net County Cost	<u>-8,500</u>	<u>22,064</u>	<u>-6,600</u>	<u>-6,600</u>

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
County Local Rev Fund 2011(Publ Saf Realignment)				
INTEREST INCOME	20,000	56,675	0	0
2011 REALIGNMNT -DA/PUBLIC DEFENDER	4,900	5,967	0	0
2011 REALIGNMNT -COURT SECURITY	509,000	451,088	0	0
PROBATION TRUST - JCPF - YOBG	117,000	100,612	0	0
2011 REALIGNMNT - PROBATION	717,450	773,500	0	0
PROBATION- SB 678 PERFORMANCE INCENT	249,000	227,576	0	0
2011 REALIGNMNT- BH SUBACCT	399,400	408,566	0	0
2011 REALIGNMNT- DSS PROTECTIVE SERVI	1,101,000	1,025,245	0	0
Total Revenues	3,117,750	3,049,230	0	0
OPERATING TR OUT- COMMUNITY CORRECT	831,554	690,668	736,940	736,940
Operating Transfers Out	0	0	17,405	17,405
Operating Transfers Out	0	0	17,405	17,405
OPERATING TRANSFERS OUT- COURT SECL	542,268	406,646	519,875	519,875
OPERATING TR OUT-PROB TRUST-JCPF-YOE	157,652	30,899	358,600	358,600
OPERATING TRANSFERS OUT	110,444	94,380	1,071,407	1,071,407
REALIGNMENT-MH NONDRUG MEDI-CAL S	7,414	11,000	1,587,938	1,587,938
OPERATING TR OUT-DSS PROTECTIVE SER\	1,119,776	884,681	953,258	953,258
Total Expenditures	2,769,108	2,118,274	5,262,828	5,262,828
Net Fund Cost	348,642	930,956	-5,262,828	-5,262,828

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Probation CCP 2011 Realignment				
St: 2011 Realignment	0	0	612,000	612,000
Operating Transfers In	0	0	736,940	736,940
Total Revenues	0	0	1,348,940	1,348,940
Operating Transfers Out	0	0	984,754	984,754
Total Expenditures	0	0	984,754	984,754
Net Fund Cost	0	0	364,186	364,186

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Probation YOBG 2011 Realignment				
St: 2011 Realignment	0	0	113,357	113,357
Operating Transfers In	0	0	301,924	301,924
Total Revenues	0	0	565,281	565,281
Operating Transfers Out	0	0	117,000	117,000
Total Expenditures	0	0	117,000	117,000
Net Fund Cost	0	0	448,281	448,281

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Probation SB678 2011 Realignment				
St: 2011 Realignment	0	0	227,576	227,576
Operating Transfers In	0	0	634,697	634,697
Total Revenues	0	0	862,273	862,273
Operating Transfers Out	0	0	118,500	118,500
Total Expenditures	0	0	118,500	118,500
Net Fund Cost	0	0	743,773	743,773

County of Mono
Summary of 2017-18 Budget
For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Probation JJCPA 2011 Realignment				
St: 2011 Realignment	0	0	37,600	37,600
Operating Transfers In	0	0	56,676	56,676
Total Revenues	0	0	94,276	94,276
Operating Transfers Out	0	0	40,652	40,652
Total Expenditures	0	0	40,652	40,652
Net Fund Cost	0	0	53,624	53,624

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Probation PRCS 2011 Realignment				
St: 2011 Realignment	0	0	30,750	30,750
Operating Transfers In	0	0	81,551	81,551
Total Revenues	0	0	112,301	112,301
Special Department Expense	0	0	30,750	30,750
Total Expenditures	0	0	30,750	30,750
Net Fund Cost	0	0	81,551	81,551

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Probation BSCC 2011 Realignment				
St: 2011 Realignment	0	0	100,000	100,000
Operating Transfers In	0	0	355,159	355,159
Total Revenues	0	0	455,159	455,159
Operating Transfers Out	0	0	100,000	100,000
Total Expenditures	0	0	100,000	100,000
Net Fund Cost	0	0	355,159	355,159

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Sheriff				
Off-Hwy Vehicle License Fees	12,000	6,945	0	0
RENTAL INCOME	16,800	18,200	0	0
ST: COPS-SHERIFF	100,000	115,348	100,000	100,000
ST: PUB SAFETY-PROP 172 SALES	575,900	588,913	575,900	575,900
St: Restitution 10% Rebate/CARPOS Rebate	0	168	168	168
ST: RURAL LAW ENFORCE ASST (AB	500,000	363,579	500,000	500,000
ST: OFF-HWY VEHICLE GRANT	47,030	46,022	0	0
ST: SHERIFF POST REIMBURSEMENT	25,000	1,549	1,000	1,000
FED: MISC FED GRANTS	8,000	10,537	8,000	8,000
CIVIL PROCESS SERVICE	4,150	6,390	5,000	5,000
CONCEALED WEAPONS PERMIT FEES	4,000	2,072	2,000	2,000
LAW ENFORCEMENT SERVICES	311,141	341,390	0	0
LAW ENFORCE FED LAND SERVICES	20,500	15,040	20,000	20,000
MISCELLANEOUS REVENUE	1,800	3,383	0	0
Misc Rev - Explorer's Program Reimb	0	1,853	1,900	1,900
MISCELLANEOUS REIMBURSEMENTS	325	47	0	0
Restitution	0	151	0	0
SALE OF SURPLUS ASSETS	22,800	238	0	0
OPERATING TRANSFERS IN	0	1,832	0	0
Total Revenues	1,649,446	1,523,659	1,213,968	1,213,968
SALARY AND WAGES	2,003,530	1,947,051	2,251,335	2,187,412
OVERTIME	259,000	322,878	300,000	300,000
HOLIDAY PAY	145,130	115,360	106,584	102,218
EMPLOYEE BENEFITS	1,560,452	1,424,711	1,728,189	1,679,546
UNIFORM ALLOWANCE	17,900	14,922	6,000	6,000
SPECIAL UNIFORM SUPPLIES	43,000	38,331	50,000	50,000
TELEPHONE/COMMUNICATIONS	94,995	93,334	94,995	94,995
WORKERS' COMP INS EXPENSE	190,155	190,155	348,146	348,146
LIABILITY INSURANCE EXPENSE	160,753	160,753	161,086	161,086
EQUIP MAINTENANCE & REPAIR	70,000	70,681	10,000	10,000
BUILDING/LAND MAINT & REPAIR	2,200	1,387	2,200	2,200
MEMBERSHIP FEES	5,800	5,296	5,800	5,800
OFFICE EXPENSE	36,650	16,412	36,650	36,650
Technology Expenses	45,350	27,350	116,432	116,432
CONTRACT SERVICES	23,989	21,610	0	0
PROFESSIONAL & SPECIALIZED SER	105,000	116,380	95,000	95,000
PUBLICATIONS & LEGAL NOTICES	4,425	7,236	5,000	5,000
RENTS & LEASES-REAL PROP	2,220	4,747	1,200	1,200
SMALL TOOLS & INSTRUMENTS	130	26	130	130
SPECIAL DEPARTMENT EXPENSE	7,265	3,844	7,265	7,265
SPEC DEPT EXPENSE-AMMUNITION	30,000	32,030	15,000	15,000
SPEC DEPT- Explorer's Program	496	2,307	2,500	2,500
SPEC DEPT EXP-IDENTITY UNIT	1,650	300	1,650	1,650
TRAVEL & TRAINING EXPENSE	65,000	35,935	65,000	65,000
VEHICLE FUEL COSTS	130,000	110,745	130,000	130,000
MOTOR POOL EXPENSE	376,155	252,322	430,458	430,458
UTILITIES	80,200	70,321	73,000	73,000
CAPITAL EQUIPMENT, \$5,000+	0	52,328	0	0
CREDIT CARD CLEARING ACCOUNT	0	113	0	0
Total Expenditures	5,461,445	5,138,866	6,043,620	5,926,688
Net County Cost	-3,811,999	-3,615,207	-4,829,652	-4,712,720

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Boating Law Enforcement				
ST: BOAT SAFETY	131,065	87,077	135,650	135,650
CA DEPT OF BOATING & WATERWAYS-FEDE	15,050	14,445	0	0
Total Revenues	146,115	101,522	135,650	135,650
SALARY AND WAGES	35,206	53,831	34,781	34,781
OVERTIME	28,600	21,483	30,506	30,506
HOLIDAY PAY	5,630	3,222	0	0
EMPLOYEE BENEFITS	35,902	33,645	30,256	30,256
UNIFORM ALLOWANCE	830	161	0	0
WORKERS' COMP INS EXPENSE	3,520	3,520	824	824
LIABILITY INSURANCE EXPENSE	1,150	841	1,303	1,303
EQUIP MAINTENANCE & REPAIR	15,050	600	10,221	10,221
OFFICE EXPENSE	100	9	100	100
RENTS & LEASES - OTHER	7,200	7,200	5,650	5,650
SPECIAL DEPARTMENT EXPENSE	5,420	0	0	0
TRAVEL & TRAINING EXPENSE	5,113	0	5,113	5,113
VEHICLE FUEL COSTS	2,300	1,871	1,500	1,500
BOAT FUEL COSTS	2,800	1,660	2,800	2,800
MOTOR POOL EXPENSE	3,200	2,857	12,096	12,096
UTILITIES	800	357	500	500
Total Expenditures	152,821	131,256	135,650	135,650
Net County Cost	-6,706	-29,734	0	0

County of Mono
Summary of 2017-18 Budget
For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Court Security				
OPERATING TRANSFERS IN- COURT SCREEI	553,268	406,646	547,932	547,932
Total Revenues	553,268	406,646	547,932	547,932
SALARY AND WAGES	318,851	283,073	375,488	375,488
OVERTIME	10,000	7,475	10,000	10,000
HOLIDAY PAY	9,444	9,499	6,126	6,126
EMPLOYEE BENEFITS	109,268	97,617	112,044	112,044
UNIFORM ALLOWANCE	1,270	890	8,400	8,400
WORKERS' COMP INS EXPENSE	6,426	6,426	9,641	9,641
LIABILITY INSURANCE EXPENSE	3,539	3,849	4,132	4,132
EQUIP MAINTENANCE & REPAIR	1,070	0	1,070	1,070
OFFICE EXPENSE	100	0	100	100
PROFESSIONAL & SPECIALIZED SER	4,800	275	4,800	4,800
TRAVEL & TRAINING EXPENSE	5,000	1,803	5,000	5,000
VEHICLE FUEL COSTS	3,200	2,300	3,200	3,200
MOTOR POOL EXPENSE	4,300	2,387	7,931	7,931
CAPITAL EQUIPMENT, \$5,000+	76,000	0	0	0
Total Expenditures	553,268	415,594	547,932	547,932
Net County Cost	0	-8,948	0	0

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Emergency Services				
ST: OFFICE OF EMERGENCY SERVIC	161,048	130,465	128,000	128,000
Oth: Other Govt Agencies	0	10,000	0	0
PRIOR YEAR REVENUE	0	1,009	0	0
Total Revenues	161,048	141,474	128,000	128,000
SALARY AND WAGES	98,723	102,359	108,752	108,752
OVERTIME	40,000	28,826	35,000	35,000
HOLIDAY PAY	9,394	8,114	6,474	6,474
EMPLOYEE BENEFITS	71,291	72,555	72,983	72,983
UNIFORM ALLOWANCE	1,000	835	450	450
TELEPHONE/COMMUNICATIONS	10,295	6,599	7,000	7,000
WORKERS' COMP INS EXPENSE	924	924	1,422	1,422
LIABILITY INSURANCE EXPENSE	518	518	619	619
EQUIP MAINTENANCE & REPAIR	70,944	89,568	10,000	10,000
OFFICE EXPENSE	300	140	300	300
Technology Expenses	0	10,000	7,500	7,500
CONTRACT SERVICES	7,500	7,500	0	0
RENTS & LEASES - OTHER	5,707	5,332	0	0
TRAVEL & TRAINING EXPENSE	5,500	164	5,500	5,500
CAPITAL EQUIPMENT, \$5,000+	0	0	150,250	0
Total Expenditures	322,096	333,434	406,250	256,000
Net County Cost	-161,048	-191,961	-278,250	-128,000

County of Mono
Summary of 2017-18 Budget
For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Terrorism Grant - OES				
FED-HOMELAND SECURITY-2011	89,990	89,404	89,990	89,990
Total Revenues	89,990	89,404	89,990	89,990
EXPENDITURES	89,990	73,426	89,990	89,990
Total Expenditures	89,990	73,426	89,990	89,990
Net Fund Cost	0	15,978	0	0

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Inmate Welfare Trust				
INTEREST INCOME	0	1,437	0	0
MISCELLANEOUS REVENUE	0	32,589	0	0
Total Revenues	0	34,025	0	0
EXPENDITURES	0	15,212	0	0
OPERATING TRANSFERS OUT	0	16,673	14,300	14,300
Total Expenditures	0	31,884	14,300	14,300
Net Fund Cost	0	2,141	-14,300	-14,300

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Jail				
ST: COPS-JAIL	4,105	4,448	4,447	4,447
ST:STC TRAINING REIMBURSEMENT-JAIL	11,180	8,257	11,180	11,180
FED: SCAAP GRANT - STATE CRIMI	10,288	11,778	0	0
Oth: Other Govt Agencies	0	1,822	0	0
Law Enforcement Services	0	0	292,309	292,309
OPERATING TRANSFERS IN	187,248	198,294	562,970	562,970
Total Revenues	212,821	224,599	870,906	870,906
SALARY AND WAGES	1,087,579	1,008,157	1,091,933	1,004,004
OVERTIME	118,300	167,863	165,000	165,000
HOLIDAY PAY	95,296	77,052	111,717	102,725
EMPLOYEE BENEFITS	945,909	757,534	1,036,195	950,575
CLOTHING/PERSONAL SUPPLIES	7,800	1,710	7,800	7,800
UNIFORM ALLOWANCE	23,000	19,384	35,276	33,276
UNIFORM/SAFETY GEAR	1,300	604	1,300	1,300
TELEPHONE/COMMUNICATIONS	2,890	391	300	300
Telephone/Communications-Inmate Welfare	0	3,171	3,000	3,000
FOOD EXPENSES	142,214	144,035	146,480	146,480
HOUSEHOLD EXPENSES	4,125	5,085	4,125	4,125
WORKERS' COMP INS EXPENSE	133,703	133,703	164,845	164,845
LIABILITY INSURANCE EXPENSE	26,789	26,789	23,055	23,055
EQUIP MAINTENANCE & REPAIR	17,900	15,074	17,900	17,900
Equip Maintenance & Repair-Inmate Welfare	0	5,850	500	500
BUILDING/LAND MAINT & REPAIR	4,000	248	3,800	3,800
Building/Land Maint & Repair-Inmate Welfare	0	511	200	200
MEDICAL/DENTAL & LAB SUPPLIES	160,000	93,570	160,000	160,000
OFFICE EXPENSE	17,870	18,293	17,870	17,870
Technology Expenses	3,750	4,157	10,315	10,315
PROFESSIONAL & SPECIALIZED SERVICES	29,275	35,841	29,275	29,275
INMATE TRANSPORTATION SERVICES	5,500	0	5,500	5,500
Professional & Specialized Ser-Inmate Welfare	0	2,392	1,200	1,200
SMALL TOOLS & INSTRUMENTS	3,000	170	2,800	2,800
Small Tools & Instruments-Inmate Welfare	0	212	200	200
SPECIAL DEPT EXPENSE	6,000	1,949	6,000	6,000
Spec Dept Expense-Inmate Welfare	0	6,439	13,200	13,200
TRAVEL & TRAINING EXPENSE	66,250	31,994	115,956	66,250
VEHICLE FUEL COSTS - JAIL	0	117	0	0
INMATE TRAVEL	0	8	0	0
OPERATING TRANSFERS OUT	0	0	301,750	301,750
Total Expenditures	2,902,450	2,562,303	3,477,492	3,243,245
Net County Cost	-2,689,629	-2,337,704	-2,606,586	-2,372,339

County of Mono
Summary of 2017-18 Budget
For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
OHV - Off-Highway Vehicle Fund				
Off-Hwy Vehicle License Fees	0	0	13,890	13,890
St: Off-Hwy Vehicle Grant	0	0	34,353	34,353
Sale Of Surplus Assets	0	0	5,000	5,000
Total Revenues	0	0	53,243	53,243
Overtime	0	0	35,000	35,000
Equip Maintenance & Repair	0	0	8,750	8,750
Rents & Leases - Real Property	0	0	5,650	5,650
Vehicle Fuel Costs	0	0	1,543	1,543
Motor Pool Expense	0	0	2,000	2,000
Utilities	0	0	300	300
Total Expenditures	0	0	53,243	53,243
Net Fund Cost	0	0	0	0

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Search and Rescue				
Total Revenues	0	0	0	0
TELEPHONE/COMMUNICATIONS - SAR	2,600	1,236	5,000	5,000
FOOD EXPENSES	2,475	266	2,475	2,475
EQUIP MAINTENANCE & REPAIR	14,550	12,191	9,000	9,000
SPECIAL DEPARTMENT EXPENSE	3,500	9,867	8,500	8,500
TRAVEL & TRAINING EXPENSE	5,100	6,758	6,700	6,700
VEHICLE FUEL COSTS	3,600	3,226	3,600	3,600
MOTOR POOL EXPENSE	4,400	4,664	10,000	10,000
Total Expenditures	36,225	38,206	45,275	45,275
Net County Cost	-36,225	-38,206	-45,275	-45,275

County of Mono
Summary of 2017-18 Budget
For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Court Security 2011 Realignment				
St: 2011 Realignment	0	0	533,686	533,686
Operating Transfers In	0	0	519,875	519,875
Total Revenues	0	0	1,053,561	1,053,561
Operating Transfers Out	0	0	623,932	623,932
Total Expenditures	0	0	623,932	623,932
Net Fund Cost	0	0	429,629	429,629

Health and Human Services

	Page	Appropriation	Total
Behavioral Health	117	\$ 1,042,490	
Alcohol and Drug Programs	118	562,068	
Mental Health Services Act Fund	119	1,696,647	
2011 Realignment - BHS	120	<u>89,324</u>	
			<u>\$ 3,390,529</u>
Paramedic Program	121	<u>\$ 4,241,179</u>	
			<u>4,241,179</u>
Public Health	122	\$ 2,700,363	
Bioterrorism	124	276,057	
Health Education	125	<u>371,833</u>	
			<u>3,348,253</u>
Social Services	126	\$ 4,433,170	
Aid to Indigents	127	683,183	
Children's Trust Fund (CCTF)	128	31,000	
General Relief	129	18,000	
Senior Programs	130	319,995	
Workforce Investment Act (ETR)	131	129,662	
Foster Care (WRAP)	132	127,529	
2011 Realignment	133	<u>1,257,305</u>	
			<u>6,999,844</u>
Total			<u><u>\$ 17,979,805</u></u>

County of Mono
Summary of 2017-18 Budget
For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Behavioral Health				
INTEREST INCOME	3,000	5,443	3,000	3,000
ST: MEDI-CAL REVENUE	253,904	159,479	114,719	114,719
ST: MENTAL HEALTH	11,053	0	0	0
ST: REALIGNMENT-MH	709,945	518,863	793,660	793,660
CLIENT FEES	9,312	6,984	9,312	9,312
MENTAL HEALTH SERVICE FEES	22,000	21,788	22,000	22,000
MISCELLANEOUS REVENUE	7,149	0	7,149	7,149
OPERATING TRANSFERS IN: MENTAL HEALT	21,000	53,467	97,149	97,149
Total Revenues	<u>1,037,363</u>	<u>766,024</u>	<u>1,046,989</u>	<u>1,046,989</u>
SALARY AND WAGES	306,210	219,860	230,557	230,557
OVERTIME	2,820	3,195	3,000	3,000
EMPLOYEE BENEFITS	212,367	147,735	246,281	246,281
TELEPHONE/COMMUNICATIONS	1,800	2,167	2,000	2,000
HOUSEHOLD EXPENSES	200	0	200	200
WORKERS' COMP INS EXPENSE	37,951	37,951	21,330	21,330
LIABILITY INSURANCE EXPENSE	11,693	11,693	11,560	11,560
EQUIP MAINTENANCE & REPAIR	1,000	37	1,000	1,000
MEMBERSHIP FEES	6,000	5,317	6,000	6,000
OFFICE EXPENSE	7,625	4,148	4,400	4,400
Technology Expenses	4,275	4,275	8,653	8,653
CONTRACT SERVICES	193,374	166,077	241,712	241,712
RENTS & LEASES - REAL PROPERTY	104,151	95,728	105,211	105,211
EDUCATION & TRAINING	10,000	2,125	0	0
SPECIAL DEPARTMENT EXPENSE	17,900	12,925	17,000	17,000
TRAVEL & TRAINING EXPENSE	9,000	8,388	17,000	17,000
VEHICLE FUEL COSTS	2,800	1,975	2,000	2,000
MOTOR POOL EXPENSE	4,000	6,287	7,125	7,125
A-87 INDIRECT COSTS	153,152	153,152	117,461	117,461
Total Expenditures	<u>1,086,318</u>	<u>883,035</u>	<u>1,042,490</u>	<u>1,042,490</u>
Net Fund Cost	<u>-48,955</u>	<u>-117,010</u>	<u>4,499</u>	<u>4,499</u>

County of Mono
Summary of 2017-18 Budget
For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Alcohol & Drug Program				
SPECIAL ALCOHOL FINES	5,000	7,332	5,000	5,000
FED: ALC & DRUG PROGRAM	386,551	316,972	386,551	386,551
DRUG AND ALCOHOL FEES	90,868	115,823	81,193	81,193
PRIOR YEAR REVENUE	0	30	0	0
OPERATING TRANSFERS IN: ALCOHOL & DR	89,234	19,261	182,716	182,716
Total Revenues	571,653	459,418	655,460	655,460
SALARY AND WAGES	243,628	220,491	219,923	219,923
OVERTIME	2,518	3,263	3,000	3,000
EMPLOYEE BENEFITS	174,219	146,718	117,320	117,320
TELEPHONE/COMMUNICATIONS	1,500	1,044	1,000	1,000
HOUSEHOLD EXPENSES	400	0	400	400
WORKERS' COMP INS EXPENSE	924	924	2,132	2,132
LIABILITY INSURANCE EXPENSE	749	749	1,447	1,447
EQUIP MAINTENANCE & REPAIR	500	0	500	500
MEMBERSHIP FEES	4,500	2,814	3,500	3,500
OFFICE EXPENSE	7,510	5,527	6,800	6,800
Technology Expenses	0	0	8,654	8,654
CONTRACT SERVICES	43,000	16,404	43,361	43,361
RENTS & LEASES - REAL PROPERTY	86,040	79,082	86,916	86,916
EDUCATION & TRAINING	5,000	567	4,000	4,000
SPECIAL DEPARTMENT EXPENSE	3,400	2,762	3,000	3,000
TRAVEL & TRAINING EXPENSE	3,000	2,058	5,000	5,000
VEHICLE FUEL COSTS	1,700	1,451	1,700	1,700
MOTOR POOL EXPENSE	4,000	2,172	7,125	7,125
A-87 INDIRECT COSTS	15,395	15,395	46,290	46,290
Total Expenditures	597,983	501,419	562,068	562,068
Net Fund Cost	-26,330	-42,001	93,392	93,392

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Mental Health Services Act				
INTEREST INCOME	26,067	55,497	35,000	35,000
ST: MENTAL HEALTH SERVICES ACT	1,225,230	1,702,654	1,603,255	1,603,255
MISCELLANEOUS REVENUE	0	5,000	0	0
Total Revenues	<u>1,251,297</u>	<u>1,763,151</u>	<u>1,638,255</u>	<u>1,638,255</u>
SALARY AND WAGES	638,130	441,193	591,062	591,062
OVERTIME	3,360	4,192	4,000	4,000
EMPLOYEE BENEFITS	407,939	295,677	345,489	345,489
TELEPHONE/COMMUNICATIONS	5,100	4,829	5,000	5,000
HOUSEHOLD EXPENSES	1,200	25	1,200	1,200
WORKERS' COMP INS EXPENSE	2,845	2,845	5,928	5,928
LIABILITY INSURANCE EXPENSE	1,596	1,596	2,583	2,583
EQUIP MAINTENANCE & REPAIR	2,000	0	2,000	2,000
BUILDING/LAND MAINT & REPAIR	2,000	498	2,000	2,000
OFFICE EXPENSE	6,480	5,063	8,300	8,300
Technology Expenses	0	0	8,654	8,654
CONTRACT SERVICES	74,000	55,630	176,361	176,361
RENTS & LEASES - REAL PROPERTY	40,301	37,042	40,711	40,711
EDUCATION & TRAINING	6,000	1,155	6,000	6,000
SPECIAL DEPARTMENT EXPENSE	15,148	10,006	19,983	19,983
TRAVEL & TRAINING EXPENSE	5,500	4,179	7,500	7,500
VEHICLE FUEL COSTS	2,000	1,625	2,000	2,000
MOTOR POOL EXPENSE	4,000	3,717	7,125	7,125
UTILITIES	10,000	4,197	8,000	8,000
Fixed Assets: Buildings-Davison House	300,000	2,949	300,000	300,000
OPERATING TRANSFERS OUT	0	20,000	0	0
A-87 INDIRECT COSTS	22,427	22,427	32,751	32,751
CONTINGENCY-MHSA PRUDENT RESERVE	120,000	0	120,000	120,000
Total Expenditures	<u>1,670,026</u>	<u>918,845</u>	<u>1,696,647</u>	<u>1,696,647</u>
Net Fund Cost	<u>-418,729</u>	<u>844,306</u>	<u>-58,392</u>	<u>-58,392</u>

County of Mono
Summary of 2017-18 Budget
For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
BH 2011 Realignment				
St: 2011 Realignment	0	0	400,000	400,000
Operating Transfers In	0	0	1,587,938	1,587,938
Total Revenues	0	0	1,987,938	1,987,938
Operating Transfers Out	0	0	89,324	89,324
Total Expenditures	0	0	89,324	89,324
Net Fund Cost	0	0	1,898,614	1,898,614

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Paramedic Program				
TRANSIENT OCCUPANCY TAX-PARAMEDICS	489,000	558,331	556,000	556,000
ST: PUB SAFETY-PROP 172 SALES	292,500	363,451	295,000	295,000
ST: MADDY FUND REVENUE - PARAMEDICS	30,000	30,000	30,000	30,000
AMBULANCE FEES	1,158,000	1,083,408	1,050,000	1,050,000
STAND-BY FEES - PARAMEDICS	0	11,275	15,000	15,000
MISCELLANEOUS REVENUE	0	2,060	0	0
Total Revenues	1,969,500	2,048,526	1,946,000	1,946,000
SALARY AND WAGES	1,715,609	1,628,886	1,810,890	1,810,890
OVERTIME	300,000	250,346	300,000	300,000
HOLIDAY PAY	114,201	120,562	124,250	124,250
EMPLOYEE BENEFITS	1,288,642	1,169,557	1,408,077	1,408,077
UNIFORM ALLOWANCE	16,500	17,906	20,000	20,000
UNIFORM/SAFETY GEAR	20,000	14,273	10,000	10,000
TELEPHONE/COMMUNICATIONS	24,000	24,085	25,000	25,000
HOUSEHOLD EXPENSES	5,000	3,504	5,000	5,000
WORKERS' COMP INS EXPENSE	31,713	31,713	56,827	56,827
LIABILITY INSURANCE EXPENSE	20,886	20,885	24,805	24,805
EQUIP MAINTENANCE & REPAIR	40,704	14,418	30,000	30,000
BUILDING/LAND MAINT & REPAIR	1,500	1,353	1,500	1,500
MEDICAL/DENTAL & LAB SUPPLIES	42,000	41,226	45,000	45,000
MEMBERSHIP FEES	2,000	1,865	5,600	5,600
OFFICE EXPENSE	12,525	5,951	12,500	12,500
BANKING EXPENSES	3,000	3,720	3,000	3,000
Technology Expenses	2,475	2,475	11,690	11,690
CONTRACT SERVICES	72,000	83,206	22,000	22,000
PROFESSIONAL & SPECIALIZED SER	1,500	1,215	6,600	6,600
RENTS & LEASES - OTHER	4,313	4,113	4,300	4,300
SMALL TOOLS & INSTRUMENTS	0	0	10,000	10,000
EDUCATION & TRAINING	29,400	16,762	25,000	25,000
SPECIAL DEPARTMENT EXPENSE	0	965	2,500	2,500
TRAVEL & TRAINING EXPENSE	0	-489	4,000	4,000
VEHICLE FUEL COSTS	45,000	27,477	30,000	30,000
MOTOR POOL EXPENSE	200,000	164,480	187,640	187,640
UTILITIES	28,000	27,127	30,000	30,000
CAPITAL EQUIPMENT, \$5,000+	75,000	73,723	25,000	25,000
CREDIT CARD CLEARING ACCOUNT	0	112	0	0
Total Expenditures	4,095,968	3,751,416	4,241,179	4,241,179
Net County Cost	-2,126,468	-1,702,891	-2,295,179	-2,295,179

County of Mono
Summary of 2017-18 Budget
For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Public Health				
BUSINESS LICENSE FEES	1,800	1,640	1,600	1,600
CAMP PERMITS	2,900	2,916	2,916	2,916
SEPTIC PERMITS	10,940	13,654	13,400	13,400
WELL PERMITS	6,500	9,396	7,100	7,100
Misc Permits	0	41	324	324
FOOD PERMITS	75,989	79,706	76,500	76,500
POOL PERMITS	52,896	53,382	54,322	54,322
CUPA PERMITS	63,669	50,827	58,140	58,140
SMALL WATER SYSTEM PERMITS	49,872	48,970	46,323	46,323
LANDFILL PERMITS	11,664	11,664	15,078	15,078
CAR SEAT SAFETY -VC27360	250	290	250	250
Aids Edu -H&S 11377C	1,000	729	500	500
INTEREST INCOME	2,500	2,401	2,500	2,500
ST: LEA GRANT	17,000	17,000	17,000	17,000
ST: MATERNAL CHILD HEALTH	133,771	79,967	121,880	121,880
ST: CHDP GRAN	53,698	34,280	71,413	71,413
ST: HIV SURVEILLANCE	2,526	2,965	3,000	3,000
ST: RYAN WHITE HIV GRANT	30,118	26,881	44,550	44,550
ST: MISC STATE GRANTS	714	10,341	0	0
CMSP Grant - County Wellness & Prevention	0	50,000	50,000	50,000
ST: FOSTER CARE	11,810	11,921	11,810	11,810
ST: MTP	13,137	6,083	13,122	13,122
ST: IMMUNIZATION GRANT	72,489	36,239	36,250	36,250
ST: REALIGNMENT-PUBHEALTH	1,432,143	1,423,030	1,420,000	1,420,000
FED: WIC-WOMEN INFANT & CHILD	406,885	334,080	277,451	277,451
LABOR REIMBURSEMENT	400	0	400	400
SOCIAL SERVICES CSS FEES	9,835	0	0	0
ADMINISTRATIVE-CCS	177,266	139,586	231,115	231,115
ADULT IMMUNIZATIONS	26,340	18,978	18,500	18,500
MISC CLINICAL SERVICES	900	790	900	900
SOLID WASTE SERVICE FEES	52,000	51,882	45,650	45,650
MEDICAL MJ ID CARD APPLICATION	1,000	1,709	1,000	1,000
CCS CLIENT FEES	40	20	40	40
MISCELLANEOUS REVENUE	50	2,641	50	50
OPERATING TRANSFERS IN	0	7,024	10,000	10,000
Total Revenues	2,722,102	2,531,032	2,653,084	2,653,084
SALARY AND WAGES	1,175,177	1,068,829	1,211,998	1,211,998
EMPLOYEE BENEFITS	733,361	676,245	833,984	833,984
TELEPHONE/COMMUNICATIONS	18,446	17,575	18,597	18,597
WORKERS' COMP INS EXPENSE	23,800	23,800	38,800	38,800
LIABILITY INSURANCE EXPENSE	12,065	11,679	14,314	14,314
EQUIP MAINTENANCE & REPAIR	1,500	31	1,800	1,800
MEDICAL/DENTAL & LAB SUPPLIES	42,000	17,816	22,000	22,000
MEMBERSHIP FEES	9,100	10,294	10,000	10,000
OFFICE EXPENSE	21,425	26,664	28,263	28,263
Technology Expenses	1,575	1,575	11,608	11,608
CONTRACT SERVICES	126,100	106,401	174,000	174,000
PROFESSIONAL & SPECIALIZED SER	3,350	1,645	3,450	3,450
CSS TREATMENT SER	10,800	8,310	10,000	10,000
RENTS & LEASES - REAL PROPERTY	104,576	104,378	114,500	114,500
SPECIAL DEPARTMENT EXPENSE	0	1,124	2,200	2,200
TRAVEL & TRAINING EXPENSE	30,350	24,513	30,350	30,350

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
VEHICLE FUEL COSTS	6,300	7,802	7,800	7,800
MOTOR POOL EXPENSE	5,600	9,470	32,650	32,650
OPERATING TRANSFERS OUT	2,377	31,251	2,728	2,728
A-87 INDIRECT COSTS	373,439	373,439	131,321	131,321
Total Expenditures	2,701,341	2,522,841	2,700,363	2,700,363
Net Fund Cost	20,761	8,190	-47,279	-47,279

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Bio-Terrorism				
INTEREST INCOME	0	-1,007	0	0
FED: PANDEMIC FLU	60,447	32,235	60,447	60,447
Fed: Ebola Grant	36,301	21,081	0	0
FED: BIO TERRORISM	241,186	154,792	0	0
Fed: BT - HPP Hospital Preparedness Program	0	0	113,605	113,605
Fed: BT - PHEP PH Emergency Preparedness	0	31,308	107,374	107,374
Prior Year Revenue	83,027	0	123,821	123,821
OPERATING TRANSFERS IN	0	31,251	0	0
Total Revenues	420,961	269,660	405,247	405,247
SALARY AND WAGES	138,823	172,725	134,372	134,372
EMPLOYEE BENEFITS	91,510	107,278	84,515	84,515
TELEPHONE/COMMUNICATIONS	13,881	13,701	11,796	11,796
WORKERS' COMP INS EXPENSE	4,042	4,042	6,126	6,126
LIABILITY INSURANCE EXPENSE	518	791	824	824
EQUIP MAINTENANCE & REPAIR	13,455	37,343	0	0
OFFICE EXPENSE	2,200	3,358	3,056	3,056
Technology Expenses	0	1,125	807	807
CONTRACT SERVICES	22,846	334	560	560
RENTS & LEASES - REAL PROPERTY	20,547	20,899	21,650	21,650
TRAVEL & TRAINING EXPENSE	10,038	9,875	4,611	4,611
MOTOR POOL EXPENSE	150	148	236	236
A-87 INDIRECT COSTS	7,562	7,562	7,504	7,504
Total Expenditures	325,572	379,182	276,057	276,057
Net Fund Cost	95,389	-109,522	129,190	129,190

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Public Health Education				
INTEREST INCOME	0	149	0	0
ST: HEALTH ED-TOBACCO	150,000	150,000	369,105	369,105
OPERATING TRANSFERS IN	2,377	0	2,728	2,728
Total Revenues	152,377	150,149	371,833	371,833
SALARY AND WAGES	83,001	80,121	136,193	136,193
EMPLOYEE BENEFITS	39,464	38,651	104,822	104,822
TELEPHONE/COMMUNICATIONS	1,071	1,043	2,243	2,243
WORKERS' COMP INS EXPENSE	924	924	1,422	1,422
LIABILITY INSURANCE EXPENSE	563	676	760	760
Membership Fees	500	500	500	500
OFFICE EXPENSE	505	2,152	5,057	5,057
Technology Expenses	1,125	0	348	348
CONTRACT SERVICES	6,150	6,267	10,360	10,360
RENTS & LEASES - REAL PROPERTY	11,482	11,679	12,098	12,098
EDUCATIONAL MATERIALS	0	0	9,720	9,720
SPECIAL DEPARTMENT EXPENSE	12,630	11,366	32,790	32,790
TRAVEL & TRAINING EXPENSE	1,650	1,916	4,118	4,118
VEHICLE FUEL COSTS	150	13	1,000	1,000
Motor Pool Expense	0	1	850	850
A-87 INDIRECT COSTS	-6,838	-6,838	49,552	49,552
Total Expenditures	152,377	148,473	371,833	371,833
Net Fund Cost	0	1,676	0	0

County of Mono
Summary of 2017-18 Budget

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GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Social Services Department				
INTEREST INCOME	1,550	15,131	15,000	15,000
RENTAL INCOME	1,550	1,360	1,360	1,360
ST: PUBLIC ASSIST-ADMIN	810,000	801,578	847,951	847,951
ST: PUBLIC ASSIST-PROGRAMS	90,000	120,365	139,500	139,500
ST: REALIGNMENT-WELFARE TRUST	662,341	801,018	816,008	816,008
FED: PUBLIC ASSIST-ADMIN	1,900,205	1,465,422	1,601,930	1,601,930
FED: PUBLIC ASSIST-PROGRAMS	118,000	89,734	114,700	114,700
FED: AID RECOUPMENT	11,000	10,873	10,128	10,128
MISCELLANEOUS REVENUE	0	1,971	0	0
OPERATING TRANSFERS IN: DSS	1,469,776	1,214,843	1,569,776	1,569,776
Total Revenues	5,064,422	4,522,293	5,116,353	5,116,353
SALARY AND WAGES	1,503,004	1,354,550	1,614,608	1,614,608
OVERTIME	60,000	24,457	45,000	45,000
EMPLOYEE BENEFITS	976,348	825,655	1,138,396	1,138,396
TELEPHONE/COMMUNICATIONS	19,000	16,909	18,000	18,000
TELEPHONE/COMMUNICATIONS-ADV BRD	1,500	780	1,300	1,300
WORKERS' COMP INS EXPENSE	26,409	26,409	41,321	41,321
LIABILITY INSURANCE EXPENSE	20,160	20,160	23,764	23,764
EQUIP MAINTENANCE & REPAIR	500	0	500	500
MEMBERSHIP FEES	20,000	18,585	21,000	21,000
OFFICE EXPENSE	64,375	45,356	60,000	60,000
Technology Expenses	5,625	5,625	15,568	15,568
CONTRACT SERVICES	187,139	104,094	135,650	135,650
CONTRACT SERVICES - PSSF-LIFE SKILLS	10,000	10,000	0	0
CONTRACT SERVICES - IHSS-CSS	120,201	116,724	120,201	120,201
CONTRACT SERVICES - IHSS ADVISORY BO/	5,916	5,916	5,916	5,916
PROFESSIONAL & SPECIALIZED SER	118,000	94,945	100,000	100,000
INFORMATION TECHNOLOGY SERVICE	20,000	12,484	60,000	60,000
RENTS & LEASES - REAL PROPERTY	285,000	262,864	287,528	287,528
EDUCATION & TRAINING	7,500	6,879	7,500	7,500
SPECIAL DEPARTMENT EXPENSE	3,000	2,237	3,000	3,000
EDUCATION & TRAINING - UC DAVIS TRAININ	56,000	54,510	73,313	73,313
TRAVEL & TRAINING EXPENSE	35,000	38,568	40,000	40,000
VEHICLE FUEL COSTS	18,000	6,177	15,000	15,000
MOTOR POOL EXPENSE	31,200	16,289	28,617	28,617
UTILITIES	1,500	859	1,200	1,200
CWS PROGRAM - TRAVEL	7,000	3,211	5,000	5,000
CWS PROGRAM - ILP INCENTIVE	5,100	183	5,000	5,000
CWS PROGRAM - ILP-TLP	1,900	985	1,900	1,900
CWS PROGRAM - ILP WORK PROGRAM	1,300	76	1,300	1,300
CWS PROGRAM - DIRECT MEDICAL PAYMEN	20,000	10,666	15,000	15,000
SPECIAL DEPT EXP - WTW CHILD CARE	21,000	15,204	20,000	20,000
SPECIAL DEPT EXP -WTW CLIENT MILEAGE	9,000	0	10,000	10,000
FPPRS (Foster Parent Recruit, Reten & Supp Pr	37,000	35,216	37,000	37,000
ADULT PROTECTIVE SERVICES	5,000	2,484	4,000	4,000
OPERATING TRANSFERS OUT	226,096	30,664	100,000	100,000
A-87 INDIRECT COSTS	462,466	462,466	376,588	376,588
Total Expenditures	4,391,239	3,632,187	4,433,170	4,433,170
Net Fund Cost	673,183	890,106	683,183	683,183

County of Mono
Summary of 2017-18 Budget
For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Aid Program				
AID REPAYMENTS	0	4,609	0	0
Total Revenues	0	4,609	0	0
SUPPORT & CARE OF PERSONS	585,000	317,156	585,000	585,000
IN HOME SUPPORT SERVS-IHSS	88,183	88,020	98,183	98,183
Total Expenditures	673,183	405,176	683,183	683,183
Net Fund Cost	-673,183	-400,567	-683,183	-683,183

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
CCTF - County Children's Trust Fund				
INTEREST INCOME	0	73	50	50
ST: CBCAP COMM BASED CHILD ABU	29,650	29,592	29,958	29,958
BIRTH CERTIFICATE FEES (CCTF)	675	616	700	700
CA KID'S PLATE FEES	300	292	292	292
Total Revenues	<u>30,625</u>	<u>30,572</u>	<u>31,000</u>	<u>31,000</u>
CONTRACT SERVICES	30,625	31,771	31,000	31,000
Total Expenditures	<u>30,625</u>	<u>31,771</u>	<u>31,000</u>	<u>31,000</u>
Net Fund Cost	<u>0</u>	<u>-1,199</u>	<u>0</u>	<u>0</u>

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
General Relief				
GENERAL ASSISTANCE REPAYMENTS	0	760	0	0
OPERATING TRANSFERS IN: AID TO INDIGEN	17,000	6,310	18,000	18,000
Total Revenues	17,000	7,070	18,000	18,000
SUPPORT & CARE OF PERSONS	12,000	13,985	13,000	13,000
SHELTER SUPPLIES	5,000	1,350	5,000	5,000
Total Expenditures	17,000	15,335	18,000	18,000
Net Fund Cost	0	-8,265	0	0

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Senior Program				
ST: MEDICAL TRANSPORTS (LTC)-SENIOR PF	30,000	30,000	30,000	30,000
SENIOR SERVICE FEES	20,000	0	20,000	20,000
ESAAA CONTRACT REVENUE	101,459	76,091	88,148	88,148
CUSTOMER SERVICE FEES	12,000	14,113	14,000	14,000
OPERATING TRANSFERS IN: SENIOR SERVIC	186,595	122,533	167,847	167,847
Total Revenues	350,054	242,737	319,995	319,995
SALARY AND WAGES	101,589	87,679	106,333	106,333
OVERTIME	500	287	500	500
EMPLOYEE BENEFITS	99,397	61,454	78,487	78,487
TELEPHONE/COMMUNICATIONS	2,200	2,232	2,400	2,400
FOOD EXPENSES	75,486	80,506	80,000	80,000
HOUSEHOLD EXPENSES	1,000	215	1,000	1,000
WORKERS' COMP INS EXPENSE	3,695	3,695	5,449	5,449
LIABILITY INSURANCE EXPENSE	2,073	2,073	2,375	2,375
OFFICE EXPENSE	2,000	1,832	2,000	2,000
CONTRACT SERVICES	4,000	4,152	4,000	4,000
SPECIAL DEPARTMENT EXPENSE	18,160	17,994	5,000	5,000
TRAVEL & TRAINING EXPENSE	500	487	500	500
VEHICLE FUEL COSTS	5,000	4,328	5,000	5,000
MOTOR POOL EXPENSE	10,291	8,837	15,542	15,542
A-87 INDIRECT COSTS	24,163	24,163	11,409	11,409
Total Expenditures	350,054	299,933	319,995	319,995
Net Fund Cost	0	-57,196	0	0

County of Mono
Summary of 2017-18 Budget
For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Workforce Investment Act - ETR				
OTH: OTHER GOVT AGENCIES	138,752	43,877	129,662	129,662
Total Revenues	<u>138,752</u>	<u>43,877</u>	<u>129,662</u>	<u>129,662</u>
SALARY AND WAGES	12,000	3,896	12,000	12,000
EMPLOYEE BENEFITS	9,000	2,261	9,000	9,000
TELEPHONE/COMMUNICATIONS	2,500	2,109	2,500	2,500
EQUIP MAINTENANCE & REPAIR	500	0	500	500
OFFICE EXPENSE	3,000	1,561	3,000	3,000
Professional & Specialized Ser	7,000	2,016	5,000	5,000
RENTS & LEASES - REAL PROPERTY	7,000	4,690	5,000	5,000
EDUCATION & TRAINING	2,000	0	2,000	2,000
SPECIAL DEPARTMENT EXPENSE	85,754	15,105	77,729	77,729
TRAVEL & TRAINING EXPENSE	2,000	1,792	2,000	2,000
VEHICLE FUEL COSTS	2,000	764	2,000	2,000
MOTOR POOL EXPENSE	2,020	1,401	2,465	2,465
UTILITIES	1,300	859	1,300	1,300
A-87 INDIRECT COSTS	2,678	2,678	5,168	5,168
Total Expenditures	<u>138,752</u>	<u>39,132</u>	<u>129,662</u>	<u>129,662</u>
Net Fund Cost	<u>0</u>	<u>4,745</u>	<u>0</u>	<u>0</u>

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
WRAP - Foster Care				
OPERATING TRANSFERS IN	184,248	35,318	127,529	127,529
Total Revenues	<u>184,248</u>	<u>35,318</u>	<u>127,529</u>	<u>127,529</u>
OPERATING TRANSFERS OUT	146,719	29,194	90,000	90,000
CONTINGENCY	37,529	0	37,529	37,529
Total Expenditures	<u>184,248</u>	<u>29,194</u>	<u>127,529</u>	<u>127,529</u>
Net Fund Cost	<u>0</u>	<u>6,124</u>	<u>0</u>	<u>0</u>

County of Mono
Summary of 2017-18 Budget
For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
DSS 2011 Realignment				
St: 2011 Realignment	0	0	1,000,000	1,000,000
Operating Transfers In	0	0	953,258	953,258
Total Revenues	0	0	1,953,258	1,953,258
Operating Transfers Out	0	0	1,257,305	1,257,305
Total Expenditures	0	0	1,257,305	1,257,305
Net Fund Cost	0	0	695,953	695,953

Roads, Infrastructure, and Community Development

	Page	Appropriation	Total
Community Development			
Building Inspector	137	\$ 492,887	
Code Enforcement	138	216,152	
Geothermal Monitoring	139	285,870	
Geothermal Royalties	140	219,484	
Housing Development	141	428,030	
LAFCO	142	11,582	
Planning Commission	143	16,295	
Planning & Transportation	144	1,700,450	
CDBG Grants	145	636,221	
			\$ 4,006,971
 Public Works			
	146	\$ 1,065,276	
Airports	147	252,941	
Campgrounds	148	42,937	
Capital Improvement	149	1,102,108	
Criminal Justice Facility	150	27,236,701	
South County Facilities	151	150,000	
Cemeteries	152	40,134	
Cemetery Endowment	153	-	
Conway	154	111,149	
County-Wide Service Area	155	147,500	
Disaster Fund	156	1,807,000	
Facilities	157	2,709,853	
Motor Pool	158	1,577,402	
Roads	159	4,350,972	
State & Federal Construction	160	1,508,347	
Solid Waste	161	3,237,710	
Solid Waste Special Revenue	162	680,000	
Solid Waste Accelerated Landfill Closure	163	-	
			46,020,030
Total			\$ 50,027,001

County of Mono
Summary of 2017-18 Budget
For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Building Inspector				
BUILDING PERMITS	95,000	75,127	105,000	105,000
BUILDING DEPARTMENT FEES	25,000	68,428	30,000	30,000
BUSINESS LICENSE CASp FEE	300	282	300	300
Total Revenues	120,300	143,837	135,300	135,300
SALARY AND WAGES	149,428	81,929	225,564	225,564
OVERTIME	24,000	14,183	15,000	15,000
EMPLOYEE BENEFITS	107,117	45,505	134,559	134,559
TELEPHONE/COMMUNICATIONS	2,024	1,020	2,024	2,024
WORKERS' COMP INS EXPENSE	1,847	1,847	2,601	2,601
LIABILITY INSURANCE EXPENSE	2,064	2,064	2,006	2,006
EQUIP MAINTENANCE & REPAIR	8,500	8,449	20,666	20,666
MEMBERSHIP FEES	800	0	800	800
OFFICE EXPENSE	2,600	2,717	3,000	3,000
Technology Expenses	900	900	2,135	2,135
CONSULTING SERVICES	50,000	0	0	0
CONTRACT SERVICES	54,000	64,417	54,000	54,000
TRAVEL & TRAINING EXPENSE	4,000	2,178	4,000	4,000
VEHICLE FUEL COSTS	8,000	2,516	8,000	8,000
MOTOR POOL EXPENSE	17,501	10,484	18,532	18,532
Total Expenditures	432,781	238,209	492,887	492,887
Net County Cost	-312,481	-94,372	-357,587	-357,587

County of Mono
Summary of 2017-18 Budget
For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Code Enforcement				
BUSINESS LICENSE - CODE ENF	4,000	4,667	4,000	4,000
Fed: Geothermal Royalties	18,069	18,069	18,069	18,069
CODE ENFORCEMENT FEES	5,000	9,786	5,000	5,000
Total Revenues	27,069	32,522	27,069	27,069
SALARY AND WAGES	83,658	78,182	126,301	126,301
EMPLOYEE BENEFITS	48,308	44,930	70,554	70,554
TELEPHONE/COMMUNICATIONS	300	300	300	300
WORKERS' COMP INS EXPENSE	924	924	1,422	1,422
LIABILITY INSURANCE EXPENSE	518	518	619	619
MEMBERSHIP FEES	85	85	85	85
OFFICE EXPENSE	475	742	475	475
Technology Expenses	225	225	750	750
CONTRACT SERVICES	0	0	5,000	5,000
TRAVEL & TRAINING EXPENSE	1,000	888	5,000	5,000
VEHICLE FUEL COSTS	2,000	1,155	2,000	2,000
MOTOR POOL EXPENSE	2,102	2,113	3,646	3,646
Total Expenditures	139,595	130,062	216,152	216,152
Net County Cost	-112,526	-97,540	-189,083	-189,083

County of Mono
Summary of 2017-18 Budget
For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Geothermal				
MISC REVENUE-MONITORING	330,504	238,077	285,870	285,870
Total Revenues	<u>330,504</u>	<u>238,077</u>	<u>285,870</u>	<u>285,870</u>
GEOHERMAL PROJECTS-UNSPECIFIE	330,504	290,614	285,870	285,870
Total Expenditures	<u>330,504</u>	<u>290,614</u>	<u>285,870</u>	<u>285,870</u>
Net Fund Cost	<u>0</u>	<u>-52,537</u>	<u>0</u>	<u>0</u>

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Geothermal Royalties				
Interest Income	0	2,700	1,700	1,700
Fed: Geothermal Royalties	0	85,004	84,000	84,000
Total Revenues	0	87,704	85,700	85,700
Special Department Expense	0	18,069	18,069	18,069
Operating Transfers Out	0	0	201,415	201,415
Total Expenditures	0	18,069	219,484	219,484
Net Fund Cost	0	69,635	-133,784	-133,784

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Housing Development				
HOUSING RENT	15,000	23,500	15,000	15,000
Fed: FTHB Housing Grant	690,500	349,353	341,147	341,147
OPERATING TRANSFERS IN	100,000	42,781	54,830	54,830
Total Revenues	805,500	415,634	410,977	410,977
SALARY AND WAGES	7,060	6,162	7,264	7,264
EMPLOYEE BENEFITS	4,118	4,839	10,578	10,578
Workers' Comp Ins Expense	0	0	1,422	1,422
Liability Insurance Expense	0	0	619	619
EQUIP MAINTENANCE & REPAIR	0	469	0	0
BUILDING/LAND MAINT & REPAIR	15,000	5,976	14,000	14,000
OFFICE EXPENSE	0	25	0	0
CONTRACT SERVICES	760,500	391,039	391,147	391,147
PUBLICATIONS & LEGAL NOTICES	100	134	0	0
TRAVEL & TRAINING EXPENSE	0	138	0	0
UTILITIES	3,000	671	3,000	3,000
Total Expenditures	789,778	409,454	428,030	428,030
Net County Cost	15,722	6,180	-17,053	-17,053

County of Mono
Summary of 2017-18 Budget
For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
LAFCO				
OTH: LAFCO - REVENUE FROM OTHE	7,246	0	7,721	7,721
Total Revenues	<u>7,246</u>	<u>0</u>	<u>7,721</u>	<u>7,721</u>
SALARY AND WAGES	5,092	5,092	5,755	5,755
EMPLOYEE BENEFITS	2,977	2,957	2,977	2,977
MEMBERSHIP FEES	800	785	850	850
OFFICE EXPENSE	200	0	200	200
PUBLICATIONS & LEGAL NOTICES	300	20	300	300
TRAVEL & TRAINING EXPENSE	1,500	367	1,500	1,500
Total Expenditures	<u>10,869</u>	<u>9,220</u>	<u>11,582</u>	<u>11,582</u>
Net County Cost	<u>-3,623</u>	<u>-9,220</u>	<u>-3,861</u>	<u>-3,861</u>

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Planning Commission				
Total Revenues	0	0	0	0
SALARY AND WAGES	6,060	2,850	6,060	6,060
EMPLOYEE BENEFITS	480	509	552	552
WORKERS' COMP INS EXPENSE	2,235	2,235	4,265	4,265
LIABILITY INSURANCE EXPENSE	1,254	1,254	1,858	1,858
MEMBERSHIP FEES	60	0	60	60
OFFICE EXPENSE	100	21	100	100
PUBLICATIONS & LEGAL NOTICES	900	1,027	900	900
TRAVEL & TRAINING EXPENSE	2,500	2,040	2,500	2,500
Total Expenditures	13,589	9,936	16,295	16,295
Net County Cost	-13,589	-9,936	-16,295	-16,295

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Planning & Transportation				
ST: DEPT OF CONSERVATION-SUSTAINABILI	55,000	4,773	65,000	65,000
FED: MISC FED GRANTS	70,000	22,352	25,000	25,000
OTH: Other Govt Agencies	306,360	1,465	627,719	627,719
PLANNING PERMITS	35,000	10,129	35,000	35,000
TRANSPORTATION PLANNING SERVIC	150,000	116,125	150,000	150,000
MISCELLANEOUS REVENUE	0	2,500	0	0
Total Revenues	616,360	157,345	902,719	902,719
SALARY AND WAGES	448,880	468,646	623,559	623,559
OVERTIME	0	73	0	0
EMPLOYEE BENEFITS	281,189	288,788	311,597	311,597
WORKERS' COMP INS EXPENSE	7,417	7,417	9,951	9,951
LIABILITY INSURANCE EXPENSE	21,640	21,640	4,692	4,692
EQUIP MAINTENANCE & REPAIR	15,000	13,165	20,167	20,167
MEMBERSHIP FEES	700	450	700	700
OFFICE EXPENSE	18,500	14,645	13,658	13,658
Technology Expenses	2,025	2,025	4,842	4,842
CONTRACT SERVICES	335,000	110,720	620,000	620,000
PUBLICATIONS & LEGAL NOTICES	2,000	1,090	2,000	2,000
RENTS & LEASES - REAL PROPERTY	62,038	61,414	69,666	69,666
TRAVEL & TRAINING EXPENSE	10,000	3,818	10,000	10,000
VEHICLE FUEL COSTS	3,000	1,683	3,000	3,000
MOTOR POOL EXPENSE	6,618	3,946	6,618	6,618
Total Expenditures	1,214,007	999,519	1,700,450	1,700,450
Net County Cost	-597,647	-842,174	-797,731	-797,731

County of Mono
Summary of 2017-18 Budget
For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
CDBG (Community Development Block Grants)				
Interest Income	0	482	0	0
Fed: Cdbg Housing Grant	750,000	113,779	636,221	636,221
Total Revenues	750,000	114,261	636,221	636,221
Contract Services	536,602	264,877	331,130	331,130
Buildings & Improvements	150,000	67,981	0	0
Operating Transfers Out	250,398	42,781	305,091	305,091
Total Expenditures	937,000	375,639	636,221	636,221
Net Fund Cost	-187,000	-261,378	0	0

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Public Works				
ENGINEERING SERVICES-PW	5,000	0	5,000	5,000
LABOR REIMBURSEMENT	20,000	26,825	20,000	20,000
MODERNIZATION/MICRO-GRAPHIC	10,900	0	5,000	5,000
Total Revenues	35,900	26,825	30,000	30,000
SALARY AND WAGES	446,747	441,758	588,168	588,168
OVERTIME	0	282	0	0
EMPLOYEE BENEFITS	270,449	249,829	342,862	342,862
TELEPHONE/COMMUNICATIONS	2,880	2,970	3,780	3,780
WORKERS' COMP INS EXPENSE	13,322	13,322	17,864	17,864
LIABILITY INSURANCE EXPENSE	3,461	3,461	3,431	3,431
EQUIP MAINTENANCE & REPAIR	0	216	0	0
MEMBERSHIP FEES	2,500	1,674	2,500	2,500
OFFICE EXPENSE	6,575	6,205	5,020	5,020
Technology Expenses	2,025	2,025	5,075	5,075
CONSULTING SERVICES	1,000	0	1,000	1,000
CONTRACT SERVICES	3,500	3,107	3,110	3,110
PROFESSIONAL & SPECIALIZED SER	8,000	1,730	25,000	25,000
PUBLICATIONS & LEGAL NOTICES	250	93	250	250
RENTS & LEASES - REAL PROPERTY	5,454	2,699	12,000	12,000
SPECIAL DEPARTMENT EXPENSE	1,500	518	1,500	1,500
TRAVEL & TRAINING EXPENSE	4,000	3,035	6,000	6,000
VEHICLE FUEL COSTS	5,000	1,936	2,000	2,000
MOTOR POOL EXPENSE	6,500	4,802	8,216	8,216
UTILITIES-STREET LIGHTING	37,500	33,971	37,500	37,500
Total Expenditures	820,663	773,632	1,065,276	1,065,276
Net County Cost	-784,763	-746,808	-1,035,276	-1,035,276

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Airport Enterprise Fund				
INTEREST INCOME	1,300	265	0	0
RENTAL INCOME	1,200	1,200	1,100	1,100
ST: STATE AID-AIRPORTS	20,000	20,000	20,000	20,000
ST: STATE GRANTS-AIRPORTS	0	22,799	0	0
FED: FEDERAL AID-AIRPORTS	534,305	464,976	120,000	120,000
AIRPORT FEES	10,000	7,325	10,000	10,000
Total Revenues	566,805	516,565	151,100	151,100
TELEPHONE/COMMUNICATIONS	1,400	1,311	1,400	1,400
LIABILITY INSURANCE EXPENSE	2,987	2,987	2,987	2,987
BUILDING/LAND MAINT & REPAIR	28,300	7,201	17,100	17,100
AVIATION FUEL	10,000	4,970	10,000	10,000
RENTS & LEASES - REAL PROPERTY	2,500	2,458	1,900	1,900
SPECIAL DEPARTMENT EXPENSE	1,300	1,214	1,300	1,300
UTILITIES	4,200	3,656	4,200	4,200
BUILDINGS & IMPROVEMENTS	609,340	505,431	165,000	165,000
OPERATING TRANSFERS OUT	0	0	45,780	45,780
A-87 INDIRECT COSTS	5,075	5,075	3,274	3,274
Total Expenditures	665,102	534,303	252,941	252,941
Net Fund Cost	-98,297	-17,738	-101,841	-101,841

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Campground Enterprise Fund				
INTEREST INCOME	400	721	600	600
CAMPGROUND FEES	30,000	39,197	30,000	30,000
Operating Transfers In	0	0	21,182	21,182
Total Revenues	<u>30,400</u>	<u>39,919</u>	<u>51,782</u>	<u>51,782</u>
BUILDING/LAND MAINT & REPAIR	16,500	9,347	16,500	16,500
OFFICE EXPENSE	500	516	700	700
CONTRACT SERVICES	19,000	15,355	19,000	19,000
RENTS & LEASES - REAL PROPERTY	700	700	700	700
TOT EXPENSES	5,000	4,075	5,000	5,000
A-87 INDIRECT COSTS	2,247	2,247	1,037	1,037
Total Expenditures	<u>43,947</u>	<u>32,240</u>	<u>42,937</u>	<u>42,937</u>
Net Fund Cost	<u>-13,547</u>	<u>7,679</u>	<u>8,845</u>	<u>8,845</u>

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Capital Improvement Projects				
OTH: OTHER GOVT AGENCIES	453,828	293,594	0	0
DONATIONS & CONTRIBUTIONS	5,000	400	0	0
OPERATING TRANSFERS IN	953,478	213,558	968,261	968,261
Total Revenues	<u>1,412,306</u>	<u>507,552</u>	<u>968,261</u>	<u>968,261</u>
BUILDING/LAND MAINT & REPAIR	25,600	6,173	21,910	21,910
PROFESSIONAL & SPECIALIZED SER	203,000	184	0	0
BUILDINGS & IMPROVEMENTS	1,287,553	161,658	1,080,198	1,080,198
Total Expenditures	<u>1,516,153</u>	<u>168,014</u>	<u>1,102,108</u>	<u>1,102,108</u>
Net Fund Cost	<u>-103,847</u>	<u>339,538</u>	<u>-133,847</u>	<u>-133,847</u>

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Criminal Justice Facility				
St: SB844	0	0	25,000,000	25,000,000
Oth: Other Govt Agencies	0	203,000	0	0
In-kind Contributions	0	0	440,000	440,000
Operating Transfers In	0	0	301,750	301,750
Long Term Debt Proceeds	0	0	1,410,000	1,410,000
Total Revenues	0	203,000	27,151,750	27,151,750
Bond/Loan Interest	0	0	33,585	33,585
Fixed Assets: Buildings	0	118,049	26,934,951	26,934,951
Bond/Loan Principle Repayment	0	0	268,165	268,165
Total Expenditures	0	118,049	27,236,701	27,236,701
Net Fund Cost	0	84,951	-84,951	-84,951

County of Mono
Summary of 2017-18 Budget
For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
South County Facility Project				
Operating Transfers In	0	0	150,000	150,000
Total Revenues	0	0	150,000	150,000
Professional & Specialized Ser	0	0	150,000	150,000
Total Expenditures	0	0	150,000	150,000
Net Fund Cost	0	0	0	0

County of Mono
Summary of 2017-18 Budget
For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Cemetery Enterprise Fund				
INTEREST INCOME	200	230	175	175
CEMETERY PLOT FEES	0	2,806	2,600	2,600
CEMETERY ENDOWMENT FEES	0	56	0	0
OPERATING TRANSFERS IN	13,980	13,980	20,000	20,000
Total Revenues	<u>14,180</u>	<u>17,072</u>	<u>22,775</u>	<u>22,775</u>
Liability Insurance Expense	13,980	13,980	13,827	13,827
BUILDING/LAND MAINTENANCE & REPAIR	3,000	741	4,000	4,000
CONTRACT SERVICES	0	0	1,000	1,000
UTILITIES: MONO LAKE	100	106	125	125
OPERATING TRANSFERS OUT	4,648	4,648	21,182	21,182
Total Expenditures	<u>21,728</u>	<u>19,476</u>	<u>40,134</u>	<u>40,134</u>
Net Fund Cost	<u>-7,548</u>	<u>-2,403</u>	<u>-17,359</u>	<u>-17,359</u>

County of Mono
Summary of 2017-18 Budget
For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Cemetery Endowment Fund				
Operating Transfers In	4,648	4,648	0	0
Total Revenues	4,648	4,648	0	0
Total Expenditures	0	0	0	0
Net Fund Cost	4,648	4,648	0	0

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Conway Ranch				
INTEREST INCOME	0	124	0	0
RENTAL INCOME	18,576	9,288	0	0
OPERATING TRANSFERS IN	73,427	52,888	111,149	111,149
Total Revenues	92,003	62,300	111,149	111,149
SALARY AND WAGES	13,878	11,544	14,157	14,157
EMPLOYEE BENEFITS	11,115	9,112	13,311	13,311
TELEPHONE/COMMUNICATIONS	180	150	0	0
Workers' Comp Ins Expense	462	462	1,422	1,422
Liability Insurance Expense	53,833	53,833	53,609	53,609
BUILDING/LAND MAINT & REPAIR	3,900	1,749	3,000	3,000
CONTRACT SERVICES	6,000	6,000	0	0
PROFESSIONAL & SPECIALIZED SER	2,000	2,000	0	0
SPECIAL DEPARTMENT EXPENSE	635	563	650	650
CAPITAL EQUIPMENT, \$5,000+	0	0	25,000	25,000
Total Expenditures	92,003	85,413	111,149	111,149
Net Fund Cost	0	-23,113	0	0

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
County-Wide Service Area				
INTEREST INCOME	3,525	8,045	0	0
SPECIAL ASSESSMENTS	126,985	112,262	128,685	128,685
Total Revenues	130,510	120,307	128,685	128,685
Building/Land Maint & Repair	40,650	28,780	116,000	116,000
Contract Services	30,000	30,300	31,500	31,500
Total Expenditures	70,650	59,080	147,500	147,500
Net Fund Cost	59,860	61,227	-18,815	-18,815

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Disaster Fund				
INTEREST INCOME	2,761	8,414	0	0
ST: DISASTER RELIEF	0	0	519,800	519,800
Fed: FEMA Disaster Assistance	0	0	1,029,000	1,029,000
Insurance Reimbursement	194,876	244,751	0	0
Total Revenues	<u>197,637</u>	<u>253,165</u>	<u>1,548,800</u>	<u>1,548,800</u>
Contract Services	194,876	17,360	0	0
Land & Improvements	0	0	1,807,000	1,807,000
Operating Transfers Out	346,162	0	0	0
Total Expenditures	<u>541,038</u>	<u>17,360</u>	<u>1,807,000</u>	<u>1,807,000</u>
Net Fund Cost	<u>-343,401</u>	<u>235,805</u>	<u>-258,200</u>	<u>-258,200</u>

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
County Buildings				
LABOR REIMBURSEMENT/FACILITIES	10,465	42,086	10,000	10,000
DONATIONS & CONTRIBUTIONS-FACILITIES	0	32	0	0
Total Revenues	10,465	42,118	10,000	10,000
SALARY AND WAGES	784,521	780,726	812,495	812,495
OVERTIME	500	1,405	750	750
EMPLOYEE BENEFITS	587,769	542,378	572,538	572,538
UNIFORM ALLOWANCE	5,500	2,376	5,500	5,500
TELEPHONE/COMMUNICATIONS	75,000	59,877	76,300	76,300
HOUSEHOLD EXPENSES	22,550	21,407	23,250	23,250
WORKERS' COMP INS EXPENSE	102,940	102,940	123,137	123,137
LIABILITY INSURANCE EXPENSE	54,306	54,306	66,103	66,103
EQUIP MAINTENANCE & REPAIR	5,000	4,177	5,350	5,350
BUILDING/LAND MAINT & REPAIR	187,500	138,413	187,750	187,750
MEMBERSHIP FEES	1,700	890	1,700	1,700
OFFICE EXPENSE	3,960	2,280	3,500	3,500
Technology Expenses	1,350	1,350	4,511	4,511
CONTRACT SERVICES	313,750	260,879	315,750	315,750
PROFESSIONAL & SPECIALIZED SER	6,050	5,066	6,450	6,450
RENTS & LEASES-OTHER	4,500	1,426	5,000	5,000
RENTS & LEASES - REAL PROPERTY	7,000	6,469	7,000	7,000
SMALL TOOLS & INSTRUMENTS	9,100	6,935	9,100	9,100
SPECIAL DEPARTMENT EXPENSE	3,700	3,450	3,700	3,700
TRAVEL & TRAINING EXPENSE	3,450	535	3,450	3,450
VEHICLE FUEL COSTS	45,000	29,667	45,000	45,000
MOTOR POOL EXPENSE	61,570	56,460	84,769	84,769
UTILITIES	318,000	303,334	346,750	346,750
Total Expenditures	2,604,716	2,386,743	2,709,853	2,709,853
Net County Cost	-2,594,251	-2,344,624	-2,699,853	-2,699,853

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Motor Pool				
INTEREST INCOME	6,000	7,317	5,000	5,000
INTER-FUND REVENUE	455,194	385,862	702,415	702,415
INTER-FUND REPLACEMENT REVENUE	455,194	385,862	702,415	702,415
Judgments, Damages & Settlements	5,000	36,955	5,000	5,000
SALE OF SURPLUS ASSETS	25,000	37,691	25,000	25,000
OPERATING TRANSFERS IN	0	0	576,000	576,000
Total Revenues	946,388	853,687	2,015,830	2,015,830
SALARY AND WAGES	131,505	128,359	136,004	136,004
OVERTIME	250	12	250	250
EMPLOYEE BENEFITS	106,420	97,217	98,294	98,294
Uniform Allowance	475	0	475	475
TELEPHONE/COMMUNICATIONS	975	902	1,000	1,000
Workers' Comp Ins Expense	924	924	1,422	1,422
LIABILITY INSURANCE EXPENSE	13,396	13,396	14,513	14,513
EQUIP MAINTENANCE & REPAIR	181,500	190,926	207,000	207,000
OFFICE EXPENSE	600	474	700	700
SMALL TOOLS & INSTRUMENTS	200	159	200	200
SPECIAL DEPARTMENT EXPENSE	500	46	500	500
VEHICLE FUEL COSTS	3,000	3,061	3,500	3,500
UTILITIES	11,300	6,602	8,400	8,400
CAPITAL EQUIPMENT: VEHICLES	290,000	185,700	661,125	661,125
CAPITAL EQUIPMENT: CONSTRUCTION	239,071	239,071	350,000	350,000
CAPITAL EQUIPMENT, \$5,000+	20,000	0	57,500	57,500
A-87 INDIRECT COSTS	36,896	36,896	36,519	36,519
Total Expenditures	1,037,012	903,745	1,577,402	1,577,402
Net Fund Cost	-90,624	-50,058	438,428	438,428

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Road Fund				
ROAD PRIVILEGES & PERMITS	10,000	9,976	10,000	10,000
VEHICLE CODE FINES	45,000	57,218	50,000	50,000
INTEREST INCOME	0	9,780	0	0
ST: HWY USERS TAX 2104	1,571,904	1,524,820	1,707,717	1,707,717
ST: RSTP - MATCHING FUNDS	0	329,725	329,725	329,725
FED: FOREST RESERVE	247,591	258,471	258,000	258,000
OTH: OTHER GOVT AGENCIES	7,000	59,462	7,000	7,000
ROAD AND STREET SERVICES	100,000	68,201	85,000	85,000
INTER-FUND REVENUE	400,000	345,453	350,000	350,000
PRIOR YEAR REVENUE	329,725	0	0	0
SALE OF SURPLUS ASSETS	3,000	1,924	2,000	2,000
OPERATING TR IN	850,000	850,000	650,000	650,000
Total Revenues	3,564,220	3,515,030	3,449,442	3,449,442
SALARY AND WAGES	1,383,788	1,263,299	1,453,491	1,453,491
OVERTIME	53,750	54,250	54,050	54,050
EMPLOYEE BENEFITS	1,019,265	886,821	1,106,355	1,106,355
UNIFORM ALLOWANCE	19,200	14,733	15,700	15,700
TELEPHONE/COMMUNICATIONS	15,775	13,702	13,000	13,000
HOUSEHOLD EXPENSES	7,500	6,320	7,500	7,500
WORKERS' COMP INS EXPENSE	45,837	45,837	93,648	93,648
LIABILITY INSURANCE EXPENSE	134,778	134,778	190,467	190,467
EQUIP MAINTENANCE & REPAIR	230,000	163,823	210,000	210,000
BUILDING/LAND MAINT & REPAIR	500	0	250	250
MEMBERSHIP FEES	135	45	135	135
OFFICE EXPENSE	4,100	2,425	3,600	3,600
Technology Expenses	2,475	2,475	9,267	9,267
CONTRACT SERVICES	44,000	17,899	46,700	46,700
PROFESSIONAL & SPECIALIZED SER	2,000	2,125	2,700	2,700
PUBLICATIONS & LEGAL NOTICES	75	0	75	75
RENTS & LEASES - OTHER	5,150	2,331	5,400	5,400
Rents & Leases - Real Property	0	0	2,500	2,500
SMALL TOOLS & INSTRUMENTS	3,000	1,621	3,250	3,250
SPECIAL DEPARTMENT EXPENSE	264,350	158,712	69,850	69,850
TRAVEL & TRAINING EXPENSE	1,350	2,044	12,600	12,600
VEHICLE FUEL COSTS	582,000	521,932	550,000	550,000
MOTOR POOL EXPENSE	122,079	106,029	131,215	131,215
UTILITIES	98,625	115,410	118,500	118,500
CAPITAL EQUIPMENT, \$5,000+	0	0	37,500	37,500
OPERATING TRANSFERS OUT	0	0	25,000	25,000
A-87 INDIRECT COSTS	179,424	179,424	188,219	188,219
Total Expenditures	4,219,156	3,696,035	4,350,972	4,350,972
Net Fund Cost	-654,936	-181,005	-901,530	-901,530

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
State & Federal Construction Funds				
Interest Income	0	1,207	0	0
RSTP - Highway Safety Revenue	23,091	20,177	0	0
ST: STIP-AID FOR CONSTRUCTION	0	0	43,053	43,053
FED: MATCHING FUNDS	58,000	0	0	0
Oth: Other Govt Agencies	45,000	0	920,635	920,635
OPERATING TRANSFERS IN	0	0	70,780	70,780
Total Revenues	126,091	21,384	1,034,468	1,034,468
LAND & IMPROVEMENTS	201,106	23,654	1,508,347	1,508,347
Total Expenditures	201,106	23,654	1,508,347	1,508,347
Net Fund Cost	-75,015	-2,270	-473,879	-473,879

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Solid Waste Enterprise Fund				
NON-RESIDENT LANDFILL PERMITS	1,200	960	1,200	1,200
FRANCHISE PERMITS	120,000	111,253	120,000	120,000
INTEREST INCOME	5,000	20,454	10,000	10,000
ST: USED OIL BLOCK GRANT	0	10,000	0	0
ST: BOTTLE BILL GRANT	10,000	10,000	10,000	10,000
ST: OIL OPPORTUNITY GRANT	10,000	0	10,000	10,000
SOLID WASTE PARCEL FEES	36,000	43,824	36,000	36,000
SOLID WASTE TIPPING FEES	1,400,000	1,567,012	1,400,000	1,400,000
SLUDGE MAINTENANCE FEE	135,000	218,713	135,000	135,000
Charges for Services - Interfund Transfers	0	269	0	0
MISCELLANEOUS REVENUE	15,000	15,716	20,000	20,000
OPERATING TRANSFERS IN	680,000	680,000	680,000	680,000
Total Revenues	2,412,200	2,678,200	2,422,200	2,422,200
SALARY AND WAGES	423,412	413,871	484,749	484,749
OVERTIME	6,000	5,686	6,000	6,000
HOLIDAY PAY	10,000	7,598	10,000	10,000
EMPLOYEE BENEFITS	288,369	276,974	319,124	319,124
UNIFORM/SAFETY GEAR	7,500	8,239	7,500	7,500
TELEPHONE/COMMUNICATIONS	3,000	2,224	3,000	3,000
HOUSEHOLD EXPENSES	1,300	919	1,300	1,300
WORKERS' COMP INS EXPENSE	22,340	22,340	52,657	52,657
LIABILITY INSURANCE EXPENSE	37,011	37,011	45,406	45,406
EQUIP MAINTENANCE & REPAIR	62,250	67,590	64,500	64,500
BUILDING/LAND MAINT & REPAIR	12,000	8,380	14,000	14,000
MEMBERSHIP FEES	6,000	6,000	6,000	6,000
OFFICE EXPENSE	5,790	4,923	6,500	6,500
Technology Expenses	560	450	1,842	1,842
CONTRACT SERVICES	307,300	312,469	307,300	307,300
PROFESSIONAL & SPECIALIZED SER	226,150	106,173	171,150	171,150
PUBLICATIONS & LEGAL NOTICES	500	0	500	500
RENTS & LEASES - OTHER	100	109	100	100
RENTS & LEASES - REAL PROPERTY	7,000	7,320	7,320	7,320
SMALL TOOLS & INSTRUMENTS	1,000	473	1,000	1,000
SPEC DEPT EXP	300,000	306,595	310,000	310,000
TRAVEL & TRAINING EXPENSE	4,700	474	6,700	6,700
VEHICLE FUEL COSTS	59,993	41,290	56,993	56,993
MOTOR POOL EXPENSE	12,635	14,443	20,000	20,000
UTILITIES	2,185	1,777	2,185	2,185
BOND/LOAN INTEREST-SOLID WASTE	121,200	103,217	121,200	121,200
LAND & IMPROVEMENTS	145,000	7,500	155,000	155,000
BOND/LOAN PRINCIPAL REPAYMENT	453,000	289,967	453,000	453,000
Accelerated Landfill Closure Tr	500,000	500,000	500,000	500,000
A-87 INDIRECT COSTS	76,096	76,096	102,684	102,684
Total Expenditures	3,102,391	2,630,111	3,237,710	3,237,710
Net Fund Cost	-690,191	48,090	-815,510	-815,510

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
SOLID WASTE SPECIAL REVENUE				
INTEREST INCOME	18,000	36,014	0	0
SOLID WASTE PARCEL FEES	796,000	838,060	0	0
Total Revenues	814,000	874,074	0	0
OPERATING TRANSFERS OUT	680,000	680,000	680,000	680,000
Total Expenditures	680,000	680,000	680,000	680,000
Net Fund Cost	134,000	194,074	-680,000	-680,000

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Solid Waste Accelerated Landfill Closure Func				
Interest Income	0	1,718	0	0
Accelerated Landfill Closure Tr	500,000	500,000	500,000	500,000
Total Revenues	500,000	501,718	500,000	500,000
<hr/>				
Total Expenditures	0	0	0	0
Net Fund Cost	500,000	501,718	500,000	500,000

Local Economy

	Page	Appropriation	Total
Economic Development	167	\$ 555,623	
Fish Enhancement	168	129,687	
Fish and Game Fine Fund	169	7,600	
Tourism	170	<u>496,182</u>	
			<u>1,189,092</u>
Total			<u><u>\$ 1,189,092</u></u>

County of Mono
Summary of 2017-18 Budget
For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Economic Development				
LABOR REIMBURSEMENT	7,000	2,016	5,000	5,000
Total Revenues	7,000	2,016	5,000	5,000
SALARY AND WAGES	217,257	217,772	223,428	223,428
OVERTIME	2,500	0	2,500	2,500
EMPLOYEE BENEFITS	163,333	163,008	185,450	185,450
TELEPHONE/COMMUNICATIONS	2,700	3,003	3,060	3,060
WORKERS' COMP INS EXPENSE	2,614	2,614	4,265	4,265
LIABILITY INSURANCE EXPENSE	3,139	3,139	3,567	3,567
OFFICE EXPENSE	1,270	1,579	1,800	1,800
TECHNOLOGY EXPENSE	530	1,480	3,782	3,782
CONTRACT SERVICES-ECOND	25,000	20,958	75,000	75,000
PROFESSIONAL & SPECIALIZED SVCS	20,000	20,449	20,000	20,000
RENTS & LEASES - REAL PROPERTY	16,094	14,793	16,258	16,258
TRAVEL & TRAINING EXPENSE	10,000	9,586	10,000	10,000
VEHICLE FUEL COSTS	2,000	1,259	1,700	1,700
MOTOR POOL EXPENSE	5,800	3,247	4,813	4,813
Total Expenditures	472,237	462,888	555,623	555,623
Net County Cost	-465,237	-460,872	-550,623	-550,623

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Fish Enhancement				
INTEREST INCOME	0	-133	0	0
OPERATING TRANSFERS IN	125,950	115,338	129,687	102,442
Total Revenues	125,950	115,205	129,687	102,442
OFFICE EXPENSE	100	61	100	100
CONTRACT SERVICES	100,850	99,600	100,850	100,850
SPECIAL DEPARTMENT EXPENSE	25,000	28,495	25,000	25,000
Travel & Training Expense	0	0	3,737	3,737
Total Expenditures	125,950	128,156	129,687	129,687
Net Fund Cost	0	-12,951	0	-27,245

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Fish & Game Propagation				
FISH & GAME FINES	7,500	10,216	7,500	7,500
INTEREST INCOME	100	149	100	100
Total Revenues	<u>7,600</u>	<u>10,365</u>	<u>7,600</u>	<u>7,600</u>
 SPECIAL DEPARTMENT EXPENSE	 11,401	 8,901	 7,600	 7,600
Total Expenditures	<u>11,401</u>	<u>8,901</u>	<u>7,600</u>	<u>7,600</u>
Net Fund Cost	<u>-3,801</u>	<u>1,464</u>	<u>0</u>	<u>0</u>

County of Mono
Summary of 2017-18 Budget

For fiscal year 2017, 07/01/2016 - 06/30/2017

GL Account Description	Budget 2016-17	Actual 2016-17	Requested 2017-18	Recommended 2017-18
Tourism				
TRANSIENT OCCUPANCY TAX - TOURISM	240,000	278,934	278,000	278,000
INTEREST INCOME	500	1,588	500	500
ST: DEPT OF PARKS & REC- TRAILS GRANT	36,550	0	0	0
BOOKING FEE REVENUE	2,000	2,981	2,000	2,000
FEES FOR ADVERTISING SPACE	30,000	33,805	33,000	33,000
OPERATING TRANSFERS IN	125,060	86,480	183,000	124,508
Total Revenues	434,110	403,788	496,500	438,008
TELEPHONE/COMMUNICATIONS	1,000	39	200	200
MEMBERSHIP FEES	3,174	3,225	3,225	3,225
OFFICE EXPENSE	9,650	-593	5,500	5,500
Technology Expenses	13,856	13,435	1,500	1,500
CONTRACT SERVICES	92,500	91,662	150,500	150,500
PROFESSIONAL & SPECIALIZED SER	226,532	235,900	172,499	172,499
SPECIAL DEPARTMENT EXPENSE	29,807	31,983	45,076	45,076
TRAVEL & TRAINING EXPENSE	22,000	20,116	22,000	22,000
CONTRIBUTIONS TO OTHER GOVERNM	10,000	10,000	10,000	10,000
CONTRIBUTIONS TO NON-PROFIT OR	60,060	50,410	85,682	85,682
Total Expenditures	468,579	456,178	496,182	496,182
Net Fund Cost	-34,469	-52,389	318	-58,174

County of Mono Allocation List FY 2017-18

Department	Position Title	Min Annual Base Salary	Max Annual Base Salary	# of Positions	Allocated FTE	Filled/Vacant
ANIMAL CONTROL	ANIMAL CONTROL PROGRAM COORD	\$47,856.00	\$58,164.00	1	1	F
ANIMAL CONTROL	ANIMAL SHELTER ATTENDANT	\$30,684.00	\$37,296.00	2	2	F
ANIMAL CONTROL	ANIMAL CONTROL OFFICER I/II	\$33,048.00	\$42,228.00	2	2	F
ASSESSOR	ASSESSOR	-	\$110,160.00	1	1	F
ASSESSOR	ASSISTANT ASSESSOR	-	\$99,504.00	1	1	F
ASSESSOR	ADMINISTRATIVE SERVICES SPEC	\$55,500.00	\$67,464.00	1	1	F
ASSESSOR	FISCAL TECHNICAL SPEC IV	\$47,856.00	\$58,164.00	1	1	F
ASSESSOR	APPRAISER AIDE	\$49,056.00	\$59,628.00	1	1	F
ASSESSOR	APPRAISER II	\$58,308.00	\$70,872.00	1	1	F
ASSESSOR	APPRAISER III	\$64,356.00	\$78,228.00	1	1	F
BEHAVIORAL HEALTH	BEHAVIORAL HEALTH DIRECTOR	-	\$112,092.00	1	1	F
BEHAVIORAL HEALTH	FISCAL & ADMIN SERVICE OFFICER	\$67,608.00	\$82,188.00	1	1	F
BEHAVIORAL HEALTH	FISCAL TECHNICAL SPEC III	\$43,368.00	\$52,716.00	1	1	F
BEHAVIORAL HEALTH	CLINICAL SUPERVISOR	\$71,040.00	\$86,352.00	1	1	F
BEHAVIORAL HEALTH	PSYCHIATRIC SPECIALIST I	\$52,824.00	\$64,212.00	2	2	F
BEHAVIORAL HEALTH	PSYCHIATRIC SPECIALIST III	\$64,356.00	\$78,228.00	1	1	F
BEHAVIORAL HEALTH	PSYCHIATRIC SPECIALIST III	\$64,356.00	\$78,228.00	1	0.8	F
BEHAVIORAL HEALTH	CASE MANAGER I	\$38,328.00	\$46,596.00	2	2	F
BEHAVIORAL HEALTH	CASE MANAGER III-BILINGUAL	\$44,448.00	\$54,012.00	1	1	F
BEHAVIORAL HEALTH	BEHAVIORAL HEALTH SERVICE COORDINATOR	\$46,692.00	\$56,760.00	1	1	F
BEHAVIORAL HEALTH	MENTAL HEALTH SERVICES ACT COORDINATOR	\$59,760.00	\$72,636.00	1	1	F
BEHAVIORAL HEALTH	QUALITY ASSURANCE COORDINATOR	\$55,500.00	\$67,464.00	1	1	F
BEHAVIORAL HEALTH	ALCOHOL & DRUG COUNSELOR II	\$42,312.00	\$51,420.00	1	1	F
BEHAVIORAL HEALTH	ALCOHOL & DRUG COUNSELOR III	\$46,692.00	\$56,760.00	1	1	F
BOARD OF SUPERVISORS	BOARD CHAIRPERSON	-	\$53,544.00	1	1	F
BOARD OF SUPERVISORS	BOARD MEMBER	-	\$49,308.00	1	1	F
BOARD OF SUPERVISORS	BOARD MEMBER	-	\$49,308.00	1	1	F
BOARD OF SUPERVISORS	BOARD MEMBER	-	\$49,308.00	1	1	F
BOARD OF SUPERVISORS	BOARD MEMBER	-	\$49,308.00	1	1	F
CLERK/RECORDER	COUNTY CLERK/RECORDER/REGISTRAR	-	\$99,144.00	1	1	F
CLERK/RECORDER	ASST COUNTY CLERK/RECORDER	-	\$83,232.00	1	1	F
CLERK/RECORDER	FISCAL TECHNICAL SPEC III	\$43,368.00	\$52,716.00	1	1	F
CLERK/RECORDER	FISCAL TECHNICAL SPEC IV	\$47,856.00	\$58,164.00	1	1	F
CLERK/RECORDER	SENIOR DEPUTY BOARD CLERK/ELEC	\$55,500.00	\$67,464.00	1	1	F
CLERK/RECORDER	ELECTIONS ADMIN ADVISOR	\$35.00/hr	-	1	0.25	F
COM DEVELOPMENT-BUILDING	BUILDING INSPECTOR III	\$59,760.00	\$72,636.00	1	1	F
COM DEVELOPMENT-BUILDING	BUILDING INSPECTOR/PLAN CHECKER	\$55,500.00	\$67,464.00	1	1	F
COMMUNITY DEVELOPMENT	COMMUNITY DEVELOPMENT DIRECTOR	-	\$120,144.00	1	1	F
COMMUNITY DEVELOPMENT	COMM DEV PLANNING ANALYST III	\$59,760.00	\$72,636.00	1	1	F
COMMUNITY DEVELOPMENT	PERMIT TECHNICIAN	\$46,692.00	\$56,760.00	1	1	F
COMMUNITY DEVELOPMENT	ADMIN SECRETARY PLAN COMMISSION	\$47,856.00	\$58,164.00	1	1	F
COMMUNITY DEVELOPMENT	COMMUNITY DEVELOP ANALYST II	\$54,144.00	\$65,820.00	1	1	F
COMMUNITY DEVELOPMENT	ACCOUNTANT II	\$71,040.00	\$86,352.00	1	1	F
COMMUNITY DEVELOPMENT	PRINCIPAL PLANNER	\$65,964.00	\$80,184.00	1	1	F
COMMUNITY DEVELOPMENT	COMM DEV ANALYST III/CODE ENFORCEMENT	\$59,760.00	\$72,636.00	1	1	F
COUNTY ADMINISTRATION	COUNTY ADMINISTRATIVE OFFICER	-	\$163,200.00	1	1	F
COUNTY ADMINISTRATION	ASSISTANT COUNTY ADMINISTRATIVE OFFICER	-	\$120,000.00	1	1	F
COUNTY ADMINISTRATION	HUMAN RESOURCES DIRECTOR	-	\$112,200.00	1	1	F
COUNTY ADMINISTRATION	ADMINISTRATIVE SERVICES SPEC	\$55,500.00	\$67,464.00	1	1	F
COUNTY ADMINISTRATION	FISCAL TECHNICAL SPEC IV	\$47,856.00	\$58,164.00	1	1	F
COUNTY ADMINISTRATION	HUMAN RESOURCES GENERALIST	\$55,500.00	\$67,464.00	1	1	F
COUNTY ADMINISTRATION	RISK MANAGER	-	\$84,000.00	1	1	F
COUNTY COUNSEL	COUNTY COUNSEL	-	\$159,120.00	1	1	F
COUNTY COUNSEL	DEPUTY COUNTY COUNSEL II	-	\$104,964.00	1	1	F
COUNTY COUNSEL	ASSISTANT COUNTY COUNSEL	-	\$125,412.00	1	1	F
COUNTY COUNSEL	DEPUTY COUNTY COUNSEL III	-	\$115,176.00	1	1	F
COUNTY COUNSEL	FISCAL TECHNICAL SPEC III	\$43,368.00	\$52,716.00	1	1	F
DISTRICT ATTORNEY	DISTRICT ATTORNEY	-	\$152,352.00	1	1	F
DISTRICT ATTORNEY	ASSISTANT DISTRICT ATTORNEY	-	\$125,412.00	1	1	F
DISTRICT ATTORNEY	CHIEF INVESTIGATOR	-	\$122,952.00	1	1	F
DISTRICT ATTORNEY	DEPUTY DISTRICT ATTORNEY III	-	\$115,176.00	2	2	F
DISTRICT ATTORNEY	DA INVESTIGATOR II	-	\$100,128.00	1	1	F
DISTRICT ATTORNEY	ADMINISTRATIVE SERVICES SPEC	\$55,500.00	\$67,464.00	2	2	F
ECONOMIC DEVELOPMENT	ECONOMIC DEVELOPMENT DIRECTOR	-	\$102,420.00	1	1	F
ECONOMIC DEVELOPMENT	ECONOMIC DEVELOPMENT MANAGER	-	\$69,144.00	1	1	F
ECONOMIC DEVELOPMENT	ECONOMIC DEV/TOURISM ASSISTANT	\$47,856.00	\$58,164.00	1	1	F
FINANCE	DIRECTOR OF FINANCE	-	\$142,800.00	1	1	F
FINANCE	ASSISTANT DIRECTOR OF FINANCE	-	\$91,800.00	1	1	F

County of Mono Allocation List FY 2017-18

Department	Position Title	Min Annual Base Salary	Max Annual Base Salary	# of Positions	Allocated FTE	Filled/Vacant
FINANCE	ASSISTANT DIRECTOR OF FINANCE	-	\$104,040.00	1	1	F
FINANCE	PAYROLL & BENEFITS MANAGER	-	\$97,008.00	1	1	F
FINANCE	FISCAL TECHNICAL SPEC III	\$43,368.00	\$52,716.00	2	2	F
FINANCE	FISCAL TECHNICAL SPEC IV	\$47,856.00	\$58,164.00	6	6	F
FINANCE	ACCOUNTANT I	\$61,260.00	\$74,448.00	1	1	F
INFORMATION TECHNOLOGY	IT DIRECTOR	-	\$111,936.00	1	1	F
INFORMATION TECHNOLOGY	IT SPECIALIST II	\$67,608.00	\$82,188.00	2	2	F
INFORMATION TECHNOLOGY	IT SPECIALIST III	\$38.40/hr	-	1	0.5	F
INFORMATION TECHNOLOGY	IT SPECIALIST III	\$71,040.00	\$86,352.00	1	1	F
INFORMATION TECHNOLOGY	GIS TECHNICIAN III	\$50,280.00	\$61,128.00	1	1	F
INFORMATION TECHNOLOGY	CADAstral ANALYST	\$56,892.00	\$69,144.00	1	1	F
INFORMATION TECHNOLOGY	GIS SPECIALIST I	\$64,356.00	\$78,228.00	1	1	F
INFORMATION TECHNOLOGY	GIS SPECIALIST III	\$71,040.00	\$86,352.00	1	1	F
INFORMATION TECHNOLOGY	SYSTEM ADMINISTRATOR	\$74,640.00	\$90,732.00	2	2	F
INFORMATION TECHNOLOGY	COMMUNICATIONS MANAGER	\$80,364.00	\$97,692.00	1	1	F
PARAMEDICS	EMS CHIEF	\$56/hr	-	1	0.5	F
PARAMEDICS	PARAMEDIC STATION CAPTAIN	\$56,724.00	\$68,928.00	4	4	F
PARAMEDICS	PARAMEDIC II	\$49,332.00	\$59,964.00	11	11	F
PARAMEDICS	EMT	\$34,920.00	\$42,432.00	8	8	F
PARAMEDICS	PARAMEDIC TRAINING OFFICER	\$54,252.00	\$65,952.00	1	1	F
PARAMEDICS	EMT - RESERVE	\$11.99/hr	-	8	0.8	F
PARAMEDICS	EMT - RESERVE	\$19.61/hr	-	1	0.1	F
PROBATION	CHIEF PROBATION OFFICER	-	\$112,680.00	1	1	F
PROBATION	DEPUTY PROBATION OFFICER I/II/III	\$42,696.00	\$63,240.00	4	4	F
PROBATION	DEPUTY PROBATION OFFICER IV	\$56,292.00	\$66,804.00	2	2	F
PROBATION	JUVENILE PROB ASST & PROG MGR	\$55,500.00	\$67,464.00	1	1	F
PROBATION	ADMINISTRATIVE SERVICES SPEC	\$55,500.00	\$67,464.00	1	1	F
PROBATION	PROBATION AIDE II	\$41,856.00	\$49,668.00	1	1	F
PUBLIC HEALTH	EMERGENCY PREPAREDNESS MANAGER	\$56,892.00	\$69,144.00	1	1	F
PUBLIC HEALTH	PUBLIC HEALTH DIRECTOR	-	\$112,092.00	1	1	F
PUBLIC HEALTH	PUBLIC HEALTH OFFICER	\$114/hr	-	1	0.68	F
PUBLIC HEALTH	ENVIRONMENTAL HEALTH MANAGER	-	\$100,416.00	1	1	F
PUBLIC HEALTH	PH NURSING PROFESSIONAL	\$44/hr	-	3	0.3	F
PUBLIC HEALTH	FISCAL & ADMIN OFFICER	\$67,608.00	\$82,188.00	1	1	F
PUBLIC HEALTH	FISCAL TECHNICAL SPEC IV	\$47,856.00	\$58,164.00	2	2	F
PUBLIC HEALTH	WIC NUTRITION ASSIST-HP COORD	\$44,448.00	\$54,012.00	1	1	F
PUBLIC HEALTH	WIC NUTRITION ASSIST-FTS III	21.37/hr	-	1	1	F
PUBLIC HEALTH	HEALTH PROGRAM MANAGER/PHN	\$76,500.00	\$92,988.00	3	3	F
PUBLIC HEALTH	COMMUNITY HEALTH OUTREACH SPEC	\$47,856.00	\$58,164.00	1	0.9	F
PUBLIC HEALTH	WIC PROGRAM MGR/REG DIETICIAN	\$56,892.00	\$69,144.00	1	1	F
PUBLIC HEALTH	ENVIRONMENTAL HEALTH SPEC III	\$62,796.00	\$76,344.00	3	3	F
PUBLIC HEALTH	ENVIRONMENTAL HEALTH TECH	\$20/hr	-	1	0.5	F
PUBLIC WORKS-ENGINEERING/PROJECTS	COUNTY ENGINEER	-	\$123,552.00	1	1	F
PUBLIC WORKS-ENGINEERING/PROJECTS	PUBLIC WORKS PROJECT MANAGER	-	\$78,336.00	1	1	F
PUBLIC WORKS-ENGINEERING/PROJECTS	JAIL OPS/NEEDS SPECIALIST	38.97/hr	-	1	1	F
PUBLIC WORKS-ENGINEERING/PROJECTS	SENIOR ENGINEER	-	\$102,000.00	1	1	F
PUBLIC WORKS-ENGINEERING/PROJECTS	ASSOCIATE ENGINEER I	\$80,364.00	\$97,692.00	1	1	F
PUBLIC WORKS-ENGINEERING/PROJECTS	ENGINEER TECHNICIAN III	\$62,796.00	\$76,344.00	1	1	F
PUBLIC WORKS-FACILITIES	PARKS & FACILITIES SUPERINTENDENT	-	\$96,468.00	1	1	F
PUBLIC WORKS-FACILITIES	PARKS & FACILITIES SUPERVISOR	\$61,260.00	\$74,448.00	1	1	F
PUBLIC WORKS-FACILITIES	MAINTENANCE LEADWORKER	\$45,564.00	\$55,380.00	2	2	F
PUBLIC WORKS-FACILITIES	MAINTENANCE WORK ORDER TECH	\$43,368.00	\$52,716.00	1	1	F
PUBLIC WORKS-FACILITIES	MAINTENANCE WORKER II	\$37,392.00	\$45,456.00	1	1	F
PUBLIC WORKS-FACILITIES	MAINTENANCE WORKER III	\$41,280.00	\$50,184.00	4	4	F
PUBLIC WORKS-FACILITIES	LEAD CUSTODIAN	\$35,592.00	\$43,272.00	1	1	F
PUBLIC WORKS-FACILITIES	CUSTODIAN III	\$32,244.00	\$39,192.00	2	2	F
PUBLIC WORKS-ROAD DEPT	PUBLIC WORKS/ROAD OP/FLEET DIR	-	\$130,056.00	1	1	F
PUBLIC WORKS-ROAD DEPT	ADMINISTRATIVE SERVICES SPEC	\$55,500.00	\$67,464.00	1	1	F
PUBLIC WORKS-ROAD DEPT	FISCAL TECHNICAL SPEC IV	\$47,856.00	\$58,164.00	2	2	F
PUBLIC WORKS-ROAD DEPT	INVENTORY AND PURCHASING TECHN	\$45,564.00	\$55,380.00	1	1	F
PUBLIC WORKS-ROAD DEPT	LEAD EQUIPMENT MECHANIC	\$51,540.00	\$62,664.00	1	1	F
PUBLIC WORKS-ROAD DEPT	EQUIPMENT MECHANIC III	\$46,692.00	\$56,760.00	3	3	F
PUBLIC WORKS-ROAD DEPT	ROAD OPERATIONS SUPERINTENDENT	\$82,368.00	\$100,104.00	1	1	F
PUBLIC WORKS-ROAD DEPT	PW MAINTENANCE SUPERVISOR	\$47,856.00	\$58,164.00	4	4	F
PUBLIC WORKS-ROAD DEPT	FLEET SERVICES SUPERINTENDENT	\$67,608.00	\$82,188.00	1	1	F
PUBLIC WORKS-ROAD DEPT	PW MAINTENANCE WORKER II	\$37,392.00	\$45,456.00	1	1	F
PUBLIC WORKS-ROAD DEPT	PW MAINTENANCE WORKER III	\$41,280.00	\$50,184.00	12	12	F
PUBLIC WORKS-SOLID WASTE	SOLID WASTE SUPERINTENDENT	-	\$87,612.00	1	1	F

County of Mono Allocation List FY 2017-18

Department	Position Title	Min Annual Base Salary	Max Annual Base Salary	# of Positions	Allocated FTE	Filled/Vacant
PUBLIC WORKS-SOLID WASTE	FISCAL TECHNICAL SPEC II	\$18.89/hr	-	1	0.46	F
PUBLIC WORKS-SOLID WASTE	SOLID WASTE SUPERVISOR	\$61,260.00	\$74,448.00	1	1	F
PUBLIC WORKS-SOLID WASTE	SOLID WASTE EQUIPMENT OPERATOR	\$45,564.00	\$55,380.00	2	2	F
PUBLIC WORKS-SOLID WASTE	SOLID WASTE MAINTENANCE WORKER	\$43,368.00	\$52,716.00	3	3	F
SHERIFF	SHERIFF-CORONER	-	\$146,484.00	1	1	F
SHERIFF	UNDERSHERIFF	-	\$133,188.00	1	1	F
SHERIFF	LIEUTENANT II	-	\$131,856.00	1	1	F
SHERIFF	SERGEANT	\$73,884.00	\$89,796.00	4	4	F
SHERIFF	DEPUTY SHERIFF II	\$63,708.00	\$77,436.00	15	15	F
SHERIFF	PUBLIC INFORMATION OFFICER	26.68/hr	-	1	1	F
SHERIFF	ADMINISTRATIVE SERVICES SPEC	\$55,500.00	\$67,464.00	1	1	F
SHERIFF	SHERIFF SAFETY OFFICER	\$50,556.00	\$61,452.00	1	1	F
SHERIFF	COURT SCREENER I	\$25/hr	-	8	3.68	F
SHERIFF - JAIL	PUBLIC SAFETY SERGEANT	\$57,972.00	\$70,476.00	2	2	F
SHERIFF - JAIL	PUBLIC SAFETY OFFICER I	\$41,340.00	\$50,244.00	6	6	F
SHERIFF - JAIL	PUBLIC SAFETY OFFICER II	\$43,428.00	\$52,800.00	8	8	F
SHERIFF - JAIL	PUBLIC SAFETY OFFICER II	25.39/hr	-	2	2	F
SHERIFF - JAIL	FOOD SERVICE MANAGER	\$35,592.00	\$43,272.00	1	1	F
SHERIFF - JAIL	COOK (CORRECTIONAL)	\$30,684.00	\$37,296.00	1	1	F
SOCIAL SERVICES	SOCIAL SERVICES DIRECTOR	-	\$112,092.00	1	1	F
SOCIAL SERVICES	FISCAL TECHNICAL SPEC II	\$39,288.00	\$47,772.00	2	2	F
SOCIAL SERVICES	FISCAL TECHNICAL SPEC III	\$43,368.00	\$52,716.00	1	1	F
SOCIAL SERVICES	FISCAL TECHNICAL SPEC IV	\$47,856.00	\$58,164.00	1	1	F
SOCIAL SERVICES	INTEGRATED CASE WORKER I/II	\$44,448.00	\$59,628.00	3	3	F
SOCIAL SERVICES	SUPERVISING INTEGRATED CASE WORKER	\$59,760.00	\$72,636.00	1	1	F
SOCIAL SERVICES	PROGRAM MANAGER	\$76,500.00	\$92,988.00	2	2	F
SOCIAL SERVICES	STAFF SERVICES MANAGER	\$76,500.00	\$92,988.00	1	1	F
SOCIAL SERVICES	STAFF SERVICES ANALYST III	\$62,796.00	\$76,344.00	1	1	F
SOCIAL SERVICES	VOCATIONAL TRAINEE/ASSISTANT	\$29,208.00	\$39,192.00	1	1	F
SOCIAL SERVICES	SOCIAL SERVICES AIDE	\$34,728.00	\$42,228.00	1	1	F
SOCIAL SERVICES	OFFICE ASSISTANT I/II	\$26,460.00	\$35,508.00	1	1	F
SOCIAL SERVICES	ELIGIBILITY SPECIALIST TRAINEE/I/II	\$35,592.00	\$52,716.00	3	3	F
SOCIAL SERVICES	ELIGIBILITY SPECIALIST III	\$47,856.00	\$58,164.00	1	1	F
SOCIAL SERVICES	SOCIAL WORKER SUPERVISOR I/II	\$63,096.00	\$86,352.00	1	1	F
SOCIAL SERVICES	SOCIAL WORKER I/II	\$37,392.00	\$50,184.00	2	2	F
SOCIAL SERVICES	SOCIAL WORKER I/II, III	\$45,564.00	\$55,380.00	2	2	F
SOCIAL SERVICES	SENIOR SERVICES SITE COORDINATOR	\$33,876.00	\$41,172.00	1	1	F
SOCIAL SERVICES	SENIOR SERVICES COOK/DRIVER	\$29,208.00	\$35,508.00	1	0.875	F
SOCIAL SERVICES	SENIOR SERVICES COOK/DRIVER	\$29,208.00	\$35,508.00	1	1	F
SOCIAL SERVICES	SENIOR SERVICES SITE ATTENDANT	\$16.21/hr	-	1	0.2	F
ANIMAL CONTROL	ANIMAL CONTROL OFFICER I/II	\$33,048.00	\$42,228.00	1	1	V
ASSESSOR	TEMPORARY PART-TIME (ON-CALL)	\$16.78/hr	-	1	1	V
ASSESSOR	AUDITOR-APPRAISER II (s/b in Innps per Dave)	\$62,796.00	\$76,344.00	1	1	V
ASSESSOR	CADASTRAL MAPPER/TRANSFER ANALYST	\$50,280.00	\$61,128.00	1	1	V
BEHAVIORAL HEALTH	WELLNESS CENTER ASSOCIATE	\$15/hr	-	1	0.1	V
BEHAVIORAL HEALTH	PSYCHIATRIC NURSE PRACTITIONER	\$76,500.00	\$92,988.00	1	1	V
BEHAVIORAL HEALTH	PSYCHIATRIC SPECIALIST II	\$58,308.00	\$70,872.00	1	0.5	V
CLERK/RECORDER	ELECTIONS ASSISTANT	\$20.44/hr	-	1	0.25	V
COM DEVELOPMENT-BUILDING	BUILDING OFFICIAL	-	\$85,680.00	1	1	V
COMMUNITY DEVELOPMENT	COMMUNITY DEVELOPMENT INTERN	\$14.45/hr	-	1	1	V
COMMUNITY DEVELOPMENT	ASSISTANT PLANNER	\$49,056.00	\$59,628.00	1	0.48	V
COMMUNITY DEVELOPMENT	ASSOCIATE PLANNER	\$54,144.00	\$65,820.00	1	1	V
COUNTY ADMINISTRATION	DEPUTY CAO/DIRECTOR OF COMMUNICATIONS	-	\$84,000.00	1	1	V
INFORMATION TECHNOLOGY	IT SPECIALIST II	\$67,608.00	\$82,188.00	1	1	V
INFORMATION TECHNOLOGY	IT SPECIALIST III	\$71,040.00	\$86,352.00	2	2	V
PARAMEDICS	EMS MANAGER	\$45/hr	-	1	1	V
PUBLIC HEALTH	CNTRT ENVIRONMENTAL HEALTH SPEC	\$44/hr	-	1	0.5	V
PUBLIC HEALTH	HEALTH PROGRAM MANAGER/PHN	\$76,500.00	\$92,988.00	1	1	V
PUBLIC HEALTH	DIRECTOR OF NURSING	\$84,672.00	\$102,624.00	1	0.9	V
PUBLIC HEALTH	ENVIRONMENTAL HEALTH SPEC III	\$62,796.00	\$76,344.00	1	1	V
PUBLIC HEALTH	TOBACCO CONTROL PROGRAM COORDINATOR	\$56,892.00	\$69,144.00	1	1	V
PUBLIC WORKS-FACILITIES	MAINTENANCE CRAFTSWORKER	\$45,564.00	\$55,380.00	1	1	V
PUBLIC WORKS-ROAD DEPT	EQUIPMENT MECHANIC III	\$46,692.00	\$56,760.00	1	1	V
SHERIFF	DEPUTY SHERIFF II	\$63,708.00	\$77,436.00	4	4	V
SHERIFF	COURT SCREENER II/ANNUITANT	\$35/hr	-	3	1.38	V
SHERIFF - JAIL	PUBLIC SAFETY OFFICER II	\$43,428.00	\$52,800.00	3	3	V
SHERIFF - JAIL	PUBLIC SAFETY LIEUTENANT	\$66,684.00	\$81,060.00	1	1	V
SOCIAL SERVICES	INTEGRATED CASE WORKER III	\$54,144.00	\$65,820.00	1	1	V

County of Mono Allocation List FY 2017-18

Department	Position Title	Min Annual Base Salary	Max Annual Base Salary	# of Positions	Allocated FTE	Filled/ Vacant
SOCIAL SERVICES	STAFF SERVICES ANALYST I/II/III	\$51,540.00	\$76,344.00	1	1	V
SOCIAL SERVICES	SOCIAL WORKER I/II	\$37,392.00	\$50,184.00	1	1	V
					Filled Full Time Equivalent Positions:	279.55
					Vacant Full Time Equivalent Positions:	33.11

Budget Glossary

Adopted Budget: The budget document formally approved by the Board of Supervisors after the required public hearings and deliberations on the Recommended Budget.

Appropriation: An authorization by the Board of Supervisors from a specific fund to a specific agency or program to make expenditures or incur obligations for a specified purpose and period of time. The budget contains many items of appropriation. These appropriations are limited to one year unless otherwise specified.

Budget Unit: Similar to sub-accounts within budgets; created for tracking expenditures or revenues which must be accounted for separately.

Capital Expenditures: Expenditures incurred for the improvement to or acquisition of land, facilities and infrastructure.

Capital Improvement Plan (CIP): A mid-range plan, usually four to ten years, which identifies capital projects and equipment purchases, provides a planning schedule and identifies options for financing the plan.

Contingencies: A budgetary provision representing that portion of the set aside to meet unforeseen expenditure requirements or to offset revenue shortfalls during the fiscal year. Contingencies may be budgeted for specific funds or groups of funds.

Debt Service: Annual principal and interest payments that local government owes on borrowed money.

Enterprise Fund: A fund established to account for operations that are financed and operated in a manner similar to private business enterprises (e.g. water, gas and electric utilities; airports; parking garages; or transit systems). The governing body intends that the costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

Expenditures: Actual spending of funds authorized by an appropriation.

Fee for Services: Fees charged for certain services provided to citizens and other public agencies. Examples of these fees include: planning and public works services such as sale of plans and specifications and blueprints, and plan or map check fees; park facilities usage including camping, parking and picnic area usage; document recording services, certified copies of vital statistics; animal services such as vaccination and impound fees.

Final Budget: The Adopted Budget adjusted by all revisions throughout the fiscal year as of June 30.

Fiscal Year (FY): A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The County of Mono's fiscal year is July 1 through June 30.

Full Time Equivalent (FTE): In concept, one person working full-time for one year. A normal fiscal year equals 2,080 staff hours. Two workers, each working half that number of hours, together equal one staff year. County salaries and benefits costs are based on the total number of FTEs approved in each budget unit.

Fund: A fiscal and accounting entity in which cash and other financial resources, all related liabilities and equities or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations. Funds may contain one or more budget units.

Fund Balance: The amount of dollar resources remaining in a fund at year's end. Usually this is the difference between total expenditures and total resources of a fund.

Budget Glossary

Fund Balance Types:

- **Nonspendable Fund Balance:** Amounts that cannot be spent because they are either (1) not in spendable form or (2) legally or contractually required to be maintained intact.
- **Restricted Fund Balance:** When constraints placed on the use of the resources are either (1) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (2) imposed by law through constitutional provisions or enabling legislation.
- **Committed Fund Balance:** Amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the Board of Supervisors. These committed amounts cannot be used for any other purpose unless the government removes or changes the specified use by taking the same type of action it employed to previously commit these amounts.
- **Assigned Fund Balance:** Amounts that are constrained by the Board's intent to use the funds for specific purposes, but are neither restricted nor committed.
- **Unassigned Fund Balance:** The residual classification for the General Fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the General Fund.

General Fund: The County's primary operating fund, which is used to account for all financial resources, except those required to be accounted for in another fund.

Generally Accepted Accounting Principles (GAAP): The uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statement of an entity.

General Purpose Revenue: Revenue derived from sources not specific to any program or service delivery that may be used for any purpose that is a legal expenditure of County funds. Examples of General Purpose Revenue include property taxes, sales taxes, transient occupancy taxes, court fines, real property transfer tax and miscellaneous other sources. There are no restrictions as to the use of these monies - often referred to as discretionary revenue.

General Reserve: A reserve established to address unforeseen catastrophic situations. The general reserve can only be established or adjusted during the annual budget adoption process and is not available except during a legally declared emergency. Generally accepted accounting principles (GAAP) and Mono County policy provide that a local government should maintain a general reserve between 5% and 15% of expenditures.

Goal: A long-term organizational target or direction of development. It states what the organization wants to accomplish or become over the next several years. (Bryson)

Government Finance Officers Association (GFOA): An organization comprised of government accounting and finance professionals throughout the United States and Canada, whose goals include but are not limited to improving financial management practices and encouraging excellence in financial reporting and budgeting by state and local governments.

Internal Service Fund (ISF): A proprietary type fund used to account for the financing of goods or services provided by one department to other departments of the County, or to other governmental units, on a full cost-reimbursement basis, including replacement of capital.

Maintenance of Effort (MOE): Occasionally required by state law or by an initiative, it requires the county to maintain a designated base level of spending, usually in order to receive additional revenues.

Mandate: A requirement from the State or federal government that the County perform a task, perform a task in a particular way, or perform a task to meet a particular standard.

Mission: What the County is striving to do over a continuous period of time; its organizational purpose.

Net County Cost: Budgeted appropriations less estimate of revenue anticipated. The amount of General Fund dollars needed to balance the proposed budget.

Objective: A measurable target that must be met on the way to attaining a goal. A statement of anticipated accomplishment, usually measurable and time bound.

Budget Glossary

Operating Transfers: Operating transfers result when one fund provides a service on behalf of another fund or when one fund transfers revenues to fund expenditures in another fund. The providing fund budgets the amount required by the other fund in the "Operating Transfer Out" expenditure account. The receiving fund budgets the amount in one of the "Operating Transfer In" revenue accounts.

Realignment Funds: These funds come from vehicle license fee and sales tax revenue collected by the state and allocated to counties. The funds are a "backfill" of the loss of state General Fund support or a shift of program responsibility from the state to the county for health, social services and youth corrections.

Recommended Budget: The budget document developed by the CAO and county departments and formally approved by the Board of Supervisors to serve as the basis for public hearings and deliberations prior to the de-termination of the adopted budget.

Requested Budget: The budget as submitted and requested by the division, department or district.

Reserves: A portion of fund equity that is set aside and not appropriated or spent, or that is legally or contractually restricted for a specific future.

Revenues: Amounts received from taxes, fees, permits, licenses, interest earnings and intergovernmental sources.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. Usually eligible expenses are very specific and known to a reasonable degree of accuracy.

Strategic Goal: A long-term organizational target or direction of development. The established long range priorities that the organization strives to achieve.

Unreserved/Undesignated Fund Balance: The portion of fund balance that is available for financing the budget requirements for a current or future fiscal period. Also known as spendable fund balance.

Budget Glossary

ABBREVIATIONS

- CAO:** Chief Administrative Officer
- CDBG:** Community Development Block Grant
- CSA:** County Service Area
- CSAC:** California State Association of Counties
- CSS:** Department of Child Support Services
- CWS:** Child Welfare Services
- FEMA:** Federal Emergency Management Agency
- FY:** Fiscal Year
- GAAP:** Generally Accepted Accounting Principles
- GASB:** Governmental Accounting Standards Board
- GFOA:** Government Finance Officers Association
- GIS:** Geographic Information System
- IHSS:** In-Home Supportive Services
- ISF:** Internal Service Fund
- IT:** Information Technology
- NACO:** National Association of Counties
- OES:** Office of Emergency Services
- OPEB:** Other Post Employment Benefit
- TOT:** Transient Occupancy Tax
- VLF:** Vehicle License Fees

BUDGET POLICY *(Adopted May 2011)*

INTRODUCTION

A budget policy is an adopted guideline that establishes goals for allocation of public resources in the manner best suited to the efficient provision of services to citizens and visitors present within the County. While not all of the goals may be achievable in the current year, the existence of such goals will serve to guide the Board of Supervisors in its decision-making.

The County of Mono has forged its budget policy out of the experiences of the last two decades, when expenditures grew considerably beyond the County's revenue capability. This resulted in layoffs, downsizing and service reductions throughout County government. It is recognized that maintaining a conservative budget approach and funding unfunded liabilities, whether maintenance of infrastructure/buildings or employee commitments, are vital to sound fiscal management.

I. GENERAL RESERVES

- A. Establish a general reserve in the amount of 5% to 15% of the average annual general fund expenditures.
- B. When the fiscal year budget permits, the Board shall consider placing remaining contingencies and a portion of the prior year fund balances in the general reserve until the maximum reserve of 15% of general fund expenditures is met.
- C. The general reserve will be carried forward in the budget from year to year. Except in cases of legally declared emergencies, the general reserve may only be established, cancelled, increased or decreased at the time the budget is adopted.

II. CONTINGENCIES

Establish an appropriation for contingencies at a minimum level of 1% of the budgeted general fund expenditures (but not to exceed 10% of total appropriations) in each fiscal year for opportunities and unanticipated expenditures. All expenditures from the contingency line item are at the discretion of the Board of Supervisors.

III. FUND BALANCES

Government Accounting Standards Board (GASB) Statement Number 54 requires the County to segregate fund balances into five basic categories. These categories are: Non-spendable Fund Balance (such as inventories or prepaid expenditures); Restricted Fund Balance (such as creditors, grant providers or contributors); Committed Fund Balance (to cover commitments the Board of Supervisors has made); Assigned Fund Balance (such as covering deficit fund balances); and Unassigned Fund Balance (everything not

BUDGET POLICY

(Adopted May 2011)

included in the other types of fund balance). Unassigned Fund Balance is available for carry-over and use in preparing the next year's budget.

The Finance Director/Auditor-Controller shall be responsible for segregating each fund balance by category and amount and informing the CAO and the Board of Supervisors of the amount of Unassigned Fund Balance available for use in preparing the budget for the upcoming year.

IV. FISCAL MANAGEMENT

1. Maintain a conservative budgeting approach.
2. Annually consider reduction of long-term debt and elimination of negative fund balances.
3. Establish the level of cost recovery, including overhead, from various fees and services.
4. Review fees annually, establish actual costs and adjust and establish new fees as needed.

V. INFRASTRUCTURE

Consider contributions from the general fund, grants and state/federal allocations, annually or whenever available, for the improvement of county infrastructure. Work with building partners, including but not limited to the Mono County Free Library, the Administrative Officer of the Court, etc., to reduce County costs to maintain and improve the County infrastructure.

VI. NEW SERVICES

Add new services only when a need has been identified and when adequate resources for staffing and funding are demonstrably available in multi-year financial plans.

VII. FACILITIES

Plan for new facilities only if operating and maintenance costs for those facilities are fully recognized and taken into account in multi-year financial plans. Provide adequate routine maintenance each year to avoid the higher cost of deferred maintenance.

VIII. OPERATIONAL EFFICIENCIES

1. Provide County services in the most cost-efficient manner.
2. When program funding is cut or eliminated, reduce or eliminate the program accordingly unless mandated otherwise.

BUDGET POLICY

(Adopted May 2011)

3. Provide staffing levels that take into account multi-year needs, reasonable workload per employee and minimize the possibility of layoffs resulting from inadequate revenues.
4. For special projects or certain expertise in the short-term, utilize temporary employees (not to exceed 1,000 hours) and consultants.
5. Utilize community expertise on a voluntary basis as appropriate.
6. Ensure that fee-supported services are staffed appropriately to render the services for which customers have paid.
7. Work through partnerships, JPA's, and regional relationships to share costs for local programs whenever possible.

IX. EMPLOYEE DEVELOPMENT

Attract and retain competent employees for the County work force by compensating employees fairly (consistent with smaller rural counties), provide adequate training opportunities, ensure safe working conditions, and maintain a professional work environment.

X. ECONOMIC DEVELOPMENT

Achieve organized, sustainable community development for the communities and citizens of Mono County through the budget process by providing an expanded and diversified economic base while preserving our scenic beauty, open space, small town charm and historical assets.

XI. BUDGET FORMATION

- A. The County will utilize a "base-year" operating budget. A base year budget is defined as follows:
 - a. The same staffing levels and the same allocated classifications as prior year's adopted budget. Note: This includes budgeting for promotions within an allocated classification series.
 - b. The same level of supplies, materials and services as purchased in prior years, increased to account for known price increases.
 - c. Replacement, in-kind, of capital equipment not to exceed \$10,000

BUDGET POLICY
(Adopted May 2011)

- B. The County will utilize a process to approve additions over and above the “base-year” budget by considering a list of policy items. Policy items are defined as follows:
- a. Additional allocation of staff.
 - b. Reclassification of existing staff to higher classifications or salary range (other than promotions within approved series classifications).
 - c. Supplies, materials or services, \$1,000 above base year budget, excluding known price increases.
 - d. Any new capital equipment in excess of \$5,000 that are not replacement items.
 - e. Any capital improvement projects identified in the capital improvement project budget.
- C. The Board, CAO and Department Heads will consider both resources and priorities in determining which policy items will be funded.
- D. The County will strive to develop, consider and approve the County fiscal year budget consistent with the California Government Code schedule.
- E. The role of department heads will be to develop a department budget in a timely fashion and to submit the operating budget and policy items to the CAO and Finance Director.
- F. The role of the Finance Director will be to work with the department and consider departmental budgets for submission into the County proposed budget. The Finance Director will involve the CAO on both the expenditure and the revenue estimates for submission to the Board for approval.
- G. The Board will consider the budget and provide direction to staff.

COUNTY ADMINISTRATIVE OFFICER DEPARTMENT 100-11020

DEPARTMENTAL FUNCTIONS

The Mono County Administrative Office (CAO) plans, monitors, and coordinates County operations assuring that Board policies are carried out in the most cost-effective manner. The CAO formulates short and long-range plans and budgets, reviews and monitors County programs, services and budgets, coordinates work of department heads, implements Board policies, and represents and supports the Board's intergovernmental relations.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Performed comprehensive analysis of South County office space options, including building a new building on the McFlex parcel, continuing to lease Minaret Mall and Sierra Center Mall spaces or purchasing the Sierra Center Mall resulting in a recommendation to focus staff efforts on the impacts of building a new County building or a Town/County shared government center at the McFlex location.
- In conjunction with Cooperative Personnel Services (CPS) initiated a county salary survey, including updating job descriptions, and doing a comprehensive study to determine comparable positions within counties that are similar in many attributes such as local economy, size of county, county budget size and similar positions.
- Successfully negotiated a new contract with the Mono County Deputy Sheriff's association providing better base pay to improve recruitment prospects while reducing long-term County liabilities, and amended the Paramedic MOU to eliminate triggers and provide more stability and employee satisfaction.
- Improved the recruitment and onboarding procedures to increase candidate attraction options and create a better experience for new Mono County employees.

DEPARTMENTAL GOALS FOR FY 2017-2018

- Continue refining and advancing strategic priorities and add departmental performance measures by the 2018-18 fiscal year.
- Implement and train staff to use Human Resources software including Applicant online to provide a better experience for potential new recruits while providing better customer service to our existing employees through an employee portal where employee information can be updated and remittance advices and tax forms will be accessed.
- Lead and/or coordinate various projects, programs and transitions such as the South County Facility project, Capital Improvement Program, Cannabis regulation, and significant organizational strategy (Public Works leadership transition).
- Provide support for regional initiatives such as Affordable Housing and the Mono County Recreation Task Force.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

The department's budget request for the 2017-2018 fiscal year includes the following new items:

1. New Capital Equipment - None
2. Capital Improvements - None
3. New Staff Positions – None
4. Position Reclassifications - None

Revenues

No significant increases or decreases in revenue.

Expenditures

Salaries and benefits - increased due to the filling of vacant staff positions. There is still a vacant Communications Director position with no funding requested due to budgetary constraints.

Motor Pool – increased due to higher motor pool rates combined with additional staff.

CAO - RISK MANAGEMENT DEPARTMENT 652-10280

DEPARTMENTAL FUNCTIONS

The Insurance Department administers the County's risk management program, including general liability, workers' compensation, property, watercraft, landfill, Bond/Crime, airport, and medical malpractice policies. The department reviews contracts for risk identification, makes recommendations on types and limits of insurance, and ensures compliance with risk transfer techniques. The department reviews and analyzes reports of industrial injuries, motor vehicle accidents, and reports on non-employee accidents to enhance loss control. The department reviews the status of workers' compensation claims with third-party administrator, serves as liaison with departments, makes recommendations for settlement, and coordinates the return to work and modified duty program. The department develops, implements, interprets, monitors, and administers policies and procedures in accordance with state and federal regulations. The department provides training of staff to reduce county losses.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Reestablished risk management and loss prevention programs within the county
- Exceeded annual Trindel audit standards and established productive work relationships with our insurance fund to improve the management of new and existing claims
- Improved incident reporting, documentation, and investigation practices
- Improved contract management relating to insurance and indemnification, including liability reporting and processing.

DEPARTMENTAL GOALS FOR FY 2017-2018

- Reduce insurance claim costs by: offering training, safety, and wellness programs specifically for high-risk departments such as Public works and the Sheriff's Department;
- Implement daily inspections and mitigation of winter related hazards and preventable incidents such as vehicle damage and falls on ice;
- Communicate to department heads the need for initial risk assessment regarding contracted work and insuring adequate risk transfer;
- Provide effective training to department heads, managers, and supervisors.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

The department's budget request for the 2017-2018 fiscal year includes the following new items:

1. New Capital Equipment - None
2. Capital Improvements - None
3. New Staff Positions – None
4. Position Reclassifications - None

Revenues

An additional ninety thousand dollars in revenue is anticipated as an insurance reimbursement from Trindel due to the annual audit performance.

Expenditures

The department is requesting to reinvest ninety thousand dollars from the increased revenue to facilitate countywide and department specific trainings to develop effective leaders, resolve professional difficulties, and increase workplace safety and morale. These expenditures are projected to reduce insurance costs over time and therefore provide a long-term net benefit to the county.

DEPARTMENT OF FINANCE DEPARTMENT 100-12-070

DEPARTMENTAL FUNCTIONS

The Finance Department is comprised of two divisions: Auditor-Controller and Treasurer-Tax Collector.

- The Auditor-Controller division provides accounting and property tax administration services to County departments, the Town of Mammoth, schools, courts and special districts. The division monitors budgets, issues warrants, deposits revenues, processes payroll and accounts for assets, liabilities, accounts receivable/payable and long-term debt. Annually, the division prepares the County's Comprehensive Annual Financial Report (CAFR).
- The Treasurer-Tax Collector division is a combined office that includes the Treasurer and the Tax Collector. The Treasurer serves as the depository for all funds belonging to the county, schools and other special districts, and handles all banking and investment functions. The Tax Collector office is responsible for the billing, collection and reporting of property tax revenues levied in the County, and transient occupancy taxes.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Received an initial issuer rating of AA3 from Moody's.
- The County's FY 2015-16 audit reports were issued with clean auditor opinions and with no findings. This was the first year the Finance Department prepared and published all reports.
- Total property tax collections were \$65.3 million, or 97.12% of total billed in FY 2016-17. Of the \$1.9 million, or 2.88%, of uncollected taxes remaining, only \$764,000, or 1.14%, was delinquent as of June 30, 2017.
- Maintained a Treasury pool investment yield of 1.2% which exceeded LAIF by 0.74% and the 2-year Treasury benchmark by 0.13%. Compliance with the County's investment policy was maintained throughout the year.
- Held two training sessions for County-wide fiscal staff.

DEPARTMENTAL GOALS FOR FY 2017-2018

- Implement new payroll software by July 21, 2017 and the employee time-keeping portal by January 31, 2018. Switch to bi-weekly pay periods starting July 2, 2017. Convert PERS reporting from a manual input process to electronic uploading with implementation of the new system. Migrate benefits administration back to the CAO office by September 30, 2017.
- Decrease processing time and cost per transaction associated with vendor payments and contracts by 20%, redirect time, and cost savings towards financial reporting and fiscal analysis activities by June 30, 2018.
- Purchase and implement the OpenGov platform of transparency reporting and knowledge sharing tools to replace the cumbersome and inadequate reporting provided by our financial and payroll system. By June 30, 2018, provide elected officials, County employees and citizens access to financial information in real-time.
- Enhance our current budget and financial publications by incorporating Government Finance Officers Association recommended improvements in public sector reporting. By March 31, 2018,

publish reports that provide citizens and other stakeholders with clear, understandable and “reader-friendly” picture of Mono County’s budget, financial position and results of activities.

- Throughout FY 2017-2018, report on Mono County long-term financial obligations, promoting awareness about these balances and finding ways to pay them down.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

The department’s budget request for the 2017-2018 fiscal year includes the following new items:

- **Transparency, reporting and compliance tools** – Purchase and implement the following applications:
 - Host Compliance, web-based application to monitor and enforce Mono County’s short-term rental ordinance, \$3,500 annually.
 - CaseWare, application for automating and streamlining preparation of financial reports and budget publications, \$8,000 annually and \$3,000 one-time.
 - OpenGov, application linked in near real-time to our financial system and provides a streamlined budget collaboration process as well as data-driven charts, tables and dashboard reporting both for internal and external stakeholders, also provides a platform for performance monitoring and reporting, \$20,500 annually and \$6,000 one time.

Revenues

- **CalPERS Discount** – Using the County’s general fund surplus cash balance, prepay the County’s annual unfunded accrued liability contribution of \$2,903,311 and take advantage of CalPERS 3.55% discount that results in \$103,113 savings.
- **Property Tax Admin Fee** – Increase of \$24,798 based on FY 2016-2017 actual property tax admin calculation performed by MGT, the County’s contracted vendor for cost plan preparation.
- **Loan repayments** – removed loan payment revenue of \$120,000. This is payment of an interfund loan from the County’s Solid Waste fund. In accordance with accounting standards, interfund loan transactions affect the balance sheet only and not revenues and expenditures.

Expenditures

- **Workers’ Compensation** – Increased \$6,750 based on increased premium from Trindel and allocation to participants.
- **Equipment Maintenance & Repair** – Overall increase of \$25,578 resulting mostly from proposed purchase of applications describe above and totaling \$39,600 offset by last year’s purchase of EMS billing software costing \$12,500.
- **Technology Expense** – Increased \$7,738 because of the inclusion of Office 365 and network costs in the Tech Refresh rates charged to users. Also includes an additional \$500 to convert one desktop to a laptop model.
- **Professional & Specialized Services** – Increased a net of \$34,600 because of the following:
 - Special District audits – carryover of unbilled audit fees of \$10,000
 - OPEB actuarial valuation – increased cost of \$5,000 needed to implement Government Accounting Standards Board Statement No. 75
 - HdL Contract of \$25,000 for Cannabis taxation and fee consulting services
- **Special Department Expense** – Increased \$41,555 to pay IRS penalty assessed for filing the County’s 2014 W-2s late.
- **Capital Equipment** – Decreased \$77,798 as the implementation of the Innoprise ERP system nears completion.

INTERNAL SERVICE FUND (COPIERS) 655-10-335

DEPARTMENTAL FUNCTIONS

The Copier Pool is responsible for providing all copiers to Mono County Offices. The pool handles all new copier purchases and keeps maintenance contracts on all existing machines. The maintenance contracts cover service, parts, and toner on copy machines. Paper and staples for the copy machines are ordered by each department and charged to the copier pool. The pool is also responsible for taking copier count readings, which are reported to the service company maintaining the machines and for use in billing each department.

The charges for copies for fiscal year 17/18 were charged at \$0.06 for black and white copies and \$0.12 for color copies. There are no changes in rates for fiscal year 17/18. Copier charges are calculated by adding all expenditures and depreciation together and dividing that total by the anticipated amount of copies to be made throughout the fiscal year.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Replaced five copy machines and installed one new machine, which replaced an older inefficient high-speed printer.
- Provided departments with reliable copy machines.
- Insured all new copiers had Data Encryption and Hard Drive Erasing capabilities, which helps in the security of confidential data.
- Maintained costs under budget.

DEPARTMENTAL GOALS FOR FY 2017-2018

- Renegotiate new service contracts on all machines.
- Replace four older copy machines with new more reliable and energy efficient machines.
- Continue to insure each department's copier needs are met with dependable machines.
- Continue to look for additional ways to reduce costs.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

The department's budget request for the 2017-2018 fiscal year includes the following new items: None

Revenues

There is no significant change in revenues for the 2017-2018 fiscal year.

Expenditures

A decrease of \$3,277.00 in expenditures due to a reduction in the number of copiers that will be replaced this year.

ASSESSOR'S OFFICE DEPARTMENT 100

DEPARTMENTAL FUNCTIONS

The county assessor must annually assess all taxable property in the county, except for state-assessed property, to the person owning, claiming, possessing, or controlling the property on January 1. The duties of the county assessor are to discover all assessable property, to inventory and list all taxable property, to develop and maintain a set of current maps delineating property ownership, to value the property, and to enroll the property on the local assessment roll for the support of local government.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- The Assessor's Office closed the roll **on time** (actually 15 days early) and **complete**. The completed assessment roll was turned over to the Auditor's Office on June 15, 2017.
- 4,341 temporarily reduced (Proposition 8) values were individually reviewed and adjusted for 2017.
- Resolved numerous assessment appeals, some dating back as far as 2010.

DEPARTMENTAL GOALS FOR FY 2017-2018

- Resolve all assessment appeals, with emphasis on the appeals filed prior to 2015, and with special emphasis on the remaining high-value appeals (Ormat, Mammoth Mountain Ski Area, that date back to 2010 and 2012, respectively). At this time there are 217 assessment appeals pending, and of those, 160 were filed in the current fiscal year, and 129 of the total are either Ormat or MMSA, which are both in settlement negotiations. In addition, the Mammoth 8050 homeowner's Association filed 111 cases over a legal dispute. We expect to resolve the majority of these assessment appeals, and the success will be measured by number of appeals left to be resolved one year from now.
- Recruit, hire, and retain an experienced, competent, and qualified Cadastral Mapper.
- Continued staff training for certification maintenance and skills, knowledge, and career growth.
- Continued conversion of paper data to electronic data.
- Continued updates to assessor data for physical addresses, land use and zoning, and physical characteristics to support robust data inquires.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

The department's budget request for the 2017-2018 fiscal year includes the following new items:

1. New Capital Equipment - None
2. Capital Improvements - None
3. New Staff Positions - None
4. Position Reclassifications - Appraiser Aide to Appraiser 1

Revenues - Will remain stable.

Personnel – The Assessor's Office is working to fill the vacant position of Cadastral Mapper, and will temporarily leave the Auditor-Appraiser position open.

Expenditures

Equipment Maintenance and Repair – Increase of 7.5% due to Simpler software contract

Office Expense – Increase of 24% due to increased copier costs, postage costs, projector and screen for training

Technology Expense – Increase of 140% entirely due to Tech Refresh costs to IT and server maintenance fees

Motor Pool Expense – Increase of 50% due to increase imposed by Public Works

**CLERK'S OFFICE – CLERK/RECORDER
DEPARTMENT 180**

DEPARTMENTAL FUNCTIONS

- Recording/maintaining property documents.
- Processing/maintaining/providing vital records (birth/death records, and marriage licenses)
- Fair Political Practices Commission Form 700 filing office
- Processing/maintaining Fictitious Business Name applications
- Processing a variety of notices (i.e. CEQA Notices)
- Maintaining roster of County Public Agencies
- Maintaining all County Contracts
- Serve as Clerk of the Board of Supervisors pursuant to Government Code §25100 and §26801**
- Performing marriages
- Keeping website updated

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Attended workshops, conferences and required training pertinent to job functions, as budget allowed.
- Automated Form 700 (Economic Disclosure) processing; very successful and efficient. Will be streamlining even further for FY 17-18.
- Implemented E-Recording in the office including the approval of the \$1 fee increase for recordable documents, which will be used to offset costs. This is being listed as an accomplishment because even though we are not live yet, all legwork is done and we are beginning testing very soon. This has been an extremely long process that sometimes got held up by forces other than our office (security issues, having to deal with DOJ). I consider the work we've done a huge accomplishment and I am excited about the benefit this will soon provide for our customers.
- Worked on internal efficiencies, including additional cross training within the office. With the absence of one employee in the office between December and June of this fiscal year, everyone had to step up and take up extra duties. We were successful in keeping the office running smoothly.

DEPARTMENTAL GOALS FOR FY 2017-2018

- Finalize and go live with E-Recording. We are at the final stages but this is going to spill over into the new FY. This will require finalizing the testing process with both CeRTNA and Halfile in addition to awaiting for our DOJ approval letter, all in progress. All of the up-front planning, preparation and work that has already occurred will contribute to this project's ultimate success.
 - By going live with E-Recording, we will improve customer service by eliminating the need to mail paper documents to be recorded. This will be measured by determining how much this service is being utilized (producing reports, as necessary), as well as with positive feedback on time-saving and efficiency provided by our customers.
- Use Modernization funds to contract for records preservation and digitizing of documents. This remains an ongoing project that requires working with our vendor on pricing and coordinating sending out and receiving back sets of recording books to be preserved and digitized. This is a priority for this FY and is a responsibility of the County-Clerk.
 - Preserving these records provides our customers with a better researching experience and alleviates the possibility of damage being caused to the books. This can be measured by a decrease in damaged books and a finished product that will last forever.
- Pursue the option of having recorded and scanned real property documents available online to the public for a fee. This would be convenient for the public and will also generate a small amount of revenue to the county when copies of said documents are requested. This will require working with IT to produce a program that allows customers to acquire real property documents online. It will also require working with the Tax Collector to implement credit card charging on our website.
 - This will be measured by a decrease in staff time spent providing this information by telephone and increase services we can provide to our customers, as well as increased revenue for the County.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

The department's budget request for the 2017-2018 fiscal year includes the following new items: None.

Revenues

- Modernization Fees - \$200,500 (increase due to addition of redaction project required for this FY).
- E-Recording Fees - \$5,500 (new source of revenue generated by \$1 increase for every recordable document in relation to new E-Recording program).

Expenditures**Equipment Maintenance/Repair (100-27-180-31200):**

- Increase for HalFile annual contract due to the addition of two new software modules (for E-Recording, previously approved by the Board). We've also added a new maintenance contract this year that will continue going forward for BMI Imaging (large scanner in office used by employees and the public). Also included for this upcoming FY is Southtech, our FPPC Software company that we have a contract with; this amount will be for the ongoing software maintenance/support.

Office Expense (100-27-180-32000):

- Copier/postage amount calculated by Finance = \$11,844
- Slight increase due to the clerk's budget being the main budget we get office supplies from; I do not wish to leave us short. This will leave the clerk's office approximately \$5,000 for office supplies this FY.

Professional Services (100-27-180-32500):

- This will be the expenditure line item to offset the use of the Modernization funds for the historical preservation of documents project that we need to push forward. This is an acceptable use of the modernization funds.

Special Department Expense (100-27-180-33120): NEW LINE ITEM

- Recently it has come to our attention that we have to complete a redaction project started back in 2012. A portion of this project will be paid for by Modernization Funds (Fund 17150). There is a cash balance in the Micrographics fund (which is where the Redaction Fee dumps into) that will be used for the rest.

Travel and Training Expense (100-27-180-33350):

- We have been short staffed for approximately 6 months now. As such, training has been limited. I'd like to make sure we have the budget for everyone to attend some training this year in addition to making sure our new employee also gets exposure to training, as appropriate. Additionally, the new Assistant Clerk-Recorder has minimal supervisory experience and I'd like to make sure I'm able to send her to a couple trainings, as appropriate.

**CLERK'S OFFICE - BOS
DEPARTMENT 010**

DEPARTMENTAL FUNCTIONS

In Mono County the County Clerk is the *ex officio* Clerk of the Board of Supervisors pursuant to Government Code §25100 and §26801. In this capacity, the Mono County Clerk of the Board of Supervisors serves as support for the Board of Supervisors, Assessment Appeals Board, and Personnel Appeals Board. Functions include managing and preparing agendas and agenda packets, attending meetings, preparing minutes, processing minute orders, resolutions, and ordinances, weekly updates to Board of Supervisors' website, assisting individual board members as needed, processing and maintaining applications for changed assessments, creating administrative records as required, publishing legal notices and preparing the budget.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Consistently met deadlines associated with preparing and posting agendas and minutes. Included timely processing of paperwork such as ordinances and resolutions. Considering we were down one employee between December and June of this fiscal year, we kept things moving along and running smoothly.
- Worked on internal efficiencies; collaborated with other departments on all things agenda related.
- Attended various trainings throughout FY pertinent to Clerk of the Board functions.
- Implemented Suite Z in Mammoth Lakes as the permanent 3rd meeting location, providing not only a better space to meet but improved quality in technology.

DEPARTMENTAL GOALS FOR FY 2017-2018

- Implement template changes in Novus to better facilitate the desired order of items on the agenda, including other wording changes as necessary.
 - Increasing efficiency will be measured by an increase in meetings run smoothly with fewer delays.
- Work towards using true "Action Based" minutes. We still provide a lot of details in minutes which is redundant since we use Granicus. This can be accomplished during the changes to the Board Rules of Procedure.
 - This will be measured by freeing up time for the clerk, staff, and Board to work on more pressing projects while still legally preserving the historical record of the meeting.
- Conduct a workshop for the Board members outlining and explaining the agenda process including timelines, preparation and item creation. A detailed presentation will be created wherein we will address all facets of the agenda and its preparation process and open up a dialogue with the Board for discussion.
 - This will build better working relationships to ultimately provide the best agenda product in the most efficient way possible. This will be measured by an improvement in the overall agenda creation process, fewer delays in getting the agenda processed each week, and stricter adherence to deadlines.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

The department's budget request for the 2017-2018 fiscal year includes the following new items: None.

Revenues

The only revenue associated with this budget pertains to the Assessment Appeals Board (shown as Property Tax Admin Fee – BOS). We anticipate it will stay the same for FY 17-18.

Expenditures: Nothing significant.

**CLERK'S OFFICE - ELECTIONS
DEPARTMENT 181**

DEPARTMENTAL FUNCTIONS

Conduct all elections held in Mono County, including statewide primary, general and special elections, and local elections for Mono County, Town of Mammoth Lakes, Special Districts, and School Districts. This is a mandated function. The election function also requires daily updating of the Voter Registration database and monthly updating of the website.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Prepared for and executed General Election on November 8, 2016 which included, but was not limited to the following:
 - Updating voter registration database.
 - Preparing required filing forms and candidate's guide for schools and special districts.
 - Reviewing pertinent sections of the Elections Code.
 - Preparing Ballots and Sample Ballots.
 - Equipment programming and testing.
 - Securing polling places and poll workers and conducting poll worker training.
 - Providing required reports to the Secretary of State.
 - Organizing the elections team consisting of staff members from the Elections, IT, Community Development, and Public Works Departments.
 - Processing new voter registration cards.
 - Processing vote-by-mail ballots.
 - Publishing required notices.
 - Providing, receiving and reviewing candidacy papers for schools and special districts.
 - Setting up/tearing down polling places.
 - Conducting the official canvass that includes the 1% manual tally.
 - Bringing the Certified Statement of Vote before the Board for review.
 - Being aware of and problem-solving election specific issues as they arose.
- Attended pertinent trainings, seminars and workshops relating to Elections.
- Received Board approval to replace outdated elections equipment. The office will be trained on new equipment in July 2017 and will utilize the new equipment in the next scheduled election. This will provide increased efficiency and accuracy for voters, poll workers and elections division employees.

DEPARTMENTAL GOALS FOR FY 2017-2018

- Improve overall election preparation/management. This will include editing and changing our detailed election plan to eliminate further deficiencies, extreme focus and dedicated time from the Election team, and acquiring additional training as needed.
 - We will eliminate errors made in past elections as well as provide positive, problem-free voting experience/overall elections. This will be measured by the certification of successful, error-free elections.
- Conduct extensive voter outreach/education, including better communications between the County and the Town. This will require advertising, additional poll worker training, presentations to various groups, and vote-by-mail and general voting procedures to ensure that voters have all the information they need to vote confidently. It will also require frequent contact with the Town Clerk to ensure timelines are being met.
 - We plan to reinstate voter trust and confidence in the election process. This will be measured by successful elections in addition to voter feedback about their overall election experience.
- Increase proficiency in the use and understanding of new election equipment, EIMS (our Election Management Software) and VoteCal (new System of Record for SOS). This will require our office to seek out additional trainings (from our vendors and the state) in these areas either via web or in person, as well as spend additional time working in these mediums.
 - The Elections team will gain experience and a broader understanding of the various systems we use to manage elections and voters. This will be measured by the confidence level of the Elections team, the trust of the voters, and again, successful elections.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

The department's budget request for the 2017-2018 fiscal year includes the following new items: None.

Revenues

- **Long Term Debt Proceeds (100-15-181-18150)**
 - Receipt of a 5-year treasury loan in the amount of \$224,000 (2.5% annual interest rate, 10 semi-annual payments of \$23,968.67, loan can be paid off any time after 3 months). With the anticipated approval of AB 668 (the Voting Modernization Bond act of 2018), using a loan for this purchase allows us flexibility to meet current requirements written into the bill so that we can be eligible for reimbursement at a later date.

Expenditures: Nothing significant.

COUNTY COUNSEL DEPARTMENT 120

DEPARTMENTAL FUNCTIONS

The County Counsel's office provides legal representation and advice to the Board of Supervisors, County officers, departments, commissions and other entities within County government. Legal services are also provided to some special districts and other entities outside County government on a cost-recovery or courtesy basis. The department provides services internally to County staff and does not generally provide direct public services.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Successfully litigated four cases to enforce County land use and development standards
- Resolved three outstanding lawsuits against the County through settlement; one at minimal cost and two at no cost (other than attorney costs)
- Successfully intervened in litigation to defend voluntary conservation efforts for the Bi-State Sage Grouse
- Assured County compliance with Sustainable Groundwater Management Act
- Participated in negotiations and drafting of Memorandum of Understanding with Deputy Sheriffs' Association
- Drafted ordinance to regulate County cemeteries
- Drafted ordinance creating the EMS Department within the County
- Provided legal advice to board and staff regarding new cannabis regulation and laws
- Assisted in securing \$25,000,000 grant to replace Bridgeport jail
- Drafted agreements to implement Community Development Block Grant funds to establish two new preschools servicing low-income families
- Responded to and addressed issues related to elections and other matters within the Clerk's office
- Drafted contracts and related documents for the installation of public art in June Lake
- Drafted contracts and related documents for volunteers to improve June Lake community center
- Reviewed and/or drafted documents for the construction of the Crowley Skate Park
- Represented the Department of Social Services in Superior Court in matters related to the protection of children within the County
- Represented the Departments of Social Services and Behavioral Health in Superior Court in conservatorship cases brought to protect elderly and/or gravely disabled individuals in Mono County
- Assisted in the development of new County rules governing short-term rentals
- Worked with CAO and HR to resolve two longstanding employee matters to the satisfaction of both the County and the affected employees
- Assisted in lease renewals for communication sites serving various communities within the County

DEPARTMENTAL GOALS FOR FY 2017-2018

1. Prepare Countywide records retention policy for Board approval
2. Assist in the development and implementation of a county-wide cannabis regulatory scheme
3. Draft updated Subdivision Ordinance
4. Assist the County to lease or construct a South County facility in Mammoth Lakes

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

The department's budget request for the 2017-2018 fiscal year includes the following new item:

Position Reclassification from FTS to A.S.S: The failure to previously reclassify the County Counsel's FTS position as an A.S.S. appears to have been an oversight, as others countywide in similar positions and performing a similar level and type of work (for example, the administrative support positions within the District Attorney's office, Probation Department, CAO's office, and others) are all now Administrative Services Specialists.

This is a critical position within the County Counsel's office and the County as a whole. This office often works under deadline and consistently juggles a broad array of tasks and responsibilities – failures or mistakes at any level can result in serious consequences (including liability) for the County. Our support person must be motivated, organized, detail-oriented and capable of juggling many diverse assignments at once. The position is a legal secretary, office manager, paralegal and receptionist all in one. The individual filling the position is responsible for ensuring that the office runs smoothly, that documents are properly filed and served, that supplies are ordered and stocked, that legal treatises are up-to-date, that files are in order, that the phones are answered, that travel arrangements are made for court appearances and mandatory continuing legal education, that bar memberships are up-to-date, that phones are answered, etc., etc.

It is simply not tenable to maintain this position at a classification that is so out-of-alignment with the level of responsibility and workload which it demands and so out-of-alignment with other similar positions within the County.

Revenues

There are no anticipated increases or decreases in revenues.

Expenditures

The proposed reclassification from FTS to Administrative Services Specialist would increase salary & benefit costs by \$12,052.

INFORMATION TECHNOLOGY DEPARTMENT 150

DEPARTMENTAL FUNCTIONS

The Mono County IT Department is a Tier 2 - Essential Services department which provides the core technology, data, and communications infrastructure for Mono County and the Town of Mammoth Lakes. Our staff manages and maintains over 80 servers, on four networks with all complementary technology (including routers, firewalls, switches, and data storage devices) across 25 different sites in order to deliver high quality computing services and support communication needs for our staff. In addition to the primary Town and County networks, we maintain all aspects of the Mono County Sheriff Department and Mammoth Lakes Police Department. Additionally, the IT Department oversees the development and maintenance of the County & Town's Federated Geographic Information System, including implementation and maintenance of hardware and software, application development, maintenance of nearly one hundred data sets, and end-user support.

The IT Department is focused on innovation and determined to deliver modern technologic solutions in a creative and cost-effective manner within all areas we support. We are determined to find ways to collaborate with other jurisdictions to improve service delivery, find more efficient ways of doing business, and minimize departmental overhead in terms of both staff and infrastructure costs.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Replaced two end-of-life servers and Mammoth's primary storage device, replaced 'core' network switches in all of our data centers and main network rooms, and upgraded video conferencing in the Bridgeport Board of Supervisors Chambers, and Mammoth CAO Conference Room
- Implemented security awareness training program for all of Mono County & Town of Mammoth Lakes
- Implemented evidentiary body worn and vehicle cameras, including evidence management and storage solution for Mono County Sheriff
- Led the creation of the Inyo-Mono Broadband Consortium and facilitated the application and award of more than \$4m in grant dollars for construction of broadband infrastructure in Mono County

DEPARTMENTAL GOALS FOR FY 2017-2018

- **Initiative I: Business Operations & Efficiency:** Implement Office 365 for Mono County (including MCSD), moving to a cloud-based email platform and toward cloud based storage. (Reference IT Strategic Plan Initiative 1.4 & Goals 13, 23, & 25)
- **Initiative II: Communications, Broadband, & Accessibility:** Replace the County and Sheriff Department's 17+ year old telephone system with a modern VoIP system consistent with the Town of Mammoth Lakes. (Reference IT Strategic Plan Initiative 2.2 & Goal 17)
- **Initiative III: Infrastructure Resiliency & Security:** Increase Mono County's scores within the National Cyber Security Review to a rating of '5' in all focus areas by end of 2018. (Reference IT Strategic Plan Initiative 3.4 & Goals 6 & 14) Three relevant projects:
 - Implement MS-ISAC Network Monitoring for County, Town, and Sheriff networks
 - Begin a Dual-Factor Authentication pilot project for Mono County
 - Continue with end-user security awareness training program

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

The department's budget request for the 2017-2018 fiscal year includes the following new items:

1. New Capital Equipment

- ShoreTel Voice Over Internet Protocol telephone system (County & Sheriff) (One-Time)

2. Capital Improvements

3. New Staff Positions

- Communications Technician I/II/III: This position is requested to provide staffing to support the County's radio systems and network - a function which IT became responsible for in 2015 but has never had staffing to adequately support.

4. Position Reclassifications

There are several changes to the Information Technology Department budget for FY 17-18 which are designed to address previously identified initiatives, goals, and issues, as follows:

- Moving the County and Sheriff to Office 365 to reduce long-term on-premise infrastructure cost and increase software standardization, mobility, information sharing, and disaster recovery options.
- Establish a new 'infrastructure' component to the Tech Refresh Internal Service Fund and move one-time purchase amounts out of the IT budget and direct charge to all departments incrementally. This will establish a means of replacing important infrastructure without year-to-year budget spikes.
- Implement several new security programs and services to increase the overall level of digital and physical security of County systems and data.

The IT Department budget is in a state of transition this fiscal year, as some items are being transferred into the Tech Refresh Internal Services Fund. As such, certain aspects of the IT budget (such as 31200 – Equipment Maintenance and 32860 – Maintenance Agreements are going down), while other department's 32010 budget line items are going up. Simultaneously, several new projects and services are being added to the budget to address previously identified goals, or gaps in our services.

Revenues

Projected revenues have been adjusted down for FY 2017-2018 in response to less anticipated work for the Local Transportation Commission and Social Services Department. The budget also removes a one-time revenue line item focused on cost-sharing with the Town of Mammoth Lakes for infrastructure replacement.

Expenditures

The FY 2017-2018 IT Budget reflects a \$230,255 increase over FY 2016-2017. Of this request, approximately \$206,000 is for 'one-time' projects.

- **Salaries & Benefits:** In addition to COLA and Step Increases, the FY 2017-2018 IT Budget includes the request for one new Communications Technician to support the radio program.
- **Consulting Services:** Two one-time items were added to the FY 2017-2018 budget to cover necessary technology upgrades to the County website, as well as anticipated professional services needed to assist with the migration to Office 365.
- **Travel & Training:** Additional budget was added to this line item to cover advanced security training for key staff and continue training in key program areas.
- **Capital Equipment:** As referenced in item #1 above on this page.

RADIO DEPARTMENT DEPARTMENT 151

DEPARTMENTAL FUNCTIONS

The Radio Department was a new budget unit for the 2016-2017 Fiscal Year. It was established as a means to more effectively track, manage, and utilize dedicated funding to support, maintain, and improve the interagency public safety & administrative radio system.

The Radio Department is managed by the Director of Information Technology and has no immediate staff at this time. Expenses are primarily targeted at system-wide maintenance items and needs which benefit all users and stakeholders, and a majority of the budget and work done in this department is performed under contract.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Completed system-wide inventory and assessment of all mountaintop and base station infrastructure
- Re-engineered the Conway Summit Repeater Site, consisting of approximately \$80k worth of infrastructure and services work (filter & antenna replacement; tuning; combining; programming)
- Replaced antennas and tuned all radios at Casa Diablo, Sub-Hill, and Antelope Mountain repeater sites
- Installed monitoring equipment at Sweetwater Summit Repeater Site
- Purchased new batteries for half of the repeater sites (to be installed during summer, 2017)

DEPARTMENTAL GOALS FOR FY 2017-2018

- Complete replacement, repair, and maintenance at remaining mountaintop repeater sites including antennas, tuning, batteries, and lightning suppression
- Complete PL Protect & Tone Decode project at mountaintop sites and Dispatch
- Install monitoring equipment at remaining mountaintop repeater sites
- Commission the engineering design for a new/modern radio system which can be used as a Scope of Work when seeking out/applying for grant funding

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

The department's budget request for the 2017-2018 fiscal year includes the following new items:

1. New Capital Equipment

\$150,000 is allocated via a contract with Delta Wireless to perform mountaintop repeater site infrastructure work. This includes tower improvements, antenna replacements, repeater replacement, filter/combining installation, etc.

2. Capital Improvements

\$35,000 is allocated to various capital improvements and equipment for FY 2017-2018.

3. New Staff Positions**4. Position Reclassifications****Revenues**

Projected revenues for FY 2017-2018 include approximately \$16,000 associated with repeater site rents/leases as well as a \$150,000 operating transfer in from last year's carryover fund balance.

Expenditures

The main focus of spending and associated work for FY 2017-2018 is on the continued maintenance, replacement, and incremental upgrade of the existing equipment at the mountaintop repeater sites. This is largely a continuation of last year's work plan which we hope to primarily accomplish during this fiscal year.

**INFORMATION REPLACEMENT PROGRAM
(aka TECH REFRESH FUND)
FUND 653**

DEPARTMENTAL FUNCTIONS

The Technology Refresh/Infrastructure Replacement Program (IRP) is a dedicated technology fund which was established in 2014 to ensure that equipment (namely desktop PCs) could be replaced efficiently as it reached end of life. The Mono County Information Technology Department is responsible for the oversight and management of this fund, which is contributed to annually by each department based on the number of PCs they have in service.

For Fiscal Year 2017-2018 some significant changes have been made to the Technology Refresh program, which are discussed under the Departmental Budget Request section.

1. PC costs are now based on the actual type of machine (desktop or laptop), rather than a blended average as has been done in years past
2. An additional cost has been added to account for the long-term replacement needs of ‘back office’ infrastructure (including servers, storage, network, etc.) which is charged on a per user basis
3. Charges for Microsoft Office 365 are now included on a per user basis relative to the type of licenses needed for each department

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Manage approximate 280 PCs, 258 of which are part of the Tech Refresh program
- Replaced approximately 45 PCs (with several more still pending)
- Managed a Stock PC program which helped provide users with immediate replacements when their PC failed

DEPARTMENTAL GOALS FOR FY 2017-2018

- Replace approximately 95 PCs (some of which will be removed from service or be ‘consolidated’)
- Manage a new segment of the fund for future ‘back office’ infrastructure replacement needs
- Implement Office 365 for all County staff and the Sheriff Department with the funding managed through the Tech Refresh program

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

The department's budget request for the 2017-2018 fiscal year includes the following new items:

- 1. New Capital Equipment**
- 2. Capital Improvements**
- 3. New Staff Positions**
- 4. Position Reclassifications**

There are several changes to the Technology Refresh Fund for FY 2017-2018, as follows:

1. PC costs are now based on the actual type of machine (desktop or laptop), rather than a blended average as has been done in years past.
2. An additional cost has been added to account for the long-term replacement needs of 'back office' infrastructure (including servers, storage, network, etc.) which is charged on a per user basis.
3. Charges for Microsoft Office 365 are now included on a per user basis relative to the type of licenses needed for each department.

Revenues

Projected revenues for FY 2017-2018 are higher than in years past for the reasons indicated above – primarily the inclusion of Office 365 in the user rate, as well as the introduction of the back-office infrastructure charges.

Expenditures

The primary increase in expenditures of FY 2017-2018 is tied to the annual subscription cost for Office 365 (which is estimated to be approximate \$70,000). This cost is charged at the actual rate back to each department based on user counts and types of licenses needed.

ANIMAL CONTROL 100-27-205

DEPARTMENTAL FUNCTIONS

The Animal Control Department's responsibilities are to serve and protect humans and animals alike; to promote responsible pet ownership; to protect the public's health, safety and wellbeing; to promote public awareness regarding the need to treat all animals with compassion, respect and dignity and to enforce state and local animal regulations.

In accordance with Section 12585 and 121690 of the California Health and Safety Code, the Animal Control Department must also make certain that we enforce the following statutory and regulatory mandates:

- Requires that an Animal Control Agency enforce regulations stating that "the owner of every dog over the age of four months shall have their dog vaccinated for rabies at State prescribed intervals.
- Requires that an Animal Control Agency enforce regulations stating that "every dog over the age of four months shall have and wear a current Mono County Dog License".
- Requires that an Animal Control Agency enforce the regulation stating that "dogs less than four months of age shall be confined at home or kept under close leash supervision by the owner".
- Requires that there be a rabies control program established and operated by a County that includes an animal shelter system (Bridgeport and Whitmore animal Shelters), animal bite reporting and investigations, stray and unwanted animal control, animal rabies case investigation, mandatory quarantine of biting dogs and cats, quarantine of domestic animals potentially exposed to rabies, and other activities for the purpose of carrying out and enforcing the provisions of the California Rabies Control Program.
- Requires that the Animal Control Agency shall provide and arrange for "actual cost" canine rabies vaccination clinics. The "actual cost" vaccination fee shall be set and approved by the State of California.

MAJOR ACCOMPLISHMENTS IN FY 2017-2018

- We continue to sterilize all age appropriate shelter dogs and cats prior to their placement in a new home.
- Successful completion of all seven 2017 vaccination and licensing clinics held throughout the County in the month of June.
- Our Mono County Animal Control Facebook page now has a healthy 1723 members
- As of the typing of this narrative we have saved and found homes for over 200 dogs from high kill shelters. This number does not include any Mono county dogs.

DEPARTMENTAL GOALS IN FY 2017-2018

- We are going to host 4 educational visits from students to teach animal care and promote careers in animal services
- We are going to participate in 4 adoption events
- We are going to continue working with the probation department to increase community service hours for juveniles
- We are going to provide improvements to our shelters, needed appliances as well as bringing Bridgeport shelter up to code.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018

The Department's budget request for the 2017-18 fiscal year includes a new item of Capital Equipment of \$10,000.00 to purchase appliances and help bring Bridgeport shelter up to code.

The Department's FY 2017-2018 Requested Budget represents an overall decrease in expenditures of \$6376.00, and an increase of \$5,000.00 in revenues, when compared to the FY 2016-2017 Board Approved Budget. As a result, the Requested Net County Cost is increased by \$11,637.00.

Personnel Costs decreased by \$28,945.00 compared to the FY 2015-2016 Board Approved Budget, due to lack of staff.

*Revenues**Animal License Fees*

We remain conservative with our license fee revenues as these numbers change from year to year based on dogs leaving the County, entering the County and passing away and we always estimate on the lower side as we cannot foresee such changes.

Humane Services

We will probably exceed our estimated revenue this year due to an increase in the amount of animals coming through the shelter with regards to impound and adoption fee collection. The FY 2017-18 estimated revenues have been adjusted this year.

Expenditures

I requested \$1,000.00 more in overtime. With such a small staff we still need to feed and clean the shelter animals on all holidays as well as assisting the Sheriff's Dept. and CHP after hours. I also increased the uniform allowance to \$1,600.00 from \$800.00.

County of Mono
Office of the District Attorney

APPENDIX C

www.monocountydistrictattorney.org

Bridgeport Office:
Main St. Court House, P.O. Box 617
Bridgeport, CA. 93517
Tel:(760)932-5550 fax: (760)932-5551



Mammoth Office:
Sierra Center Mall, P.O. Box 2053
Mammoth Lakes, CA. 93546
Tel:(760)924-1710 fax: (760)924-1711

Tim Kendall - District Attorney

**Office of the District Attorney
Budget Narrative for 2017-2018**

Departmental Functions

The Office of the District Attorney represents the citizens of Mono County. Our primary purpose is to promote and protect the public peace and safety of our residents and visitors.

The Office is divided into three separate divisions which include: 1) Attorneys/Prosecutors staff; 2) Investigative Unit; and 3) Victim/Witness/Administrative Staff.

Along with our primary responsibility of investigating and prosecuting crimes, the Mono County District Attorney's Office is also the Counties Public Administrator, Grand Jury Advisor, Provider of Assistance to Victims and Witnesses of crimes, assist in restraining orders, protectors of the environment, provide legal counseling and referrals, trainers to allied agencies, assist other county departments with personnel and sometimes criminal issues, assist other counties in the state with investigation and prosecution services and participates in numerous multi agency and community solution groups

Major Accomplishments for FY 2016-2017

* The District Attorney reviewed just under 843 cases which were submitted for prosecution and 612 cases were filed. Of the cases filed there were 446 misdemeanors, 163 felonies and 3 civil cases. Through trial or an admission of guilt, a total of 609 cases of the 612 that were filed resulted in a positive outcome as defined by our mission statement. The number of cases submitted for prosecution by law enforcement agencies has dropped from the previous 5 years but unfortunately, there is a significant increase in more serious crimes being committed such as assaults and burglaries. The drop in cases submitted for prosecution are attributed to the shortage of law enforcement staff both in the County as well as the Town as well as a less proactive approach by the agencies. Major investigations and/or prosecutions this year have involved 2 homicides which are set for trial in 2017, 3 shootings/assaults that did not result in death, 28 assaults producing great bodily injuries, 3 child molest cases and 4 rapes. Approximately 100 narcotics related cases were completed in 2016.

*The restructuring of the Mono County Investigative Unit was completed to better handle the influx of investigations into the District Attorney's Office and to provide a more efficient and timely process to investigations and prosecutions. In its first full year of operation, this multi-agency Unit has shown the effectiveness of working collaboratively by completing investigations much quicker, investigations are more detailed, and prosecutions are more efficient and timely. Office space was finished and now offers a uniformed area for the Unit to work in together and helps the flow of information and efficiency of the Unit.

Departmental Goals for FY2017-2018

*To work collaboratively with other departments and agencies to improve services and streamline our effectiveness. A few examples is the Multi Agency Council (MAC) which works to improve the safety of youth in our community by developing programs of education and prevention. Sex, Drugs and Rock and Roll is one program that we will be working on with a number of departments and MAC partners to address teenage sex/pregnancy, alcohol and drug use. The Rock

and Roll part just sounds good. With help of the schools we want to measure our student population as it relates to this program and put in place proven programs to see if we can impact negative behaviors which pose health and/or safety issues. Student Attendance Review Board is another committee that addresses student truancy or behavioral issues in school. Graduated assistance is given to families and students to ensure that academic success is achieved and outcomes can be measured by improvements in performance and graduation rates. Another partnership is the Community Corrections Partnership (CCP) which is a collaborative group to address recidivism and provide needed resources to handle the additional population and services required by realignment. Each program created by CCP has measurable outcomes. The Mono County Investigative Unit is another collaborative effort created to streamline investigations and prosecutions. Efficiency is measured by the number of cases that come into the Unit to be investigated, the timeframe it takes to complete the investigation and the overall success of the prosecution due to the investigation efforts. As the Unit develops over the next year issues will be identified and process will be adjusted in order to measure the best outcomes.

*To completely go paperless in our case files through the use of our recently implemented Case Management System. We are in the final stages of working with our allied agencies to provide all materials associated with an investigation and prosecution in digital format. We will no longer create hard files associated with any case and we will work off our paperless system both in the office as well as in the courtroom. This will save a tremendous amount of operational expenses both in personnel time and materials while looking to improve the environment. We will be able to measure its outcome or success by determining if all information that is needed in order to conduct a prosecution or to service the public can be readily available to staff without a hard file.

*To provide the best possible services to county departments, allied agencies, county residents and visitors by going over and above in the performance of our mission and duties. How do we do that? By **DOING THE RIGHT THING FOR THE RIGHT REASON ALL THE TIME**. By providing the tools, training, and proper management it creates an environment of caring and pride in the work. We service the public and can measure this outcome by the number of people or departments that we service, the service that is provided and the satisfaction/complaints that are received.

Departmental Budget Request for FY2017-2018

The Department's FY2017-2018 requested budget reflects a slight increase to complete a few projects and has adjustments for categories that are not in the control of the District Attorney.

Budget areas that were asking for an increase:

- 1) We are asking for \$18,000 in additional funding in our Witness fees category due to services associated with a couple homicide trials that are set for FY 2017-2018. These additional funds will cover contracts for forensic expert testimony. This is associated with our constitutional mandated functions.
- 2) We are also asking for an \$11,500 increase in our contract services to cover microfiche copying of old files. We have been paying approximately \$7000 per year for the last fifteen years to copy one year at a time of old files to microfiche. By law, these files are required to be retained. We have approximately 9 years of old files that still need to be on microfiche. We are asking to increase this category so that we copy 3 years of files at a time which will allow us to complete this project in the next three years. Moving forward, all files will now be retained on our Case Management System and there will be no need for future files to be copied. This will help us achieve our goal of becoming completely paperless within the office.

FY2017-2018 Revenue Funding Summary

No expected changes in Federal revenue, however, cuts to District Attorney Budget from previous years is still being made up through the solicitation of CCP funds.

Victim/Witness Unit Budget Narrative for 2017-2018

Unit Functions

Also under the District Attorney is the Victim/Witness program. This is a grant funded program which offers support and services to victims of crime and to witnesses of crime. The unit is currently staffed by a V/W coordinator and a V/W advocate. The coordinator is responsible for the day to day operations of the program and is on call 24/7 to respond to crime scenes and victims. The coordinator provides immediate services and support to a victim and assist in the arrangements/travelling/support of witnesses that are needed for court.

An Investigator is also assigned to support the program and helps with transporting victims and witnesses to locations needed for the prosecution of a crime. The Investigator helps facilitate Victim's restitution and helps and in the collection of restitution. This position also has the responsibility of complying with Marcy's law and maintains contact with each victim pursuant to the law throughout the entire criminal process. This program has been in existence for over 20 years.

Goals for FY2017-2018

1) *To revamp our Victim/Witness program and provide services that have been lacking or absent from the program. To strive and make each Victim of Crime whole by restoring the victim to a point as if the crime had never occurred and/or the impact to the victim's life is minimal. We plan on additional Victim Advocate training and the implementation of a software program to help notify victims of their legal rights during all stages of the prosecution. Our advocates will be reaching out more frequently and providing more services. The Advocates will also be required to attend hearings and trials with our victims in order to provide them the support that is crucial during a prosecution. We will measure the outcome by the number of victims served and the types of service provided to each compared to previous years.

Budget Request

There should be no changes to the revenue source for this program. Small increases to this budget over the last year were put back into the program to pay for additional service that we provide.

State Funding

State funding is stable.

Mono County Cal Met Program Budget Narrative for 2017-2018

Unit Functions

District Attorney also receives funds from the State's Vehicle Licensing Fees to address Methamphetamine related crimes. This program was taken over by District Attorney during budget year 2014-2015. In late 2015, with all outside law enforcement agencies reducing support to the program the responsibility of all narcotic related investigations were handled by the Mono County District Attorney's Office. All funds expended from this program must go toward addressing Methamphetamine within the County. The non-expended funds roll-over ever year to supplement the program on an ongoing basis. As of 2017 there is no longer a Narcotic's program however, all funds will still be used to assist on cases that involve illegal narcotics.

Major Accomplishments in FY 2016-2017

With limited personnel, the District Attorney had limited but significant success given that only one Investigator is assigned to the program at that time. This program has always historically had 2-3 Investigators assigned to the program. As economic opportunities present themselves, it is the hope that other agencies can re-assign personnel so that that some kind of engagement with illegal narcotics investigations and cases can occur. .

Departmental Goals for FY 2017-2018

*Since we are moving to a more reactive role to address methamphetamine instead of proactive role which we have played in the past, we plan to create a series of educational programing regarding methamphetamine and other dangerous drugs with hopes to impact and reduce potential use. We will be targeting youth from ages 15-25 by working with the schools and with Mammoth Mountain Ski Area. We will also be attempting a travelling program to address families and communities throughout the county in hopes to educate them to the dangers of these drugs and how they can identify drug abuse within their own circle of influence in order to seek help.

Budget Request

Funds set by VLF fees.

State Funding

Maybe small adjustments to the funding.

Mono County Comprehensive Substance Abuse Program (JAG) Budget Narrative for 2017-2018

Unit Functions

In 2016-2017, the District Attorney also ran the Mono County Comprehensive Substance Abuse Program funded through the Edward/Burn Justice Assistance Grant, (JAG).

This program addresses the lack of a focused narcotics law enforcement strategy. The program consist of a task force which comprises of law enforcement members throughout the county and state. However, currently the Sheriff's office does not participate. JAG funding helps assist in strengthening the task forces' abilities with the goal of reducing the influx and limiting access to illegal narcotics in our communities.

The next component of this three step approach is to include a problem solving Drug Court to provide accountability and intensive supervision. The Drug Court program is broken into three phases, the Drug Court will take a minimum of 18 months to three years to complete.

The third component of the Drug Court program is the transitional phase. During transition, stakeholders will meet the needs of participants transitioning to the community from Drug Court. Housing, employment assistance, education, training, health, medical insurance and a host of other services will be provided. JAG funds assist in providing significant transition and re-entry services to reduce recidivism and encourage success.

This approach addresses both the adult offender as well as the juvenile offender and will be assisted with a strategic collaboration from experts in law enforcement, judges, public defender, prosecution, probation, social services, behavioral health, education/schools/college, and community groups of both alcohol and narcotics anonymous as well as our private counselor providers.

Major Accomplishments for FY 2015-2016

*The only accomplishment was the investigation of approximately 100 illegal narcotics investigations with one DA Investigator. Which was extremely impressive for one officer. However, there was no accomplishment in regards to obtaining allied law enforcement participation in the Narcotic program. Although the program operated on a status quo basis through 2016 it was no longer sustainable due to the lack of participation and the program was terminated in January 2017.

Budget Request

N/A – Grant was closed out. All revenue that was lost was offset by the fact that there will no longer be any expenses associated with these activities.

ADULT PROBATION DEPARTMENT 520

DEPARTMENTAL FUNCTIONS

Mono County Probation is a unique member of the criminal justice system. Acting as peace officers and case managers, they work with many agencies such as, for example, Behavioral Health and Social Services. Probation staff protect our communities by promoting responsible behavior and offender accountability. Probation staff also provide objective information and recommendations to the Superior Court and work with the community to provide direct services to offenders, families and victims.

In 2009, Senate Bill 678 (California Community Corrections Performance Incentive Act) first informed the actions of probation departments by using researched practices called Evidence Based Practices (EBP). These practices ensure accurate assessments that identify risk, needs, and other information needed to develop a case plan for each offender. This information helps to reduce recidivism and assist with successful rehabilitation. It was the first step in the state's change in addressing the rising population in prisons by providing more effective services in the community to stop the revolving door.

In 2011, Assemble Bill 109 was enacted commonly known as Realignment (Post-Release Community Supervision Act - PRCS). Probation's role was to receive low risk (non-violent, non-sex offender, and non-serious) offenders released early from prison and supervise them in the community. California continues to pass laws to release low risk offenders to the community to be supervised by probation. Also, Realignment enabled judges to sentence low risk offenders to "prison" in the county jail with probation supervising them once released, thereby taking on the role of parole officers. Through these changes was another shift, probation, while public safety was our first and foremost priority, was implementing programs consisting of multiple cognitive behavioral approaches. Creating a case plan for a probationer included Supervision levels with therapeutic approaches. Realignment is working. There were no PRCS offenders who returned to prison in Fiscal Year 2016-2017. Further, very few probationers revoke and go to prison (one for last year). The majority of probationers are successful, remain law abiding and are drug free. Mono Superior Court is now starting its second year of Drug Court, another evidence based practice. It is an intensive Drug and Alcohol Collaborative Court using multi-disciplinary team approach with frequent contact with the Judge.

Mono County Probation supports the Board of Supervisors Strategic Mission to "Support all our communities by providing superior services while protecting our unique rural environment." Probation uses a multidimensional approach to community safety therefore supporting our communities: (1) preventing crime by changing criminal thinking; (2) objectively assessing the law and facts for individuals coming before the Court; (3) holding clients accountable through community supervision; (4) restoring victims and preventing future victimization; (5) rehabilitation with evidence-informed strategies that change behavior; and (6) ensuring secure and effective detention services and successful reentry. Mono County Probation's goal is to prevent crime and delinquency, reduce recidivism, restore victims and promote healthy families and communities.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Mono County Drug Court is beginning its second year. Last year, we had three participants graduate.
- Probation has had no increase in prison commitments due to probation failures from our Probation population. We had only one (1) this last year.
- We have had no increase in Post Release Community Supervision return to prison. This means that we had no PRCS failures.
- Probation is expanding its Pretrial services to reduce the number of offenders in jail. We have begun services towards the end of the fiscal year. Probation sent two staff to Pretrial and Own Recognizance Release (OR) supervision. Probation has put in place a procedure to respond to the influx of these cases.
- Probation experienced an increase of Electronic Monitoring for OR and Probation cases. While freeing up jail cell space, probation was able to keep up with the demand through the contractor.
- Probation implemented the adult graduated sanctions and incentives matrix.

DEPARTMENTAL GOALS FOR FY 2017-2018

Probation's project/program goals for FY 2017-2018 are:

- Probation will identify all procedures and policies written before 2012 and either review or amend so as to ensure accuracy and legality.
- Probation as a department and through a leadership training process wanted to return to our roots and identify a systems project called "Probation 101". Probation 101, is a review of key probation systems to improve services to clients, families and victims. Probation has targeted the completion of 10 systems by end of year.
- The Community Corrections Partnership targeted the completion of the Five Year Review and Five Year Plan for the Community Corrections Partnership.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

The department's budget request for the 2017-2018 fiscal year includes the following new items:

None

Revenues

Operating Transfers In
Additional AB109 funds are being transferred in this year resulting in an increase.

Expenditures

Special Department Expense

The previous year's SB678 expenses have been consolidated into the Special Department Expense account which resulted in an increase to this account.

Travel & Training

Due to two officers attending Supervisor CORE training and additional anticipated training this fiscal year, we increased our requested travel/training budget. All expenses are funded by STC, SB678 and the Drug Court Grant.

Vehicle Fuel Costs

Increase is due to additional travel required for contacts and drug testing of probationers.

JUVENILE PROBATION DEPARTMENT 500

DEPARTMENTAL FUNCTIONS

Mono County Probation is a unique member of the criminal justice system. Acting as peace officers and case managers, staff work with many agencies such as, Behavioral Health and Social Services. Probation staff protect our communities by promoting responsible behavior and offender accountability. Probation staff also provide objective information and recommendations to the Superior Court and work with the community to provide direct services to juveniles, families, foster families and victims.

Juvenile probation provides intake and investigation services for youth who are arrested or referred to the Probation Department by a notice to appear. Youth who are placed on probation and remain in the community are supervised to ensure compliance with the court-ordered conditions of probation, and receive services aimed at reducing continued delinquency. Supervision of youth is determined by the risk classification of low to high through utilization of a validated risk and needs assessment. These practices ensure accurate assessments that identify risk, needs, and other information needed to develop a case plan for each offender. This information helps to reduce recidivism and assist with successful rehabilitation.

Last year the State of California changed how counties placed youth in treatment facilities and how foster families would operate with the passage of Continuum of Care. Probation and Social Services are working together to recruit and train foster families. While the state allocated little money for this substantive change in process, both Social Services and Probation are working closely to achieve our mutual goals.

Mono County Probation supports the Board of Supervisors Strategic Mission to “Support all our communities by providing superior services while protecting our unique rural environment.” Probation uses a multidimensional approach to community safety therefore supporting our communities: (1) preventing crime by changing criminal thinking; (2) objectively assessing the law and facts for individuals coming before the Court; (3) holding youth accountable through community supervision; (4) restoring victims and preventing future victimization; (5) rehabilitation with evidence-informed strategies that change behavior; and (6) ensuring secure and effective detainment services and successful reentry. Mono County Probation’s goal is to prevent crime and delinquency, reduce recidivism, restore victims and promote healthy families and communities.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Mono County Juvenile Officer Orlando Mejia was recognized as California’s Chief Probation Officer’s Employee of the Year for the Central Region, consisting of 12 regions.
- Through the Racial and Ethnic Diversity Grant, Probation began the augmentation of the Club House Live program using resources to redirect youth using delinquency and prevention programs. Club House Live visits Benton as well, a very rural area. Club

House Live is akin to an After School program, which is an evidenced based strategy to reduce delinquency.

- Probation recruited one family for RFA Probation and have two additional families for young children. We are working with Social Services to increase the number of foster families under our Mono Resource Families campaign.
- Probation continued to maintain low numbers of youth detained as well as continued pursuit of Juvenile Detention Alternatives in light of the Racial and Ethnic Diversity goals.

DEPARTMENTAL GOALS FOR FY 2017-2018

Probation's project/program goals for FY 2017-2018 are:

- Probation will identify all procedures and policies written before 2012 and either review or amend so as to ensure accuracy and legality.
- Probation as a department and through a leadership training process wanted to return to our roots and identify a systems project called "Probation 101". Probation 101, is a review of key probation systems to improve services to clients, families and victims. Probation has targeted the completion of 10 systems by end of year.
- Probation's goal is to expand our diversion programs and measure by success rate by recidivism rate.
- Probation has collaborated with the schools and wishes to expand that role by setting goals for each school as well as having specific times the probation officer will spend in the school.
- Probation's goal is to recruit at least two families for Resource Families.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

The department's budget request for the 2017-2018 fiscal year includes the following new items:

None

Revenues

There are no significant increases or decreases to the Juvenile Probation Revenue budget this fiscal year.

Expenditures

Salary and Benefits

The amounts represent what was specified for Salaries and Benefits from the following programs: JJCPA, R.E.D. Grant, YOBG, and Juvenile Traffic Hearings. Since Salaries and Benefits are paid from the Adult Probation budget, the amounts reflect what will be transferred from the Juvenile Probation budget to the Adult Probation budget to offset Salaries and Benefits.

Travel & Training

\$5,212 is expenses that can be charged to the R.E.D. Grant over and above our normal travel amount of \$2,500.

Support & Care

\$57,000 represents \$52,000 for Juvenile Detention and \$5,000 for Tutoring of Juveniles. This amount is funded by YOBG. Last year the amounts were the same but tutoring was included in the Special Department Expense account.

Operating Transfers Out

This amount represents what was budgeted for Salaries and Benefits for the Behavioral Health Department through the R.E.D. Grant. Last year the transfer was made from the Special Department Expense account. This year in keeping with the Finance Departments guidance, it has been moved to Operating Transfers Out.

SHERIFF'S OFFICE DEPARTMENT 440

DEPARTMENTAL FUNCTIONS

The Sheriff's Office provides law enforcement services for the County, including patrol (cars, boats and OHV), civil services, coroner, investigative and administrative.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Partnered with other County Departments, Town of Mammoth Lakes, State and Federal agencies in Emergency Management of severe winter storms and subsequent damage.
- Implemented new technology: WatchGuard body-worn cameras that integrate with in-car video, reducing County liability and improving accountability.
- Continued partnership with Information Technology Department to address Radio issues through contract with Delta Wireless to conduct repair our infrastructure.
- Maintained participation in the Mono County Investigative Unit; the All Hazards Incident Management Team; and the Interagency Tactical Team.
- Hired three (3) Deputy Sheriffs.

DEPARTMENTAL GOALS FOR FY 2017-2018

- Hire qualified law enforcement professionals to fill vacant Deputy Sheriff positions.
- Build emergency management capabilities; including: continued improvements and repairs on county radio system; developing a Virtual Emergency Operations Center; and modernizing technology and communications to conform to current standards.
- Partner with District Attorney and MLPD to address narcotics concerns.
- Develop and improve safety and prevention efforts to reduce Workers' Compensation liability.
- Maintain partnerships with community and other first responders to maintain quality law enforcement service.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018

The department's budget request for the 2017-2018 fiscal year includes the following new items:

1. New Capital Equipment: None
2. Capital Improvements: None
3. New Staff Positions: None
4. Position Reclassifications: None

Revenues

There are no increases or decreases in existing revenue sources.

Expenditures

Technology expenses increased by \$63,093 due to items requested by IT.

**SHERIFF'S OFFICE
BOATING ENFORCEMENT UNIT
DEPARTMENT 445**

DEPARTMENTAL FUNCTIONS

Perform boating safety and enforcement activities, as well as provide aid to the Mono County Paramedics and Search and Rescue when needed.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Provided regular boating patrol on 23 lakes.
- Enforced California boating laws applicable to our area.
- Performed boating safety activities and duties.

DEPARTMENTAL GOALS FOR FY 2017-2018

- Provide regular boating patrol on all accessible lakes.
- Enforce California Boating laws which include: Boating under the influence; Vessel registration; Life jacket requirements; Wake speeds; California Fish and Game regulations; and Investigations of boating related collisions.
- Perform safety activities which include: Assisting stranded vessels; Providing education on boating safety to the public; Assist Search and Rescue operations; Provide immediate assistance to capsized vessels and any occupants; and Assist the Mono County Coroner with body recoveries.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018

The department's budget request for the 2017-2018 fiscal year includes the following new items:

1. New Capital Equipment: Patrol Boat
2. Capital Improvements: None
3. New Staff Positions: None
4. Position Reclassifications: None

Revenues

There is an increase of \$124,528 in anticipation of receiving a grant to purchase a new patrol boat.

Expenditures

Equipment Maintenance and Repair increased \$124,528 in anticipation of receiving a grant to purchase a new patrol boat.

**SHERIFF'S OFFICE
COURT SECURITY
DEPARTMENT 455**

DEPARTMENTAL FUNCTIONS

Provide bailiff and courthouse security at the Mammoth Lakes and Bridgeport courthouses.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Maintained proper court security protocols.
- Maintained a cohesive working relationship with the Mono County Superior Court.

DEPARTMENTAL GOALS FOR FY 2017-2018

- Work with the Superior Court to keep court security costs within awarded state revenue.
- Ensure all court security personnel have appropriate training.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018

The department's budget request for the 2017-2018 fiscal year includes the following new items:

1. New Capital Equipment: None
2. Capital Improvements: None
3. New Staff Positions: None
4. Position Reclassifications: None

Revenues

There are no increases or decreases in existing revenue sources.

Expenditures

Uniform Allowance Expense increased \$5,000 due to purchase of vests for Court Screeners.

**SHERIFF'S OFFICE
OFFICE OF EMERGENCY SERVICES
DEPARTMENT 465**

DEPARTMENTAL FUNCTIONS

Coordinate all activities of all county departments relating to the preparation and implementation of the County's Emergency Operations Plan (EOP), as well as the response efforts of local, state, and federal agencies.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Partnered with other County Departments, Town of Mammoth Lakes, State and Federal agencies in Emergency Management of severe winter storms and subsequent damage.
- Attended emergency-management trainings and developed stronger relationships with mutual aid partners.
- Obtained outside funding to implement Integrated Public Alert Warning System (IPAWS).

DEPARTMENTAL GOALS FOR FY 2017-2018

- Continue working with IT to repair and replace the county radio system.
- Staff will attend "Train-the-Trainer" classes pertaining to the Emergency Operations Center (EOC). We will be eventually training county personnel in-house. The goal is to have all of the departments trained in EOC operations in the next two-three years.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018

The department's budget request for the 2017-2018 fiscal year includes the following new items:

1. New Capital Equipment: Snowcat
2. Capital Improvements: None
3. New Staff Positions: None
4. Position Reclassifications: None

Revenues

There are no increases or decreases in existing revenue sources.

Expenditures

Equipment Maintenance and Repair increased \$85,239 for the purchase of a new Snowcat.

**SHERIFF'S OFFICE
JAIL OPERATIONS
DEPARTMENT 460**

DEPARTMENTAL FUNCTIONS

Jail Operations; booking and release of inmates, maintain records, warrants and criminal history information. Provide dispatch services for the Mono County Sheriff's Office, Mammoth Lakes Police Department, Mono County Paramedics and all fire departments within Mono County.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- In partnership with Public Works, obtained grant funding for new Jail Facility.
- Provided inmate labor for public work projects.
- Met all Standards and Corrections training and facilities mandates.
- Implemented a "daily training bulletin" program.
- Hired five (5) Public Safety Officers.

DEPARTMENTAL GOALS FOR FY 2017-2018

- Partner with Public Works in design and plan of new grant-funded facility.
- Maintain the orderly operation of the jail.
- Work with cooperators to provide and improve programming services to inmates.
- Support our allied government agencies and non-profits with our inmate work program.
- Meet or exceed all STC training requirements.
- Evaluate options for 911 Dispatch services

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018

The department's budget request for the 2017-2018 fiscal year includes the following new items:

1. New Capital Equipment: None
2. Capital Improvements: None
3. New Staff Positions: None
4. Position Reclassifications: Public Safety Officer III reclassified to Records Manager.

Revenues

There are no increases or decreases in existing revenue sources.

Expenditures

Technology Expense increased \$6,565 due to increase in Tech Refresh.

Overtime increased \$81,700 due to understaffing.

Travel and Training increased \$49,706 for Jail and Dispatch training for six new employees.

SHERIFF'S OFFICE OFF-HIGHWAY VEHICLE UNIT

DEPARTMENTAL FUNCTIONS

Perform Off-Highway Vehicle (OHV) education and enforcement activities, as well as provide aid to the Mono County Paramedics and Search and Rescue when needed.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Provided OHV patrol on throughout Mono County on a year-round basis.
- Enforced California OHV laws applicable to our area.
- Assisted Search and Rescue and other County Departments with accessing remote terrain.

DEPARTMENTAL GOALS FOR FY 2017-2018

- Provide regular OHV patrol throughout Mono County on a year-round basis.
- Enforce California OHV laws and educate OHV users on laws and appropriate use of OHVs.
- Assist Search and Rescue and other County Departments with accessing remote terrain.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018

The department's budget request for the 2017-2018 fiscal year includes the following new items:

1. New Capital Equipment: None
2. Capital Improvements: None
3. New Staff Positions: None
4. Position Reclassifications: None

Revenues

There are no increases or decreases in existing revenue sources.

Expenditures

None.

**SHERIFF'S OFFICE
SEARCH AND RESCUE
DEPARTMENT 450**

DEPARTMENTAL FUNCTIONS

Volunteers work under the Mono County Sheriff's Office and the Search and Rescue Coordinator to respond to a wide variety of missions in all types of terrain and weather. They perform rescues and evacuations, as well as assist in searches for missing persons.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Search and Rescue volunteers worked in a professional manner during their various missions throughout the year.
- Annual recruitment of new Search and Rescue volunteers.
- Conducted thorough background checks on new recruits.
- Completed requisite training for new recruits.

DEPARTMENTAL GOALS FOR FY 2017-2018

- Respond to a wide variety of missions in a professional manner.
- Recruit volunteers that are dedicated to public service.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018

The department's budget request for the 2017-2018 fiscal year includes the following new items:

1. New Capital Equipment: None
2. Capital Improvements: None
3. New Staff Positions: None
4. Position Reclassifications: None

Revenues

There are no increases or decreases in existing revenue sources.

Expenditures

Special Department Expense increased \$5,000 due to snow removal costs.

BEHAVIORAL HEALTH MENTAL HEALTH - 840

DEPARTMENTAL FUNCTIONS

Mono County Behavioral Health (MCBH) is the designated Mental Health Plan for delivery of Mental Health Specialty Services, including psychiatry for all Medi-Cal beneficiaries in Mono County. Additionally, we serve as a Community Clinic and offer services for self-pay and private insurance. MCBH offers mandated counseling for consumers who are required by the Court, Probation and/or Child Welfare. We provide these services in our office, in the “field” and at the Bridgeport Jail. We have licensed and intern Marriage and Family Therapists, and a Masters of Social Work Intern on staff. All of our services are provided in English and Spanish, including our Case Management, Rehabilitation Services and Therapeutic Behavioral Services (TBS). MCBH is the Crisis Team for the County for all psychiatric emergencies; these funds support emergency psychiatric hospitalizations as well as long term placements for LPS Conservatee’s from Mono County.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Collaboration with Mono County Social Services Child Welfare and Probation departments to develop systems of care related to the Continuum of Care Reform.
- Worked extensively with Mammoth Hospital Emergency Department to enhance our collaboration as it relates to our crisis response for those with psychiatric emergencies.
- Early identification of psychosis in youth and young adults promotes positive treatment outcomes. MCBH has developed a system for treatment once symptoms in youth have been identified. This includes our clinicians, tele-psychiatry and case managers working closely with the patient and their family to provide education, treatment and follow up.
- Implemented a weekly training program for inter-agency staff working with our WRAP Around program
- Provided services to over 200 consumers in Mono County.
- Supported Fiscal Officer as President of California Behavioral Health Administrators Association to promote Small County and Mono County fiscal and fiduciary policy with various State agencies.

DEPARTMENTAL GOALS FOR FY 2017-2018

- Increase capacity to offer services to outlying areas in Mono County by hiring a full-time provider.
 - By hiring this, it is MCBH’s goal to increase client contact in outlying areas by two percent in FY 17-18 as measured by caseload summaries and sign-in sheets.
- In FY 17-18, hire on-site psychiatry provider to offer face-to-face services throughout Mono County, including in our jail.

- Continue to advance the use of our Electronic Health Record system through Echo Corporation, including increased data completeness, improved timeliness of notes, and more specific coding mechanisms for time/productivity studies.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018

The department's budget request for the 2017-2018 fiscal year includes the following new item

1. New Staff Positions: Hire for Psychiatric Specialist. This position has been open for two fiscal years.

Revenues

Medi-Cal billings budgeted are based on caseloads and expected receivables from previous budget years. We do not expect any drastic changes in this next fiscal year.

Expenditures

We have had an increase in our contract costs over the past year due to having to place conservatees in higher level of care facilities. Also, funding transfer in for WRAP Program have increased based on client projections.

BEHAVIORAL HEALTH ALCOHOL AND DRUG - 845

DEPARTMENTAL FUNCTIONS

Mono County Behavioral Health provides services to all Mono County residents who are seeking assistance with Substance Use Disorders. While we are integrated, we refer to these services a part of our Alcohol and Other Drugs (AOD) Department. The AOD Department oversees all County mandated services: DUI (Driving Under the Influence), PC 1000 (Drug Diversion), Batterer’s Intervention Program, as well as any services mandated by the Court and/or Probation Department. All mandated services are provided in Spanish and English. The AOD Department delivers outpatient individual and group treatment; this includes perinatal and youth services as needed. Currently our AOD team oversees the safe and sober events in Bridgeport, “Bridgeport Social” where community members are offered a family friendly event that does not include alcohol. In conjunction with members from the mental health team, this department make available prevention, education and early intervention programs within our schools. All services are offered in the whole of Mono County.

In a joint venture with the Mono County District Attorney and our partners including Mono County Probation, and the Mono County Superior Court we are active participants in the planning and implementation of Drug Court.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Through internal workforce development, added Spanish speaking 52-week court ordered Batterers Intervention service to Mono County. This program current2 currently enrolled and in the past year a high of 6 enrolled clients.
- Partnered with Mammoth Lakes Police Department on two different occasions for the “Know Your Limit Campaign.” This program meets with patrons at drinking establishments and helps them determine whether they are at the “legal limit” for operating a vehicle.
- Sponsored staff to work with Mono County Drug Court in collaboration with the Mono County Superior Court, District Attorney and Probation Department staff hours for FY 16/17. MCBH provided 396 hours of service for this program.
- Increased amount of service hours in our jail for nationally acclaimed Moral Reconition Therapy (MRT) and Substance Use Disorder treatment to 3 hours per week.

DEPARTMENTAL GOALS FOR FY 2017-2018

- Create an “Intensive Outpatient Service” delivery system as defined by the State of California Substance Use Program.
 - It is MCBH’s goal to train all staff in treatment modalities that enhance and expand the “abstinence only” methods by June 30, 2018.

- Working in conjunction with the Special Project Coordinator of the Community Corrections Partnership (AB109 Realignment), MCBH will create a comprehensive response to address opiate and other narcotic use in Mono County as it relates to treatment, prevention, and enforcement.
 - It is MCBH's goal to actively collaborate with agencies such as Mammoth Hospital, Mono County District Attorney, Law Enforcement agencies, and other county departments to establish a full spectrum response for those struggling with opiate/narcotic addiction. This collaboration will result in a structured prevention, enforcement, and treatment plan to be implemented by June 30, 2018.
- Through Drug-Medi-Cal, the state mandates that Mono County Behavioral Health will provide and/or facilitate points of access for residents needed Medically Assisted Treatment (Methadone, Suboxone, Vivitrol).
 - It is MCBH's goal to continue to promote this best practice and attempt to find providers who are licensed to provide MAT throughout FY 17-18.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018

N/A

Revenues

At this time, there is no change in our allocation for Federal Funds that support this program. We have based our consumer revenues on 2016-17 actuals compared with caseload actuals.

Expenditures

Expenditures for Fiscal Year 2017-18 are based on the May Revise of State of California budget and do not differ from previous fiscal year.

**BEHAVIORAL HEALTH
MENTAL HEALTH SERVICES ACT - 841**

DEPARTMENTAL FUNCTIONS

With our Mental Health Services Act (MHSA) funding, Mono County Behavioral Health provides services to all residents in Mono County through our Wellness Centers, school programs, community garden projects, Benton and Bridgeport community social events, funding of First Five for the Peapod Project and Community Gatherings. We also fund services for our Full Services Partnerships (FSP) and other indigent residents in the County. These monies also allow us to provide much needed education regarding Mental Health stigma and discrimination reduction. MHSA also funds the Healthy IDEAS (Walker Senior Center) project and Mammoth North Star Counseling Center located on the Mammoth Unified School District Campus.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Hired MHSA Coordinator to move forward our required Three-Year Plan and to develop systems that enhance MCBH adherence to state regulations, promote consumer driven services, and advance accountability through data collection and analytics.
- Added two days to our ClubHouse Live after-school program for youth in collaboration with the Reduction of Ethnic Disparity (R.E.D.) Grant. This program now meets five days per week during the school year and has an extensive summer program for youth throughout the County.
- Added several Spanish language services—bi-monthly El Foro Latino, Circulo de Mujeres, and Spanish speaking therapy services for students and their families at North Star (school-based mental health services)
- Promoted Small County and Mono County interests related to the Mental Health Services Act at the State level. The director was invited to speak to the Mental Health Legislative Committee and to the Oversight and Accountability Commission in Sacramento to promote the “smallest of the small” counties needs regarding the MHSA.
- MCBH expanded its MHSA Community Planning Process and mental health needs assessment in FY 16-17; this included several focus groups, as well as a community survey that received 140 responses from across the county. By conducting this needs assessment, MCBH was able to expand and develop programs that specifically address community needs.

DEPARTMENTAL GOALS FOR FY 2017-2018

- Begin Regional Innovation Project with Inyo and Alpine Counties: the Eastern Sierra Strengths Model Learning Collaborative is a two-year program for those working with people who are engaged with any one of the following programs: Behavioral Health, Public Health, Child Welfare, Probation, Law Enforcement, Wild Iris, Hospital/Medical Services, Schools. This innovation program will provide monthly training, with trainers coming to the region. It will teach providers to use the strengths assessment and personal recovery planning tools. The aim of these tools is to improve outcomes such as housing, employment, social involvement, and education through adherence to treatment services

that promote hope, wellbeing, and purpose for our most vulnerable residents. At the conclusion of the Collaborative, it is MCBH's goal to:

- Achieve “high fidelity” to the Strengths Model as measured by the Strengths Model Fidelity Scale developed by University of Kansas researchers.
- Among clients who receive the Strengths Model intervention, increase rates of employment by 15%, increase rates of education by 10%, and increase rates of independent living by 15% by October 2019, as measured by quarterly outcome data collection and analysis completed by the California Institute for Behavioral Health Solutions.
- Hold three Innovation Forums in June Lake area to address area mental health and substance use treatment needs, as well as promote stigma reduction. These forums will ask community members to identify stressors that they are dealing with and how they cope.
 - It is MCBH's goal to have 12 community members at each session and to follow-up with the community by April 1, 2018, with proposals for programs and services that will meet the identified needs.
- Implement Wraparound program evaluation, including CANS assessment, Family Empowerment Scale, and Wrap Principle Fidelity Surveys for all new families entering Wrap.
- Create and implement tools to facilitate communication and collaboration for the Wraparound program, Student Attendance Review Board (SARB), and other collaborative Family Team approaches to treatment.
 - It is MCBH's goal to launch a Wraparound Sharepoint internal website by August 15, 2017.
 - It is MCBH's goal to expand the SARB Sharepoint internal website capabilities by October 1, 2017.
 - It is MCBH's goal to conduct a needs assessment with other collaborative family teams (i.e., the Multi-Disciplinary Team) to learn more about their needs for communication and collaboration tools by February 15, 2018.
- Develop Housing Projects/Davison Project to address state requirements and needs for those with mental illness who have housing insecurity.
 - It is MCBH's goal to have a comprehensive county housing plan for clients with mental illness by November 15, 2017.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018

The Davison House Project is still being implemented at this time. We have budgeted \$300,000.00 for Fiscal Year 2017-18.

Revenues

At this time, there is no change in our allocation of State funds that support this program. We have based our revenues on 2016-17 actuals.

Expenditures

We will be implementing our Mental Health Services Act Innovation Plan this year. The Eastern Sierra Strengths Model Learning Collaborative will be a 14-Month Program that we will begin in October 2017.

Emergency Medical Services DEPARTMENT 855

DEPARTMENTAL FUNCTIONS

Provision of Emergency Medical services (EMS), including Advance Life Support (ALS) and Basic Life Support (BLS).

As a new Department within the County, our core mission is to provide a dedicated home for the County Paramedic program which provides ALS transportation services and to partner with the 11 Volunteer Fire Districts who provide EMS support services including; 1st responder, BLS transport and non-transport pre-hospital care. The Department provides training to the 11 Volunteer Fire Districts, including;

- Emergency Medical Responder (EMR)
- Cardiopulmonary resuscitation (CPR)
- Emergency Medical Technician-Basic (EMT-B)
- Continuing Education (CEU)

The EMS Department also provides CPR training to County Departments for their employees.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Creation of new County Department of Emergency Medical Services
- Implementation of new quality assurance programs to improve:
 - Medical care and patient outcomes
 - Medical documentation
 - Fee for service collections
- Roll-out of new software to track employee scheduling and overtime use
- Roll-out of new software for field entry of patient data and to provide improved data for running statistical data for future planning.
- Roll-out of new billing interface software

DEPARTMENTAL GOALS FOR FY 2017-2018

- Evaluate coverage of EMS services for the Tri-Valley area and provide options for the Board, to include;
 - Support for the two volunteer BLS transportation units in the area.
 - Costs associated with placing an ALS squad or ALS transportation unit in the area.
 - A 3 to 5-year roll-out plan.
- Implement Phase-I of the Departments goal to place automated external defibrillators (AEDs) in buildings throughout the County.
- Complete the recruitment and hiring of a new Chief of the Department.
- Create a dedicated fiscal specialist position within the Department to increase collection of ambulance billing.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

The department's budget request for the 2017-2018 fiscal year includes:

- Phase I of AED project to provide units in 13 County buildings, including Walker, Bridgeport, June Lake, Crowley, Benton and Chalfant Valley.
 - \$25,000. AED devices, cabinets and installation.

- New Staff Position, \$92,857, salary & benefits
Administrative Services Specialist (Fiscal/Billing Specialist). This position would work directly for the Chief of the Department, responsibilities would include;
 - Processing and collection of fees for medical services
 - Collection of fees from County Departments for services provided, such as; CPR classes.
 - Collection of costs associated with providing CPR, EMR and EMT-B classes to County Fire Districts.
 - Processing and oversight of EMS Department accounts payable.

Revenues

Transient Occupancy Tax 10100:

Increase of \$24,000 based on a projected 5% increase in FY 2017 revenue.

Public Safety-Prop 172 sales 15310:

We have not seen projections for this category and still needs to be reviewed and updated.

State Maddy Fund 15340:

We have not seen projections for this category and still needs to be reviewed and updated.

Ambulance Fees 16350:

Decrease of \$108,000 (10%) The current 2016/17 actuals are at \$753,624 and the projected FY 2016/17 revenues for May and June do not show us achieving the 2016-17 estimated revenue.

Stand-By fees 16351:

Increase of \$15,000 based on actual revenues from FY 2016/17.

Expenditures

Salary and Wages 21100:

Increase of \$56,756 based on simulation for addition of Admin Services Specialist position.

Employee Benefits 22100:

Increase of \$36,101 based on simulation for addition of Admin Services Specialist position.

Membership Fees 31700:

Increase of \$3,600 to include ICEMA annual medical control fee.

Small Tools and Instruments 33010:

Category not previously used, increase of \$10,000 for batteries for Zoll monitors, gurneys, HTs. Medical/patient transport gear, moved \$10,000 from account 31200

Special Department Expenses 33120:

Category not previously used, increase of \$2,500. To cover and track expenses for long distance transfers and costs associated with stand-bys; meals, hotel rooms.

Professional & Specialized Services 32500:

Increase of \$5,100 to cover costs normally covered by finance department, but would be moved to the EMS department, if the Admin Services Specialist position is approved. These include fees charged by ImageTrend on a per run cost and billing services clearing house fees.

Travel and Training 33350:

Increase of \$4,000 for travel costs for attending annual ImageTrend software conference and American Ambulance Assoc conference.

PUBLIC HEALTH DEPARTMENT 860

DEPARTMENTAL FUNCTIONS

Public health promotes and protects the health of people and the communities where they live, learn, work and play. Through an upstream approach, Mono County Public Health strives to prevent people from getting sick or injured, and promotes wellness by encouraging healthy behaviors. The 10 Essential Public Health Functions serve as a framework of how State and Federal mandates are upheld and implemented. Mono County Public Health programs include the following:

Environmental Health: promotes public health and facilitates disease prevention through oversight and guidance in the areas of water quality control, food safety, solid and liquid waste management, air quality control, hazardous materials and waste management, substandard housing mitigation, recreational swimming facilities and vector-borne disease surveillance.

Children’s Medical Services (CMS): provides a comprehensive system of health care for children through preventive screening, diagnostic, treatment, rehabilitation, and follow-up services for targeted populations.

Communicable Disease Control: works to promptly identify, prevent and control infectious diseases that pose a threat to public health, including infectious diseases, vaccine-preventable agents, bacterial toxins, and pandemics.

HIV/AIDS/STD Programs: provides access to comprehensive prevention, diagnosis and treatment services for sexually transmitted diseases and HIV.

Immunization Program: protects the population against vaccine-preventable diseases.

Maternal, Child, & Adolescent Health (MCAH): promotes healthy living, reproductive health, family planning, and access to prenatal care for mothers and their families.

Woman, Infant, and Child (WIC) Program: helps income eligible families by providing nutrition education, breastfeeding support, vouchers for healthy foods, and referrals to healthcare and other community services.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Continued leadership in community health collaboratives, expanding projects and outreach through all committees:
 - Oral Health Taskforce campaigns continued, including Miles of Smiles school based program and National Children’s Dental Health Month.
 - Nutrition and Physical Activity Taskforce collaborated with local schools to provide nutrition education for Food Day 2016.
 - Breastfeeding Taskforce continued work on improving breastfeeding rates community wide through the WIC Program and First 5 programming.
 - Sex, Drugs, and Rock & Roll (SDRR) taught comprehensive sex education in the Mammoth High School and Community School, and has collaborated with the Mono County school nurse to implement the Positive Prevention Plus curriculum. Additionally, the Keep a Clear Mind evidence based program to reduce use of alcohol, tobacco, and marijuana was implemented in the Mammoth Middle School 6th grade science class.
- Flu clinics were held in every community and school during the fall of 2016, and other vaccines administered to children and adults, including highly utilized travel clinic for residents.
- Continued to provide expertise to Mammoth Hospital for electronic reporting and case management of communicable diseases, including Mono County’s first active case of Tuberculosis.

- The Children’s Medical Services (CMS) Program continued its coordination with community providers, specialists, and Medi-Cal Managed Care to improve services for local children, as well as organizing and managing two Medical Therapy Clinics (MTC) to ensure children receive specialty care and equipment needed.
- Worked with Mono County and the Town of Mammoth Lakes staff to plan for the implementation of cannabis regulations.
- Completed contract with Inyo County for a half time Certified Unified Program Agency (CUPA) employee which allowed the Environmental Health Department to meet Cal EPA directives and Mono County objectives for the CUPA Program.
- Successfully completed program directives and work plans for the Environmental Health Local Primary Agency (LPA), Local Enforcement Agency (LEA) and Food Programs.

DEPARTMENTAL GOALS FOR FY 2017-2018

- By June 30, 2018, organize and host a series of meetings and workshops to develop the Health Department’s mission, vision, and values for a one page infographic.
- By April 30, 2018, review the concept of program budgeting and apply this practice to budget for the future of Public Health.
- By June 30, 2018, assure growth and development of each Public Health staff member through attending a minimum of one mandated or relevant training per year.
- By January 1, 2018, Mono County Environmental and Public Health will collaborate with other County departments to begin implementation of a county-wide cannabis program.
- By June 30, 2018, CUPA staff will assure that all Hazardous Materials Business Plan (HMBP) facilities are caught up with the three year cycle.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018

The department’s budget request for the 2017-2018 fiscal year includes the following new item:

New Staff Position: The recruitment of a new Public Health Director resulted in a nursing staff reduction of five Public Health Nurses (PHNs) to four. In order to draw down funding for a variety of public health programs and mandates, Skilled Professional Medical Personnel (SPMP) are often required to manage and work in these programs. In order to continue to meet mandates and demands for services in these programs we have included in our personnel allocation an additional Health Program Manager/PHN, bringing the nursing staff back to five.

Revenues

Public Health 1991 Realignment continues to be vulnerable. For three years, beginning in FY 2017-18, 50% of Vehicle License Fee (VLF) Growth will be redirected to the Social Services Subaccount for IHSS. A total of \$63,000 was collected in VLF Growth during the last two fiscal years.

Expenditures

This year’s budget reflects a deficiency of revenues over expenditures in the amount of \$47,279. Salaries and benefits continue to increase as well as the cost of health care. The deficiency will be funded using prior year fund balance.

BIO-TERRORISM DEPARTMENT 860

DEPARTMENTAL FUNCTIONS

The Mono County Public Health Emergency Preparedness Program leads the medical and health planning efforts for emergency response to disasters that impact the health of our community. The Mono County Public Health Emergency Preparedness Office (MCPH-EPO) works with many different stakeholders, including healthcare providers and facilities, community-based organizations, law enforcement, fire personnel, emergency medical services, schools, volunteers, town and county governments, and many other entities to ensure a coordinated and effective response for the whole community.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Conducted a three phase Multi-Casualty Incident (MCI) statewide training and exercise. Completed an After Action Report and Improvement Plan (AAR-IP).
- Coordinated and participated in trainings to foster emergency preparedness among County staff and community partners. The trainings include Department Operations Center (DOC) and Medical Health Operational Area Coordinator (MHOAC).
- Expanded the Mono County Access and Functional Needs (AFN) database to protect against and respond to emergencies with our vulnerable population.
- Provided innovative and timely risk communications to the residents of Mono County via the Mono-Gram.

DEPARTMENTAL GOALS FOR FY 2017-2018

- By September 30, 2017, collaborate with other Local Health Jurisdictions and partners to identify and define a Health Care Coalition and its core membership, which must include a regional area with a minimum of two acute care hospitals.
- By December 31, 2017, conduct a three phase annual Statewide Medical and Health Exercise in collaboration with local partners which include the Emergency Medical Care Committee, Mammoth Hospital Disaster Committee, Unified Command, and Health Care Coalition.
- By March 31, 2018, complete the Statewide Medical and Health Exercise After-Action Report and Improvement Plan.
- By June 30, 2018, update the current Operation Area Health Hazard Risk Assessment, review the Assessment with local partners, and complete a Hazard Vulnerability Analysis.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018

The department's budget request for the 2017-2018 fiscal year **does not** include any of the following items:

1. New Capital Equipment
2. Capital Improvements

3. New Staff Positions
4. Position Reclassifications

Revenues

The Mono County Public Health Emergency Preparedness Office is responsible for the administration of the Public Health Emergency Preparedness (PHEP) grant, the Hospital Preparedness Program (HPP) grant, and the Pandemic Influenza grant. These funds are distributed to MCPH-EPO through the California Department of Public Health. Fiscal year 2017-18 marks the start of a new 5 year contract with the State. The new contract brings possible funding changes to the HPP grant. The minimum requirement for a Health Care Coalition (HCC) has changed to include two acute care hospitals as part of the core. Mono County is looking to partner with Inyo County to create a new HCC to meet this condition. Per the CDPH, “counties will need to negotiate with their new partner as to how much of the funding remains with the county (a minimum requirement of funding a half-time coordinator)”.

Expenditures

In Fiscal Year 2017-18 budgeted expenditures have decreased by roughly 18%. The budget reduction is due to a decrease in personnel allocations as well as reduced travel and training expenses in the new fiscal year.

HEALTH EDUCATION DEPARTMENT DEPARTMENT 847

DEPARTMENTAL FUNCTIONS

Provide health promotion activities, media, and policies related to chronic disease, youth risk behavior, and community wellness.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Coordinated and collaborated with community agencies and coalitions to promote health in our schools and community by creating and implementing the following:
 - Mammoth High School Youth Symposium – classroom tobacco education
 - Multi Agency Commission to address youth risk behavior with community solutions
 - Mono County Child Care Council to advocate for increased access to childcare
- Provided technical assistance and media for a smoke free policy at events, businesses, multi-unit housing and lodging, including facilitating creation of the 100% smoke free Tri County Fair campus policy.
- Accepted and facilitated resolution of 14 second hand smoke complaints, including 12 in multi-unit housing.
- Advocated for advancement of a smoke free policy to keep up with current scientific public health research and the social will of those affected in Mono County.
- Coordinated with Stanford and the California Public Health Department to conduct extensive Health Stores, Healthy Community media campaigns.
- Led the Mono County Child Care Council 2017 five year needs assessment and follow up media campaign.

DEPARTMENTAL GOALS FOR FY 2017-2018

- By June 30, 2018, at least one jurisdiction (the Town of Mammoth Lakes and/or unincorporated Mono County) will adopt and implement a smoke free policy that prohibits smoking in 100% of multi-unit housing (MUH) including patios or balconies and common areas.
- By June 30, 2018, unincorporated Mono County will adopt and implement a smoke free outdoor dining policy and a smoke free 20 foot doorway policy.
- By June 30, 2018, at least one jurisdiction in Mono County will adopt a policy to eliminate the sale and distribution of mentholated cigarettes and/or other flavored tobacco and electronic nicotine delivery device products.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018

The department's budget request for the 2017-2018 fiscal year includes the following new item:

New Staff Position: This year's budget includes the addition of a Tobacco Control Program Coordinator. With the passage of Proposition 56, the tobacco tax levied on tobacco products is now \$2.87 per pack. A

portion of this new tax is being distributed to local health departments for tobacco use prevention. The Health Department's annual allocation has more than doubled and has allowed for program enhancement, which includes elevated staffing to meet program needs.

Revenues

Beginning in the new fiscal year the Health Department's annual allocation from the California Tobacco Control Program will go from \$150,000 per year to \$369,105 per year. This funding consists of Proposition 99 and Proposition 56 tobacco product taxes.

Expenditures

With the increase to the Health Department's annual allocation, expenses have increased as a result of enhanced program endeavors.

SOCIAL SERVICES DEPARTMENTS 868 AND 870 Fund 110

DEPARTMENTAL FUNCTIONS

The Social Services Department administers programs that have a positive impact on key community issues including food insecurity, limited access to health care and insurance, child and elder abuse, and unemployment. The Department serves as a foundation for improved career paths and family lives, and as a safety net for individuals facing temporary setbacks due to loss of a job, illness, or other challenges. Operation of Social Service programs is funded by a combination of federal and state revenues, Social Services realignment, miscellaneous revenues, and a statutorily required County General Fund contribution.

The Social Services Department includes three program divisions that determine eligibility and human services in accordance with state and federal regulations: Child and Adult Welfare Services, Economic Assistance (Eligibility), and Workforce Services. In addition, the department manages the Mono County Senior Services Program, serves as the Probate Conservator, and operates county-wide emergency shelters.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Approximately 1 out of every 4 Mono County residents received aid from one or more of DSS's public assistance programs at some point during the year. (Note: numbers shown are for the period June 2016 through May 2017.) Assisted 1,269 individuals in supplementing their diets through CalFresh benefits. Helped 4,160 individuals receive healthcare through Medi-Cal benefits, of which 1,686 are children.
- Fielded 165 allegations of child and elder/dependent adult abuse and neglect, of which 111 were investigated. Responded timely to over 95% of all reports. Complied 100% with required face-to-face contacts with CPS/APS clients.
- Achieved a 97% percent state annual compliance rate for conducting timely reassessment of In-Home Supportive Services (IHSS) clients in FY 2015/16.
- Improved coordination with the Mono County Sheriff's Office to ensure timely enrollment of inmates under the Medi-Cal County Inmate Program (MCIP), and assisted in the implementation of a community re-entry program for jail inmates.

DEPARTMENTAL GOALS FOR FY 2017-2018

- Increase the number of Resource Family Approved homes (previously known as Licensed Foster Homes) from three to six, to ensure the availability of community-based care and meet the diverse placement needs of children and youth in foster care.
- Maintain a 97% state annual compliance rate of reassessments for all IHSS clients, to ensure that elderly and dependent adults in Mono County maintain the appropriate level of in-home care needed to remain safely in their homes.
- Reduce the rate of recurrent child abuse by 50% through implementation of best practices such as Safety Organized Practice, Child and Family Teaming, Wraparound, and the utilization of Structured Decision-Making tools to assess safety and risk.

- Increase by 40% the number of primary applicants enrolled in a C4Yourself on-line account and e-notification system to reduce the rate of unnecessary and costly breaks in Medi-Cal and CalFresh enrollment. (Baseline: 250 out of 1,843 primary applicants on CIV currently have an account. Goal is to increase to 350 for a 40% increase).

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

The department's budget request for the 2017-2018 fiscal year includes the following new items:

- New Staff Position: Increase staff allocation to include a part-time Staff Services Analyst I/II to conduct federally required case reviews (Child and Family Services Reviews).

Revenues

- Total revenues are expected to increase by \$51,931 compared to the FY 2016/17 board approved budget. The county general fund share of cost estimate for Social Services programs remains the same as the previous fiscal year (approximately \$350,000).
- Projected increases to realignment revenues include a 4.4% increase in 1991 sales tax and a 2.6% increase of 1991 VLF revenue based on 2017/18 California budget projections.
- Increased provision of community services related to the Continuum of Care Reform and Resource Family Approval program (formerly known as Licensed Foster Homes) are expected to result in increased drawdown of approximately \$100,000 in state funds.

Expenditures

FY 2017/18 total budget expenditures increased by \$51,931 compared to the 2016/17 board approved budget.

- Salaries and Benefits have increased by \$273,652, a substantial increase for 2017/18.
- Worker's comp and liability have increased by \$18,516.
- Technology Expenses-\$9,943 increase. Software and Hardware upgrades to County Computers.
- Information Tech Services-\$40,000 increase. C-IV Tech Refresh (automated welfare benefits system) for C-IV computers and printers. Our statewide automated welfare system computers and printers are over five years old, will no longer be supported and must be replaced.
- UC Davis Training-\$17,313 increase. Training costs have increased along with the number of training days requested.
- IHSS MOE-\$10,000 increase. Estimate of the In-Home Supportive Services Maintenance of Effort increase for 2017-18. Final numbers will not be known until mid-September since they'll include offsetting sales tax and Vehicle License Fees revenues that won't be final until August.

**SOCIAL SERVICES
DEPARTMENT 868 FUND 114
COUNTY CHILDREN'S TRUST FUND**

DEPARTMENTAL FUNCTIONS

The Mono County BOS designated the Child Abuse Prevention Council to oversee the County Children's Trust Fund (CCTF) for the prevention of child abuse.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- The CAPC Coordinator, with the help of the Strengthening Families Team, created a Mono County Community Resource Guide that shares services and resources in the county. The guide was distributed to 1,242 families throughout the county. Additional guides were distributed to childcare providers, childcare centers, at interagency meetings and directly to agency partners.

DEPARTMENTAL GOALS FOR FY 2017-2018

- Community members will demonstrate increased knowledge of the impacts of child abuse and neglect, as assessed via survey after community- and agency-based presentations (including Trauma-Informed Practices presentations and Mandated Reporter trainings). Increased knowledge of the impacts may encourage more members of the community to speak out against suspected child abuse, and to support parents in their role.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

Revenues

No change.

Expenditures

[No items meet the instructions for threshold criteria]

**SOCIAL SERVICES
DEPARTMENT 874 FUND 110
GENERAL RELIEF**

DEPARTMENTAL FUNCTIONS

The General Relief/Assistance fund provides short-term, monetary support for indigent adults. The fund is also used to purchase shelter supplies for the operation of county-wide emergency shelters.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

County-wide Emergency Shelter operations:

- Partnered with Inyo County and the Los Angeles Region American Red Cross to provide emergency preparedness training for residents in the Walker/Coleville, Crowley Lake and Mammoth Lakes areas, including three CPR trainings that were open to all residents. Red Cross, supported by our staff, provided a week-long training campaign for Disaster Responder Bootcamp, PrepareU Course, Disaster Action Team Simulation, Train-the-Trainer and CPR. In all, 65 people attended one or more of the classes. In addition, the team completed eleven home fire smoke alarm installations in the Mammoth Lakes area.
- The Social Services Disaster Action Team assisted eight families in three separate buildings that were damaged by snow load in Mammoth Lakes. Each family received a debit card of over \$400 to assist with immediate needs such as lodging, food and other necessities critical to the start of their recovery.
- Increased the efficiency and effectiveness of emergency communications across partner organizations through the purchase and placement of battery-powered clamshells for our system of emergency radios throughout the county at shelters and staff offices. The radios provide a back-up method of communication between shelter managers and coordinators and are critical to emergency operations.
- Successfully operated emergency shelters and provided short-term assistance to indigent adults. A total of four emergency shelters were opened in response to significant events:
 - August 2016: emergency shelter opened in Crowley during the Rock Creek Fire. Housed four individuals and assisted 28 residents throughout the event. Residents were evacuated for three days; the Church on the Mountain provided more comfortable accommodations for the four individuals after the first evening. The church has become a valuable resource for us when sheltering and offering space for trainings in Crowley Lake.
 - January 2017: emergency shelter opened in Crowley due to an avalanche. Eight residents were evacuated and transported to the shelter. We remained open the next day as an assistant center so that residents could get food and information.
 - January 2017: emergency shelter opened in Bridgeport to address local flooding issues and housed eight residents for one night.
 - February 2017: emergency shelter opened for 12 days in Mammoth Lakes due to a building collapse from snow load. We received assistance from the Red Cross Los Angeles for ten of

the 12 days to help staff the shelter. We housed four people during the opening and one of the sheltered residents subsequently became a trained Red Cross volunteer.

DEPARTMENTAL GOALS FOR FY 2017-2018

- Recruit and train three new community volunteers to serve as volunteer Shelter Managers for the Lee Vining, June Lake, and Benton emergency shelters.
- Complete comprehensive cross-training with the new Staff Services Analyst so that she/he may serve as the designated back up to the Emergency Shelter Coordinator.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

Revenues

- \$1,000 increase to revenues based on 2016/17 actual expenditures.

Expenditures

[No items meet the instructions for threshold criteria]

**SOCIAL SERVICES
DEPARTMENT 875 FUND 110
SENIOR SERVICES**

DEPARTMENTAL FUNCTIONS

The Mono County Senior Services Program provides a variety of services:

Elder Nutrition Program - Home Delivered Meals are available to home-bound or isolated individuals, including weekly delivery of meals. The Program also provides nutrition education and counseling to seniors. Transportation services include the provision of bus passes to seniors to provide access to community resources. In addition, individuals who have been assessed as needing assistance with transportation as a result of physical or cognitive difficulties are able to receive assisted transportation services. Assisted transportation is primarily used to access out of area medical care; however, assistance with accessing local medical and other support services is also available. The Antelope Valley Senior Center is open five days a week and provides congregate meals, senior activities and access to a wide range of information and services.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Continued to provide excellent services while increasing some service delivery levels:
 - 11,425 meals served in Meals-on-Wheels/home delivered
 - 3,453 congregate meals served at the Antelope Valley Senior Center
 - 1,164 bus passes sold in transportation assistance.
- Assessed 39 seniors through the *Healthy Ideas* Program, a depression identification and self-management program for seniors, in partnership with the Mono County Behavioral Health. Connected seniors to preventive and supportive services.
- Assisted with development of a community-led group called the Northern Mono Hospice Exploratory Committee. The group is working to identify community-based resources, and assisting with a feasibility study regarding expansion of Hospice services to northern Mono County.

DEPARTMENTAL GOALS FOR FY 2017-2018

- Increase from quarterly to monthly the delivery of activities and assistance to help promote socialization, address functional limitations, and maintain health and independence for older adults.

Examples include: prevention-focused physical activities and increased opportunities for socialization (holiday and birthday celebrations, crafts and games, field trips to special events); assistance and information provided by the Health Insurance Counseling and Advocacy Program (HICAP) to assist Medicare beneficiaries and others to access information about Medicare benefits and related insurance options; Long-Term Care Ombudsman services and education; Legal Services including legal advice, counseling and representation; and, visits from the Inyo County dietician to address nutritional counseling needs of seniors and provide related group activities.

- Provide facilitation and support services to the Northern Mono Hospice Exploratory Committee towards the creation of hospice services, as determined by and requested from this community-based group.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

Revenues

- Due to an overall decrease in expenditures compared to the previous fiscal year, the requested General Fund contribution to the Senior Program Budget has decreased from FY 16/17 by \$18,748.
- Revenue received through the Eastern Sierra Area Agency on Aging (ESAAA) program will decrease by \$13,311 as determined by an overall decrease in available state funds for this program.
- Revenue from the local Mental Health Service Act Fund (Prop 63) for funding of the Healthy Ideas program will remain steady at \$20,000.

Expenditures

[No items meet the instructions for threshold criteria]

**SOCIAL SERVICES -ETR
DEPARTMENT 869
FUND 111**

DEPARTMENTAL FUNCTIONS

The Social Services Employment and Training Programs (aka Workforce Program) include: Welfare to Work, Workforce Innovation and Opportunity Act, and Employment Centers in Mammoth and Walker. The department helps individuals achieve self-sufficiency through workforce related efforts including career counseling, setting educational goals, interviewing techniques, resume and master application development, job retention advice, and job search and job placement assistance.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Three On-the-Job contracts with local businesses were successfully implemented this fiscal year. Staff contacted over 80 businesses to educate and recruit for the program.
- The Workforce Resource Room located at the Mammoth office became operational in December 2016. It is open during the hours of 3:00-5:00 PM Monday–Friday to the general public and no appointment is needed. An Integrated Case Worker is available to assist community members to search for work, develop a resume, and apply for jobs, all in the same location. We increased the ability to provide more personal and hands-on customer services, and saw a positive response from the public.

DEPARTMENTAL GOALS FOR FY 2017-2018

- Increase the number of On-the-Job training opportunities for clients (from three placement options in FY 2016/17 to five or more placements in FY 2017/18). The OJT program provides clients with an opportunity to build skills while earning money, and it also acts as a catalyst for businesses to hire, promote, and augment their personnel.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

Revenues

The allocation the county receives for this program will decrease by \$9,090 over the previous fiscal year.

Expenditures

[No items meet the instructions for threshold criteria]

SOCIAL SERVICES DEPARTMENT 112 WRAP PROGRAM

DEPARTMENTAL FUNCTIONS

Wraparound, or WRAP for short, was established in 1997 with Senate Bill 163. The WRAP Program is intended to shift the service delivery focus to a needs-driven, strengths-based approach. It is a definable way of partnering with families to provide intensive services to children and with complex needs using a team approach. It is intended as an alternative to residential care and will continue to be an important strategy under Continuum of Care Reform.

The child and family work directly with a team comprised of professionals and members of the family's community - people chosen by the family. The team develops an individualized service plan that describes all the needs identified by the child and family and how those needs will be met.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Implemented the Mono County WRAP Program in partnership with the Departments of Behavioral Health, Probation, Public Health, and community-based partners with the goal of reducing the risk of out-of-home placement and recidivism of children and youth. Of the children served by the WRAP Program in FY 2016-17, neither were placed in out-of-county group homes.

DEPARTMENTAL GOALS FOR FY 2017-2018

- Provide WRAP services to two or more families to prevent high-risk children from being removed from their homes and community. WRAP is an alternative to placing high-risk children in congregate care (i.e. group homes) or in foster care out-of-county.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

Revenues

Decreased budgeted WRAP revenue by \$56,719 to more closely align with actuals.

Expenditures

Decreased budgeted WRAP expenditures by \$56,719 to more closely align with actuals.

BUILDING DIVISION DEPARTMENT 100-27560

DEPARTMENTAL FUNCTIONS

The Building Division is responsible for the enforcement of the current California Building Codes Standards and relevant state law governing building standards. Department functions include building inspection, building plan review, building permit issuance, public assistance with building code matters, and assisting in code compliance operations. These functions include an ongoing commitment to continually improve and increase our ability to serve the citizens of Mono County.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

Major accomplishments of the Building Division include the following:

- Coordinated building permit plan check services between departments to provide a “one-stop shop” for the public. Reviews included coordination with Public Works, Environmental Health, Planning, Building, and agencies/special districts, such as CalFire, Forest Service, public utility districts, fire districts, community services districts, etc.
- Provided consultation, plan reviews, and inspections for County projects, and in some cases funding, grant management, and assistance with project components. Opportunities and efficient project delivery were maximized through coordination forums such as the Land Development and Technical Advisory Committee, Project Review Committee, ADA task force, energy task force, and direct staff coordination.
- Provided next day inspection services, and worked with contractors and homeowners to troubleshoot problems and find solutions to construction and building code issues.
- Dedicated significant staff time and resources to working on permitting software conversions and issues while maintaining customer service levels, and absorbed additional processing duties.
- Absorbed the vacant Building Official position through teamwork and collaboration between the Building Inspector, Permit Technician, Community Development Analysts, the Director, and other staff as needed.

DEPARTMENTAL GOALS FOR FY 2017-2018

Building Division goals include the following:

- Provide County responses to plan check reviews in a timely manner within established timeframes (30 days for first plan check correction letter, 10 days for second review). The total timeline for permit issuance varies based on applicant responses and submittals, which are outside the control of the County.
- Provide next-day inspection services per established procedures.
- Provide high-quality counter and phone service, with coordination among the various staff that may work at the front counter to ensure smooth service.
- Provide timely responses to the public on building code and other building-related matters: within one day for permit inquiries, and within 1-3 days on code issues depending on field schedules and complexity. Mono County staff can respond to technical issues, but does not engage in designing projects.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

The Building Division is rebuilding and establishing a successional plan to provide capacity for current and future service needs. In response to Board discussion, the Building Division is under-filling existing building inspector and building official positions with entry level and supervisory positions (two full time positions in total), and supplementing with a part-time contract for a Building Official. This structure provides for the necessary oversight by a Building Official, as well as a method within the department to pass on building code knowledge and expertise. Cultivating in-house expertise has become a higher priority given the difficulties of recruiting for a building official.

Revenues

Building permit activity and project valuation is increasing, and revenues for building permit processing are likely to correspondingly increase.

Expenditures

The salary for the technician processing building permits has previously been shown in the Planning Division budget and is now shown in the Building Division budget, which is more appropriate. Although the move appears to increase expenditures, the cost across the entire Community Development Department remains the same. In addition, the change in staff structure of two full time inspectors with a part-time building official may result in a minor increase.

CODE COMPLIANCE DEPARTMENT 100-27-252

DEPARTMENTAL FUNCTIONS

The Compliance Division monitors and enforces compliance with County ordinances, policies, regulations and permit conditions, including environmental mitigation measures. Department functions include:

- Investigates and processes code enforcement complaints;
- Collects and documents evidence concerning code enforcement cases;
- Issues Notices of Violation and Administrative Citations to gain compliance on various code violations;
- Serves as lead staff in the implementation of Surface Mining and Reclamation Act (SMARA) including financial review, inspections, reporting and enforcement;
- Attends Land Development Technical Advisory Committee (LDTAC) meetings to review project conditions for compliance with Mono County Code and General Plan standards;
- Reviews development permit language to ensure compliance with County land use regulations;
- Reviews all business license applications to ensure compliance with land use regulations;
- Participates in drafting County ordinances and General Plan amendments/updates, including specific plans;
- Reviews, processes and enforces Vacation Home Rental Permits;
- Performs well monitoring and reporting for the California Statewide Groundwater Elevation Monitoring (CASGEM) program relating to SGMA; and
- Conducts oversight of well monitoring for Cooperative Management Program with U.S. Geological Survey (USGS), including coordinating Joint Funding Agreement contracts; monitors permit conditions for approved geothermal projects; and serves as lead staff to the Long Valley Hydrologic Advisory Committee (LVHAC).

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Assisted in the update of the General Plan, including review of policy and regulation changes to ensure enforceability and consistency with County regulations;
- Provided assistance and data collection for the Division of Mine Reclamation (DMR) Lead Agency Review Assistance program (LARA)
- Assumed lead role in reviewing transient rental policies and enforcement strategies with the planning commission, RPAC/CAC, and Board of Supervisors;
- Continued increased enforcement of transient rental violations, including occasional weekend field visits to ensure successful enforcement. .
- Chaired and provided staff support responsibilities for the Long Valley Hydrologic Advisory Committee (LVHAC);
- Implemented new SMARA inspection requirements during annual mining inspections, and tracked additional new changes to state law;
- Took staff lead and oversaw data transfer from Innoprise software system back to Basic Gov, and coordinated with other necessary departments;
- Continued efforts with County Counsel on reclamation plan violation remedy, and received Caltrans SMARA inspection fee payment;
- Finalized reclamation at one Caltrans mine, which the State also deemed reclaimed; and
- Conducted a variety of enforcement and compliance activities throughout the county (Benton marijuana farm, ongoing STR enforcement etc).

DEPARTMENTAL GOALS FOR FY 2017-2018

Code Compliance Division goals include the following:

- Provide staff support to the LVHAC, including setting agendas and chairing biannual meetings. Coordinate with Ormat and USGS to develop Joint Funding Agreements for FY 2018 to continue LVHAC monitoring plan.
- Enforce activities and uses under County permits when code violations are reported. Investigate non-permitted, illegal activities when reported or on a public safety basis, and take enforcement action if/when a sufficient body of evidence, legal procedures, and resources are available. Coordinate enforcement activity with Building, Planning, Environmental Health, Public Works, legal counsel, and other departments as necessary. Criminal activity is deferred to the Sheriff and District Attorney.
- Serve as the County's SMARA inspector by providing annual inspections, review and approval of reclamation plans and financial assurances and enforcement for any violations of the act.
- Serve as the County's CASGEM coordinator maintaining Mono County's well data in the DWR's statewide database per the County's approved Water Level Monitoring Plan.
- Assist Planning Department in various projects including developing enforceable land use regulations.

DEPARTMENTAL BUDGET REQUEST FOR FY 2016-2017

The Department's FY 2017-2018 Requested Budget is proposing that the Intern position is converted into a full time Community Development Analyst I Compliance and Monitoring to assist on responding to Short Term Rental and Cannabis Enforcement along with assuming Planning and Community Development services. The Department's Requested Budget represents a change in the number of fulltime equivalent (FTE) positions that are supported by this budget.

Revenues: None

Expenditures

As noted above, the increase in expenditures is primarily in salaries resulting from restructuring and additional accounting services.

HOUSING DEPARTMENT 251

DEPARTMENTAL FUNCTIONS

The Housing Authority was established by resolution of the Mono County Board of Supervisors on November 8, 2005, in accordance with the provisions of the Housing Authorities Law set forth in Sections 34240 et seq. of the California Health and Safety Code. The Housing Authority is comprised of the Mono County Board of Supervisors, with staff services provided by the Public Works, Community Development and Finance departments, and legal assistance by the County Counsel office. The Authority, which generally meets annually, has provided oversight of Mono County housing programs, including rental of its three affordable units, implementation of and revision to the Housing Mitigation Ordinance, consideration of housing loan programs, and policy and implementation oversight of the Housing Element. This budget includes the HOME grant award from California Department of Housing and Community Development for a First-Time homebuyer program.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

Housing Authority activity this past year include:

- Used Community Development Block Grant funds to fund BBC Research and Consulting Housing Needs Assessment; worked with Town of Mammoth Lakes and State Housing and Community Development to get extension of Mono County Housing Element to December 2019, worked with Mammoth Lakes Housing to coordinate Mammoth Lakes Community Action Plan data collection for a robust regional approach for housing including an update to the Housing Mitigation Ordinance;
- Annual Housing Authority meeting June 20th that conducted a review of annual housing statistics, reviewed the status of the Housing Mitigation Ordinance, and the Board of Supervisors acted to continue the suspension of the ordinance to January 2018;
- Administered a contract with Mammoth Lakes Housing for the First-time Homebuyer loan program; including an extension of the 13-HOME-8996 award and an application for 2016 HOME NOFA for additional funds for the Mono County First Time Homebuyer Program; and
- Monitored the units within the County's rental housing inventory, including purchase of two units by the Benton Tribe. All three County units are rented.

DEPARTMENTAL GOALS FOR FY 2017-2018

Housing Authority for the upcoming year includes:

- Complete Housing Needs Assessment and Housing Mitigation Ordinance update to provide housing policy improvements in Mono County;
- Administration and Monitoring of the Mono County First-time Homebuyer loan program. Increase current HOME loan portfolio from \$660,227 to \$1,014,580 and leveraged funds from \$782,443 to \$1,000,000 for a total of over \$2 million in real estate investment in unincorporated Mono County;
- Utilize revolving loan fund to purchase deed restricted homes and sell to qualified households;
- Decrease cost of Mono County's rental housing inventory on the general fund.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

Begin this section with the following paragraph:

[Please note: if your Department Requested Budget changes later in the budget process, the department is responsible for updating this narrative.]

The department's budget request for the 2017-2018 fiscal year includes the following new items:

1. New Capital Equipment: NA
2. Capital Improvements: NA
3. New Staff Positions: NA
4. Position Reclassifications: NA

Revenues

NA

Expenditures

NA

LAFCO
(Budget 254; not a County Department)

LAFCO is an independent commission funded in part by Mono County. In accordance with state law, one third of Mono LAFCO's budget is funded by Mono County. County Community Development staff currently serves as LAFCO staff. Mono LAFCO adopted its budget June 7, 2017.

PLANNING COMMISSION COMMUNITY DEV. DEPARTMENT #253

DEPARTMENTAL FUNCTIONS

The Planning Commission serves as the principal advisory body to the Board of Supervisors and Planning Division on planning matters. The Commission:

- Provides interpretations on the application of the Mono County General Plan and supporting policies, guidelines and regulations;
- Conducts public hearings and workshops on a variety of policies, plans and enforcement matters; and
- Considers discretionary land use applications, environmental assessments and impact reports, and appeals from staff decisions involving plan or ordinance interpretation.

The Planning Commission generally meets the third Thursday of each month at 10 a.m. in the Supervisors Chambers at the County Courthouse, Bridgeport, with meetings video-conferenced to Town/County Conference Room in Mammoth Lakes. The Commission also travels to and conducts hearings/meetings in communities to encourage public involvement in locally relevant planning decisions. Commission membership reflects Mono County's geographic diversity, with commissioners residing in Walker, Lee Vining, June Lake, Sunny Slopes and Chalfant.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

The Planning Commission met as needed this past year, totaling seven meetings, with several held in Mammoth Lakes. All meetings are video-conferenced either in Mammoth Lakes or Bridgeport. Items considered by the Commission include:

- Several use permits for developments, including a change-of-use for a business, a new bed-and-breakfast establishment, new retail space, Type I short-term rentals, last-mile provider services in multiple communities, and the Crowley Lake skatepark, as well as a use permit modification and a use permit interpretation;
- A setback variance;
- Workshops on the Inyo Forest Plan, a proposed new County jail facility, and emerging issues related to the Sustainable Groundwater Management Act and the legalization of cannabis/marijuana;
- Several map extensions;
- Final map approval; and
- General Plan Amendment for proposed Short-Term Rental policies (Chapter 25).

DEPARTMENTAL GOALS FOR FY 2017-2018

- Continue to provide interpretations on the application of the Mono County General Plan and supporting policies, guidelines and regulations;
- Continue to conduct public hearings and workshops on a variety of policies, plans and enforcement matters; and

- Continue to consider discretionary land use applications, environmental assessments and impact reports, and appeals from staff decisions involving plan or ordinance interpretation.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

No changes to the Planning Commission budget are requested.

The department's budget request for the 2017-2018 fiscal year includes the following new items:

1. New Capital Equipment: None
2. Capital Improvements: None
3. New Staff Positions: None
4. Position Reclassifications: None

Revenues

None.

Expenditures

Expenditures were low in FY 16-17 due to low activity in the first half of the year, and a vacant Commission position. However, current planning activity has increased significantly and the vacant Commission position has been filled, and expenditures in FY 17-18 are expected to be on target.

PLANNING DIVISION DEPARTMENT 100-27660

DEPARTMENTAL FUNCTIONS

The Planning Division provides a wide variety of often complex environmental and planning support services to the general public; other County departments; a number of commissions, boards, and committees; and other local, state, federal, and special agencies. Services are generally classified as follows:

Current Planning

- **Process applications for development projects and permits**, such as Director Reviews, Use Permits, Specific Plans, consistency reviews with existing permits to expedite new proposals, plan checks for building permits, etc. Projects are coordinated between departments (e.g., via the Land Development and Technical Advisory Committee [LDTAC]), may require public noticing, and are typically approved by the Planning Commission.
- **Environmental review**, such as compliance with the California Environmental Quality Act (exemptions, addendums, tiered analyses, (mitigated) negative declarations, various Environmental Impact Reports, filings with the State Clearinghouse), and the National Environmental Protection Act, for both County and private projects.
- **Assistance with project development**, including inter-departmental coordination, public input, developing the project description, and generally defining sufficient project-level information to apply for funding and proceed to construction documents.
- **Inquiries, public assistance, and inter-departmental collaboration/coordination:** Significant staff time is devoted to assisting the general public with development proposal inquiries, land use questions, and problem solving. The division also provides these services to other County departments.

Long-Range Planning

- **General Plan updates & maintenance:** The General Plan is the comprehensive, long-term plan for the physical development of the county, and needs to be updated regularly to ensure consistency with the County's vision and reflect changes in legislation, requirements, evolving current issues, and best planning practices.
- **Development of policy and regulations:** Policy sets, such as transportation matters as handled by the Local Transportation Commission, and specific policy issues, such as workforce housing, short-term rentals, cannabis regulations, etc., require dedicated staff time to review, update/maintain, develop, or revise. Some policy work is simple, and others require sophisticated public processes involving facilitation and technical expertise.
- **Special studies and projects:** Projects without a clear home in the County's structure often end up in the Planning Division. Trails, water management issues, and Bi-State sage-grouse conservation are examples.
- **Environmental review:** see above under "Current Planning."

Public Engagement & Collaboration

In support of the functions above, the Planning Division staffs a number of forums for public engagement and collaboration with other departments and agencies, as listed below. In particular, the Planning Division supports *community-based planning*, meaning public input is invited in order to influence the crafting of policy and regulations.

- The **Planning Commission** serves as both an advisory and decision-making body, and hears all discretionary land use matters, environmental reviews, and appeals from staff decisions involving ordinance interpretation.
- **Regional Planning Advisory Committees (RPACs)** advise the Mono County Board of Supervisors, Planning Commission, LTC and Planning Division on the development, review, implementation and update of the General Plan, Regional Transportation Plan and associated Area / Community Plans. Active RPACs meet in Antelope Valley, Bridgeport Valley, Mono Basin, June Lake (Citizens Advisory Committee), Long Valley, and community meetings with the District 2 Supervisor are held as needed for Benton, Chalfant, Paradise and Swall Meadows.
- The **Local Transportation Commission** acts autonomously in filling the mandates of the Transportation Development Act, including efforts related to the Regional Transportation Plan (RTP), the State and Regional Transportation Improvement Programs (STIP & RTIP), and administration of Transportation Development Act (TDA) funds, and the Overall Work Program.
- The **Collaborative Planning Team (CPT)** is a multi-agency team comprised of directors of federal, state, local and tribal entities, and collaborates on a variety of planning issues across jurisdictions. The CPT philosophy recognizes that the synergistic effect of teamwork far exceeds that which entities might accomplish on their own.
- Other forums include the Land Development Technical Advisory Committee (LDTAC), Airport Land Use Commission, Project Review Committee, Local Agency Formation Commission (LAFCO), Long Valley Hydrologic

Advisory Committee, Housing Authority, Cannabis Joint Committee, and a variety of coordinating committees, information gathering task/work groups, public meetings, and meetings/working groups hosted by other agencies.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Carrying out the above functions in a timely manner with relatively few public complaints is a major accomplishment, particularly in light of several years of staff attrition, reduced budgets/resources, and re-prioritization based on grants.
- Bi-State Sage-Grouse: Accomplishments include design and deployment of a Bi-State website, lek counting, habitat improvement projects (implemented by Public Works), and agency coordination, funded by a grant from the BLM. Bi-State sage-grouse conservation is an outstanding example of multi-agency collaboration that is being touted as a national conservation model, and staff continues to receive speaker invitations on the County's role.
- Completion of the Thermal Biomass Facility, constructed by Public Works – Facilities: Planning/Finance staff secured the grant funding (and augmentation), managed the grant, assisted with the air quality permit, and provided some project management assistance to complement the bulk of the work (engineering, design, and construction) completed by Public Works. The County is receiving tour and speaking requests to share our project success.
- Staffing of commissions/committees often run as independent entities, such as the Local Transportation Commission, LAFCO, Housing Authority, etc. Each of these entities are complex and require dedicated staff time and expertise.
- The Planning Division takes pride in the diversity and quality of services we provide, and continually strives make connections across departments and jurisdictions to foster collaboration and coordinated action. In this spirit, the Planning Division provides “one-stop” front counter service in the South County for the following services: marriage license/certificates, DBA/ABA, document recordings, election services, business licenses, tax payments and public defender fees, in addition to other coordinating functions.

DEPARTMENTAL GOALS FOR FY 2017-2018

- Complete grant-funded projects due in the next fiscal year, including the Sustainable Agriculture Strategy, North County water lease/transfer policies, housing mitigation, scenic byway, and Regional Transportation Plan update, and make substantial progress on other grant-funded projects, such as Bi-State Sage-Grouse, Local Hazard Mitigation Plan/Community Wildfire Protection Plan, and transportation and trails projects.
- Complete ongoing policy and long-range planning matters (not grant funded), including short-term rental policies for June Lake, cannabis land-use regulations, and general plan maintenance, and make substantial progress on emerging issues such as groundwater management.
- Complete County responses on planning applications, building permit reviews, and environmental reviews within established timeframes, which vary depending on the type of permit, whether it is ministerial or discretionary, and the application of CEQA. Total processing/approval time varies depending on timeliness of applicant responses, special study needs, agency responses, public input, etc., which are typically not under the County's control.
- Provide coordination and collaboration across the division's multiple functions: coordinate projects between departments, provide a “one-stop” South County service counter, and staff the multiple commissions/committees in support of community-based planning and the land use decision making process.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

The Planning Division is rebuilding after several years of absorbing attrition and seeking grants to fund policy work. New issues are emerging, such as groundwater management and cannabis, that require significant additional capacity, and current planning activities are increasing. Even with the requested budget that includes an additional Analyst position and drops the intern position, the Planning Division continues to be below historic staffing levels. Added staff in the Building and Code Compliance divisions of the Community Development Department will also assist with workload management.

The department's budget request for the 2017-2018 fiscal year includes the following new items:

1. New Staff Positions: Assistant Analyst

Revenues

Increased staff capacity to work on grant-funded projects (first bullet point under goals) will help ensure projected grant revenues are realized. Many of these grants expire in FY 17-18, and are required to be completed.

Expenditures

Increases are related to the addition of a new staff position to increase the capacity to deliver grant-funded projects and respond to emerging issues, permitting software costs, and increased consultant costs to deliver new and carry-over grant projects, particularly those that are due this fiscal year.

AIRPORTS FUND 600

DEPARTMENTAL FUNCTIONS

Operate and maintain Bryant Field and Lee Vining Airport. Prepare airport planning documents. Submit annual Airport Capital Improvement Programs (ACIPs) to the Federal Aviation Administration (FAA) and the State of California Department of Transportation Division of Aeronautics (Cal Aero). Apply for, and administer, grants to complete ACIP projects. Administer leases and sub-leases on airport property. Facilitate annual compliance inspections by Cal Aero and make corrections as necessary.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Completed construction of the Stock Drive Realignment project.
- Continued working with LADWP on a permanent airport easement for Lee Vining Airport (current lease expired 08/31/15).
- Airport Layout Plans – Responded to FAA comments on Airport Layout Plans for both Bryant Field and Lee Vining Airport. Added tree obstructions and mapped all property boundaries and aviation easements at Bryant Field.

DEPARTMENTAL GOALS FOR FY 2017-2018

- Stock Drive Realignment Project – Complete close-out.
- Airport Layout Plans – Get final approval from FAA.
- Lee Vining Airport Easement – Complete acquisition process with LADWP.
- Bryant Field and Lee Vining Airport Runway Maintenance – Schedule preventative asphalt maintenance and look for funding.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

The department's budget request for the 2017-2018 fiscal year includes the following new items:

1. New Capital Equipment – None.
2. Capital Improvements – None.
3. New Staff Positions – N/A
4. Position Reclassifications – N/A

Revenues

Budgeted revenues include \$89,000 that may be received from the Town of Mammoth Lakes for the purpose of purchasing a permanent airport easement from LADWP in return for AIP grant credits that were transferred to Mammoth Yosemite Airport. The cost of a permanent airport easement is not known at this time. Regardless of the cost, if revenue from the Town does not materialize, reserves could be used or a lease renewal option (with cheaper annual payments rather than a one-time expense) could be pursued.

Expenditures

This budget is an Enterprise fund and revenues and expenditures vary from year to year depending on the schedules of grant-funded projects and maintenance needs. The Department's FY 2017-2018 Requested Budget includes a \$56,061 deficit primarily because of the cost to perform needed slurry seal on the Bryant Field apron. There are ample reserves to cover this deficit, but it needs to be watched over the long term.

**DEPARTMENT: CAMPGROUND FUND
DEPARTMENT 605**

DEPARTMENTAL FUNCTIONS

Provide a unique campground experience to constituents and visitors to Mono County. Maintain the campground including roads around campground, individual camp sites, as well as restroom facilities.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Maintained existing campground infrastructure.
- Added 7 bear boxes to individual sites

DEPARTMENTAL GOALS FOR FY 2017-2018

- Increase bear box installations by 30 %.
- Install 10 fire rings.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018

The Department's FY 2017-2018 Requested Budget represents no change in requested budget from previous year.

The Campground fund has no Personnel Costs.

The Campground fund has no employees.

Revenues

The revenues in the campground fund are projected to not change.

Expenditures

The expenditures in the campground fund are projected to not change.

CAPITAL IMPROVEMENT PROGRAM DEPARTMENT 195

DEPARTMENTAL FUNCTIONS

The Capital Improvement Program (CIP) represents Board-approved projects, or funds set aside for future projects, that each exceeds \$25,000. Once a project is approved and funded, the funds remain in the CIP fund until the project is complete. At completion, any remaining funds are returned to the original funding source, or staff requests close-out funding, if necessary.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

Completed Projects

- Bridgeport Shop Biomass Project.
- Bridgeport Road Shop emergency generator for fuel system and lighting.
- Phase II/III of Bridgeport Memorial Hall Renovation
- Gull Lake Park ADA restrooms CDBG grant.
- Crowley Lake Park ADA restrooms CDBG grant.
- Benton Park ADA restrooms CDBG grant.
- SCM Child Welfare Remodel.

DEPARTMENTAL GOALS FOR FY 2017-2018

Finish projects listed below on time and 2 % under budget.

- Implement 5 year CIP projects plan.
- Mono Lake Park ADA restrooms CDBG grant.
- Crowley Lake Playground ADA CDBG grant.
- Crowley Lake Skatepark CSA funded.
- Antelope Valley Community Center install new HVAC system.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018

Revenues

There are sufficient revenues to cover project expenditures in the CIP fund.

Expenditures

There are no increases over the previous year's budget..

PUBLIC WORKS - CEMETERIES DEPARTMENT 610

Cemeteries

DEPARTMENTAL FUNCTIONS

The Public Works Department oversees the maintenance and operations of three public cemeteries within Mono County. Those cemeteries are Bridgeport Cemetery, Mt. Morrison Cemetery, and the Mono Lake Cemetery.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Passed new Ordinance updating Chapter 7.32 of the Mono County Code.
- Passed a new fee schedule for cemetery operations including: plot reservations, opening & closing if done by the County.
- Have necessary infrastructure pieces (plot markers) for Mt. Morrison.

DEPARTMENTAL GOALS FOR FY 2017-2018

- Layout and install plot markers at Mt. Morrison before the winter.
- During the winter develop a GIS database for the cemetery.
- Use the Mt. Morrison cemetery to develop a plan for organizing and improving the Mono Lake cemetery.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

[Please note: if your Department Requested Budget changes later in the budget process, the department is responsible for updating this narrative.]

Revenues

Increases in revenue is anticipated with the new fee schedule. The increase is primarily through plot sales at the three cemeteries. The revenue is estimated to be \$2,600.

Expenditures

An increase in expenditures is anticipated for FY17-18 as we work to layout, mark, and database the Mono Lake cemetery. A total of \$5,000 is budgeted for FY17-18. \$4,000 is for materials: plot marker caps and rebar, and \$1,000 is for surveying.

CONWAY RANCH DEPARTMENT 103

DEPARTMENTAL FUNCTIONS

The Conway Ranch budget includes the revenues and costs of all operations at the County's Conway Ranch property. This property provides open space and preserves historic resources for the enjoyment of all County residents and visitors. The appurtenant water rights and productive meadows provide potential for future aquaculture and grazing activities.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Implemented/facilitated volunteer conservation projects at Conway Ranch
- Implemented 2016 Operations Plan
- Developed 2016 Annual Report and 2017 Operations Plan
- Completed Conway Ranch Outreach Summary
- Concluded future consideration of sheep grazing at Conway Ranch

DEPARTMENTAL GOALS FOR FY 2017-2018

- Identify appropriate staff for continued irrigation and maintenance
- Install water measuring devices in accordance with state regulations
- Obtain Board direction on future property management, aquaculture and grazing of Conway Ranch

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018

Revenues – Revenue from the sheep grazing lease was eliminated when FIM terminated their lease for 2017.

Expenditures – Conway Budget includes an anticipated expense of \$25,000 for the installation of state-mandated water measuring devices for Conway Ranch diversion structures.

ZONES OF BENEFIT DEPARTMENT 739

DEPARTMENTAL FUNCTIONS

The Zones of Benefit are funded by special assessments on the tax roll and provide snow removal and maintenance for non-county roads.

All funding for this Department is generated by Property Owners as part of Zones of Benefit. All work is done to meet the requirements developed by the approved Engineering Report prepared as part of the Zone of Benefit acceptance process.

Zones of Benefit are set up to have generally consistent small expenses for maintenance annually, along with larger expenses at 10 to 20 year frequency for larger repairs or restorations.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

Provided groundwater monitoring for Rimrock Ranch-Zone B

Provided snow removal and road maintenance for the following Zones of Benefit:

- June Lake Highlands #1
- Lakeridge Ranch #1
- Osage Circle
- Premier Properties
- Rimrock Ranch-Zone C
- Rimrock Ranch-T37-49A
- Sierra Meadows
- Silver Lake Pines
- White Mountain Estates Phase II

Provided Drainage Maintenance for Osage Circle

DEPARTMENTAL GOALS FOR FY 2017-2018

Finish Crack Seal, and Finalized contract for slurry seal in the June Lake Highlands as part of the June Lake Streets Project.

Further Implement the Pavement Management System and engineering studies. Staff continues to assess roads for maintenance needs and balances this with available funding.

Complete Crack Seal and Slurry Project for

- Rimrock Ranch-Zone C
- Rimrock Ranch-T37-49A
- Sierra Meadows

Utilize Road Department Staff to perform maintenance.

Rimrock Ranch–Zone C – Work with tract map developer to expand ZOB to include properties adjacent to Cougar Run.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

The department's budget request for the 2017-2018 fiscal year includes the following new items:

Revenues

Zones of Benefit have relatively stable revenue, generated with Tax Collection Based on a rate prepared at the establishment of the Zone of Benefit. The amount increases annually a small amount based on the Consumer Price Index.

White Mountain Estates is a new Zone of Benefit and we expect to get the first tax revenue this year for an increase of \$17,500.

Expenditures

This year 4 projects will see larger expenses for Pavement restoration:

The Highlands	(increase of \$40,000)
Rimrock Ranch-Zone C	(increase of \$28,000)
Rimrock Ranch-T37-49A	(increase of \$10,000)
Sierra Meadows	(increase of \$12,000)

2017 DISASTERS FUND 179

DEPARTMENTAL FUNCTIONS

This budget exists to track costs to repair damages caused by the storms of the Winter of 2017 and resulting flooding. Projects are primarily funded by state and federal emergency grant programs.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Responded to emergencies and worked to repair roads and mitigate further damage.

DEPARTMENTAL GOALS FOR FY 2017-2018

- Construct emergency bridge on Upper Summers Meadow Road at Green Creek to replace low water crossing that was destroyed by spring flooding.
- Complete emergency repairs to approximately 510 feet of roadway edge along Crowley Lake Drive that was eroded by flooding from a Rock Creek tributary.
- Complete emergency repairs to various dirt roads damaged by flooding.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

The department's budget request for the 2017-2018 fiscal year includes the following new items:

1. New Capital Equipment – None.
2. Capital Improvements – All of these projects are public works.
3. New Staff Positions – N/A
4. Position Reclassifications – N/A

Revenues

This budget is a Special Revenue fund and revenues are generally reimbursements after expenses are incurred and invoiced.

Expenditures

The Department's FY 2017-2018 Requested Budget used carryover of \$258,200, which provides the required matching local funds for FEMA and California Disaster Assistance (CDAA) funding.

- The bridge replacement on Upper Summers Meadow Road is eligible for California Disaster Assistance Act (CDAA) funding, administered by Cal OES, and is expected to require a 25% local match.
- The emergency repairs on Crowley Lake Drive are eligible for Emergency Relief (ER) funding, administered by Caltrans, and is expected to require a 11.47% local match.
- The emergency dirt road repairs are eligible for CDAA funding, administered by FEMA and Cal-OES, and is expected to require a 6.75% local match.

PUBLIC WORKS: FACILITIES DIVISION DEPARTMENT 240

DEPARTMENTAL FUNCTIONS

The facilities division is responsible for maintenance on all County Facilities including parks, buildings, cemeteries, campgrounds and airports. The facilities division is also responsible for numerous capital improvement projects, energy efficiency projects, as well as ADA accessibility projects. We will also focus on refining our existing maintenance systems which include weekly inspections of playgrounds, quarterly inspections of Community Centers and existing facilities, bi-annual maintenance and inspection of heating and cooling systems county wide. The aforementioned inspections will also contribute to increased energy efficiency and cost savings. The plan is to continue to improve the implementation/documentation of the aforementioned inspections and maintenance to strive for a seamless transition from season to season. Lastly, we would like to carry on with our focus on ADA accessibility projects, Capital Improvement Projects, and Grant Funded projects which allow us to lessen facilities impact on the general fund.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

In keeping with the spirit of the Strategic Plan the facilities division has continued to focus on customer service, collaboration, and innovation both for our constituents and employees by completing many high profile projects and over 700 work orders. The facilities division has been particularly busy this past year with numerous significant projects including;

- Bridgeport Shop Biomass Project. Funded by Sierra Nevada Conservancy.
- Phase II & III of the Bridgeport Memorial Hall Renovation. Funded by CSA 5.
- Gull Lake Park ADA restrooms Funded by a CDBG grant.
- Crowley Lake Park ADA restrooms Funded by a CDBG grant.
- Benton Park ADA restrooms Funded by a CDBG grant.

The facilities staff has developed into a highly skilled team that is a tremendous asset to the county. The ability to accomplish tasks of increasing technical difficulty such as the Biomass Boiler, which the county applied for a 2017 CSAC Challenge award, as well as facility remodels, energy efficiency projects, and exploring new technologies which has saved the county significant resources in energy reduction, installation costs, and reduced maintenance expenses. The facilities division looks forward to continuing the transition to a strategic long term plan for all of the county's parks and facilities

DEPARTMENTAL GOALS FOR FY 2017-2018

The facilities division emphasis for this budget year is to focus on productivity and will strive to be under budget by 2% on the projects listed below. We will also continue practices that incorporate aspects of the strategic plan. For example, protecting natural resources and reduced energy use are areas that we will strive to emphasize. Projects include:

- Memorial Hall phase III remodel.
- Upgrading/Painting Bridgeport Visitors center.
- Mono Lake Park CDBG ADA project.
- Antelope Valley Community Center install new HVAC system.

- Walker Wellness Center Pergola.
- Crowley Lake Playground CDBG ADA project.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018

Revenues

The Facilities budget has a projected \$20,000 in labor reimbursement.

Expenditures

No increases over previous year's budget.

PUBLIC WORKS – MOTOR POOL DEPARTMENT 650

DEPARTMENTAL FUNCTIONS

Provide pool vehicles as required for county staff. Maintain all pool vehicles and purchase new replacements as required/approved.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Purchased new vehicles authorized by the Board of Supervisors including five new Sheriff PPV's
- Purchased new water/dump/plow truck to replace two existing vehicles
- Sales of old vehicles resulted in revenues of \$31,552 to Motor Pool

DEPARTMENTAL GOALS FOR FY 2017-2018

- Install water/oil separator at Crowley Road shop by June 2018. This project will take place with assistance from Public Works Engineering staff. Due to significant winter weather, high ground water and numerous flooding issues staff was unable to install this water/oil separator in FY16/17.
- Work with Risk Management to provide Safe Driver training classes for all county staff by January 1, 2018.
- Respond to repair requests within 24 hours.
- Provide car wash options for all departments no later than October 2017.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

The department's budget request for the 2017-2018 fiscal year includes the following new items:

1. New Capital Equipment: Requested replacement of 15 county vehicles (all vehicles have exceeded their useful mileage or are replacements for totaled vehicles), Replacement of an old loader for CARB compliance and upgrading existing fuel system including:
 - a. Two new F-150 Pickup Trucks @ \$34,814 each (1 - Animal Control and 1 - Road)
 - b. One F-250 Pickup Truck @ \$36,235 (1 – Facilities)
 - c. Three Subaru Foresters @ \$25,056 each (1 – Board of Supervisors, 1 – Behavioral Health, 1 – North County Pool)
 - d. Three Ford Escapes @ \$27,656 each (1- Public Works Admin, 2 – District Attorney)
 - e. One Ford Explorer @ \$34,042 (1 – Economic Development)
 - f. Three Sheriff Chevy Tahoe Patrol vehicles @ \$73,914 each (3 – Sheriff)
 - g. One Jail Transport Chevy Tahoe @ \$59,469 (1 - Jail)
 - h. One Court Security Chevy Tahoe @ \$76,000 (1 – Court Security)
 - i. One Caterpillar Loader @ \$312,000 (1 – Road)
 - j. Upgrade fuel pump data system for all five fueling stations @ \$37,500 which is ½ of total cost shared with Road Fund.

2. Capital Improvements: None
3. New Staff Positions: None
4. Position Reclassifications: None

Revenues

In an effort to accrue accurate replacement costs Motor Pool mileage rates were increased this FY. Mileage rates were found to be too low to cover the increase in purchase costs over the life of the vehicle.

Expenditures

Maintenance on Vehicles increased due to several issues including:

1. Nationwide reports of exhaust issues with Ford Explorers will require the county to have necessary repairs performed by the manufacturer. This is not a factory recall but there is a risk to operators if not repaired.
2. Radio and radio repairs increased due to upgrading old radios and contracting with Sierra Electronics for radio repairs and installations.

Contract Services increased due to a contract for radio and repeater site services. This service will improve communications between all county vehicles.

Vehicle Purchases increased to cover the purchase of several vehicles listed above as well as the five Sheriff vehicles previously approved in FY 16/17.

Equipment Purchase increased to cover ½ of the cost to upgrade the fuel data system for the five fueling stations in Mono County.

PUBLIC WORKS - ROAD DEPARTMENT 180

DEPARTMENTAL FUNCTIONS

Provide road maintenance on 684 miles of county roads. This includes snow removal during winter. Provide fleet services and maintenance for all county vehicles and equipment. Assist with special events and other Public Works projects.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Continued work on Bodie Road improvements. This work was done in collaboration with California State Parks and the BLM.
- Purchased road striping equipment and started striping process in North County.
- Dealt with exceptional winter storms, spring flooding and related damage.
- Utilized avalanche forecaster and weather station data to assist staff with avalanche condition assessment.

DEPARTMENTAL GOALS FOR FY 2017-2018

- Track road repair expenses for county labor and equipment of storm-related damages during for reimbursement from FEMA.
- Assist California State Park staff with ongoing road repairs to Bodie Road.
- Update CARB compliance plan and bring before Board of Supervisors in Summer 2017
- Stripe 100 miles of centerline on county roads prior to November 1, 2017.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

The department's budget request for the 2017-2018 fiscal year includes the following new items:

1. New Capital Equipment:
 - a. Fuel data system upgrade @ \$37,500 which is ½ of the shared cost with Motor Pool.
2. Capital Improvements: None
3. New Staff Positions: None
4. Position Reclassifications: None

Revenues

Increased revenue from vehicle code fines was realized in FY16/17. As a result, budget revenue was increased for FY 17/18.

Decreases in overall mileage driven by county vehicles has resulted in a reduction in cost applied revenues. This was part of the 5% fuel reduction goal given all departments.

In FY16/17 \$850,000 was transferred from General Fund to Road. For FY17/18 a decrease brings the operating transfer back to the historic level of \$500,000.

A reduction in fuel use by outside agencies (school district buses, fire districts etc.) resulted in reduced revenues for Road in FY16/17. The revenues in this category for FY17/18 were placed more in line with the actuals from FY16/17.

HUTA funds are forecast to increase for Mono County. In FY16/17 Mono County's HUTA revenues were estimated at \$1,547,106 and for FY 17/18 they are estimated at \$1,709,717. This information was provided to Mono County by our CSAC Legislative Analyst.

Expenditures

Professional Services scheduled mandatory DOT drug testing will result in an increase to professional services.

Rents and Leases the Lee Vining Airport's skid pan is being used to store road materials and as such the lease for this portion of the airport has been moved to the Road Fund.

Travel Expense is increasing due to increases in our diesel fuel tax we pay to the State. The price went from \$0.10/gallon to \$0.16/gallon.

Motor Pool Mileage Charges are increasing to reflect actual and forecasted replacement/maintenance costs.

Utilities costs for the five road shops were higher in FY16/17. The FY17/18 budget has increased accordingly.

Equipment Replacement cost was increased to cover ½ the cost of upgrading our fuel data system at the five fueling stations. This is a shared expense with Motor Pool.

Operating Transfer Out of \$25,000 to cover additional slurry seal costs on Northshore Drive in June Lake. This is necessary to fund the balance of the bid to complete the entire length of the RSTP Thoroughfare project on North Shore Drive.

**PUBLIC WORKS – SOLID WASTE
DEPARTMENT 615**

DEPARTMENTAL FUNCTIONS

The Solid Waste Division provides waste collection services at Transfer Stations throughout the County, and waste disposal services at three County Landfills. The Division oversees the permitting, monitoring and maintenance of the County's three active landfills, as well as three closed landfills. The Division oversees and implements recycling programs throughout the county in an effort to maintain and enhance diversion.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Executed Flow Agreement with the Town of Mammoth Lakes
- Obtained Solid Waste Facility Permit for Pumice Valley Landfill
- Refined Wood Chip Production for Bridgeport Biomass Boiler

DEPARTMENTAL GOALS FOR FY 2017-2018

- Submit Final Closure Plan for Benton Crossing Landfill for Public and Agency Review
- Renew Franchise Agreements with Waste Haulers
- Present a Cost Analysis of Transfer Station Operation Alternatives to Board of Supervisors
- Perform Parcel Fee Audit in the Town of Mammoth Lakes

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018

Revenues

No significant changes to revenues are anticipated. Interest income was doubled to \$10,000 due to past year's performance. Recycling revenues were increased as steel markets have rebounded and there will be revenue from steel recycling for the first time in 2 years.

Expenditures

Salaries, wages and benefits increased as the Solid Waste Superintendent position will be contracted at full time employment (FTE) rather than .80 FTE. Also influencing this expense is the hiring of a Solid Waste Maintenance Worker instead of Gate Attendant.

Insurance increased based on Finance Department allocations, probably relating to ongoing workman's comp claim as well as recently settled claim for damages.

Building Maintenance increased due to need for additional landfill tarps.

Office Supplies category will be higher than last year to compensate for additional IT support with a new hire, as well as additional gate receipts.

Special Department Expense increased by \$10,000 (3%) due to increase in State Water Board fees.

Travel Expense increased due to need for additional training funding necessary with new hires.

Land and Improvements increased due to need for well replacements at Pumice Valley landfill.

STATE AND FEDERAL CONSTRUCTION FUND 181

DEPARTMENTAL FUNCTIONS

This budget is used to track public works projects, generally transportation related, that are funded with state and federal grants.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Pavement Management System – Further developed analysis and cost estimating tools. Updated asphalt condition data for approximately 200 miles of paved roads.
- 2017 Pavement Preservation/June Lake Major Thoroughfare Project – Construction is underway.
- Transportation Funding – Updated BOS and Mono LTC on various legislation proposals and drafted letters of support. SB 1 passed and will provide a long-term funding source for transportation.
- Reds Meadow Road – Collaborated with the Town of Mammoth Lakes on a Federal Lands Access Program (FLAP) application.

DEPARTMENTAL GOALS FOR FY 2017-2018

- New Gas Tax Revenue (SB1/RMRA) – Utilize approximately \$600,000 on a 2018 Pavement Preservation Project with roads and treatments selected based on Pavement Management System. Leverage for matches on disaster projects.
- Identify and prepare Project Study Reports for new projects to be programmed into the 2018 State Transportation Improvement Program (STIP).
- Complete a Systemic Safety Analysis Report for the paved County road system.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

The department's budget request for the 2017-2018 fiscal year includes the following new items:

1. New Capital Equipment – None.
2. Capital Improvements – All projects are public works.
3. New Staff Positions – N/A
4. Position Reclassifications – N/A

Revenues

This budget is a Special Revenue fund and revenues and expenditures vary from year to year depending on the schedules of grant-funded projects.

Expenditures

ECONOMIC DEVELOPMENT

Department 100-190

DEPARTMENTAL FUNCTIONS

The Economic Development Department strives to enhance the year-round economic base of Mono County through job creation, by promoting tourism and implementing key initiatives that focus primarily on business retention and expansion, programs to assist small business, as well as new business attraction. The department serves as support staff to the Mono County Economic Development, Tourism and Film Commission, the Mono County Fish and Wildlife Commission, and oversees and administers the Fish Enhancement and Fish & Game Fine Fund programs.

MAJOR ACCOMPLISHMENTS IN FY 2015-2016

- **Video Testimonials** – Completed suite of six video testimonials featuring successful and relatively new small businesses, ([June Lake Brewing](#), [Twin Lakes Resort in Bridgeport](#), [the Mono Inn](#), [Mountain Lab](#), [Sweetwater Café](#) in Walker) as well as creating a [Mono County Small Business compilation video](#) for Youtube distribution, social media platforms, MonoCountyEconomicWebsite.com website, and a [60-second version](#) for television advertising, (Reno/Bay Area/Bakersfield/Central Valley markets).
- **Visa Credit Card Spending Study** – Implemented a year-long Economic Development study of local spending in the unincorporated county. Domestic visitor spending is up year-over-year by 17.7% while international visitor spend is up 5.5%.
- **Marketing Materials** – Designed to welcome, encourage and assist developers, investors and new business owners in navigating the county/town permit processes, the new Mono County Business Guide was produced in collaboration with county/town Community Development departments. Distribution of 500 will be at industry events, locally in county/town offices, co-working centers, and Chambers of Commerce.
- **Workforce Investment Act (WIA)** – Provided 28 hours (just over \$2,000) of consulting, marketing, and support for workforce hiring/training and jobseeker programs with Social Services, and paid for completely by federal WIA funds.
- **Lead Generation** – Worked with Governor’s Office of Business and Economic Development (Go-BIZ) and pursued leads generated through Go-BIZ channels for businesses seeking to relocate to California.
- **Co-working Space** – Worked on Relocation Task Force (spearheaded by Mammoth Mountain Ski Area) on relocation strategies to attract entrepreneurs, mobile creatives, and tech start-ups. Assisted in promoting the new FORT co-working/networking space in the Sierra Center Mall and at Mammoth Mountain Main Lodge.

DEPARTMENTAL GOALS FOR FY 2017-2018

1. **Educational Seminars** – Provide two training workshops for small business owners/managers/staff, local Chambers of Commerce members, non-profits, etc.
2. **Marketing/Outreach** – Promote Mono County as a viable place for relocation and produce at least one relocation testimonial video geared to the mobile creative who

- can essentially work remotely from any location. Work with IT and “Connected Eastern Sierra” Broadband Consortium to leverage gigabit broadband capacity as an asset/direct benefit for relocation strategy.
3. **New Economic Impact & Visitor Profile Study** – Retain research consulting firm to conduct a comprehensive survey for a current Economic Impact & Visitor Profile Study, originally completed ten years ago in 2008. See more details below.
 4. **Business Retention & Expansion Survey** – Work with Mammoth Lakes Chamber of Commerce to conduct an in-depth survey of small businesses county-wide to determine needs and prioritize services. Results will be available by June 30, 2018.
 5. **Site Selectors** – Work with site selection consulting experts and/or digital marketing tools, such as OppSites, to help promote potential economic development opportunities in the county.
 6. **Training and Technical Assistance Programs** – Complete second year of a \$50,000 USDA grant and work with Mammoth Lakes Chamber of Commerce and Bakersfield SBDC to provide free consultation and training on all business-related topics to local small businesses.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (FORMERLY POLICY ITEMS)

- **Research** -- \$50,000 to conduct a comprehensive survey to update the 2008 Economic Impact & Visitor Profile Study. Current data will be collected and analyzed with respect to where our visitors come from, how much they spend and on what, their primary reason for visiting Mono County, what activities they participate in, how long they stay, the quality of their experience, what or who influenced their decision to visit, and more. This data is critical for effective decision-making around marketing strategies, budget allocations, business retention, expansion and attraction efforts, small business support and training programs, and to leverage and assist with grant procurement efforts, legislative issues, trails and outdoor recreation resource management, fish stocking programs, etc. The existing study is 10 years old, pre-recession. It cost \$48,000 and was paid for in two installments over two fiscal years.

DEPARTMENTAL BUDGET REQUEST FOR FY 2016-2017

Expenditures:

- **Salary & Wages/Benefits:** The increase of \$24,350 in Salary/Wages and \$22,819 in Benefits compared to the FY 2015-2016 Board Approved Budget is due to increases in COLA/Step, as well as a reflection of part-time temporary position while the Economic Development Assistant is out of the office on maternity leave.
- **Contract Services (32450):** The increase of \$50,000 reflects the policy request for funding to conduct a new and current Economic Impact & Visitor Profile Study. The last study was conducted in 2007/08 for a fee of \$48,000 which was paid over two fiscal years.

ECONOMIC DEVELOPMENT

Fish Enhancement - 102

DEPARTMENTAL FUNCTIONS

The Economic Development Department works to strengthen the economic base of Mono County through job creation by promoting tourism and preservation of the county's natural resources. The Fish Enhancement Fund is used to bolster the fishing industry in Mono County – the second most popular visitor activity according to the Economic Impact & Visitor Profile Study completed in 2008. The department also serves as the primary support staff to the Mono County Fisheries Commission – a commission comprised of seven appointed community members which recommends fishing enhancement methods for promoting and enhancing the fishing industry in the Mono County.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- Successful implementation of the annual Trophy Trout stocking program with Desert Springs Trout Farm to 21 bodies of water in Mono County.
- Provided \$25,000 to the Mono County Fish & Wildlife Commission for discretionary spending that included the following projects:
 1. **Fish Survey** – Completion of a spring and fall fish spawning and didymosphenia geminata survey on all streams and rivers in the June Lake Loop.
 2. **Eastern Sierra Fishing Map** – Designed and printed 40,000 new fishing maps that feature all main fishing areas in both Inyo and Mono counties. Tips on sustainable fishing and the proper way to release a fish are also included to help sustain the fish population. The guide is distributed at fishing trade shows and at local Welcome Centers and businesses throughout Mono and Inyo counties, and is a collaborative effort of Mono County Fish & Wildlife Commission, Inyo County Fisheries Commission, Mammoth Lakes Tourism, and Bishop Chamber of Commerce.
 3. **Supplemental Fish Stocking** – Purchased an additional 2,800 pounds of fish from Desert Springs Trout Farm that were stocked in 21 bodies of water throughout Mono County.
 4. **Business Cards** – Purchased business cards for the volunteer Mono County Fish and Wildlife Commissioners to distribute to trade shows and event attendees, local and visiting anglers, industry colleagues, government elected officials, local marina owners, etc.
 5. **Kids Fishing Festival** – Supported the 30th annual Kids Fishing Festival in Mammoth Lakes as part of an ongoing effort to introduce children and families to fishing.

DEPARTMENTAL GOALS FOR FY 2017-2018

1. **Advisement to the Board of Supervisors** – Assist and advise the Mono County Board of Supervisors on issues relating to the proper and orderly propagation and conservation of fish and game, specifically with respect to enhancement and stocking programs, outreach and education, networking and development of partnerships with outside agencies.
2. **Enhance Fish Population** – Implement the most cost effective way to enhance the fish population in Mono County in order to provide a quality fishing experience for anglers. Metrics will be determined through the funding and support of specific studies with Caltrout and Trout Unlimited to measure local fish populations and spawning success.
3. **Mono County Fish & Wildlife Commission** – Provide staff support to the Mono County Fish & Wildlife Commission and its mission of fish and wildlife enhancement, education, promotion & networking.
4. **Fish Stocking** – The Mono County Trophy Trout Stocking program optimizes the annual Board-approved budget to stock the maximum amount of fish in bodies of water throughout the county.
5. **Monitor Fish & Wildlife Issues** – Work closely with relevant government agencies such as the California Department of Fish & Wildlife on fish and wildlife issues, policies and regulations that support recreational fresh water fishing in California.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018

The department's budget request for the 2017-2018 fiscal year includes the following:

- **Travel (33350)** - The increase of \$3,736.41 reflects a request from the Mono County Fish & Wildlife Commission for mileage reimbursement to cover commissioner travel expenses to monthly Commission meetings.

ECONOMIC DEVELOPMENT

Fish & Game Fine Fund - 104

DEPARTMENTAL FUNCTIONS

The Fish and Game Fine Fund is a statutory fund that is restricted to expenditures from the fish and game propagation fund and is subject to the provisions of Division 3 (commencing with Section 29000) of Title 3 of the Government Code. The Fish and Game Fine Fund is administered by the Economic Development department which is staff to the Mono County Fish & Wildlife Commission; all expenditures are approved by the Board of Supervisors.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

The Board of Supervisors approved expenditures from the Fish and Game Fine Fund during the FY2016-17 to the following organizations:

- **Eastern Sierra Wildlife Care** to assist in rehabilitating injured, ill and orphaned wild animals in need of help. All care by Eastern Sierra Wildlife Care is provided free of charge for community members, visitors, US Forest Service, Bureau of Land Management, police and Sheriff Departments, California Highway Patrol, LADWP, Southern California Edison and Caltrans
- **Desert Springs Trout Farm** for the purchase of additional fish that were planted into 21 bodies of water in Mono County
- **Mammoth Creek Fisheries Study** for completion of a fish survey and to support analysis of data

DEPARTMENTAL GOALS FOR FY 2017-2018

1. Strive to ensure that expenditures from the Fish Fine Fund are focused on high priority projects for non-profit and/or governmental entities.
2. Fulfill contractual annual payment of \$3,500 to Eastern Sierra Wildlife Care from the Fish Fine Fund.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018

The Department's FY 2017-2018 Requested Budget represents an overall \$0 increase/decrease in the Requested Net County Cost.

ECONOMIC DEVELOPMENT

Tourism Department - 105

DEPARTMENTAL FUNCTIONS

Overview: The primary goal of the Economic Development Department is to strengthen the existing tourism sector which is the county's primary economic driver, generating \$581.6 million in direct local spending and a significant portion of local employment. The **Tourism Mission** – and vision that Mono County becomes a premiere, year-round mountain vacation destination in the United States – will be achieved by promoting the county's diverse outdoor recreational opportunities, scenic beauty, and natural wonders with a focus on promoting the shoulder seasons (fall, winter, spring), increasing international visitation, as well as to incorporate a message of land stewardship and sustainable recreation. Providing staff to the **Economic Development, Tourism & Film Commission**, the department also supports filming and brings productions to the region.

MAJOR ACCOMPLISHMENTS IN FY 2016-2017

- **Transient Occupancy Tax** – Assuming FY 16-17 Quarter 4 is flat with Q4 FY15-16, overall TOT revenues for FY16-17 will be 10% higher than record-breaking FY 2015-16.
- **New Website** – Completely redesigned tourism website (www.MonoCounty.org). Since launch, page views have increased 13% compared to former website, year-over-year.
- **Backroads of the Eastern Sierra Guide** – Through a State Recreational Trails Program grant, redesigned the backroads guide (formerly “Motor Touring Guide”) and added 12 new pages with three brand-new routes in north county. Distribution of 70,000 is direct to consumer via the www.MonoCounty.org tourism website, travel trade shows, select California Welcome Centers and throughout the Eastern Sierra corridor.
- **Social Media** – Increased Facebook fans, year-over-year, by 42% (from 109,702 to 155,906) and tripled overall reach to an average of three million views per month.
- **Tourism Workshops/Outreach** – Co-hosted Visit California's “Global Ready: China” workshop for approximately 100 local businesses, agencies and stakeholders.
- **Television Advertising** – Expanded TV advertising (promoting Fall Colors, Fishing, Wildflowers, Winter) from Reno/Bay Area to the Bakersfield/Central Valley markets.

DEPARTMENTAL GOALS FOR FY 2017-2018

1. **Increase Transient Occupancy Tax (TOT)** – Drive overnight visitation to increase TOT and visitor spending at the same pace as state travel trends (currently 2.1%), using designated 1% of TOT annually to implement strategic plan, as per County commitment.
2. **Build Shoulder Season Business** – Focus on increasing visitation during the shoulder seasons – Quarter 2 (fall), Quarter 3 (winter), Quarter 4 (spring) – by 2.1%.
3. **Strengthen Brand** – Ensure marketing message focuses on “Mono County - California's Eastern Sierra” and top three reasons people visit – outdoor recreation, scenic beauty, natural wonders/historic attractions. Add sustainability message.
4. **Film Productions** – Bring a minimum of four incremental commercial film productions to the region, generating an estimated \$100,000 in direct local spend.

- 5. Grow International Visitation** – Expand reach to national/international visitor markets by attending one new global travel industry trade show, such as IPW. Leverage partnerships with Visit California, High Sierra Visitors Council, Mammoth Lakes Tourism, etc. through a minimum of two cooperative marketing/PR programs.

DEPARTMENTAL BUDGET REQUEST FOR FY 2017-2018 (POLICY ITEMS)

1. **Air Service Contribution:** \$100,000 (Mammoth Lakes Tourism) – Annual request to support spring/summer/fall air service for year-round scheduled commercial air service. Supports diversification of tourism base from drive-only markets to destination and international markets. Air access is a perceived quality-of-life benefit and drives economic development through new business attraction and increased real estate values/property tax revenues.
2. **Trails Maintenance Program:** \$12,000 (Friends of the Inyo) – Hiking is the top activity sited by visitors coming to the region for outdoor recreation. Trail maintenance is critical to spring/summer/fall visitation growth. Due to damage sustained by 2017 flooding and additional workload, Friends of the Inyo is requesting \$12,000 rather than previous \$8,500.
3. **Eastern Sierra Inter-agency Visitor Center:** \$5,000 – Annual contribution to the operation of the gateway visitor center in Lone Pine which sees over 300,000 people in annual visitation.
4. **California State Fair County Exhibit:** \$5,000 – Annual request to support design/production of exhibit for State Fair County Exhibit contest, July 13-29, with over one million attendees.
5. **Film Commission Marketing/Support:** \$5,000 – Annual request to support film commission marketing efforts; on average one commercial production generates \$25,000 in local spend.
6. **Grant Funds:** Community Event Marketing \$40,000; Historical Societies \$6,000; Community Arts \$10,000. Request for grant funding that supports 20-25 tourism- and community-related events and programs annually.

Revenues

Transient Occupancy Tax (TOT): The \$20,000 increase in TOT projections is based on a consistent upward trend over the last four years. Projected TOT for FY 16-17, (assuming Q4 remains flat with Q4 in FY 15-16) will generate annual revenues of \$3,275,695. At 1/12th of the TOT, \$272,974 is the amount allocated for Tourism marketing. Amount requested: \$260,000.

Operating Transfers In: The increase of \$75,622 is due to a variance in policy item requests for FY 2017-18 and the Operating Transfer In amounts that were Board-approved last year, eg. Air Service request is \$100,000 but was only allocated \$50,000 in FY16-17.

Expenditures

Contract Services (32450): Increase of \$58,000 represents increased expenditures in digital marketing, and the difference between the Air Service Policy Item request of \$100,000 and last year's approved amount of \$50,000.

Special Department (33120): Increase of \$15,269 is due to strategic shift to increase exposure at international/national travel industry tradeshows.

Contributions to Non-Profits (47020): Increase of \$25,622 is primarily due to this year's policy request for Community Event Marketing Fund of \$40,000 while previous year's allocation was \$20,000.